

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Common Council
DATE OF MEETING: May 8, 2018 (Tuesday)
PLACE OF MEETING: City Hall – 415 Main St. (Common Council Chambers)
TIME OF MEETING: 7:00 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Pledge of Allegiance.
3. Rules of the City of Onalaska Common Council and its Sub Committees – Harassment Free Forum
4. **PUBLIC INPUT: (limited to 3 minutes/individual)**
5. **REPORT FROM THE MAYOR:**
 - A. Swearing in of Troy Miller as Chief of Police for the City of Onalaska
 - B. Appointments to standing committees, boards, commissions, and other committees
 - C. Library Statistics

RECOMMENDATIONS FOR APPROVAL AND/OR POSSIBLE ACTION FROM THE FOLLOWING COMMITTEES/COMMISSIONS/BOARDS:

All items listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member requests removal, in which event the item will be removed from the consent agenda and considered in the order of business in the non-consent agenda.

6. **Consent Agenda**

- A. Approval of minutes from the previous meeting(s)

FINANCE COMMITTEE

- B. Accept Omni Center Financials for 2018
- C. Accept General Fund Financials for 2018
- D. Accept Gundersen Health System Parking Ramp Financials for 1st Quarter for 2018
- E. Approval of lunch/work room renovations at the City of Onalaska Public Works Facility and funding for the project not to exceed \$13,840
- F. Approval of maintenance agreement with Tierney Brothers, Inc. for Audio Equipment in the amount of \$3,250
- G. Approval of changing date for July Finance & Personnel Committee meeting to Thursday, July 5th at 7:15 PM (no earlier than 7:15 PM or immediately following the Utilities Committee Meeting)

NOTICES MAILED TO:

*Mayor Joe Chilsen

*Ald. Jim Binash

*Ald. Jim Olson

*Ald. Jerry Every

*Ald Ron Gjertsen

*Ald. Diane Wulf

*Ald. Kim Smith

City Attorney City Administrator
Dept Heads La Crosse Tribune
Coulee Courier FOX
WKTY WLXR WLAX WKBT WXOW

Curt Fossum Jeffrey Moorhouse

Mitch Lown Time Enterprise, Inc.

Paul Borsheim/Marvin Wanders

Matt Boshka Dan Wick

Kraig Koelbl David Delimat

Dan Larson Katie Rick

Onalaska Public Library Onalaska Omni Center

*Committee Members

Date Mailed & Posted: 5-3-18

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

PERSONNEL COMMITTEE

- H. Approval of Alcohol Compliance Enforcement Memorandum of Understanding for 2018
- I. Approval of changes to School Resource Officer Memorandum of Understanding for 2018-2019 school year
- J. Approval of changes to policy 3.07 Uniform & Clothing Reimbursement Policy
- K. Authorization to replace, post, and advertise for Assistant Police Chief

JUDICIARY COMMITTEE

- L. Approval of Ordinance 1605-2018 to amend Section 1, Chapter 4 of Title 2, of the Code of Ordinances of the City of Onalaska relating to Board of Review (Third and Final Reading)
- M. Approval of Ordinance 1606-2018 to rezone property located in Section 8 Township 16, Range 7 in the City of Onalaska, La Crosse County Wisconsin from Neighborhood Business District (B-1) to Public and Semi-Public District (P-1) (Skogenheim Rezoning) (Third and Final Reading)
- N. Approval of Ordinance 1607-2018 to amend Title 10 Chapter 1 Section 27 of the Code of Ordinances of the City of Onalaska relating to Parking Restrictions (Mason Street) (First and Second Reading)
- O. Approval of Ordinance 1608-2018 to rezone property located in Section 9 Township 16, Range 7 in the City of Onalaska, La Crosse County Wisconsin from Multi-Family Residential District (R-4) to Public and Semi-Public District (P-1) (Luther High Tennis Rezoning) (First and Second Reading)
- P. Approval of Annexation Ordinance 1609-2018 to annex land located in the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ in Section 29, Township 17 North, Range 7 West from the Town of Onalaska to the City of Onalaska (Kwik Trip Annexation) (First and Second Reading)
- Q. Approval of changing date for July Administrative and Judiciary Committee meeting to Monday, July 2nd at 5:00 PM

ADMINISTRATIVE COMMITTEE

- R. Approval of Operator's Licenses as listed on report dated May 2, 2018
- S. Approval of Special Events Permits for:
 - 1. Celebrate Onalaska from June 22-24, 2018 at Van Riper Park
 - 2. Koelbl, Melby, Zumach Graduation Party / Block Party on May 25, 2018 from 4-10pm (set-up from 9am).
 - 3. American Legion for Memorial Day Parade on May 28, 2018 starting at American Legion, Sand Lake Road to Onalaska Cemetery from approximately 9:30-10:00am.
 - 4. Luther High School for marching band practice on 4/14-5/28/18 from 8-9am, 7/16-7/20/18 from 9am-4pm (summer band camp) and 8/18-10/10/18 from 8-9am.
 - 5. Three Rivers Roleo from July 13-15, 2018 at the Waterfront, with event starting at 11am 7/14/18 – 4pm 7/15/18 (set-up and tear down before and after these times)
- T. Approval of request for variance to the noise ordinance June 23, 2018 until 11:30pm for Celebrate Onalaska
- U. Approval of Fireworks Permit - Selling for Michael Callaway / R and M Enterprises, Inc. d/b/a Snap Fireworks at East Towne Plaza from June 14 – July 6, 2018

BOARD OF PUBLIC WORKS

- V. Approval of lowering speed limit to 35 MPH along East Main Street from 300 feet East of Theater Road to Market Place
- W. Approval of Amendment #1 for East Main Street traffic/speed study with Short Elliot Hendrickson in the amount of \$3,400
- X. Approval of utilizing Great Hamilton Associates for traffic count data collection at Green Coulee Road and East Main Street in the amount of \$2,880
- Y. Approval of lunch/work room renovations at the City of Onalaska Public Works Facility not to exceed \$13,840
- Z. Main Street & 12th Avenue South/Sand Lake Road traffic report
 - 1. Denial of installing southbound left turn protected phase (left turn arrow)
 - 2. Approval of four way stop control during construction and use of monetary incentives for project completion schedule
- AA. Approval of bid received from Phillips Fencing in the amount of \$55,535 for 2018 Cemetery Fence Project
- BB. Approval of changing date for July Board of Public Works meeting to Monday, July 2nd at 6:30 PM

PLAN COMMISSION

- CC. Acceptance of a Conditional Use Permit (CUP) filed by Curt Fossum, 324 6th Avenue North, Onalaska, WI to allow the conversion of existing commercial space into a one (1) bedroom apartment at 513 2nd Avenue South, Onalaska, WI 54650 (Tax Parcel # 18-68-0)
- DD. Acceptance of a Conditional Use Permit (CUP) by Mitch Lown of Ironside Properties, LLC, 1220 Oak Forest Drive, Onalaska, WI to allow the operation of a child care center at 980 12th Avenue South, Onalaska, WI 54650 (Tax Parcel # 18-3131-2)
- EE. Acceptance of a Conditional Use Permit (CUP) application to allow the construction of an automotive dealership/vehicle sales/repairs facility at 207 Marcou Road, Onalaska, WI 54650 submitted by Paul Borsheim of Borton Construction, Inc., 2 Copeland Avenue, Suite 201, La Crosse, WI 54601 on behalf of Marvin Wanders of Stizo Development, LLC., PO Box 609, La Crosse, WI 54602-0609 (Tax Parcel #18-3627-2)
- FF. Approval of a rezoning request filed by Terry Weiland, 600 L Hauser Road, Onalaska, WI 54650 to rezone a parcel from Single Family Residential (R-1) District to Multi-Family Residential (R-4) District for the purpose of constructing a four (4) unit townhome/row house at 2201 Abbey Road, Onalaska, WI 54650 (Tax Parcel #18-4511-301)
- GG. Approval of a Final Implementation Plan (FIP) for Phases 1 & 2 of a Downtown Planned Unit Development (D-PUD) filed by Jeffery Moorhouse, of Onalaska United Methodist Church, 212 4th Avenue North, Onalaska, WI 54650, for the purpose of expanding United Methodist Church utilizing a three-phased approach which include the following parcels located at 212 4th Avenue North, 222 4th Avenue North, 412 Locust Street, 418 Locust Street, 213 5th Avenue North, and 415 King Street, Onalaska, WI 54650. (Tax Parcel #'s: 18-229-0, 18-228-0, 18-233-0, 18-234-0, 18-232-0, & 18-231-0)
- HH. Approval of a non-substantial change to the Theater Road Center Planned Commercial Industrial District (PCID) filed by Paul Borsheim of Borton Construction, Inc., 2 Copeland Avenue, Suite 201, La Crosse, WI 54601, on behalf of Time Enterprise, Inc., PO Box 155, West Salem, WI 54669 (building addition) located at 531 Theater Road, Onalaska, WI 54650 (Tax Parcel #18-3580-5)

UTILITIES COMMITTEE

- II. Accept Shared Ride Transit Financials
- JJ. Approval of changing date for July Utilities Committee meeting to Thursday, July 5th at 7 PM

PARKS & RECREATION

- KK. Approve the idea of a potential park in Abbey Road Development
- LL. Approve Blufflands Coalition Memorandum of Understanding
- MM. Approve Grazing Lease Agreement with Clearwater Farms
- NN. Approve Lease Agreement with La Crosse County Convention and Visitor Bureau

Non-Consent Agenda

7. **RECAP ITEMS PULLED FROM THE CONSENT AGENDA**

8. **FINANCE COMMITTEE**

- A. Vouchers

9. **ADMINISTRATIVE COMMITTEE**

- A. Approval of request to amend David Reay's Class B Liquor License to include the Dash-Park area during the spring/summer concert series every Tuesday evening from 5pm-8pm, June through October, 2018

10. **CITY ADMINISTRATOR**

- A. **Resolution No. 16-2018** – Preliminary Resolution to Vacate and Discontinue Abbey Court
- B. Approval of a contract with Hoisington Kogler Group Inc. (HKgi) for the Unified Development Code / Zoning Ordinance Re-write Project

11. **CLOSED SESSION**

To consider a motion to convene in Closed Session under Section 19.85 (1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:

- Formulating Negotiation Strategy Regarding Provision of Extraterritorial Fire Service

If any action is required in Open Session, the Council will reconvene in Open Session to take the necessary action and/or continue with the printed agenda.

