

# CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Finance & Personnel Committee  
**DATE OF MEETING:** April 4, 2018 (Wednesday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Common Council Chambers)  
**TIME OF MEETING:** 7:15 p.m. (no earlier than 7:15 p.m. or immediately following the Utilities Committee Meeting)

## **PURPOSE OF MEETING**

1. Call to order and roll call.
2. Approval of minutes from the previous meeting.
3. Public Input (limited to 3 minutes/individual)

## **Consideration and possible action on the following items:**

### FINANCE

4. Omni Center financials for 2018
5. General Fund Financials 2018
6. Consideration and possible action regard the additional funds received from the sale of Peterbilt fire engine:
  - a. Purchase of helmets with eye protection in the amount of \$9,250 (Cities and Villages Municipal Insurance Corporation (CVMIC) grant of 50%) with the City's 50% match of \$4,625
  - b. Pending federal grant for an exhaust system for \$72,728 a city match of 10% = \$7,272
  - c. Additional equipment toward new fire engine \$2,619
7. Review and consideration of hardware and software needs for the City of Onalaska.
  - a. Content Manager Software from Tyler Technologies [2018 JMC Budgeted - \$6,328]
  - b. Incode Scheduler Software from Tyler Technologies [2018 JMC Non- Budgeted – \$5,100] usage of restricted insurance funds and JMC.
  - c. Updates to server infrastructure [2018 Non-Budgeted – not to exceed \$30,000] usage of general funds/enterprise funds/special revenue funds.
  - d. Funding of non-budgeted hardware and software needs for the City of Onalaska not to exceed \$35,000.

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

#### **Notices Mailed To:**

Mayor Joe Chilsen

\*Ald. Jim Olson - Vice Chair

\*Ald. Bob Muth – Chair

\*Ald. Harvey Bertrand

Ald. Jim Binash

Ald. Ron Gjertsen

Ald. Jerry Every

City Attorney      City Administrator

Dept. Heads

La Crosse Tribune      Coulee Courier

WIZM WKTY WLXR WKBH WLAX FOX

\*Committee Members

**Date Notices Mailed and Posted: 3/29 /18**

WPPA Steward      IAFF Steward

Onalaska Omni

Onalaska Public Library

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

## PERSONNEL

8. Review and consideration of changes to School Resource Officer Memorandum of Understanding for 2018-2019 school year.
9. Review and consideration of Safe Routes to School Overtime Patrolling Grant for 2018.
10. Review and consideration of changes to Adoni Contract for 2018.
11. Review and consideration of changes to Administrative Assistant – Fire Department hours from 1200 to 1560.
12. Review and consideration of changes to job descriptions for:
  - a. GIS Technician to GIS Analyst
  - b. Public Works Operator to Public Works Technology Coordinator
  - c. Chief of Police
  - d. Fire Chief
13. Review and consideration of authorization to replace, post, and advertise for:
  - a. GIS Analyst
  - b. Public Works Technology Coordinator
  - c. Administrative Assistant – Parks & Recreation

Adjournment



City of Onalaska

# Balance Sheet Account Summary

As Of 03/26/2018

*F-4*  
*F-4*

Account	Name	Balance
<b>Fund: 640 - OMNI CENTER</b>		
<b>Assets</b>		
640-11100	CASH	-150,324.18
640-11104	TEMPORARY CASH	0.00
640-11300	INVESTMENTS	0.00
640-11302	INVESTMENTS 95 & 96	0.00
640-11304	C.D.A. - INVESTMENT-RINK EXPANSION	0.00
640-11370	INVESTMENTS (BOND ACCT)	0.00
640-11501	RESERVE FUND 1992	0.00
640-11505	SPEC TRUST (ADOPT-A-PRO)	0.00
640-11800	PETTY CASH	7,040.00
640-12100	TAXES RECEIVABLE	0.00
640-13000	ACCOUNTS RECEIVABLE	40,912.55
640-16202	PREPAID INSURANCE	7,794.82
640-16500	INVENTORY	3,912.88
640-18100	LAND	0.00
640-18104	LAND IMPROVEMENT	0.00
640-18150	CONSTRUCTION WORK IN PROGRESS	0.00
640-18152	C.W.I.P. - CAMPAIGN FUNDING	0.00
640-18153	C.W.I.P. CAMP FUND CDA	0.00
640-18201	BUILDING #1	0.00
640-18202	BUILDING #2	0.00
640-18203	BUILDING #3	0.00
640-18500	EQUIPMENT	0.00
640-18502	OFFICE EQUIPMENT	0.00
640-18504	C.D.A. - TRANSPORTATION EQUIP	0.00
640-18595	LEASE EQUIPMENT	0.00
640-18931	PROVISION FOR DEPRECIATION	0.00
640-18980	UNAMORTIZED BOND COSTS	0.00
640-19000	WRS NET PENSION ASSET	0.00
640-19200	DEF. OUTFLOW-WRS PENSION-CONTRIBL	68,453.00
	<b>Total Assets:</b>	<b>-22,210.93</b>
		<b><u>-22,210.93</u></b>
<b>Liability</b>		
640-21100	ACCOUNTS PAYABLE	11,011.14
640-21110	AP PENDING (DUE TO POOL)	0.00
640-21111	PAYROLL CORRECTIONS	0.00
640-21112	SALES TAX PAYABLE	-468.85
640-21511	FICA W/H	0.00
640-21512	FEDERAL W/H	0.00
640-21513	STATE W/H - WI	0.00
640-21515	FICA W/H - MEDICARE	0.00
640-21520	RETIREMENT W/H	0.00
640-21528	BC/BS HEALTH INS	0.00
640-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
640-21530	HEALTH INS	0.00
640-21531	CANCER INS	0.00
640-21532	LIFE INSURANCE W/H	0.00
640-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
640-21534	MEDICAL & DEP CARE - SECT. 125	0.00
640-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
640-21540	UNITED WAY	0.00
640-21560	COMMUNITY CREDIT UNION W/H	0.00
640-21570	UNION DUES	0.00
640-21571	LOCAL 150 UNION DUES W/H	0.00

Balance Sheet

As Of 03/26/2018

Account	Name	Balance
640-21572	1ST FINANCIAL SVGS.	0.00
640-21573	DEFERRED COMPENSATION	0.00
640-21581	SUPPORT PAYMENTS	0.00
640-21700	ACCRUED WAGES	0.00
640-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC	7,753.95
640-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	6,533.32
640-21900	LIQUOR SALES	2,000.00
640-22403	INTEREST ACCRUED - RESTRICTED ASSETS	0.00
640-22408	INTEREST ACCRUED - G.O.	0.00
640-22409	INTEREST ACCRUED - CITY	0.00
640-22901	CURRENT PORTION REDEV.	0.00
640-22903	CURRENT PORTION G.O. ISSUE	0.00
640-22905	CURRENT PORTION CITY LOAN	0.00
640-22906	CURRENT PORT -CITY LOAN RLC	0.00
640-22907	CURRENT PORTION OF LEASE PAYABLE	0.00
640-23415	SECURITY DEPOSITS	2,710.50
640-23421	SEC DEP - SPRING	7,030.00
640-23422	SEC DEP - FALL	5,815.00
640-23423	SEC DEP- SPORTS & ADVENT.	0.00
640-23424	SEC DEP- WEDDING EXPO	0.00
640-23425	SEC DEP - SERV./EQUIP./PRODUCT	0.00
640-23900	WRS NET PENSION LIAB.	12,014.00
640-25100	DUE TO GENERAL FUND	0.00
640-25200	DEFERRED INFLOW-WRS PENSION	25,535.00
640-26101	DEFERRED REVENUE	0.00
640-29000	LOAN PAYABLE TO TOURISM	0.00
640-29001	LOAN PAYABLE TO CITY	0.00
640-29002	LEASE PAYABLE	0.00
640-29204	BONDS PAYABLE 1993	0.00
640-29207	BONDS PAYABLE 1994	0.00
640-29210	BONDS PAYABLE 1995	0.00
640-29213	BONDS PAYABLE 1996	0.00
640-29216	BONDS PAYABLE 1997	0.00
640-29219	BONDS PAYABLE 1998	0.00
640-29221	DEF. LOSS ON EARLY RET.	0.00
640-29222	1998 REFUNDING L.R.B.I.	0.00
640-29224	BONDS PAYABLE - 2002	0.00
640-29225	BONDS PAYABLE - 2006	0.00
640-29226	S.T.F.L. LOAN - 2007	0.00
640-29227	C.D.A. G.O. BONDS PAYABLE-2010	0.00
<b>Total Liability:</b>		<b>79,934.06</b>

Equity

640-31202	CONTRIBUTIONS FROM OTHERS	0.00
640-31203	DEPR./CHARGEBACK	0.00
640-31204	CONTRIBUTIONS FROM MUNIC.	0.00
640-32000	INVESTMENT IN CAPITAL ASSETS	0.00
640-34100	FUND BALANCE	-117,858.11
640-34141	SURPLUS/DEFICIT	0.00
640-34148	RESERVED RETAINED EARNINGS	0.00
640-34300	RESTRICTED FOR WRS PENSION	30,904.00
<b>Total Beginning Equity:</b>		<b>-86,954.11</b>
Total Revenue		117,976.96
Total Expense		133,167.84
Revenues Over/Under Expenses		-15,190.88
<b>Total Equity and Current Surplus (Deficit):</b>		<b>-102,144.99</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b>-22,210.93</b>

*Note: Jan Collection Room Tax = 5,473.75*  
 $+5,473.75 = (9,717.13)$



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 640 - OMNI CENTER</b>							
<b>Revenue</b>							
640-00000-41110	GENERAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-41210	ROOM TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46716	RECR FEES >AGE 18	2,200.00	2,200.00	0.00	0.00	-2,200.00	100.00 %
640-00000-46741	ICE RENTAL INCOME (NONTAXABLE)	157,719.00	157,719.00	0.00	69,665.75	-88,053.25	55.83 %
640-00000-46742	ICE RENTAL INCOME (TAXABLE)	44,585.00	44,585.00	0.00	4,700.12	-39,884.88	89.46 %
640-00000-46744	CONCESSION REV. (TAXABLE)	40,000.00	40,000.00	1,262.79	19,233.17	-20,766.83	51.92 %
640-00000-46745	CATERING REVENUE - (TAXABLE)	6,000.00	6,000.00	0.00	303.68	-5,696.32	94.94 %
640-00000-46746	CONCESSION REVENUE (VENDING)	750.00	750.00	0.00	0.00	-750.00	100.00 %
640-00000-46747	CONCESSION REVENUE (EVENTS)	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46748	CONCESSION REVENUE - NON-ALC	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46749	VENDING INCOME (NONTAXABLE)	1,750.00	1,750.00	0.00	478.70	-1,271.30	72.65 %
640-00000-46751	PRO SHOP REVENUE	6,000.00	6,000.00	84.37	654.18	-5,345.82	89.10 %
640-00000-46752	RENTALS INC. (ARENA) TAXAB	12,000.00	12,000.00	0.00	254.99	-11,745.01	97.88 %
640-00000-46754	RENTAL INC. (ARENA NON-TAX.)	10,000.00	10,000.00	2,800.00	2,800.00	-7,200.00	72.00 %
640-00000-46755	RENTAL INC. (SHELTER - TAXABLE)	1,500.00	1,500.00	0.00	166.67	-1,333.33	88.89 %
640-00000-46756	RENTAL INC. (MEETING NON-TAX.)	6,000.00	6,000.00	0.00	95.88	-5,904.12	98.40 %
640-00000-46757	RENTAL INC. (SPACE/ST-TAX.)	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
640-00000-46758	RENTAL INC. (SUPPLIES - TAXABLE)	5,000.00	5,000.00	0.00	843.00	-4,157.00	83.14 %
640-00000-46759	LABOR INC. (HOUSEPERSON NON-T	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
640-00000-46760	RENTAL INC. (SHELTER NON-TAXAB	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
640-00000-46761	ADVERTISING INCOME	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46763	ADMISSION SALES - TAXABLE	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
640-00000-46765	ADMISSION SALES - NONTAXABLE	4,000.00	4,000.00	0.00	2,410.70	-1,589.30	39.73 %
640-00000-46766	RENTAL INC. (MTG. ROOM - TAX)	5,000.00	5,000.00	0.00	1,863.93	-3,136.07	62.72 %
640-00000-46767	RENTAL INC. SUPPLIES - NONTAX	1,200.00	1,200.00	0.00	133.33	-1,066.67	88.89 %
640-00000-46768	LABOR INC. - HOUSEPERSON TAX	7,500.00	7,500.00	0.00	97.53	-7,402.47	98.70 %
640-00000-46769	CATERING REVENUE-(NON TAX.)	3,500.00	3,500.00	0.00	630.00	-2,870.00	82.00 %
640-00000-48001	MISC. INCOME (NONTAXABLE)	7,000.00	7,000.00	0.00	48.25	-6,951.75	99.31 %
640-00000-48002	MISC INCOME TAXABLE	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
640-00000-48100	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48102	INTEREST INC/RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48103	GAIN ON REFUNDING	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48203	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48205	RENTAL INCOME (CITY)	45,000.00	45,000.00	1,122.88	13,597.08	-31,402.92	69.78 %
640-00000-48401	INS. RE-IMBURSEMENT CLAIMS - O	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48513	DONATIONS (O.E.C. LIQ.AGR)	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
640-00000-48515	DONATIONS (SPONSORSHIPS)	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
640-00000-49201	OPERATING TRANSFER IN	183,174.00	183,174.00	0.00	0.00	-183,174.00	100.00 %
640-00000-49221	TRANSFER FROM CITY (TOURI)	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-49406	SALE OF CITY PROPERTY - OMNI	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-49900	DEPRECIATION/CHARGEBACK	0.00	0.00	0.00	0.00	0.00	0.00 %
	<b>Revenue Total:</b>	<b>610,378.00</b>	<b>610,378.00</b>	<b>5,270.04</b>	<b>117,976.96</b>	<b>-492,401.04</b>	<b>80.67 %</b>
<b>Expense</b>							
640-55450-110	SALARIES - REGULAR	140,580.00	140,580.00	9,797.93	20,735.75	119,844.25	85.25 %
640-55450-120	WAGES - REGULAR	13,330.00	13,330.00	1,007.70	2,519.25	10,810.75	81.10 %
640-55450-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-124	WAGES - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-126	WAGES - TEMP/SEAS	58,639.00	58,639.00	5,939.39	17,311.82	41,327.18	70.48 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
640-5450-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-150	FICA	16,260.00	16,260.00	1,218.33	2,946.70	13,313.30	81.88 %
640-55450-151	RETIREMENT (WRS)	10,312.00	10,312.00	724.03	1,558.22	8,753.78	84.89 %
640-55450-152	HEALTH INSURANCE	47,417.00	47,417.00	2,551.21	7,653.63	39,763.37	83.86 %
640-55450-153	DENTAL INSURANCE	2,943.00	2,943.00	158.73	476.19	2,466.81	83.82 %
640-55450-154	LIFE INSURANCE	52.00	52.00	0.00	4.96	47.04	90.46 %
640-55450-211	BOILER CONTRACTUAL	0.00	0.00	0.00	712.13	-712.13	0.00 %
640-55450-213	HVAC CONTRACTUAL	7,500.00	7,500.00	0.00	164.00	7,336.00	97.81 %
640-55450-214	FIRE CONTRACTUAL	1,560.00	1,560.00	0.00	0.00	1,560.00	100.00 %
640-55450-220	WATER/SEWER/STORM WATER	7,717.00	7,717.00	0.00	2,003.46	5,713.54	74.04 %
640-55450-221	ELECTRIC & GAS	173,286.00	173,286.00	18,333.69	37,917.51	135,368.49	78.12 %
640-55450-225	PHONE/INTERNET/CABLE	8,500.00	8,500.00	773.93	2,659.11	5,840.89	68.72 %
640-55450-240	SOFTWARE MAINTENANCE CONTR	3,320.00	3,320.00	600.00	600.00	2,720.00	81.93 %
640-55450-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-243	LEASES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-244	WEBSITE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-290	OTHER CONTRACTUAL SERVICES	16,225.00	16,225.00	1,455.92	4,254.48	11,970.52	73.78 %
640-55450-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-292	ELECTRICAL CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-293	PLUMBING CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-301	SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-310	OFFICE SUPPLIES	400.00	400.00	0.00	0.00	400.00	100.00 %
640-55450-311	POSTAGE	25.00	25.00	0.47	0.47	24.53	98.12 %
640-55450-312	COPY USAGE & PAPER	2,350.00	2,350.00	114.02	228.04	2,121.96	90.30 %
640-55450-320	SUBSCRIPTIONS & DUES	500.00	500.00	0.00	0.00	500.00	100.00 %
640-55450-323	GENERAL ADVERTISING	15,000.00	15,000.00	300.00	2,300.16	12,699.84	84.67 %
640-55450-324	RECRUITMENT	100.00	100.00	0.00	42.00	58.00	58.00 %
640-55450-330	SEMINARS, CONF & TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
640-55450-340	OPERATING SUPPLIES	16,000.00	16,000.00	614.45	2,151.38	13,848.62	86.55 %
640-55450-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-342	CLEANING & SANITARY SUPPLIES	5,500.00	5,500.00	652.49	1,466.74	4,033.26	73.33 %
640-55450-343	CONCESSIONS SUPPLIES	23,000.00	23,000.00	2,420.97	7,087.92	15,912.08	69.18 %
640-55450-344	VENDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-345	BAR SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-346	CATERING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-347	PRO SHOP	500.00	500.00	0.00	0.00	500.00	100.00 %
640-55450-350	BLDG & GRDS MAINT & REPAIRS	11,000.00	11,000.00	350.90	961.13	10,038.87	91.26 %
640-55450-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	0.00	104.99	395.01	79.00 %
640-55450-361	REGULAR FUEL	575.00	575.00	0.00	0.00	575.00	100.00 %
640-55450-362	OFF ROAD FUEL	50.00	50.00	16.62	16.62	33.38	66.76 %
640-55450-363	EQUIPMENT MAINT & REPAIRS	5,500.00	5,500.00	1,166.61	1,794.43	3,705.57	67.37 %
640-55450-510	INS - WORKERS COMP	7,000.00	7,000.00	0.00	1,401.75	5,598.25	79.98 %
640-55450-511	INS - FIRE, COMP/COLL, BOILER	11,309.00	11,309.00	0.00	11,875.00	-566.00	-5.00 %
640-55450-512	INS - VEHICLES	120.00	120.00	0.00	120.00	0.00	0.00 %
640-55450-513	INS - CVMIC, LIABILITY, PROF	2,108.00	2,108.00	0.00	2,000.00	108.00	5.12 %
640-55450-514	SIR	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-515	INS - MONIES & SECURITIES	75.00	75.00	0.00	100.00	-25.00	-33.33 %
640-55450-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-517	UNEMPLOYMENT	125.00	125.00	0.00	0.00	125.00	100.00 %
640-55450-540	DEPR - GENERAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-541	DEPR - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-542	DEPR - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-543	DEPR - BLDG, STRUCTURE, BLDG I	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-544	DEPR - IMPROV OTHER THAN LAND	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-620	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-626	ALLOCATED - WRS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-690	OTHER DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
5450-692 AMORTIZED BOND COSTS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-693 BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-720 DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Expense Total:</b>	<b>610,378.00</b>	<b>610,378.00</b>	<b>48,197.39</b>	<b>133,167.84</b>	<b>477,210.16</b>	<b>78.18 %</b>
<b>Fund: 640 - OMNI CENTER Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-42,927.35</b>	<b>-15,190.88</b>	<b>-15,190.88</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-42,927.35</b>	<b>-15,190.88</b>	<b>-15,190.88</b>	<b>0.00 %</b>

Jan Collection 5,473.75  
 (9,717.13)



City of Onalaska

# Balance Sheet Account Summary

As Of 03/26/2018

*Free*  
*3/26/18*  
*F-5*

Account	Name	Balance
<b>Fund: 100 - GENERAL FUND</b>		
<b>Assets</b>		
100-11100	CASH	-1,983,161.98
100-11103	CASH-CAFE PLAN	11,329.02
100-11305	TEMPORARY INVESTMENTS	14,763,415.35
100-11400	ONAL FIRE DEPT. (CARINS IRIS)	0.00
100-11510	DONATIONS SAVINGS ACCT	4,632.34
100-11511	NON-CITY INVESTMENTS	141.69
100-11800	PETTY CASH	4,220.00
100-12101	R/E & P/P TAXES REC.	0.00
100-12110	DELQ. S/A FROM COUNTRY-2008	0.00
100-12111	DELQ. S/A FROM COUNTY-2009	0.00
100-12112	DELQ.S/A FROM CO.-2010	0.00
100-12113	DELQ. S/A FROM CO.-2011	1,043.82
100-12114	DELQ.S/A FROM CO.-2012	883.16
100-12115	DELQ.S/A FROM CO.-2013	407.07
100-12116	DELQ. S/A FROM CO. - 2014	817.62
100-12117	DELQ.S/A FROM CO. - 2015	842.90
100-12118	DELQ. S/A FROM CO. 2016	2,445.65
100-12119	DELQ. S/A FROM CO. - 2017	8,940.10
100-12332	2017-18 Delq. / PP TAXES	48,547.11
100-12333	2005 DELQ. P/P TAXES	0.00
100-12334	2006/07 DELQ. P/P TAXES	0.00
100-12335	2007/08 DELQ. P/P TAXES	0.00
100-12336	2008/09 DELQ P/P TAXES	0.00
100-12337	2009-10 DELQ. P/P TAXES	0.00
100-12338	2010-11 DELQ P/P TAXES	0.00
100-12339	2011-12 DELQ. P/P TAXES	0.00
100-12340	2012-13 DELQ. P/P TAXES	0.00
100-12341	2013-14 DELQ. P/P TAXES	0.00
100-12342	2014-15 DELQ. P/P TAXES	0.00
100-12343	2015-16 DELQ. P/P TAXES	0.00
100-12344	2016-17 DELQ. P/P TAXES	3,968.52
100-12609	S/A STORM SEWER	0.00
100-12611	S/A STREET CONSTRUCTION	130,637.79
100-12613	S/A CURB & GUTTER	48,084.52
100-12626	S/A SIDEWALK	58,622.77
100-12632	S/A ALLEY PAVING	17,199.77
100-13100	OTHER ACCOUNTS RECEIVABLE	12,880.09
100-13102	A/REC. - CDA/OMNI NOTE	0.00
100-13113	A/ REC. - OMNI	0.00
100-13115	ACCOUNTS RECEIVABLE - G. LUTH	0.00
100-13122	ALLOWANCE FOR UNCOLLECTIBLE ACCO	0.00
100-13125	ACCOUNTS RECEIVABLE - C.D.A. MGMT	86.73
100-13300	INTEREST RECEIVABLE	0.00
100-14000	DUE FROM OTHER GOVERNMENTS	0.00
100-14207	DUE FROM SEWER	0.00
100-14209	DUE FROM CEMETERY	0.00
100-14210	DUE FROM OMNI CENTER	0.00
100-14213	DUE FROM TAX AGENY FUND	0.00
100-14215	DUE FROM S/R-O.S.R.	0.00
100-14216	DUE FROM DEBT SERVICE	0.00
100-16200	PRE-PAID INSURANCE	41,425.12
<b>Total Assets:</b>		<b>13,177,409.16</b>
		<b><u>13,177,409.16</u></b>

Balance Sheet

As Of 03/26/2018

Account	Name	Balance
<b>Liability</b>		
100-21100	ACCOUNTS PAYABLE	57,078.71
100-21110	AP PENDING (DUE TO POOL)	0.00
100-21111	CORRECTIONS PAYABLE	0.00
100-21112	G.F. SALES TAX PAYABLE	0.00
100-21405	DOT-PARKING TICKETS	-8,094.00
100-21511	FICA W/H	0.00
100-21512	FEDERAL W/H	0.00
100-21513	STATE W/H - WI	0.00
100-21515	FICA W/H - MEDICARE	0.00
100-21520	RETIREMENT W/H	0.00
100-21528	BC/BS HEALTH INS	0.00
100-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
100-21530	HEALTH INS	0.00
100-21531	CANCER INS	0.00
100-21532	LIFE INSURANCE W/H	7.63
100-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
100-21534	MEDICAL & DEP CARE - SECT. 125	0.00
100-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
100-21540	UNITED WAY	0.00
100-21560	COMMUNITY CREDIT UNION W/H	0.00
100-21570	UNION DUES	0.00
100-21571	LOCAL 150 UNION DUES W/H	0.00
100-21572	1ST FINANCIAL SVGS.	0.00
100-21573	DEFERRED COMPENSATION	0.00
100-21574	DUE TO EMPLOYEES CAFE PLAN	10,747.58
100-21581	SUPPORT PAYMENTS	0.00
100-21700	ACCRUED WAGES	0.00
100-21901	PAYABLE TO SHARED RIDE	150.00
100-23420	ANTI-ANNEXATION FEES	961.25
100-24220	BAIL BOND DEPOSITS	0.00
100-24230	PARTIAL PMT. - POLICE CITATIONS	0.00
100-24330	DOG LICENSES DUE CO	9,636.00
100-24600	MOBILE HOME TAX DUE - OSD	2,206.36
100-25600	DUE TO WATER	0.00
100-26000	DEFERRED REVENUE	0.00
100-26151	DEFERRED REVENUE- C.D.A. MGMT.	0.00
100-26209	POSTPONED S/A -STORM SEWER	0.00
100-26210	POSTPONED S/A-STREET	130,637.79
100-26220	POSTPONED S/A-CURB & GUTTER	48,084.52
100-26230	POSTPONED S/A-SIDEWALK	58,381.59
100-26260	POSTPONED S/A-ALLEY PAVING	17,199.77
100-28000	NON-CITY FUNDS	141.68
	<b>Total Liability:</b>	<b>327,138.88</b>

