

BIDDER'S PROOF OF RESPONSIBILITY

EXPLANATION:

1. Pre-qualification of bidders is required for all Contracts in excess of \$25,000 and may be required by the municipality in the case of Contracts of less than \$25,000 at the discretion of the municipality (Wisconsin Statutes – Chapter 66.29 (2) Laws of 1955).
2. In order to comply with the pre-qualification requirements, it is mandatory that the Contractor complete the BIDDER'S PROOF OF RESPONSIBILITY form, submitting it, by mail or in person, in a sealed envelope addressed to the City Engineer, City Hall, Onalaska, Wisconsin, 54650, no later than five (5) days in advance of the advertised opening date of bids or as specified in the bid documents (see Notice to Contractors for final filing date). The contents of the questionnaire will be considered confidential.
3. In order for the Contractor to receive form of bid proposal (contract volume, plans and specifications), it is required that BIDDER'S PROOF OF RESPONSIBILITY form shall have been received and approved by the Board of Public Works within the time limit specified.
4. If the Board of Public Works is not satisfied with the sufficiency of the answers to the questionnaire, it may require additional information in order to properly evaluate the sworn statements relative to financial ability, equipment and experience in the work prescribed, in determining the delivery of any form for a bid proposal.

STATEMENT OF BIDDER'S QUALIFICATION

GENERAL INFORMATION:

1. Name of Bidder: _____
2. Address of Bidder: _____

3. When Organized: _____
4. Where Incorporated: _____

5. Have you failed to complete any work awarded to you? (circle one) YES NO
If so – where and why? _____

(Attach additional sheet if needed)

6. Have you ever defaulted on a Contract? (circle one) YES NO
If so – where and why? _____

(Attach additional sheet if needed)

FINANCIAL ABILITY:

1. Credit Available. Furnish written evidence, preferably from banks.
2. Financial Statement. Condition at close of business on _____
(Date)

a. Cash	\$ _____
b. Accounts Receivable	\$ _____
c. Real Estate Equity	\$ _____
d. Materials in Stock	\$ _____
e. Equipment, Book Value	\$ _____
f. Other Assets	\$ _____
g. TOTAL ASSETS	\$ _____

LIABILITIES:

h. Accounts, Notes & Int. Pay	\$ _____
i. Other Liabilities	\$ _____
j. TOTAL LIABILITIES	\$ _____

NET WORTH \$ _____

(If complete information cannot be given above, attach a detailed statement)

k. Specify maximum rating, if any, of your firm with the State Highway
Commission. \$ _____

EQUIPMENT:

List your major equipment that is available for this work.

<u>Description</u>	<u>No. of Units</u>	<u>Condition</u>

EXPERIENCE:

- a. How many years have you been engaged in the contracting business under the present firm name? _____
- b. Contracts on Hand (*schedule them and gross amount of each Contract*).

- c. Describe general character of work performed by your firm.

- d. Describe your experience in the construction or work similar in importance and character to this project.

- e. What is the background of experience of the principal members of your personnel including the officer?

Dated at _____ o'clock this _____ day of _____, 20 _____

Name of Organization: _____

By: _____

Title: _____

State of _____)

County of _____)

_____ (*Name*) being duly sworn says that he/she is

_____ (*Title*) of _____ (*Name of Bidder's Firm*) and that the answers to the foregoing questions and all statements contained herein are true and correct.

Signed: _____

Subscribed and sworn to before me this

_____ day of _____ 20 _____

_____ Notary Public

_____ County

My commission expires: _____