Adjournment

2018 -- Committee Appointments **AMENDED**

5-B

Board of Zoning Appeals

Diane Wulf – Chair
Jim Binash – Alternate
Ron Gjertsen – 2nd Alternate

Community Development Authority

Jim Binash
Mike Gargaro
Joe Buchegar

Finance & Personnel Committee

Jerry Every - Vice Chair

Great River Landing

Joe Etten

Historical Preservation Commission

Remove George Tabbert – replace with Maggie Gianforte

Joint Municipal Court

Eric Rindfleisch

Library Commission

Sandy Whiteman
Bob Wehrenberg

Municipal Harbor Commission

Kevin Johnson

Onalaska School Liaison

Diane Wulf

Plan Commission (Sub Committee)

Knute (Skip) Temte

Utilities Committee

Jim Olson - Vice Chair

2018 Onalaska Public Library
Monthly Use

	Jan	Feb	Mar	April	YTD	% of Use	
Bangor	28	14	39	28	109	0.17%	
Campbell	278	218	232	166	894	1.36%	
Holmen	1033	958	987	791	3769	5.73%	
Onalaska	9757	9019	10194	10076	39046	59.35%	
West Salem	258	198	219	244	919	1.40%	
Bangor (Town)	30	31	54	53	168	0.26%	
Barre	32	21	75	68	196	0.30%	
Burns		21	4	21	46	0.07%	
Farmington	49	30	60	48	187	0.28%	
Greenfield	48	36	34	9	127	0.19%	
Hamilton	227	198	504	287	1216	1.85%	
Holland	208	199	354	236	997	1.52%	
Medary	179	166	247	150	742	1.13%	
Onalaska (Town)	2408	2347	2327	2266	9348	14.21%	
Rockland	40	10	5	5	60	0.09%	
Shelby	15	40	24	1	80	0.12%	
Washington	18	11	18	19	66	0.10%	
Total Resident	14608	13517	15377	14468	57970	88.11%	
City of La Crosse	1254	1143	1400	1264	5061	7.69%	
WRLS							
Jackson w/o Lib	15	17	26	23	81	0.12%	
Monroe w/o Lib	118	49	85	83	335	0.51%	
Trempeleau w/o Lib	133	176	131	97	537	0.82%	
Vernon w/o Lib	1	6	54	14	75	0.11%	
Buffalo w/o	6		21	2	29	0.04%	
Juneau w/o			6		6	0.01%	
Total w/o	273	248	323	219	1063	1.62%	
Other WRLS	189	146	190	248	773	1.17%	
Total WRLS	462	394	513	467	1836	2.79%	
Other Wisconsin	144	108	134	112	498	0.76%	
Out of State	144	69	105	110	428	0.65%	
Total Non-Resident	2004	1714	2152	1953	7823	11.89%	
Total Circulation	16612	15231	17529	16421	65793		
Public Computer Use	1086	1057	1140	1075	4358		
Wireless	634	601	675	673	2583		
Reference Count	354	299	455	439	1547		
Door Count	9144	8771	9709	9945	37569		
Meeting Room Groups	16	21	20	18	75		
Meeting Rm Attendance	191	189	364	405	1149		
Revenue	\$ 200.00	\$ 300.00	\$ 200.00	\$ 150.00	\$ 850.00		
Jan-Apr 2017	Circ	68734				Door	37929
Jan-Mar 2018	Circ	65793				Door	37569

ORDINANCE NO. 1605-2018**AN ORDINANCE TO AMEND SECTION 1, CHAPTER 4 OF TITLE 2,
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO
BOARD OF REVIEW**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 2, Chapter 4, Section 1, Subsections (d) and (e) of the City of
Onalaska Code of Ordinances related to Confidentiality is hereby created as follows:

(d) **Confidentiality.** Whenever the Assessor, in the performance of the Assessor's duties, requests or obtains income and expense information pursuant to Wis. Stat. §70.47(7)(af), or any successor statute thereto, then, such income and expense information may be revealed to and used by such persons: in the discharging duties imposed by law; in the discharge of duties imposed by office (including but not limited to, use by the Assessor in performance of official duties of the Assessor's office and use by the Board of Review in performance of its official duties); or pursuant to order of a court. Income and expense information provided to the Assessor under Wis. Stat. §70.47(7)(af), unless a court determines that it is inaccurate, is, per Wis. Stat. §70.47(7)(af), confidential and not a public record and therefore is not subject to the right of inspection and copying under §19.35(1), Wis. Stats.

(e) **Severability.** The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full

force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1605 – 2018

Please route in this order

Cari Burmaster, City Clerk

C Burmaster 3-27-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

6-M

ORDINANCE NO. 1606 - 2018

AN ORDINANCE TO REZONE PROPERTY LOCATED IN SECTION 8 TOWNSHIP 16, RANGE 7 IN THE CITY OF ONALASKA, LA CROSSE COUNTY WISCONSIN FROM NEIGHBORHOOD BUSINESS DISTRICT (B-1) TO PUBLIC AND SEMI-PUBLIC DISTRICT (P-1)

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Neighborhood Business District (B-1) to Public and Semi-Public (P-1).

Property is more particularly described as:

Computer Number: 18-98-1

Section 08, Township 16, Range 07,
ORIGINAL TOWN OF ONALASKA N 10FT OF E 30FT LOT 9 BLOCK 14 (1/2INT EACH FOR JOINT DRWY)

Computer Number: 18-100-0

Section 08, Township 16, Range 07,
ORIGINAL TOWN OF ONALASKA E 30FT LOTS 9 & 10 BLOCK 14 EX N 10FT OF E 30FT LOT 9 T/W ESMT IN DOC NO. 1700337

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

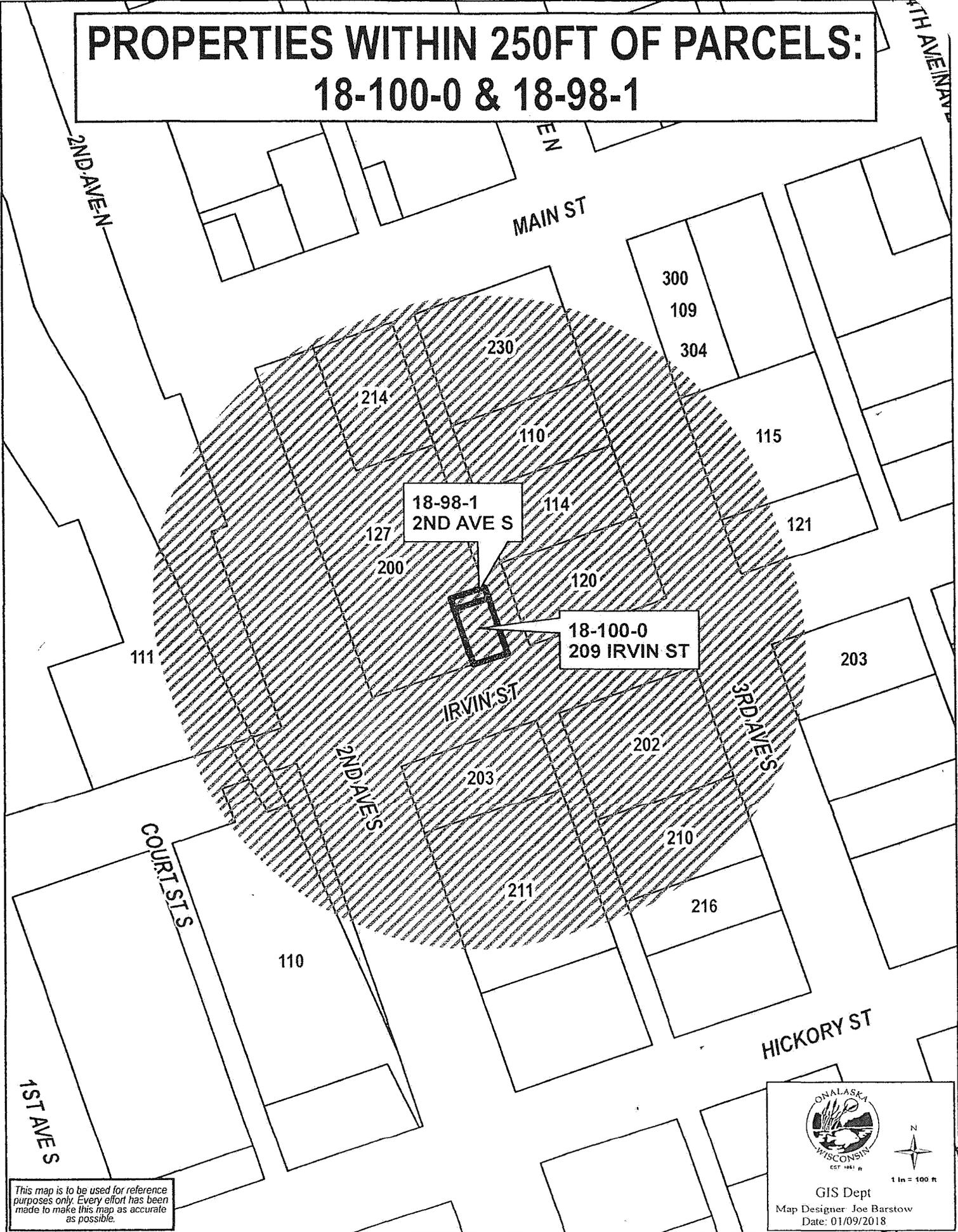
CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

PROPERTIES WITHIN 250FT OF PARCELS: 18-100-0 & 18-98-1



This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

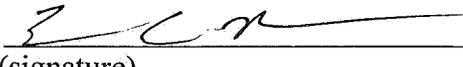
1 in = 100 ft

GIS Dept
Map Designer: Joe Barstow
Date: 01/09/2018

FISCAL IMPACT OF ORDINANCE 1606 – 2018
Skogenheim Rezoning

Please route in this order

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)

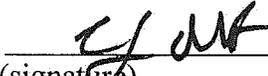
 4/5/18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer

 3-28-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Interim Chief of Police

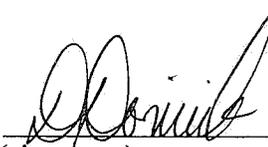
 3-28-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Don Dominick, Fire Chief

 3-28-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

 3-28-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

 4-5-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1607-2018

6-N

AN ORDINANCE TO AMEND TITLE 10 CHAPTER 1 SECTION 27 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO PARKING RESTRICTIONS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Subsection (rr) of Section 27 of Chapter 1 of Title 10 is hereby deleted in its entirety and replaced as follows:

(rr) **Mason Street**

- (1) There shall be no parking, stopping or standing on either side of Mason Street from a point 460 feet west of the westerly right-of-way line of East Avenue North to a point 558 feet west of the westerly right-of-way line of East Avenue North.
- (2) There shall be no parking, stopping or standing on either side of Mason Street from a point 702 feet west of the westerly right-of-way line of East Avenue to a point 800 feet west of the westerly right-of-way line of East Avenue.
- (3) There shall be no parking, standing or stopping along the north side of Mason Street from 558 feet to 702 feet west of the westerly right-of-way line of East Avenue.

