

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Common Council
DATE OF MEETING: June 12, 2018 (Tuesday)
PLACE OF MEETING: City Hall – 415 Main St. (Common Council Chambers)
TIME OF MEETING: 7:00 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Pledge of Allegiance.
3. Rules of the City of Onalaska Common Council and its Sub Committees – Harassment Free Forum
4. **PUBLIC INPUT: (limited to 3 minutes/individual)**
5. **REPORT FROM THE MAYOR:**

A. Library Statistics

RECOMMENDATIONS FOR APPROVAL AND/OR POSSIBLE ACTION FROM THE FOLLOWING COMMITTEES/COMMISSIONS/BOARDS:

All items listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member requests removal, in which event the item will be removed from the consent agenda and considered in the order of business in the non-consent agenda.

6. **Consent Agenda**

A. Approval of minutes from the previous meeting(s)

FINANCE COMMITTEE

- B. Accept 2017 Audit - City of Onalaska Financials
- C. Authorization to use Hawkins Ash CPAs (HABCO) to review/analyze the Water/Sewer, and Storm Water rates in preparation of the 2019 mortgage revenue bonds.
- D. Accept Omni Center financials for 2018
- E. Accept General Fund Financials 2018
- F. Accept the Bureau of Transportation Safety (BOTS), Wisconsin Department of Transportation grant in the amount of \$4,000 for police equipment
- G. Accept the transcription rate of 13 cents per line for 2019 from Kirk Bey (no increase from 2018)

NOTICES MAILED TO:

*Mayor Joe Chilsen
*Ald. Jim Binash
*Ald. Jim Olson
*Ald. Jerry Every
*Ald Ron Gjertsen
*Ald. Diane Wulf
*Ald. Kim Smith
City Attorney City Administrator
Dept Heads La Crosse Tribune
Coulee Courier FOX
WKTY WLXR WLAX WKBT WXOW

Ginny Dankmeyer Jim Binash
Jeff Sharp Patrick Bonadurer.

Mike Dolan/Carole Nelson
Leo Bronston /Larry Schrader
Mark Bateman
Charles Foust
Nicholas Roush/Paul Gleason

Onalaska Public Library Onalaska Omni Center

*Committee Members

Date Mailed & Posted: 6-7-18

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

PERSONNEL COMMITTEE

- H. Review and consideration of changes to job descriptions for:
1. Information Technology Specialist Grade 18 to IT Support Administrator Grade 21
 2. Assistant Police Chief

JUDICIARY COMMITTEE

- I. Approval of **Ordinance 1607-2018** to amend Title 10 Chapter 1 Section 27 of the Code of Ordinances of the City of Onalaska relating to Parking Restrictions (Mason Street) (Third and Final Reading)
- J. Approval of **Ordinance 1608-2018** to rezone property located in Section 9 Township 16, Range 7 in the City of Onalaska, La Crosse County Wisconsin from Multi-Family Residential District (R-4) to Public and Semi-Public District (P-1) (Luther High Tennis Rezoning) (Third and Final Reading)
- K. Approval of **Ordinance 1609-2018** to annex land located in the Southeast ¼ of the Northwest ¼ in Section 29, Township 17 North, Range 7 West from the Town of Onalaska to the City of Onalaska (Kwik Trip Annexation) (Third and Final Reading)

ADMINISTRATIVE COMMITTEE

- L. Approval of Operator's Licenses as listed on report dated June 12, 2018
- M. Approval of opening grave lots for sale in Onalaska Cemetery
- N. Approval of Licenses for 7/1/2018– 6/30/2019.
1. Class A Liquor Licenses
 2. Class A Beer Only License – none for 2018
 3. Class B Liquor Licenses
 4. Class B Beer Only Licenses
 5. Outdoor Venue Licenses – Class B Liquor
 6. Outdoor Venue Licenses – Class B Beer
 7. Cigarette Licenses.
 8. Hotel/Motel Licenses.
 9. Campground/Mobile Home Licenses.
 10. Taxi Licenses.
- O. Approval of Special Events Permits for:
1. Mini Donut Half Marathon on Saturday, September 15, 2018 from approximately 6-7:30am starting at Riders Club Road and 4th Avenue North, Onalaska.
 2. American Legion National Legacy Ride on August 22-23, 2018 stopping at American Legion, 731 Sand Lake Road, Onalaska.
 3. Legion Riders Legacy Scholarship Ride on Saturday, June 16, 2018 at approximately 10am leaving the American Legion Post 336 heading north on Sand Lake Road.
- P. Approval of Class B Picnic License for:
1. Rotary Club of La Crosse – After Hours for Three Rivers Roleo, 111 Irvin Street, Onalaska, on July 14, 2018 upon submittal of current certificate of insurance
 2. Taste of Summer Event at Clearwater Farms, 760 Green Coulee Road, Onalaska, on September 8, 2018
- Q. Approval of Fireworks Display Permit for La Crosse Skyrockers Inc. for the Festival Foods Fireworks Display at Celebrate Onalaska Event on June 23, 2018 from approximately 9:45-10:25pm, with alternate date of June 24, 2018.
- R. Approval of Record Retention Administrative Policy

BOARD OF PUBLIC WORKS

- S. Approval of no parking along center median and one way vehicle travel on Horman Boulevard
- T. Approval of no parking, stopping or standing at 2nd Avenue & Main Street for a distance of 15 feet east of the east right of way of 2nd Avenue and 100 feet south of South Main Street right of way in alley between 2nd Avenue and 3rd Avenue South of Main Street
- U. Accept and place on file the Annual Report for Sanitary Sewer System Compliance Maintenance
- V. Accept and place on file the Consumer Confidence Report for Onalaska Waterworks

- W. Approval of not awarding bids received on June 5, 2018 for Main Street and Sand Lake Road/12th Avenue Traffic Signal Improvements Project and rebidding project for July Common Council meeting
- X. Approval of repairs to storm water box culverts in Green Coulee area by Hydro Klean in the amount of \$20,420
- Y. Approval of 2018 Supervisory Control and Data Acquisition (SCADA) Project by Altronex Control Systems in the amount of \$104,907 and Strand Associates in the amount of \$4,500
- Z. Approval of professional engineering services for 2018 Utility Project by Short Elliot Hendrickson in the amount of \$19,601
- AA. Approval of professional engineering services for Green Coulee and East Main Street intersection alternatives analysis and schematic design by MSA Professional Services in the amount of \$41,728
- BB. Approval of Change Order #2 for South Kinney Coulee Lift Station Project by Pember Companies, Inc. in the amount of \$9,747.15

PLAN COMMISSION

- CC. Acceptance of a Conditional Use Permit (CUP) request filed by Mike Dolan of SAC Wireless, 540 West Madison Street, 16th Floor, Chicago, IL 60661 on behalf of Carole Nelson, USCOC of La Crosse, LLC, 8410 West Bryn Mawr Avenue, Chicago, IL 60631 to replace three (3) existing antennas and add six (6) radio units to the telecommunications structure located at 1033 2nd Avenue Southwest, Onalaska, WI 54650 (Tax Parcel # 18-939-0)
- DD. Acceptance of a Conditional Use Permit (CUP) request filed by Mark Bateman, 1030 Windsong Lane, Onalaska, WI 54650 on behalf of St. Paul's Lutheran Church, 1201 Main Street, Onalaska, WI 54650, to install an Electronic Message Center sign which will exceed zoning district size requirements and replace the existing freestanding sign at 1201 Main Street, Onalaska, WI 54650 (Tax Parcel # 18-733-0)
- EE. Acceptance of a Conditional Use Permit (CUP) request filed by Charles Foust, 1900 North Kinney Coulee Road, Onalaska, WI 54650 to construct a fifteen (15) unit mini-storage building which will be a second principal structure on the property located at 1900 North Kinney Coulee Road, Onalaska, WI 54650 (Tax Parcel # 18-3654-73)
- FF. Approval of a Rezoning request filed by Nicholas Roush, Roush Rentals, 707 La Crosse Street, Office 102, La Crosse, WI 54601 on behalf of Elmwood Partners, 1859 Sand Lake Road, Onalaska, WI 54650 to rezone a parcel from Single Family Residential (R-1) to Multi-Family Residential (R-4) to allow for a multi-family development on the property located at 9522 / 9530 East 16 Frontage Road, Onalaska, WI 54650 (Tax Parcel # 18-3613-3).
- GG. Approval of amendments to the Unified Development Code Sections 13-6-23(3), 13-6-25(2)(f)(1), 13-6-26(2)(a)(5), 13-6-26(2)(a)(7), 13-6-26(2)(b)(2), 13-6-27(2)(b)(2), 13-6-28(2)(b)(2), 13-6-29(2)(a)(5), 13-6-29(2)(b)(2), 13-6-31(1)(d), 13-6-31(2)(e), 13-6-31(1)(j) and 13-6-31(2)(k) related to Signage in City of Onalaska and Sections 13-8-11, 13-1-12, 13-1-14(b) related to Conditional Use Permits, Site Regulations and General Provisions.