<b>Equity</b>		
100-32000	INVESTMENT IN CAPITAL ASSETS	0.00
100-34100	FUND BALANCE	7,845,225.67
100-34142	RESERVED FUND BALANCE	0.00
100-34207	STREET DEPT-STREET DEPT EQUIPMENT	36,236.00
100-34208	STORM SWR EQUIPMENTS	0.00
100-34209	LIBRARY CONTRACTUAL	0.00
100-34210	ENG. STATION WAGON	0.00
100-34211	LACROSSE CO. HWY. STR. MAINT.	0.00
100-34212	F. DEPT. TURN-OUT GEAR/VEH. EQUIP.	0.00
100-34213	S.I.R INS. DEDUCTIBLE	146,990.00
100-34214	DOWNTOWN REDEVELOPMENT	18,500.00
100-34215	COMPUTER HDWR./SOFTWARE UPDATE	15,000.00
100-34216	HEA./DENTAL/VAC. FORMER EMPLOYEE	4,000.00
100-34217	ILLEGAL ASSESSMENTS	0.00
100-34218	TREE BRUSH	4,500.00

Balance Sheet

As Of 03/26/2018

Account	Name	Balance
100-34219	ENGINEERING EQUIPMENT	0.00
100-34220	PROP/COLLISION	0.00
100-34221	DIRECT PAYROLL SOFTWARE	0.00
100-34222	CARIN IRIS EQUIP	0.00
100-34223	CITY LIBRARY REPAIRS	0.00
100-34224	STREET SEALING	0.00
100-34225	STREET (MAINT. SHOP)	29,000.00
100-34226	STREET SNOW & ICE	142,000.00
100-34227	STREET LIGHTS	10,000.00
100-34228	RECR./PARKS/C.CTR./POOL	9,000.00
100-34229	CITY STUDY	45,270.00
100-34230	CITY ATTORNEY	0.00
100-34231	CITY HALL EQUIPMENT	0.00
100-34232	FIRE DEPT REPAIRS	0.00
100-34233	CITY HALL VEHICLE	3,000.00
100-34234	FIRE DEPT TRAINING EQUIP	0.00
100-34235	FIRE DEPT ATV	0.00
	<b>Total Beginning Equity:</b>	<b>8,308,721.67</b>
Total Revenue		6,276,415.47
Total Expense		1,734,866.86
Revenues Over/Under Expenses		4,541,548.61
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>12,850,270.28</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>13,177,409.16</u></b>



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL FUND</b>							
<b>Revenue</b>							
<b>Department: 00000 - NON DEPARTMENTAL</b>							
100-00000-41110	GENERAL PROPERTY TAXES	5,729,884.00	5,729,884.00	0.00	5,729,884.00	0.00	0.00 %
100-00000-41111	OMITTED TAXES (R/E & P/P)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-41140	MOBILE HOME TAXES	65,000.00	65,000.00	3,589.12	7,184.04	-57,815.96	88.95 %
100-00000-41141	P/P CHARGEBACK TAXES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-41210	ROOM TAX REVENUE	40,037.00	40,037.00	366.39	2,318.46	-37,718.54	94.21 %
100-00000-41300	PAYMENTS IN LIEU OF TAXES	126,000.00	126,000.00	0.00	99,403.97	-26,596.03	21.11 %
100-00000-41320	TAXES ON MUNICIPAL OWNED UTI	420,000.00	420,000.00	0.00	0.00	-420,000.00	100.00 %
100-00000-41800	INTEREST ON TAXES	1,500.00	1,500.00	48.88	342.16	-1,157.84	77.19 %
100-00000-42010	S/A STREET	7,581.00	7,581.00	0.00	7,581.17	0.17	-100.00 %
100-00000-42020	S/A CURB & GUTTER	2,181.00	2,181.00	0.00	2,180.76	-0.24	0.01 %
100-00000-42030	S/A SIDEWALK	4,517.00	4,517.00	0.00	5,410.90	893.90	119.79 %
100-00000-42050	S/A ALLEY	1,254.00	1,254.00	0.00	1,253.65	-0.35	0.03 %
100-00000-42060	S/A STORM SEWER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43211	FEDERAL LAW ENFORCEMENT GRA	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43221	FEDERAL GRANT - HIGHWAY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43300	FED GOV'T REVENUE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43307	FEMA MONEY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43309	SHARED REVENUE FROM STATE	659,964.00	659,964.00	0.00	0.00	-659,964.00	100.00 %
100-00000-43401	STATE AID COMPUTERS	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
100-00000-43420	FIRE INSURANCE FOR STATE	78,000.00	78,000.00	0.00	0.00	-78,000.00	100.00 %
100-00000-43521	LAW ENFORCEMENT TRAINING AID	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43530	STATE AID ROAD ALLOTMENT	790,000.00	790,000.00	0.00	194,411.13	-595,588.87	75.39 %
100-00000-43541	STATE AID FOR CONNECTING STRE	39,700.00	39,700.00	0.00	10,014.55	-29,685.45	74.77 %
100-00000-43610	PAYMENT FOR MUNICIPAL SERVICE	3,500.00	3,500.00	0.00	3,047.41	-452.59	12.93 %
100-00000-43620	STATE AID IN LIEU OF TAXES	136.00	136.00	0.00	0.00	-136.00	100.00 %
100-00000-43690	STATE AID OTHER PAYMENTS	0.00	0.00	-2,345.91	977.52	977.52	0.00 %
100-00000-44110	LIQUOR & MALT BEVERAGE LICENS	22,800.00	22,800.00	1,115.00	11,760.00	-11,040.00	48.42 %
100-00000-44120	OPERATOR LICENSE	4,500.00	4,500.00	75.00	924.00	-3,576.00	79.47 %
100-00000-44160	CIGARETTE LICENSE	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
100-00000-44170	CABLE TV LICENSE	164,000.00	164,000.00	0.00	0.00	-164,000.00	100.00 %
100-00000-44171	CELL TOWER FEES	12,600.00	12,600.00	1,174.83	2,349.66	-10,250.34	81.35 %
100-00000-44175	MOBILE HOME LICENSE	375.00	375.00	450.00	450.00	75.00	120.00 %
100-00000-44185	TAXI CAB LICENSE	875.00	875.00	125.00	125.00	-750.00	85.71 %
100-00000-44190	SOLICITERS LICENSE	100.00	100.00	0.00	0.00	-100.00	100.00 %
100-00000-44193	ELECTRICAL LICENSE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44194	HTG/GAS PIPING LICENSES	750.00	750.00	0.00	2,470.00	1,720.00	329.33 %
100-00000-44195	OTHER LICENSES	12,000.00	12,000.00	680.00	1,180.00	-10,820.00	90.17 %
100-00000-44196	MOTEL/HOTEL PERMITS	210.00	210.00	0.00	0.00	-210.00	100.00 %
100-00000-44210	BICYCLE LICENSE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44215	DOG LICENSE	35,000.00	35,000.00	2,394.00	4,221.00	-30,779.00	87.94 %
100-00000-44220	CAT LICENSE	24,000.00	24,000.00	5,806.00	10,573.00	-13,427.00	55.95 %
100-00000-44300	INSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44310	BUILDING PERMITS	105,000.00	105,000.00	1,508.45	15,749.75	-89,250.25	85.00 %
100-00000-44311	PLAN REVIEW	500.00	500.00	200.00	480.00	-20.00	4.00 %
100-00000-44315	ELECTRICAL PERMITS	20,000.00	20,000.00	2,674.17	12,644.07	-7,355.93	36.78 %
100-00000-44320	HEATING & A/C PERMITS	17,000.00	17,000.00	518.00	2,923.50	-14,076.50	82.80 %
100-00000-44323	PLUMBING PERMIT FEES	16,000.00	16,000.00	1,306.00	4,268.00	-11,732.00	73.33 %
100-00000-44325	STREET OPENING PERMITS	750.00	750.00	25.00	50.00	-700.00	93.33 %
100-00000-44330	SIDEWALK PERMIT	750.00	750.00	0.00	0.00	-750.00	100.00 %

Budget Report

For Fiscal: 2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
0000-44335	RAILROAD PERMIT	150.00	150.00	0.00	0.00	-150.00	100.00 %
100-00000-44336	RECREATIONAL BURNING PERMIT	11,000.00	11,000.00	760.00	1,840.00	-9,160.00	83.27 %
100-00000-44340	OTHER PERMITS	200.00	200.00	75.00	150.00	-50.00	25.00 %
100-00000-44345	P.U.D. PERMIT	0.00	0.00	0.00	700.00	700.00	0.00 %
100-00000-44347	SITE PLANS	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
100-00000-44410	ZONING	6,000.00	6,000.00	500.00	2,244.84	-3,755.16	62.59 %
100-00000-45110	COURT PENALTIES	90,000.00	90,000.00	0.00	9,822.69	-80,177.31	89.09 %
100-00000-45112	1/2 COURT COSTS DUE CITY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-45115	PARKING VIOLATIONS	45,000.00	45,000.00	7,920.00	27,103.00	-17,897.00	39.77 %
100-00000-46100	GEN'L GOV'T REVENUE (SHARED-RI	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46105	GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46110	PLAT FILING FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46115	LICENSE PUBLICATION FEES	470.00	470.00	20.00	30.00	-440.00	93.62 %
100-00000-46120	SALES MATERIAL & SUPLS	9,500.00	9,500.00	375.00	1,758.50	-7,741.50	81.49 %
100-00000-46121	TOPO FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46210	FIRE PROTECTION SERVICE	51,000.00	51,000.00	0.00	16,472.49	-34,527.51	67.70 %
100-00000-46220	POLICE REPORTS	1,000.00	1,000.00	72.58	368.29	-631.71	63.17 %
100-00000-46221	FALSE ALARMS	5,000.00	5,000.00	35.00	245.00	-4,755.00	95.10 %
100-00000-46222	POLICE SECURITY FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46300	HIGHWAY MAINT. & SNOWPLOWI	500.00	500.00	325.05	660.69	160.69	132.14 %
100-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46440	WEED CUTTING/MOWING REVENU	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46490	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46710	NON-PROFIT SHELTER/VENDING RE	1,200.00	1,200.00	0.00	300.00	-900.00	75.00 %
100-00000-46711	PARK FACILITY RENTAL	12,000.00	12,000.00	1,005.07	4,038.39	-7,961.61	66.35 %
100-00000-46715	RECREATION FEES	70,000.00	70,000.00	4,443.67	21,272.28	-48,727.72	69.61 %
100-00000-46716	RECR. FEES > AGE 18	8,600.00	8,600.00	1,250.00	1,500.00	-7,100.00	82.56 %
100-00000-46725	SWIMMING POOL REVENUE	67,425.00	67,425.00	225.00	225.00	-67,200.00	99.67 %
0000-46726	SWIMMING POOL LESSONS	6,720.00	6,720.00	0.00	0.00	-6,720.00	100.00 %
100-00000-46727	SWIMMING POOL MISC	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46728	SWIMMING POOL CONCESSIONS	29,135.00	29,135.00	0.00	0.00	-29,135.00	100.00 %
100-00000-46729	SWIMMING POOL ADVERT. INCOM	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46840	URBAN DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-47310	INTERGOV'T - GEN'L GOV'T	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-47320	OTHER LOCAL GOV'T/LAW ENFORC	33,201.00	33,201.00	0.00	18,774.05	-14,426.95	43.45 %
100-00000-47330	INTERGOV'T CHGS. FOR STR SERV.	8,500.00	8,500.00	0.00	0.00	-8,500.00	100.00 %
100-00000-48000	MISCELLANEOUS INCOME	12,000.00	12,000.00	-411.36	3,112.31	-8,887.69	74.06 %
100-00000-48100	INTEREST INCOME	60,000.00	60,000.00	0.00	12,712.83	-47,287.17	78.81 %
100-00000-48130	INTEREST DONATION ACCT.	0.00	0.00	0.00	1.24	1.24	0.00 %
100-00000-48131	INTEREST - NON CITY	0.00	0.00	0.00	0.01	0.01	0.00 %
100-00000-48150	INTEREST - STREET ASSMT.	2,787.00	2,787.00	0.00	2,787.26	0.26	100.01 %
100-00000-48155	INTEREST - CURB & GUTTER ASSMT	684.00	684.00	0.00	684.37	0.37	100.05 %
100-00000-48160	INTEREST - SIDEWALK ASSMT.	1,776.00	1,776.00	0.00	1,768.38	-7.62	0.43 %
100-00000-48170	INTEREST - ALLEY ASSMT.	571.00	571.00	0.00	571.17	0.17	100.03 %
100-00000-48180	INTEREST - STORM SEWER ASSMT.	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48190	INVESTMENT INCOME (CVMIC)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48200	RENTAL INCOME & CDA SUBLEASE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48210	RENT- FINLEY PROP (JAYCEES)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48211	RENT LIBRARY FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48302	SALE OF FIRE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48403	INSURANCE REIMB - POLICE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48404	INSURANCE REIMB - HWY	0.00	0.00	0.00	760.98	760.98	0.00 %
100-00000-48405	INSURANCE REIMB - GENERAL	0.00	0.00	12,334.00	12,334.00	12,334.00	0.00 %
100-00000-48406	INSURANCE DIVIDENDS	13,504.00	13,504.00	0.00	0.00	-13,504.00	100.00 %
100-00000-48408	INSURANCE WAIVER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
0000-48510	CONTRIBUTION FROM SCHOOL DIS	21,000.00	21,000.00	0.00	0.00	-21,000.00	100.00 %
0000-48530	CAPITAL CONTRIBUTIONS PARK	0.00	0.00	0.00	0.00	0.00	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
0000-49000	GAIN ON SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49224	TRANSIT IN/5% SALES/COMP. PLAN	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49402	SALE OF CITY PROPERTY - OTHER E	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49403	SALE OF CITY PROPERTY - POLICE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49997	SURPLUS FUNDS APPLIED	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 00000 - NON DEPARTMENTAL Total:</b>		<b>9,023,087.00</b>	<b>9,023,087.00</b>	<b>48,638.94</b>	<b>6,276,415.47</b>	<b>-2,746,671.53</b>	<b>30.44 %</b>
<b>Revenue Total:</b>		<b>9,023,087.00</b>	<b>9,023,087.00</b>	<b>48,638.94</b>	<b>6,276,415.47</b>	<b>-2,746,671.53</b>	<b>30.44 %</b>

Expense

Department: 51100 - COMMON COUNCIL							
100-51100-110	SALARIES - REGULAR	29,600.00	29,600.00	0.00	4,800.00	24,800.00	83.78 %
100-51100-150	FICA	2,264.00	2,264.00	0.00	367.20	1,896.80	83.78 %
100-51100-291	TRANSCRIPTION CONTRACTUAL	7,200.00	7,200.00	272.61	547.56	6,652.44	92.40 %
100-51100-310	OFFICE SUPPLIES	700.00	700.00	0.00	0.00	700.00	100.00 %
100-51100-311	POSTAGE	200.00	200.00	0.00	0.00	200.00	100.00 %
100-51100-312	COPY USAGE & PAPER	1,000.00	1,000.00	34.88	99.22	900.78	90.08 %
100-51100-320	SUBSCRIPTIONS & DUES	5,671.00	5,671.00	0.00	5,671.43	-0.43	-0.01 %
100-51100-322	LEGAL NOTICES	12,140.00	12,140.00	338.80	968.16	11,171.84	92.03 %
100-51100-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 51100 - COMMON COUNCIL Total:</b>		<b>58,775.00</b>	<b>58,775.00</b>	<b>646.29</b>	<b>12,453.57</b>	<b>46,321.43</b>	<b>78.81 %</b>

Department: 51110 - POLICE & FIRE COMMISSION							
100-51110-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51110-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51110-310	OFFICE SUPPLIES	0.00	0.00	60.00	60.00	-60.00	0.00 %
100-51110-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51110-312	COPY USAGE & PAPER	100.00	100.00	0.00	0.00	100.00	100.00 %
<b>Department: 51110 - POLICE &amp; FIRE COMMISSION Total:</b>		<b>100.00</b>	<b>100.00</b>	<b>60.00</b>	<b>60.00</b>	<b>40.00</b>	<b>40.00 %</b>

Department: 51200 - MUNICIPAL COURT							
100-51200-290	OTHER CONTRACTUAL SERVICES	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51200-340	OPERATING SUPPLIES	212.00	212.00	0.00	-40.96	252.96	119.32 %
<b>Department: 51200 - MUNICIPAL COURT Total:</b>		<b>312.00</b>	<b>312.00</b>	<b>0.00</b>	<b>-40.96</b>	<b>352.96</b>	<b>113.13 %</b>

Department: 51300 - LEGAL							
100-51300-290	OTHER CONTRACTUAL SERVICES	138,000.00	138,000.00	15,248.87	15,248.87	122,751.13	88.95 %
100-51300-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51300-320	SUBSCRIPTIONS & DUES	0.00	0.00	293.87	293.87	-293.87	0.00 %
<b>Department: 51300 - LEGAL Total:</b>		<b>138,000.00</b>	<b>138,000.00</b>	<b>15,542.74</b>	<b>15,542.74</b>	<b>122,457.26</b>	<b>88.74 %</b>

Department: 51408 - CITY ADMINISTRATOR							
100-51408-110	SALARIES REGULAR	91,071.00	91,071.00	6,873.22	17,183.05	73,887.95	81.13 %
100-51408-150	FICA	6,967.00	6,967.00	515.70	1,289.25	5,677.75	81.49 %
100-51408-151	RETIREMENT (WRS)	6,102.00	6,102.00	460.52	1,151.30	4,950.70	81.13 %
100-51408-152	HEALTH INSURANCE	4,978.00	4,978.00	414.87	1,244.61	3,733.39	75.00 %
100-51408-153	DENTAL INSURANCE	758.00	758.00	63.14	189.42	568.58	75.01 %
100-51408-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-225	PHONE/INTERNET/CABLE	1,100.00	1,100.00	20.37	117.84	982.16	89.29 %
100-51408-241	EQUIPMENT MAINT. CONTRACTUA	250.00	250.00	0.00	0.00	250.00	100.00 %
100-51408-290	OTHER CONTRACTUAL SERVICES	750.00	750.00	0.00	0.00	750.00	100.00 %
100-51408-310	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-51408-311	POSTAGE	270.00	270.00	0.94	4.68	265.32	98.27 %
100-51408-312	COPY USAGE/PAPER	400.00	400.00	4.05	5.01	394.99	98.75 %
100-51408-320	SUBSCRIPTIONS & DUES	600.00	600.00	0.00	0.00	600.00	100.00 %
100-51408-321	CERTIFICATIONS & LICENSES	200.00	200.00	0.00	0.00	200.00	100.00 %
100-51408-330	SEMINARS,CONF. & TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-51408-340	OPERATING SUPPLIES	3,000.00	3,000.00	15.00	15.00	2,985.00	99.50 %
100-51408-341	PRINTING & FORMS	400.00	400.00	0.00	0.00	400.00	100.00 %
<b>Department: 51408 - CITY ADMINISTRATOR Total:</b>		<b>118,846.00</b>	<b>118,846.00</b>	<b>8,367.81</b>	<b>21,200.16</b>	<b>97,645.84</b>	<b>82.16 %</b>

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 51410 - MAYOR</b>							
100-51410-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-124	WAGES - PERM PT	12,390.00	12,390.00	953.06	2,382.65	10,007.35	80.77 %
100-51410-150	FICA	948.00	948.00	72.92	182.30	765.70	80.77 %
100-51410-151	RETIREMENT (WRS)	712.00	712.00	54.72	136.80	575.20	80.79 %
100-51410-152	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-225	PHONE/INTERNET/CABLE	828.00	828.00	37.02	141.35	686.65	82.93 %
100-51410-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-310	OFFICE SUPPLIES	340.00	340.00	0.00	0.00	340.00	100.00 %
100-51410-311	POSTAGE	60.00	60.00	0.00	0.00	60.00	100.00 %
100-51410-312	COPY USAGE & PAPER	100.00	100.00	0.62	5.31	94.69	94.69 %
100-51410-320	SUBSCRIPTIONS & DUES	175.00	175.00	0.00	567.14	-392.14	-224.08 %
100-51410-330	SEMINARS, CONF & TRAVEL	400.00	400.00	0.00	0.00	400.00	100.00 %
100-51410-340	OPERATING SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00 %
100-51410-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 51410 - MAYOR Total:</b>		<b>16,153.00</b>	<b>16,153.00</b>	<b>1,118.34</b>	<b>3,415.55</b>	<b>12,737.45</b>	<b>78.86 %</b>

<b>Department: 51411 - FINANCE</b>							
100-51411-110	SALARIES - REGULAR	69,915.00	69,915.00	5,836.84	14,592.10	55,322.90	79.13 %
100-51411-120	WAGES - REGULAR	23,946.00	23,946.00	1,824.50	4,635.90	19,310.10	80.64 %
100-51411-124	WAGES - PERM PT	26,944.00	26,944.00	1,154.25	5,207.51	21,736.49	80.67 %
100-51411-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51411-126	WAGES - TEMP./SEAS.	6,150.00	6,150.00	0.00	0.00	6,150.00	100.00 %
100-51411-150	FICA	9,712.00	9,712.00	643.40	1,791.82	7,920.18	81.55 %
100-51411-151	RETIREMENT (WRS)	7,513.00	7,513.00	570.59	1,345.54	6,167.46	82.09 %
100-51411-152	HEALTH INSURANCE	11,073.00	11,073.00	950.19	2,850.57	8,222.43	74.26 %
100-51411-153	DENTAL INSURANCE	1,679.00	1,679.00	115.68	347.04	1,331.96	79.33 %
100-51411-154	LIFE INSURANCE	80.00	80.00	0.00	12.54	67.46	84.33 %
100-51411-225	PHONE/INTERNET/CABLE	570.00	570.00	33.41	100.23	469.77	82.42 %
100-51411-241	EQUIPMENT MAINTENANCE CONT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-51411-290	OTHER CONTRACTUAL SERVICES	4,500.00	4,500.00	0.00	697.75	3,802.25	84.49 %
100-51411-310	OFFICE SUPPLIES	1,200.00	1,200.00	191.03	348.70	851.30	70.94 %
100-51411-311	POSTAGE	1,500.00	1,500.00	154.27	486.44	1,013.56	67.57 %
100-51411-312	COPY USAGE & PAPER	1,000.00	1,000.00	126.93	302.26	697.74	69.77 %
100-51411-320	SUBSCRIPTIONS & DUES	150.00	150.00	110.00	110.00	40.00	26.67 %
100-51411-322	LEGAL NOTICES	0.00	0.00	0.00	365.12	-365.12	0.00 %
100-51411-330	SEMINARS, CONF & TRAVEL	1,325.00	1,325.00	0.00	0.00	1,325.00	100.00 %
100-51411-340	OPERATING SUPPLIES	3,015.00	3,015.00	66.50	84.04	2,930.96	97.21 %
100-51411-341	PRINTING & FORMS	500.00	500.00	196.03	196.03	303.97	60.79 %
<b>Department: 51411 - FINANCE Total:</b>		<b>171,272.00</b>	<b>171,272.00</b>	<b>11,973.62</b>	<b>33,473.59</b>	<b>137,798.41</b>	<b>80.46 %</b>