The Common Council has the power to preserve order at its meetings, compel attendance of Council Members and punish nonattendance.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA, BY:

Joe Chilsen, Mayor

Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Dept

- Ⓜ "No Parking" Sign Locations
- ▭ Existing "No Parking" Zones
- ▭ Proposed Area of Additional "No Parking"

EASTAVEN

MASON ST



1 in = 100 ft

GIS Dept

Map Designer: Joe Barstow
Date: 03/23/2018

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

FISCAL IMPACT OF ORDINANCE 1607 – 2018

No parking – Mason Street

Please route in this order

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)

Eric Rindfleisch
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

JH 4-12-18
(signature)

No Fiscal Impact

Budgeted Item *\$100 in SIGNAGE*

Will need \$ _____ for _____ to meet the requirements of this ordinance.

~~Troy Min~~ *ACTING*
~~Jeff Trotnic~~, Chief of Police

[Signature] *4-13-18*
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler *4-13-18*
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

6-0

ORDINANCE NO. 1608 - 2018

**AN ORDINANCE TO REZONE PROPERTY LOCATED IN SECTION 9 TOWNSHIP 16, RANGE 7
IN THE CITY OF ONALASKA, LA CROSSE COUNTY WISCONSIN FROM MULTI FAMILY
RESIDENTIAL DISTRICT (R-4) TO PUBLIC AND SEMI-PUBLIC DISTRICT (P-1)**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Multi-Family Residential District (R-4) to Public and Semi-Public (P-1).

Property is more particularly described as:

Computer Number: 18-1756-0
Section 09, Township 16, Range 07,
2ND ADD TO HIGHLAND PARK ADD LOTS 1 & 2 & N 8FT OF LOT 3 BLOCK 16

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

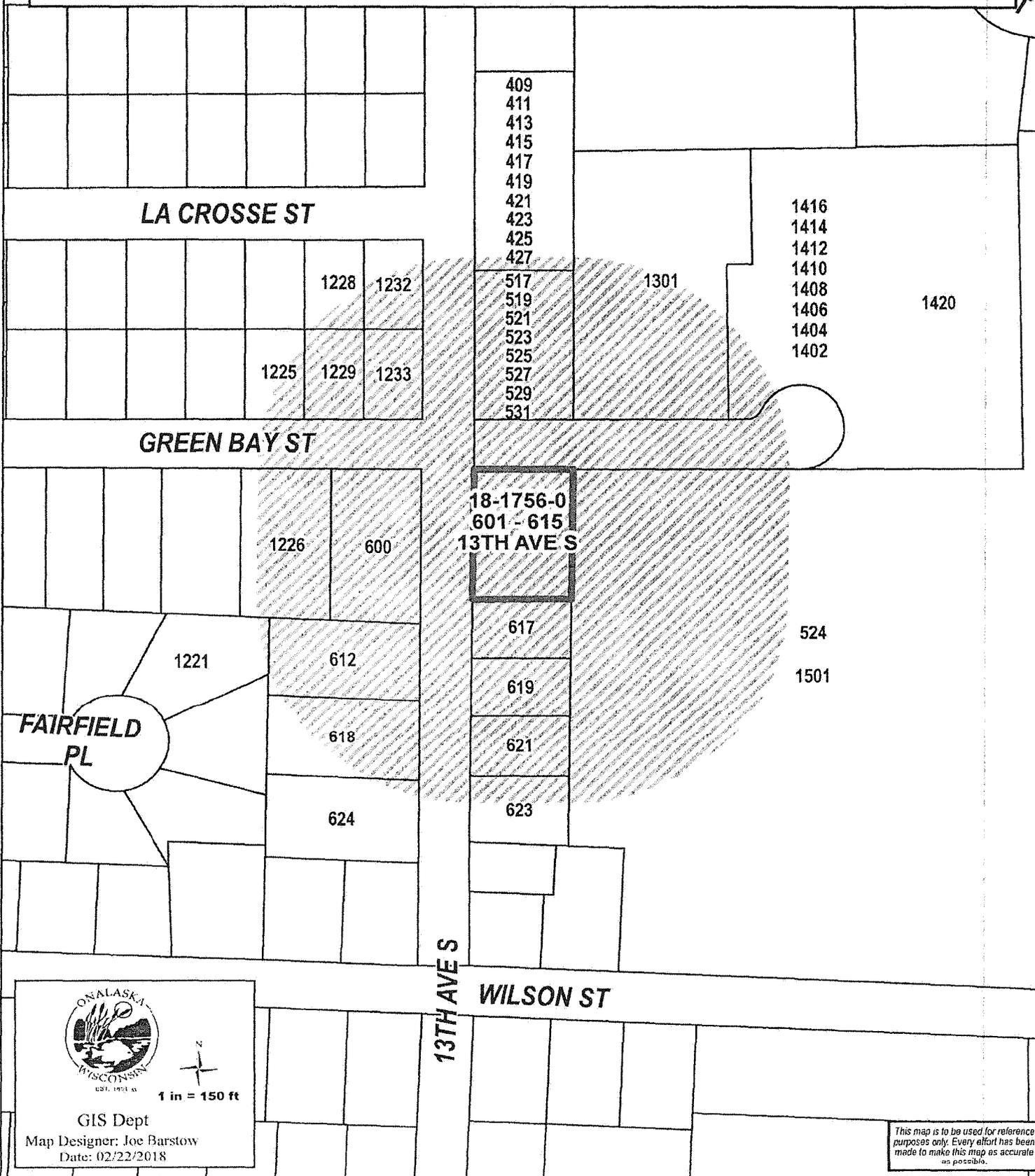
CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

PROPERTIES WITHIN 250ft OF PARCEL 18-1756-0





 ONALASKA WISCONSIN

 1851 1951



 1 in = 150 ft

 GIS Dept

 Map Designer: Joe Barstow

 Date: 02/22/2018

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

FISCAL IMPACT OF ORDINANCE 1608 – 2018
Luther High Tennis Rezoning

Please route in this order

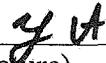
Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)



(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer

 4-12-18

(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Interim Chief of Police

 4-13-18

(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Don Dominick, Fire Chief

 4-13-18

(signature)

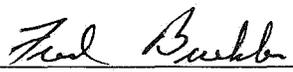
- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

 _____
(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

 4-16-18

(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

6-P

ORDINANCE NO. 1609-2018

**AN ORDINANCE TO ANNEX LAND LOCATED IN THE SOUTHEAST ¼ OF THE
NORTHWEST ¼ IN SECTION 29, TOWNSHIP 17 NORTH, RANGE 7 WEST
FROM THE TOWN OF ONALASKA TO THE CITY OF ONALASKA**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Proper petition for direct annexation by unanimous approval, signed by all the owners of all real property in such territory and all of the electors residing in such territory, having been presented to the Common Council of the City of Onalaska, requesting the annexation of the territory described in Exhibit A which is attached hereto and incorporated herein to the City of Onalaska, Wisconsin from the Town of Onalaska, La Crosse County, Wisconsin. The population of the area annexed is zero (0).

IT IS HEREBY ORDAINED that the above-described property and the same is hereby annexed to the City of Onalaska, Wisconsin, and it is further ordained that the corporate limits of the City of Onalaska are hereby amended to include the above-described property within the corporate limits of the City of Onalaska, Wisconsin.

SECTION II. Sec. 2-1-3(b) of the Code of Ordinances of the City of Onalaska entitled "Ward and Aldermanic District Boundaries" is hereby amended to include the above-described property within the boundaries of the First Aldermanic District.

SECTION III. The property is hereby zoned Neighborhood Business (B-1) and all of the provisions of the Code of Ordinances of the City of Onalaska governing said zoning classification shall apply hereto.

SECTION IV. This Ordinance shall take effect and be in force on July 1, 2018.

Dated this _____ day of _____, 2018.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

EXHIBIT A

All of Lot 1 and Lot 2, also part of Lot 3, Block 2, The Commercial Quarter; also part of the SE 1/4 of the NW 1/4, NE 1/4 of the SW 1/4, NW 1/4 of the SE 1/4, Section 29, T17N-R7W, Town of Onalaska, La Crosse County, Wisconsin described as follows:

Commencing at the South 1/4 corner of Section 29, thence N 18°10'22" E 1399.37 feet to the southeast corner of Block 2, Strawberry Commons, thence, along the South line of said Block 2, N 89°48'00" W 221.29 feet to the easterly right-of-way line of Abbey Road and the point of beginning of this description:

thence, continuing along said South line, N 89°48'00" W 71.95 feet to the westerly right-of-way line of said Abbey Road;

thence, along said westerly right-of-way line for the next six calls;

thence N 23°15'36" W 1020.86 feet;

thence, on the arc of a 127.24 foot radius curve, concave to the southwest, the chord of which bears, N 47°55'16" W 106.18 feet;

thence, on the arc of a 133.42 foot radius curve, concave to the northeast, the chord of which bears, N 44°26'45" W 128.13 feet;

thence N 16°18'34" W 1162.45 feet;

thence, on the arc of a 20.00 foot radius curve, concave to the southwest, the chord of which bears, N 53°42'47" W 24.30 feet;

thence S 88°53'00" W 593.17 feet to the East right-of-way line of Commerce Road;

thence, along said East right-of-way line, N 01°05'00" W 341.27 feet to the northwest corner of Lot 1 of said Block 2 and the South right-of-way line of County Road "OT";

thence, along said South right-of-way line, N 88°55'00" E 200.00 feet to the northwest corner of Lot 3 of said Block 2;

thence, continuing along said South right-of-way line, also being the West line of said Lot 3, S 01°07'00" E 4.00 feet;

thence, continuing along said South right-of-way line, S 83°16'23" E 100.94 feet to the East line of said Lot 3;

thence, along said East line, S 01°07'00" E 257.38 feet to said easterly right-of-way line of said Abbey Road;

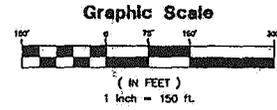
thence, along said easterly right-of-way line for the next six calls;

thence N 88°53'00" E 292.97 feet;