UTILITIES COMMITTEE

- HH. Accept Shared Ride Transit Financials
- II. Approval of date/time for the Program of Projects hearing on July 5, 2018 at 7:00 p.m.
- JJ. Approval of Disadvantage Business Enterprise (DBE) requirements:
 1. DBE Program Plan
 2. City of Onalaska methodology

PARKS & RECREATION

- KK. Approve Joseph Davy to do an Eagle Scout Project adjacent to South Wayside

Non-Consent Agenda

7. **RECAP ITEMS PULLED FROM THE CONSENT AGENDA**
8. **FINANCE COMMITTEE**
 - A. Vouchers
9. **PERSONNEL COMMITTEE**
 - A. Review and consideration of authorization to replace, post, and advertise for:
 1. IT Support Administrator
 2. Police Officer
 3. Firefighter/EMT
 - B. Review and consideration of changes to 2.05 Recruitment and Selection Policy
 - C. Review and consideration of stipend for Assistant Fire Chief for Interim duties related to turnover in the fire department.
10. **JUDICIARY COMMITTEE**
 - A. **Ordinance 1610-2018** to rezone property located in Section 29 Township 17, Range 7 in the City of Onalaska, La Crosse County Wisconsin from Single Family Residential District (R-1) to Multi-Family Residential (R-4) (Weiland / Abbey Road Rezoning) (First and Second Reading)
 - B. **Ordinance 1611-2018** to amend Section 2-1-2 of the Code of Ordinances of the City of Onalaska relating to the Official Newspaper (First and Second Reading)
11. **ADMINISTRATIVE COMMITTEE**
 - A. Approval of Weights and Measures Licenses for 7/1/2018– 6/30/2019
12. **BOARD OF PUBLIC WORKS**
 - A. **Resolution 18-2018** - City of Onalaska, Wisconsin Department of Natural Resources NR 208 – Compliance Resolution 2017 Onalaska Wisconsin
 - B. Review and consideration of Public Works facility building expansion concepts and budget work performed by HSR Associates in the amount of \$3,232
 - C. Review and consideration of quotes for installation of security cameras at Public Works Facility by 1st Business Solutions, Inc. in the amount of \$18,532.20
13. **PARKS & RECREATION BOARD**
 - A. Development Agreement for Dash Park
14. **PLAN COMMISSION**
 - A. Approval of a Rezoning request filed by Leo Bronston, 1202 County Road PH, Suite 100, Onalaska, WI 54650 on behalf of River of Life Assembly of God, Inc., 1214 County Road PH, Onalaska, WI 54650, to rezone a portion of a tax parcel from Single Family Residential (R-1) to Transitional Commercial (T-C) to facilitate the construction of a new commercial development on the property located at 1214 County Road PH, Onalaska, WI 54650 (Tax Parcel # 18-3542-0)
15. **ROOM TAX COMMISSION**
 - A. Report from Alderperson Binash
16. **COMMUNITY DEVELOPMENT AUTHORITY**
 - A. Update on Onalaska Redevelopment Project and selection of HKgi as a Planning Consultant. (FIO)
17. **ALDERPERSON GJERTSEN/ALDERPERSON EVERY**
 - A. Discussion and possible action regarding dissolving committees
 - B. Discussion and possible action regarding uniform meeting times
 - C. **Resolution 19-2018** - Revoking the City's Payment in Lieu of Taxes Policy

18. **CLOSED SESSION**

To consider a motion to convene in closed session under Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Negotiation of land and access rights purchase along U.S. Highway 53 & Sand Lake Road from Wisconsin Department of Transportation
- Formulating negotiation strategy regarding provision of regional services

To consider a motion to convene in Closed Session under Section 19.85(1)(f) of the Wisconsin Statutes for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations:

- Discussion of extensions of unpaid leave per 7.01 Leave of Absence Policy

And under Section 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:

- Claim regarding paint overspray to vehicle

If any action is required in Open Session, the Common Council will reconvene in Open Session to take the necessary action and/or continue with the printed agenda.

Adjournment

6B

FB

INDEPENDENT AUDITORS' REPORT

To the Common Council
City of Onalaska, Wisconsin

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Onalaska (the "City"), as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Onalaska, as of December 31, 2017, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and Wisconsin Retirement System Schedules on pages 5 through 13 and 51 through 53 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Onalaska's basic financial statements. The combining and individual nonmajor fund financial statements and schedule of information required by 2015 water and sewer revenue bonds are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedule of information required by 2015 water and sewer revenue bonds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedule of information required by 2015 water and sewer revenue bonds are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated May 3, 2018, on our consideration of the City of Onalaska's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Onalaska's internal control over financial reporting and compliance. 

Hawkins Ash CPAs, LLP

La Crosse, Wisconsin
May 3, 2018



CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650 • (608) 781-9530 • fax (608) 781-9534 • www.cityofonalaska.com

May 3, 2018

Hawkins Ash CPAs, LLP
500 South Second Street, Suite 200
La Crosse, WI 54602-1508

This representation letter is provided in connection with your audit of the financial statements of the City of Onalaska, Wisconsin, which comprise the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information as of December 31, 2017, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of May 3, 2018, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated December 20, 2017, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the accounts.

- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the Village is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of City Council or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Government—specific

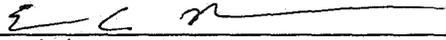
- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) The City has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and legal and contractual provisions for reporting specific activities in separate funds.
- 23) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.

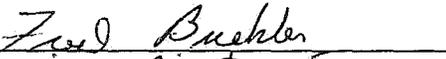
- 24) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 25) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
- 26) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 27) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 28) The City has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 29) The City has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 30) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 31) The financial statements properly classify all funds and activities, in accordance with GASB Statement No. 34.
- 32) All funds that meet the quantitative criteria in GASBS Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 33) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 34) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 35) Provisions for uncollectible receivables have been properly identified and recorded.
- 36) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 37) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 38) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 39) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 40) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 41) We have appropriately disclosed the City's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available and have determined that net assets were properly recognized under the policy.
- 42) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 43) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not

changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

44) With respect to the supplementary information

- a) We acknowledge our responsibility for presenting the supplementary information in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- b) If the supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

Signature: 
Title: City Administrator

Signature: 
Title: Finance Director - Treasurer

ORDINANCE NO. 1607-2018

6-I

AN ORDINANCE TO AMEND TITLE 10 CHAPTER 1 SECTION 27 OF THE CODE
OF ORDINANCES OF THE CITY OF ONALASKA RELATING
TO PARKING RESTRICTIONS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Subsection (rr) of Section 27 of Chapter 1 of Title 10 is hereby deleted in its entirety and replaced as follows:

(rr) **Mason Street**

(1) There shall be no parking, stopping or standing on either side of Mason Street from a point 460 feet west of the westerly right-of-way line of East Avenue North to a point 558 feet west of the westerly right-of-way line of East Avenue North.

(2) There shall be no parking, stopping or standing on either side of Mason Street from a point 702 feet west of the westerly right-of-way line of East Avenue to a point 800 feet west of the westerly right-of-way line of East Avenue.

(3) There shall be no parking, standing or stopping along the north side of Mason Street from 558 feet to 702 feet west of the westerly right-of-way line of East Avenue.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA, BY:

Joe Chilsen, Mayor

Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Dept.

- Ⓜ "No Parking" Sign Locations
- Existing "No Parking" Zones
- ▭ Proposed Area of Additional "No Parking"

EASTAVEN

MASON ST



1 in = 100 ft

GIS Dept
 Map Designer: Joe Barstow
 Date: 03/23/2018

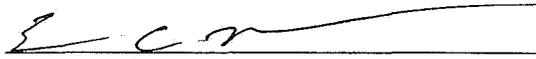
This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

FISCAL IMPACT OF ORDINANCE 1607 – 2018

No parking – Mason Street

Please route in this order

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)


(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

 4-12-18
(signature)

No Fiscal Impact

Budgeted Item **\$100 IN SIGNAGE**

Will need \$ _____ for _____ to meet the requirements of this ordinance.