<b>Department: 51420 - CITY CLERK</b>							
100-51420-110	SALARIES - REGULAR	72,554.00	72,554.00	5,525.42	13,813.55	58,740.45	80.96 %
100-51420-120	WAGES - REGULAR	51,674.00	51,674.00	3,919.84	9,835.73	41,838.27	80.97 %
100-51420-121	OVERTIME - REGULAR	286.00	286.00	0.00	0.00	286.00	100.00 %
100-51420-124	WAGES - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-150	FICA	9,525.00	9,525.00	662.32	1,658.55	7,866.45	82.59 %
100-51420-151	RETIREMENT (WRS)	8,342.00	8,342.00	632.84	1,584.52	6,757.48	81.01 %
100-51420-152	HEALTH INSURANCE	21,003.00	21,003.00	1,750.22	5,250.66	15,752.34	75.00 %
100-51420-153	DENTAL INSURANCE	2,335.00	2,335.00	194.60	583.80	1,751.20	75.00 %
100-51420-154	LIFE INSURANCE	91.00	91.00	0.00	15.24	75.76	83.25 %
100-51420-225	PHONE/INTERNET/CABLE	1,200.00	1,200.00	74.54	223.62	976.38	81.37 %
100-51420-241	EQUIPMENT MAINTENANCE CONT	435.00	435.00	0.00	0.00	435.00	100.00 %
100-51420-291	TRANSCRIPTION CONTRATUAL	200.00	200.00	0.00	0.00	200.00	100.00 %
100-51420-310	OFFICE SUPPLIES	1,230.00	1,230.00	33.96	41.56	1,188.44	96.62 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-51420-311	POSTAGE	2,200.00	2,200.00	43.86	78.70	2,121.30	96.42 %
100-51420-312	COPY USAGE & PAPER	1,000.00	1,000.00	54.71	121.00	879.00	87.90 %
100-51420-320	SUBSCRIPTIONS & DUES	340.00	340.00	20.00	150.00	190.00	55.88 %
100-51420-321	CERTIFICATIONS & LICENSES	100.00	100.00	30.00	30.00	70.00	70.00 %
100-51420-322	LEGAL NOTICES	210.00	210.00	44.69	44.69	165.31	78.72 %
100-51420-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-330	SEMINARS, CONF & TRAVEL	2,050.00	2,050.00	35.00	35.00	2,015.00	98.29 %
100-51420-340	OPERATING SUPPLIES	755.00	755.00	0.00	12.72	742.28	98.32 %
100-51420-341	PRINTING & FORMS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-51420-381	EMPLOYMENT TESTING	80.00	80.00	0.00	7.00	73.00	91.25 %
<b>Department: 51420 - CITY CLERK Total:</b>		<b>175,860.00</b>	<b>175,860.00</b>	<b>13,022.00</b>	<b>33,486.34</b>	<b>142,373.66</b>	<b>80.96 %</b>
<b>Department: 51440 - ELECTIONS</b>							
100-51440-126	WAGES - TEMP/SEAS	18,647.00	18,647.00	2,215.13	2,215.13	16,431.87	88.12 %
100-51440-150	FICA	470.00	470.00	0.00	0.00	470.00	100.00 %
100-51440-241	EQUIPMENT MAINTENANCE CONT	1,400.00	1,400.00	0.00	1,283.56	116.44	8.32 %
100-51440-310	OFFICE SUPPLIES	700.00	700.00	0.00	156.36	543.64	77.66 %
100-51440-311	POSTAGE	600.00	600.00	108.48	267.50	332.50	55.42 %
100-51440-312	COPY USAGE & PAPER	600.00	600.00	72.79	119.19	480.81	80.14 %
100-51440-322	LEGAL NOTICES	2,200.00	2,200.00	392.44	439.14	1,760.86	80.04 %
100-51440-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51440-330	SEMINARS, CONF & TRAVEL	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51440-340	OPERATING SUPPLIES	1,780.00	1,780.00	0.00	1,009.35	770.65	43.29 %
100-51440-341	PRINTING & FORMS	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<b>Department: 51440 - ELECTIONS Total:</b>		<b>28,497.00</b>	<b>28,497.00</b>	<b>2,788.84</b>	<b>5,490.23</b>	<b>23,006.77</b>	<b>80.73 %</b>
<b>Department: 51500 - AUDIT</b>							
100-51500-290	OTHER CONTRACTUAL SERVICES	17,515.00	17,515.00	0.00	0.00	17,515.00	100.00 %
<b>Department: 51500 - AUDIT Total:</b>		<b>17,515.00</b>	<b>17,515.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,515.00</b>	<b>100.00 %</b>
<b>Department: 51510 - HUMAN RESOURCES</b>							
100-51510-110	SALARIES - REGULAR	39,122.00	39,122.00	2,992.94	7,482.35	31,639.65	80.87 %
100-51510-120	WAGES- REGULAR	17,668.00	17,668.00	1,365.00	3,412.50	14,255.50	80.69 %
100-51510-124	WAGES - PERM. PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51510-150	FICA	4,344.00	4,344.00	293.26	733.15	3,610.85	83.12 %
100-51510-151	RETIREMENT (WRS)	3,805.00	3,805.00	291.98	729.95	3,075.05	80.82 %
100-51510-152	HEALTH INSURANCE	18,482.00	18,482.00	1,540.19	4,620.57	13,861.43	75.00 %
100-51510-153	DENTAL INSURANCE	1,090.00	1,090.00	90.81	272.43	817.57	75.01 %
100-51510-154	LIFE INSURANCE	12.00	12.00	0.00	2.10	9.90	82.50 %
100-51510-225	PHONE/INTERNET/CABLE	150.00	150.00	9.45	28.35	121.65	81.10 %
100-51510-241	EQUIPMENT MAINTENANCE CONT	190.00	190.00	0.00	0.00	190.00	100.00 %
100-51510-290	OTHER CONTRACTUAL SERVICES	6,162.00	6,162.00	391.50	2,101.25	4,060.75	65.90 %
100-51510-310	OFFICE SUPPLIES	445.00	445.00	24.97	133.63	311.37	69.97 %
100-51510-311	POSTAGE	200.00	200.00	14.94	26.48	173.52	86.76 %
100-51510-312	COPY USAGE & PAPER	295.00	295.00	33.29	82.34	212.66	72.09 %
100-51510-320	SUBSCRIPTIONS & DUES	535.00	535.00	209.00	509.00	26.00	4.86 %
100-51510-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51510-330	SEMINARS, CONF & TRAVEL	775.00	775.00	0.00	0.00	775.00	100.00 %
100-51510-340	OPERATING SUPPLIES	650.00	650.00	-92.35	200.42	449.58	69.17 %
100-51510-341	PRINTING & FORMS	300.00	300.00	0.00	0.00	300.00	100.00 %
<b>Department: 51510 - HUMAN RESOURCES Total:</b>		<b>94,225.00</b>	<b>94,225.00</b>	<b>7,164.98</b>	<b>20,334.52</b>	<b>73,890.48</b>	<b>78.42 %</b>
<b>Department: 51530 - ASSESSOR</b>							
100-51530-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-128	WAGES - BOR	300.00	300.00	0.00	0.00	300.00	100.00 %
100-51530-150	FICA	23.00	23.00	0.00	0.00	23.00	100.00 %
100-51530-151	RETIREMENT (WRS)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-152	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-51530-225	PHONE/INTERNET/CABLE	450.00	450.00	28.16	84.48	365.52	81.23 %
100-51530-240	SOFTWARE MAINTENANCE-CONTR	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-51530-290	OTHER CONTRACTUAL SERVICES	236,931.00	236,931.00	19,223.83	57,691.49	179,239.51	75.65 %
100-51530-291	TRANSCRIPTION CONTRACTUAL	250.00	250.00	0.00	0.00	250.00	100.00 %
100-51530-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-311	POSTAGE	1,000.00	1,000.00	4.23	336.97	663.03	66.30 %
100-51530-312	COPY USAGE & PAPER	250.00	250.00	0.70	1.32	248.68	99.47 %
100-51530-340	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	100.00 %
100-51530-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 51530 - ASSESSOR Total:</b>		<b>242,954.00</b>	<b>242,954.00</b>	<b>19,256.92</b>	<b>58,114.26</b>	<b>184,839.74</b>	<b>76.08 %</b>

Department: 51540 - IT

100-51540-110	SALARIES - REGULAR	35,282.00	35,282.00	2,681.46	6,703.65	28,578.35	81.00 %
100-51540-120	WAGES-REGULAR	5,889.00	5,889.00	455.00	1,137.50	4,751.50	80.68 %
100-51540-124	WAGES - PERM. PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-126	WAGES TEMP./SEAS.	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-51540-150	FICA	2,365.00	2,365.00	226.32	565.80	1,799.20	76.08 %
100-51540-151	RETIREMENT (WRS)	2,758.00	2,758.00	210.14	525.35	2,232.65	80.95 %
100-51540-152	HEALTH INSURANCE	6,680.00	6,680.00	556.70	1,670.10	5,009.90	75.00 %
100-51540-153	DENTAL INSURANCE	789.00	789.00	65.73	197.19	591.81	75.01 %
100-51540-154	LIFE INSURANCE	7.00	7.00	0.00	0.90	6.10	87.14 %
100-51540-225	PHONE/INTERNET/CABLE	1,504.00	1,504.00	56.61	2,175.76	-671.76	-44.66 %
100-51540-240	SOFTWARE MAINTENANCE CONTR	23,443.00	23,443.00	0.00	5,858.00	17,585.00	75.01 %
100-51540-241	EQUIPMENT MAINTENANCE CONT	2,400.00	2,400.00	0.00	0.00	2,400.00	100.00 %
100-51540-244	WEBSITE	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
100-51540-290	OTHER CONTRACTUAL SERVICES	14,004.00	14,004.00	3,554.70	5,319.75	8,684.25	62.01 %
100-51540-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-320	SUBSCRIPTIONS & DUES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-51540-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-330	SEMINARS, CONF & TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-51540-340	OPERATING SUPPLIES	4,934.00	4,934.00	716.55	740.59	4,193.41	84.99 %
100-51540-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-363	EQUIPMENT MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 51540 - IT Total:</b>		<b>104,755.00</b>	<b>104,755.00</b>	<b>8,523.21</b>	<b>24,894.59</b>	<b>79,860.41</b>	<b>76.24 %</b>

Department: 51600 - CITY HALL

100-51600-110	SALARIES - REGULAR	49,488.00	49,488.00	3,734.94	9,337.35	40,150.65	81.13 %
100-51600-124	WAGES - PERM PT	11,831.00	11,831.00	684.86	1,681.01	10,149.99	85.79 %
100-51600-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-150	FICA	4,691.00	4,691.00	321.88	802.32	3,888.68	82.90 %
100-51600-151	RETIREMENT (WRS)	3,316.00	3,316.00	250.24	625.60	2,690.40	81.13 %
100-51600-152	HEALTH INSURANCE	8,529.00	8,529.00	710.72	2,132.16	6,396.84	75.00 %
100-51600-153	DENTAL INSURANCE	492.00	492.00	41.00	123.00	369.00	75.00 %
100-51600-154	LIFE INSURANCE	31.00	31.00	0.00	5.10	25.90	83.55 %
100-51600-211	BOILER CONTRACTUAL	670.00	670.00	0.00	0.00	670.00	100.00 %
100-51600-212	ELEVATORS	5,748.00	5,748.00	447.00	838.68	4,909.32	85.41 %
100-51600-213	HVAC CONTRACTUAL	6,096.00	6,096.00	0.00	0.00	6,096.00	100.00 %
100-51600-214	FIRE CONTRACTUAL	2,739.00	2,739.00	0.00	0.00	2,739.00	100.00 %
100-51600-220	WATER/SEWER/STORM WATER	8,460.00	8,460.00	0.00	1,458.35	7,001.65	82.76 %
100-51600-221	ELECTRIC & GAS	40,000.00	40,000.00	3,867.96	8,845.66	31,154.34	77.89 %
100-51600-225	PHONE/INTERNET/CABLE	5,868.00	5,868.00	461.43	1,376.38	4,491.62	76.54 %
100-51600-240	SOFTWARE MAINT. CONTRACTUAL	600.00	600.00	600.00	600.00	0.00	0.00 %
100-51600-241	EQUIPMENT MAINTENANCE CONT	1,350.00	1,350.00	250.00	549.00	801.00	59.33 %
100-51600-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-243	LEASES	750.00	750.00	187.86	375.71	374.29	49.91 %

Budget Report

For Fiscal: 2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1600-290	OTHER CONTRACTUAL SERVICES	3,923.00	3,923.00	964.40	1,094.60	2,828.40	72.10 %
100-51600-292	ELECTRICAL CONTRACTUAL	300.00	300.00	0.00	0.00	300.00	100.00 %
100-51600-293	PLUMBING CONTRACTUAL	300.00	300.00	0.00	0.00	300.00	100.00 %
100-51600-310	OFFICE SUPPLIES	283.00	283.00	0.00	0.00	283.00	100.00 %
100-51600-311	POSTAGE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-51600-312	COPY USAGE & PAPER	0.00	0.00	0.00	8.91	-8.91	0.00 %
100-51600-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	39.76	-39.76	0.00 %
100-51600-324	RECRUITMENT	50.00	50.00	0.00	0.00	50.00	100.00 %
100-51600-330	SEMINARS, CONF & TRAVEL	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51600-340	OPERATING SUPPLIES	6,525.00	6,525.00	111.59	422.54	6,102.46	93.52 %
100-51600-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-342	CLEANING & SANITARY SUPPLIES	3,000.00	3,000.00	30.71	1,299.46	1,700.54	56.68 %
100-51600-350	BLDG & GRDS MAINT & REPAIRS	4,225.00	4,225.00	1,121.55	1,309.13	2,915.87	69.01 %
100-51600-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	0.00	0.00	500.00	100.00 %
100-51600-361	REGULAR FUEL	850.00	850.00	15.63	39.52	810.48	95.35 %
100-51600-362	OFF ROAD FUEL	250.00	250.00	24.38	46.39	203.61	81.44 %
100-51600-363	EQUIPMENT MAINT & REPAIRS	1,000.00	1,000.00	647.40	647.40	352.60	35.26 %
100-51600-381	EMPLOYMENT TESTING	50.00	50.00	0.00	0.00	50.00	100.00 %
<b>Department: 51600 - CITY HALL Total:</b>		<b>172,515.00</b>	<b>172,515.00</b>	<b>14,473.55</b>	<b>33,658.03</b>	<b>138,856.97</b>	<b>80.49 %</b>
<b>Department: 51900 - OTHER GOVERNMENT</b>							
100-51900-339	LOSS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51900-397	MISCELLANEOUS EXPENSE	0.00	0.00	30.71	-39.02	39.02	0.00 %
<b>Department: 51900 - OTHER GOVERNMENT Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>30.71</b>	<b>-39.02</b>	<b>39.02</b>	<b>0.00 %</b>
<b>Department: 51938 - SICK LEAVE PAYOUT</b>							
100-51938-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 51938 - SICK LEAVE PAYOUT Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Department: 51939 - WORKER'S COMPENSATION</b>							
1939-510	INS - WORKERS COMP	76,732.00	76,732.00	0.00	18,970.25	57,761.75	75.28 %
<b>Department: 51939 - WORKER'S COMPENSATION Total:</b>		<b>76,732.00</b>	<b>76,732.00</b>	<b>0.00</b>	<b>18,970.25</b>	<b>57,761.75</b>	<b>75.28 %</b>
<b>Department: 51940 - UNEMPLOYMENT COMPENSATION</b>							
100-51940-517	UNEMPLOYMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<b>Department: 51940 - UNEMPLOYMENT COMPENSATION Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>100.00 %</b>
<b>Department: 51941 - SALES TAX</b>							
100-51941-301	SALES TAX	9,700.00	9,700.00	91.84	180.58	9,519.42	98.14 %
<b>Department: 51941 - SALES TAX Total:</b>		<b>9,700.00</b>	<b>9,700.00</b>	<b>91.84</b>	<b>180.58</b>	<b>9,519.42</b>	<b>98.14 %</b>
<b>Department: 51942 - ILLEGAL ASSESSMENTS</b>							
100-51942-397	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 51942 - ILLEGAL ASSESSMENTS Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Department: 51943 - INS - FIRE, COMP / COLL, BOILER</b>							
100-51943-511	INS - FIRE, COMP/COLL, BOILER	40,800.00	40,800.00	0.00	39,509.00	1,291.00	3.16 %
<b>Department: 51943 - INS - FIRE, COMP / COLL, BOILER Total:</b>		<b>40,800.00</b>	<b>40,800.00</b>	<b>0.00</b>	<b>39,509.00</b>	<b>1,291.00</b>	<b>3.16 %</b>
<b>Department: 51944 - INS - VEHICLES</b>							
100-51944-512	INS - VEHICLES	18,800.00	18,800.00	0.00	18,840.00	-40.00	-0.21 %
<b>Department: 51944 - INS - VEHICLES Total:</b>		<b>18,800.00</b>	<b>18,800.00</b>	<b>0.00</b>	<b>18,840.00</b>	<b>-40.00</b>	<b>-0.21 %</b>
<b>Department: 51945 - PROPERTY &amp; LIABILITY VEHICLE INSURANCE</b>							
100-51945-513	INS - CYMIC, LIABILITY, PROF	34,373.00	34,373.00	0.00	31,094.00	3,279.00	9.54 %
<b>Department: 51945 - PROPERTY &amp; LIABILITY VEHICLE INSURANCE</b>		<b>34,373.00</b>	<b>34,373.00</b>	<b>0.00</b>	<b>31,094.00</b>	<b>3,279.00</b>	<b>9.54 %</b>
<b>Department: 51946 - SIR</b>							
100-51946-514	SIR	2,000.00	2,000.00	5,000.00	5,000.00	-3,000.00	-150.00 %
<b>Department: 51946 - SIR Total:</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>-3,000.00</b>	<b>-150.00 %</b>
<b>Department: 51947 - MONIES &amp; SECURITIES INSURANCE MISC</b>							
100-51947-515	INS - MONIES & SECURITIES	1,600.00	1,600.00	0.00	1,036.00	564.00	35.25 %
<b>Department: 51947 - MONIES &amp; SECURITIES INSURANCE MISC Tot</b>		<b>1,600.00</b>	<b>1,600.00</b>	<b>0.00</b>	<b>1,036.00</b>	<b>564.00</b>	<b>35.25 %</b>

Budget Report

For Fiscal: 2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 51980 - UNCOLLECTABLE ACCOUNTS</b>							
100-51980-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 51980 - UNCOLLECTABLE ACCOUNTS Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Department: 52100 - POLICE</b>							
100-52100-110	SALARIES - REGULAR	228,123.00	228,123.00	13,712.52	46,998.25	181,124.75	79.40 %
100-52100-120	WAGES - REGULAR	1,593,923.00	1,593,923.00	113,603.84	290,076.86	1,303,846.14	81.80 %
100-52100-121	OVERTIME - REGULAR	70,120.00	70,120.00	5,361.15	13,090.66	57,029.34	81.33 %
100-52100-122	OVERTIME - SPECIAL PROJECTS	0.00	0.00	741.55	2,077.10	-2,077.10	0.00 %
100-52100-124	WAGES - PERM PT	9,994.00	9,994.00	641.72	1,763.90	8,230.10	82.35 %
100-52100-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-126	WAGES - TEMP/SEAS	24,243.00	24,243.00	1,725.30	4,540.01	19,702.99	81.27 %
100-52100-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-140	SHIFT DIFFERENTIAL	0.00	0.00	473.28	1,232.14	-1,232.14	0.00 %
100-52100-141	ON CALL	9,200.00	9,200.00	400.00	1,000.00	8,200.00	89.13 %
100-52100-150	FICA	148,073.00	148,073.00	9,665.41	25,537.56	122,535.44	82.75 %
100-52100-151	RETIREMENT (WRS)	250,291.00	250,291.00	19,651.69	49,815.67	200,475.33	80.10 %
100-52100-152	HEALTH INSURANCE	452,651.00	452,651.00	33,095.69	106,835.67	345,815.33	76.40 %
100-52100-153	DENTAL INSURANCE	27,404.00	27,404.00	2,054.53	6,392.71	21,011.29	76.67 %
100-52100-154	LIFE INSURANCE	535.00	535.00	0.00	82.44	452.56	84.59 %
100-52100-221	ELECTRIC & GAS	16,000.00	16,000.00	1,406.53	3,216.60	12,783.40	79.90 %
100-52100-225	PHONE/INTERNET/CABLE	5,940.00	5,940.00	574.29	1,648.97	4,291.03	72.24 %
100-52100-226	MOBILE DATA AIR CARDS	9,000.00	9,000.00	408.02	1,329.56	7,670.44	85.23 %
100-52100-240	SOFTWARE MAINTENANCE CONTR	21,463.00	21,463.00	928.71	14,082.52	7,380.48	34.39 %
100-52100-241	EQUIPMENT MAINTENANCE CONT	4,459.00	4,459.00	0.00	3,019.20	1,439.80	32.29 %
100-52100-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-290	OTHER CONTRACTUAL SERVICES	2,594.00	2,594.00	50.28	609.51	1,984.49	76.50 %
100-52100-310	OFFICE SUPPLIES	1,300.00	1,300.00	0.00	115.78	1,184.22	91.09 %
100-52100-311	POSTAGE	2,000.00	2,000.00	189.39	478.62	1,521.38	76.07 %
100-52100-312	COPY USAGE & PAPER	1,000.00	1,000.00	113.30	379.90	620.10	62.01 %
100-52100-320	SUBSCRIPTIONS & DUES	3,205.00	3,205.00	255.00	2,765.00	440.00	13.73 %
100-52100-321	CERTIFICATIONS & LICENSES	700.00	700.00	0.00	0.00	700.00	100.00 %
100-52100-324	RECRUITMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-52100-330	SEMINARS, CONF & TRAVEL	15,400.00	15,400.00	2,846.55	5,270.32	10,129.68	65.78 %
100-52100-340	OPERATING SUPPLIES	12,000.00	12,000.00	1,180.23	2,926.02	9,073.98	75.62 %
100-52100-341	PRINTING & FORMS	1,800.00	1,800.00	0.00	363.96	1,436.04	79.78 %
100-52100-342	CLEANING & SANITARY SUPPLIES	150.00	150.00	0.00	0.00	150.00	100.00 %
100-52100-350	BLDG & GRDS MAINT & REPAIRS	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
100-52100-360	VEHICLE MAINT. & REPAIRS	12,000.00	12,000.00	320.37	1,371.01	10,628.99	88.57 %
100-52100-361	REGULAR FUEL	41,423.00	41,423.00	3,124.26	6,833.86	34,589.14	83.50 %
100-52100-363	EQUIPMENT MAINT & REPAIRS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-52100-380	PUBLIC EDUCATION	500.00	500.00	0.00	0.00	500.00	100.00 %
100-52100-381	EMPLOYMENT TESTING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-52100-382	UNIFORMS & SAFETY ATTIRE	12,000.00	12,000.00	1,225.03	1,813.15	10,186.85	84.89 %
100-52100-390	AMMUNITION	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
100-52100-391	ERT SUPPLIES	1,500.00	1,500.00	0.00	103.80	1,396.20	93.08 %
100-52100-392	NON LETHAL SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-52100-399	ADD'L SOFTWARE & UPGRADES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<b>Department: 52100 - POLICE Total:</b>		<b>2,993,791.00</b>	<b>2,993,791.00</b>	<b>213,748.64</b>	<b>595,770.75</b>	<b>2,398,020.25</b>	<b>80.10 %</b>
<b>Department: 52200 - FIRE</b>							
100-52200-110	SALARIES - REGULAR	172,371.00	172,371.00	12,995.52	32,488.80	139,882.20	81.15 %
100-52200-120	WAGES - REGULAR	626,268.00	626,268.00	45,878.87	116,170.66	510,097.34	81.45 %
100-52200-121	OVERTIME - REGULAR	46,000.00	46,000.00	7,666.24	12,825.25	33,174.75	72.12 %
100-52200-123	OVERTIME - DOUBLE TIME	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-124	WAGES - PERM PT	72,735.00	72,735.00	5,208.23	10,458.51	62,276.49	85.62 %
100-52200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-141	ON CALL	0.00	0.00	60.00	90.00	-90.00	0.00 %
100-52200-150	FICA	17,811.00	17,811.00	1,288.17	2,953.04	14,857.96	83.42 %
100-52200-151	RETIREMENT (WRS)	168,670.00	168,670.00	13,369.15	32,183.95	136,486.05	80.92 %

Budget Report

For Fiscal: 2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-52200-152	HEALTH INSURANCE	208,445.00	208,445.00	17,370.44	52,111.32	156,333.68	75.00 %
100-52200-153	DENTAL INSURANCE	12,819.00	12,819.00	1,068.23	3,204.69	9,614.31	75.00 %
100-52200-154	LIFE INSURANCE	226.00	226.00	0.00	37.72	188.28	83.31 %
100-52200-212	ELEVATORS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-221	ELECTRIC & GAS	17,256.00	17,256.00	1,758.16	4,020.75	13,235.25	76.70 %
100-52200-225	PHONE/INTERNET/CABLE	3,000.00	3,000.00	235.52	700.15	2,299.85	76.66 %
100-52200-226	MOBILE DATA AIR CARDS	2,400.00	2,400.00	172.98	565.24	1,834.76	76.45 %
100-52200-240	SOFTWARE MAINTENANCE CONTR	6,208.00	6,208.00	0.00	5,407.50	800.50	12.89 %
100-52200-241	EQUIPMENT MAINTENANCE CONT	3,488.00	3,488.00	0.00	2,488.00	1,000.00	28.67 %
100-52200-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-290	OTHER CONTRACTUAL SERVICES	7,255.00	7,255.00	0.00	0.00	7,255.00	100.00 %
100-52200-310	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
100-52200-311	POSTAGE	200.00	200.00	24.77	55.55	144.45	72.23 %
100-52200-312	COPY USAGE & PAPER	180.00	180.00	29.45	63.09	116.91	64.95 %
100-52200-320	SUBSCRIPTIONS & DUES	1,626.00	1,626.00	0.00	305.00	1,321.00	81.24 %
100-52200-321	CERTIFICATIONS & LICENSES	1,000.00	1,000.00	153.51	153.51	846.49	84.65 %
100-52200-324	RECRUITMENT	250.00	250.00	0.00	0.00	250.00	100.00 %
100-52200-330	SEMINARS, CONF & TRAVEL	4,300.00	4,300.00	0.00	230.00	4,070.00	94.65 %
100-52200-340	OPERATING SUPPLIES	7,041.00	7,041.00	2,480.51	1,313.19	5,727.81	81.35 %
100-52200-341	PRINTING & FORMS	200.00	200.00	0.00	0.00	200.00	100.00 %
100-52200-342	CLEANING & SANITARY SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-52200-350	BLDG & GRDS MAINT & REPAIRS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-52200-360	VEHICLE MAINT. & REPAIRS	6,000.00	6,000.00	630.35	926.02	5,073.98	84.57 %
100-52200-361	REGULAR FUEL	7,000.00	7,000.00	554.99	1,268.15	5,731.85	81.88 %
100-52200-362	OFF ROAD FUEL	200.00	200.00	0.00	34.00	166.00	83.00 %
100-52200-363	EQUIPMENT MAINT & REPAIRS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-52200-380	PUBLIC EDUCATION	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-52200-381	EMPLOYMENT TESTING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-52200-382	UNIFORMS & SAFETY ATTIRE	3,000.00	3,000.00	192.00	192.00	2,808.00	93.60 %
100-52200-394	EMS - SUPPLIES	3,500.00	3,500.00	88.20	845.29	2,654.71	75.85 %
100-52200-399	ADD'L SOFTWARE & UPGRADES	150.00	150.00	0.00	187.50	-37.50	-25.00 %
<b>Department: 52200 - FIRE Total:</b>		<b>1,407,599.00</b>	<b>1,407,599.00</b>	<b>111,225.29</b>	<b>281,278.88</b>	<b>1,126,320.12</b>	<b>80.02 %</b>
<b>Department: 52210 - HYDRANTS</b>							
100-52210-290	OTHER CONTRACTUAL SERVICES	403,078.00	403,078.00	0.00	0.00	403,078.00	100.00 %
<b>Department: 52210 - HYDRANTS Total:</b>		<b>403,078.00</b>	<b>403,078.00</b>	<b>0.00</b>	<b>0.00</b>	<b>403,078.00</b>	<b>100.00 %</b>
<b>Department: 52400 - INSPECTIONS</b>							
100-52400-110	SALARIES - REGULAR	39,221.00	39,221.00	2,970.92	7,427.30	31,793.70	81.06 %
100-52400-120	WAGES - REGULAR	265,275.00	265,275.00	20,138.84	50,347.10	214,927.90	81.02 %
100-52400-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-126	WAGES - TEMP./SEAS.	500.00	500.00	0.00	0.00	500.00	100.00 %
100-52400-150	FICA	23,332.00	23,332.00	1,631.96	4,079.90	19,252.10	82.51 %
100-52400-151	RETIREMENT (WRS)	20,401.00	20,401.00	1,548.38	3,870.95	16,530.05	81.03 %
100-52400-152	HEALTH INSURANCE	73,287.00	73,287.00	6,190.45	18,654.54	54,632.46	74.55 %
100-52400-153	DENTAL INSURANCE	4,413.00	4,413.00	373.35	1,125.66	3,287.34	74.49 %
100-52400-154	LIFE INSURANCE	189.00	189.00	0.00	31.44	157.56	83.37 %
100-52400-225	PHONE/INTERNET/CABLE	2,340.00	2,340.00	177.64	531.52	1,808.48	77.29 %
100-52400-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-294	WEIGHTS & MEASURES	8,800.00	8,800.00	0.00	0.00	8,800.00	100.00 %
100-52400-310	OFFICE SUPPLIES	800.00	800.00	0.00	0.00	800.00	100.00 %
100-52400-311	POSTAGE	700.00	700.00	31.00	53.67	646.33	92.33 %
100-52400-312	COPY USAGE & PAPER	1,500.00	1,500.00	16.69	36.94	1,463.06	97.54 %
100-52400-320	SUBSCRIPTIONS & DUES	390.00	390.00	0.00	280.00	110.00	28.21 %
100-52400-321	CERTIFICATIONS & LICENSES	120.00	120.00	0.00	252.02	-132.02	-110.02 %
100-52400-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-330	SEMINARS, CONF & TRAVEL	3,000.00	3,000.00	246.00	1,442.00	1,558.00	51.93 %
100-52400-340	OPERATING SUPPLIES	150.00	150.00	0.00	0.00	150.00	100.00 %
100-52400-341	PRINTING & FORMS	1,125.00	1,125.00	0.00	0.00	1,125.00	100.00 %