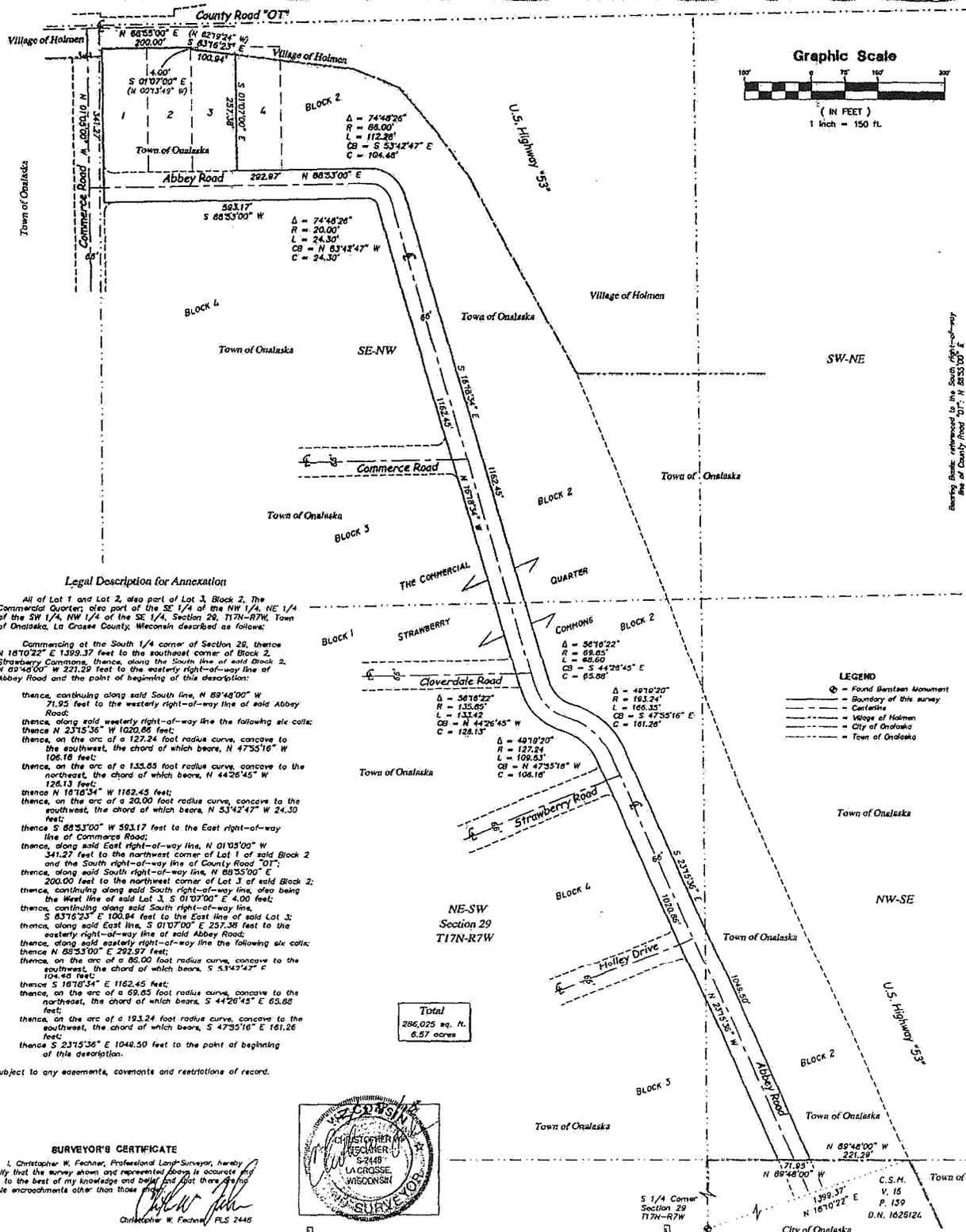
thence, on the arc of a 86.00 foot radius curve, concave to the southwest, the chord of which bears, S 53°42'47" E

104.48 feet;
thence S 16°18'34" E 1162.45 feet;
thence, on the arc of a 69.85 foot radius curve, concave to the
northeast, the chord of which bears, S 44°26'45" E 65.88
feet;
thence, on the arc of a 193.24 foot radius curve, concave to the
southwest, the chord of which bears, S 47°55'16" E 161.26
feet;
thence S 23°15'36" E 1049.50 feet to the point of beginning
of this description.

Subject to any easements, covenants and restrictions of record.



Barry Bank, referenced to the South right-of-way line of County Road "OT", N 83°53'00" E



Legal Description for Annexation

All of Lot 1 and Lot 2, also part of Lot 3, Block 2, The Commercial Quarter, also part of the SE 1/4 of the NW 1/4, NE 1/4 of the SW 1/4, NW 1/4 of the SE 1/4, Section 29, T17N-R7W, Town of Onalaska, La Crosse County, Wisconsin described as follows:

Commencing at the South 1/4 corner of Section 29, thence N 18°10'22" E 1399.37 feet to the southeast corner of Block 2, Strawberry Commons, thence along the South line of said Block 2, N 83°48'00" W 221.29 feet to the westerly right-of-way line of Abbey Road and the point of beginning of this description:

thence, continuing along said South line, N 89°48'00" W 71.95 feet to the westerly right-of-way line of said Abbey Road;

thence, along said westerly right-of-way line the following six calls:

thence, on the arc of a 122.94 foot radius curve, concave to the southwest, the chord of which bears, N 47°55'16" W 106.16 feet;

thence, on the arc of a 133.65 foot radius curve, concave to the northeast, the chord of which bears, N 44°26'45" W 126.13 feet;

thence, N 18°18'54" W 1162.45 feet;

thence, on the arc of a 20.00 foot radius curve, concave to the southwest, the chord of which bears, N 53°42'47" W 24.30 feet;

thence, S 88°53'00" W 593.17 feet to the East right-of-way line of Commerce Road;

thence, along said East right-of-way line, N 01°07'00" W 341.27 feet to the northwest corner of Lot 1 of said Block 2 and the South right-of-way line of County Road "OT";

thence, along said South right-of-way line, N 88°53'00" E 200.00 feet to the northwest corner of Lot 3 of said Block 2;

thence, continuing along said South right-of-way line, also being the West line of said Lot 3, S 01°07'00" E 4.00 feet;

thence, continuing along said South right-of-way line, S 83°10'23" E 100.84 feet to the East line of said Lot 3;

thence, along said East line, S 01°07'00" E 257.38 feet to the easterly right-of-way line of said Abbey Road;

thence, along said easterly right-of-way line the following six calls:

thence, N 88°53'00" E 292.97 feet;

thence, on the arc of a 86.00 foot radius curve, concave to the southwest, the chord of which bears, S 53°42'47" W 104.48 feet;

thence, S 18°18'54" E 1162.45 feet;

thence, on the arc of a 59.85 foot radius curve, concave to the northeast, the chord of which bears, S 44°26'45" E 63.88 feet;

thence, on the arc of a 193.24 foot radius curve, concave to the southwest, the chord of which bears, S 47°55'16" E 161.26 feet;

thence, S 23°15'36" E 1048.50 feet to the point of beginning of this description.

Total
286,025 sq. ft.
6.57 acres

- LEGEND**
- ◊ Found Benchmark
 - Boundary of this survey
 - Centerline
 - Village of Holmen
 - City of Onalaska
 - Town of Onalaska

SURVEYOR'S CERTIFICATE

I, Christopher W. Fechner, Professional Land Surveyor, hereby certify that the survey shown and represented herein is accurate in accordance to the best of my knowledge and belief and that there are no visible encroachments other than those shown.

Christopher W. Fechner
Christopher W. Fechner, PLS 2448



SURVEY FOR
City of Onalaska

All of Lots 1 & 2; part of Lot 3, Block 2, The Commercial Quarter, also part of the SE-NW, NE-SW, NW-SE, Sec. 29, T17N-R7W, Town of Onalaska, La Crosse County, WI	DRAWN BY: DATE:	CF TS: 2-28-2018
	REVISION BY: DATE:	
SCALE: 1" = 150'	PROJECT NO.:	DATE:
SHEET 1 OF 1	S-7376	RC

Legal Description
for
Annexation



Coulee Region Land Surveyors
 917 SOUTH 4TH STREET - P.O. BOX 1954
 LA CROSSE, WISCONSIN 54601
 PHONE (608) 784-1614 FAX (608) 784-1408
 www.couleeregionlandsurveyors.com

FISCAL IMPACT OF ORDINANCE 1609 – 2018

Please route in this order

Kwik Trip Annexation

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)

[Signature]
(signature)

- No Fiscal Impact
- Budgeted Item
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

C. Holter 4-19-18
(signature)

- No Fiscal Impact → INCREASE IN STREET MILEAGE TO MAINTAIN... MORE OPERATING COSTS ON A YEARLY BASIS
- Budgeted Item
- Will need \$ 1,800,000 for ABBOT ROAD CONSTRUCTION to meet the requirements of this ordinance.

Troy Miller, Interim Chief of Police

[Signature] 4-19-18
(signature)

- POSSIBLE FISCAL IMPACT
 - No Fiscal Impact
 - Budgeted Item
 - Will need \$ _____ for _____ to meet the requirements of this ordinance.
- POTENTIAL FOR INCREASE IN SERVICES / CALLS FOR SERVICE.