~~Troy Miller~~ **ACTING**
~~Jeff Trotnic~~, Chief of Police

 4-13-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

 4-13-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

WJ

ORDINANCE NO. 1608 - 2018

**AN ORDINANCE TO REZONE PROPERTY LOCATED IN SECTION 9 TOWNSHIP 16, RANGE 7
IN THE CITY OF ONALASKA, LA CROSSE COUNTY WISCONSIN FROM MULTI FAMILY
RESIDENTIAL DISTRICT (R-4) TO PUBLIC AND SEMI-PUBLIC DISTRICT (P-1)**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Multi-Family Residential District (R-4) to Public and Semi-Public (P-1).

Property is more particularly described as:

Computer Number: 18-1756-0
Section 09, Township 16, Range 07,
2ND ADD TO HIGHLAND PARK ADD LOTS 1 & 2 & N 8FT OF LOT 3 BLOCK 16

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

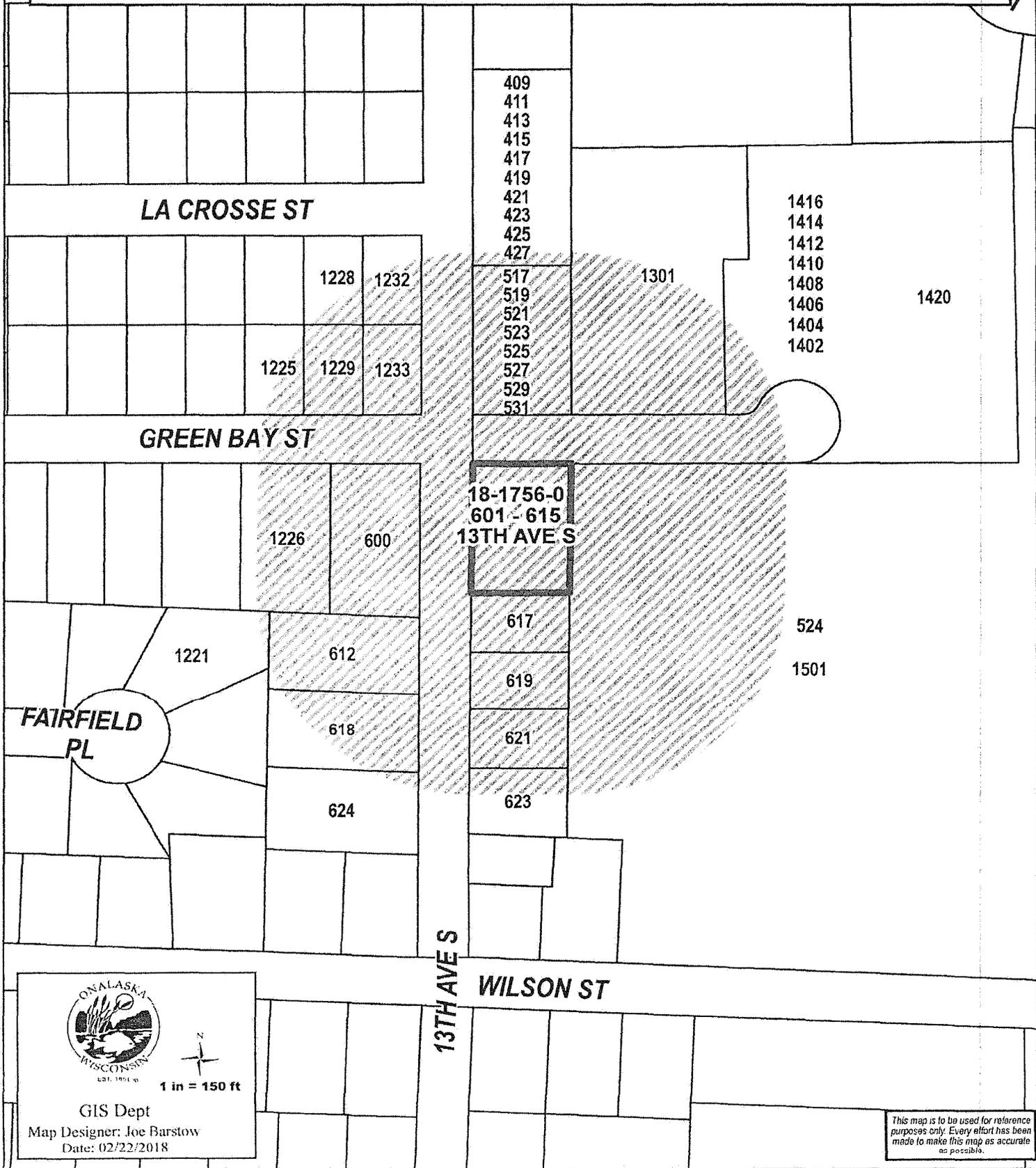
CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

PROPERTIES WITHIN 250ft OF PARCEL 18-1756-0



1 in = 150 ft

GIS Dept

Map Designer: Joe Barstow
Date: 02/22/2018

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

FISCAL IMPACT OF ORDINANCE 1608 – 2018

Please route in this order

Luther High Tennis Rezoning

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)



(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer

 4-12-18

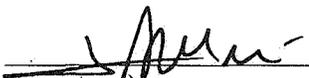
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Interim Chief of Police

 4-13-18

(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Don Dominick, Fire Chief

 4-13-18

(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

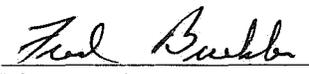
 _____
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

 4-16-18

(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

6-K

ORDINANCE NO. 1609-2018

AN ORDINANCE TO ANNEX LAND LOCATED IN THE SOUTHEAST ¼ OF THE NORTHWEST ¼ IN SECTION 29, TOWNSHIP 17 NORTH, RANGE 7 WEST FROM THE TOWN OF ONALASKA TO THE CITY OF ONALASKA

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Proper petition for direct annexation by unanimous approval, signed by all the owners of all real property in such territory and all of the electors residing in such territory, having been presented to the Common Council of the City of Onalaska, requesting the annexation of the territory described in Exhibit A which is attached hereto and incorporated herein to the City of Onalaska, Wisconsin from the Town of Onalaska, La Crosse County, Wisconsin. The population of the area annexed is zero (0).

IT IS HEREBY ORDAINED that the above-described property and the same is hereby annexed to the City of Onalaska, Wisconsin, and it is further ordained that the corporate limits of the City of Onalaska are hereby amended to include the above-described property within the corporate limits of the City of Onalaska, Wisconsin.

SECTION II. Sec. 2-1-3(b) of the Code of Ordinances of the City of Onalaska entitled "Ward and Aldermanic District Boundaries" is hereby amended to include the above-described property within the boundaries of the First Aldermanic District.

SECTION III. The property is hereby zoned Neighborhood Business (B-1) and all of the provisions of the Code of Ordinances of the City of Onalaska governing said zoning classification shall apply hereto.

SECTION IV. This Ordinance shall take effect and be in force on July 1, 2018.