## Budget Report

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
100-400-360	VEHICLE MAINT. & REPAIRS	300.00	300.00	37.32	146.27	153.73	51.24 %
100-52400-361	REGULAR FUEL	3,100.00	3,100.00	218.53	472.20	2,627.80	84.77 %
100-52400-381	EMPLOYMENT TESTING	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 52400 - INSPECTIONS Total:</b>		<b>448,943.00</b>	<b>448,943.00</b>	<b>33,581.08</b>	<b>88,751.51</b>	<b>360,191.49</b>	<b>80.23 %</b>
<b>Department: 52601 - EMERGENCY GOVERNMENT</b>							
100-52601-290	OTHER CONTRACTUAL SERVICES	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
100-52601-340	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<b>Department: 52601 - EMERGENCY GOVERNMENT Total:</b>		<b>11,000.00</b>	<b>11,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>1,000.00</b>	<b>9.09 %</b>
<b>Department: 52700 - JAIL</b>							
100-52700-290	OTHER CONTRACTUAL SERVICES	200.00	200.00	0.00	0.00	200.00	100.00 %
<b>Department: 52700 - JAIL Total:</b>		<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>100.00 %</b>
<b>Department: 53100 - ENGINEERING</b>							
100-53100-110	SALARIES - REGULAR	77,993.00	77,993.00	5,916.16	14,790.40	63,202.60	81.04 %
100-53100-120	WAGES - REGULAR	2,201.00	2,201.00	167.84	419.60	1,781.40	80.94 %
100-53100-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-150	FICA	6,135.00	6,135.00	432.62	1,081.55	5,053.45	82.37 %
100-53100-151	RETIREMENT (WRS)	5,373.00	5,373.00	407.62	1,019.05	4,353.95	81.03 %
100-53100-152	HEALTH INSURANCE	17,983.00	17,983.00	1,540.19	4,662.16	13,320.84	74.07 %
100-53100-153	DENTAL INSURANCE	1,108.00	1,108.00	95.14	288.23	819.77	73.99 %
100-53100-154	LIFE INSURANCE	26.00	26.00	0.00	4.30	21.70	83.46 %
100-53100-225	PHONE/INTERNET/CABLE	2,326.00	2,326.00	142.65	443.90	1,882.10	80.92 %
100-53100-240	SOFTWARE MAINTENANCE CONTR	400.00	400.00	0.00	280.00	120.00	30.00 %
100-53100-241	EQUIPMENT MAINTENANCE CONT	400.00	400.00	0.00	0.00	400.00	100.00 %
100-53100-310	OFFICE SUPPLIES	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
100-53100-311	POSTAGE	500.00	500.00	4.73	55.52	444.48	88.90 %
100-53100-312	COPY USAGE & PAPER	650.00	650.00	84.25	312.03	337.97	52.00 %
100-53100-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	211.00	39.00	15.60 %
100-53100-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-322	LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-323	GENERAL ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-330	SEMINARS, CONF & TRAVEL	700.00	700.00	0.00	0.00	700.00	100.00 %
100-53100-340	OPERATING SUPPLIES	1,000.00	1,000.00	337.88	337.88	662.12	66.21 %
100-53100-341	PRINTING & FORMS	125.00	125.00	0.00	0.00	125.00	100.00 %
100-53100-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	0.00	108.95	391.05	78.21 %
100-53100-361	REGULAR FUEL	700.00	700.00	98.72	185.07	514.93	73.56 %
100-53100-399	ADD'L SOFTWARE & UPGRADES	550.00	550.00	0.00	0.00	550.00	100.00 %
<b>Department: 53100 - ENGINEERING Total:</b>		<b>120,220.00</b>	<b>120,220.00</b>	<b>9,227.80</b>	<b>24,199.64</b>	<b>96,020.36</b>	<b>79.87 %</b>
<b>Department: 53310 - BOARD OF PUBLIC WORKS</b>							
100-53310-291	TRANSCRIPTION CONTRACTUAL	1,200.00	1,200.00	90.35	193.31	1,006.69	83.89 %
100-53310-311	POSTAGE	50.00	50.00	0.00	0.00	50.00	100.00 %
100-53310-312	COPY USAGE & PAPER	600.00	600.00	0.00	0.00	600.00	100.00 %
100-53310-322	LEGAL NOTICES	400.00	400.00	0.00	0.00	400.00	100.00 %
<b>Department: 53310 - BOARD OF PUBLIC WORKS Total:</b>		<b>2,250.00</b>	<b>2,250.00</b>	<b>90.35</b>	<b>193.31</b>	<b>2,056.69</b>	<b>91.41 %</b>
<b>Department: 53311 - STREET</b>							
100-53311-110	SALARIES - REGULAR	42,851.00	42,851.00	3,250.98	8,127.45	34,723.55	81.03 %
100-53311-120	WAGES - REGULAR	293,832.00	293,832.00	22,165.20	57,295.92	236,536.08	80.50 %
100-53311-121	OVERTIME - REGULAR	14,000.00	14,000.00	2,350.47	4,605.01	9,394.99	67.11 %
100-53311-124	WAGES - PERM PT	4,937.00	4,937.00	67.50	168.75	4,768.25	96.58 %
100-53311-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-126	WAGES - TEMP/SEAS	5,070.00	5,070.00	0.00	0.00	5,070.00	100.00 %
100-53311-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-150	FICA	27,592.00	27,592.00	1,986.80	5,013.79	22,578.21	81.83 %
100-53311-151	RETIREMENT (WRS)	23,496.00	23,496.00	1,860.35	4,691.87	18,804.13	80.03 %
100-53311-152	HEALTH INSURANCE	97,113.00	97,113.00	9,166.23	25,818.47	71,294.53	73.41 %
100-53311-153	DENTAL INSURANCE	7,041.00	7,041.00	601.18	1,803.54	5,237.46	74.39 %
100-53311-154	LIFE INSURANCE	190.00	190.00	0.00	29.48	160.52	84.48 %
100-53311-211	BOILER CONTRACTUAL	100.00	100.00	0.00	0.00	100.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
3311-213	HVAC CONTRACTUAL	800.00	800.00	113.05	113.05	686.95	85.87 %
100-53311-214	FIRE CONTRACTUAL	650.00	650.00	0.00	0.00	650.00	100.00 %
100-53311-220	WATER/SEWER/STORM WATER	2,100.00	2,100.00	0.00	541.47	1,558.53	74.22 %
100-53311-221	ELECTRIC & GAS	8,662.00	8,662.00	1,505.79	2,576.77	6,085.23	70.25 %
100-53311-225	PHONE/INTERNET/CABLE	2,694.00	2,694.00	628.90	1,282.62	1,411.38	52.39 %
100-53311-230	COUNTY HWY DEPT SERVICES	250.00	250.00	0.00	0.00	250.00	100.00 %
100-53311-240	SOFTWARE MAINTENANCE CONTR	710.00	710.00	637.50	637.50	72.50	10.21 %
100-53311-241	EQUIPMENT MAINTENANCE CONT	100.00	100.00	0.00	0.00	100.00	100.00 %
100-53311-242	EQUIPMENT RENTAL	11,500.00	11,500.00	2,810.00	4,215.00	7,285.00	63.35 %
100-53311-243	LEASES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-290	OTHER CONTRACTUAL SERVICES	16,000.00	16,000.00	1,744.13	2,000.82	13,999.18	87.49 %
100-53311-310	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00 %
100-53311-311	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
100-53311-312	COPY USAGE & PAPER	50.00	50.00	13.81	32.07	-17.93	35.86 %
100-53311-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-322	LEGAL NOTICES	100.00	100.00	162.44	162.44	-62.44	-62.44 %
100-53311-324	RECRUITMENT	50.00	50.00	0.00	0.00	50.00	100.00 %
100-53311-330	SEMINARS, CONF & TRAVEL	500.00	500.00	144.00	296.52	203.48	40.70 %
100-53311-340	OPERATING SUPPLIES	4,850.00	4,850.00	1,094.97	1,787.29	3,062.71	63.15 %
100-53311-341	PRINTING & FORMS	100.00	100.00	0.00	0.00	100.00	100.00 %
100-53311-342	CLEANING & SANITARY SUPPLIES	600.00	600.00	17.22	142.86	457.14	76.19 %
100-53311-350	BLDG & GRDS MAINT & REPAIRS	1,500.00	1,500.00	74.13	352.27	1,147.73	76.52 %
100-53311-360	VEHICLE MAINT. & REPAIRS	5,500.00	5,500.00	3,441.54	8,055.18	-2,555.18	-46.46 %
100-53311-361	REGULAR FUEL	20,800.00	20,800.00	1,724.45	3,523.27	17,276.73	83.06 %
100-53311-362	OFF ROAD FUEL	5,000.00	5,000.00	202.02	635.21	4,364.79	87.30 %
100-53311-363	EQUIPMENT MAINT & REPAIRS	12,000.00	12,000.00	345.38	542.74	11,457.26	95.48 %
100-53311-370	SALT & SAND	77,105.00	77,105.00	0.00	0.00	77,105.00	100.00 %
100-53311-371	TREE & BRUSH MAINTENANCE	2,500.00	2,500.00	232.34	232.34	2,267.66	90.71 %
3311-375	STREET MAINT & REPAIRS	5,000.00	5,000.00	29.98	29.98	4,970.02	99.40 %
100-53311-381	EMPLOYMENT TESTING	500.00	500.00	0.00	271.60	228.40	45.68 %
100-53311-382	UNIFORMS & SAFETY ATTIRE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-53311-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 53311 - STREET Total:		697,343.00	697,343.00	56,370.36	134,985.28	562,357.72	80.64 %
<b>Department: 53312 - STREET SIGNS &amp; SIGNALS</b>							
100-53312-221	ELECTRIC & GAS	7,800.00	7,800.00	0.00	627.21	7,172.79	91.96 %
100-53312-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53312-292	ELECTRICAL CONTRACTUAL	800.00	800.00	0.00	0.00	800.00	100.00 %
100-53312-372	STREET SIGN MAINT & REPAIRS	9,000.00	9,000.00	302.30	394.30	8,605.70	95.62 %
100-53312-373	STREET SIGNAL MAINT & REPAIRS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Department: 53312 - STREET SIGNS & SIGNALS Total:		19,100.00	19,100.00	302.30	1,021.51	18,078.49	94.65 %
<b>Department: 53315 - STREET LIGHTS</b>							
100-53315-221	ELECTRIC & GAS	225,955.00	225,955.00	17,266.77	34,958.63	190,996.37	84.53 %
100-53315-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53315-292	ELECTRICAL CONTRACTUAL	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
100-53315-374	STREET LIGHT MAINT & REPAIRS	2,000.00	2,000.00	3,194.00	3,194.00	-1,194.00	-59.70 %
Department: 53315 - STREET LIGHTS Total:		239,955.00	239,955.00	20,460.77	38,152.63	201,802.37	84.10 %
<b>Department: 53440 - STORM WATER</b>							
100-53440-200	GF STORM WATER ERU	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 53440 - STORM WATER Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 54110 - ANIMAL CONTROL</b>							
100-54110-290	OTHER CONTRACTUAL SERVICES	66,840.00	66,840.00	5,570.00	11,140.00	55,700.00	83.33 %
Department: 54110 - ANIMAL CONTROL Total:		66,840.00	66,840.00	5,570.00	11,140.00	55,700.00	83.33 %
<b>Department: 55110 - LIBRARY</b>							
100-55110-110	SALARIES - REGULAR	29,111.00	29,111.00	2,197.08	5,492.70	23,618.30	81.13 %
100-55110-124	WAGES - PERM PT	10,616.00	10,616.00	157.50	1,361.25	9,254.75	87.18 %
5110-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-55110-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-150	FICA	3,039.00	3,039.00	170.47	500.18	2,538.82	83.54 %
100-55110-151	RETIREMENT (WRS)	1,950.00	1,950.00	147.22	368.05	1,581.95	81.13 %
100-55110-152	HEALTH INSURANCE	5,075.00	5,075.00	422.94	1,268.82	3,806.18	75.00 %
100-55110-153	DENTAL INSURANCE	294.00	294.00	24.46	73.38	220.62	75.04 %
100-55110-154	LIFE INSURANCE	18.00	18.00	0.00	3.04	14.96	83.11 %
100-55110-211	BOILER CONTRACTUAL	635.00	635.00	501.00	501.00	134.00	21.10 %
100-55110-213	HVAC CONTRACTUAL	2,996.00	2,996.00	0.00	0.00	2,996.00	100.00 %
100-55110-214	FIRE CONTRACTUAL	1,249.00	1,249.00	0.00	0.00	1,249.00	100.00 %
100-55110-220	WATER/SEWER/STORM WATER	4,146.00	4,146.00	0.00	450.40	3,695.60	89.14 %
100-55110-221	ELECTRIC & GAS	25,774.00	25,774.00	2,066.18	4,536.36	21,237.64	82.40 %
100-55110-225	PHONE/INTERNET/CABLE	750.00	750.00	54.79	163.87	586.13	78.15 %
100-55110-240	SOFTWARE MAINTENANCE CONTR	750.00	750.00	600.00	600.00	150.00	20.00 %
100-55110-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-290	OTHER CONTRACTUAL SERVICES	1,320.00	1,320.00	0.00	0.00	1,320.00	100.00 %
100-55110-291	TRANSCRIPTION CONTRACTUAL	75.00	75.00	0.00	0.00	75.00	100.00 %
100-55110-292	ELECTRICAL CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-293	PLUMBING CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-340	OPERATING SUPPLIES	2,475.00	2,475.00	31.95	107.42	2,367.58	95.66 %
100-55110-342	CLEANING & SANITARY SUPPLIES	2,100.00	2,100.00	0.00	619.21	1,480.79	70.51 %
100-55110-350	BLDG & GRDS MAINT & REPAIRS	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
100-55110-360	VEHICLE MAINT. & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-363	EQUIPMENT MAINT. & REPAIRS	150.00	150.00	0.00	0.00	150.00	100.00 %
<b>Department: 55110 - LIBRARY Total:</b>		<b>94,273.00</b>	<b>94,273.00</b>	<b>6,373.59</b>	<b>16,045.68</b>	<b>78,227.32</b>	<b>82.98 %</b>

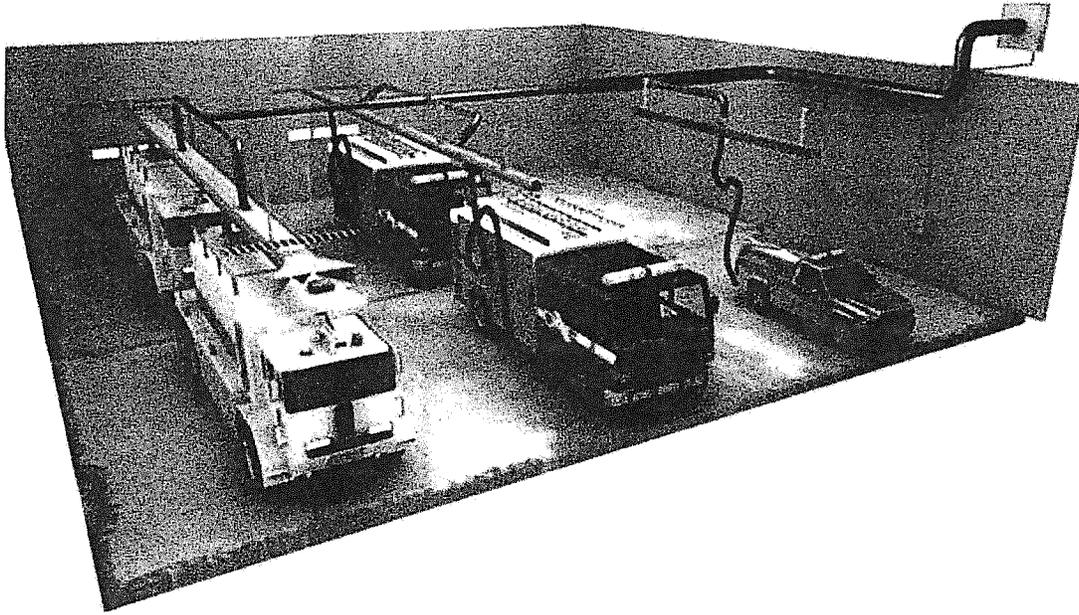
**Department: 55200 - PARKS**

5200-110	SALARIES - REGULAR	61,946.00	61,946.00	4,742.86	11,857.15	50,088.85	80.86 %
100-55200-120	WAGES - REGULAR	77,246.00	77,246.00	5,887.68	14,719.20	62,526.80	80.95 %
100-55200-121	OVERTIME - REGULAR	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-55200-124	WAGES - PERM PT	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
100-55200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-126	WAGES - TEMP/SEAS	21,101.00	21,101.00	0.00	881.06	20,219.94	95.82 %
100-55200-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-150	FICA	13,028.00	13,028.00	759.54	1,966.25	11,061.75	84.91 %
100-55200-151	RETIREMENT (WRS)	9,996.00	9,996.00	712.26	1,780.65	8,215.35	82.19 %
100-55200-152	HEALTH INSURANCE	33,703.00	33,703.00	2,808.60	8,425.80	25,277.20	75.00 %
100-55200-153	DENTAL INSURANCE	2,025.00	2,025.00	168.73	506.19	1,518.81	75.00 %
100-55200-154	LIFE INSURANCE	59.00	59.00	0.00	9.86	49.14	83.29 %
100-55200-214	FIRE CONTRACTUAL	250.00	250.00	0.00	0.00	250.00	100.00 %
100-55200-220	WATER/SEWER/STORM WATER	16,823.00	16,823.00	0.00	4,399.09	12,423.91	73.85 %
100-55200-221	ELECTRIC & GAS	20,750.00	20,750.00	1,844.15	4,067.80	16,682.20	80.40 %
100-55200-225	PHONE/INTERNET/CABLE	3,200.00	3,200.00	316.93	950.59	2,249.41	70.29 %
100-55200-240	SOFTWARE MAINTENANCE CONTR	600.00	600.00	600.00	600.00	0.00	0.00 %
100-55200-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-290	OTHER CONTRACTUAL SERVICES	380.00	380.00	55.89	55.89	324.11	85.29 %
100-55200-291	TRANSCRIPTION CONTRACTUAL	600.00	600.00	63.18	138.19	461.81	76.97 %
100-55200-292	ELECTRICAL CONTRACTUAL	200.00	200.00	0.00	0.00	200.00	100.00 %
100-55200-293	PLUMBING CONTRACTUAL	200.00	200.00	0.00	0.00	200.00	100.00 %
100-55200-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-320	SUBSCRIPTIONS & DUES	400.00	400.00	0.00	400.00	0.00	0.00 %
100-55200-321	CERTIFICATIONS & LICENSES	150.00	150.00	0.00	0.00	150.00	100.00 %
100-55200-330	SEMINARS, CONF & TRAVEL	590.00	590.00	0.00	47.44	542.56	91.96 %
5200-340	OPERATING SUPPLIES	11,675.00	11,675.00	1,020.62	2,123.30	9,551.70	81.81 %
55200-342	CLEANING & SANITARY SUPPLIES	4,000.00	4,000.00	-83.94	1,163.34	2,836.66	70.92 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-55200-350	BLDG & GRDS MAINT & REPAIRS	12,000.00	12,000.00	1,592.54	2,420.49	9,579.51	79.83 %
100-55200-360	VEHICLE MAINT. & REPAIRS	3,000.00	3,000.00	49.47	682.20	2,317.80	77.26 %
100-55200-361	REGULAR FUEL	6,500.00	6,500.00	543.04	1,005.63	5,494.37	84.53 %
100-55200-362	OFF ROAD FUEL	3,400.00	3,400.00	245.35	742.42	2,657.58	78.16 %
100-55200-363	EQUIPMENT MAINT & REPAIRS	4,500.00	4,500.00	559.23	1,068.50	3,431.50	76.26 %
100-55200-371	TREE & BRUSH MAINTENANCE	1,750.00	1,750.00	75.28	366.82	1,383.18	79.04 %
100-55200-381	EMPLOYMENT TESTING	75.00	75.00	0.00	0.00	75.00	100.00 %
100-55200-382	UNIFORMS & SAFETY ATTIRE	150.00	150.00	0.00	0.00	150.00	100.00 %
Department: 55200 - PARKS Total:		320,297.00	320,297.00	21,961.41	60,377.86	259,919.14	81.15 %
<b>Department: 55300 - RECREATION</b>							
100-55300-110	SALARIES - REGULAR	176,386.00	176,386.00	13,510.30	33,775.75	142,610.25	80.85 %
100-55300-120	WAGES - REGULAR	26,524.00	26,524.00	1,997.38	4,993.45	21,530.55	81.17 %
100-55300-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-124	WAGES - PERM PT	13,703.00	13,703.00	904.55	2,355.80	11,347.20	82.81 %
100-55300-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-126	WAGES - TEMP/SEAS	55,410.00	55,410.00	1,462.27	5,653.71	49,756.29	89.80 %
100-55300-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-150	FICA	20,810.00	20,810.00	1,283.78	3,369.54	17,440.46	83.81 %
100-55300-151	RETIREMENT (WRS)	13,595.00	13,595.00	1,039.02	2,597.55	10,997.45	80.89 %
100-55300-152	HEALTH INSURANCE	43,518.00	43,518.00	3,626.48	10,879.44	32,638.56	75.00 %
100-55300-153	DENTAL INSURANCE	2,591.00	2,591.00	215.93	647.79	1,943.21	75.00 %
100-55300-154	LIFE INSURANCE	45.00	45.00	0.00	7.52	37.48	83.29 %
100-55300-225	PHONE/INTERNET/CABLE	4,250.00	4,250.00	212.54	631.96	3,618.04	85.13 %
100-55300-240	SOFTWARE MAINTENANCE CONTR	250.00	250.00	0.00	0.00	250.00	100.00 %
100-55300-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-310	OFFICE SUPPLIES	1,350.00	1,350.00	48.96	102.33	1,247.67	92.42 %
100-55300-311	POSTAGE	3,950.00	3,950.00	1,648.72	2,083.08	1,866.92	47.26 %
100-55300-312	COPY USAGE & PAPER	3,600.00	3,600.00	210.84	662.68	2,937.32	81.59 %
100-55300-320	SUBSCRIPTIONS & DUES	775.00	775.00	0.00	600.00	175.00	22.58 %
100-55300-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-330	SEMINARS, CONF & TRAVEL	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00 %
100-55300-340	OPERATING SUPPLIES	27,300.00	27,300.00	586.16	2,392.51	24,907.49	91.24 %
100-55300-341	PRINTING & FORMS	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
100-55300-381	EMPLOYMENT TESTING	250.00	250.00	0.00	0.00	250.00	100.00 %
Department: 55300 - RECREATION Total:		402,407.00	402,407.00	26,746.93	70,753.11	331,653.89	82.42 %
<b>Department: 55420 - AQUATIC CENTER</b>							
100-55420-120	WAGES - REGULAR	20,680.00	20,680.00	1,573.12	3,932.80	16,747.20	80.98 %
100-55420-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55420-126	WAGES - TEMP/SEAS	80,308.00	80,308.00	72.64	72.64	80,235.36	99.91 %
100-55420-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55420-150	FICA	7,726.00	7,726.00	115.19	279.65	7,446.35	96.38 %
100-55420-151	RETIREMENT (WRS)	1,386.00	1,386.00	105.40	263.50	1,122.50	80.99 %
100-55420-152	HEALTH INSURANCE	6,721.00	6,721.00	560.07	1,680.21	5,040.79	75.00 %
100-55420-153	DENTAL INSURANCE	415.00	415.00	34.60	103.80	311.20	74.99 %
100-55420-154	LIFE INSURANCE	4.00	4.00	0.00	0.64	3.36	84.00 %
100-55420-220	WATER/SEWER/STORM WATER	7,530.00	7,530.00	0.00	1,446.25	6,083.75	80.79 %
100-55420-221	ELECTRIC & GAS	16,000.00	16,000.00	734.26	1,542.96	14,457.04	90.36 %
100-55420-225	PHONE/INTERNET/CABLE	350.00	350.00	46.78	140.34	209.66	59.90 %
100-55420-290	OTHER CONTRACTUAL SERVICES	11,542.00	11,542.00	0.00	0.00	11,542.00	100.00 %
100-55420-321	CERTIFICATIONS & LICENSES	250.00	250.00	0.00	0.00	250.00	100.00 %
100-55420-330	SEMINARS, CONF & TRAVEL	250.00	250.00	0.00	0.00	250.00	100.00 %
100-55420-340	OPERATING SUPPLIES	4,450.00	4,450.00	0.00	349.00	4,101.00	92.16 %
100-55420-342	CLEANING & SANITARY SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55420-343	CONCESSIONS SUPPLIES	15,579.00	15,579.00	0.00	81.04	15,497.96	99.48 %
100-55420-350	BLDG & GRDS MAINT & REPAIRS	4,576.00	4,576.00	0.00	102.96	4,473.04	97.75 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
1420-363	EQUIPMENT MAINT & REPAIRS	250.00	250.00	0.00	0.00	250.00	100.00 %
<b>Department: 55420 - AQUATIC CENTER Total:</b>		<b>178,017.00</b>	<b>178,017.00</b>	<b>3,242.06</b>	<b>9,995.79</b>	<b>168,021.21</b>	<b>94.38 %</b>
<b>Department: 56600 - URBAN PLANNING</b>							
100-56600-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56600-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 56600 - URBAN PLANNING Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Department: 56610 - CITY STUDY</b>							
100-56610-295	CITY STUDY	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 56610 - CITY STUDY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Department: 56700 - ECONOMIC DEVELOPMENT</b>							
100-56700-290	OTHER CONTRACTUAL SERVICES	13,732.00	13,732.00	0.00	0.00	13,732.00	100.00 %
<b>Department: 56700 - ECONOMIC DEVELOPMENT Total:</b>		<b>13,732.00</b>	<b>13,732.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,732.00</b>	<b>100.00 %</b>
<b>Department: 56900 - PLANNING &amp; ZONING</b>							
100-56900-110	SALARIES - REGULAR	36,528.00	36,528.00	2,766.32	6,915.80	29,612.20	81.07 %
100-56900-120	WAGES - REGULAR	4,402.00	4,402.00	335.70	839.25	3,562.75	80.93 %
100-56900-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-126	WAGES - TEMP/SEAS.	500.00	500.00	0.00	0.00	500.00	100.00 %
100-56900-150	FICA	3,131.00	3,131.00	211.12	527.80	2,603.20	83.14 %
100-56900-151	RETIREMENT (WRS)	2,742.00	2,742.00	207.84	519.60	2,222.40	81.05 %
100-56900-152	HEALTH INSURANCE	11,603.00	11,603.00	1,050.14	3,233.61	8,369.39	72.13 %
100-56900-153	DENTAL INSURANCE	711.00	711.00	64.86	200.19	510.81	71.84 %
100-56900-154	LIFE INSURANCE	16.00	16.00	0.00	2.66	13.34	83.38 %
100-56900-225	PHONE/INTERNET/CABLE	2,100.00	2,100.00	92.92	279.84	1,820.16	86.67 %
100-56900-240	SOFTWARE MAINTENANCE CONTR	320.00	320.00	0.00	280.00	40.00	12.50 %
100-56900-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-291	TRANSCRIPTION CONTRACTUAL	3,000.00	3,000.00	98.67	163.80	2,836.20	94.54 %
100-56900-310	OFFICE SUPPLIES	820.00	820.00	0.00	0.00	820.00	100.00 %
100-56900-311	POSTAGE	920.00	920.00	61.28	79.92	840.08	91.31 %
100-56900-312	COPY USAGE & PAPER	2,745.00	2,745.00	51.70	815.83	1,929.17	70.28 %
100-56900-320	SUBSCRIPTIONS & DUES	480.00	480.00	0.00	463.00	17.00	3.54 %
100-56900-322	LEGAL NOTICES	3,640.00	3,640.00	287.19	596.88	3,043.12	83.60 %
100-56900-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-330	SEMINARS, CONF & TRAVEL	1,800.00	1,800.00	191.59	566.59	1,233.41	68.52 %
100-56900-340	OPERATING SUPPLIES	700.00	700.00	0.00	0.00	700.00	100.00 %
100-56900-360	VEHICLE MAINT. & REPAIRS	300.00	300.00	0.00	12.59	287.41	95.80 %
100-56900-361	REGULAR FUEL	800.00	800.00	0.00	30.12	769.88	96.24 %
<b>Department: 56900 - PLANNING &amp; ZONING Total:</b>		<b>77,258.00</b>	<b>77,258.00</b>	<b>5,419.33</b>	<b>15,527.48</b>	<b>61,730.52</b>	<b>79.90 %</b>
<b>Department: 59200 - TRANSFERS</b>							
100-59200-590	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 59200 - TRANSFERS Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>		<b>9,023,087.00</b>	<b>9,023,087.00</b>	<b>622,380.76</b>	<b>1,734,866.86</b>	<b>7,288,220.14</b>	<b>80.77 %</b>
<b>Fund: 100 - GENERAL FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-573,741.82</b>	<b>4,541,548.61</b>	<b>4,541,548.61</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-573,741.82</b>	<b>4,541,548.61</b>	<b>4,541,548.61</b>	<b>0.00 %</b>







# CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650 • (608) 781-9530 • fax (608) 781-9534 • www.cityofonalaska.com

F-1

To: Finance & Personnel  
Common Council

From: Hope Burchell, PHR, SHRM-CP

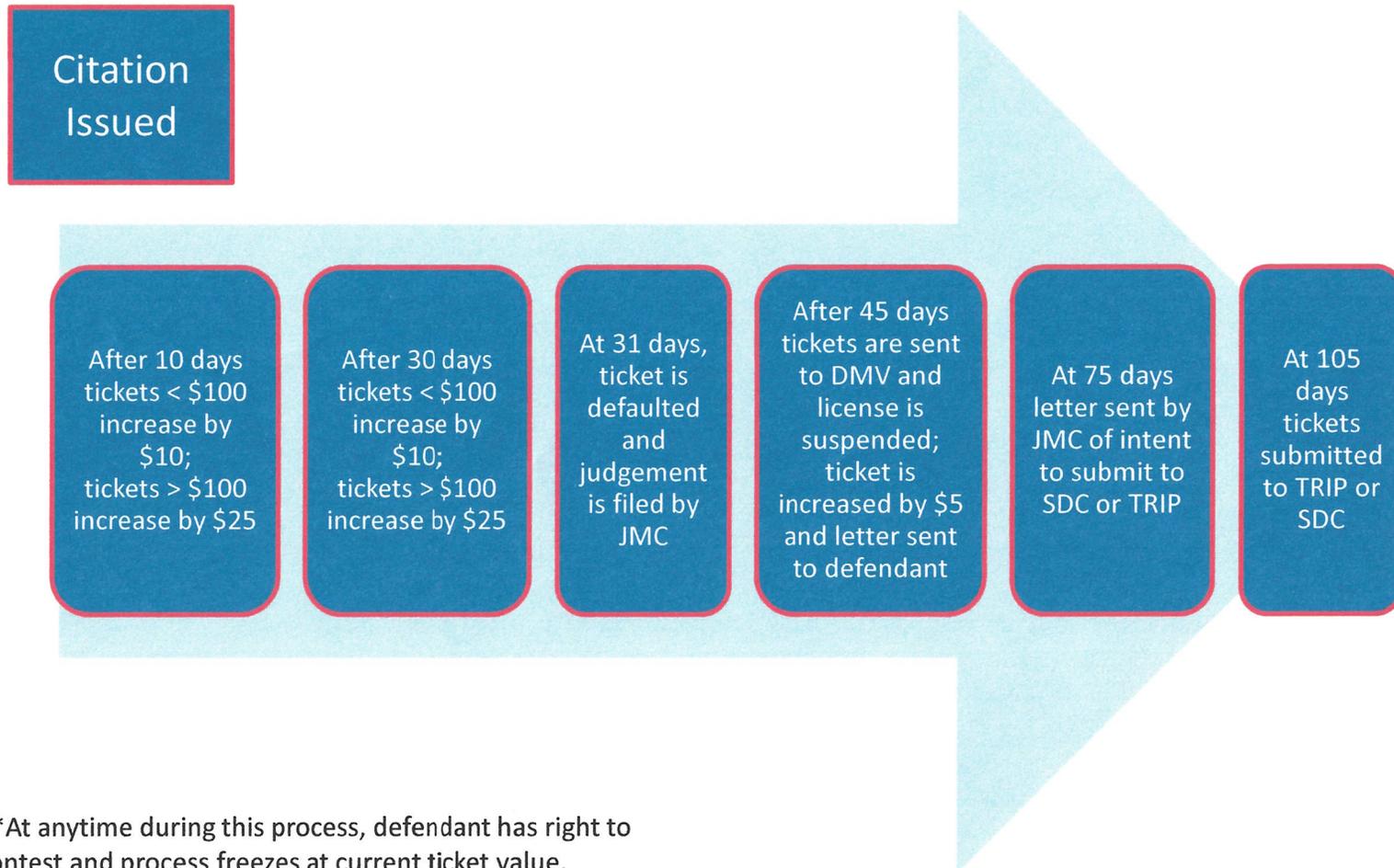
Date: March 28, 2018

Re: Hardware and Software Needs for the City of Onalaska

The City of Onalaska is in need of infrastructure updates to accommodate the software needs for Joint Municipal Court (JMC), Finance and City operations. The items below are a more detailed outline of the cost of these needs.

<u>F&amp;P Item Number and Description</u>	<u>Cost per Item</u>
F7a) Tyler Software – Content Management System (TCM)	\$6,328 (Budgeted)
F7b) Tyler Software – Incode Scheduling	\$5,100 (Not Budgeted)
F7c1) Microsoft SQL Server 2017 License In order for the TCM software to work this is required to be updated.	\$6,948 (Not Budgeted)
F7c2-3) Server Hardware In order for the TCM software to work this is required to be updated.	\$15,977.40 (Not Budgeted)
F7c4-6) Server Backup Hardware In order for the TCM software to work this is required to be updated.	\$9,506.24 (Budgeted) \$2,459.12 (Not Budgeted)
F7c7) Windows Licensing for Server In order for the TCM software to work this is required to be updated.	\$4,500 (Not Budgeted)
<b>Total Not Budgeted Costs Necessary to Complete the Project</b>	<b>\$34,984.52 (Not Budgeted)</b>

# Life cycle of a parking citation



\*\*At anytime during this process, defendant has right to contest and process freezes at current ticket value.

\*\*Defendant has up to 6 months to file motion to reopen



F7a)

Quoted By: Jeff Driver  
 Quote Expiration: 4/14/2018  
 Quote Name: City of Onalaska, WI - TCM for Court  
 Quote Number: 2017-38259  
 Quote Description: City of Onalaska, WI - TCM for Court

**Sales Quotation For**

Fred Buehler  
 City of Onalaska  
 415 Main St  
 Onalaska , WI 54650-2953  
 Phone: +1 (608) 781-9530  
 Email: fbuehler@cityofonalaska.com

**Tyler Software and Related Services**

Description	License	Impl Hours	Impl Cost	Data Conversion	Module Total	Maintenance
<b>Tyler Software</b>						
Tyler Content Manager Standard Edition (TCM SE)	\$2,502	32	\$3,200	\$0	\$5,702	\$626
<i>Sub-Total:</i>	\$2,502		\$3,200	\$0	\$5,702	\$626
<b>TOTAL:</b>	<b>\$2,502</b>	<b>32</b>	<b>\$3,200</b>	<b>\$0</b>	<b>\$5,702</b>	<b>\$626</b>

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$2,502	\$626
Total Tyler Services	\$3,200	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
<b>Summary Total</b>	<b>\$5,702</b>	<b>\$626</b>
<b>Contract Total</b>	<b>\$6,328</b>	

F76)



Quoted By: Jeff Driver  
 Quote Expiration: 6/11/2018  
 Quote Name: City of Onalaska, WI - Auto Scheduler for Court  
 Quote Number: 2017-41340  
 Quote Description: City of Onalaska, WI - Auto Scheduler for Court

**Sales Quotation For**

Fred Buehler  
 City of Onalaska  
 415 Main St  
 Onalaska, WI 54650-2953  
 Phone: +1 (608) 781-9530  
 Email: fbuehler@cityofonalaska.com

**Tyler Software and Related Services**

Description	License	Impl Hours	Impl Cost	Data Conversion	Module Total	Maintenance
<b>Incode Court</b>						
Incode Scheduling (Warrant, Macro, Citation Import Scheduling)	\$5,100	0	\$0	\$0	\$5,100	\$1,275
<i>Sub-Total:</i>	<i>\$5,100</i>		<i>\$0</i>	<i>\$0</i>	<i>\$5,100</i>	<i>\$1,275</i>
<i>Less Discount:</i>	<i>\$1,275</i>					
<b>TOTAL:</b>	<b>\$3,825</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,825</b>	<b>\$1,275</b>

**Summary**

	One Time Fees	Recurring Fees
Total Tyler Software	\$3,825	\$1,275
Total Tyler Services	\$0	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
<b>Summary Total</b>	<b>\$3,825</b>	<b>\$1,275</b>
<b>Contract Total</b>	<b>\$5,100</b>	

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## QUOTE CONFIRMATION

**DEAR MIKE DELINE,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JQWL031	3/20/2018	JQWL031	1596762	\$6,948.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft SQL Server 2017 Standard - license - 2 cores Mfg. Part#: 7NQ-01194 UNSPSC: 43232304 Electronic distribution - NO MEDIA Contract: State of Wisconsin Software, Support and Maint Gov (505ENT-M16-VARSOFTWARE-04)	3	4822261	\$2,316.00	\$6,948.00

PURCHASER BILLING INFO		SUBTOTAL	\$6,948.00
<b>Billing Address:</b> CITY OF ONALASKA ACCTS PAYABLE 415 MAIN ST ONALASKA, WI 54650-2953 <b>Phone:</b> (608) 783-5666 <b>Payment Terms:</b> Net 30 Days-Govt State/Local		SHIPPING	\$0.00
		GRAND TOTAL	\$6,948.00
		<b>DELIVER TO</b> <b>Shipping Address:</b> CITY OF ONALASKA MIKE DELINE 415 MAIN ST ONALASKA, WI 54650-2953 <b>Phone:</b> (608) 783-5666 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION	

### Need Assistance? CDW•G SALES CONTACT INFORMATION



Stefan Parafink

(866) 537-4661

stefpar@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
 For more information, contact a CDW account manager

© 2018 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

F7C2

# adoni networks

## QUOTE

647 22nd St N, La Crosse, WI 54601  
 t. (608) 785-3030 f. (206) 339-6482

Number AAAQ1743  
 Date Feb 7, 2018

Sold To	
<b>City of Onalaska</b> Fred Buehler 415 Main Street Onalaska, WI 54650	
<b>Phone</b>	6087819530
<b>Fax</b>	

Ship To	
<b>City of Onalaska</b> Fred Buehler 415 Main Street Onalaska, WI 54650	
<b>Phone</b>	6087819530
<b>Fax</b>	

Here is the quote you requested.

Sales person	P.O. Number	Ship Via	Terms
John Kockler			

Line	Qty	Description	Unit Price	Ext. Price
1	1	PowerEdge R730xd: PowerEdge R730xd PowerEdge R730xd Server Trusted Platform Module (TPM) - No Trusted Platform Module [461-AADZ] Chassis Configuration - Chassis with up to 24, 2.5" Hard Drives [350-BBFD] Shipping - PowerEdge R730xd Shipping [340-AKPM] Processor - Intel® Xeon® E5-2630 v3 2.4GHz,20M Cache,8.00GT/s QPI,Turbo,HT,8C/16T (85W) Max Mem 1866MHz [338-BFFU] Additional Processor - Intel® Xeon® E5-2630 v3 2.4GHz,20M Cache,8.00GT/s QPI,Turbo,HT,8C/16T (85W) Max Mem 1866MHz [374-BBHD] Processor Thermal Configuration - 2 CPU Standard [374-BBHM] Memory DIMM Type and Speed - 2400MT/s RDIMMs [370-ACPH] Memory Configuration Type - Performance Optimized [370-AAIP] Memory Capacity - (8) 32GB RDIMM, 2400MT/s, Dual Rank, x4 Data Width [370-ACNS] RAID Configuration - RAID 6 for H330/H730/H730P (4-24 HDDs or SSDs) [780-BBLL] RAID Controller - PERC H730P RAID Controller, 2GB NV Cache [405-AAEH] Hard Drives - (20) 1.2TB 10K RPM SAS 12Gbps 2.5in Hot-plug Hard Drive [400-AJON] Operating System - No Operating System [619-ABVR] OS Media Kits - No Media Required [421-5736] Embedded Systems Management - iDRAC8 Enterprise, integrated Dell Remote Access Controller, Enterprise [385-BBHO] PCIe Riser - Risers with up to 4, x8 PCIe Slots + 2, x16 PCIe Slots [330-BBCR] Network Daughter Card - Intel Ethernet X540 10Gb BT DP + I350 1Gb BT DP Network Daughter Card [540-BBCC] Additional Network Cards - Intel Ethernet I350 QP 1Gb Server Adapter [540-BBDD] Internal SD Module - Internal Dual SD Module with 2x 16GB SD Cards [385-BBLI] Power Supply - Dual, Hot-plug, Redundant Power Supply (1+1), 1100W [450-ADWM] Power Cords - (2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America [450-AALV] Bezel - Dell EMC 2U Standard Bezel [325-BCJT]	\$15,977.40	\$15,977.40

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 PRICES ARE SUBJECT TO CHANGE; PLEASE CONTACT US TO CONFIRM PRICING. PRICES ARE BASED UPON TOTAL PURCHASE. ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED. TAX AND/OR SHIPPING MAY BE APPLICABLE. ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY MANUFACTURER LIMITED WARRANTY, COVERING PARTS AND LABOR FOR HARDWARE ONLY AND ON A DEPOT BASIS. ADONI NETWORKS INC. SPECIFICALLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS OF PURPOSES, OR WITH REGARD TO ANY LICENSED PRODUCTS. ADONI WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES RELATED TO THIS AGREEMENT. ADONI SHALL NOT BE LIABLE FOR FAILURE TO DELIVER DUE TO STRIKES, CASUALTY, LOSS OR DELAY OF CARRIERS OF SUPPLIERS. CANCELLATION OF THIS PROPOSAL ONCE ACCEPTED IS SUBJECT TO A MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING. RECOGNIZE THAT SPECIAL OR CUSTOMER ORDERS ARE NON-RETURNABLE. PAYMENT TERMS: 50% ON SIGNING, 40% ON DELIVERY, AND 10% ON COMPLETION. UPON ACCEPTANCE, THIS AGREEMENT BEARS INTEREST ON ANY UNPAID BALANCE AT THE RATE OF 18% PER YEAR. CUSTOMER RESPONSIBLE FOR ANY ADDITIONAL LABOR REQUIRED FOR ITEMS NOT DISCLOSED OR NEGOTIATED WITH ADONI AS PART OF THIS PROPOSAL AT PUBLISHED HOURLY LABOR RATES.

Line	Qty	Description	Unit Price	Ext. Price
		Power Management BIOS Settings - Performance BIOS Setting [384-BBBL] Advanced System Configurations - UEFI BIOS Boot Mode with GPT Partition [800-BBDM] Rack Rails - ReadyRails™ Sliding Rails With Cable Management Arm [770-BBBR] System Documentation - Electronic System Documentation and OpenManage DVD Kit [631-AAJG] Service - 3 Year ProSupport and NBD Onsite Service [989-3439] Deployment Services - No Installation [900-9997] Order Information - US No Canada Ship Charge [332-1286] Remote Consulting Services - Declined Remote Consulting Service [973-2426]		
			<b>SubTotal</b>	\$15,977.40
			<b>Tax</b>	\$0.00
			<b>Shipping</b>	\$0.00
			<b>Total</b>	<b>\$15,977.40</b>

Please contact me if I can be of further assistance.

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# adoni networks

F7c4

## QUOTE

Number AAAQ1774

Date Mar 23, 2018

647 22nd St N, La Crosse, WI 54601  
t. (608) 785-3030 f. (206) 339-6482

Sold To	
<b>City of Onalaska</b> Fred Buehler 415 Main Street Onalaska, WI 54650	
<b>Phone</b> 6087819530 <b>Fax</b>	

Ship To	
<b>City of Onalaska</b> Fred Buehler 415 Main Street Onalaska, WI 54650	
<b>Phone</b> 6087819530 <b>Fax</b>	

Here is the quote you requested.

Sales person	P.O. Number	Ship Via	Terms
John Kockler			

Line	Qty	Description	Unit Price	Ext. Price
1	2	Synology RackStation RS2818RP+ SAN/NAS Storage System - Intel Atom C3538 Quad-core (4 Core) 2.10 GHz - 16 x HDD Supported - 192 TB Supported HDD Capacity - 16 x SSD Supported - 4 GB RAM DDR4 SDRAM - Serial ATA Controller - RAID Supported 0, 1, 5, 6, 10, Basic, Hybrid RAID, JBOD - 16 x Total Bays - 16 x 2.5"/3.5" Bay - Gigabit Ethernet - 2 USB Port(s) - 2 USB 3.0 Port(s) - Network (RJ-45) - DiskStation Manager - iSCSI, DLNA, AFP, CIFS, Kerberos, FTP, HTTP, NFS - 3U - Rack-mountable  Scalable Storage Server On-DemandRS2818RP+ is an ideal storage solution for small- and medium-sized businesses with great flexibility in terms of expandable storage capacity, upgradable memory and optional high-speed NIC support. It fits perfectly as a backup target for distributed businesses, a centralized file server, or a backup target for employee workstations in a growing business. Robust scalability and reliability RS2818RP+ provides large, scalable storage capacity with affordable total cost of ownership. The 3U chassis design accommodates up to 16 drives and the storage capacity can be further scaled up when connected to one Synology Expansion Unit RX1217 or RX1217RP, providing a total drive count of 28 without disrupting host services. Next-generation file system for better data protection The Btrfs file system introduces advanced storage technologies and optimized snapshots to prevent data corruption and reduce maintenance overhead. While ensuring high-level data integrity, it also offers flexible, efficient data protection and recovery tools. Flexible Shared Folder/User Quota System provides comprehensive quota control on all user accounts and shared folders Snapshot Replication provides schedulable and storage capacity-saving data protection with 1,024 shared folder backups and 65,000 system-wide snapshots File or folder level data restoration makes data recovery fast and flexible Automatic file self-healing detects and recovers corrupted files without user intervention Ultimate Backup Solution RS2818RP+ integrates various backup applications to safeguard your important data on any device with an intuitive user interface and durable storage technologies. Active Backup for Server	\$3,281.60	\$6,563.20

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Line	Qty	Description	Unit Price	Ext. Price
		<p>An agentless backup solution protects data from Windows and Linux servers through SMB and Rsync to minimize deployment and management costs.</p> <p><b>Hyper Backup</b> Comprehensively back up your data to a local shared folder, an external device, another Synology NAS, an rsync server, or a public cloud to ensure data safety.</p> <p><b>Desktop Backup</b> Safeguard your PC with Cloud Station Backup. Effortlessly back up data stored on macOS to Synology NAS with Time Machine.</p> <p><b>Active Backup for Office 365/ G Suite</b> Fully certified storage virtualization solutions</p> <p>Synology iSCSI storage fully supports most virtualization solutions to enhance work efficiency with easy management interface. VMware vSphere 6 and VAAI integration helps offload storage operations and optimizes computation efficiency. Windows Offloaded Data Transfer (ODX) speeds up data transfer and migration rate. OpenStack Cinder support turns your Synology NAS into a block-based storage component.</p> <p>Digital asset protection Powered by Synology DiskStation Manager (DSM), Synology NAS offers advanced security measures to protect against sudden data loss and potential security holes.</p> <p><b>Security Advisor</b> Analyzes system settings, password strength, network preferences, and removes any possible malware.</p> <p><b>AppArmor</b> A kernel-level enhancement that blocks malicious programs from accessing unauthorized system resources.</p> <p><b>AES 256-bit encryption</b> Encrypt shared folders and network data transmission to keep data from unauthorized access.</p> <p><b>2-step verification</b> Prevent others from logging in to your DSM by generating a one-time password (OTP) on your mobile device.</p>		
2	2	Synology 4GB DDR3 SDRAM Memory Module - 4 GB - DDR3 SDRAM - 1600 MHz DDR3-1600/PC3-12800 - 1.50 V - Unbuffered - 204-pin - SoDIMM	\$122.28	\$244.56
3	16	WD Red Pro 8TB NAS hard drive - 7200rpm - 128 MB Buffer	\$322.35	\$5,157.60
		<p>Professional solutions Designed specifically with SMB customers in mind, WD Red Pro is available for up to 16 bay medium to large-scale NAS environments. Engineered to handle increased workloads from your business, WD Red Pro is extensively tested and carries a long 5-year limited warranty. NAS for Big Business. Increase the efficiency and productivity of your business with WD Red Pro hard drives for up to 16 bay NAS system. WD Red Pro comes equipped with NASware 3.0, which increases system compatibility allowing for seamless integration with your existing network infrastructure. Add value to your business by enabling your employees to quickly share their files and back up folders reliably with WD Red Pro NAS hard drives in your NAS solution. Exclusive NASware 3.0 technology Our exclusive advanced firmware technology, NASware 3.0 enables seamless integration, robust data protection and optimal performance for NAS systems operating under heavy demand. Built for optimum NAS compatibility Desktop drives aren't purpose-built for NAS. But WD Red Pro drives with NASware are. Our exclusive technology takes the guesswork out of selecting a drive and balances performance and reliability in NAS and RAID environments. Simply put, WD Red Pro is the most compatible drive available for medium to large NAS enclosures. But don't take our word for it. WD Red Pro is a reflection of the most extensive NAS partner compatibility-testing list that is available on the market. Larger NAS Bay Shock Protection WD Red Pro is equipped with a multi-axis shock sensor that automatically detects subtle shock events and dynamic fly height technology which adjusts each read-write function to compensate and protect the data. This combination of technology further protects the drives in larger 1 to 16 bay NAS environments and helps increase hard drive reliability.</p>		

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Line	Qty	Description	Unit Price	Ext. Price
			<b>SubTotal</b>	\$11,965.36
			<b>Tax</b>	\$0.00
			<b>Shipping</b>	\$0.00
			<b>Total</b>	<b>\$11,965.36</b>

Please contact me if I can be of further assistance.