Don Dominick, Fire Chief

[Signature]
(signature)

- No Fiscal Impact
- Budgeted Item
- Will need \$ UNKNOWN for INCREASE OF CALLS FOR SERVICE to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

[Signature]
(signature)

- No Fiscal Impact → ~~IMPACT~~
- Budgeted Item
- Will need \$ _____ for Increase in Tax base in 2019 to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 8-19-18
(signature)

- No Fiscal Impact
- Budgeted Item → 2019
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

PACKET: 02343 License Packet May Operators

SEQUENCE: License #

6-R

ID	PERIOD	NAME	LICENSE CODE
00088	7/01/18- 6/30/20	MADER AMY	OPRATOR OPERATORS - 2 YEAR
00089	7/01/18- 6/30/20	BLEGEN ANGIE	OPRATOR OPERATORS - 2 YEAR
00108	7/01/18- 6/30/20	WOODEN URIAH	OPRATOR OPERATORS - 2 YEAR
00281	7/01/18- 6/30/20	MADSEN MARK	OPRATOR OPERATORS - 2 YEAR
01592	7/01/18- 6/30/20	JOHNSON AMBER	OPRATOR OPERATORS - 2 YEAR
01932	7/01/18- 6/30/20	SCHEIN REBEKAH	OPRATOR OPERATORS - 2 YEAR
02571	4/04/18- 6/30/19	VILLONT MELISSA	OPRATOR OPERATORS - 2 YEAR
02572	4/04/18- 6/30/19	PATTERSON-HOOK PAMELA	OPRATOR OPERATORS - 2 YEAR
02914	7/01/18- 6/30/20	QUALL CASSANDRA	OPRATOR OPERATORS - 2 YEAR
03123	7/01/18- 6/30/20	BUSWELL KEITH	OPRATOR OPERATORS - 2 YEAR
03497	4/20/18- 6/30/19	CLASON-SUBERA VICTORIA	OPRATOR OPERATORS - 2 YEAR
03502	4/20/18- 6/30/19	GRESHAM JACOB	OPRATOR OPERATORS - 2 YEAR
03543	4/24/18- 6/30/19	PAPE FRANZ	OPRATOR OPERATORS - 1 YEAR
03580	4/26/18- 6/30/19	KENNEDY ERIN	OPRATOR OPERATORS - 2 YEAR
04763	7/01/18- 6/30/20	TARKOWSKI ERIC	OPRATOR OPERATORS - 2 YEAR
04773	7/01/18- 6/30/20	HAUSER ALLIE	OPRATOR OPERATORS - 2 YEAR
02575	4/13/18-6/30/18	EVERSON COURTNEY	OPRATOR OPERATORS - 1 YEAR
02576	4/13/18-6/30/18	WYSOCKI THOMAS	OPRATOR OPERATORS - 1 YEAR

LEASE AGREEMENT (Great River Landing)

THIS LEASE, made this ____ day of _____, 2018, by and between the City of Onalaska (hereinafter called "Landlord") and La Crosse County Convention and Visitor's Bureau, Inc. (hereinafter called "LCCVB").

WITNESSETH:

It is agreed by and between the parties, each in consideration of the covenants and agreements of the other:

1. The Leased Premises. Landlord hereby leases to LCCVB and LCCVB leases from Landlord the following: that portion of the Right of Way as shown on Exhibit A hereto at the Great River Landing in the City of Onalaska (the "Leased Premises"), together with non-exclusive rights of ingress and egress.

2. Use. LCCVB may use the Leased Premises for to conduct area tourism, promotion and related services and activities.

3. Term of Lease. The term of this Lease shall commence on _____, 2018 and continue until _____, 2019 (the "Term"). LCCVB shall have the option to extend this Lease for one year by providing written notice of the exercise of the extension to the City on or before September 30, 2018.

4. Rent. As consideration for the Lease of the Leased Premises, LCCVB shall pay Landlord \$1,500 in rent at the commencement of the Lease.

5. LCCVB to Comply with Laws. LCCVB will not use or occupy the Leased Premises for any purpose other than an office and provision of tourist information and in any event shall not use the Leased Premises for any unlawful purpose and will obey all present and future laws, ordinances, regulations and order of the United States, the City of Onalaska, County of La Crosse, and the State of Wisconsin, or any agency or subdivision thereof, relating to the Leased Premises, or which will increase the fire insurance rate on the building.

6. Subletting and Assignment. LCCVB will not sublet the Leased Premises, or any part thereof, or transfer or assign this Lease without prior consent of Landlord, which consent shall not be unreasonably withheld; provided, however, that such consent shall not be necessary for assignment of sublease to an affiliate or wholly owned subsidiary of LCCVB so long as the use of the Leased Premised will not change.

7. Improvements. Prior to the Term Landlord shall install a sink and faucet with running water in the existing counter. LCCVB shall improve the Leased Premises with hanging brochure racks, and a touch screen computer with a digital map.

8. Landlord's Right of Entry. Landlord may, at reasonable times, enter the Leased Premised for inspection thereof, and within thirty (30) days of the end of the Term, or any

extension thereof; provided that such entry shall not unreasonable interfere with LCCVB's business operations.

9. Insurance. Landlord shall fully insure the Leased Premised for fire, other casualty and extended coverage. LCCVB shall be responsible for providing any insurance coverage for LCCVB's personal property, equipment or fixtures. LCCVB shall carry Comprehensive Public Liability Insurance on the Leased Premises with limits of not less than One Million Dollars (\$1,000,000.00) for bodily injury and death and One Million Dollars (\$1,000,000.00) for property damage together with One Million Dollars (\$1,000,000.00) in umbrella coverage all on an occurrence basis. LCCVB shall list the City of Onalaska and its officers, council members, agents, employees and authorized volunteers as additional insureds on their liability insurance policies covering the Lease Premises and shall provide the City of Onalaska with a Certificate of Insurance prior to the execution of this Agreement, and yearly thereafter during the term of the Lease. These certificates shall contain a provision that coverage afforded under the policies will not be canceled or non-renewed until at least 30 days prior written notice has been given to the City of Onalaska.

10. Personal Liability. LCCVB agrees that LCCVB shall be liable for any injury or damage to persons or property of LCCVB, its invitees or licensees, and that LCCVB will indemnify and hold Landlord harmless of and from any such liability related to the conditions or activities on the Leased Premises, except if caused by or resulting from the grossly negligent or intentional act of Landlord.

11. Damage or Destruction. If the Leased Premises be damaged or destroyed in whole or in part by fire or other casualty during the term hereof, Landlord will, at its expense, repair and restore the same to tenantable condition with reasonable dispatch or shall abate pro rata for the portion rendered un-tenantable, in case part only is un-tenantable, until the Leased Premises shall be restored to a tenantable condition; provided, however, that in case the property shall be destroyed to the extent of more than one-half of the then value thereof, LCCVB may, at its option, terminate this Lease forthwith by notice to Landlord, if said notice is given within thirty (30) days of the casualty; provided further, that Landlord may, at its option, terminate this Lease forthwith upon notice to LCCVB if the Leased Premises are not, in the Landlords discretion, able to be repaired in a reasonable period of time at a reasonable cost. If the LCCVB cannot use the Leased Premises for thirty (30) consecutive days due to destruction, then the LCCVB may cancel the remainder of this Lease and receive a pro rata refund of any prepaid rent.

12. Defaults. If default is made by LCCVB in payment of the rent or any other financial obligation under this Lease, or any part thereof, and such default shall continue for five (5) days after notice by Landlord to LCCVB to pay the same, or either party shall be in default under any other provision of this Lease and such default shall continue to exist after receipt by the defaulting party of thirty (30) days notice thereof, Landlord may terminate this Lease and take possession of the Leased Premises (if LCCVB be the defaulting party) or LCCVB may terminate this Lease and surrender possession of the Leased Premises to Landlord (if Landlord be the defaulting party). Such termination of Lease shall be without prejudice to the right of recovering damages against the defaulting parry for breach of this Lease.

13. Quiet Possession. Landlord covenants that it has the right and title to make this Lease for the term thereof; it will put LCCVB into complete and exclusive possession of the Leased Premises; and if LCCVB shall pay the rental and perform all of the covenants, terms, and conditions of this Lease to be performed by LCCVB, LCCVB shall, during the term hereby created, freely, peaceably, and quietly occupy and enjoy the full possession of the Leased Premises, without molestation or hindrance from any source, other than condemnation.

14. Notices. All notices, consents, demand, presentation, and requests which may be or are required to be given by either party to the other shall be in writing and shall be sent by United States registered or certified mail, with return receipt required, addressed as follows:

TO LANDLORD: City of Onalaska
Attn: Dan Wick, Parks and Recreation Director
415 Main Street
Onalaska, WI 54650

TO LCCVB: La Crosse County Convention and Visitor's Bureau, Inc.
Attn:
410 E Veterans Memorial Drive
La Crosse, WI 54601

The date shown on the return receipt as the date on which said registered or certified mail is received by the addressee shall be conclusively deemed to be the date on which a notice, consent, demand, presentation, or request is given or made. A party's address may be changed at any time or from time to time by notice given to the other party as herein provided.

15. Improvements or Remodeling. The LCCVB accepts the Leased Premises AS IS. All alterations must be approved by Landlord, which approval shall not be unreasonable withheld, conditioned or delayed. In the event LCCVB desires to make any additions or changes to the Leased Premises or improvements on the Leased Premises, it may do so after securing the written consent of Landlord. Prior to termination of the Lease, LCCVB shall remove all improvements and return the property to its original condition, in the event that LCCVB fails to remove all improvements and return the property to its original condition prior to termination of the Lease, Landlord shall removal all the improvements and return the property to its original condition and shall charge the actual cost of such a removal plus a 15% administrative fee to the LCCVB.

16. Waiver. One (1) or more waivers of any provision of this Lease by either party shall not be construed as a waiver of a further breach of the same provision.

17. Remedies Not Exclusive. Each of the rights, remedies, and benefits provided by this Lease shall be cumulative and shall not be exclusive of any other of said rights, remedies, and benefits, or of any other rights, remedies, and benefits allowed by law.

18. Binding Effect. The obligation and rights under this Lease shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.

19. Headings. Any headings preceding the text of the paragraphs hereof are inserted solely for convenience of reference and shall not constitute a part of this Lease or affect its meaning, construction or effect.

20. Entire Agreement. This Lease Agreement constitutes the entire agreement of the parties hereto, and no representations, inducements, promises, or agreements, oral or otherwise, between the parties, not embodied herein, shall be of any force or effect.

21. Applicable Law. This Lease shall be construed in accordance with the laws of the State of Wisconsin as a Wisconsin contract.

IN WITNESS WHEREOF, this Lease is hereby executed the day and year first above written.

LANDLORD

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Cari Burmaster, City Clerk

LCCVB

LA CROSSE CONVENTION AND
VISITOR'S BUREAU, INC.

By: _____
Name:
Title:

The form of this Agreement has been reviewed and approved by the Onalaska City Attorney provided the Agreement is fully executed on or before _____, _____.