Dated this _____ day of _____, 2018.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

EXHIBIT A

All of Lot 1 and Lot 2, also part of Lot 3, Block 2, The Commercial Quarter; also part of the SE 1/4 of the NW 1/4, NE 1/4 of the SW 1/4, NW 1/4 of the SE 1/4, Section 29, T17N-R7W, Town of Onalaska, La Crosse County, Wisconsin described as follows:

Commencing at the South 1/4 corner of Section 29, thence N 18°10'22" E 1399.37 feet to the southeast corner of Block 2, Strawberry Commons, thence, along the South line of said Block 2, N 89°48'00" W 221.29 feet to the easterly right-of-way line of Abbey Road and the point of beginning of this description:

thence, continuing along said South line, N 89°48'00" W 71.95 feet to the westerly right-of-way line of said Abbey Road;

thence, along said westerly right-of-way line for the next six calls;

thence N 23°15'36" W 1020.86 feet;

thence, on the arc of a 127.24 foot radius curve, concave to the southwest, the chord of which bears, N 47°55'16" W 106.18 feet;

thence, on the arc of a 133.42 foot radius curve, concave to the northeast, the chord of which bears, N 44°26'45" W 128.13 feet;

thence N 16°18'34" W 1162.45 feet;

thence, on the arc of a 20.00 foot radius curve, concave to the southwest, the chord of which bears, N 53°42'47" W 24.30 feet;

thence S 88°53'00" W 593.17 feet to the East right-of-way line of Commerce Road;

thence, along said East right-of-way line, N 01°05'00" W 341.27 feet to the northwest corner of Lot 1 of said Block 2 and the South right-of-way line of County Road "OT";

thence, along said South right-of-way line, N 88°55'00" E 200.00 feet to the northwest corner of Lot 3 of said Block 2;

thence, continuing along said South right-of-way line, also being the West line of said Lot 3, S 01°07'00" E 4.00 feet;

thence, continuing along said South right-of-way line, S 83°16'23" E 100.94 feet to the East line of said Lot 3;

thence, along said East line, S 01°07'00" E 257.38 feet to said easterly right-of-way line of said Abbey Road;

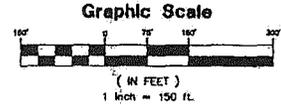
thence, along said easterly right-of-way line for the next six calls;

thence N 88°53'00" E 292.97 feet;

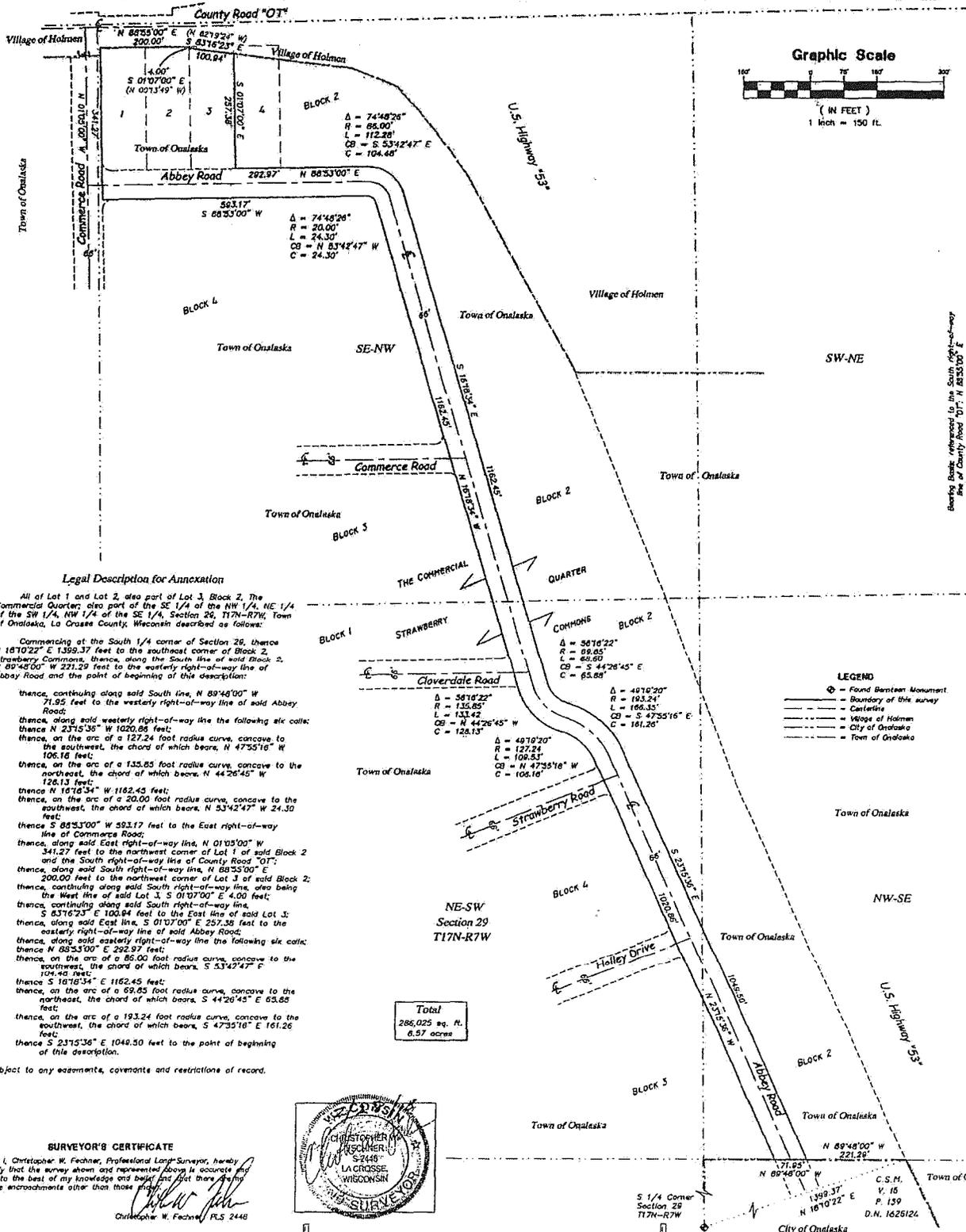
thence, on the arc of a 86.00 foot radius curve, concave to the southwest, the chord of which bears, S 53°42'47" E

104.48 feet;
thence S 16°18'34" E 1162.45 feet;
thence, on the arc of a 69.85 foot radius curve, concave to the
northeast, the chord of which bears, S 44°26'45" E 65.88
feet;
thence, on the arc of a 193.24 foot radius curve, concave to the
southwest, the chord of which bears, S 47°55'16" E 161.26
feet;
thence S 23°15'36" E 1049.50 feet to the point of beginning
of this description.

Subject to any easements, covenants and restrictions of record.



Bearing, distance, reference to the South right-of-way line of County Road "OT": N 85°55'00" E



Legal Description for Annexation

All of Lot 1 and Lot 2, also part of Lot 3, Block 2, The Commercial Quarter; also part of the SE 1/4 of the NW 1/4, NE 1/4 of the SW 1/4, NW 1/4 of the SE 1/4, Section 29, T17N-R7W, Town of Onalaska, La Crosse County, Wisconsin described as follows:

Commencing at the South 1/4 corner of Section 29, thence N 187°02'27" E 1399.37 feet to the southeast corner of Block 2; Strawberry Commons, thence, along the South line of said Block 2, N 89°45'00" W 221.29 feet to the westerly right-of-way line of Abbey Road and the point of beginning of this description;

thence, continuing along said South line, N 89°48'00" W 71.85 feet to the westerly right-of-way line of said Abbey Road;

thence, along said westerly right-of-way line the following six calls:

thence, on the arc of a 127.24 foot radius curve, concave to the southwest, the chord of which bears, N 47°55'10" W 106.16 feet;

thence, on the arc of a 133.65 foot radius curve, concave to the northeast, the chord of which bears, N 44°26'45" W 126.13 feet;

thence N 16°10'34" W 1162.45 feet;

thence, on the arc of a 20.00 foot radius curve, concave to the southwest, the chord of which bears, S 53°42'47" W 24.30 feet;

thence S 88°53'00" W 593.17 feet to the East right-of-way line of Commerce Road;

thence, along said East right-of-way line, N 01°07'00" W 341.27 feet to the northwest corner of Lot 1 of said Block 2 and the South right-of-way line of County Road "OT";

thence, along said South right-of-way line, N 88°53'00" E 200.00 feet to the northwest corner of Lot 3 of said Block 2;

thence, continuing along said South right-of-way line, also being the West line of said Lot 3, S 01°07'00" E 4.00 feet;

thence, continuing along said South right-of-way line, S 83°16'23" E 100.84 feet to the East line of said Lot 3;

thence, along said East line, S 01°07'00" E 257.38 feet to the easterly right-of-way line of said Abbey Road;

thence, along said easterly right-of-way line the following six calls:

thence N 88°53'00" E 292.97 feet;

thence, on the arc of a 86.00 foot radius curve, concave to the southwest, the chord of which bears, S 53°42'47" E 104.40 feet;

thence S 16°10'34" E 1162.45 feet;

thence, on the arc of a 69.05 foot radius curve, concave to the northeast, the chord of which bears, S 44°26'45" E 63.66 feet;

thence, on the arc of a 193.24 foot radius curve, concave to the southwest, the chord of which bears, S 47°35'16" E 161.26 feet;

thence S 23°15'36" E 1049.50 feet to the point of beginning of this description.