- 9506.24

\$2459.12

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# Office of Finance Director

City of Onalaska • 415 Main Street • Onalaska, WI 54650

Phone: 608-781-9530 • Fax: 608-781-9534

*F-7d*

To: Mayor Chilsen and Common Council

From: Fred Buehler *FB*

Date: March 28, 2018

Subject: Cost Allocation of Hardware/Software needs from item #7 on 4/4/18 F&P

Total amount to allocate that is non-budgeted is  $\$34,985 - 5,100(f7b) = 29,885$ .

Insurance check fraud balance is  $\$8,426 - 2550$  (half of f7b) =  $\$5,876$

1. Joint Municipal Court.....\$896
  
2. Equipment Replacement Fund (Undesignated Fund Balance).....\$ 17,931
  
3. Water.....\$4,483
  
4. Sewer.....\$4,483
  
5. Storm.....\$896
  
6. Tourism.....\$299
  
7. Omni.....\$598
  
8. Refuse & Recycling.....\$299

## **School/Police Liaison Officer Agreement City of Onalaska and Onalaska School District**

By virtue of this agreement, City of Onalaska agrees to provide one (1) Police Officer to the Onalaska School District for use as the Police Liaison Officer. The Officer shall serve for one hundred and eighty (180) days during the school fiscal year (July 1 to June 30).

The Officer shall remain as an employee of the City of Onalaska and, therefore, shall continue to be governed by State Statutes, Onalaska Ordinances, as well as all applicable Rules, Regulations and Policies of the Onalaska Police Department. City of Onalaska shall be responsible for the issuance of all payroll checks and benefit payments on behalf of the Police Officer.

City of Onalaska shall provide one (1) Officer to fill this position. The Officer shall be appointed for a 5-year time period by the Onalaska Police Department and shall be by mutual agreement between the Chief of Police and the District Administrator. Nothing in this contract precludes an existing school liaison officer from being re-appointed after the 5-year time period.

I. Supervision

The Officer shall be under the direct supervision of the Chief of Police or designee.

II. Reporting Time

The Police Liaison Officer shall report to the Police Department roll call and proceed thereafter to their assignments at the local school district campuses. This assignment may be modified as needed by both the School District and the City. The Officer shall work an eight (8) hour shift. The Officer shall work for the Onalaska School District 178 days when students are present, plus an additional 16 hours designated to nonstudent days. The Officer shall be allowed to attend any mandatory training required by the Onalaska Police Department.

III. Overtime

If the Onalaska School District requests the Police Liaison Officer to work hours outside of the normal work day (i.e. football game security, dances, etc.), the officer shall be entitled to overtime compensation billed to the respective extracurricular area responsible for the Officer's presence.

IV. Term

Either party may terminate this contract with thirty (30) days prior written notice.

V. Notification

All written notices and correspondence under this Agreement shall be delivered in person or by first class mail as follows:

To the City of Onalaska  
City Administrator  
City of Onalaska  
415 Main St.  
Onalaska, WI 54650

To the School District of Onalaska  
District Administrator  
Onalaska School District  
237 2<sup>nd</sup> Avenue S.  
Onalaska, WI 54650

VI. Costs

The School District agrees to reimburse the City for all expenses within the 180 days of the 260-day contract. This includes but is not limited to:

Wages  
FICA  
Wisconsin Retirement  
Health Insurance Dental  
Insurance  
Income Continuation Insurance Workers  
Compensation Insurance Uniform Allowance  
All appropriate, non-personal Monthly Cellular Phone Charges During School  
Year

The School District also agrees to provide a work area, including a computer and telephone in the school, for use by the Police Liaison Officer.

VII. Reimbursement

Quarterly, the Onalaska School District shall reimburse the City of Onalaska on the basis of an invoice detailing the charges for that quarter. The School District shall make payment to the City within forty-five (45) days of receipt of the invoice.

VIII. Equipment

The City of Onalaska shall furnish equipment to the Police Liaison Officer including, but not limited to, vehicle, communications equipment and necessary training.

IX. Indemnification

The school district having determined that the use of a Police Liaison Officer on their campuses is essential to the operation of the district, agrees to fully indemnify the Police Liaison Officer proceeded against in their official capacities, or individually, because of acts committed while carrying out the duties of Police Liaison Officer within the school district. The school district thereof agrees to pay judgments taken against the Police Liaison Officer under the provisions of Section §895.46 Wis. Stats.

X. Insurance

The City of Onalaska shall provide the following insurance and it shall remain in force during the contract:

- Liability

A general liability policy with a minimum policy of \$ 1,000,000.

- Automobile/Collision

The City of Onalaska shall provide full auto coverage for any vehicle operated by the Police Liaison Officer

- Workers Compensation

The City of Onalaska shall provide coverage as required by State Statutes. The premium for the Police Liaison Officer shall be reimbursed as outlined in Section VI.

Agreement approved on: Date \_\_\_\_\_

For the Onalaska School District

For the City of Onalaska

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
School Board Clerk

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
School District Administrator

**ONALASKA SCHOOL DISTRICT  
ONALASKA, WI 54650**

**ROLE DESCRIPTION**

**TITLE:** School/Police Liaison Officer Onalaska High School and Middle Schools

**QUALIFICATIONS:** The School/Police Liaison Officer shall meet the qualifications as set forth by the Onalaska Police Department. This position also requires a person who can and shall effectively communicate and build positive relationships with adults and students.

**REPORTS TO:** The Police Chief of the Onalaska Police Department or designee.

**JOB GOALS:** The School/Police Liaison Officer shall:

1. Develop and support a positive working partnership between the Onalaska Police Department and the Onalaska School District.
2. Develop and maintain a positive relationship with students.
3. Promote and maintain a positive partnership with other community agencies concerned with child welfare.
4. Provide instruction and support related to youth problems and community services.
5. Develop proactive programs to identify and assist juveniles whose behavior may indicate they are at risk.
6. Ensure that the constitutional rights of all students/citizens are upheld.
7. Impartially enforce the laws of the State of Wisconsin, the ordinances of the City of Onalaska, and investigate any acts that are contrary to them.
8. Observe District policies and procedures not in conflict with applicable department policies or local, state and federal statutes.
9. Function as a positive role model to students.

**TERMS OF EMPLOYMENT:** 178 days when students are present, plus an additional 16 hours designated to non-student days. The officer can voluntarily trade the 16 hours, in 8 hour increments, for other days designated by the District Administrator or designee at the officer's discretion.

**EVALUATION:** The School/Police Liaison Officer shall be evaluated by the Police Chief of the Onalaska Police Department (or his/her designee) after consultation, with Onalaska School District Administrator or designee.

**POLICE/SCHOOL RESOURCE OFFICER PROGRAM COSTS  
2018/2019 SCHOOL YEAR - Matthew Jahr**

**Fall 2018 (4 months)**

**Spring 2019 (5 months)**

**Hourly rate:**

Wage	\$29.21
Longevity 2%	\$0.58
Retirement 15.93%	\$4.75
FICA 7.65%	\$2.28
Health/Dental/Life	\$9.23
Workers Comp 3.16%	\$0.94

**Hourly rate:**

Wage	\$29.50
Longevity 4%	\$1.18
Retirement 15.93% *	\$4.89
FICA 7.65%	\$2.35
Health/Dental/Life *	\$9.23
Workers Comp 3.16% *	\$0.97

**Total hourly rate:**

\$47.00

**Total hourly rate:**

\$48.12

**# of Hours**

649.20

**# of Hours**

811.50

**Total Cost**

\$30,512.40

**Total Cost**

\$39,049.38

**School Share (50%)**

\$15,256.20

**School Share (50%)**

\$19,524.69

School Share -- Fall 2018

\$15,256.20

Act# 100-00000-47320

School Share -- Spring 2019

\$19,524.69

**Total School District Cost for 2018/2019 School Year:**

**\$34,780.89**

*\*Unknown rate changes at this time*





*Health Department*  
**County of La Crosse, Wisconsin**

300 4th Street North • 2nd Floor  
La Crosse, Wisconsin 54601-3228  
(608) 785-9872 • FAX: (608) 785-9846  
[www.co.la-crosse.wi.us/health.htm](http://www.co.la-crosse.wi.us/health.htm)



**Public Health**  
Prevent. Promote. Protect.

3/14/18

Sergeant Jasson Jobe  
415 Main Street  
Onalaska, WI 54650

Dear Sergeant Jobe,

Enclosed are two signed copies of the contract for Safe Routes to School Overtime Patrolling. Please have both copies signed, maintain 1 copy for your records and return the other signed copy attached to my attention at 300 North 4<sup>th</sup> Street, La Crosse, WI, 54601.

Please call if you have questions! I can be reached at 785-5665 or at the email address below.

Sincerely,

Rebecca Lakowske  
[rlakowske@lacrossecounty.org](mailto:rlakowske@lacrossecounty.org)  
608-785-5665

*"To improve the quality of life and health of all people in La Crosse County."*

*An Equal Opportunity Employer*

**Safe Routes to School Onalaska Overtime Patrolling  
Memorandum of Understanding**

**By and between the La Crosse County Health Department and the Onalaska Police Department**

**I. Parties:**

This agreement is made and entered into by and between La Crosse County, a Wisconsin municipal body corporate, represented by the Health Department, whose principal address is 300 Fourth Street North, 2<sup>nd</sup> Floor, La Crosse, Wisconsin 54601, hereinafter referred to as "PURCHASER", and Onalaska Police Department, whose principal address is 415 Main Street, Onalaska, WI, 54650 hereinafter referred to as "PROVIDER".

**II. Purpose & Term:**

The purpose of this agreement is to collaborate with the Onalaska Police Department to offer overtime patrolling near (within 2 miles of) Onalaska Elementary Schools participating in SRTS. This Contract shall be for a term commencing March 15<sup>th</sup>, 2018 or whenever the contract is signed by both parties and ending June 15<sup>th</sup>, 2018, based on availability of funds from the Wisconsin Safe Routes to School program grant.

**III. Scope of Activities**

Activity Details	Date
1. Patrol near Onalaska Elementary Schools participating in SRTS	March 15 <sup>th</sup> 2018-June 15 <sup>th</sup> 2018

**IV. Budget & Invoicing**

- A. PROVIDER agrees to provide the above services to a maximum amount of \$584.00.
- B. PROVIDER will submit an invoice for services following the completion of the above activities. Invoice will include the number of hours required to complete activity as well as a report summary with dates and times activities occurred.

**V. Debarment & Suspension**

The Provider certifies by signing this Agreement that neither the Provider nor any of its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in federal assistance programs by any federal department or agency. Provider shall notify the Purchaser within 5 business days in writing by registered or certified mail if the Provider or any of its principals receive a designation from the federal government that they are debarred, suspended, proposed for debarment or declared ineligible by a federal department or agency. Any such suspension or debarment may be grounds for revision or termination of this Agreement. Information on debarment or suspension is available at [www.epls.gov](http://www.epls.gov).

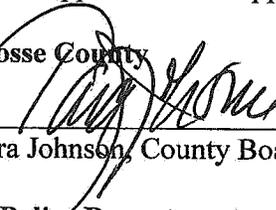
**VI. Authorization to Act**

Each signature to this agreement represents that he or she has the authority from his or her respective governing body to enter into this agreement.

**VII. Civil Rights Compliance**

The PROVIDER is required to have a Civil Rights Compliance Letter of Approval on file to accept Federal funding. PROVIDER will forward a copy to this document to PURCHASER within 15 business days of execution of this agreement, or funding will be withheld by PURCHASER until PROVIDER provides a letter of agreement to PURCHASER. PURCHASER is required to produce all subrecipient Civil Rights Compliance Letters of Approval to the appropriate State Agency upon request.

La Crosse County

By:   
Tara Johnson, County Board Chair

MAR 15, 2018  
Date

**Onalaska Police Department**

By: \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date

Agreement for Consulting Services

This Agreement is made as of November 1, 2017~~3~~ between Adoni Networks, Inc. ("Consultant") and City of Onalaska ("Client").

1. Term of Agreement. This agreement shall commence on the date set forth above and will continue ~~until December 31st 2014, so long as there are no attachments outstanding, or~~ until either party hereto provides the other with written notice upon thirty calendar days' notice of termination. Client assumes full responsibility for maintaining and managing all systems, servers and software from and after the date of termination and client releases Adoni from any and all liability or claims for damages or injuries that result from events or disruptions occurring after the date of termination, except to the extent such post-termination event or disruption is the result of gross negligence or a willful or malicious act of Adoni occurring prior to termination.

2. Complete Agreement. This Agreement, together with the attachments and exhibits hereto, contains the entire Agreement between the parties hereto with respect to the matters covered herein. No other Agreements, representations, warranties, or other matters, oral or written, purportedly agreed to or represented by or on behalf of Adoni Networks, Inc. by any of its employees or agents, or contained in any sales material or brochures, shall be deemed to bind the parties hereto with respect to the subject matter hereof. Client acknowledges that it is entering into this Agreement solely on the basis of the representation contained herein.

3. In the event of a conflict in the provisions of any attachments hereto and the provisions set forth in this Agreement, the provisions of this agreement shall govern.

4. Jurisdiction. This Agreement shall be interpreted and construed and the legal relations created herein shall be determined, in accordance with the laws of the State of Wisconsin.

5. If the scope of any of the provisions of the Agreement is too broad in any respect whatsoever to permit enforcement to its full extent, then such provisions shall be enforced to the maximum extent permitted by law, and the parties hereto consent and agree that such scope may be judicially modified accordingly and that the whole of such provisions of this Agreement shall not thereby fail, but that the scope of such provisions shall be curtailed only to the extent necessary to conform to law.

6. Dispute Resolution. Any disputes that arise between the parties with respect to the performance of this agreement shall be submitted to binding arbitration in La Crosse, Wisconsin in accordance the rules then in effect of by the American Arbitration Association at the time of submission and the parties hereby agree to share equally in the costs of said arbitration.

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The final arbitration decision shall be enforceable through the courts of the state of Wisconsin. In the event that this arbitration provision is held unenforceable by any court of competent jurisdiction, then this contract shall be binding and enforceable as if this section were not a part hereof. ~~Dispute Resolution. The parties agree to mediate any disputes arising out of, or in connection with, this Agreement through good faith discussions and negotiations and, if necessary, shall jointly select a neutral, professionally accredited mediator to facilitate such process. Mediation shall be non-binding and, if unsuccessful, any suit or action relating to this Agreement shall be commenced only in La Crosse County Circuit Court, La Crosse, Wisconsin.~~

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7. Notices. Any notice required or contemplated by this Agreement shall be deemed to have been duly given if it is in writing, properly addressed and delivered personally or mailed by registered or certified mail, postage prepaid addressed or by fax or electronic mail to the Client or the Consultant at the address set out below or such other address nominated by a party in writing.

(i) Notices to Consultant should be sent to:

Adoni Networks, Inc.

647 22nd St. N.

La Crosse, WI 54601

Fax: (206) 339-6482

Email: Owners@AdoniNetworks.com

(ii) Notices to Client should be sent to:

Attn: Human Resources City of Onalaska

City of Onalaska 415 Main Street

415 Main Street Onalaska, WI 54650

Onalaska, WI 54650 Fax: \_\_\_\_\_

Phone: 608-781-9530 Email: \_\_\_\_\_

8. Additional Work. After written receipt of an order that adds to the Services other than or beyond those itemized herein or in the attachments, Consultant may take reasonable action and expend reasonable amounts of time and money based on such order. Consultant shall obtain client's prior written approval to all expenses. Client agrees to pay Consultant for such action and expenditure and the provisions of the Agreement will apply to such additional orders received or services rendered.

In addition to all other rates, costs, and payments payable by Client to Consultant hereunder, Client will also reimburse Consultant for all expenses incurred by Consultant on Client's behalf or in carrying out its obligations under this Agreement. In certain cases, Consultant may require Client to pre-pay such expense either to Consultant or directly to a third-provider. Consultant shall obtain Client's pre-approval to all expenses.

9. Confidential Information. Each Party hereto ("Such Party") shall hold in trust for the other Party ("Such Other Party"), and shall not disclose to any non-party to the Agreement, any confidential information of Such Other Party. Confidential information is information which relates to Such Other Party's research, development, trade secrets, or business affairs, but does not include information which

is generally known or easily ascertainable by nonparties of ordinary skill in computer design, programming, networking, information technology, or the specific business interests of either Party. Neither party shall be bound to hold any information confidential which such parties are required to disclose or otherwise make open pursuant to Wisconsin Public Records Law or validly issued subpoena.

10. Staff. Consultant is an independent Contractor and Consultant is not employed by Client. Consultant is hereby contracting with Client for the services described in this Agreement and Consultant reserves the right to determine the method, manner, and means by which the services will be performed. Consultant is not required to perform the services during a fixed hourly or daily time.

Consultant shall not be required to devote his full time to the performance of the services required hereunder, and it is acknowledged that Consultant has other clients and offers services to the general public on a non-exclusive basis. The order or sequence in which the work is to be performed shall be under the control of the Consultant. Client shall not provide any insurance coverage of any kind for the Consultant, and Client will not withhold any amount that would normally be withheld from an employee's pay.

11. Non-Solicitation of Employees. During the term of this agreement and for a period of twelve (12) months thereafter, each party agrees not to, directly or indirectly, entice, solicit, recruit, or employ (or attempt to do any of the foregoing) any employee of the other party without the prior written consent of a duly authorized representative of such party. The parties acknowledge that the prohibition and restriction contained in this paragraph are reasonable in the circumstances and necessary to protect the business and operations of the parties.

12. Drug Free Workplace Certification. Consultant agrees to comply with the provisions of the Drug-Free Workplace Act of 1988 and the Wisconsin State Statute, Chapter 961, Uniform Controlled Substance Act regarding maintenance of a Drug-Free Workplace. Consultant agrees to notify its employees that they are prohibited from engaging in the unlawful manufacture, distribution, dispensation, possession or use of controlled substances.

#### LIMITED WARRANTY

13. Liability. Consultant warrants to Client that the material, analysis, data, programs, and services to be delivered or rendered under this Agreement will be of the kind and quality designated and will be performed by qualified personnel.

Consultant offers no guarantees or warranties, express or implied, as to system availability and functionality during any phase of its support services and makes no guarantees or warranties, expressed or implied, regarding the ability to resolve computer-related problems, to recover data, or to avoid losing data.

Consultant makes no other warranties, whether written, oral, express or implied, including without limitation warranty of fitness for purpose of merchantability. In no event shall Consultant be liable for indirect, punitive, special or consequential damages (including without limitation loss of profits, use, data, or other economic advantage), either in contract or tort, whether or not the possibility of such damages has been disclosed to Consultant in advance or could have been reasonably foreseen by Consultant, and in the event this limitation of damages is held unenforceable then the parties agree that

by reason of the difficulty in foreseeing possible damages all liability to Client shall be limited to One thousand dollars (\$1,000.00) as liquidated damages and not as a penalty. Consultant shall not be liable for damages occasioned by delays due to causes beyond Consultant's control and without its fault or negligence.

Client is solely responsible for the proper backup and protection of all of its software and data, as well as the implementation and maintenance of firewalls and security measures (including proper virus control).

14. Unless otherwise agreed in writing by Consultant, the copyright and all other intellectual property rights relating to any software provided to Client by Consultant pursuant to this Agreement, whether such rights are now existing or which may hereafter come into existence, are reserved to and will remain the property of Consultant or where applicable its licensors. Client has no right to make any copies of any software, or make derivative works thereof, in whole or in part, or to sell, transfer, assign, transmit, distribute, download, or otherwise convey the software (or any derivatives thereof), or to permit anyone to use, alter, or modify in any way the software (or any derivatives thereof). Under no circumstances are the software considered work-for-hire for purposes of United States Copyright Laws and no transfer of any rights are hereby contemplated or made.

15. Remote Access. Consultant shall be entitled to provide the Services remotely from its own premises and will not be required to attend Client's premises. Client authorizes Consultant to obtain access to Client's computing facilities using the remote means for the purposes of providing Client with Services.

16. Survival. Client's obligations (including any obligations to indemnify) under sections 9, 11, 13, 14, and 17 inclusive shall survive the termination of this Agreement for whatever reason.

17. High Risk Activities. Client warrants that no software or products provided pursuant to this Agreement is designed or intended to be fault-tolerant or designed or intended for use as or for use where their failure or malfunction could lead to death, personal injury, or economic, physical or environmental damage ("High Risk Activities"). The term "High Risk Activities" includes but is not limited to on-line control equipment in hazardous environments requiring fail-safe performance (such as in the operation of nuclear facilities, aircraft navigation or communications systems, air traffic control, direct life support machines, weapons systems, banking or financial control or reporting systems, or security systems). The Customer warrants that it will not use, distribute or resell any of the products or the software for any High Risk Activities and that it will ensure that permitted end-users of such products or software are provided with a notice in the form set out in this clause. Client will indemnify Consultant for any loss, cost, damage or third party claim (including attorney's fees and court costs) arising from Client's use of any such products in High Risk Activities or from any breach by Client of this clause.

18. Assignment. The parties may not assign any of its obligations under this Agreement without the prior written consent of the parties. However, Consultant may arrange for subcontractors to perform any of Consultant's obligations under this Agreement; provided that such subcontracting and shall not discharge Consultant of its duties hereunder.

19. No Waiver. A failure, delay, relaxation or indulgence by either party in exercising any right, power or privilege conferred on the party by this Agreement shall not operate as a waiver of the power or right. A single or partial exercise of any right, power or privilege hereunder does not preclude the further

exercise of the same right or the exercise of any other right hereunder. A waiver of a breach does not operate as a waiver of any other breach.

20. Promotion. Client agrees to allow Consultant to reference Client in its marketing material, web site, portfolio, a case study and/or customer list during the term of this Agreement.

21. No Third Party Beneficiary. All of the provisions of this Agreement are solely for the benefit of the parties hereto, and third parties shall have no rights hereunder.

22. Assistance and Facilities. Client will provide Consultant with all reasonable assistance and facilities free of charge (including without limitation the means of access to Client's facilities and liaison with the necessary officers and employees of Client) in order to permit Consultant to efficiently provide or perform the Services.

23. Terms.

a) All invoices to Client are payable and shall be due within 45 days.

b) Any unpaid sums over 45 days old that are not in dispute shall bear interest at the rate of 1 percent per month.

c) This Agreement may be terminated immediately by Consultant by notice in writing if Client fails to remedy a breach of this Agreement involving the payment of money within ten (10) days of receipt of a notice from Consultant of such breach requiring it to do so, or if Client fails to remedy any other breach of this Agreement within thirty (30) days of receipt of a notice from Consultant of such breach requiring it to do so. On termination of this Agreement, all moneys unpaid by Client pursuant to this Agreement will immediately become due and payable.

d) If a party prevails in any legal action or any other proceeding against the other party for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any of the provisions of this Agreement, it shall be entitled to recover reasonable attorney's fees and other costs incurred in the action or proceeding, in addition to any other relief to which it or they may be entitled.

e) There is a 1 hour minimum charge for all onsite visits for services not covered by a separate managed services agreement. There is a 15 minute minimum charge for remote support services not covered by a separate managed services agreement. No additional services shall be provided unless authorized in writing by client.

IN WITNESS WHEREOF, the Parties hereto have read and agreed to the terms of this Agreement, being authorized to make such decisions for their respective organizations, and agree that it shall be binding upon the parties and their respective heirs, successors, and assigns.

\_\_\_\_\_  
Consultant                      Date                                          Mayer                                                              Client                      
                    Date-Date

Jeremy Roe, Vice-President  
Adoni Networks, Inc.

\_\_\_\_\_  
Mayor City of Onalaska  
City of Onalaska

\_\_\_\_\_  
City Clerk Date  
City of Onalaska

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\_\_\_\_\_  
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City Clerk Date  
City of Onalaska

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Agreement for Flat Rate IT Support  
(Attachment to Agreement for Consulting Services)

This Agreement for Flat Rate IT Support (this "Attachment") is made as of November 1, 2017 by and between Adoni Networks, Inc. ("Consultant") and City of Onalaska ("Client").

This Attachment amends, modifies, and constitutes an "Attachment" to, that certain Agreement for Consulting Services previously executed by Consultant and Client (the "Agreement"). All of the terms of the Agreement are expressly incorporated herein. All capitalized terms herein shall have the meaning ascribed to them in the Agreement, unless expressly defined otherwise herein.

1. Services; Payment Terms. Consultant agrees to perform for Client the following services (the "Flat Rate IT Support") for the following monthly fixed fees:

(a) Flat Rate IT Services  
times 1 at \$22500.00 = \$2250.00

(b) Help Desk (Support via email and phone)  
times 1 at \$1500.00 = \$1500.00

(c) Managed IT Services with Antivirus (Integrated Antivirus and Malware Defense, HD monitoring)  
times 110 at \$5.50 = \$605.00

Monthly Total: \$4355.00

Client shall pay the fees on the first day of each calendar month, with any partial month prorated based on the actual number of days in such partial month. The first payment shall be due upon execution of this agreement.

2. Services Included in Flat Rate IT Support.

(a) "Network Support" shall consist of all labor related to the maintenance and monitoring of the core network infrastructure including routers, firewalls, switches, spam filters, and other equipment used to move, monitor, or intentionally affect Ethernet traffic on Client's local area network. As well as all labor related to maintenance and monitoring of the Client's servers, virtual hosts, backup equipment, server operating system, and applications installed on the servers. In addition,

Consultant will provide assistance to Client IT staff and onsite time at the Client location as necessary and agreed upon between Consultant and Client

(b) Client agrees that Client will maintain separate service agreements as necessary with each equipment or software vendor used to facilitate core network services.

3. Software Updates. Maintaining the systems described above shall include applying all appropriate software and operating system updates in a reasonable amount of time. Consultant shall determine when software updates are appropriate and what constitutes a reasonable amount of time.

Client acknowledges that if Client requests updates that Consultant considers inappropriate, or wishes to have updates applied before Consultant deems them safe, Consultant is not responsible for the consequences of such actions and Client may be charged for additional labor related to the consequences of such actions.

Furthermore, if Client performs or allows anyone other than Consultant to perform any maintenance on any of these machines, Consultant is not responsible for the consequences of such actions and Client may be charged a





## CITY OF ONALASKA

*Fire Department*

415 Main Street • Onalaska, WI 54650 • (608) 781-9546 • fax (608) 781-9514 • www.cityofonalaska.com

To: Finance and Personnel

From: Chief Don Dominick

Date: March 9, 2018

Re: Re-evaluation of Current Fire Administrative Assistant Hours

Currently the Administrative Assistant is working 1200 hours annually (23 hours per week). This person performs a variety of confidential and administrative clerical tasks for the Fire Chief and/or the Administrative staff. Work requires the exercise of initiative, independent judgment, and discretion in handling various duties. This position is one that has our first initial contact with our internal and external customers. That initial discussion is our opportunity to field and summarize who can best serve the customer and determine and direct to the correct person for assistance.

Examples include;

- Contractors, Engineers and business owners questioning requirements of the Fire Departments ( codes, standards or ordinances)
- Schedules fire department administrative meetings with external customers
- School, businesses or residence require assistance with safety devices within their home or fire safety programs including the installation of child car seats are scheduled by the administrative assistant.
- Maintaining the records and files including monthly statistical data, and to the media on a weekly basis. Timely and accurate mandatory reporting to the State of Wisconsin, National Fire Incident Reporting System (*NFIRS*) monthly statistical reports (EMS and Fire). Knowledge to determine which of our various data basis contains the information requested and to accurately retrieve the reports requested to be reviewed by staff prior to release.
- Receives calls and assists residents on a regular basis to register for CodeRed Emergency Notification System. Assists in putting the correct location of their property in the program and verifies the location is accurate in GPS.
- Prior to calling 911 residents frequently walk in and/or call the administrative office with old fire extinguishers, carbon monoxide detectors and smoke detectors with questions and concerns about their home safety. Administrative Assistant directs them to the correct personnel so their problems and concerns can be resolved.
- Coordinates the flow of the expenditures (purchase orders and invoices) pursuant to the requirements of the finance department in a timely manner. Processing any revenues generated from CPR/Fire Extinguisher training programs within the City of Onalaska and community along with donations made to Onalaska Fire Department.
- Statistical data retrieval and tracking for reports updates and strategic planning projects and studies. This important characteristic contributed significantly to Onalaska Fire Department maintaining its *Insurance Services Office* (ISO) class 3 status, which results in a savings in

insurance costs on fire insurance for every structure within our community. There was an exorbitant amount of time expended to organize, analyze, and compile the required documentation prior to their onsite audit in November of 2017.

- In 2017 there were 1595 calls for emergency service requested from our community; all of which had corresponding paperwork for our payroll. This number does not include the 2707 hours of training which has corresponding paperwork, nor does it contain the payroll for fire prevention month which 1850 children and approximately 400 adults received fire prevention and life safety training. Each one of these entries are reviewed, processed and submitted to finance.
- Emergency Management and the City of Onalaska Emergency Operations Plan (EOP) is an essential document to run the city during disasters. This document needs to be accurate and updated on a regular basis.

With the items listed above are not totally inclusive and we struggle with scheduling when some tasks take longer than others and we have limited number of hours a week. The example I will cite is the momentum of these tasks comes to an abrupt halt around noon each day. Also working on more extensive projects such as data collection and annual report statistics for example, takes away time from other categories. Our only remedy at this juncture is to have longer hours on those days and shorten hours within that pay period to stay within allotted hours which is 23 hours per week. I am cognizant of budgets and available funds to create a full time position at this time. What I am asking for is your favorable consideration to extend the hours by 7 hour per week. The funding is available within our current budget. This position is of great importance that a favorable decision would perhaps permit us to begin this increase in hours starting May 1, 2018 or June 1, 2018.

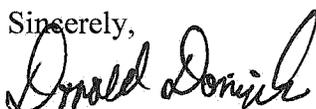
Further benefits include ability to establish and enhance the organizational flow on a daily basis for the Onalaska Fire Department. There is a broad range of responsibility essential for this position. We are fortunate to have the benefit of someone in the position currently that has the experience, desire, and ability along with 4 ½ years of institutional knowledge.

The additional cost will be from May 1, 2018-December 31, 2018 would be \$4,677.28 or June 1, 2018-December 31, 2018 would be \$4092.62

1560 Wages	\$21,840.00	
FICA	\$1,670.76	
WRS	\$1,463.28	
	<span style="border: 1px solid black; padding: 2px;">\$24,974.04</span>	
Current (1200) Wages	\$17,958.17	(with FICA)
Difference between 1200 & 1560	<u><u>(\$7,015.87)</u></u>	

Should you have any questions or require additional information please contact me.

Sincerely,



Donald Dominick

P 12-A

CITY OF ONALASKA

Grade 4518

Position: GIS Technician-Analyst
Location: City Hall
Page: 1 of 3

Department: Public Works
Supervisor: City Engineer/Director of Public Works
Classification: Salaried Exempt

Approved by F & P Committee: 5/7/03
Approved by Council: 11/14/00, 5/13/03

Under the direction of the City Engineer/Director of Public Works, an employee in this class provides a wide variety of routine to complex technical functions including the design, analysis, systems integration, development, implementation, coordination, maintenance and support of the City's Geographic Information System (GIS). Work is performed according to established guidelines and the verbal and written instructions. Work has limited is-reviewed for accuracy and adherence to established procedure by the City Engineer/Director of Public Works, but frequently no check is made of routine work.

ESSENTIAL JOB FUNCTIONS:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned as needed.

- A. Directs, designs, implements and maintains all aspects of the City's Geographic Information System (GIS).
B. Conducts daily data maintenance and input across multiple datasets to ensure the completeness and accuracy of the City's GIS system and data; -Establishes and manages GIS database structure, tables, forms and reports for the GIS data.
C. Plans, coordinates and reviews all short and long-term projects related to the creation, maintenance and development of the City's GIS sSystem and/or GIS data.
D. Provides technical support, assistance and training for the City GIS system users; educates City staff on the capabilities and utilization of the system.
E. Utilizes Public Works Technology Coordinator in data acquisition, GIS mapping updates, asset management and technology projects; GIS Analyst reviews the scope of work and work product for accuracy and completeness to ensure overall City GIS goals are met.
F. Manages, in coordination with Public Works Department staff, the implementation and development of the City's Asset Management System (InfraMap), including system integration, database development and collection.
G. Coordinates with IT Department Maintains understanding of of City computer network operations to ensure the efficient design and usage of the City network system, especially as it relates in regard to the City's GIS functions.
H. Develops and maintain GIS processes and guidelines, ensuring compliance with applicable Federal, State and local laws, codes, ordinances, and regulations as well as industry best practices.
I. Integrates La Crosse County Zoning and Land Information Department base mapping information within the City's GIS system.
J. Maintains protocols for the addressing of parcels and/or locations within the Ceity, and reports those addresses to proper agencies.
K. Collects infrastructure as-built data and ensures it is integrated into GIS system; -Maintains digital files of as-built data.

RELATED JOB FUNCTIONS:

- A. Acts as a member of the City's Emergency Operations Team and is responsible for emergency management's tasks as assigned.
B. Responsible for maintaining current knowledge of all matters relating to GIS systems through training and continuing education.
C. Stays current on technology advances relative to GIS systems.
D. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others

# CITY OF ONALASKA

Grade 4518

**Position:** GIS Technician-Analyst

**Location:** City Hall

**Page:** 2 of 3

**Department:** Public Works

**Supervisor:** City Engineer/Director of Public Works

**Classification:** Salaried Exempt

Approved by F & P Committee: 5/7/03

Approved by Council: 11/14/00, 5/13/03

and special projects completed as scheduled or requested. This is a recognized and accepted part of being a member of staff.

E. Other duties as required or assigned.

## **REQUIREMENT OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):**

- A. Proficiency in the use of ESRI ArcGIS Desktop, ArcSDE, ~~ArcGIS Server~~, InfraMAP, Tyler Munis, Spatial analyst, AutoCad and SQL Server; ability to understand Arc SDE, ArcGIS Server, Tyler Incode, and SQL Server.
- B. Understanding of surveying and cartography theories and principles; knowledge of mapping principles, AutoCad, and Global Positioning System (GPS) equipment and operations.
- C. Ability to operate general office equipment (copier, fax, computer, telephone/cell phone, calculator, etc.) required; Pproficiency in Microsoft Office Suite and Adobe Acrobat programs required.
- D. Proficiency in Ddatabase management and computer network operations.
- ~~E. Map compilation and quality control.~~
- ~~F-E.~~ Ability to work on multiple tasks establishing priorities for work and procedures to follow.
- ~~G-F.~~ Excellent oral and written communication skills.
- ~~H-G.~~ Ability to maintain involved records and files and prepare reports from such information; excellent organization skills.
- H. Ability to understand and read maps, blueprints, utility, and basic construction; ability to design, compile, and create maps and ensure quality control.
- I. Good knowledge of applicable Federal, State and local laws, codes, ordinances, and regulations.
- ~~I-J.~~ Ability to operate technical equipment used within department.-
- K. Good knowledge of environmental safety practices and techniques in compliance with state and federal standards and regulations.
- L. Ability to work independently.
- ~~J-M.~~ Ability to maintain a professional demeanor; calmly approach and solve problems under stressful circumstances; promote harmony in the workplace; concentrate for extended periods of time; and be flexible.

## **TRAINING, EXPERIENCE & OTHER REQUIREMENTS:**

- A. Bachelor's degree in GIS, Geography, Computer Science, Urban Planning or Engineering, or equivalent experience required.
- B. Minimum three (3) to five (5) years of related GIS or engineering experience.
- C. Valid driver's license with good driving record.
- D. Experience working directly with the public required; public sector customer service preferred.

## **PHYSICAL REQUIREMENTS:**

- A. Frequently coordinates eyes, hands, feet and limbs in performing movements requiring skill and training.
- B. Frequently sits at desk, uses hearing, near and far vision and fingers for keyboarding. Remaining time is spent moving between the departments and buildings using verbal communication with users and department staff.
- C. Sits, stands, bends, reaches, crawls, and moves about the office intermittently throughout the day.
- D. Frequently handles papers and manuals, etc., lifts files, copy paper and other office materials.
- E. Frequently moves, lifts and carries associated equipment, and uses hands, arms and fingers for working on computers.
- F. Occasionally stoops, bends, or kneels, and carries items greater than 50 pounds.

# CITY OF ONALASKA

Grade 1518

**Position:** GIS Technician-Analyst  
**Location:** City Hall  
**Page:** 3 of 3

**Department:** Public Works  
**Supervisor:** City Engineer/Director of Public Works  
**Classification:** Salaried Exempt

Approved by F & P Committee: 5/7/03  
 Approved by Council: 11/14/00, 5/13/03

- G. Thirty-five (35) percent of workday spent sitting.
- H. Thirty (30) percent of work day spent walking.
- I. Thirty-five (35) percent of workday is spent standing.
- J. All percentages above could vary depending upon duties performed that day.

Percent of 8 Hour Day

	67% – 100% Consistently	34% – 66% Frequently	6% – 33% Occasionally	0% – 5% Rarely
<b>Sedentary</b> 0 – 10# max	•			
<b>Light Freq.</b> to 10# -20#max			•	
<b>Medium Freq.</b> to 25#-50# max			•	
<b>Heavy Freq.</b> to 50#-100# max				•
<b>Very Heavy Freq.</b> over 50+# - 100+#				•

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Employer

\_\_\_\_\_  
Date

## Job Evaluation Factors Questionnaire

To Be Filled  
Name

GIS Analyst  
Position Title

3-27-2018  
Date

**Education Required** – Weight 12 out of 100    Weight  $4 \times 12 = 48$

- 1 High school diploma or equivalent
- 2 High school diploma or equivalent; some additional training or certification
- 3 Associate degree or equivalent work experience
- 4 Bachelor's degree or equivalent work experience
- 5 Master's degree or equivalent work experience

**Experience Required** – Weight 15 out of 100    Weight  $2 \times 15 = 30$

- 0 0-1 years applicable work experience
- 1 1-3 years applicable work experience
- 2 3-5 years applicable work experience
- 3 5-7 years applicable work experience
- 4 7-10 years applicable work experience
- 5 10+ years applicable work experience

**Scope of Responsibility** - Weight 15 out of 100    Weight  $4 \times 15 = 60$

- 1 Minimal autonomy and independent judgment are exercised
- 2 Moderate autonomy and independent judgment are exercised; errors are readily detected
- 3 Considerable Autonomy and independent judgment exercised; errors may cause confusion or delay
- 4 High autonomy and independent judgment exercised; errors may cause considerable confusion and adversely affect outside relationships
- 5 Extreme autonomy and independent judgment exercised; errors may affect organizational policy and damage outside relationships

**Budget Responsibility** - Weight 8 out of 100    Weight  $2 \times 8 = 16$

- 1 No fiscal responsibility
- 2 Approves expenses within limited spending authority
- 3 Partially responsible for an annual budgeting and approval of expenditures for a department/area
- 4 Fiscally responsible for a departments/area including annual budgeting and approval of expenditures
- 5 Fiscally responsible for multiple departments/areas including annual budgeting and approval of expenditures

**Nature of Supervision Received** - Weight 10 out of 100    Weight  $4 \times 10 = 40$

- 1 Immediate supervision; performs routine, repetitive assignments according to instructions and with procedures to follow
- 2 Close supervision; performs routine duties according to established procedures
- 3 General supervision; performs varied assignments following established procedures
- 4 General direction; performs varied assignments within an area according to broadly stated program objectives
- 5 General direction; performs assignments in various functional areas with little or no guidance

Points	Grade
151-165	10
166-180	11
181-195	12
196-210	13
211-225	14
226-240	15
241-255	16
256-270	17
271-285	18
286-300	19
301-315	20
316-330	21
331-345	22
346-360	23
361-375	24
376-390	25
391-405	26
406-420	27
421-435	28
436-450	29
451-465	30

**Nature of Supervision Exercised** - Weight 10 out of 100 Weight 2 X 10 = 20

- 1 No supervision exercised
- 2 Lead worker of a work group; or assists in directing a work group's activities
- 3 Responsible for a work group within a department
- 4 Responsible for a specific work unit within a City department
- 5 Responsible for an entire department within the City

**Mental/Psychological Demands** - Weight 7 out of 100 Weight 3 X 7 = 21

- 1 Unpredictable fluctuations in work volume; frequent interruptions; regular changes in work priority
- 2 Unpredictable fluctuations in work volume; frequent interruptions; frequent changes in work priority; occasional rush orders or conflicting deadlines
- 3 Frequently conflicting deadlines; constant rush orders; constant changes in work priority
- 4 Extremely tight deadlines; frequent exposure to distressing human situations
- 5 Conflicting priorities in matters of serious consequence; repeated or continuous exposure to distressing human situations

**Physical Demands** - Weight 7 out of 100 Weight 1 X 7 = 7

- 1 Minimal physical effort; slight risk of minimal injury or illness
- 2 Minimal physical effort; some risk of minimal injury or illness
- 3 Moderate physical effort, such as long periods of standing, walking, bending, climbing, reaching, repetitive motion, or lifting of moderately heavy items
- 4 Considerable physical effort, such as prolonged crouching or crawling in cramped spaces, digging, or frequent lifting of heavy objects; some risk of life-threatening injury or illness
- 5 Considerable risk of life-threatening injury or illness

**Social Demands** - Weight 8 out of 100 Weight 3 X 8 = 24

- 1 Basic interpersonal skills needed; responds to simple requests for information
- 2 Moderate interpersonal skills needed; verifies and explains facts/information
- 3 Considerable interpersonal skills needed; teaches, instructs, advises, counsels, guides, or interviews individuals; handles sensitive or confidential information
- 4 High interpersonal skills and understanding needed; persuades, motivates, or influences others; facilitates meetings and negotiations involving important or difficult issues
- 5 Extreme interpersonal skills and sensitivity needed; obtains trust and cooperation from individuals; negotiates critical, highly controversial issues

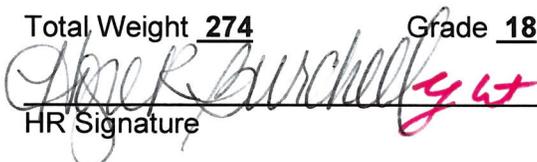
**Working Conditions** - Weight 8 out of 100 Weight 1 X 8 = 8

(disagreeable conditions: dust, dirt, grease, rime, blood or soil, offensive sights or odors, heat or cold, extreme weather conditions, or noise)

- 1 No exposure to disagreeable conditions
- 2 Minimal exposure to disagreeable conditions
- 3 Moderate exposure to disagreeable conditions
- 4 Considerable exposure to disagreeable conditions
- 5 Extreme exposure to disagreeable conditions

Total Weight 274

Grade 18

  
HR Signature

3.27.18  
Date

**CITY OF ONALASKA**

Grade 15

**Position:** Public Works Technology Coordinator  
**Location:** Public Works Facility  
**Page:** 1 of 3

**Department:** Public Works  
**Supervisor:** Assistant Public Works Manager  
**Classification:** Salaried Exempt

Approved by F & P Committee:  
Approved by Council:

Under the supervision of the Assistant Public Works Manager, an employee in this position must be able to perform multiple aspects of technology related functions for the Public Works Department. In this position, the Public Works Technology Coordinator is responsible to ensure that department applications, PC hardware, operating systems, and software packages, are maintained and accomplished in a prompt and efficient manner. This position will coordinate Public Works infrastructure data management and integration into the City GIS system under the guidance and direction of the GIS Analyst and in coordination with the Information Technology Department. Varied work is performed under general supervision according to established guidelines and the verbal and written instructions of a supervisor.

**ESSENTIAL JOB FUNCTIONS:**

Any one position may not include all the duties listed, nor are these duties listed in their relative order of importance.

- A. Maintains operations and management level information regarding City infrastructure; utilizing City GIS system and InfraMap software; performs GIS activities in coordination and within direction of GIS Analyst; performs tracking and reporting of City infrastructure to assist in identifying operation and maintenance needs.
- B. Provides assistance to end-users of software applications within the Public Works Department, ultimately becoming the in-house expert on applications in use within the Department and in coordination and cooperation with the Information Technology Department.
- C. Provides end-user technical support including but not limited to: configuring applications and hardware, supporting daily operation of various databases and systems, troubleshoot and correct hardware and software problems, and training system users.
- D. Utilizes the following software including but not limited to: ArcGIS, Tyler Munis, XC2, InfraMAP, SCADA software, Sensus AutoRead, Sensus AutoVU, Sensus UniPro, Winn 911, FMX fleet maintenance, CemSites, PreCise fleet management, Topcon survey software and Flow Point Water Plus. Utilizes Trimble and Topcon HiPer GPS platforms for data acquisition.
- E. Oversees City Public Works Department website including updating information on website according to established City policies and procedures; implements website development and maintenance for the Public Works Department.
- F. Assists in the development and administration of the Public Works Department budget in relation to technology and software items and in coordination and cooperation with the Information Technology Department.
- G. Provides assistance and/or completes reports required by the Public Service Commission, Department of Natural Resources, Environmental Protection Agency, and Safety and Professional Services.
- H. Records and documents City infrastructure including the use of GPS devices integrated into City software packages.
- I. Provides input and is involved in the preparation of reports, lists, and other documents that contributes to the operation and maintenance of the City's infrastructure.
- J. Serves as lead operator of Unmanned Ariel Device (drone) for the Public Works Department; ensures proper safety procedures and policies are adhered to for use of Unmanned Aerial Systems (UAS) according to the program coordinators requirements.
- K. Assists in the operation of the SCADA system for water, storm water and sewer infrastructure including any necessary upgrades, repairs or alterations.
- L. Investigates and initiates how technology can be integrated into new or improved operations and/or maintenance procedures in coordination and cooperation with the Information Technology Department.

# CITY OF ONALASKA

Grade 15

**Position:** Public Works Technology Coordinator

**Department:** Public Works

**Location:** Public Works Facility

**Supervisor:** Assistant Public Works Manager

**Page:** 2 of 3

**Classification:** Salaried Exempt

Approved by F & P Committee:

Approved by Council:

## **RELATED JOB FUNCTIONS:**

- A. Assists in Public Works Department project design surveys.
- B. Follows all safety directives issued by the City or its representatives concerning operations or procedures used in their daily work duties.
- C. Interacts with the public in a prompt and courteous manner while representing the City professionally.
- D. Acts as a backup member of the City's Emergency Operations Team and is responsible for emergency management tasks as assigned.
- E. Completes any other duties, tasks, assignments, or directives given by the City Engineer and Public Works Manager.
- F. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others and special projects completed as scheduled or requested. This is a recognized and accepted part of being a member of staff.
- G. Other duties as assigned or required.

## **REQUIREMENT OF WORK (KNOWLEDGE, SKILLS, ABILITIES):**

- A. Good interpersonal and communication skills; ability to effectively communicate with colleagues on all levels; basic understanding of project management skills a plus..
- B. Ability to operate technical equipment used within department.
- C. Knowledge of safe working procedures and practices.
- D. Exhibits and demonstrates an aptitude for arithmetic, algebraic and geometric calculations in standard applications.
- E. Knowledge of, and ability to use, InfraMAP, Geographical Information Systems (GIS) and other environmental or public works software programs
- F. Exhibits and demonstrates an ability to read, spell and communicate both orally and in writing information needed to maintain documentation for the operations of the City's infrastructure.
- G. Good working knowledge of desktop equipment such as PCs, servers, printers, modems, scanners and related networked devices; must be proficient in the operation and use of computers including Microsoft Office Suite, Adobe, GIS Software and mapping technology and internet.
- H. Ability to work independently and meet deadlines in a fast-paced, detail-oriented environment.
- I. Flexible work attitude; adaptability to disparate tasks and technologies and the willingness to meet unexpected demands.
- J. Ability to maintain a professional demeanor and establish effective working relationships with public associates, volunteers, and staff; to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; concentrate for extended periods of time, and be flexible.

## **TRAINING, EXPERIENCE & OTHER REQUIREMENTS:**

- A. Associates degree in GIS, Geography, Information Technology or Engineering; or equivalent combination of experience and education required.
- B. Minimum one (1) year of related technical support experience required.
- C. Previous experience and/ or training in Public Works infrastructure operation, maintenance or construction preferred.
- D. Must possess a valid driver's license with good driving record.

# CITY OF ONALASKA

Grade 15

**Position:** Public Works Technology Coordinator  
**Location:** Public Works Facility  
**Page:** 3 of 3

**Department:** Public Works  
**Supervisor:** Assistant Public Works Manager  
**Classification:** Salaried Exempt

Approved by F & P Committee:  
 Approved by Council:

**PHYSICAL REQUIREMENTS:**

- A. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training.
- B. Ability to exert variable physical effort from sedentary to very heavy physical demands. May involve some lifting, carrying, pushing and pulling.
- C. Reaches shoulder height frequently as well as reaches above and below shoulder height.
- D. Occasional bending.
- E. Ability to sustain prolonged visual concentration
- F. Sixty-five (50%) percent of workday spent sitting.
- G. Twenty (25%) percent of work day spent walking.
- H. Fifteen (25%) percent of workday is spent standing.
- I. Moderate, short, to intermittent use of force with objects and ability to react with sudden movements which may involve heavy to very heavy demands.
- J. Walking, running, jumping, dodging obstacles, climbing, dragging, pushing/pulling objects.
- K. All percentages above could vary, depending upon duties performed that day.
- L. Ability to climb ladders to various heights.
- M. Must be able to work in adverse weather conditions, very hot or cold weather conditions.
- N. Percentages of time sitting, standing, walking and driving may vary depending on the task performed and the time of year.

Percent of 8 Hour Day

	67 – 100% Consistently	34 – 66% Frequently	6 – 33% Occasionally	0 – 5% Rarely
<b>Sedentary</b> Freq. 0 – 10# max	●			
<b>Light</b> Freq. to 10# -20#max		●		
<b>Medium</b> Freq. to 25#-50# max			●	
<b>Heavy</b> Freq. to 50#-100# max				●
<b>Very Heavy</b> Freq. over 50+# - 100+#				●

\_\_\_\_\_  
 Signature of Employee

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Employer

\_\_\_\_\_  
 Date

## Job Evaluation Factors Questionnaire

Vacant  
Name

Public Works Technology Coordinator  
Position Title

3-27-2018  
Date

**Education Required** – Weight 12 out of 100    Weight 3 X 12 = 36

- 1 High school diploma or equivalent
- 2 High school diploma or equivalent; some additional training or certification
- 3 Associate degree or equivalent work experience
- 4 Bachelor's degree or equivalent work experience
- 5 Master's degree or equivalent work experience

Points	Grade
151-165	10
166-180	11
181-195	12
196-210	13
211-225	14
226-240	15
241-255	16
256-270	17
271-285	18
286-300	19
301-315	20
316-330	21
331-345	22
346-360	23
361-375	24
376-390	25
391-405	26
406-420	27
421-435	28
436-450	29
451-465	30

**Experience Required** – Weight 15 out of 100    Weight 1 X 15 = 15

- 0 0-1 years applicable work experience
- 1 1-3 years applicable work experience
- 2 3-5 years applicable work experience
- 3 5-7 years applicable work experience
- 4 7-10 years applicable work experience
- 5 10+ years applicable work experience

**Scope of Responsibility** - Weight 15 out of 100    Weight 3 X 15 = 45

- 1 Minimal autonomy and independent judgment are exercised
- 2 Moderate autonomy and independent judgment are exercised; errors are readily detected
- 3 Considerable Autonomy and independent judgment exercised; errors may cause confusion or delay
- 4 High autonomy and independent judgment exercised; errors may cause considerable confusion and adversely affect outside relationships
- 5 Extreme autonomy and independent judgment exercised; errors may affect organizational policy and damage outside relationships

**Budget Responsibility** - Weight 8 out of 100    Weight 1 X 8 = 8

- 1 No fiscal responsibility
- 2 Approves expenses within limited spending authority
- 3 Partially responsible for an annual budgeting and approval of expenditures for a department/area
- 4 Fiscally responsible for a departments/area including annual budgeting and approval of expenditures
- 5 Fiscally responsible for multiple departments/areas including annual budgeting and approval of expenditures

**Nature of Supervision Received** - Weight 10 out of 100    Weight 3 X 10 = 30

- 1 Immediate supervision; performs routine, repetitive assignments according to instructions and with procedures to follow
- 2 Close supervision; performs routine duties according to established procedures
- 3 General supervision; performs varied assignments following established procedures
- 4 General direction; performs varied assignments within an area according to broadly stated program objectives
- 5 General direction; performs assignments in various functional areas with little or no guidance

**Nature of Supervision Exercised** - Weight 10 out of 100 Weight 1 X 10 = 10

- 1 No supervision exercised
- 2 Lead worker of a work group; or assists in directing a work group's activities
- 3 Responsible for a work group within a department
- 4 Responsible for a specific work unit within a City department
- 5 Responsible for an entire department within the City

**Mental/Psychological Demands** - Weight 7 out of 100 Weight 2 X 7 = 14

- 1 Unpredictable fluctuations in work volume; frequent interruptions; regular changes in work priority
- 2 Unpredictable fluctuations in work volume; frequent interruptions; frequent changes in work priority; occasional rush orders or conflicting deadlines
- 3 Frequently conflicting deadlines; constant rush orders; constant changes in work priority
- 4 Extremely tight deadlines; frequent exposure to distressing human situations
- 5 Conflicting priorities in matters of serious consequence; repeated or continuous exposure to distressing human situations

**Physical Demands** - Weight 7 out of 100 Weight 3 X 7 = 21

- 1 Minimal physical effort; slight risk of minimal injury or illness
- 2 Minimal physical effort; some risk of minimal injury or illness
- 3 Moderate physical effort, such as long periods of standing, walking, bending, climbing, reaching, repetitive motion, or lifting of moderately heavy items
- 4 Considerable physical effort, such as prolonged crouching or crawling in cramped spaces, digging, or frequent lifting of heavy objects; some risk of life-threatening injury or illness
- 5 Considerable risk of life-threatening injury or illness

**Social Demands** - Weight 8 out of 100 Weight 3 X 8 = 24

- 1 Basic interpersonal skills needed; responds to simple requests for information
- 2 Moderate interpersonal skills needed; verifies and explains facts/information
- 3 Considerable interpersonal skills needed; teaches, instructs, advises, counsels, guides, or interviews individuals; handles sensitive or confidential information
- 4 High interpersonal skills and understanding needed; persuades, motivates, or influences others; facilitates meetings and negotiations involving important or difficult issues
- 5 Extreme interpersonal skills and sensitivity needed; obtains trust and cooperation from individuals; negotiates critical, highly controversial issues

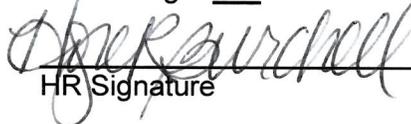
**Working Conditions** - Weight 8 out of 100 Weight 3 X 8 = 24

(disagreeable conditions: dust, dirt, grease, rime, blood or soil, offensive sights or odors, heat or cold, extreme weather conditions, or noise)

- 1 No exposure to disagreeable conditions
- 2 Minimal exposure to disagreeable conditions
- 3 Moderate exposure to disagreeable conditions
- 4 Considerable exposure to disagreeable conditions
- 5 Extreme exposure to disagreeable conditions

Total Weight **227**

Grade **15**

  
HR Signature

  
Date

P 12-C

# CITY OF ONALASKA

Grade 30

**Position:** Chief of Police  
**Location:** Police Department  
**Page:** 1 of 4

**Department:** Police  
**Supervisor:** Mayor  
**Classification:** Salaried Exempt

Approved by Police & Fire Commission: 11/7/05  
Approved by F & P Committee: 1/4/06, 8/5/15  
Approved by Council: 1/10/06, 8/11/15

Under the direction of the Mayor, this position directs, sets goals and objectives, and oversees all department operations. This position holds the highest-level management position within the Police Department and is ultimately responsible for the complete control, operation, and representation of the City's police department and its employees. The Chief is responsible for managing the physical facilities and equipment; involves supervising departmental activities; formulating and enforcing department rules of conduct and policies; coordinating departmental activities with outside agencies; preparing and justifying departmental budgets; making recommendations for hiring, promotions, commendations, and discipline; setting individual and departmental goals and objectives; and making major changes in procedures and organization. The Chief also provides information to the Common Council, business groups, service organizations, special committees, and representing both the City and the department to the general public, governmental agencies, news media, etc. Work is performed under the general direction of the Mayor. This position is appointed by the Police and Fire Commission and supervises all employees hired by the Police and Fire Commission to serve as employees of the Onalaska Police Department.

**ESSENTIAL JOB FUNCTIONS:**

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

- A. Oversees all activities of the department for adherence to established policies and work methods.
- B. Plans, reviews, and coordinates departmental activities with the Mayor, City Administrator, Department Heads, the Police and Fire Commission, and other appointed and elected officials.
- ~~B.C.~~ C. Performs or directs the performance of tasks related to fiscal, personnel, property, and records management and other administrative tasks.
- ~~C.D.~~ D. Counsels, guides, and leads departmental personnel in handling various police functions. Supervises the day-to-day activities of the police department officers and staff; evaluates and monitors police department policies and procedures.
- ~~D.E.~~ E. Develops and projects a good public image of the department and its employees with the general public, other law enforcement agencies, governmental officials, and the news media.
- ~~E.F.~~ F. Coordinates departmental activities with other governmental agencies in the apprehension of felons, improvement of police services, and the solving of criminal cases.
- G. Responsible for the recruitment and retention of police personnel; evaluates personnel, administers discipline and grievance processes within the Police Department.
- ~~F.H.~~ H. Assigns subordinate staff members to various positions within the department to utilize their areas of expertise and promote career development.
- ~~G.I.~~ I. Prepares, reviews, approves, and submits police department annual operating budget for consideration by the Mayor and Common Council and supervises expenditures of departmental appropriations.
- ~~H.J.~~ J. Develops rules of conduct, policies, mission statements, goals and objectives and work procedures to be followed by members of the department based on trends in city government, law enforcement requirements and city growth patterns.
- ~~I.K.~~ K. Attends meetings of the City Common Council, as well as meetings of the Police and Fire Commission and other committees of jurisdiction.
- ~~J.L.~~ L. Represents the police department at meetings and hearings conducted by other governmental bodies and agencies on matters directly related to the department's operations; provides liaison with other organizations and groups on matters related to the department's operations. to residents, businessmen, social agencies, criminal justice agencies, and other groups.

## CITY OF ONALASKA

**Position:** Chief of Police  
**Location:** Police Department  
**Page:** 2 of 4

**Department:** Police  
**Supervisor:** Mayor  
**Classification:** Salaried Exempt

Approved by Police & Fire Commission: 11/7/05

Approved by F & P Committee: 1/4/06, 8/5/15

Approved by Council: 1/10/06, 8/11/15

~~K.M.~~ Actively participates in Community Policing programs.

~~L.N.~~ Develops and annually reviews the department's long-range plan for capital improvements, including the acquisition of capital equipment and fiscal requirements associated with such a plan.

~~M.O.~~ Monitors the planning, organization, conduct and evaluation of departmental training activities of personnel; Develops, implements, and periodically reviews programs of instruction designed to equip department personnel with the knowledge and skills needed to perform the tasks they are assigned.

~~N.P.~~ Serves as Co-Assistant City Emergency Management Director; assists the Fire Chief with planning, organization, and conducting of activities related to the provision of emergency services and disaster management, including readiness planning; in the Fire Chief's absence serves as the Director.

### RELATED JOB FUNCTIONS:

- A. Attends professional conferences; participates in continuing education and training programs to maintain and develop the knowledge and skills needed to perform tasks associated with this position.
- B. Responds to police calls for assistance as needed; directs use of departmental equipment and resources, including personnel.
- C. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others and special projects completed as scheduled or requested.
- D. Other duties as required or assigned.

### REQUIREMENT OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):

- A. Extensive knowledge of modern and progressive police methods, practices and technologies as related to the present established department and future growth trends.
- B. Extensive knowledge of pertinent federal, state and local laws and ordinances, court decisions and police problems relating to the administration of criminal justice and law enforcement.
- C. Extensive knowledge of the methods and practices of police administration.
- D. Knowledge of municipal administration including the structure and functions of city government; principles of management; budget planning and control; purchasing; personnel management and labor relations; performance evaluation; public relations.
- E. Knowledge of computer systems and other methods of collating and analyzing data.
- F. Knowledge of police investigation procedures and techniques including, but not limited to, evidence collection and searches.
- G. Ability to delegate authority to appropriate staff subordinates monitoring adherence to established police policies and departmental procedures.
- H. Ability to evaluate staff subordinates in a fair and equitable manner, recommending commendations and administering discipline as necessary.
- I. Ability to plan, recommend and support major and minor changes within the department, the city and police science fields to improve police protection and public safety.
- J. Ability to analyze police problems and formulate policies and procedures as appropriate.
- K. Knowledge of the role and responsibilities of a Police and Fire Commission in Wisconsin.
- L. Ability to offer budgetary documentation to the City's governmental authorities within the guidelines of the city structure; ability to support and defend the recommended operating budget of the department.
- M. Ability to perform all functions required for the classification of -Assistant Chief.

## CITY OF ONALASKA

**Position:** Chief of Police  
**Location:** Police Department  
**Page:** 3 of 4

**Department:** Police  
**Supervisor:** Mayor  
**Classification:** Salaried Exempt

Approved by Police & Fire Commission: 11/7/05

Approved by F & P Committee: 1/4/06, 8/5/15

Approved by Council: 1/10/06, 8/11/15

- N. Skill in dealing with the public and department personnel firmly and courteously and to establish effective working relationships with the public, news media, city officials, outside agencies and others.
- O. Skills in the effective use of appropriate disciplinary methods and the fair, impartial enforcement of police department rules.
- P. Skill in the preparation and interpretation of complex oral and written communications; policy development and skill in all aspects of public speaking.
- Q. Skills in successfully recruiting, testing, selecting, training, and supervising all staff.
- R. Ability to operate a variety of office machines and equipment, including phone/mobile phone, computer, calculator, fax machine, radio, mobile data terminal (MDT), electronic monitoring equipment, pager, and firearms, tactical equipment, etc..
- S. Ability to maintain a professional demeanor; calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; concentrate for extended periods of time; and be flexible.

### **TRAINING, EXPERIENCE & OTHER REQUIREMENTS:**

- A. Bachelor's degree in Criminal Justice or a closely related field; or equivalent combination of experience from an accredited college or university in addition to extensive law enforcement experience in police supervision, administration or a related field. Master's Degree in Public Administration, Business Administration, or related field is desired; related course work at the FBI National Academy, ~~Senior Management Institute of Police (PERF), Southern Police Institute Administrative Officers Course, Northwestern Staff & Command~~, or Executive Development Institute Program (State of Wisconsin program) is preferred.
- B. Ten (10) years of progressively responsible experience in the police service, including five (5) years of supervisory experience and five (5) years' experience in emergency management; or equivalent combination of work experience.
- C. Certified or the ability to be certified as a law enforcement officer by the Wisconsin Law Enforcement Training Standards Board within one year of employment.
- D. Valid ~~State of Wisconsin~~ Driver's License required.
- E. ~~Residence in City of Onalaska (as required by ordinance).~~

### **PHYSICAL REQUIREMENTS:**

- A. Frequently sits at keyboard.
- B. Frequent twisting.
- C. Reads and writes.
- D. Large percentage of time is spent talking, hearing, speaking and using near and far vision.
- E. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training.
- F. Ability to exert variable physical effort from sedentary to heavy physical demands. May involve some lifting, carrying, pushing and pulling.
- G. Reaches shoulder height frequently as well as reaches above and below shoulder height.
- H. Occasional bending and climbing up and down stairs or on ladders.
- I. Ability to sustain prolonged visual concentration
- J. Seventy-five (75%) percent of workday spent sitting.
- K. Fifteen (15%) percent of work day spent walking.

## CITY OF ONALASKA

**Position:** Chief of Police  
**Location:** Police Department  
**Page:** 4 of 4

**Department:** Police  
**Supervisor:** Mayor  
**Classification:** Salaried Exempt

Approved by Police & Fire Commission: 11/7/05  
 Approved by F & P Committee: 1/4/06, 8/5/15  
 Approved by Council: 1/10/06, 8/11/15

- L. Ten (10%) percent of workday is spent standing.
- M. Moderate, short, to intermittent use of force with subjects and ability to react with sudden movements, which may involve heavy to very heavy demands.
- N. Walking, running, jumping, dodging obstacles, climbing, crawling, dragging, physically controlling another person, pushing/pulling objects or people.
- O. All percentages above could vary, depending upon duties performed that day.

Percent of 8 Hour Day

	67 – 100% Consistently	34 – 66% Frequently	6 – 33% Occasionally	0 – 5% Rarely
<b>Sedentary</b> 0 – 10# max	*			
<b>Light</b> Freq. to 10# -20#max		*		
<b>Medium</b> Freq. to 25#-50# max			*	
<b>Heavy</b> Freq. to 50#-100# max				*
<b>Very Heavy</b> Freq. over 50+# - 100+# max				*

\_\_\_\_\_  
 Signature of Employee

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Employer

\_\_\_\_\_  
 Date

P-12d

CITY OF ONALASKA

Grade 30

Position: Fire Chief
Location: Fire Department
Page: 1 of 4

Department: Fire
Supervisor: Mayor
Classification: Salaried Exempt

Approved by Police & Fire Commission: 11/7/05, 8/29/06, 2/6/08
Approved by F & P Committee: 1/4/06, 9/6/06, 2/6/08, 8/5/15
Approved by Council: 1/10/06, 9/12/06, 2/12/08, 8/11/15

Under the direction of the Mayor, this position directs, and sets goals and objectives, and oversees all department operations. This position holds the highest-level management position within the Fire Department and is ultimately responsible for the complete control, operation, and representation of the City's fire department and its employees. The Chief is responsible for managing the physical facilities and equipment; promoting fire prevention; developing and improving the City firefighting and emergency medical response; improving the City firefighting forces with methods and techniques of firefighting and fire prevention; supervising departmental activities; formulating and enforcing department rules of conduct and policies; coordinating department activities with outside agencies; preparing and justifying departmental budgets; making recommendations for hiring, promotions, commendations, and discipline; and making major changes in procedures and organization. The Chief also provides information to the Common Council, business groups, service organizations, special committees, and representing both the City and the department to the general public, governmental agencies, news media, etc. including but not limited to state and national fire service direction and policy through input to the appropriate fire service organization. This position is appointed by the Police and Fire Commission and supervises all employees hired by the Police and Fire Commission that serve as employees of the Onalaska Fire Department.

ESSENTIAL JOB FUNCTIONS:

Any one position may not include all the duties listed, nor are the examples listed include all the duties that may be found in this position.

- A. Oversees all activities of the department for adherence to established policies and work methods.
A-B. Plans, reviews, and coordinates departmental activities with the Mayor, City Administrator, Department Heads, the Police and Fire Commission, and other appointed and elected officials.
B-C. Supervises the day-to-day activities of fire department officers and staff; evaluates and monitors fire department policies and procedures.
D. Performs or directs the performance of tasks related to fiscal, personnel, property, records management, and other administrative tasks.
E. Develops and projects a good public image of the department and its employees with the general public, other firefighter/EMS agencies, governmental officials, and the news media.
C-F. Monitors the planning, organization, and conduct of activities related to the provision of emergency medical services and disaster management, including readiness planning; Monitors the planning, organization, and conduct of fire suppression activities, including readiness planning for man-made or natural disasters in the City of Onalaska and neighboring municipalities.
D-G. Monitors the planning, organization, and conduct of departmental activities related to the inspection of properties for fire hazards and code enforcement, arson prevention and investigation, fire prevention and community education.
E-H. Responsible for the recruitment and retention of firefighter personnel; evaluates personnel, administers discipline and grievance processes within the Fire Department.
F-I. Monitors the planning, organization, conduct, and evaluation of departmental training activities of personnel; reviews programs of instruction designed to equip department personnel with the knowledge and skills needed to perform the tasks they are assigned.
G-J. Represents the fire department at meetings and hearings conducted by other governmental bodies and agencies on matters directly related to the department's operations; provides liaison with other organizations and groups on matters related to the department's operations.
H. Attends professional conferences; participates in continuing education and training programs to maintain and develop the knowledge and skills needed to perform tasks associated with this position.

## CITY OF ONALASKA

**Position:** Fire Chief  
**Location:** Fire Department  
**Page:** 2 of 4

**Department:** Fire  
**Supervisor:** Mayor  
**Classification:** Salaried Exempt

Approved by Police & Fire Commission: 11/7/05, 8/29/06, 2/6/08

Approved by F & P Committee: 1/4/06, 9/6/06, 2/6/08, 8/5/15

Approved by Council: 1/10/06, 9/12/06, 2/12/08, 8/11/15

- K. Develops rules of conduct, policies, mission statements, goals and objectives and work procedures to be followed by members of the department based on trends in city government, firefighter/EMS requirements and city growth patterns.
- L. Maintains appropriate records and prepare reports. Supervises and assures maintenance of equipment.
- M. Prepares, reviews, approves, and submits the fire department's annual operating budget for consideration by the Mayor and Common Council; and supervises expenditures of departmental appropriations.
- N. Attends meetings of the City Common Council, as well as meetings of the Police and Fire Commission and other committees of jurisdiction.
- O. Develops and annually reviews the department's long-range plan for capital improvements, including the acquisition of capital equipment and fiscal requirements associated with such a plan.
- P. Develops, coordinates, and annually reviews assistance agreements entered into with other jurisdictions.
- Q. Serves as ~~Co~~-City Emergency Management Director.

### **RELATED JOB FUNCTIONS:**

- A. Attends professional conferences; participates in continuing education and training programs to maintain and develop the knowledge and skills needed to perform tasks associated with this position.
- A-B. Responds to fire alarms and other calls for assistance as needed; directs use of departmental equipment and resources, including personnel.
- B-C. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others and special projects completed as scheduled or requested.
- C-D. Other duties as requested or assigned.

### **REQUIREMENTS OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):**

- A. Knowledge of tactics, techniques, and equipment commonly used to contain and extinguish fires.
- B. Knowledge of conditions and events that produce fire and characteristics associated with different kinds of fires.
- C. Knowledge of water supply, gas, electrical, mechanical, hydraulic systems, and fire protection systems (hydrants, sprinklers, alarms).
- D. Knowledge of national standards, state laws and administrative codes related to the prevention of fires and procedures for inspection and enforcement.
- E. Knowledge of fire investigation procedures and techniques including, but not limited to, evidence collection and searches.
- F. Knowledge of emergency medical services including their organization and management, accepted procedures and practice, and the training of emergency medical technicians.
- G. Knowledge of methods used to deal with hazardous or life threatening situations, including those associated with the storage and transportation of flammable liquids, gases, chemicals, petroleum products, combustible and other hazardous materials; building construction materials; vehicle, railroad and pipeline accidents; medical emergencies; natural and man-made disasters.

## CITY OF ONALASKA

**Position:** Fire Chief  
**Location:** Fire Department  
**Page:** 3 of 4

**Department:** Fire  
**Supervisor:** Mayor  
**Classification:** Salaried Exempt

Approved by Police & Fire Commission: 11/7/05, 8/29/06, 2/6/08

Approved by F & P Committee: 1/4/06, 9/6/06, 2/6/08, 8/5/15

Approved by Council: 1/10/06, 9/12/06, 2/12/08, 8/11/15

- H. Knowledge of municipal administration including the structure and functions of city government; principles of management; budget planning and control; purchasing; personnel management and labor relations; performance evaluation; public relations.
- I. Ability to evaluate staff subordinates in a fair and equitable manner, recommending commendations and administering discipline as necessary.
- J. Ability to offer budgetary documentation to the City's governmental authorities within the guidelines of the city structure; ability to support and defend the recommended operating budget of the department.
- K. Ability to delegate authority to appropriate staff subordinates monitoring adherence to established fire policies and departmental procedures.
- L. Skill in dealing with the public and department personnel firmly and courteously and to establish effective working relationships with the public, news media, city officials, outside agencies and others.
- M. Knowledge of the role and responsibilities of a Police and Fire Commission in Wisconsin.
- N. Knowledge of PCs including Microsoft Office, email, and internet, as well as other applications in fire service management.
- O. Skills in the preparation and interpretation of complex oral and written communications, policy development and in all aspects of public speaking.
- P. Ability to perform all functions required for the classification of Assistant Chief.
- Q. Skills in successfully recruiting, testing, selecting, training, and supervising fire fighters and officers.
- R. Skills in the effective use of appropriate disciplinary methods and the fair, impartial enforcement of fire department rules.
- S. Ability to operate a variety of office machines and equipment, including phone/mobile phone, computer, calculator, fax machine, radio, mobile data terminal (MDT), electronic monitoring equipment, pager, medical and fire apparatus/equipment.
- T. Ability to maintain a professional demeanor; calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; concentrate for extended periods of time; and be flexible.

### **TRAINING, EXPERIENCE & OTHER REQUIREMENTS:**

- A. Bachelor's degree in Fire Service or a closely related field supplemented by the completion of other college level courses in public or business administration or a related field; or equivalent combination of experience in fire supervision, administration or a related field. Master's Degree in Public Administration, Business Administration, or related field is desired; ~~as is related course work at the National Fire Academy is preferred~~ ~~required~~.
- B. Ten (10) years of progressively responsible experience in the fire service, including five (5) years of supervisory experience and five (5) years' experience in emergency management; or equivalent combination of work experience.
- C. State of Wisconsin (WI) or International Fire Service Accreditation Congress (IFSAC) Fire Officer II or III, and State of Wisconsin (WI) or International Fire Service Accreditation Congress (IFSAC) Fire Instructor II or III.
- D. Graduate of or currently enrolled in the National Fire Academy's Executive Fire Officer (EFO) program is ~~required~~ preferred.
- E. A valid ~~State of Wisconsin~~ driver's license is required.
- F. Residence in within 15 miles of the City of Onalaska's jurisdictional limits (as required by policy/ordinance).

## CITY OF ONALASKA

**Position:** Fire Chief  
**Location:** Fire Department  
**Page:** 4 of 4

**Department:** Fire  
**Supervisor:** Mayor  
**Classification:** Salaried Exempt

Approved by Police & Fire Commission: 11/7/05, 8/29/06, 2/6/08  
 Approved by F & P Committee: 1/4/06, 9/6/06, 2/6/08, 8/5/15  
 Approved by Council: 1/10/06, 9/12/06, 2/12/08, 8/11/15

### PHYSICAL REQUIREMENTS

- A. Frequently sits at keyboard.
- B. Frequent twisting.
- C. Reads and writes.
- D. Large percentage of time is spent talking, hearing, speaking and using near and far vision.
- E. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training.
- F. Ability to exert variable physical effort from sedentary to very heavy physical demands. May involve some lifting, carrying, pushing and pulling.
- G. Reaches shoulder height frequently as well as reaches above and below shoulder height.
- H. Occasional bending and climbing up and down stairs or on ladders.
- I. Ability to sustain prolonged visual concentration:
- J. Moderate, short, to intermittent use of equipment and ability to react with sudden movements, which may involve heavy to very heavy demands:
- K. Ability to sustain prolonged visual concentration
- L. Seventy-five (75%) percent of workday spent sitting.
- M. Fifteen (15%) percent of work day spent walking.
- N. Ten (10%) percent of workday is spent standing.
- O. Walking, running, jumping, dodging obstacles, climbing, crawling, dragging, pushing/pulling objects or people.
- P. All percentages above could vary; depending upon duties performed that day.

Percent of 8 Hour Day

	67 – 100% Consistently	34 – 66% Frequently	6 – 33% Occasionally	0 – 5% Rarely
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<b>Medium</b> Freq. to 25#-50# max			*	
<b>Heavy</b> Freq. to 50#-100# max				*
<b>Very Heavy</b> Freq. over 50+# - 100+# max				*

\_\_\_\_\_  
 Signature of Employee

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Employer

\_\_\_\_\_  
 Date