Sean O'Flaherty, City Attorney

May 8, 2018

To: Finance and Personnel Committee
FROM: Finance Department
SUBJ: Payables and Approval

The following is a list of monies expended since the last Common Council meeting dated April 10, 2018

The total is: \$1,171,254.14

4/13/2018 AP Packet 869 -City Payroll 4/13/18	\$145,936.11
AP Packet 869 -City Payroll drafts	\$91,147.54
AP Packet 866 - Fire Payroll 4/13/18	\$2,281.96
AP Packet 866 - Fire payroll drafts	\$378.08
AP Packet 2105 - Deferred Payables	\$12,904.03
4/24/2018 AP Packet 2138 - April 2018	\$155.00
AP Packet 2140 - April 2018	\$153,015.23
4/25/2018 AP Packet 2144 - April 2018	\$27,842.46
4/25/2018 AP Packet 875-City Payroll 4/25/18	\$148,408.51
AP Packet 875 - City bank drafts	\$91,017.92
AP Packet 2123 - Deferred payables	\$45,084.53
4/30/2018 AP Packet 2145 - April 2018	\$1,275.00
AP Packet 2147 - May 2018	\$3,312.87
5/3/2018 AP Packet 2148 -VOIDS	-\$167.69
5/8/2018 AP Packet - May 2018 (including ACH)	\$448,662.59
Total	<u><u>\$1,171,254.14</u></u>

Finance Committee Signatures

10-A

RESOLUTION NO. 16-2018

**A PRELIMINARY RESOLUTION TO VACATE AND DISCONTINUE
ABBEY COURT, CITY OF ONALASKA, LA CROSSE COUNTY, WISCONSIN**

To: Honorable Mayor and Common Council, Onalaska, Wisconsin

WHEREAS, Abbey Court Apartments LLC & Three Amigos Property Management LLC request a vacation and discontinuance of Abbey Court, particularly described in Exhibit A, as attached;

AND, WHEREAS, the vacation of Abbey Court is in the public interest as Abbey Court Apartments LLC & Three Amigos Property Management LLC own all adjoining property to Abbey Court and will enable Abbey Court Apartments LLC & Three Amigos Property Management LLC to better utilize the vacated land and return said land to the tax roll;

NOW, THEREFORE, BE IT RESOLVED, that the City of Onalaska will hold a public hearing on July 10, 2018 at 7:00 p.m. in City Hall, 415 Main Street, Onalaska, Wisconsin, which is not less than forty (40) days after the introduction of this resolution, with notice of the hearing and service to be provided to all interested landowners at least thirty (30) days prior to the hearing.

BE IT FURTHER RESOLVED, that the City of Onalaska may act on a resolution to discontinue and vacate Abbey Court on the 10th day of July at 7:00 p.m.;

BE IT FURTHER RESOLVED, that a lis pendens will be filed with the Register of Deeds, La Crosse County in the matter under Wis. Stat. §840.11;

BE IT FURTHER RESOLVED, that in the public interest, the above noted alley right-of-way has been requested to be vacated, and to that end the above noted notice and hearing procedure shall be followed to ensure compliance with Wisconsin Statutes and City of Onalaska Code of Ordinances.

Dated this 8th day of May, 2018.

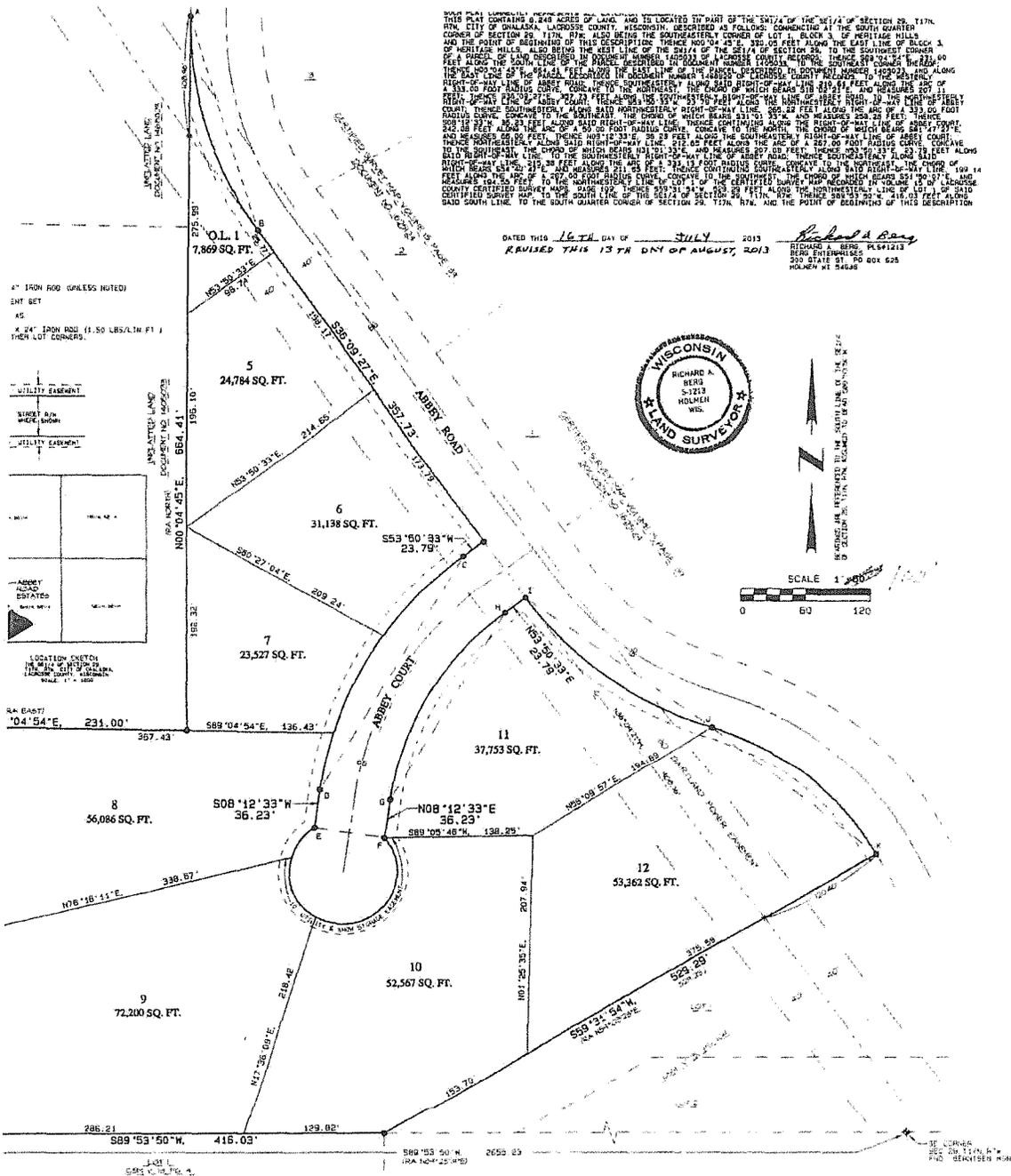
CITY OF ONALASKA

BY:

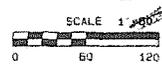
Joe Chilsen, Mayor

Caroline Burmaster, City Clerk

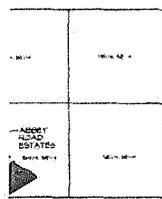
Passed:
Approved:
Published:



DATE THIS 16TH DAY OF JULY 2013
 REVISED THIS 13TH DAY OF AUGUST 2013



4" IRON ROD (UNLESS NOTED)
 5/8" SET
 45
 X 24" IRON ROD (1.50 LBS./LIN. FT.)
 THEIR LOT CORNERS.



RA BEARS: 04'54"E, 231.00'

OF DEDICATION
 I, CAUSED THE LAND DESCRIBED
 HEREIN TO BE SURVEYED AND
 DEDICATED AS SHOWN ON THIS
 PLAT TO BE SUBMITTED TO THE
 FOLLOWING CITY OF ADMINISTRATION
 AND THE WHENS THIS 16TH DAY OF
 AUGUST 2013

CITY TREASURER'S CERTIFICATE
 STATE OF WISCONSIN
 LACROSSE COUNTY SS
 I, FRANK BUENNER, BEING THE ONLY QUALIFIED AND
 ACTING CITY TREASURER OF THE CITY OF OMAHA, DO HEREBY CERTIFY
 THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE, THERE ARE NO
 TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF THE DATE OF THIS
 PLAT IN THE LAND INCLUDED IN THE PLAT OF ABBOTT ROAD ESTATES
 DATED THIS 16TH DAY OF JULY 2013

CURVE DATA TABLE

CURVE LETTER	LOT	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH	ARC LENGTH	TANGENT BEARING	TANGENT BEARING
C-1	1	333.00	36°14'32"	S18°02'23"E	207.11	219.81	S00°04'45"W	S35°58'57"E
C-2	5	333.00	49°58'00"	S31°01'33"W	258.24	262.82	S53°50'33"W	S08°12'32"W
C-3	6	333.00	18°22'28"	S44°40'20"W	108.14	108.58	---	---
C-4	7	333.00	17°22'18"	S56°40'29"W	104.20	104.61	---	---
C-5	8	333.00	08°28'18"	S13°51'42"W	54.25	54.68	---	---
C-6	9	333.00	87°24'00"	S61°47'07"E	66.00	242.08	S58°14'31"W	N49°29'27"W
C-7	10	333.00	41°11'22"	S30°16'52"W	38.18	39.04	---	---
C-8	11	333.00	75°24'02"	S42°21'49"E	81.62	85.83	---	---
C-9	12	333.00	100°42'08"	N19°11'07"E	58.52	148.29	---	---
C-10	1	333.00	45°19'00"	N31°01'33"E	237.08	242.67	N08°12'33"E	N33°59'57"E
C-11	5	333.00	37°02'40"	S54°40'27"E	211.62	215.29	S28°08'27"E	S73°14'07"E
C-12	6	333.00	40°44'00"	S53°50'07"E	154.84	159.14	S73°12'07"E	S30°29'07"E

COUNTY TREASURER'S CERTIFICATE
 STATE OF WISCONSIN
 LACROSSE COUNTY SS
 I, SHAWN HANDEL, BEING THE ONLY ELECTED, QUALIFIED AND ACTING
 TREASURER OF LACROSSE COUNTY, DO HEREBY CERTIFY THAT THE RECORDS
 IN MY OFFICE SHOW NO UNPAID TAXES OR UNPAID FINES OR
 SPECIAL ASSESSMENTS AS OF THE DATE OF THIS PLAT IN THE
 LANDS INCLUDED IN THE PLAT OF ABBOTT ROAD ESTATES
 DATED THIS 16TH DAY OF JULY 2013

CERTIFICATE OF REGISTER OF DEEDS
 STATE OF WISCONSIN
 LACROSSE COUNTY SS
 I, CHERYL A. MCBRIDE, REGISTER OF DEEDS, DO HEREBY CERTIFY THAT THE
 PLAT OF ABBOTT ROAD ESTATES HAS RECEIVED FOR RECORD THIS 29TH DAY
 OF AUGUST 2013, AT 11:57 O'CLOCK A.M.