Total
286,025 sq. ft.
6.57 acres

- LEGEND**
- ⊕ = Found Borehole Monument
 - = Boundary of this survey
 - - - = Centerline
 - = Village of Holmen
 - = City of Onalaska
 - = Town of Onalaska

SURVEYOR'S CERTIFICATE

I, Christopher W. Fechner, Professional Land Surveyor, hereby certify that the survey shown and represented above is accurate to the best of my knowledge and belief and that there are no visible encroachments other than those shown.

Christopher W. Fechner, P.L.S. 2448



SURVEY FOR
City of Onalaska

All of Lots 1 & 2; part of Lot 3, Block 2, The Commercial Quarter; also part of the SE-NW, NE-SW, NW-SE, Sec. 29, T17N-R7W, Town of Onalaska, La Crosse County, WI
W6782 Abbey Road

DRAWN BY:	DATE:
CF TS	2-28-2018
REVIEW BY:	DATE:
SCALE:	1" = 150'
PROJECT NO.:	CHECK:
S-7376	RC

Legal Description
for
Annexation



917 SOUTH 4TH STREET - P.O. BOX 1954
LA CROSSE, WISCONSIN 54601
PHONE (608) 784-1614 FAX (608) 784-1408
www.couleeregionlandsurveyors.com

FISCAL IMPACT OF ORDINANCE 1609 – 2018

Please route in this order

Kwik Trip Annexation

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)

[Signature]
(signature)

- No Fiscal Impact
- Budgeted Item
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

C. Holter 4-19-18
(signature)

- No Fiscal Impact → INCREASE IN STREET MILEAGE TO MAINTAIN.: MORE OPERATING COSTS ON A YEARLY BASIS
- Budgeted Item
- Will need \$ 1,800,000 for ABBAY ROAD CONSTRUCTION to meet the requirements of this ordinance.

Troy Miller, Interim Chief of Police

[Signature] 4-19-18
(signature)

- POSSIBLE FISCAL IMPACT
- No Fiscal Impact
- Budgeted Item POTENTIAL FOR INCREASE IN SERVICES / CALLS FOR SERVICE.
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

Don Dominick, Fire Chief

[Signature]
(signature)

- No Fiscal Impact
- Budgeted Item
- Will need \$ UNKNOWN for INCREASE OF CALLS FOR SERVICE to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

[Signature]
(signature)

- No Fiscal Impact → ~~budgeted~~
- Budgeted Item
- Will need \$ _____ for Increase in Tax base in 2019 to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 8-19-18
(signature)

- No Fiscal Impact
- Budgeted Item → 2019
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

PACKET: 02439 License Packet June Operators 2

SEQUENCE: License #

ID	PERIOD	-----NAME-----		LICENSE CODE
00119	7/01/18- 6/30/20	CRAVENS	JUDY	OPRATOR OPERATORS - 2 YEAR
01370	7/01/18- 6/30/20	CRESWELL	SARAH	OPRATOR OPERATORS - 2 YEAR
01792	7/01/18- 6/30/20	HANSON	TASHA	OPRATOR OPERATORS - 2 YEAR
02041	7/01/18- 6/30/20	ERICKSON	KIMBERLY	OPRATOR OPERATORS - 2 YEAR
04253	7/01/18- 6/30/20	COX	JENNA	OPRATOR OPERATORS - 2 YEAR
05004	6/11/18- 6/30/20	STROM	AIMEE	OPRATOR OPERATORS - 2 YEAR

PACKET: 02412 License Packet June Operators

SEQUENCE: License #

ID	PERIOD	NAME	LICENSE CODE
00056	7/01/18- 6/30/20	ARNOLD LAURIE	OPRATOR OPERATORS - 2 YEAR
00081	7/01/18- 6/30/20	EVERSON BENJAMIN	OPRATOR OPERATORS - 2 YEAR
00103	7/01/18- 6/30/20	JOHNSON COLETTE	OPRATOR OPERATORS - 2 YEAR
00287	7/01/18- 6/30/20	BATTAGLIA STEPHANIE	OPRATOR OPERATORS - 2 YEAR
00289	7/01/18- 6/30/20	VONBUSKIRK MELANIE	OPRATOR OPERATORS - 2 YEAR
00290	7/01/18- 6/30/20	SAGAITIS DANIEL	OPRATOR OPERATORS - 2 YEAR
00291	7/01/18- 6/30/20	RUECKHEIM SALLY	OPRATOR OPERATORS - 2 YEAR
00293	7/01/18- 6/30/20	ENGH LISA	OPRATOR OPERATORS - 2 YEAR
00297	7/01/18- 6/30/20	ROH KRISTI	OPRATOR OPERATORS - 2 YEAR
00298	7/01/18- 6/30/20	ARTTUS JESSICA	OPRATOR OPERATORS - 2 YEAR
00299	7/01/18- 6/30/20	STRAIN BRAD	OPRATOR OPERATORS - 2 YEAR
00344	7/01/18- 6/30/20	LARSON MICHELLE	OPRATOR OPERATORS - 2 YEAR
00353	7/01/18- 6/30/20	RYAN VERNITA	OPRATOR OPERATORS - 2 YEAR
00407	7/01/18- 6/30/20	LASCH GINGER	OPRATOR OPERATORS - 2 YEAR
00428	7/01/18- 6/30/20	HAGEL BRENDA	OPRATOR OPERATORS - 2 YEAR
00546	7/01/18- 6/30/20	PEDRETTI SUSAN	OPRATOR OPERATORS - 2 YEAR
00571	7/01/18- 6/30/20	AXELSEN LANCE	OPRATOR OPERATORS - 2 YEAR
01087	7/01/18- 6/30/20	SCHLEPPEGRELL MARLENE	OPRATOR OPERATORS - 2 YEAR
01114	7/01/18- 6/30/20	HENKE MICHAEL J	OPRATOR OPERATORS - 2 YEAR
01303	5/23/18- 6/30/20	WESTLUND RYAN	OPRATOR OPERATORS - 2 YEAR
01460	7/01/18- 6/30/20	HEILMAN KARISSA	OPRATOR OPERATORS - 2 YEAR
01515	7/01/18- 6/30/20	KLOSS CHRISTOPHER	OPRATOR OPERATORS - 2 YEAR
01699	7/01/18- 6/30/20	OELKE ELIZABETH	OPRATOR OPERATORS - 2 YEAR
01829	7/01/18- 6/30/20	SHARP JEFF	OPRATOR OPERATORS - 2 YEAR
01944	7/01/18- 6/30/20	MAHNKE MELINDA	OPRATOR OPERATORS - 2 YEAR
01945	7/01/18- 6/30/20	MENDEN ALEXANDER	OPRATOR OPERATORS - 2 YEAR
01946	7/01/18- 6/30/20	HAMMOND NOAH	OPRATOR OPERATORS - 2 YEAR
02046	7/01/18- 6/30/20	DRESDOW KRISTY	OPRATOR OPERATORS - 2 YEAR
02340	5/24/18- 6/30/20	SEIDEL KIMBERLY	OPRATOR OPERATORS - 2 YEAR
02435	5/24/18- 6/30/20	ANDERSON JORDYNN	OPRATOR OPERATORS - 2 YEAR
02575	7/01/18- 6/30/20	EVERSON COURTNEY	OPRATOR OPERATORS - 2 YEAR
02576	7/01/18- 6/30/20	WYSOCKI II THOMAS	OPRATOR OPERATORS - 2 YEAR
02623	7/01/18- 6/30/20	MERRITT NEIL	OPRATOR OPERATORS - 2 YEAR
02686	7/01/18- 6/30/20	TROTZ JULIE	OPRATOR OPERATORS - 2 YEAR
02915	7/01/18- 6/30/20	BRUEGGEMAN JADE	OPRATOR OPERATORS - 2 YEAR
03035	7/01/18- 6/30/20	BRIGHT LOIS	OPRATOR OPERATORS - 2 YEAR
03575	4/25/18- 6/30/20	RUIKKA ALEX	OPRATOR OPERATORS - 2 YEAR
03639	7/01/18- 6/30/20	EVERSON TIFFANY	OPRATOR OPERATORS - 2 YEAR
03718	5/02/18- 6/30/19	ALGHAMDI LUAI	OPRATOR OPERATORS - 1 YEAR
03986	7/01/18- 6/30/20	HAUSER CATHI	OPRATOR OPERATORS - 2 YEAR
04025	5/23/18- 6/30/20	PHELPS STEPHANIE	OPRATOR OPERATORS - 2 YEAR
04350	7/01/18- 6/30/20	MUSSELMAN GABRIEL O	OPRATOR OPERATORS - 2 YEAR
04470	7/01/18- 6/30/20	LIU RONG	OPRATOR OPERATORS - 2 YEAR
04487	7/01/18- 6/30/20	DICKSON MONICA	OPRATOR OPERATORS - 2 YEAR
04493	7/01/18- 6/30/20	BROWN ANDREW	OPRATOR OPERATORS - 2 YEAR
04552	7/01/18- 6/30/20	PARADISE PATRICK	OPRATOR OPERATORS - 2 YEAR
04570	5/03/18- 6/30/20	RITTER MEGAN	OPRATOR OPERATORS - 2 YEAR
04579	5/07/18- 6/30/20	LYP DALLAS	OPRATOR OPERATORS - 2 YEAR
04719	7/01/18- 6/30/20	HAYTER ROBERT	OPRATOR OPERATORS - 2 YEAR
04758	5/15/18- 6/30/20	POH ELIZABETH	OPRATOR OPERATORS - 2 YEAR

PACKET: 02412 License Packet June Operators

SEQUENCE: License #

ID	PERIOD	-----NAME-----		LICENSE CODE
04774	7/01/18- 6/30/20	OLSON	JOEL	OPRATOR OPERATORS - 2 YEAR
04812	7/01/18- 6/30/20	FARMER	JAY	OPRATOR OPERATORS - 2 YEAR
04866	7/01/18- 6/30/20	IKERT	LYNETTE	OPRATOR OPERATORS - 2 YEAR
04880	5/23/18- 6/30/19	SAMPLE	NEHEMIAH	OPRATOR OPERATORS - 1 YEAR
04887	5/23/18- 6/30/20	RAHMAN	SHAHINOOR	OPRATOR OPERATORS - 2 YEAR
04895	5/23/18- 6/30/20	BENRUD	LILY	OPRATOR OPERATORS - 2 YEAR
04903	5/23/18- 6/30/20	DEVINE	ALYSSA	OPRATOR OPERATORS - 2 YEAR
04909	5/23/18- 6/30/20	HOYT	ADAM	OPRATOR OPERATORS - 2 YEAR
04911	5/25/18- 6/30/19	THOREN	DYLAN	OPRATOR OPERATORS - 1 YEAR
04916	7/01/18- 6/30/20	MCREYNOLDS	SAMANTHA	OPRATOR OPERATORS - 2 YEAR
04937	5/30/18- 6/30/20	SENNES	DAVID	OPRATOR OPERATORS - 2 YEAR
04967	7/01/18- 6/30/20	LINCE	MARA	OPRATOR OPERATORS - 2 YEAR
04994	7/01/18- 6/30/20	RUSSELL	SUSAN	OPRATOR OPERATORS - 2 YEAR
05121	7/01/18- 6/30/20	JIMENEZ	MICHELLLE	OPRATOR OPERATORS - 2 YEAR
05162	5/08/18- 6/30/20	CLARK	JERI	OPRATOR OPERATORS - 2 YEAR
05164	5/11/18- 6/30/20	ROCKWELL	TREVOR	OPRATOR OPERATORS - 2 YEAR
05167	5/22/18- 6/30/20	BORGEDAHL	JENNA	OPRATOR OPERATORS - 2 YEAR

June 12, 2018

To: Finance and Personnel Committee
FROM: Finance Department
SUBJ: Payables and Approval

The following is a list of monies expended since the last Common Council meeting dated May 11, 2018

The total is: \$2,137,493.39

5/9/2018 AP Packet 880 -City Payroll 5/11/18	\$142,493.05
AP Packet 880 -City Payroll drafts	\$89,091.29
AP Packet 878 - Fire Payroll 5/11/18	\$5,111.14
AP Packet 878 - Fire payroll drafts	\$913.53
AP Packet 2151 - Deferred Payables	\$13,180.83
5/10/2018 UB Packet 1573 - Utility Refunds	\$782.91
5/14/2018 AP Packet 2157 - May 2018	\$138,595.18
5/16/2018 AP Packet 2161 - May 2018	\$370.00
AP Packet 2165 - Voids	-\$130.82
5/21/2018 AP Packet 2168 - May 2018	\$2,432.05
5/23/2018 AP Packet 882-City Payroll 5/25/18	\$150,565.62
AP Packet 882 -City Payroll drafts	\$90,783.59
AP Packet 885 - Fire Payroll 5/25/18	\$2,434.90
AP Packet 878 - Fire payroll drafts	\$404.37
AP Packet 2170 - Deferred Payables	\$45,423.33
5/23/2018 UB Packet 1585 - Utility Refunds	\$362.14
5/25/2018 AP Packet 2172 - May 2018	\$151,890.09
6/2/2018 AP Packet 2177 - May 2018	\$1,149.18
6/6/2018 AP Packet 2178 - May 2018	\$22.04
6/7/2018 AP Packet 886-City Payroll 6/8/18	\$150,540.31
AP Packet 886 -City Payroll drafts	\$92,933.98
AP Packet 2105 - Deferred Payables	\$13,063.17
6/8/2018 AP Packet 2183 - Voids	-\$227.00
6/12/2018 AP Packet 2184 - June 2018	\$200.00
6/12/2018 AP Packet - June 2018 (including ACH)	\$1,045,108.51
	<u><u>\$2,137,493.39</u></u>

Total

Finance Committee Signatures

10-A

ORDINANCE NO. 1610 - 2018

AN ORDINANCE TO REZONE PROPERTY LOCATED IN SECTION 29 TOWNSHIP 17, RANGE 7 IN THE CITY OF ONALASKA, LA CROSSE COUNTY WISCONSIN FROM SINGLE FAMILY RESIDENTIAL DISTRICT (R-1) TO MULTI FAMILY RESIDENTIAL DISTRICT (R-4)

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Single Family Residential District (R-1) to Multi-Family Residential District (R-4).

Property is more particularly described as:

Computer Number: 18-4511-301
Section 29, Township 17, Range 07,

N1/2 OF PRT SW-SE BEG NW COR S 940.5FT E 231FT N 940.5FT W 231FT TO
POB EX CSM NO. 139 VOL 15 DOC NO. 1625124 SUBJ TO 10FT ESMT IN V837
P792