There are no objections to this plat with respect to
 s. 236.15, 236.16, 236.19 and 236.21 (1) and (2), Wis
 Stats. as provided by s. 236.12, Wis. Stats.
 Certified August 16th 2013
Renee Powers
 Department of Administration

RESOLUTION
 BE IT RESOLVED BY THE CITY OF OMAHA, AS SURVEYED
 BY SAID SURVEYOR, IS HEREBY APPROVED.
 I, FRANK BUENNER,
 CITY CLERK

SEWERS
WATER
STREETS
SURVEYS
PLATTING

La Crosse Engineering & Surveying Co., Inc.

1212 South 3rd Street
LA CROSSE, WISCONSIN 54601

Phone: 782-3433
Fax: 782-3452

Frederick J. Hilby, Professional Engineer, Land Surveyor
Licensed in Wisconsin & Minnesota

March 5, 2018

City of Onalaska

LA COSSE COUNTY, WISCONSIN
VACATION OF ALL ABBEY COURT:

Beginning at the North corner of Lot 11 of Abbey Road Estates; thence S53°50'33"W 23.79 feet to the P.C. of a 267.00 foot radius curve; thence continuing along said curve, concave Southeast, the chord of which bears S31°01'33"W and measures 207.08 feet; thence S8°12'33" W 36.23; thence along a 50.00 foot radius curve, concaved Northeast, the chord of which bears N81°47'27"W and measures 66.00 feet, the arc length being 242.08 feet; thence N8°12'33"E 36.23 feet to the P.C. of a 333.00 foot radius curve; thence continuing along said curve, concaved Southeast, the chord of which bears N31°01'33"E and measures 258.26 feet; thence N53°50'33"E 23.79 feet; thence S36°09'27"E 66.00 feet to the point of beginning.

Parcel contains approximately 27,022 s.f.
Subject to easements of record.

10-B

Hoisington Koegler Group Inc.



This Agreement outlines the Scope of Services, Fee Schedule and other elements which together constitute an agreement between the **City of Onalaska**, hereinafter referred to as the CLIENT, and **Hoisington Koegler Group Inc.**, hereinafter referred to as the CONSULTANT for the **Onalaska Unified Development Code / Zoning Ordinance Rewrite**, hereinafter referred to as the PROJECT.

The CLIENT and CONSULTANT agree as set forth below:

A. BASIC SERVICES

The CONSULTANT’S basic services and deliverables for the PROJECT are as provided in the Approach and Work Plan attached hereto as Attachment A and in the Request for Proposal attached hereto as Attachment B (collectively, the “Basic Services”).

B. ADDITIONAL SERVICES

The CONSULTANT and the CLIENT may agree in writing to amend this Contract for additional services related to the PROJECT and compensation for such services. The following services have not been requested by the CLIENT but are available upon written authorization (the “Additional Services”).

1. Meetings in addition to the seventeen (17) meetings included in the Basic Services.
2. Services or Deliverables not specifically identified in Attachment A and B.

C. FEES FOR PROFESSIONAL SERVICES

The CONSULTANT agrees to complete the services and deliver the deliverables in Attachment A and B in consideration for professional fee compensation to be paid as follows:

1. For the CONSULTANT’S Basic Services, a fee based on the CONSULTANT’S current hourly rate schedule (see Attachment C) not-to-exceed \$90,000.00 (ninety thousand dollars) inclusive of expenses.
2. For the CONSULTANT’S Additional Services described in Paragraph B, a fee as set forth in the amendment to the Contract authorizing the Additional Services.
3. Invoices will be submitted electronically (PDF form) to the CLIENT via email to kaspenson@cityofonalaska.com on a monthly basis as work is completed and shall be payable within 45 days in accordance with this Agreement.
4. The CONSULTANT reserves the right to suspend services if the CLIENT is delinquent in making payments in accordance with this Agreement unless CLIENT has objected to a billing in writing on or before the date due.
5. Incidental expenses as set forth on Attachment C must be pre-approved by the CLIENT.

D. CLIENT'S RESPONSIBILITY

The CLIENT shall be responsible for the following:

1. Assembly of background information including, but not limited to digital copies of all files, pertinent plans, aerial photographs, base maps, inventory data, available GIS mapping, limited to those that are reasonably available.
2. Venue, notification and record keeping at public meetings and stakeholder meetings.
3. Reproduction and distribution of Project reports as deemed necessary and not otherwise specified in Attachment A.
4. Participation in team workshops as needed.
5. Presentation of draft materials to stakeholder groups as required.
6. Provide traffic and municipal engineering support to the project as needed.
7. Preparing the final electronic version of the revised Zoning Map as set forth in Attachment B.

E. CONSULTANT'S RESPONSIBILITY

The CONSULTANT shall be responsible for the following:

1. Complete the five (5) tasks and deliverables as outlined in Attachment A, Approach and Work Plan and the project objectives as set forth in Attachment B, Request for Proposal which shall culminate in the drafting and approval of a new searchable Unified Development Code compatible with City of Onalaska software and updated zoning map;
2. Adherence to the timeline as outlined in the City of Onalaska Request for Proposal;
3. Maintain reasonable contact with City of Onalaska staff.

F. INSURANCE

CONSULTANT shall maintain insurance of the kind and in the amounts shown below for the life of the contract. Consultant shall provide Client with a Certificate of Insurance, said Certificates for Insurance should state that the CLIENT, its officers, council members, employees, agents and volunteers are Additional Insureds. The CLIENT reserves the right to review CONSULTANT's insurance policies at any time to verify that contractual requirements have been met. For any claims related to this project, the CONSULTANT's insurance shall be primary insurance as respects to the City of Onalaska, its elected and appointed officials, officers, employees or authorized representatives or volunteers shall not contribute to it.

1. Commercial General Liability Insurance
\$2,000,000 per occurrence
\$3,000,000 general aggregate

\$300,000 damage to rented premises
\$15,000 medical expenses

2. Umbrella Liability

\$1,000,000 per occurrence
\$1,000,000 general aggregate
\$10,000 self-insured retention

3. Worker's Compensation and Employer's Liability

- a. Worker's Compensation per Minnesota Statutes
- b. Employer's Liability
 - \$500,000 per accident;
 - \$500,000 per employee;
 - \$500,000 per disease policy limit.

4. Professional Liability Insurance

\$2,000,000 per claim
\$4,000,000 annual aggregate

G. COMPLETION SCHEDULE

The services of the CONSULTANT will begin upon CLIENT approval and will, absent of causes beyond the control of the CONSULTANT, be completed by November 12, 2019. The notice to proceed shall come from an authorized representative of the City. Any extensions to the completion schedule shall be agreed up in writing by CONSULTANT and CLIENT.

H. SUB-CONSULTANTS

To complete aspects of the PROJECT as described in the Exhibit A, the CONSULTANT will not be retaining the services of a Sub-Consultant. The CONSULTANT shall not add any Sub-Consultants without written consent from the CLIENT.

I. NONDISCRIMINATION

The CONSULTANT agrees not to discriminate by reason of age, race, religion, color, sex, national origin, or handicap unrelated to the duties of a position, of applicants for employment or employees as to terms of employment, promotion, demotion or transfer, recruitment, layoff or termination, compensation, selection for training, or participation in recreational and educational activities.

J. EQUAL OPPORTUNITY

During the performance of this Contract, the CONSULTANT, in compliance with Executive Order 11246, as amended by Executive Order 11375 and Department of Labor regulations 41 CFR Part 60, shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The CONSULTANT shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national

origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT shall post in conspicuous places available to employees and applicants for employment notices to be provided by the Government setting forth the provisions of this nondiscrimination clause. The CONSULTANT shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. The CONSULTANT shall incorporate the foregoing requirements of this paragraph in all of its subcontracts for program work, and will require all of its subcontractors for such work to incorporate such requirements in all subcontracts for program work.

K. INDEMNIFICATION

1. To the fullest extent allowable by law, CONSULTANT hereby indemnifies and shall defend and hold harmless the City of Onalaska, its elected and appointed officials, officers, employees or authorized representatives from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, actual reasonable attorneys' fees, costs, and expenses whether arising before, during, or after completion of the work hereunder caused by reason of any act, omission, fault, or negligence, of CONSULTANT or of anyone acting under its direction or control or on its behalf in connection with or incident to the performance of this Agreement. CONSULTANT's aforesaid indemnity and hold harmless agreement shall not be applicable to any liability caused by the fault, negligence, or willful misconduct of the City of Onalaska, or its elected and appointed officials, officers, employees or authorized representatives or volunteers. This indemnity provision shall survive the termination or expiration of this Agreement.
2. In any and all claims against the City of Onalaska, its elected and appointed officials, officers, employees or authorized representatives or volunteers by an employee of CONSULTANT, any subcontractor, or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Worker's Compensation Acts, Disability Benefit Acts, or other employee benefit acts.
3. No provision of this Indemnification clause shall give rise to any duties not otherwise provided for by this Agreement or by operation of law. No provision of this Indemnity clause shall be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity that would otherwise exist as to the City of Onalaska, its elected and appointed officials, officers, employees or authorized representatives or volunteers under this or any other contract. This clause is to be read in conjunction with all other indemnity provisions contained in this Agreement. Any conflict or ambiguity arising between any indemnity provisions in this Agreement shall be construed in favor of indemnified parties

except when such interpretation would violate the laws of the state in which the job site is located.

4. CONSULTANT shall reimburse the City of Onalaska, its elected and appointed officials, officers, employees or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. CONSULTANT's obligation to indemnify shall not be restricted to insurance proceeds, if any received by the City of Onalaska, its elected and appointed officials CONSULTANT shall reimburse the City of Onalaska, its elected and appointed, officers, employees or authorized representatives or volunteers.

L. TERM, TERMINATION, SUCCESSORS AND/OR ASSIGNS

1. The Term of this Agreement shall be concurrent with the work authorized and shall be in accordance with the schedule to be established between the CLIENT and the CONSULTANT.
2. The CLIENT may terminate this Agreement by written notice to CONSULTANT at its address by certified mail at least ten (10) days prior to the date of termination.
3. Neither the CLIENT nor the CONSULTANT shall assign, sublet or transfer its interest in this Agreement without the written consent of the other.
4. The time schedule shall not apply and/or time extensions will be allowed for any circumstances beyond the control of the CONSULTANT.
5. Upon termination, Consultant shall be entitled to fees earned through the effective date of termination.

M. NOTICE

1. Notices. Any notices required to be made by either party to the other shall be given in any of the following manners: (a) by U.S. Postal Service mail and shall be deemed to be given two (2) business days after delivery to the U.S. Postal Service, postage prepaid, for certified or registered delivery; (b) by reputable overnight courier and shall be deemed to be given one (1) business day after delivery to the courier; or (c) by personal delivery to a representative of the other, and shall be deemed to be given upon such personal delivery.

Any such notice shall be addressed as follows:

If to City: City of Onalaska
 415 Main Street
 Onalaska, Wisconsin 54650
 Attn: Katie Aspenson

Copy to: City Attorney
 Sean O'Flaherty

201 Main Street 10th Fl
La Crosse, WI 54601

If to Consultant: Hosington Koegler Group, Inc.
123 N. 3rd Street, Suite 100
Minneapolis, MN 5401
Attn: Brad Scheib

Either party may change its address by providing the other party with written notice thereof, which new address will be effective ten (10) days after notice is given by one of the methods set forth above.

N. DISPUTES

The parties intend that any dispute or controversy arising out of or relating to the Agreement be resolved informally, if possible, through good faith negotiation. Therefore, in the event of a dispute or controversy, the parties shall promptly notify each other, in writing, of the specifics of such dispute or controversy and arrange to meet in an attempt to reach a resolution of the dispute or controversy. The Circuit Court of La Crosse County shall be the exclusive jurisdiction for all dispute arising under this Agreement.

O. GOVERNING LAW

Without regard to conflict of law provisions, this Agreement shall be governed by and under the laws of the State of Wisconsin.

P. OPEN RECORDS

CONSULTANT acknowledges that the services and deliverables it provides to the CLIENT may be subject to the Wisconsin Open Records Law and shall fully comply with requests from CLIENT regarding open records requests.

Q. SEVERABILITY

Any provision of this Agreement determined to be invalid as a matter of law is severable from other provisions of this Agreement.

R. AUTHORIZATION

IN WITNESS WHEREOF, The CLIENT and the CONSULTANT have made and executed this Agreement for Professional Services,

This _____ day of _____, 2018

CLIENT
City of Onalaska,
a Wisconsin municipal corporation

Joe Chilsen, Mayor

Caroline Burmaster, City Clerk

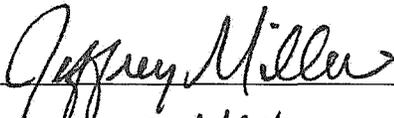
CONSULTANT
Hoisington Koegler Group Inc.



Name: Brad Scheib



Title



Name: Jeff Miller



Title

Approach

HKGi's planning approach begins with the belief that the values and qualities of a community's people and landscape are the essential foundation for successful community planning. Building on local qualities, values, and knowledge both reinforces and creates a unique, identifiable sense of community. This approach, universal to all of HKGi's projects, places our four core principles at the center of our practice: collaborate, listen, explore, create. The work plan proposed on the following pages is guided by these principles and is designed to engage the community throughout the process.

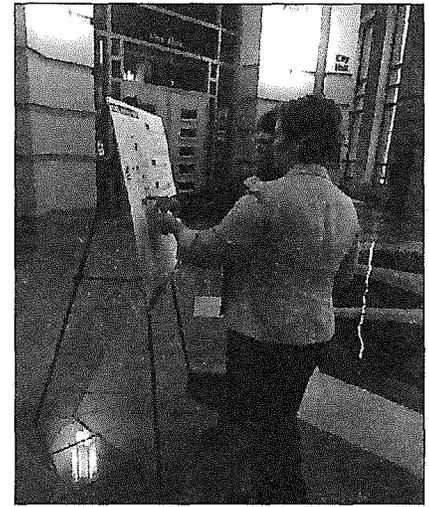
We will use a five-phase method to guide the update of the Unified Development Code and Zoning Ordinance. We used this method with great success on our recent project in Winona. One key to the approach is the development of an Annotated Outline prior to the initiation of code drafting. This outline will be presented to City Staff, the City Attorney, and the Plan Commission to ensure agreement on the direction of the development code update. The Annotated Outline will be informed by the stakeholder listening sessions and community meetings, the results of the existing code review and diagnosis, and the "best practices" research conducted.

A second key component of the approach will be the division of the code drafting and review into sections or modules. Using a series of modules allows for a detailed review of the new code without overwhelming City Staff or the Plan Commission. Each module will be reviewed by City Staff, City Attorney, and the Plan Commission. The number and focus of the modules will be determined once the Annotated Outline has been developed. This approach also helps the project team identify the key components that should be presented to the public during the community review process. Once all of the modules have been reviewed, the entire Unified Development Code is drafted and the adoption process, including public hearings, can begin.

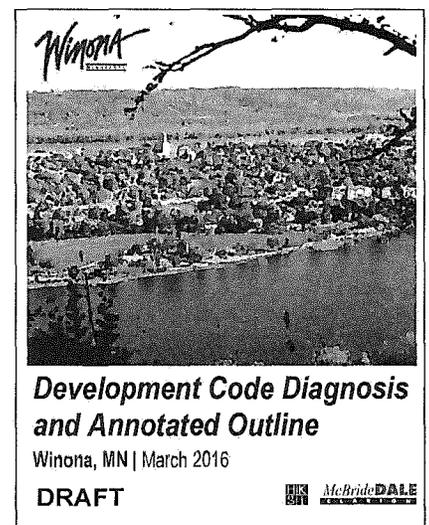
HKGi's design and planning practice emphasizes an inclusive community engagement process that builds community support and ensures that solutions reflect the community's values and vision. Community participation will be sought at all levels, including from the Common Council, boards, commissions, and committees; City staff; stakeholders; the business community; educational institutions; and the general public.

We envision community outreach occurring throughout the project, including at the onset to learn how the current regulations do and do not work in practice; in the middle to identify visual preferences and react to initial ideas on approaches; and during the code drafting process to review recommended changes. A public hearing will be held at the Plan Commission.

HKGi brings a wealth of experience and a tool box of effective communication strategies. As noted in the RFP Scope of Services and our work plan, HKGi will work with the City of Onalaska to create a public participation plan that will use the most efficient and effective ways to involve the community in this type of project. We anticipate that community engagement will involve strategies for both face-to-face and web-based interactions, including stakeholder sessions/interviews, workshops, open houses, public hearings, and an interactive web site.



HKGi uses a community-based approach that engages residents, property-owners, and key stakeholders to ensure that plans and initiatives can gain community support.



HKGi led a code diagnosis process for the Winona Uniform Development Code rewrite process

APPROACH AND WORK PLAN

Quality Control

HKGi is committed to producing work of the highest quality and have built quality control measures into the process we use for all of our projects. We have assigned a Principal-in-Charge for this project whose primary purpose will be to review the work being conducted by the planning team for the City. Other quality control measures that we have built into the planning process include:

- » Project orientation meeting with City staff, the City Attorney, and the Plan Commission to ensure that everyone understands project goals and objectives, expectations, roles, and other metrics for success.
- » Schedule regular meetings with City staff, the City Attorney, and the Plan Commission to review progress and identify potential issues as they arise.
- » Structure the project in a way that facilitates reviews of work in manageable quantities.
- » Conduct internal planning review meetings with HKGi staff. These meetings will be held at roughly the 30%, 60% and 90% complete stages of the project.
- » Build and maintain a checklist to ensure that all documents meet applicable standards.

Many of these quality control measures are already built into the Scope of Services that the City provided in this RFP. We have used this scope as the foundation for the work plan.

Work Plan

The following work plan defines the tasks we will use to produce the deliverables noted in the Scope of Services in the RFP issued by the City. The Scope of Services includes eight elements. Our work plan addresses all eight elements, but consolidates the completion of them into five tasks. For review purposes, the five work plan tasks align with the eight Scope of Services elements as follows:

- » Task 1 = Scope of Services elements 1 and 2
- » Task 2 = Element 3
- » Task 3 = Element 4
- » Task 4 = Elements 5 and 6
- » Task 5 = Elements 7 and 8

As requested in the RFP, our work plan provides a concise explanation of how we will accomplish the scope of services. This work plan is also designed to produce the deliverables listed in the RFP

Task 1 - Project Initiation

- 1.1 Conduct project orientation meetings with Staff, City Attorney, Plan Commission**
- 1.2 Initial review of existing UDC and Zoning Map**
- 1.3 Review of applicable plans, policies and laws**
- 1.4 Reconnaissance tour of development regulation issues and opportunities**
- 1.5 Develop a public participation plan**
- 1.6 Coordinate project introduction to the public**

Task 2 - UDC & Zoning Map Review and Evaluation

- 2.1 Comprehensive review of existing UDC and Zoning Map
- 2.2 Evaluate UDC inconsistencies with other codes and plans
- 2.3 Evaluate Zoning Map to identify inconsistencies and potential zoning changes
- 2.4 Conduct issues identification meetings with Staff, City Attorney, Plan Commission
- 2.5 Conduct stakeholder sessions including Common Council, boards/commissions, private sector
- 2.6 Conduct public participation round 1 for issues identification
- 2.7 Prepare UDC/Zoning Map evaluation summary
- 2.8 Conduct meeting with Plan Commission

Task 3 - Annotated UDC Outline

- 3.1 Identify potential new approaches for UDC/Zoning Map issues
- 3.2 Identify revised UDC structure
- 3.3 Prepare draft annotated UDC outline
- 3.4 Conduct meetings with Staff and Plan Commission
- 3.5 Prepare final annotated UDC outline

Task 4 - Draft UDC and Zoning Map

- 4.1 Prepare draft UDC in a series of modules
- 4.2 Conduct module review meetings with Staff and Plan Commission
- 4.3 Test and revise draft UDC modules
- 4.4 Prepare draft Zoning Map
- 4.5 Conduct joint Plan Commission/Common Council meeting
- 4.6 Conduct public participation round 2 for input on draft UDC/ Zoning Map
- 4.7 Prepare public hearing draft of UDC and Zoning Map
- 4.8 Prepare Executive Summary for public outreach

Task 5 - Final UDC and Zoning Map Adoption and Implementation

- 5.1 Conduct Plan Commission public hearings
- 5.2 Prepare final UDC and Zoning Map
- 5.3 Develop and assist with implementation strategy

ATTACHMENT C

HOISINGTON KOEGLER GROUP INC.

2018 HOURLY RATES

Principal	\$170-225/hr
Associate	\$115-165/hr
Senior Professional	\$90-165/hr
Professional II	\$80-105/hr
Professional I	\$50-85/hr
Technical	\$40-65/hr
Secretarial	\$60/hr
Litigation Services	\$200/hr
Testimony	\$285/hr

Incidental Expenses:

Mileage	current federal rate/mile
Photocopying BW	15¢/page
Photocopying Color	\$1.00/page
Outside Printing	Actual Cost
Large Format Scanning	Actual Cost
B/W Bond Plots	\$5.00 each
Color Bond Plots	\$20.00 each
Photo Paper Color Plots	\$40.00 each