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

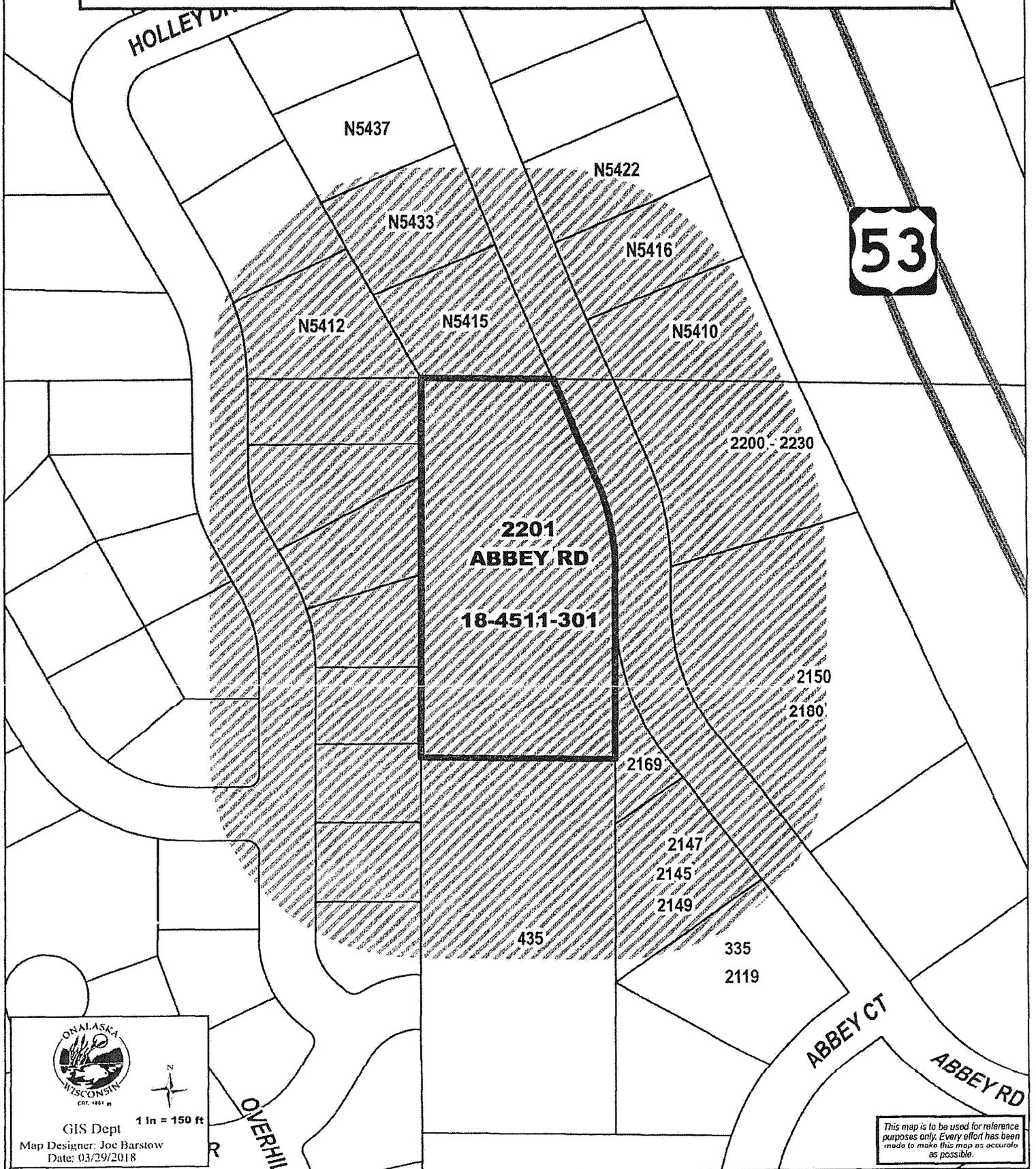
CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

PROPERTIES WITHIN 250FT OF PARCEL: 18-4511-301



GIS Dept

1 in = 150 ft

Map Designer: Joe Barstow
Date: 03/29/2018

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

Aspenson, Katie

From: terryj40@aol.com
Sent: Tuesday, May 15, 2018 9:52 AM
To: Aspenson, Katie
Subject: Suspend final Readings

To: Administrative & Judiciary Committee and the Common Council

Please suspend the final readings in July on my zoning request for 2201 Abbey Rd to be completed the June meeting.

Thank you

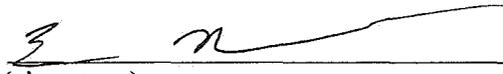
Terry Weiland

FISCAL IMPACT OF ORDINANCE 1610 – 2018

Weiland / Abbey Road Rezoning

Please route in this order

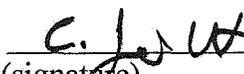
Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)



(signature)

- No Fiscal Impact
- Budgeted Item
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

 5-10-18

(signature)

- No Fiscal Impact
- Budgeted Item
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

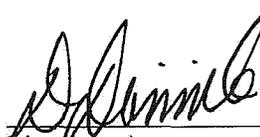
Troy Miller, Interim Chief of Police

 5-11-18

(signature)

- No Fiscal Impact (*POTENTIAL FOR INCREASED COSTS FOR SERVICES*)
- Budgeted Item
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

Don Dominick, Fire Chief

 5-11-18

(signature)

- No Fiscal Impact
- Budgeted Item
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director



(signature)

- No Fiscal Impact
- Budgeted Item
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

 5-14-18

(signature)

- No Fiscal Impact
- Budgeted Item
- Will need \$ _____ for _____ to meet the requirements of this ordinance.

10-B

ORDINANCE NO. 1611 -2018

AN ORDINANCE TO AMEND SECTION 2-1-2 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO THE OFFICIAL NEWSPAPER

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Section 2-1-2 is hereby deleted in its entirety and replaced with

Sec. 2-1-2 Official Newspaper.

The official newspaper of the City of Onalaska shall be the *Coulee Courier*.

State Law Reference: Section 985.06, Wis. Stats.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this day of , 2018.

CITY OF ONALASKA, BY:

Joe Chilsen, Mayor

Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1611 – 2018

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Conditions for Annual License Renewal

Weights & Measures License:

Complete Nutrition – Pay Licensing Fee and Personal Property Taxes

Cartridge World – Pay Personal Property Taxes

Quality Pool & Spa – Pay Personal Property Taxes

Class B Liquor License

Ground Round – Pay Personal Property Taxes

12-A

RESOLUTION 18 - 2018

**CITY OF ONALASKA
WISCONSIN DEPARTMENT
OF NATURAL RESOURCES
NR 208-COMPLIANCE
MAINTENANCE RESOLUTION 2017
ONALASKA, WISCONSIN**

**TO: HONORABLE MAYOR AND COUNCIL OF THE
CITY OF ONALASKA, WISCONSIN**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment/wastewater collection system under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades (of "C" or less) and/or an overall grade point average of (<3.00).

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Onalaska, the following recommendations or actions will be taken to address or correct problems/deficiencies of the wastewater treatment or collection system as identified in the Compliance Maintenance Annual Report (CMAR):

- (1) None Identified

Dated this 12th day of June, 2018.

CITY OF ONALASKA

BY: _____
Joe Chilsen, Mayor

BY: _____
Caroline Burmaster, City Clerk

PASSED:
APPROVED:
PUBLISHED:

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (this "*Agreement*") is made and entered into effective as of this ____ day of _____, 2018 (the "*Effective Date*"), by and between SkogenHeim, LLC, a Wisconsin limited liability company (hereinafter "*Owner*"), and the City of Onalaska, a Wisconsin municipal corporation (hereinafter "*City*").

RECITALS:

A. Owner owns certain real property located at the southeast corner of the intersection of Main Street and Second Avenue in the City of Onalaska, Wisconsin, as more particularly described on Exhibit A attached hereto, on which Developer has developed and constructed a public park facility known as Dash-Park (hereinafter, the "*Park*");

B. Owner desires to dedicate the Park to the City to be maintained by the City for the use and enjoyment by the general public, and City intends to own, manage and maintain the Park following dedication of the Park to the City; and

C. The parties desire to enter into this Agreement to set forth the terms and conditions of their agreement.

NOW, THEREFORE, in consideration of the foregoing Recitals, which are incorporated herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Dedication of Park to City.** Owner hereby dedicates the Park to the City to be maintained as a public park for the use and enjoyment of the general public, conditioned upon City's acceptance of the following terms, conditions and restrictions:

a. Name; Signage. The Park shall at all times be named and described as "Dash-Park." The existing "Dash-Park" monument sign located at the southeast corner of the intersection of Main Street and Second Avenue (the "*Sign*") shall be maintained in its existing location to acknowledge and promote the name of the Park, and any signage, references, advertising or promotional materials made by the City in connection with the Park shall make reference to the Park being called "Dash-Park."

b. Use; Programming. The Park shall be maintained as a public park for the use and enjoyment by the general public, with emphasis on providing a community gathering place and natural open space for use and enjoyment by the citizens and visitors of the City. City shall make reasonable efforts to coordinate and maintain events and programming in the Park for the enjoyment and entertainment of the general public, including, but not limited to, musical or other entertainment performances, art fairs or exhibits, and other community events, to encourage the use and enjoyment of the Park by the general public. City may use funds from the Maintenance Fund (as defined herein) to offset any extraordinary costs incurred by the City to coordinate and maintain any events

or programming at the Park as required herein. City shall not allow the Park to be used other than as provided in this Agreement.

c. Maintenance Standards. City shall use its reasonable efforts to maintain the Park in a first-class condition, consistent with similar marquee public parks in the City and the greater La Crosse, Wisconsin-metropolitan area. If certain elements of the Park require additional or extraordinary maintenance by City, City may use funds from the Maintenance Fund to perform such maintenance and upkeep.

d. Display of Holiday Exhibit. Owner's dedication of the Park to the City shall include all of Owner's right, title and interest in and to a certain holiday display Owner had custom-built for the Park; consisting of an artificial, decorated holiday tree, being approximately 40-feet in height, together with any ornaments, replacement parts, stand, or other equipment related thereto (collectively, the "*Holiday Exhibit*"). City shall erect and display the Holiday Exhibit in the Park (at the location identified on the attached Exhibit B), beginning no later than December 1st each year, and continuing until not earlier than December 31st each year during the useful life of the Holiday Exhibit. City shall not be required to replace or conduct extraordinary repairs on the Holiday Exhibit; *provided, however*, that City (i) may, in City's discretion, use funds from the Maintenance Fund to offset any extraordinary costs incurred by the City in connection with the repair or replacement of the Holiday Exhibit; and (ii) shall, in the event the Holiday Exhibit is damaged or destroyed by an act which is covered under any insurance policy(s) maintained by City, use those insurance proceeds actually received by the City in connection with any such damage or destruction of the Holiday Exhibit to make necessary repairs or replacement to the Holiday Exhibit (*provided, however*, that the costs of such repair or replacement does not exceed the amount of any such insurance proceeds). During those times when the Holiday Exhibit is not on display, City shall make reasonable efforts to store the Holiday Exhibit out of the elements to extend its useful life.

e. Security. City shall use reasonable efforts to keep and maintain the Park as a safe and secure environment for the general public, and shall take those measures reasonably necessary to secure and protect the Park from vandalism, theft or damage.

f. Encumbrances. Except as provided herein, the Park shall not be conveyed, assigned or encumbered by any liens or indebtedness, whether voluntary or involuntary.

g. Failure to Comply. If for any reason City, at any time, fails to comply with the restrictions, terms or conditions provided herein, any interested party may bring the issue to the City Parks ~~Commission~~ Board which will determine the severity of any issue, how to remedy any issue and if the City Parks ~~Commission~~ Board finds that the City cannot properly maintain the Park, the City will turn ownership of the Park over to a not-for-profit entity whose primary purpose is to protect and preserve open space and, in this instance, provide for the continued use of the Park in the manner and subject to the restrictions contained herein. Such not-for-profit entity shall be such an entity as selected

by the Onalaska Community Development ~~Association~~ Authority.

2. **Contribution of Park Maintenance Fund.** Upon City's written acceptance of the dedication of the Park, Owner has agreed to make a contribution of no less than Twenty-Five Thousand Dollars (\$25,000) to City's Special Projects Fund for the restricted purpose of funding the maintenance, repair and programming at the Park, as provided herein, during the City's ownership of the Park (the "*Maintenance Fund*"). City agrees that the Maintenance Fund shall be (i) held in an interest-bearing investment account, segregated from City's general funds; and (ii) used exclusively for the long-term maintenance, repair and programming of the Park (including the Holiday Exhibit), consistent with the standards provided in Section 1 above. If at any time the Park is transferred by the City to a non-for-profit entity as contemplated in Section 1(g) above, City shall also transfer to such entity any portion of the Maintenance Fund still held by City at the time of such transfer.

3. **Assignment of Warranties; Lien Waivers.** Upon dedication of the Park to the City, Owner shall transfer or assign to the City all warranties for workmanship and materials related to the Park such that any issues that arise at the Park due to original construction or material defects will be covered by Owner's contractor or subcontractor for a period ending no earlier than May 31, 2019. Owner shall have received lien waivers from all contractors and subcontractors for the construction of the Park.

4. **Acceptance of Terms; Conveyance of Park.** The parties acknowledge and agree that the execution of this Agreement by both Owner and the City shall evidence (i) City's acceptance of the dedication provided herein, (ii) City's agreement to be bound by the terms, conditions and restrictions contained herein, and (iii) Owner's agreement to convey the Park to the City. Within thirty (30) days following the execution of this Agreement, Owner shall (i) convey the Park to City by quit claim deed and any other instrument(s) deemed reasonably necessary by City, and (ii) contribute the Maintenance Fund to City.

5. **Future Contributions and Dedications.** City acknowledges and agrees that Owner may desire to make future contributions or dedications of equipment or other physical improvements to enhance the Park. City agrees to reasonably accommodate such contributions or dedications so long as any equipment or improvements offered by Owner does not, in City's reasonable discretion, cause (i) a safety hazard to the general public; and (ii) the City to incur any extraordinary costs for the maintenance, upkeep, repair or replacement of such equipment or improvements.

6. **Binding Terms; Covenants Running with Land.** All the terms, conditions, restrictions and covenants herein contained or implied by law are covenants running with the Park in perpetuity and shall be binding upon, attach to, inure to the benefit of and be enforceable by City and Owner and their respective successors and assigns, and any other beneficiaries identified herein.

7. **Authority.** Each of the parties represents and warrants that it has the full capacity, right, power and authority to execute, deliver and perform this Agreement, and all required actions, consents and approvals therefor have been duly taken and obtained.

8. **Recording of Agreement.** Either party may record this Development Agreement or a Memorandum of this Agreement with the Register of Deeds for La Crosse County, Wisconsin. Upon request of either party, the other party shall execute and deliver to the requesting party any such Memorandum or any other document in connection with such recording.

9. **Governing Law.** The laws of the State of Wisconsin shall govern this Agreement.

10. **Severability.** If any provision of this Agreement is determined by a court of law to be invalid or unenforceable, the court may modify that provision to be within the limits of enforceability or validity, if feasible; however, if the offending provision cannot be so modified, it may be stricken and all other provisions of this Agreement in all other respects shall remain valid and enforceable.

11. **Counterparts.** This Agreement may be executed in one or more counterparts, all of which will be considered one and the same agreement and will become effective when one or more counterparts have been signed by each of the parties and delivered to the other party.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the parties hereto have entered into this Development Agreement as of the Effective Date.

CITY:

City of Onalaska,
a Wisconsin municipal corporation

Joe Chilsen, Mayor

Cari Burmaster, Clerk

ACKNOWLEDGEMENT

STATE OF WISCONSIN)
)ss.
COUNTY OF LA CROSSE)

Personally came before me on the ____ day of _____, 2018, the above-named Joe Chilsen and Cari Burmaster, being the Mayor and Clerk, respectively, of the City of Onalaska, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____, Notary Public
State of Wisconsin

My commission expires: _____

OWNER:

SkogenHeim, LLC,
a Wisconsin limited liability company

David Skogen, Member

Barbara Skogen, Member

ACKNOWLEDGEMENT

STATE OF WISCONSIN)
)ss.
COUNTY OF LA CROSSE)

Personally came before me on the ____ day of _____, 2018, the above-named David Skogen and Barbara Skogen, Members of SkogenHeim, LLC, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____, Notary Public
State of Wisconsin

My commission expires: _____

This document was drafted by:

Dustin F. Von Ruden
Weld Riley, S.C.
3624 Oakwood Hills Parkway
Eau Claire, Wisconsin 54701

EXHIBIT A

LEGAL DESCRIPTION OF PARK

Legal Description:

Lots 1 and 3 of La Crosse County Certified Survey Map, recorded on April 24, 2017, as Document No. 1692276, in Volume 17 of Certified Survey Maps, on Pages 46-46A, being part of the Northeast ¼ of the Northeast ¼ of Section 8, Township 16 North, Range 7 West, City of Onalaska, La Crosse County, Wisconsin.

AND

The East 30 feet of Lots 9 and 10 in Block 14 of the Original Plat of the Village (now City) of Onalaska, La Crosse County, Wisconsin.

Tax Parcel ID No.:

18-96-1
18-98-1
18-100-0

EXHIBIT B

MAP DEPICTING LOCATION OF HOLIDAY EXHIBIT

[See attached.]

[Exhibit B]

17-C

RESOLUTION NO. 19-2018

A RESOLUTION REVOKING THE CITY’S PAYMENT IN LIEU OF TAXES POLICY

WHEREAS, the City of Onalaska adopted a policy on February 9, 2016 outlining that the City Planning Department would discuss payment in lieu of taxes (“pilot”) with a non-profit organization at the time of request for property tax exemption or acquiring, expanding, improving or replacing its property and that the purpose of the pilot agreement would be for the City to seek funds for the portion of taxes that exist to cover the burden of City services, such as street lighting, cleaning and maintenance, police and fire protection and snow removal that benefit tax exempt organizations; and

WHEREAS, the City of Onalaska no longer desires to have a formal policy with respect to payment in lieu of taxes;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Onalaska that the pilot policy established on February 9, 2016 is hereby revoked.

Dated this 12th day of June, 2018.

CITY OF ONALASKA

BY: _____
Joe Chilsen, Mayor

Caroline Burmaster, City Clerk

Passed:
Approved:
Published: