

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Administrative & Judiciary Committee
DATE OF MEETING: July 2, 2018 (Monday)
PLACE OF MEETING: City Hall – 415 Main Street (Room 112)
TIME OF MEETING: 5:00 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting(s).
3. Public Input: (limited to 3 minutes/individual)

Consideration and possible action on the following items:

Administrative

4. Approval of Operator's Licenses as listed on report dated July 2, 2018, with option to leave the application process open until Monday, July 9, 2018 (day before the Common Council meeting).
5. Approval of Special Events Permits for:
 - a. Taste of Summer Event at Clearwater Farms, 760 Green Coulee Road, Onalaska on Saturday, September 8, 2018 from approximately 4-7pm.
 - b. St. Patrick 5K / 1 Mile Fun Run on Saturday, October 6, 2018 from approximately 9-11am starting at St. Patrick's Elementary School
 - c. Suburban Corvette Club of Minnesota Fall Color Run on Saturday, October 13, 2018 from approximately 10-10:45am.
 - d. The Rugged Run on Saturday, August 4, 2018 from approximately 8:30-11am at Riders Club Road area between Omni and Aquatic Center.
6. Miscellaneous licensing reporting

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the Committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Joe Chilsen

Ald. Jerry Every

Ald. Jim Olson

* Ald. Jim Binash - Chair Admin & Vice Chair Jud

* Ald. Diane Wulf -

Ald. Kim Smith

* Ald. Ron Gjertsen - Chair Jud & Vice Chair Admin

City Attorney Dept Heads City Administrator

La Crosse Tribune Coulee Courier

WXOW WKTY WLXR WKBT WLAX FOX

*Committee Members

Brandee McKane

Jeff Sharp / Shari Collas

Joan Wigginton

Tyler Ketterhagen

Omni Center

Onalaska Public Library

Date Notices Mailed and Posted: 6/27/18

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

Judiciary

7. **Ordinance 1612-2018** to rezone property located in Section 11 Township 16 Range 7 in the City of Onalaska, La Crosse County Wisconsin from Single Family Residential District (R-1) to Multi Family Residential District (R-4) (Roush Rezoning) (First and Second Reading) – request to suspend the rules
8. **Ordinance 1613-2018** to amend Title 10 Chapter 1 Section 27 of the Code of Ordinances of the City of Onalaska relating to Parking Restrictions (Main Street) (First and Second Reading)
9. **Ordinance 1614-2018** to rezone property located in Section 15 Township 16 Range 7 in the City of Onalaska, La Crosse County Wisconsin from Single Family Residential District (R-1) to Transitional Commercial (T-1) (Bronston Rezoning) (First and Second Reading) – request to suspend the rules
10. **Ordinance 1615-2018** to amend Title 10 Chapter 1 Section 27 of the Code of Ordinances of the City of Onalaska relating to Parking Restrictions (Horman Boulevard) (First and Second Reading)
11. **Ordinance 1616-2018** to amend Title 10 Chapter 1 Section 18 of the Code of Ordinances of the City of Onalaska relating to One-Ways (Horman Boulevard) (First and Second Reading)
12. **Ordinance 1617-2018** to amend Chapter 6 of Title 13 of the Code of Ordinances of the City of Onalaska relating to the Sign Ordinance (First and Second Reading)
13. **Ordinance 1618-2018** to amend Section 11 of Chapter 8 of Title 13, Part D of the Code of Ordinances of the City of Onalaska relating to Conditional Uses (First and Second Reading)
14. **Ordinance 1619-2018** to amend Title 10 Chapter 1 Section 12 of the Code of Ordinances of the City of Onalaska relating to Through Streets Designated (Abbey Road) (First and Second Reading)

Adjournment

PACKET: 02461 License Packet July Operators

SEQUENCE: License #

ID	PERIOD	-----NAME-----		LICENSE CODE
00173	7/01/18- 6/30/20	SOBKOWIAK	PAUL	OPRATOR OPERATORS - 2 YEAR
00279	7/01/18- 6/30/20	GOEBEL	DEBRA	OPRATOR OPERATORS - 2 YEAR
00372	7/01/18- 6/30/20	SJOLANDER	GERALD	OPRATOR OPERATORS - 2 YEAR
00515	7/01/18- 6/30/20	NICCUM	SHELLEY	OPRATOR OPERATORS - 2 YEAR
01457	6/26/18- 6/30/20	PETERSON	JODY	OPRATOR OPERATORS - 2 YEAR
01786	7/01/18- 6/30/20	KANE	JOSHUA	OPRATOR OPERATORS - 2 YEAR
01797	7/01/18- 6/30/20	GROSSELL	HEATHER	OPRATOR OPERATORS - 2 YEAR
01871	7/01/18- 6/30/20	CHAPMAN	SHANE	OPRATOR OPERATORS - 2 YEAR
01987	7/01/18- 6/30/20	OLSON	ERIC	OPRATOR OPERATORS - 2 YEAR
02075	6/26/18- 6/30/19	MILLS	JEFFREY	OPRATOR OPERATORS - 1 YEAR
02243	6/22/18- 6/30/19	KRUECK	TORRE	OPRATOR OPERATORS - 1 YEAR
02823	7/01/18- 6/30/20	SLUSSER	NICK	OPRATOR OPERATORS - 2 YEAR
03019	7/01/18- 6/30/20	GARZA	MICHAEL	OPRATOR OPERATORS - 2 YEAR
03025	7/01/18- 6/30/20	JENSEN	TINA	OPRATOR OPERATORS - 2 YEAR
03083	7/01/18- 6/30/20	SEEP	MELISSA	OPRATOR OPERATORS - 2 YEAR
04118	7/01/18- 6/30/19	HENDRICKS-ERDOS	GRACE	OPRATOR OPERATORS - 1 YEAR
04134	7/01/18- 6/30/20	CRAGER	CORA	OPRATOR OPERATORS - 2 YEAR
04175	6/13/18- 6/30/19	BETTS	BRYON	OPRATOR OPERATORS - 1 YEAR
04288	7/01/18- 6/30/19	BIEDERMANN	KEVIN	OPRATOR OPERATORS - 1 YEAR
04343	7/01/18- 6/30/20	BRODY	CARA	OPRATOR OPERATORS - 2 YEAR
04714	7/01/18- 6/30/20	OAKES	GABRIEL	OPRATOR OPERATORS - 2 YEAR
04718	7/01/18- 6/30/20	CLARK	ROBERT	OPRATOR OPERATORS - 2 YEAR
04780	7/01/18- 6/30/19	KERR	LINDSEY	OPRATOR OPERATORS - 1 YEAR
04790	7/01/18- 6/30/20	FREITAG	SYDNEY	OPRATOR OPERATORS - 2 YEAR
04851	7/01/18- 6/30/20	LAU	IRMGARD	OPRATOR OPERATORS - 2 YEAR
04907	7/01/18- 6/30/20	WEISS	SANDRA	OPRATOR OPERATORS - 2 YEAR
04932	7/01/18- 6/30/19	PLATT	CHRISTIAN	OPRATOR OPERATORS - 1 YEAR
04998	7/01/18- 6/30/20	ZIMMERMAN	CAMRYN	OPRATOR OPERATORS - 2 YEAR
05011	6/14/18- 6/30/20	MATZ	ELIZABETH	OPRATOR OPERATORS - 2 YEAR
05037	6/12/18- 6/30/20	HARRIS	DYLAN	OPRATOR OPERATORS - 2 YEAR
05057	6/13/18- 6/30/19	BRISKEY	KELLY	OPRATOR OPERATORS - 1 YEAR
05076	6/13/18- 6/30/19	CHRISTNOVICH	CORTNEY	OPRATOR OPERATORS - 1 YEAR
05077	6/13/18- 6/30/19	SPIRES	SABRINA	OPRATOR OPERATORS - 1 YEAR
05084	6/13/18- 6/30/20	SILBAUGH	SANDRA	OPRATOR OPERATORS - 2 YEAR
05092	6/13/18- 6/30/19	MCNAUGHTON	SAMUEL	OPRATOR OPERATORS - 1 YEAR
05107	6/13/18- 6/30/19	CARPENTER	MANUEL	OPRATOR OPERATORS - 1 YEAR
05138	6/14/18- 6/30/20	GEORGE	CHRISTOPHER	OPRATOR OPERATORS - 2 YEAR
05141	6/14/18- 6/30/20	HOLT	TANNER	OPRATOR OPERATORS - 2 YEAR
05142	6/14/18- 6/30/20	ROBSON	DONNIE	OPRATOR OPERATORS - 2 YEAR
05143	6/14/18- 6/30/20	WOGGON	LAUREN	OPRATOR OPERATORS - 2 YEAR
05169	6/15/18- 6/30/20	TRUE	DUSTIN	OPRATOR OPERATORS - 2 YEAR
05173	6/18/18- 6/30/20	PREGEL	PAXTON	OPRATOR OPERATORS - 2 YEAR
05174	6/19/18- 6/30/20	THIELKER	CHRISTAL	OPRATOR OPERATORS - 2 YEAR
05175	6/19/18- 6/30/19	KROMKE	ASHLEY	OPRATOR OPERATORS - 1 YEAR
05176	6/21/18- 6/30/20	PETRIE	BRIANNA	OPRATOR OPERATORS - 2 YEAR
05177	6/21/18- 6/30/20	LITWIN	TIFFANI	OPRATOR OPERATORS - 2 YEAR
05178	6/21/18- 6/30/20	BANASIK	ERIN	OPRATOR OPERATORS - 2 YEAR
05179	6/21/18- 6/30/20	NOGUEDA	ULISES	OPRATOR OPERATORS - 2 YEAR
05183	6/25/18- 6/30/20	SMILLIE	RHONDA	OPRATOR OPERATORS - 2 YEAR
05188	6/26/18- 6/30/20	SOBOTTA	TAMARA	OPRATOR OPERATORS - 2 YEAR

PACKET: 02461 License Packet July Operators

SEQUENCE: License #

ID	PERIOD	-----NAME-----		LICENSE CODE
05191	6/27/18- 6/30/19	GOODEN	BRITTANY	OPRATOR OPERATORS - 1 YEAR
05192	6/27/18- 6/30/19	SCHMELING	JACKIE	OPRATOR OPERATORS - 1 YEAR
05193	6/27/18- 6/30/19	GEORGE	AUSTIN	OPRATOR OPERATORS - 1 YEAR
05194	6/27/18- 6/30/19	BAHR	JENNAH	OPRATOR OPERATORS - 1 YEAR
05195	6/27/18- 6/30/19	JENNINGS	BRITTNEY	OPRATOR OPERATORS - 1 YEAR
05201	6/28/18- 6/30/20	KRUTZA-GUTHRIE	DAWN	OPRATOR OPERATORS - 2 YEAR



CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 • www.cityofonalaska.com

SPECIAL EVENT PERMIT APPLICATION GENERAL EVENT INFORMATION

Official Name of Special Event: 5th Annual Taste of Summer a Beer, Wine & Appetizer Tasting

Start Date: 9/8/18

End Date: 9/8/18

	MON	TUES	WED	THURS	FRI	SAT	SUN
Setup					5 PM	9 AM	
Start						4 PM	
End						7 PM	
Cleanup						7 PM	10 AM

Location of Event: Park/Public Property _____
 Public Street/Sidewalk/Alley/Right of Way _____
 Private Property 760 Green Coulee Road
 Other _____

Please List Streets (and include map) That May be Closed or Otherwise Affected by the Event:

Green Coulee Road

Location of Event Parking: Green Coulee Road

Estimated Attendance Per Day:

0-299 300-499 500-999 1,000-4999 5,000+

Estimated Attendance Entire Event:

0-299 300-499 500-999 1,000-4999 5,000+

Number of Booths:

0-24 25-49 50-74 75-100 100+

Advertising Will Consist of:

- Pre-event advertising through yard or other signs
- Temporary directional / other signage during the event (no more than 24 hrs in advance)
- Promotional Brochure / Flyer – copy must be provided with application

Type of Event:

- | | |
|---|--|
| <input type="checkbox"/> Festival / Music Concert | <input type="checkbox"/> Religious / Educational |
| <input type="checkbox"/> Rally / Memorial | <input type="checkbox"/> Street / Block Party |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Fun Run / Walk A Thon |
| <input type="checkbox"/> Run / Walk Greater than 5K | <input type="checkbox"/> March Utilizing Public Property |
| <input type="checkbox"/> Public Assembly
(For political purposes) | <input type="checkbox"/> Sport (fishing, soccer, etc.) |
| <input checked="" type="checkbox"/> Other <u>Beer, Wine & Appetizer Tasting</u> | |

Event Will Have:

- | | |
|---|---|
| <input type="checkbox"/> Bounce House | <input type="checkbox"/> Bungee Jump |
| <input type="checkbox"/> Rock Wall | <input type="checkbox"/> Dunk Tank |
| <input type="checkbox"/> Amplified Sound | <input type="checkbox"/> Marching Units |
| <input type="checkbox"/> Vehicles | <input type="checkbox"/> Water Slides |
| <input type="checkbox"/> Animals | |
| <input type="checkbox"/> Other high-risk activity | |

Permit & Other Requirements:

<input checked="" type="checkbox"/> Alcohol will be served, sold, raffled, etc.	Class B Permit
<input checked="" type="checkbox"/> Food & Non Alcoholic Beverages	Health Permit
<input type="checkbox"/> Non-Food related sales and/or display booths	
<input checked="" type="checkbox"/> Tent and/or canopy	Fire Dept. Planning / Inspection Diggers Hotline must be contacted minimum of 3 days before digging
<input type="checkbox"/> Large Generator(s) requiring a separate Electric panel box to be wired off of it	Inspections permit
<input type="checkbox"/> Fires or candles	Fire Dept.
<input type="checkbox"/> Fireworks	Fire Dept.
<input type="checkbox"/> Activities in park outside normal operating hours	Waiver required by City Council
<input type="checkbox"/> Barricades / Detours (city streets, roads, etc.)	Approval by Police & Public Works
<input type="checkbox"/> State Hwy Closures	DOT permit required - organizer contracts with private company to install
<input type="checkbox"/> Cooking Equipment	Fire Dept.
<input type="checkbox"/> Solid Waste & Recycling	Disposal Containers & Haul Away

Arrangements Have Been Made For:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Restrooms & Hand Washing | <input type="checkbox"/> Tent Heating |
| <input checked="" type="checkbox"/> Event Insurance | <input type="checkbox"/> Public Safety / EMS Services |
| <input checked="" type="checkbox"/> Fire Extinguishers | <input checked="" type="checkbox"/> Advertising Banners// Signs |
| <input checked="" type="checkbox"/> Drinking Water | <input type="checkbox"/> Grey Water & Grease Removal |
| <input type="checkbox"/> Weather Contingencies | <input type="checkbox"/> LP Gas |

In the Event of Severe Weather:

Open and Available Shelter Locations Will Include:

Event will be canceled

Identify Who Will Cancel the Event if Necessary: (name, title, phone number, and e-mail)

Shari Collas, President, 608-780-5682, scollas@clearwaterfarm.org

Public Safety Site Plan:

Attach a schematic drawing of the event site location. The drawing must be legible and drawn to scale. The public safety plan must include the following items if they will be provided, or if they are required.

• Booths, stages and event structures
• First Aid Station(s)
• Information / Ticket Booths
• Fences
• Tents
• Boundaries of the Event
• Exits & Gates (gates must be numbered)
• Fire Extinguishers
• Severe Weather Shelters
• Fire / EMS access Road

• Security Staff
•
• Emergency Contact Event Personnel
• Assembly Area & Approximate Occupant Amounts
• Event Parking
• Barricades
• Generators
• Temporary Roadways
• Signed detour route per MUTCD

Provide any additional information the City should consider or may be relevant to a review of this application.

All appetizers will be provided by local restraints

Organization(s) Sponsoring Event:

Name: Clearwater Farm
Address: 760 Green Coulee Road
City: Onalaska State WI Zip 54650

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

Name: _____
Address: _____
City: _____ State _____ Zip _____

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

CONTACT INFORMATION

****Primary and/or Secondary Contacts Must Be Onsite at All Times of the Event****

Primary Contact: Shari Collas
Daytime Phone: 608-780-5682 Cell #: 608-780-5682
Email: scollas@clearwaterfarm.org
Address: 216 Oak Forest Drive
City: Onalaska State WI Zip 54650

Secondary Contact: Jeff Sharp
Daytime Phone: 608-783-0067 Cell #: 608-790-6993
Email: jsharp@clearwaterfarm.org
Address: 622 Gilster Street
City: Onalaska State WI Zip 54650

EMERGENCY CONTACT INFORMATION

The public will be notified of a safety and/or security issue(s) in the following manner:

- Contacting Local Police and Fire Services
- Local Radio Station
- Other _____
- Onsite PA System
- Word of Mouth

If a Private Security Firm has Been Contracted, List Their Information Below:

Security Provider: _____

Contact Person: _____ Phone Number: _____

Location of Provider at Event Site: _____

Location of Missing Persons Station: _____

EVENTS PERMIT FEE SCHEDULE

Permit fees shall be based upon the anticipated number of participants expected to attend the listed event, as determined by the City Clerk, and based upon the following fees. Permit fee is due when the application is submitted. Permit fee is nonrefundable if event is cancelled. If event is rescheduled for a date within 6-months, the permit fee would apply to the rescheduled date; if the event is rescheduled for a date later than 6-months of the original event date the permit fee is nonrefundable.

<u>PERMITTYPE</u>	<u>PERMIT FEE</u>
PARADES	\$0
SPECIAL EVENT	0 – 299 Participants = \$0 300 – 499 Participants* = \$250.00 500 – 999 Participants* = \$350.00 Over 1,000 Participants* = \$500.00 Events two (2) or more days: = \$100.00**

*Attendance shall be based on the highest attendance over the last two years of the event. New events with no prior participation shall automatically fall under subsection (c) 300 to 499 people unless event organizers anticipate 1,000 or more people in attendance.

**Multi day events (e) shall be in addition to the fee based on the number of attendees.

If the Event Takes Place on City Property (Parks, City Streets, or Other City Owned Facilities) in Whole or In Part:

- I have reviewed the proposed location for the event and determined suitability for our proposed use.
 - There are no requested changes, upgrades or safety concerns identified
- OR
- I am requesting the following changes or upgrades:

I understand and acknowledge that it is the event organizer's responsibility to inspect the area the event is to take place and notify the City's Inspection Department (608.781.9541) of any safety concerns.

I have reviewed and have considered the Contingency Plan information provided by the City of Onalaska along with this application.

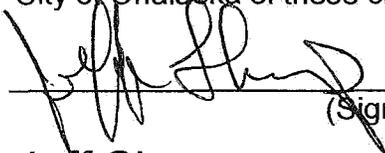
I have reviewed and understand the City's Insurance Requirements for Special Events as described in this document.

I have enclosed the event's Public Safety Site Plan.

I have enclosed other information that we believe is necessary or helpful to describe the planned event.

SIGNATURE

I am allowed to sign this application on behalf of the event sponsor. The information contained in this application for a Special Event permit is true, correct, and complete to the best of my knowledge. If there are any changes to the Special Event, I agree that I will promptly notify the City of Onalaska of these changes and request approval of them.



(Sign Name)

5-22-18

(Date)

Jeff Sharp

(Print Name)

Vice President Clearwater Farm

(Print Title with Organization)

Return Completed Applications To:

Cari Burmaster, City Clerk

415 Main Street, Onalaska, WI 54650

(W) 608.781.9530 (F) 608.781.9534 cburmaster@cityofonalaska.com



CITY OF ONALASKA
INDEMNIFICATION, HOLD HARMLESS and REIMBURSEMENT AGREEMENT
(to be returned to City Clerk with Application Packet)

Special Event Name: 5th Annual Taste of Summer a Beer, Wine & Appetizer Tasting

Special Event Location: 760 Green Coulee Road

Event Organizer(s):
Clearwater Farm

The Event Organizer(s) (individually and collectively referred to as "Organizer") agree that said Organizer, not the City of Onalaska ("City"), shall be solely responsible for all incidents related to the Special Event, as named above. This responsibility of the Organizer to the City includes but is not limited to actions of the Organizer, its officers, employees, agents, and volunteers, along with event vendors, contractors, subcontractors, participants and visitors.

In consideration for the City's approval of the Special Event, except to the extent such claims arise from the negligence or misconduct of the City, the Organizer of the Special Event agrees to indemnify and hold harmless the City of Onalaska and its officers, council members, agents, employees and authorized volunteers, from, for, and against and agrees to defend the same from and against, any and all suits, claims, grievances, damages, costs, expenses, judgments and/or liabilities, including costs of defense and reasonable attorney fees, and further agrees to pay any settlement entered into or on behalf of, judgment entered against, the foregoing individuals and/or entities. The Organizer shall reimburse the City for costs incurred due to extraordinary damage to City property during the Special Event held by Organizer. Extraordinary damage shall be defined as damage to a City park or other City property in excess of normal wear and tear and which required repair in excess of routine maintenance. Request for Reimbursement for Extraordinary Damage shall be provided to the Organizer in the form of a detailed written accounting of the Extraordinary Damages and their repair cost as evidenced by written receipts or estimates. The accounting shall be submitted via first class mail, return receipt requested to the address Organizer provides on the Special Events Application. The Organizer shall remit payment no later than thirty (30) days from receipt of the accounting.

The Organizer shall abide by the City's insurance requirements for the event, including the addition of the City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers as additional insured's for the event.

One or more waivers by either party of any provisions, terms or conditions of this Agreement shall not be construed by either party as a waiver of a subsequent breach of the same by the other party.

In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding on the parties.

This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

This Agreement constitutes the entire Indemnification, Hold Harmless and Reimbursement Agreement between the parties and any change, amendment or modification must be made in writing and executed by both parties.



CITY OF ONALASKA
Special Event Insurance Requirements.

(a) The applicant shall provide primary coverage insurance for the event. Any insurance or self-insurance maintained by the City of Onalaska, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. The applicant shall, no later than five (5) days prior to the start of the event, provide proof of insurance as follows:

1. General Liability Coverage. Coverage shall be occurrence coverage. Claims-made coverage is prohibited.

a. Commercial General Liability.

- (i) \$1,000,000 general aggregate – per event;
- (ii) \$1,000,000 products – completed operations aggregate;
- (iii) \$1,000,000 personal injury and advertising injury;
- (iv) \$1,000,000 each occurrence limit.

b. Insurance must include:

- (i) Premises and operations liability;
- (ii) Contractual liability, including coverage for the joint negligence of the City of Onalaska, its officers, council members, agents, employees, authorized volunteers and the named insured;
- (iii) Personal injury;
- (iv) Explosion, collapse and underground coverage;
- (v) Products and completed operations;
- (vi) The general aggregate must apply separately to the event and location.

2. Business Automobile Coverage. Such coverage is required if motor vehicles are used in relation to and before, during or after the event. This requirement does not apply to cover personal vehicles used by attendees or event personnel to arrive or depart from the event. Coverage limits shall be no less than \$250,000 each person, \$500,000 each accident for bodily injury, \$100,000 for property damage or \$500,000 combined single limit for bodily injury and property damage each accident.

3. Worker's Compensation and Employers Liability. Proof of such coverage shall be required consistent with Wis. Stats. Chap. 102 or any applicable Worker's Compensation Statutes of a different state. Coverage limits shall be no less than \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease per employee.
4. Liquor Liability. If the event holder sells alcoholic beverages, liquor liability insurance with coverage limits of no less than \$500,000 each occurrence and \$500,000 aggregate.
5. Fireworks Liability. If the event includes a firework display, then the event holder shall carry an additional \$1,000,000 in coverage.

- (b) All insurance shall be in full force prior to commencing the event and remain in force throughout the entire event, including the cleanup period after the event.
- (c) The City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers shall be additional insureds on general liability, business automobile and liquor liability policies. The additional insured policy endorsement must accompany the certificate of insurance.
- (d) All policies shall require 30 day written notice to the City of Onalaska of cancellation, non-renewal or material change in the insurance coverage.
- (e) Insurance must be provided by an insurance carrier with the "Best" rating of "A-VII" or better. All carriers shall be admitted carriers in the State of Wisconsin.
- (f) All insurance must be primary and non-contributory to any insurance or self-insurance carried by the City of Onalaska.

FOR OFFICE USE ONLY

City Clerk	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>need COI</u>	Date: <u>5-31-18</u>
Fire Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6-4-18</u>
Police Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>SAFEGUARDS TO PREVENT MINOR CONSUMPTION</u>	Date: <u>6-4-18</u>
Public Works	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6-5-18 34</u>
Planning	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>Community Event Temporary signage permit if advertising event.</u>	Date: <u>6-5-18 64</u>
Parks & Rec	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6/5/18/10</u>
Site Diagram Sketch Attached:	<input type="checkbox"/> YES	<input type="checkbox"/> NO		Date: _____
GIS Dept.	Map Prepared: _____/_____/_____			
Insurance Required:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Certificate of Insurance on File: <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO	COI Expires: <u>2/6/19</u>
Special Class B License Required:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Date of Special Class B Application: <u>5/17/18</u>	
Approved By A&J:	_____/_____/_____		Date License Issued: _____/_____/_____	
License No:	_____			



Imagery ©2018 Google, Map data ©2018 Google 20 ft

□ Booths vendors

⊗ Fire Extinguishers

Boundaries of event is Clearwater Farm property

This is a fundraiser for the Non profit Clearwater Farm



Imagery ©2018 Google, Map data ©2018 Google 100 ft

All Parking will be on Green Coulee Road





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Meritrust Insurance 1523 Rose St Suite #1 La Crosse, WI 54603	CONTACT NAME: Kristi Olson	FAX (A/C, No): (608)519-3867	
	PHONE (A/C, No, Ext): (608)784-2587	E-MAIL ADDRESS: kolson@meritrustins.com	
INSURED Clearwater Farm DBA Clearwater Farm Foundation Inc 760 Green Coulee Road Onalaska, WI 54650	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Secura Insurance		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER: 00000000-0

REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		20CP003218254-8	02/06/2018	02/06/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder named below is an Additional Insured.

CERTIFICATE HOLDER

CANCELLATION

City of Onalaska 415 Main Street Onalaska, WI 54650	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  (KKO)

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CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 • www.cityofonalaska.com

SPECIAL EVENT PERMIT APPLICATION GENERAL EVENT INFORMATION

Official Name of Special Event: St. Patrick 5K/1 Mile Fun Run

Start Date: Sat. Oct 6, 2018

End Date: Sat. Oct 6, 2018

	MON	TUES	WED	THURS	FRI	SAT	SUN	
Setup						10/6/18		6A-7A
Start						10/6/18		→ 9 AM
End						10/6/18		About 11:00
Cleanup						10/6/18		About 11:15

Location of Event: Park/Public Property _____
 Public Street/Sidewalk/Alley/Right of Way
See Attached map
 Private Property _____
 Other _____

Please List Streets (and include map) That May be Closed or Otherwise Affected by the Event:
Please see Attached Map and Course description

Location of Event Parking: Nearby streets and Degen Berglund shopping parking lot (we have their permission)

Estimated Attendance Per Day:
 0-299 300-499 500-999 1,000-4999 5,000+

Estimated Attendance Entire Event:
 0-299 300-499 500-999 1,000-4999 5,000+

Number of Booths:
 0-24 25-49 50-74 75-100 100+

Advertising Will Consist of:
 Pre-event advertising through yard or other signs (Sign in St. Patrick property)
 Temporary directional / other signage during the event (no more than 24 hrs in advance)
 Promotional Brochure / Flyer – copy must be provided with application

Form #407 (revised 10/11/16) → See Attached rough draft registration form

Type of Event:

- | | |
|--|---|
| <input type="checkbox"/> Festival / Music Concert | <input type="checkbox"/> Religious / Educational |
| <input type="checkbox"/> Rally / Memorial | <input type="checkbox"/> Street / Block Party |
| <input type="checkbox"/> Parade | <input checked="" type="checkbox"/> Fun Run / Walk A Thon |
| <input type="checkbox"/> Run / Walk Greater than 5K | <input type="checkbox"/> March Utilizing Public Property |
| <input type="checkbox"/> Public Assembly
(For political purposes) | <input type="checkbox"/> Sport (fishing, soccer, etc.) |
| <input type="checkbox"/> Other _____ | |

Event Will Have:

- | | |
|---|---|
| <input type="checkbox"/> Bounce House | <input type="checkbox"/> Bungee Jump |
| <input type="checkbox"/> Rock Wall | <input type="checkbox"/> Dunk Tank |
| <input checked="" type="checkbox"/> Amplified Sound | <input type="checkbox"/> Marching Units |
| <input type="checkbox"/> Vehicles | <input type="checkbox"/> Water Slides |
| <input type="checkbox"/> Animals | |
| <input type="checkbox"/> Other high-risk activity _____ | |

Permit & Other Requirements:

<input type="checkbox"/> Alcohol will be served, sold, raffled, etc.	Class B Permit
<input checked="" type="checkbox"/> Food & Non Alcoholic Beverages	Health Permit
<input type="checkbox"/> Non-Food related sales and/or display booths	
<input type="checkbox"/> Tent and/or canopy	Fire Dept. Planning / Inspection Diggers Hotline must be contacted minimum of 3 days before digging
<input type="checkbox"/> Large Generator(s) requiring a separate Electric panel box to be wired off of it	Inspections permit
<input type="checkbox"/> Fires or candles	Fire Dept.
<input type="checkbox"/> Fireworks	Fire Dept.
<input type="checkbox"/> Activities in park outside normal operating hours	Waiver required by City Council
<input checked="" type="checkbox"/> Barricades / Detours (city streets, roads, etc.)	Approval by Police & Public Works
<input type="checkbox"/> State Hwy Closures	DOT permit required - organizer contracts with private company to install
<input type="checkbox"/> Cooking Equipment	Fire Dept.
<input type="checkbox"/> Solid Waste & Recycling	Disposal Containers & Haul Away

Arrangements Have Been Made For:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Restrooms & Hand Washing | <input type="checkbox"/> Tent Heating |
| <input type="checkbox"/> Event Insurance | <input checked="" type="checkbox"/> Public Safety / EMS Services |
| <input checked="" type="checkbox"/> Fire Extinguishers | <input checked="" type="checkbox"/> Advertising Banners / / Signs |
| <input checked="" type="checkbox"/> Drinking Water | <input type="checkbox"/> Grey Water & Grease Removal |
| <input checked="" type="checkbox"/> Weather Contingencies | <input type="checkbox"/> LP Gas |

In the Event of Severe Weather:

Open and Available Shelter Locations Will Include:

* See Attached emergency plan

St. Patrick School Gym/Cafeteria

Identify Who Will Cancel the Event if Necessary: (name, title, phone number, and e-mail)

Brandee McKane, Co-Race Director, 608-385-6475 brandee_mckane@gmail.com

Public Safety Site Plan:

Attach a schematic drawing of the event site location. The drawing must be legible and drawn to scale. The public safety plan must include the following items if they will be provided, or if they are required.

• Booths, stages and event structures
• First Aid Station(s)
• Information / Ticket Booths
• Fences
• Tents
• Boundaries of the Event
• Exits & Gates (gates must be numbered)
• Fire Extinguishers
• Severe Weather Shelters
• Fire / EMS access Road

• Security Staff
•
• Emergency Contact Event Personnel
• Assembly Area & Approximate Occupant Amounts
• Event Parking
• Barricades
• Generators
• Temporary Roadways
• Signed detour route per MUTCD

Provide any additional information the City should consider or may be relevant to a review of this application.

Organization(s) Sponsoring Event:

Name: St. Patrick Elementary School

Address: 127 11th Ave N

City: Onalaska State WI Zip 54650

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

Name: _____

Address: _____

City: _____ State _____ Zip _____

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

CONTACT INFORMATION

****Primary and/or Secondary Contacts Must Be Onsite at All Times of the Event****

Primary Contact: Brandee McKane

Daytime Phone: 608 385 6475 Cell #: Same

Email: brandeemckane@gmail.com

Address: 127 11th Ave N

City: Onalaska State WI Zip 54650

Secondary Contact: Sue Amble

Daytime Phone: 608 783-5483 Cell #: 608-518-6030

Email: Sue.Amble@aquinaschools.org

Address: 127 11th Ave N

City: Onalaska State WI Zip 54650

EMERGENCY CONTACT INFORMATION

The public will be notified of a safety and/or security issue(s) in the following manner:

- Contacting Local Police and Fire Services
- Local Radio Station
- Other _____
- Onsite PA System
- Word of Mouth

If a Private Security Firm has Been Contracted, List Their Information Below:

Security Provider: _____

Contact Person: _____ Phone Number: _____

Location of Provider at Event Site: _____

Location of Missing Persons Station: _____

EVENTS PERMIT FEE SCHEDULE

Permit fees shall be based upon the anticipated number of participants expected to attend the listed event, as determined by the City Clerk, and based upon the following fees. Permit fee is due when the application is submitted. Permit fee is nonrefundable if event is cancelled. If event is rescheduled for a date within 6-months, the permit fee would apply to the rescheduled date; if the event is rescheduled for a date later than 6-months of the original event date the permit fee is nonrefundable.

<u>PERMITTYPE</u>	<u>PERMIT FEE</u>
PARADES	\$0
SPECIAL EVENT	0 - 299 Participants - \$0 300 - 499 Participants* = \$250.00 500 - 999 Participants* = \$350.00 Over 1,000 Participants* = \$500.00 Events two (2) or more days: = \$100.00**

*Attendance shall be based on the highest attendance over the last two years of the event. New events with no prior participation shall automatically fall under subsection (c) 300 to 499 people unless event organizers anticipate 1,000 or more people in attendance.

**Multi day events (e) shall be in addition to the fee based on the number of attendees.

If the Event Takes Place on City Property (Parks, City Streets, or Other City Owned Facilities) in Whole or In Part:

I have reviewed the proposed location for the event and determined suitability for our proposed use.

There are no requested changes, upgrades or safety concerns identified
OR

I am requesting the following changes or upgrades:

I understand and acknowledge that it is the event organizer's responsibility to inspect the area the event is to take place and notify the City's Inspection Department (608.781.9541) of any safety concerns.

I have reviewed and have considered the Contingency Plan information provided by the City of Onalaska along with this application.

I have reviewed and understand the City's Insurance Requirements for Special Events as described in this document.

I have enclosed the event's Public Safety Site Plan.

I have enclosed other information that we believe is necessary or helpful to describe the planned event.

SIGNATURE

I am allowed to sign this application on behalf of the event sponsor. The information contained in this application for a Special Event permit is true, correct, and complete to the best of my knowledge. If there are any changes to the Special Event, I agree that I will promptly notify the City of Onalaska of these changes and request approval of them.

Brandee McKane

(Sign Name)

6-17-18

(Date)

Brandee McKane

(Print Name)

Race Director

(Print Title with Organization)

Sign

Return Completed Applications To:

Cari Burmaster, City Clerk

415 Main Street, Onalaska, WI 54650

(W) 608.781.9530

(F) 608.781.9534

cburmaster@cityofonalaska.com



CITY OF ONALASKA

**INDEMNIFICATION, HOLD HARMLESS and REIMBURSEMENT AGREEMENT
(to be returned to City Clerk with Application Packet)**

Special Event Name: St. Patrick 5K / 1 mile Fun Run

Special Event Location: Near St. Patrick Elementary School

Event Organizer(s):
Brandee McKane

The Event Organizer(s) (individually and collectively referred to as "Organizer") agree that said Organizer, not the City of Onalaska ("City"), shall be solely responsible for all incidents related to the Special Event, as named above. This responsibility of the Organizer to the City includes but is not limited to actions of the Organizer, its officers, employees, agents, and volunteers, along with event vendors, contractors, subcontractors, participants and visitors.

In consideration for the City's approval of the Special Event, except to the extent such claims arise from the negligence or misconduct of the City, the Organizer of the Special Event agrees to indemnify and hold harmless the City of Onalaska and its officers, council members, agents, employees and authorized volunteers, from, for, and against and agrees to defend the same from and against, any and all suits, claims, grievances, damages, costs, expenses, judgments and/or liabilities, including costs of defense and reasonable attorney fees, and further agrees to pay any settlement entered into or on behalf of, judgment entered against, the foregoing individuals and/or entities. The Organizer shall reimburse the City for costs incurred due to extraordinary damage to City property during the Special Event held by Organizer. Extraordinary damage shall be defined as damage to a City park or other City property in excess of normal wear and tear and which required repair in excess of routine maintenance. Request for Reimbursement for Extraordinary Damage shall be provided to the Organizer in the form of a detailed written accounting of the Extraordinary Damages and their repair cost as evidenced by written receipts or estimates. The accounting shall be submitted via first class mail, return receipt requested to the address Organizer provides on the Special Events Application. The Organizer shall remit payment no later than thirty (30) days from receipt of the accounting.

The Organizer shall abide by the City's insurance requirements for the event, including the addition of the City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers as additional insured's for the event.

One or more waivers by either party of any provisions, terms or conditions of this Agreement shall not be construed by either party as a waiver of a subsequent breach of the same by the other party.

In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding on the parties.

This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

This Agreement constitutes the entire Indemnification, Hold Harmless and Reimbursement Agreement between the parties and any change, amendment or modification must be made in writing and executed by both parties.

The individual(s) signing this Agreement has the authority to enter into this Agreement on behalf of the Organizer of the Special Event and have read and understand the Agreement.

EVENT ORGANIZER

CITY OF ONALASKA

6-17-18

(date)

Brandee McKane

(signature)

Brandee McKane Race Director

(print name)

(title)

(date)

City Clerk

Mayor

(signature)

(print name)

(title)



CITY OF ONALASKA

Special Event Insurance Requirements.

(a) The applicant shall provide primary coverage insurance for the event. Any insurance or self-insurance maintained by the City of Onalaska, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. The applicant shall, no later than five (5) days prior to the start of the event, provide proof of insurance as follows:

1. General Liability Coverage. Coverage shall be occurrence coverage. Claims-made coverage is prohibited.

a. Commercial General Liability.

- (i) \$1,000,000 general aggregate – per event;
- (ii) \$1,000,000 products – completed operations aggregate;
- (iii) \$1,000,000 personal injury and advertising injury;
- (iv) \$1,000,000 each occurrence limit.

b. Insurance must include:

- (i) Premises and operations liability;
- (ii) Contractual liability, including coverage for the joint negligence of the City of Onalaska, its officers, council members, agents, employees, authorized volunteers and the named insured;
- (iii) Personal injury;
- (iv) Explosion, collapse and underground coverage;
- (v) Products and completed operations;
- (vi) The general aggregate must apply separately to the event and location.

2. Business Automobile Coverage. Such coverage is required if motor vehicles are used in relation to and before, during or after the event. This requirement does not apply to cover personal vehicles used by attendees or event personnel to arrive or depart from the event. Coverage limits shall be no less than \$250,000 each person, \$500,000 each accident for bodily injury, \$100,000 for property damage or \$500,000 combined single limit for bodily injury and property damage each accident.

- 3. Worker's Compensation and Employers Liability. Proof of such coverage shall be required consistent with Wis. Stats. Chap. 102 or any applicable Worker's Compensation Statutes of a different state. Coverage limits shall be no less than \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease per employee.
- 4. Liquor Liability. If the event holder sells alcoholic beverages, liquor liability insurance with coverage limits of no less than \$500,000 each occurrence and \$500,000 aggregate.
- 5. Fireworks Liability. If the event includes a firework display, then the event holder shall carry an additional \$1,000,000 in coverage.

- (b) All insurance shall be in full force prior to commencing the event and remain in force throughout the entire event, including the cleanup period after the event.
- (c) The City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers shall be additional insureds on general liability, business automobile and liquor liability policies. The additional insured policy endorsement must accompany the certificate of insurance.
- (d) All policies shall require 30 day written notice to the City of Onalaska of cancellation, non-renewal or material change in the insurance coverage.
- (e) Insurance must be provided by an insurance carrier with the "Best" rating of "A-VII" or better. All carriers shall be admitted carriers in the State of Wisconsin.
- (f) All insurance must be primary and non-contributory to any insurance or self-insurance carried by the City of Onalaska.

FOR OFFICE USE ONLY

City Clerk	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>need COI</u>	Date: <u>6-18-18</u>
Fire Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6/18/18</u>
Police Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>Went by Sgt. Ben For Traffic Control</u>	Date: <u>6-18-18</u>
Public Works	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6-19-18</u>
Planning	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>Temp sign Permit if prior advertising used</u>	Date: <u>6/19/18</u>
Parks & Rec	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6/19/18</u>
Site Diagram Sketch Attached: <input type="checkbox"/> YES <input type="checkbox"/> NO				
GIS Dept.	Map Prepared: ____/____/____			
Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Certificate of Insurance on File: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO COI Expires: <u>1/1/19</u>				
Special Class B License Required: <input type="checkbox"/> YES <input type="checkbox"/> NO Date of Special Class B Application: ____/____/____				
Approved By A&J: ____/____/____ Date License Issued: ____/____/____				
License No: _____				

SPECIAL EVENT CONTINGENCY PLAN

For Review Only

Event sponsors should review and consider the following issues when they are planning or preparing for an event. Many of these issues are required by one or more regulations, or are components of larger regulations. Considering other issues which may not be required should contribute to the planning and operation of the event. Developing responses to these questions should result in more productive and fruitful discussions with the various departments with the City during their review of the Special Events Application.

Weather related issues: rain, snow, severe storms, tornadoes, etc.

If the weather forecast includes bad weather, will the event be cancelled? If so, how will attendees be notified?

Develop a plan for the sudden onset of severe weather. Where will the people go and who is designated to assist in their safe arrival at the safe refuge place?

Is there an area of safe refuge in case of tornado?

Medical issues

Where will ambulance access to the event be in case one is needed? Who will conduct crowd control in the event of a medical emergency?

Will a first aid station, with trained first aid provider, be provided at the event? Where?

If applicable, is there adequate shade to prevent heat stroke? Will water be provided? Where?

Crowd Control

Who will monitor the barricades?

Who will work the entry gates? Maintain egress and access?

Who will patrol the area to prevent incidents from getting out of control?

Develop a plan for those patrolling the crowd of what to do if they encounter unruly behavior. Have communication equipment.

Security

Will there be Police Officers providing security? If so, contact the Police Department for applicable requirements or guidelines relating to the number necessary.

If volunteers or private agencies provide security, will they have appropriate phone numbers for EMS, Fire, and Police?

If applicable, what will security officials do if non-paying attendees breach the gate/perimeter? If a complaint is received, for example, for loud music, how and who will handle the complaint? Provide communications equipment. Portable radios, cell phones, and access to land lines.

If applicable, secure monies in an area not accessible to the attendees.

Logistics

Where will there be, or will there be, a staging area for support staff? What time will the crowd be disbursed and by whom?

Who will conduct clean up?

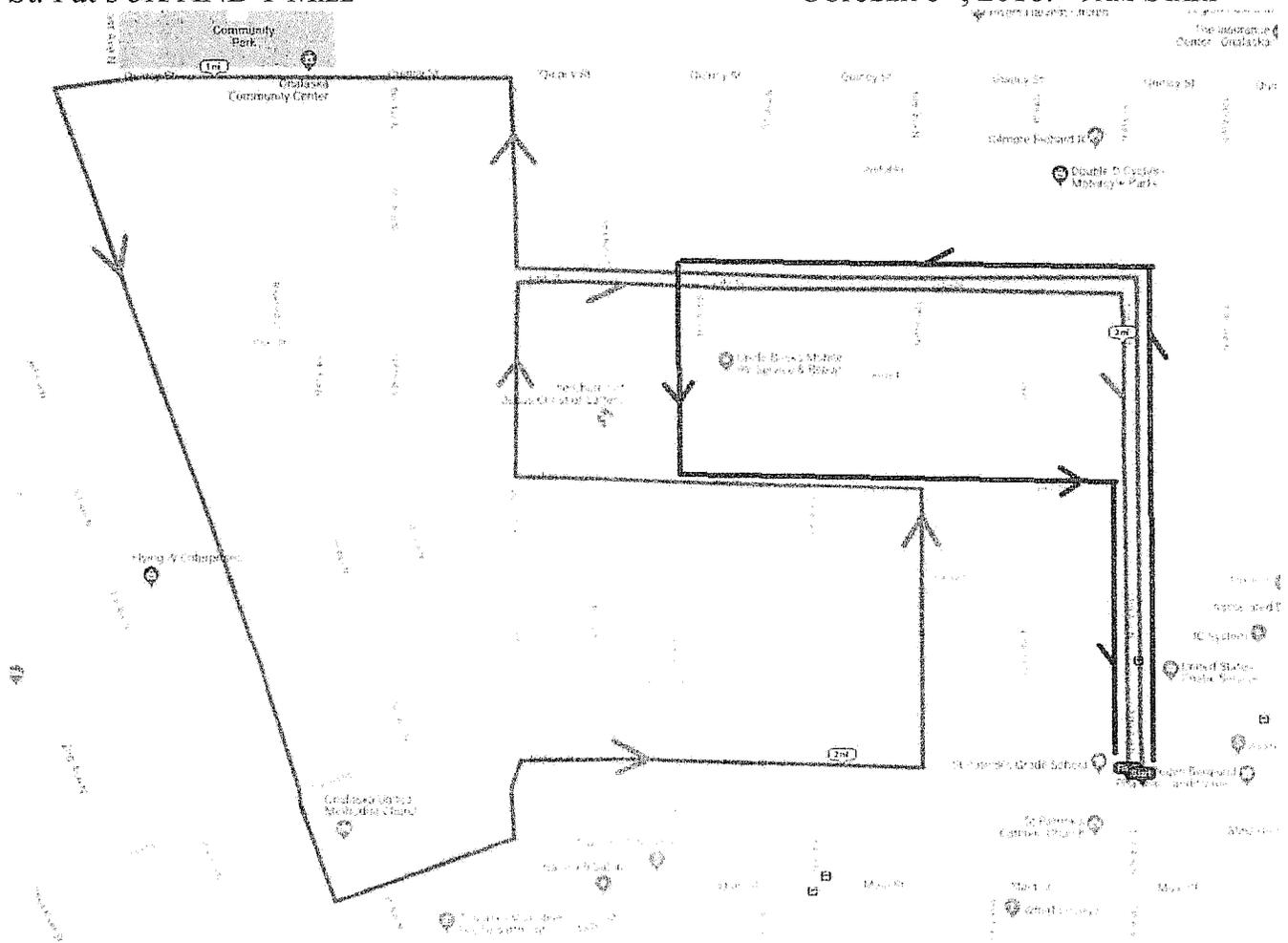
Remember to maintain fire lanes and access roads.

Appoint one person to oversee and take responsibility for the event. Who? Will an adequate amount of restroom facilities be provided? Where?

Is there adequate safe parking provided? Where?

St. Pat's 5K AND 1-MILE

OCTOBER 6TH, 2018. 9AM START



5K route (PURPLE)

- 1) Start on 11th Ave N (St. Pat's lower playground)
- 2) Left onto Lake St.
- 3) Right onto Oak Ave N.
- 4) Left onto Quincy St. (on sidewalk)
- 5) Left onto 4th Ave N.
- 6) Left onto King St.
- 7) Left onto 6th Ave N.
- 8) Right onto Monroe St.
- 9) Left onto 10th Ave N.
- 10) Left onto Well St.
- 11) Right onto Oak Ave N.
- 12) Right onto Lake St.
- 13) Right onto 11th Ave N.
- 14) Finish is at same location as Start line.

1 Mile route (RED)

- 1) Start on 11th Ave N (St. Pat's lower playground)
- 2) Left onto Lake St.
- 3) Left onto 8th Ave N.
- 4) Left onto Well St.
- 5) Right onto 11th Ave N.
- 6) Finish is at same location as Start line.

Note: The 5K and 1Mile will start together at 9am. Both races have the same start line & finish line (we'll have one line on the road, which serves at the Start Line and is also the Finish Line).



SATURDAY, OCTOBER 6, 2018

St. Patrick School • 127 11th Avenue North • Onalaska, WI

9:00am Start Time

5K (14 & Over): \$25	1 Mile (14 & Over): \$20
5K (13 & Under): \$15	1 Mile (13 & Under): \$15

Non-refundable

WALK, RUN, or RACE!

PROCEEDS RAISED WILL GO TOWARDS:

☘ New Library & Media Materials

NON-PERISHABLE FOOD DRIVE

All donations given to Onalaska Community Thanksgiving Dinner.

Send questions to: stpatsfamilyfunrun@gmail.com

Register by 9/22/18 for guaranteed t-shirt.
Online registration closes 10/2/18.

For more information, course maps, or to register online, visit
<https://runsignup.com/Race/WI/Onalaska/stpatsfamilyfunrun>

Interested in Becoming a Business or Family Sponsor?
Visit our website for more information.

- Awards
- Face Painting
- Family Games
- Free Short-Sleeve T-Shirt
- Free Refreshments
- Hot Dogs & Chips for Sale



REGISTRATION DUE: September 22nd (guaranteed t-shirt)

Please return this bottom portion with payment to the School office (or sign-up online)

T-Shirt Sizes Available: Adult: S - M - L - XL - XXL or Youth: S (6-8), M (10-12), L (14-16)

Checks payable to:
St.PatrickPTO

Official Use:

Bib#:	Ck:
Size:	Ca:

Family Name: _____ Email: _____

Please include last names if different. Circle or fill-in choices below.

Age & Gender Required Only for Runners (Awards).

Name: _____	Event: 5K or 1 Mile	Pace: Walk or Run	Age: _____	Gender: M F	Shirt Size: _____	\$ _____
Name: _____	Event: 5K or 1 Mile	Pace: Walk or Run	Age: _____	Gender: M F	Shirt Size: _____	\$ _____
Name: _____	Event: 5K or 1 Mile	Pace: Walk or Run	Age: _____	Gender: M F	Shirt Size: _____	\$ _____
Name: _____	Event: 5K or 1 Mile	Pace: Walk or Run	Age: _____	Gender: M F	Shirt Size: _____	\$ _____
Name: _____	Event: 5K or 1 Mile	Pace: Walk or Run	Age: _____	Gender: M F	Shirt Size: _____	\$ _____

Total Due: \$ _____

***RELEASE OF LIABILITY**
In consideration of my signing this agreement, I hereby, for myself, my heirs, and administrators, assume any and all risks which might be associated with the St. Patrick School 5K/1 mile Run/Walk. I waive any and all rights and claims for injuries or damages which I may have against the organizers and sponsors of this event, their representatives, successors, and assigns for any and all injuries or damages of any kind whatsoever suffered by me as a result of taking part in the run/walk and any related activities.

Signature _____ Date _____
(Parent/Guardian if under 18) _____ Date _____



St. Pat's 5K / 1 Mile Emergency Plan

rev. 1.8 7/5/2017

1.0 St. Patrick 5K/ 1 Mile Fun Run Overview

St. Patrick will host a fun run on October 6th, 2018 starting at 9am. Both the 5K and 1 Mile event will start at the same time, and on the same start line (adjacent to St. Patrick School on 11th Ave N.).

The 1 Mile event will take from 5 minutes (runners) to about 17 minutes (walkers).

The 5K event (3.1 miles) will take from 18 minutes (runners) to about 50 minutes (walkers).

Both events finish at the exact place where they started (that is, the start line is also the finish line).

After the events, participants will be directed back to the St. Patrick Elementary School playground on 11th Ave N. (which is roughly across the street from the USPS office). Around 10:15am we'll hold an award ceremony for top finishers.

2.0 Emergency Plan background

The City of Onalaska requires our event to have an emergency plan defined, for event permit to be approved. Independent of this requirement, it is prudent to have a clear plan defined for race organizers to follow, in the event of emergency.

3.0 Emergency procedure

All race officials listed in section 6.0 will:

- Carry their cell phone with them (phone numbers listed in section 6.0)
- Be wearing a bright yellow shirt (different from course volunteers)

In the event of an emergency, follow this procedure upon arriving on scene of emergency:

- 1) Race official calls 911
- 2) Race official calls other members that make sense (i.e. call Jennifer if CPR needed)
- 3) The police and fire department buildings are both very close to St. Patrick school.

Emergency contact	Address	Phone
Police, auxiliary officers	415 Main St.	Tim Berg: (608) 780-5240
Police Department	415 Main St.	911 or (608) 781-9550
Fire Department	415 Main St.	911 or (608) 781-9546

4.0 Emergency supplies

- 1) EAD kit at finish line.
- 2) First aid kit (band aids, gauze, etc.) at finish line.

5.0 Severe weather plan

- 1) If there are storms/lightning in the area, a decision will be made at 7:30am to continue or cancel the event.
 - a. Bruce Martin and Tom Harron will make this decision and an email will be sent out (to all registered participants) and web-site home page will be updated communicating the cancellation.
 - b. We will have a person working the St. Patrick's office phone (608-783-5483) providing the status of the race.
- 2) If the event is not cancelled at 7:30 (for example, it is just sprinkling out), but dangerous (thunder/lightning) develops around 9am, we will:
 - a. Instruct all participants and volunteers to enter the gymnasium, including all course marshals, parking attendants, etc.
 - b. Bruce and Tom will refer to local radar and determine if race should be canceled or delayed (up to 15 minutes).
 - c. If delayed, we'll wait until weather conditions are good, give volunteers 10 minutes to get back to their posts, and start the race.
- 3) If the City of Onalaska "air raid" siren sounds (due to approaching tornado, or very severe storm), we will instruct all volunteers and participants to the St. Patrick's Church basement.

6.0 Race officials

Here is a list of race officials and their role during the race.

Volunteer	Event Role	Action, in case of emergency	Cell phone #	EAD/CPR certified?
Bruce Martin	Start race, time finishers at chute	1) Call 911 2) Direct emergency personnel 3) Manage and direct crowds	608-519-6226	No
Tom Harron	Co-Race Director	1) Call 911 2) Direct emergency personnel 3) Manage and direct crowds	608-433-5642	No
Brandee McKane	Co-Race Director	1) Call 911 2) Direct emergency personnel 3) Manage and direct crowds	608-385-6475	No

Sue Amble	Managing school playground	<ol style="list-style-type: none"> 1) Call 911 2) Direct emergency personnel 3) Manage and direct crowds 	608-518-6030	No
Jennifer Wolf	Licensed EMT	<ol style="list-style-type: none"> 1) Call 911 2) Direct emergency personnel 3) Manage and direct crowds 	608-628-0751	Yes

Certificate of Coverage

Date: 6/21/2018

Certificate Holder
 Diocese of La Crosse
 Finance Office
 3710 East Avenue South
 La Crosse, WI 54602-4004

Covered Location
 St. Patrick
 127 11th Avenue North
 Onalaska, WI 54650

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

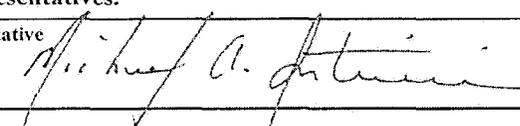
Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
Property				Real & Personal Property	
D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	8408	1/1/2018	1/1/2019	Each Occurrence	1,000,000
				General Aggregate	
				Products-Comp/OP Agg	
				Personal & Adv Injury	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
Excess Liability				Each Occurrence	
				Annual Aggregate	
Other				Each Occurrence	
				Claims Made	
				Annual Aggregate	
				Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage only extends for claims arising out of St. Patrick 1-Mile Fun Run on October 6, 2018.

Holder of Certificate	Cancellation
Additional Protected Person(s) City of Onalaska 415 Main Street Onalaska, WI 54650	Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail <u>30</u> days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.
	Authorized Representative 

0030002456

ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement: 10/6/2018

Cancellation Date of Endorsement: 10/7/2018

Certificate Holder: Diocese of La Crosse
Finance Office
3710 East Avenue South
La Crosse, WI 54602-4004

Location: St. Patrick
127 11th Avenue North
Onalaska, WI 54650

Certificate No. 8408 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an Additional Protected Person(s) members of the organizations shown in the schedule, but only with respect to their liability for the **Protected Person(s)** activities or activities they perform on behalf of the **Protected Person(s)**.

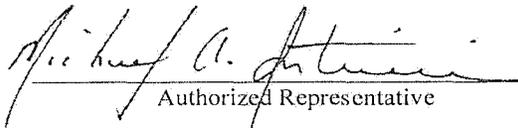
It is further understood and agreed that coverage extended under this endorsement is limited to and applies only with respect to liability assumed by contract or agreement; and this extension of coverage shall not enlarge the scope of coverage provided under this certificate or increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this certificate of coverage endorsement or extend beyond the cancellation date.

Schedule - ADDITIONAL PROTECTED PERSON(S)

City of Onalaska
415 Main Street
Onalaska, WI 54650

Remarks (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language):

Coverage only extends for claims arising out of St. Patrick 1-Mile Fun Run on October 6, 2018.


Authorized Representative



CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 •
www.cityofonalaska.com

05182-10/13/18 SUBURBAN CORVETTE CLUB
SPECIAL EVENT 300-499 250.00CR

PAID BY: SUBURBAN CORVETTE CLUB
CK 250.00 REF: SW - 2000

05182
05182

SPECIAL EVENT PERMIT APPLICATION GENERAL EVENT INFORMATION

250.00
250.00

Official Name of Special Event: Suburban Corvette Club of MN Fall Color Run 0.00

Start Date: October 13th, 2018 End Date: October 13th, 2018

	MON	TUES	WED	THURS	FRI	SAT	SUN
Setup						7:30AM	
Start						10:00AM	
End						10:45AM	
Cleanup							

Location of Event: Park/Public Property Rowe Park, Onalaska, WI
 Public Street/Sidewalk/Alley/Right of Way
Exit park thru High School, R on Wilson St, L on 12th Av S
 Private Property 5120 Larch Lane N
 Other _____

Please List Streets (and include map) That May be Closed or Otherwise Affected by the Event:
 EXIT FROM HIGH SCHOOL PARKING LOT. TURNING RIGHT ONTO WILSON ST.
 TURN LEFT ON 12th AVE. SAND LAKE ROAD BECOMES "S" AT ROUND
 ABOUT - CONTINUE ON SAND LAKE ROAD, TURN RIGHT ON
 S/SN JUNCTION. ROUTE SUGGESTED BY POLICE DEPT.

Location of Event Parking: Rowe Park, Onalaska, WI

Estimated Attendance Per Day:
 0-299 300-499 500-999 1,000-4999 5,000+

Estimated Attendance Entire Event:
 0-299 300-499 500-999 1,000-4999 5,000+

Number of Booths:
 0-24 25-49 50-74 75-100 100+

Advertising Will Consist of:
 Pre-event advertising through yard or other signs
 Temporary directional / other signage during the event (no more than 24 hrs in advance)
 Promotional Brochure / Flyer – copy must be provided with application

Type of Event:

- Festival / Music Concert
- Rally / Memorial
- Parade
- Run / Walk Greater than 5K
- Public Assembly
(For political purposes)
- Other car club event with police escort to drive out of town
- Religious / Educational
- Street / Block Party
- Fun Run / Walk A Thon
- March Utilizing Public Property
- Sport (fishing, soccer, etc.)

Event Will Have:

- Bounce House
- Rock Wall
- Amplified Sound
- Vehicles
- Animals
- Other high-risk activity
- Bungee Jump
- Dunk Tank
- Marching Units
- Water Slides

Permit & Other Requirements:

<input type="checkbox"/> Alcohol will be served, sold, raffled, etc.	Class B Permit
<input type="checkbox"/> Food & Non Alcoholic Beverages	Health Permit
<input type="checkbox"/> Non-Food related sales and/or display booths	
<input type="checkbox"/> Tent and/or canopy	Fire Dept. Planning / Inspection Diggers Hotline must be contacted minimum of 3 days before digging
<input type="checkbox"/> Large Generator(s) requiring a separate Electric panel box to be wired off of it	Inspections permit
<input type="checkbox"/> Fires or candles	Fire Dept.
<input type="checkbox"/> Fireworks	Fire Dept.
<input type="checkbox"/> Activities in park outside normal operating hours	Waiver required by City Council
<input type="checkbox"/> Barricades / Detours (city streets, roads, etc.)	Approval by Police & Public Works
<input type="checkbox"/> State Hwy Closures	DOT permit required - organizer contracts with private company to install
<input type="checkbox"/> Cooking Equipment	Fire Dept.
<input type="checkbox"/> Solid Waste & Recycling	Disposal Containers & Haul Away

Arrangements Have Been Made For:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Restrooms & Hand Washing | <input type="checkbox"/> Tent Heating |
| <input type="checkbox"/> Event Insurance | <input type="checkbox"/> Public Safety / EMS Services |
| <input type="checkbox"/> Fire Extinguishers | <input type="checkbox"/> Advertising Banners/ / Signs |
| <input type="checkbox"/> Drinking Water | <input type="checkbox"/> Grey Water & Grease Removal |
| <input type="checkbox"/> Weather Contingencies | <input type="checkbox"/> LP Gas |

In the Event of Severe Weather:

Open and Available Shelter Locations Will Include:

Rowe Park shelter 1 & 2

Identify Who Will Cancel the Event if Necessary: (name, title, phone number, and e-mail)

Terry and Joan Wigginton, co chairs, 763-238-0065 jwigginton@intereum.com

Public Safety Site Plan:

Attach a schematic drawing of the event site location. The drawing must be legible and drawn to scale. The public safety plan must include the following items if they will be provided, or if they are required.

• Booths, stages and event structures
• First Aid Station(s)
• Information / Ticket Booths
• Fences
• Tents
• Boundaries of the Event
• Exits & Gates (gates must be numbered)
• Fire Extinguishers
• Severe Weather Shelters
• Fire / EMS access Road

• Security Staff
•
• Emergency Contact Event Personnel
• Assembly Area & Approximate Occupant Amounts
• Event Parking
• Barricades
• Generators
• Temporary Roadways
• Signed detour route per MUTCD

Provide any additional information the City should consider or may be relevant to a review of this application.

There will not be any booths, food or other activity.

We rent several portable restrooms but would like access to the parks restrooms as well.

Only in the part to stage for the drive out of the park and out of town

Organization(s) Sponsoring Event:

Name: Suburban Corvette Club of Minnesota

Address: 5120 Larch Lane N

City: Plymouth State MN Zip 55442

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

Name: _____

Address: _____

City: _____ State _____ Zip _____

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

CONTACT INFORMATION

****Primary and/or Secondary Contacts Must Be Onsite at All Times of the Event****

Primary Contact: Joan Wigginton

Daytime Phone: 763-238-0065 Cell #: 763-238-0065

Email: justjoan13w@centurylink.net

Address 5120 Larch Lane N

City: Plymouth State MN Zip 55442

Secondary Contact: Terry Wigginton

Daytime Phone: 763-559-1254 Cell #: 612-889-6150

Email: atleast@centurylink.net

Address 5120 Larch Lane N

City: Plymouth State MN Zip 55442

EMERGENCY CONTACT INFORMATION

The public will be notified of a safety and/or security issue(s) in the following manner:

- Contacting Local Police and Fire Services
- Local Radio Station
- Other _____
- Onsite PA System
- Word of Mouth

If a Private Security Firm has Been Contracted, List Their Information Below:

Security Provider: Volunteer Police escort -

Contact Person: Tim Berg Phone Number: _____

Location of Provider at Event Site: Rowe Park Shelter 1

Location of Missing Persons Station: Rowe Park Shelter 2

EVENTS PERMIT FEE SCHEDULE

Permit fees shall be based upon the anticipated number of participants expected to attend the listed event, as determined by the City Clerk, and based upon the following fees. Permit fee is due when the application is submitted. Permit fee is nonrefundable if event is cancelled. If event is rescheduled for a date within 6-months, the permit fee would apply to the rescheduled date; if the event is rescheduled for a date later than 6-months of the original event date the permit fee is nonrefundable.

<u>PERMITTYPE</u>	<u>PERMIT FEE</u>
PARADES	\$0
SPECIAL EVENT	0 – 299 Participants = \$0 300 – 499 Participants* = \$250.00 500 – 999 Participants* = \$350.00 Over 1,000 Participants* = \$500.00 Events two (2) or more days: = \$100.00**

*Attendance shall be based on the highest attendance over the last two years of the event. New events with no prior participation shall automatically fall under subsection (c) 300 to 499 people unless event organizers anticipate 1,000 or more people in attendance.

**Multi day events (e) shall be in addition to the fee based on the number of attendees.

If the Event Takes Place on City Property (Parks, City Streets, or Other City Owned Facilities) in Whole or In Part:

I have reviewed the proposed location for the event and determined suitability for our proposed use.

There are no requested changes, upgrades or safety concerns identified
OR

I am requesting the following changes or upgrades:

I understand and acknowledge that it is the event organizer's responsibility to inspect the area the event is to take place and notify the City's Inspection Department (608.781.9541) of any safety concerns.

I have reviewed and have considered the Contingency Plan information provided by the City of Onalaska along with this application.

I have reviewed and understand the City's Insurance Requirements for Special Events as described in this document.

I have enclosed the event's Public Safety Site Plan.

I have enclosed other information that we believe is necessary or helpful to describe the planned event.

SIGNATURE

I am allowed to sign this application on behalf of the event sponsor. The information contained in this application for a Special Event permit is true, correct, and complete to the best of my knowledge. If there are any changes to the Special Event, I agree that I will promptly notify the City of Onalaska of these changes and request approval of them.



(Sign Name)

6-19-18

(Date)

Joan K Wigginton

(Print Name)

Event Co Chair SCCM

(Print Title with Organization)

Return Completed Applications To:

Cari Burmaster, City Clerk

415 Main Street, Onalaska, WI 54650

(W) 608.781.9530 (F) 608.781.9534 cburmaster@cityofonalaska.com



CITY OF ONALASKA
INDEMNIFICATION, HOLD HARMLESS and REIMBURSEMENT AGREEMENT
(to be returned to City Clerk with Application Packet)

Special Event Name: SCCM Fall Color Run

Special Event Location: Rowe Park

Event Organizer(s):
Terry & Joan Wigginton

The Event Organizer(s) (individually and collectively referred to as "Organizer") agree that said Organizer, not the City of Onalaska ("City"), shall be solely responsible for all incidents related to the Special Event, as named above. This responsibility of the Organizer to the City includes but is not limited to actions of the Organizer, its officers, employees, agents, and volunteers, along with event vendors, contractors, subcontractors, participants and visitors.

In consideration for the City's approval of the Special Event, except to the extent such claims arise from the negligence or misconduct of the City, the Organizer of the Special Event agrees to indemnify and hold harmless the City of Onalaska and its officers, council members, agents, employees and authorized volunteers, from, for, and against and agrees to defend the same from and against, any and all suits, claims, grievances, damages, costs, expenses, judgments and/or liabilities, including costs of defense and reasonable attorney fees, and further agrees to pay any settlement entered into or on behalf of, judgment entered against, the foregoing individuals and/or entities. The Organizer shall reimburse the City for costs incurred due to extraordinary damage to City property during the Special Event held by Organizer. Extraordinary damage shall be defined as damage to a City park or other City property in excess of normal wear and tear and which required repair in excess of routine maintenance. Request for Reimbursement for Extraordinary Damage shall be provided to the Organizer in the form of a detailed written accounting of the Extraordinary Damages and their repair cost as evidenced by written receipts or estimates. The accounting shall be submitted via first class mail, return receipt requested to the address Organizer provides on the Special Events Application. The Organizer shall remit payment no later than thirty (30) days from receipt of the accounting.

The Organizer shall abide by the City's insurance requirements for the event, including the addition of the City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers as additional insured's for the event.

One or more waivers by either party of any provisions, terms or conditions of this Agreement shall not be construed by either party as a waiver of a subsequent breach of the same by the other party.

In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding on the parties.

This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

This Agreement constitutes the entire Indemnification, Hold Harmless and Reimbursement Agreement between the parties and any change, amendment or modification must be made in writing and executed by both parties.

The individual(s) signing this Agreement has the authority to enter into this Agreement on behalf of the Organizer of the Special Event and have read and understand the Agreement.

EVENT ORGANIZER

6-19-18

(date)

Joan K Wigginton

(signature)

Joan K Wigginton

co-chair

(print name)

(title)

(signature)

(print name)

(title)

CITY OF ONALASKA

(date)

City Clerk

Mayor

SPECIAL EVENT CONTINGENCY PLAN

For Review Only

Event sponsors should review and consider the following issues when they are planning or preparing for an event. Many of these issues are required by one or more regulations, or are components of larger regulations. Considering other issues which may not be required should contribute to the planning and operation of the event. Developing responses to these questions should result in more productive and fruitful discussions with the various departments with the City during their review of the Special Events Application.

Weather related issues: rain, snow, severe storms, tornadoes, etc.

If the weather forecast includes bad weather, will the event be cancelled? If so, how will attendees be notified?

Develop a plan for the sudden onset of severe weather. Where will the people go and who is designated to assist in their safe arrival at the safe refuge place?

Is there an area of safe refuge in case of tornado?

Medical issues

Where will ambulance access to the event be in case one is needed? Who will conduct crowd control in the event of a medical emergency?

Will a first aid station, with trained first aid provider, be provided at the event? Where?

If applicable, is there adequate shade to prevent heat stroke? Will water be provided? Where?

Crowd Control

Who will monitor the barricades?

Who will work the entry gates? Maintain egress and access?

Who will patrol the area to prevent incidents from getting out of control?

Develop a plan for those patrolling the crowd of what to do if they encounter unruly behavior. Have communication equipment.

Security

Will there be Police Officers providing security? If so, contact the Police Department for applicable requirements or guidelines relating to the number necessary.

If volunteers or private agencies provide security, will they have appropriate phone numbers for EMS, Fire, and Police?

If applicable, what will security officials do if non-paying attendees breach the gate/perimeter? If a complaint is received, for example, for loud music, how and who will handle the complaint? Provide communications equipment. Portable radios, cell phones, and access to land lines.

If applicable, secure monies in an area not accessible to the attendees.

Logistics

Where will there be, or will there be, a staging area for support staff? What time will the crowd be disbursed and by whom?

Who will conduct clean up?

Remember to maintain fire lanes and access roads.

Appoint one person to oversee and take responsibility for the event. Who? Will an adequate amount of restroom facilities be provided? Where?

Is there adequate safe parking provided? Where?



CITY OF ONALASKA
Special Event Insurance Requirements.

(a) The applicant shall provide primary coverage insurance for the event. Any insurance or self-insurance maintained by the City of Onalaska, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. The applicant shall, no later than five (5) days prior to the start of the event, provide proof of insurance as follows:

1. General Liability Coverage. Coverage shall be occurrence coverage. Claims-made coverage is prohibited.

a. Commercial General Liability.

- (i) \$1,000,000 general aggregate – per event;
- (ii) \$1,000,000 products – completed operations aggregate;
- (iii) \$1,000,000 personal injury and advertising injury;
- (iv) \$1,000,000 each occurrence limit.

b. Insurance must include:

- (i) Premises and operations liability;
- (ii) Contractual liability, including coverage for the joint negligence of the City of Onalaska, its officers, council members, agents, employees, authorized volunteers and the named insured;
- (iii) Personal injury;
- (iv) Explosion, collapse and underground coverage;
- (v) Products and completed operations;
- (vi) The general aggregate must apply separately to the event and location.

2. Business Automobile Coverage. Such coverage is required if motor vehicles are used in relation to and before, during or after the event. This requirement does not apply to cover personal vehicles used by attendees or event personnel to arrive or depart from the event. Coverage limits shall be no less than \$250,000 each person, \$500,000 each accident for bodily injury, \$100,000 for property damage or \$500,000 combined single limit for bodily injury and property damage each accident.

3. Worker's Compensation and Employers Liability. Proof of such coverage shall be required consistent with Wis. Stats. Chap. 102 or any applicable Worker's Compensation Statutes of a different state. Coverage limits shall be no less than \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease per employee.
4. Liquor Liability. If the event holder sells alcoholic beverages, liquor liability insurance with coverage limits of no less than \$500,000 each occurrence and \$500,000 aggregate.
5. Fireworks Liability. If the event includes a firework display, then the event holder shall carry an additional \$1,000,000 in coverage.

- (b) All insurance shall be in full force prior to commencing the event and remain in force throughout the entire event, including the cleanup period after the event.
- (c) The City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers shall be additional insureds on general liability, business automobile and liquor liability policies. The additional insured policy endorsement must accompany the certificate of insurance.
- (d) All policies shall require 30 day written notice to the City of Onalaska of cancellation, non-renewal or material change in the insurance coverage.
- (e) Insurance must be provided by an insurance carrier with the "Best" rating of "A-VII" or better. All carriers shall be admitted carriers in the State of Wisconsin.
- (f) All insurance must be primary and non-contributory to any insurance or self-insurance carried by the City of Onalaska.

FOR OFFICE USE ONLY

City Clerk	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6-25-18</u>
Fire Dept	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Police Dept	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Public Works	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Planning	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Parks & Rec	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Site Diagram Sketch Attached: <input type="checkbox"/> YES <input type="checkbox"/> NO				Date: _____
GIS Dept.	Map Prepared: ____/____/____			
Insurance Required:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Certificate of Insurance on File: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	COI Expires: <u>1 / 1 / 19</u>
Special Class B License Required:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Date of Special Class B Application: ____/____/____	
Approved By A&J:	_____/_____/_____		Date License Issued: ____/____/_____	
License No:	_____			



NATIO-3

OP ID: GRTI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Legacy Insurance Network, LLC 3455 Briargate Blvd., Ste. 216 Colorado Springs, CO 80920 Brian Gries	719-593-5814	CONTACT NAME: Tim Gries PHONE (A/C, No, Ext): 719-593-5814 FAX (A/C, No): 719-388-2076 EMAIL ADDRESS: tim@legacyinsurancebroker.com
	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED: National Council of Corvette Clubs, Inc. 618 W Salcedo Rd. Sikeston, MO 63801		NAIC # 18058

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PER-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event			PHPK1754539	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTIONS 10,000			PHUB611824	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Participant Accident			PHPA013361	01/01/2018	01/01/2019	AD&D 25,000 Medical 50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Date and event Oct 12-14 2018 fall color run location and sponsor LaCrosse, WI Suburban corvettes of Minn MW 051

CERTIFICATE HOLDER

CANCELLATION

MW051-4 City & Police Dept of Onalaska, Wisc 415 Main Street Onalaska, WI 54640	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

ACORD 25 (2016/03)

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Our **38th** Year
October 12-14, 2018
La Crosse, Wisconsin

The Premier Corvette Event In the Upper Midwest



THE FALL COLOR RUN

Friday Nite Hospitality LIVE MUSIC Free Beer & Pop Cash Bar	SATURDAY CRUISE WONDERFUL ROADS & VIEWS OF SOUTHERN WISCONSIN Lunch Available Shopping - Happy Hour	Saturday Dinner Singing D.J. Silent Auction & Raffle For Spina Bifida	Sunday Brunch Fabulous Buffet Free Bloody Mary
---	---	--	--

MAKE YOUR HOTEL RESERVATIONS AT THE AMERICINN, 608-781-7000 A.S.A.P.
ROOMS ARE RESERVED UNDER SUBURBAN CORVETTES - FALL COLOR RUN

OR: QUALITY INN - 608-781-1400
SETTLE INN - 608-781-5100
SUPER 8 - 608-781-8880

FOR FURTHER INFORMATION CONTACT
TERRY OR JOAN WIGGINTON - 763-559-1254
OR EMAIL AT atleast@centurylink.net



CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 • www.cityofonalaska.com

SPECIAL EVENT PERMIT APPLICATION GENERAL EVENT INFORMATION

Official Name of Special Event: Rugged Run

Start Date: 8/4/18

End Date: 8/4/18

	MON	TUES	WED	THURS	FRI	SAT	SUN
Setup						6:00am	
Start						8:30am	
End						11:00am	
Cleanup						12:30pm	

Location of Event: Park/Public Property _____
 Public Street/Sidewalk/Alley/Right of Way
Riders Club Road Area between Omni and Aquatic Center
 Private Property 415 Main Street
 Other _____

Please List Streets (and include map) That May be Closed or Otherwise Affected by the Event:

Riders Club Road

Location of Event Parking: Aquatic Center, Van Riper Park, Omni Center

Estimated Attendance Per Day:

0-299 300-499 500-999 1,000-4999 5,000+

Estimated Attendance Entire Event:

0-299 300-499 500-999 1,000-4999 5,000+

Number of Booths:

0-24 25-49 50-74 75-100 100+

Advertising Will Consist of:

- Pre-event advertising through yard or other signs
- Temporary directional / other signage during the event (no more than 24 hrs in advance)
- Promotional Brochure / Flyer – copy must be provided with application

Type of Event:

- | | |
|--|---|
| <input type="checkbox"/> Festival / Music Concert | <input type="checkbox"/> Religious / Educational |
| <input type="checkbox"/> Rally / Memorial | <input type="checkbox"/> Street / Block Party |
| <input type="checkbox"/> Parade | <input checked="" type="checkbox"/> Fun Run / Walk A Thon |
| <input type="checkbox"/> Run / Walk Greater than 5K | <input type="checkbox"/> March Utilizing Public Property |
| <input type="checkbox"/> Public Assembly
(For political purposes) | <input type="checkbox"/> Sport (fishing, soccer, etc.) |
| <input type="checkbox"/> Other _____ | |

Event Will Have:

- | | |
|--|---|
| <input type="checkbox"/> Bounce House | <input type="checkbox"/> Bungee Jump |
| <input type="checkbox"/> Rock Wall | <input type="checkbox"/> Dunk Tank |
| <input type="checkbox"/> Amplified Sound | <input type="checkbox"/> Marching Units |
| <input type="checkbox"/> Vehicles | <input type="checkbox"/> Water Slides |
| <input type="checkbox"/> Animals | |
| <input checked="" type="checkbox"/> Other high-risk activity | <u>Various Obstacles, list attached</u> |

Permit & Other Requirements:

<input type="checkbox"/> Alcohol will be served, sold, raffled, etc.	Class B Permit
<input type="checkbox"/> Food & Non Alcoholic Beverages	Health Permit
<input type="checkbox"/> Non-Food related sales and/or display booths	
<input type="checkbox"/> Tent and/or canopy	Fire Dept. Planning / Inspection Diggers Hotline must be contacted minimum of 3 days before digging
<input type="checkbox"/> Large Generator(s) requiring a separate Electric panel box to be wired off of it	Inspections permit
<input type="checkbox"/> Fires or candles	Fire Dept.
<input type="checkbox"/> Fireworks	Fire Dept.
<input type="checkbox"/> Activities in park outside normal operating hours	Waiver required by City Council
<input checked="" type="checkbox"/> Barricades / Detours (city streets, roads, etc.)	Approval by Police & Public Works
<input type="checkbox"/> State Hwy Closures	DOT permit required - organizer contracts with private company to install
<input type="checkbox"/> Cooking Equipment	Fire Dept.
<input type="checkbox"/> Solid Waste & Recycling	Disposal Containers & Haul Away

Arrangements Have Been Made For:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Restrooms & Hand Washing | <input type="checkbox"/> Tent Heating |
| <input checked="" type="checkbox"/> Event Insurance | <input checked="" type="checkbox"/> Public Safety / EMS Services |
| <input type="checkbox"/> Fire Extinguishers | <input checked="" type="checkbox"/> Advertising Banners/ / Signs |
| <input checked="" type="checkbox"/> Drinking Water | <input type="checkbox"/> Grey Water & Grease Removal |
| <input checked="" type="checkbox"/> Weather Contingencies | <input type="checkbox"/> LP Gas |

In the Event of Severe Weather:

Open and Available Shelter Locations Will Include:
 Van Riper Shelter, Omni Center, Aquatic Center

Identify Who Will Cancel the Event if Necessary: (name, title, phone number, and e-mail)
 Tyler Ketterhagen Recreation Coordinator 608-781-9560 tketterhagen@cityofalaska.com

Public Safety Site Plan:

Attach a schematic drawing of the event site location. The drawing must be legible and drawn to scale. The public safety plan must include the following items if they will be provided, or if they are required.

• Booths, stages and event structures
• First Aid Station(s)
• Information / Ticket Booths
• Fences
• Tents
• Boundaries of the Event
• Exits & Gates (gates must be numbered)
• Fire Extinguishers
• Severe Weather Shelters
• Fire / EMS access Road

• Security Staff
•
• Emergency Contact Event Personnel
• Assembly Area & Approximate Occupant Amounts
• Event Parking
• Barricades
• Generators
• Temporary Roadways
• Signed detour route per MUTCD

Provide any additional information the City should consider or may be relevant to a review of this application.

Organization(s) Sponsoring Event:

Name: Onalaska Park and Rec
Address: 415 Main Street
City: Onalaska State WI Zip 54650

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

Name: _____
Address: _____
City: _____ State _____ Zip _____

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

CONTACT INFORMATION

****Primary and/or Secondary Contacts Must Be Onsite at All Times of the Event****

Primary Contact: Tyler Ketterhagen
Daytime Phone: 608-781-9560 Cell #: 608-518-0310
Email: tketterhagen@cityofonalaska.com
Address 415 Main Street
City: Onalaska State WI Zip 54650

Secondary Contact: Dan Wick
Daytime Phone: 608-781-9560 Cell #: 608-769-7254
Email: dwick@cityofonalaska.com
Address 415 Main Street
City: Onalaska State WI Zip 54650

EMERGENCY CONTACT INFORMATION

The public will be notified of a safety and/or security issue(s) in the following manner:

- Contacting Local Police and Fire Services
- Local Radio Station
- Other _____
- Onsite PA System
- Word of Mouth

If a Private Security Firm has Been Contracted, List Their Information Below:

Security Provider: _____

Contact Person: _____ Phone Number: _____

Location of Provider at Event Site: _____

Location of Missing Persons Station: _____

EVENTS PERMIT FEE SCHEDULE

Permit fees shall be based upon the anticipated number of participants expected to attend the listed event, as determined by the City Clerk, and based upon the following fees. Permit fee is due when the application is submitted. Permit fee is nonrefundable if event is cancelled. If event is rescheduled for a date within 6-months, the permit fee would apply to the rescheduled date; if the event is rescheduled for a date later than 6-months of the original event date the permit fee is nonrefundable.

<u>PERMITTYPE</u>	<u>PERMIT FEE</u>
PARADES	\$0
SPECIAL EVENT	0 – 299 Participants = \$0 300 – 499 Participants* = \$250.00 500 – 999 Participants* = \$350.00 Over 1,000 Participants* = \$500.00 Events two (2) or more days: = \$100.00**

*Attendance shall be based on the highest attendance over the last two years of the event. New events with no prior participation shall automatically fall under subsection (c) 300 to 499 people unless event organizers anticipate 1,000 or more people in attendance.

**Multi day events (e) shall be in addition to the fee based on the number of attendees.

If the Event Takes Place on City Property (Parks, City Streets, or Other City Owned Facilities) in Whole or In Part:

I have reviewed the proposed location for the event and determined suitability for our proposed use.

There are no requested changes, upgrades or safety concerns identified
OR

I am requesting the following changes or upgrades:

I understand and acknowledge that it is the event organizer's responsibility to inspect the area the event is to take place and notify the City's Inspection Department (608.781.9541) of any safety concerns.

I have reviewed and have considered the Contingency Plan information provided by the City of Onalaska along with this application.

I have reviewed and understand the City's Insurance Requirements for Special Events as described in this document.

I have enclosed the event's Public Safety Site Plan.

I have enclosed other information that we believe is necessary or helpful to describe the planned event.

SIGNATURE

I am allowed to sign this application on behalf of the event sponsor. The information contained in this application for a Special Event permit is true, correct, and complete to the best of my knowledge. If there are any changes to the Special Event, I agree that I will promptly notify the City of Onalaska of these changes and request approval of them.

6/25/18

(Sign Name)

(Date)

Tyler Ketterhagen

Recreation Coordinator

(Print Name)

(Print Title with Organization)

Return Completed Applications To:

Cari Burmaster, City Clerk

415 Main Street, Onalaska, WI 54650

(W) 608.781.9530 (F) 608.781.9534 cburmaster@cityofonalaska.com



CITY OF ONALASKA

**INDEMNIFICATION, HOLD HARMLESS and REIMBURSEMENT AGREEMENT
(to be returned to City Clerk with Application Packet)**

Special Event Name: Rugged Run

Special Event Location: Van Riper Park

Event Organizer(s):
Onalaska Park and Rec

The Event Organizer(s) (individually and collectively referred to as "Organizer") agree that said Organizer, not the City of Onalaska ("City"), shall be solely responsible for all incidents related to the Special Event, as named above. This responsibility of the Organizer to the City includes but is not limited to actions of the Organizer, its officers, employees, agents, and volunteers, along with event vendors, contractors, subcontractors, participants and visitors.

In consideration for the City's approval of the Special Event, except to the extent such claims arise from the negligence or misconduct of the City, the Organizer of the Special Event agrees to indemnify and hold harmless the City of Onalaska and its officers, council members, agents, employees and authorized volunteers, from, for, and against and agrees to defend the same from and against, any and all suits, claims, grievances, damages, costs, expenses, judgments and/or liabilities, including costs of defense and reasonable attorney fees, and further agrees to pay any settlement entered into or on behalf of, judgment entered against, the foregoing individuals and/or entities. The Organizer shall reimburse the City for costs incurred due to extraordinary damage to City property during the Special Event held by Organizer. Extraordinary damage shall be defined as damage to a City park or other City property in excess of normal wear and tear and which required repair in excess of routine maintenance. Request for Reimbursement for Extraordinary Damage shall be provided to the Organizer in the form of a detailed written accounting of the Extraordinary Damages and their repair cost as evidenced by written receipts or estimates. The accounting shall be submitted via first class mail, return receipt requested to the address Organizer provides on the Special Events Application. The Organizer shall remit payment no later than thirty (30) days from receipt of the accounting.

The Organizer shall abide by the City's insurance requirements for the event, including the addition of the City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers as additional insured's for the event.

One or more waivers by either party of any provisions, terms or conditions of this Agreement shall not be construed by either party as a waiver of a subsequent breach of the same by the other party.

In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding on the parties.

This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

This Agreement constitutes the entire Indemnification, Hold Harmless and Reimbursement Agreement between the parties and any change, amendment or modification must be made in writing and executed by both parties.

The individual(s) signing this Agreement has the authority to enter into this Agreement on behalf of the Organizer of the Special Event and have read and understand the Agreement.

EVENT ORGANIZER

CITY OF ONALASKA

6/25/18

(date)

(date)

(signature)

City Clerk

Tyler Ketterhagen

(print name)

(title)

Mayor

(signature)

(print name)

(title)

SPECIAL EVENT CONTINGENCY PLAN

For Review Only

Event sponsors should review and consider the following issues when they are planning or preparing for an event. Many of these issues are required by one or more regulations, or are components of larger regulations. Considering other issues which may not be required should contribute to the planning and operation of the event. Developing responses to these questions should result in more productive and fruitful discussions with the various departments with the City during their review of the Special Events Application.

Weather related issues: rain, snow, severe storms, tornadoes, etc.

If the weather forecast includes bad weather, will the event be cancelled? If so, how will attendees be notified?

Develop a plan for the sudden onset of severe weather. Where will the people go and who is designated to assist in their safe arrival at the safe refuge place?

Is there an area of safe refuge in case of tornado?

Medical issues

Where will ambulance access to the event be in case one is needed? Who will conduct crowd control in the event of a medical emergency?

Will a first aid station, with trained first aid provider, be provided at the event? Where?

If applicable, is there adequate shade to prevent heat stroke? Will water be provided? Where?

Crowd Control

Who will monitor the barricades?

Who will work the entry gates? Maintain egress and access?

Who will patrol the area to prevent incidents from getting out of control?

Develop a plan for those patrolling the crowd of what to do if they encounter unruly behavior. Have communication equipment.

Security

Will there be Police Officers providing security? If so, contact the Police Department for applicable requirements or guidelines relating to the number necessary.

If volunteers or private agencies provide security, will they have appropriate phone numbers for EMS, Fire, and Police?

If applicable, what will security officials do if non-paying attendees breach the gate/perimeter? If a complaint is received, for example, for loud music, how and who will handle the complaint? Provide communications equipment. Portable radios, cell phones, and access to land lines.

If applicable, secure monies in an area not accessible to the attendees.

Logistics

Where will there be, or will there be, a staging area for support staff? What time will the crowd be disbursed and by whom?

Who will conduct clean up?

Remember to maintain fire lanes and access roads.

Appoint one person to oversee and take responsibility for the event. Who? Will an adequate amount of restroom facilities be provided? Where?

Is there adequate safe parking provided? Where?



CITY OF ONALASKA

Special Event Insurance Requirements.

- (a) The applicant shall provide primary coverage insurance for the event. Any insurance or self-insurance maintained by the City of Onalaska, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. The applicant shall, no later than five (5) days prior to the start of the event, provide proof of insurance as follows:
1. General Liability Coverage. Coverage shall be occurrence coverage. Claims-made coverage is prohibited.
 - a. Commercial General Liability.
 - (i) \$1,000,000 general aggregate – per event;
 - (ii) \$1,000,000 products – completed operations aggregate;
 - (iii) \$1,000,000 personal injury and advertising injury;
 - (iv) \$1,000,000 each occurrence limit.
 - b. Insurance must include:
 - (i) Premises and operations liability;
 - (ii) Contractual liability, including coverage for the joint negligence of the City of Onalaska, its officers, council members, agents, employees, authorized volunteers and the named insured;
 - (iii) Personal injury;
 - (iv) Explosion, collapse and underground coverage;
 - (v) Products and completed operations;
 - (vi) The general aggregate must apply separately to the event and location.
 2. Business Automobile Coverage. Such coverage is required if motor vehicles are used in relation to and before, during or after the event. This requirement does not apply to cover personal vehicles used by attendees or event personnel to arrive or depart from the event. Coverage limits shall be no less than \$250,000 each person, \$500,000 each accident for bodily injury, \$100,000 for property damage or \$500,000 combined single limit for bodily injury and property damage each accident.

3. Worker's Compensation and Employers Liability. Proof of such coverage shall be required consistent with Wis. Stats. Chap. 102 or any applicable Worker's Compensation Statutes of a different state. Coverage limits shall be no less than \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease per employee.
4. Liquor Liability. If the event holder sells alcoholic beverages, liquor liability insurance with coverage limits of no less than \$500,000 each occurrence and \$500,000 aggregate.
5. Fireworks Liability. If the event includes a firework display, then the event holder shall carry an additional \$1,000,000 in coverage.

- (b) All insurance shall be in full force prior to commencing the event and remain in force throughout the entire event, including the cleanup period after the event.
- (c) The City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers shall be additional insureds on general liability, business automobile and liquor liability policies. The additional insured policy endorsement must accompany the certificate of insurance.
- (d) All policies shall require 30 day written notice to the City of Onalaska of cancellation, non-renewal or material change in the insurance coverage.
- (e) Insurance must be provided by an insurances carrier with the "Best" rating of "A-VII" or better. All carriers shall be admitted carriers in the State of Wisconsin.
- (f) All insurance must be primary and non-contributory to any insurance or self-insurance carried by the City of Onalaska.

FOR OFFICE USE ONLY

City Clerk	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6-26-18</u>
Fire Dept	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Police Dept	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Public Works	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Planning	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Parks & Rec	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Site Diagram Sketch Attached: <input type="checkbox"/> YES <input type="checkbox"/> NO				Date: _____
GIS Dept.	Map Prepared: ____/____/____			
Insurance Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Certificate of Insurance on File: <input type="checkbox"/> YES <input type="checkbox"/> NO		COI Expires: ____/____/____
Special Class B License Required: <input type="checkbox"/> YES <input type="checkbox"/> NO		Date of Special Class B Application: ____/____/____		
Approved By A&J: ____/____/____		Date License Issued: ____/____/____		
License No: _____				

The Rugged Run

1 & 2 Mile Obstacle Courses

PSA: You will be run RAGGED!

CAUTION! KEEP OUT! CAUTION!

Saturday August 4th, 2018

Youth 1 Mile Sprint

Race Starts at 9:15 am

2 Mile Survival Event

Starts at 9:45 am

(Heats every 15 minutes)

Register Today At

www.cityofonalaska.com

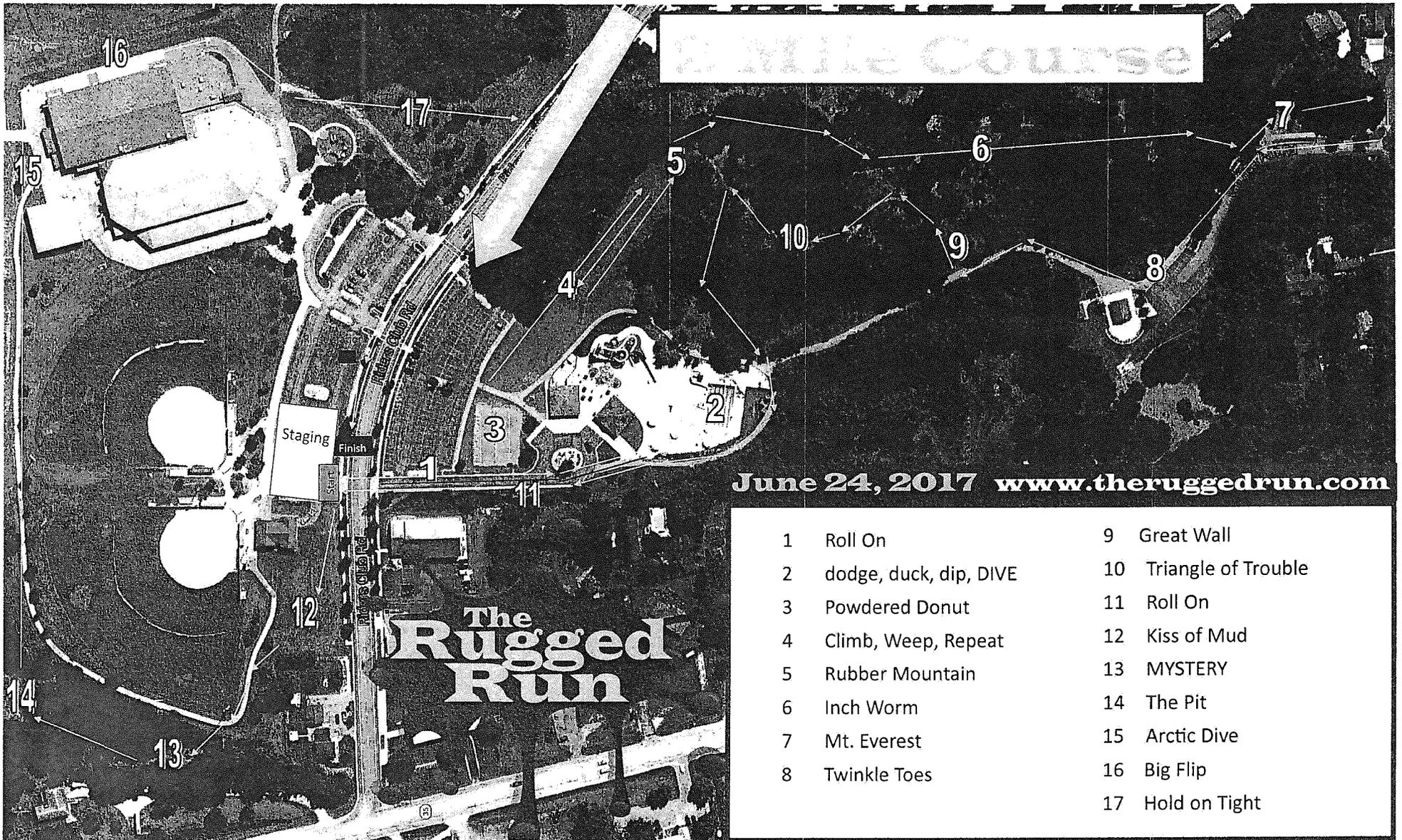
www.TheRuggedRun.com

Event Sponsors:



Pet Me
Scratch Me

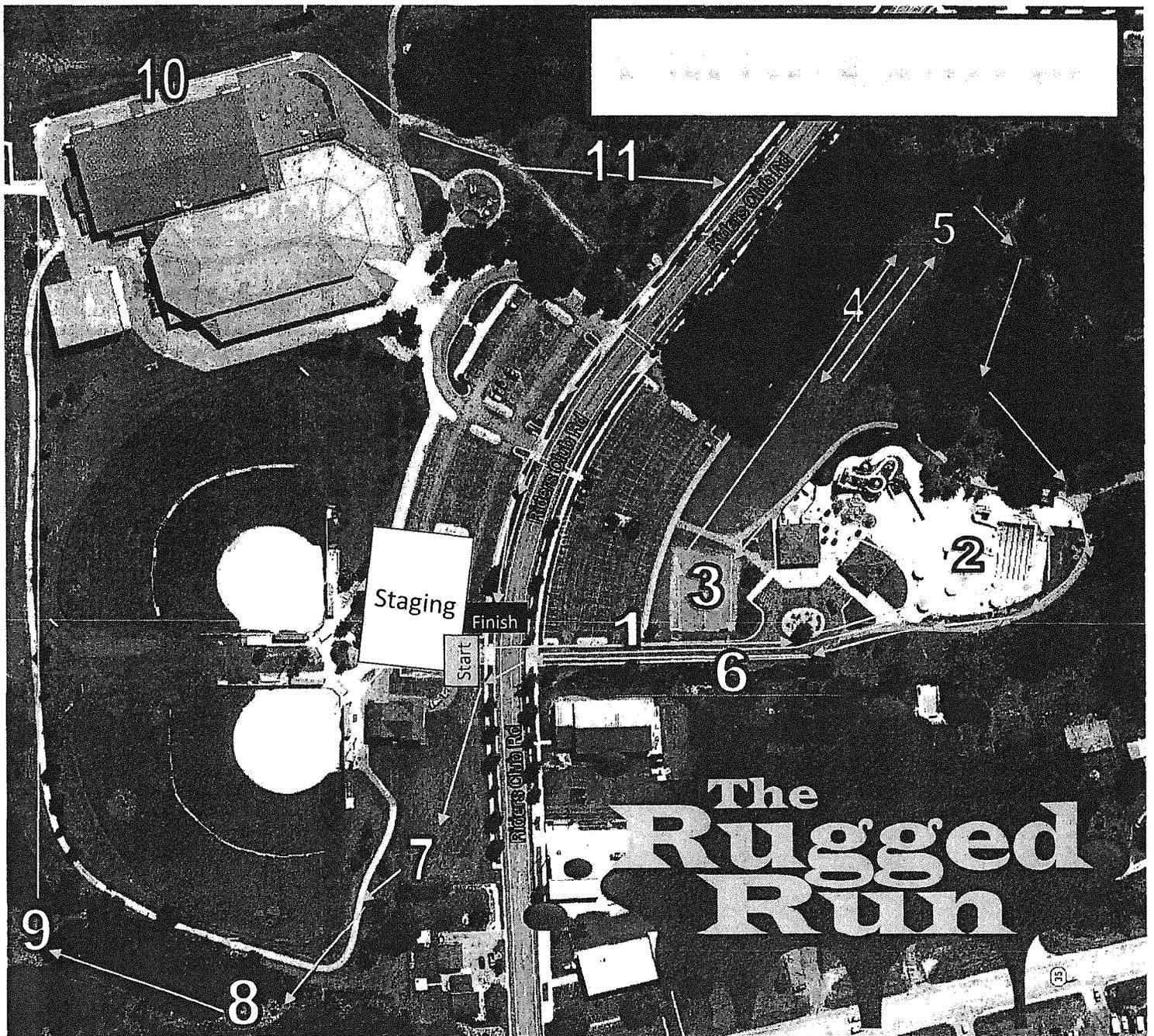




2.5 Mile Course

June 24, 2017 www.theruggedrun.com

- | | | | |
|---|------------------------|----|---------------------|
| 1 | Roll On | 9 | Great Wall |
| 2 | dodge, duck, dip, DIVE | 10 | Triangle of Trouble |
| 3 | Powdered Donut | 11 | Roll On |
| 4 | Climb, Weep, Repeat | 12 | Kiss of Mud |
| 5 | Rubber Mountain | 13 | MYSTERY |
| 6 | Inch Worm | 14 | The Pit |
| 7 | Mt. Everest | 15 | Arctic Dive |
| 8 | Twinkle Toes | 16 | Big Flip |
| | | 17 | Hold on Tight |



The Rugged Run

June 24th

www.theruggedrun.com

- | | | | |
|---|------------------------|----|---------------|
| 1 | Roll On | 6 | Roll On |
| 2 | dodge, duck, dip, DIVE | 7 | Kiss of Mud |
| 3 | Powdered Donut | 8 | MYSTERY |
| 4 | The Climb | 9 | The Pit |
| 5 | Rubber Mountain | 10 | The Big Flip |
| | | 11 | Hold on Tight |

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L I C E N S E M A S T E R R E P O R T

LICENSES: ALL

SORTED BY: LICENSE NUMBER

EFFECTIVE

LICENSE CODES: Include: RECBURN-E

EXPIRATIO

CLASSES: All

COMMENT:

STATUS: ACTIVE

PAY STATU

CITY LIMITS: INSIDE, OUTSIDE

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
00248	RECBURN-E	SORENSEN 2525 THOMAS CT	ERIC D ACTIVE	REC BURN REC BURN	5/25/2012	6/08/2018
00495	RECBURN-E	OWEN 925 WILSON PL	WILLIA ACTIVE	REC BURN REC BURN	6/22/2012	6/07/2018
01750	RECBURN-E	SCHADEBERG 817 OLYMPIC DR	TIM ACTIVE	REC BURN REC BURN	4/13/2016	6/20/2018
01811	RECBURN-E	RUEGG 753 SAND LAKE RD	DAVID ACTIVE	REC BURN REC BURN	6/17/2016	6/15/2018
01816	RECBURN-E	SCHWOEGLER 501 PEARL ST	LAURIE ACTIVE	REC BURN REC BURN	6/22/2016	6/11/2018
01819	RECBURN-E	STRIEGEL 1312 RIDGEWAY AVE	BRYAN ACTIVE	REC BURN REC BURN	6/24/2016	6/22/2018
03787	RECBURN-E	WILLINGER 1066 FAIRFIELD ST	GLENN ACTIVE	REC BURN REC BURN	3/31/2014	6/19/2018
03963	RECBURN-E	SANTOS 1056 TERRACE DR	JASON ACTIVE	REC BURN REC BURN	5/14/2014	6/28/2018
04001	RECBURN-E	CRAGER 1101 PIERCE ST	CORA ACTIVE	REC BURN REC BURN	5/21/2014	6/20/2018
04137	RECBURN-E	BOTT 814 13TH AVE S	JAMES ACTIVE	REC BURN REC BURN	7/03/2014	6/06/2018
04278	RECBURN-E	HABECK 633 GAIL AVE	DENNIS ACTIVE	REC BURN REC BURN	9/19/2014	6/29/2018
05021	RECBURN-E	NEITZEL 409 16TH AVE N	EVAN ACTIVE	REC BURN REC BURN	6/11/2018	6/18/2018

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L I C E N S E M A S T E R R E P O R T

LICENSES: ALL

SORTED BY: LICENSE NUMBER

EFFECTIVE

LICENSE CODES: Include: RECBURN-E

EXPIRATIO

CLASSES: All

COMMENT:

STATUS: ACTIVE

PAY STATU

CITY LIMITS: INSIDE, OUTSIDE

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
05044	RECBURN-E	MCLEAN 602 LAKE ST	MATTHE ACTIVE	REC BURN REC BURN	6/13/2018	6/18/2018
05112	RECBURN-E	WHEELER 1115 WILSON ST	TAYLOR ACTIVE	REC BURN REC BURN	6/14/2018	6/18/2018
05156	RECBURN-E	BAKKEN 814 EAST AVE N	CHRIST ACTIVE	REC BURN REC BURN	6/15/2018	6/18/2018
05172	RECBURN-E	CERMAK 2826 MORNING GLORY PL	DIANE ACTIVE	REC BURN REC BURN	6/15/2018	6/18/2018
05180	RECBURN-E	BOARDMAN 808 MADISON ST	ALYSSA ACTIVE	REC BURN REC BURN	6/21/2018	6/26/2018
05181	RECBURN-E	MILLER 907 GARDEN PL	LAURA ACTIVE	REC BURN REC BURN	6/22/2018	6/26/2018
05184	RECBURN-E	VANG 302 8TH AVE N	KEO ACTIVE	REC BURN REC BURN	6/25/2018	6/28/2018
05198	RECBURN-E	HOLE 627 GAIL AVE	KELLY ACTIVE	REC BURN REC BURN	6/28/2018	6/28/2018
05200	RECBURN-E	GOEBEL 269 HICKORY LANE	DEBRA ACTIVE	REC BURN REC BURN	6/28/2018	

REPORT TOTALS: 21 LICENSES

**CITY OF ONALASKA
LICENSE**

No. 05097

\$ 40.00

**STATE OF WISCONSIN
COUNTY OF LA CROSSE**

WHEREAS, MATTHEW CINZIO

has paid the sum of 40.00 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

NOW THEREFORE, by order of the City of Onalaska and by virtue hereof, the said MATTHEW CINZIO
is hereby licensed and authorized to: SOLICITOR

FOR THE PERIOD from 6/21/2018 to 9/11/2018 subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

MATTHEW CINZIO
489 11TH AVE N
ST PETERSBURG FL 33107

Given under my hand and the corporate seal of the City of Onalaska, this 15th day of JUN 2018



CITY CLERK / DEPUTY CITY CLERK

**PARADE
LICENSE**

NO. 11-18

\$ N/A

**STATE OF WISCONSIN
COUNTY OF LA CROSSE**

WHEREAS, Christopher Meunier for Onalaska High School has paid the sum of 00/100 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

Now, Therefore, by order of the City of Onalaska and by virtue hereof, the said Christopher Meunier for Onalaska High School is hereby licensed and authorized to

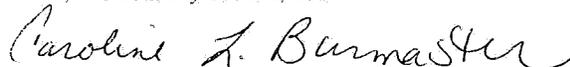
Conduct band practice through Rowe Park and on 9th Avenue South between Wilson and Main Street

Back to Wilson Street / Onalaska High School

for a period of 6/18/18-06/22/18 from 2-6pm subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

Christopher Meunier / Onalaska High School
700 Hilltopper Place
Onalaska, WI 54650

Given under my hand and the corporate seal of the City of Onalaska, this 20th day of June, 2018.



CITY CLERK or DEPUTY CITY CLERK

CITY OF ONALASKA
LICENSE

No. 02169

\$ 40.00

STATE OF WISCONSIN
COUNTY OF LA CROSSE

WHEREAS, LUKE MARCOU

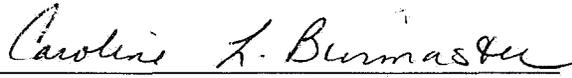
has paid the sum of 40.00 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

NOW THEREFORE, by order of the City of Onalaska and by virtue hereof, the said LUKE MARCOU
is hereby licensed and authorized to: SOLICITOR

FOR THE PERIOD from 6/11/2018 to 9/09/2018 subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

LUKE MARCOU
W7057 PINEVIEW DR
ONALASKA WI 54650

Given under my hand and the corporate seal of the City of Onalaska, this 13th day of JUN 2018


CITY CLERK / DEPUTY CITY CLERK

CITY OF ONALASKA
LICENSE

No. 05032

\$ 20.00

STATE OF WISCONSIN
COUNTY OF LA CROSSE

WHEREAS, NICHOLAS ROBINSON

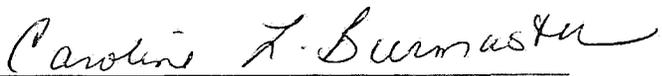
has paid the sum of 20.00 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

NOW THEREFORE, by order of the City of Onalaska and by virtue hereof, the said NICHOLAS ROBINSON
is hereby licensed and authorized to: SOLICITOR

FOR THE PERIOD from 6/11/2018 to 9/09/2018 subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

NICHOLAS ROBINSON
915 CASS ST
LA CROSSE WI 54601

Given under my hand and the corporate seal of the City of Onalaska, this 13th day of JUN 2018


CITY CLERK / DEPUTY CITY CLERK

CITY OF ONALASKA
LICENSE

No. 05197

\$ 20.00

STATE OF WISCONSIN
COUNTY OF LA CROSSE

WHEREAS, CHRISTINA HAYWOOD

has paid the sum of 20.00 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

NOW THEREFORE, by order of the City of Onalaska and by virtue hereof, the said CHRISTINA HAYWOOD
is hereby licensed and authorized to: SOLICITOR

FOR THE PERIOD from 7/02/2018 to 10/01/2018 subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

CHRISTINA HAYWOOD
922 HAYS ST
CROWN POINT IN 46387

Given under my hand and the corporate seal of the City of
Onalaska, this 2nd day of JUL 2018

Caroline L. Burmaster
CITY CLERK / DEPUTY CITY CLERK

CITY OF ONALASKA
LICENSE

No. 05196

\$ 40.00

STATE OF WISCONSIN
COUNTY OF LA CROSSE

WHEREAS, MARK LAZZARO

has paid the sum of 40.00 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

NOW THEREFORE, by order of the City of Onalaska and by virtue hereof, the said MARK LAZZARO
is hereby licensed and authorized to: SOLICITOR

FOR THE PERIOD from 7/02/2018 to 10/01/2018 subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

MARK LAZZARO
7337 MONROE AVE
HAMMOND IN 46324

Given under my hand and the corporate seal of the City of
Onalaska, this 2nd day of JUL 2018

Caroline L. Burmaster
CITY CLERK / DEPUTY CITY CLERK

ORDINANCE NO. 1612 - 2018

AN ORDINANCE TO REZONE PROPERTY LOCATED IN SECTION 11, TOWNSHIP 16, RANGE 7 IN THE CITY OF ONALASKA, LA CROSSE COUNTY WISCONSIN FROM SINGLE FAMILY RESIDENTIAL DISTRICT (R-1) TO MULTI FAMILY RESIDENTIAL DISTRICT (R-4)

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Single Family Residential District (R-1) to Multi Family Residential District (R-4)

Property is more particularly described as:

Computer Number: 18-3613-3
Section 11, Township 16, Range 07,

CERTIFIED SURVEY MAP NO. 91 VOL 15 DOC NO. 1598907 THAT PRT LOT 1 IN CITY OF ONALASKA

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1612 – 2018
Rousch Rezoning

Please route in this order

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)

E. R.
(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

J. Holter 6-27-18
(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Chief of Police

T. Miller 6-27-18
(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Gudie, Interim Fire Chief

T. Gudie 7-2-18
(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

D. Wick 6/27/18
(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 6-28-18
(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

PROPERTIES WITHIN 250ft OF PARCEL: 18-3613-3

9522 EAST 16
FRONTAGE RD

18-3613-3

9530 EAST 16
FRONTAGE RD

9532

9534

9538

9540

9542

300

9516

EAST 16 FRONTAGE RD

WALNUT DR

ELM DR

16



1 in = 167 ft

GIS Dept
Map Designer: Joe Barstow
Date: 04/25/2018

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.



June 19th, 2018

Dear Onalaska Administrative & Judiciary Committee ,

I'm writing you today to request that the reading of the rules be suspended for the multi-family development project at 9522 East 16 Frontage Rd. Our project is on a critical timeline and this action will help facilitate timely development of the project.

I'm requesting the 1st, 2nd, 3rd and Final readings all occur on July 2, 2018 and subsequently that the same occur at the July 12, 2018 Common Council meeting.

I thank you so much for your consideration and look forward to creating a wonderful new housing asset and opportunity in the City of Onalaska.

Most Sincerely,

Nick Roush

President
Roush Rentals
707 La Crosse St. Ste 102
La Crosse, WI 54601

ORDINANCE NO. 1613-2018

**AN ORDINANCE TO AMEND TITLE 10 CHAPTER 1 SECTION 27 OF THE CODE
OF ORDINANCES OF THE CITY OF ONALASKA RELATING
TO PARKING RESTRICTIONS**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Section (l) Subsections (1) (g.) and (1)(h.) of Section 27 of Chapter 1 of Title 10 are hereby created as follows:

(l) **Main Street**

(1) No Stopping, Standing or Parking At Any Time.

g. There shall be no parking, standing or stopping at the intersection of 2nd Avenue and Main Street for a distance of 15 feet of the east right-of-way of 2nd Avenue.

h. There shall be no parking, standing or stopping in the alley between 2nd Avenue South and 3rd Avenue South for 100 feet South of the Southerly right-of-way of Main Street.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA, BY:

Joe Chilsen, Mayor

Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)

Eric Rindfleisch
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

Jarrold Holter 6-27-18
(signature)

No Fiscal Impact

Budgeted Item **\$100 FOR SIGNS + START TIME TO IN FALL**

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Chief of Police

Troy Miller 6-27-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 6-28-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Main St - 2nd Ave Proposed Parking Restrictions

Proposed "NO PARKING"

Proposed:
NO PARKING,
STOPPING, OR
STANDING

DAVID
REAY'S

2ND AVENUE

MAIN ST

2ND AVENUE



1 in = 30 ft

GIS Dept

Map Designer: Joe Barstow
Date: 04/24/2018

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

ORDINANCE NO. 1614 - 2018

AN ORDINANCE TO REZONE PROPERTY LOCATED IN SECTION 15 TOWNSHIP 16, RANGE 7 IN THE CITY OF ONALASKA, LA CROSSE COUNTY WISCONSIN FROM SINGLE FAMILY RESIDENTIAL DISTRICT (R-1) TO TRANSITIONAL COMMERCIAL (T-1)

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Single Family Residential District (R-1) to Transitional Commercial (T-1)

Property is more particularly described as:

Part of Computer Number: 18-3542-0
Section 15, Township 16, Range 07,

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 15, THENCE S65°00'43"E 1424.07 FEET TO THE SOUTHEAST CORNER OF A PARCEL DESCRIBED IN VOLUME 1677, PAGE 441 (V.1677/P.441), THE WEST RIGHT OF WAY LINE OF COUNTY TRUNK HIGHWAY PH (C.T.H. PH) AND THE POINT OF BEGINNING; THENCE THE NEXT 2 CALLS ALONG SAID WEST RIGHT OF WAY OF LINE, 1) S00°48'49"W 196.67 FEET; 2) S21°47'39"W 150.53 FEET TO THE NORTH RIGHT OF WAY LINE OF STATE TRUNK HIGHWAY 157; THENCE THE NEXT 2 CALLS ALONG SAID RIGHT OF WAY LINE, 1) N84°09'51"W 164.66 FEET; 2) N69°29'36"W 228.48 FEET; THENCE N20°30'24"E 251.82 FEET; THENCE N89°22'44"E 348.30 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 2.69 ACRES.

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

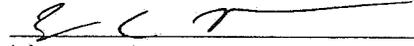
By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1614 – 2018
Bronston Rezoning

Please route in this order

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)



(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

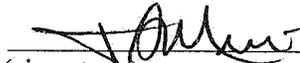
Jarrold Holter, City Engineer

 6-27-18

(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Chief of Police

 6-27-18

(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Gudie, Interim Fire Chief

 7-2-18

(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

 6/27/18

(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

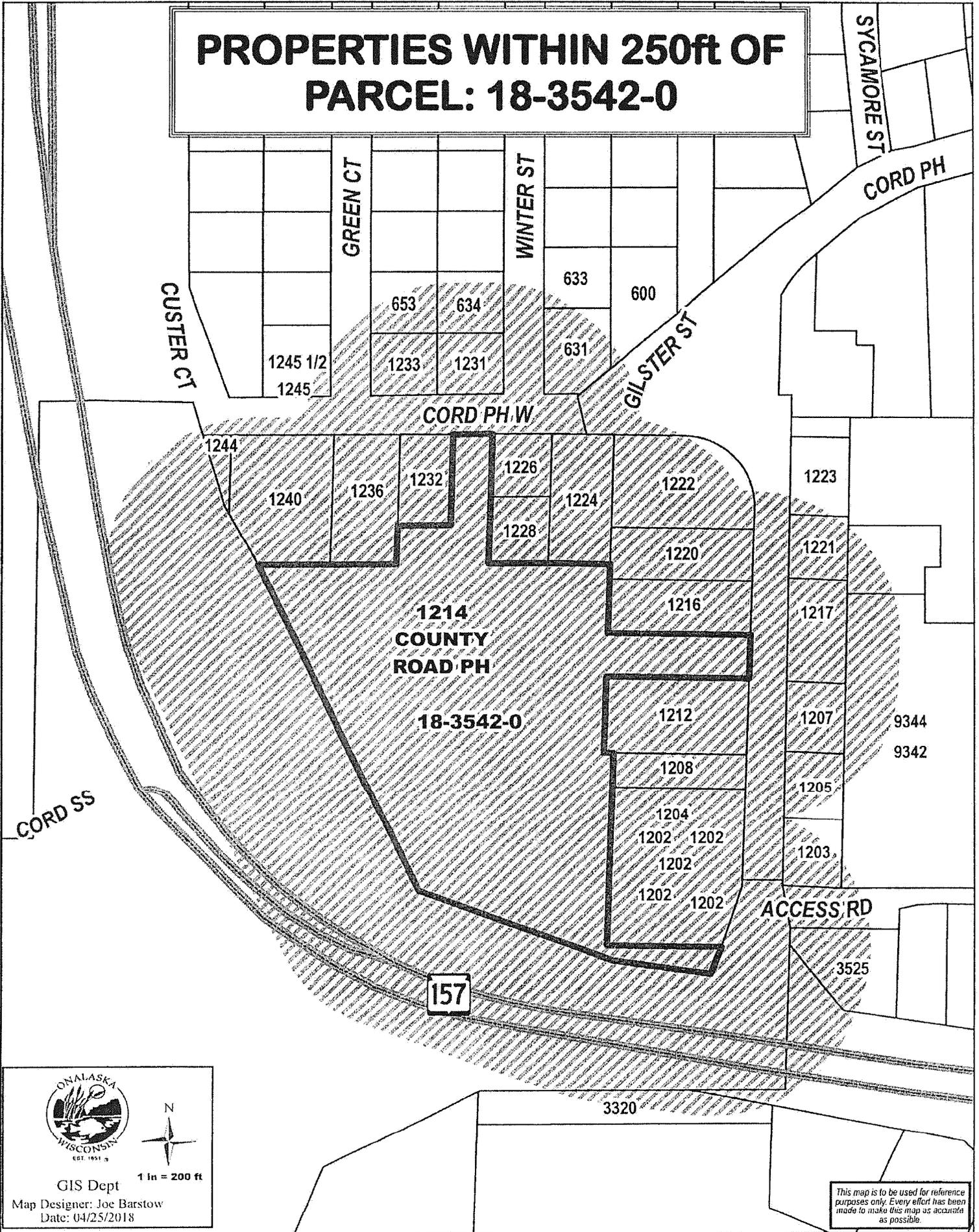
Fred Buehler, Financial Services Director

 6-28-18

(signature)

- No Fiscal Impact
 Budgeted Item
 Will need \$ _____ for _____ to meet the requirements of this ordinance.

PROPERTIES WITHIN 250ft OF PARCEL: 18-3542-0



1 in = 200 ft

GIS Dept

Map Designer: Joe Barstow
Date: 04/25/2018

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.



Bronston
Chiropractic
Getting you back-in-motion™

Onalaska Clinic

1202 County Road PH | Onalaska, WI 54650
608.781.2225 | drbronston@bronstonchiro.com
www.bronstonchiro.com | F: 608.781.2495

June 14, 2018

City of Onalaska
Administrative and Judiciary Committee
415 Main Street
Onalaska, WI 54650

Email: kaspenson@cityofonalaska.com

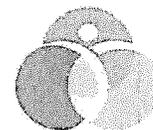
Dear Ms. Aspenson:

The intent of my correspondence today is to address the issue of final readings in regards to my commercial development proposed at 1214 County Road PH. Please forward this letter to the Administrative and Judiciary Committee, as I am requesting that the reading of the rules be suspended regarding the commercial development to facilitate timely development of the project. I am requesting that the first and second and third and final readings occur on July 2, 2018 and subsequently that the same occur at the July 12, 2018 common council meeting.

I appreciate your kind consideration in this matter, both by yourself and those that serve on these regulatory bodies.

Kind Regards,

Leo J. Bronston, DC, MAppSc



Community Care Clinic
Accessible, Affordable, Quality Care
A Division of Bronston Chiropractic

ORDINANCE NO. 1615-2018

**AN ORDINANCE TO AMEND TITLE 10 CHAPTER 1 SECTION 27 OF THE CODE
OF ORDINANCES OF THE CITY OF ONALASKA RELATING
TO PARKING RESTRICTIONS**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Subsection (yy) of Section 27 of Chapter 1 of Title 10 is hereby created as follows:

(yy) **Horman Boulevard**

(1) There shall be no parking, stopping or standing on the interior side along the center island of Horman Boulevard.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA, BY:

Joe Chilsen, Mayor

Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1615 – 2018

Please route in this order

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)

[Signature]
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

C. Holter 6-27-18
(signature)

No Fiscal Impact

Budgeted Item \$200 FOR SIGNAGE + STAFF TIME

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Chief of Police

[Signature] 6-27-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 6-28-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1616-2018

**AN ORDINANCE TO AMEND TITLE 10 CHAPTER 1 SECTION 18 OF THE CODE
OF ORDINANCES OF THE CITY OF ONALASKA RELATING
TO ONE-WAYS**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Section 18 of Chapter 1 of Title 10 is hereby deleted in its entirety and created as follows:

Sec. 10-1-18 One-Way Streets and Alleys.

- (a) The alley between Second and Third Avenue South and Hickory to Irvin Street shall be a one (1) way alley with traffic heading northbound only.
- (b) The alley that runs from Main Street to Irvin Street, being parallel to Fourth Avenue South and Fifth Avenue South, shall be a one (1) way alley with traffic heading northbound only.
- (c) Horman Boulevard shall be a one way street with traffic on the east side of the center island only traveling north and traffic on the west side of the center island only traveling south.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA, BY:

Joe Chilsen, Mayor

Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1616 – 2018

Please route in this order

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)

E C R
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

C. Holter 6-27-18
(signature)

No Fiscal Impact

Budgeted Item \$100 SIGNAGE + STAFF TIME

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Chief of Police

T. Miller 6-27-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 6-28-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1617-2018

**AN ORDINANCE TO AMEND CHAPTER 6 OF TITLE 13,
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO THE SIGN
ORDINANCE**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 13, Chapter 6, Part 2, Section 23 Subsection (3) of the City of Onalaska Code of Ordinances related to Signs on Public Rights-of-Way is hereby deleted in its entirety and replaced as follows:

13-6-23(3):

(3) Signs on Public Rights-of-Way. Signs shall not be permitted on public rights-of-way, except for municipal traffic control devices and as otherwise specified in this Sign Ordinance.

SECTION II. Title 13, Chapter 6, Part 2, Section 25, Subsections (2)(f)(1) of the City of Onalaska Code of Ordinances related to electronic message center signs is hereby deleted in their entirety and replaced as follows:

13-6-25(2)(f)(1):

1. Electronic Message Center Signs are not permitted within one-hundred (100) feet of an abutting residential district parcel line. Such signs are allowed within one-hundred (100) feet of a residential district parcel line, only if the residential district parcel is separated from the sign/property in question, by a public right-of-way.

SECTION III. Title 13, Chapter 6, Part 2, Section 26, Subsections (2)(a)(5)& (7) and (2)(b)(2) of the City of Onalaska Code of Ordinances related to signs for conditional uses in residential zoning districts are hereby deleted in their entirety and replaced as follows:

13-6-26(2)(a)(5):

5. Signs for properties with conditional uses in these districts may have one (1) ground/freestanding sign per public road frontage a maximum of four (4) square feet per side.

13-6-26(2)(a)(7):

7. Signs shall not be illuminated.

13-6-26(2)(b)(2)

2. Signs with properties with conditional uses in the district, may have one (1) wall sign per premise, not exceeding four (4) square feet in area. Sign shall be a permanent sign and not illuminated.

SECTION IV. Title 13, Chapter 6, Part 2, Section 27, Subsections (2)(b)(2) of the City of Onalaska Code of Ordinances related to Wall Signs is hereby deleted in their entirety and replaced as follows:

13-6-27(2)(b)(2):

2. Multi-tenant facilities and/or businesses may have one (1) wall sign per distinct and unrelated service, per street frontage.

SECTION V. Title 13, Chapter 6, Part 2, Section 28, Subsections (2)(b)(2) of the City of Onalaska Code of Ordinances related to Wall Signs is hereby deleted in their entirety and replaced as follows:

13-6-28(2)(b)(2):

2. Multi-tenant facilities and/or businesses may have one (1) wall sign per distinct and unrelated service.

SECTION VI. Title 13, Chapter 6, Part 2, Section 29, Subsections (2)(a)(5) and (2)(b)(2) of the City of Onalaska Code of Ordinances related to signs for conditional uses in public and semi-public zoning districts are hereby deleted in their entirety and replaced as follows:

13-6-29(2)(a)(5):

6. Signs for properties with conditional uses in these districts may have one (1) ground/freestanding sign per public road frontage a maximum of thirty-two (32) square feet per side.

13-6-29(2)(b)(2)

3. Signs with properties with conditional uses in the district, may have one (1) wall sign per public road frontage and shall be a permanent sign and not illuminated.

SECTION VII. Title 13, Chapter 6, Part 2, Section 31, Subsections (1)(d) and (2)(e) of the City of Onalaska Code of Ordinances related to temporary signs on construction sites are hereby deleted in their entirety and replaced as follows:

13-6-31(1)(d):

- d. Up to three (3) temporary signs may be located on a property in which an active construction site of a new building or substantial remodel for which a building permit exists provided such temporary signs are attached to construction trailers or are free standing. Parcels are allowed up to an aggregate of one hundred (100) square feet of such temporary signage. For parcels abutting I-90, the sign face may be up to seventy-two (72) square feet provided that approval is granted by the Wisconsin Department of Transportation. In addition to the three temporary signs, banners may be installed on the construction site fence to the same length and height as the fence surrounding a construction site. Signs or banners may not be installed until after issuance of a Site Plan Permit or Building Permit. The signs shall be confined to the construction/ development site and shall be removed within thirty (30) days of completion or prior to issuance of a Final Occupancy, whichever is sooner.

13-6-31(2)(e)

- e. Up to three (3) temporary signs may be located on a property in which an active construction site of a new residence or substantial remodel for which a building permit exists provided such temporary signs are attached to fencing, construction trailers or are free standing. The maximum size of any one sign shall be nine (9) square feet for a single parcel. Where a new residence or substantial remodel for which a building permit exists and for which the construction site is fenced, banners may be installed on the construction site fence to the same length and height as the construction fence.

SECTION VIII. Title 13, Chapter 6, Part 2, Section 31, Subsections (1)(j) and (2)(k) of the City of Onalaska Code of Ordinances related to Sidewalk Signs are hereby deleted in their entirety and replaced as follows:

13-6-31(1)(j):

- j. Sidewalk sign. Each parcel is allowed (1) sidewalk sign per street frontage, up to twelve (12) square feet in size. A sidewalk sign shall have a professional designed appearance and be constructed of durable, weather-resistant materials (cardboard, paper, fabric, and other similar materials are prohibited). Sidewalk signs shall be constructed in a workmanlike manner that is consistent with all applicable codes. A

sidewalk sign shall have no moving parts, except for wheels to move the sign to and from a display location and shall not be electric or illuminated. Sidewalk signs may be located at the subject parcel, unless a structure has been constructed in a manner where no street yard setback exists. In these instances, a sidewalk sign may be placed immediately adjacent to the subject parcel in a manner that does not present a pedestrian safety issue or vehicle hazard. Under no circumstances shall a sidewalk sign obstruct vehicular parking stalls, bus stops, benches, fire hydrants, or other features located legally in the public right-of-way. A sidewalk sign shall be located closer to the building face, rather than the curb. A sidewalk sign shall not be located in the required vision triangle as specified in Chapter 7: Mobility Standards.

13-6-31(2)(k)

- k. Sidewalk signs are allowed for conditional uses in Residential Districts and conditional and permitted uses, in the Multi-Family Residential District, up to twelve (12) square feet in size. Each parcel is allowed one (1) sidewalk sign per street frontage. A sidewalk sign shall have a professional designed appearance and be constructed of durable, weather-resistant materials (cardboard, paper, fabric, and other similar materials are prohibited). Sidewalk signs shall be constructed in a workmanlike manner that is consistent with all applicable codes. A sidewalk sign shall have no moving parts, except for wheels to move the sign to and from a display location and shall not be electric or illuminated. Sidewalk signs shall be located at the subject parcel. Under no circumstances shall a sidewalk sign obstruct vehicular parking stalls, bus stops, benches, fire hydrants, or other features located legally in the public right-of-way. A sidewalk sign shall be located closer to the building face, rather than the curb. A sidewalk sign shall not be located in the required vision triangle as specified in Chapter 7: Mobility Standards.

SECTION IX. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1617 – 2018

Please route in this order

Eric Rindfleisch, Administrator

Eric Rindfleisch

(let Joe Barstow review all annexation ordinances) (signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Katie Aspenson, City Planner

Katie Aspenson 6-12-18

(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer

Jarrod Holter 6-27-18

(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Chief of Police

Troy Miller 6-27-18

(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 6-28-18

(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1618-2018

**AN ORDINANCE TO AMEND SECTION 11 OF CHAPTER 8 OF TITLE 13, PART D
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO CONDITIONAL
USES**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 13, Chapter 8, Part D, Section 11 of the City of Onalaska Code of Ordinances related to Authority of the Plan Commission; Requirements is hereby deleted in its entirety and replaced as follows:

Sec. 13-8-11 Authority of the Plan Commission; Requirements.

- (a) The Plan Commission may authorize the Land Use and Development Director to issue a conditional use permit for conditional use after review and public hearing, provided that such conditional use and involved structure(s) are found to be in accordance with the purpose and intent of this Zoning Code, the City's Comprehensive Plan, found to be not hazardous, harmful, offensive or otherwise adverse to the environment or the health, safety and welfare of the neighborhood or the community and that such conditions are reasonable and based on substantial evidence. Prior to the granting of a conditional use, the Commission shall make findings based upon the substantial evidence presented that the standards herein prescribed are being complied with and in compliance with Wisconsin Statutes §62.23.
- (b) Conditions such as landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing, planting screens, operation control, hours of operation, improved traffic circulation, deed restrictions, highway access restrictions, increased yards or parking requirements may be required by the Plan Commission upon substantial evidence provided at the hearing and its finding that these are necessary to fulfill the purpose and intent of this Chapter.
- (c) Compliance with all other provisions of this Chapter, such as lot width and area, yards, height, parking, loading, traffic, highway access and performance standards shall be required of all conditional uses.
- (d) In determining whether to approve, approve with conditions, or deny a request for issuance of a conditional use permit, the Plan Commission and the Common Council shall consider all relevant factors, including the following approval criteria:
 - (1) Consistency with the Comprehensive Plan. The relationship of the proposed use to the goals, objectives, and policies of the City's Comprehensive Plan.

- (2) Compatibility and Neighborhood protections. The sufficiency of terms and conditions proposed to protect and maintain the uses in the surrounding neighborhood and conditions that would make the use more compatible with the surrounding neighborhood.
- (3) Conformance with other requirements of this Ordinance. The conformance of the proposed development with all provisions of the City of Onalaska Ordinances.
- (4) Other factors. Other factors pertinent to the proposed use, site conditions, or surrounding area considerations that the Plan Commission finds necessary based on the substantial evidence provided for review in order to make an informed and just decision.

(e) Conditional Use Permit Void

- (1) In any case where the holder of a conditional use permit issued under this ordinance has not instituted the use or begun construction within one year of the date of approval, the permit shall be null and void, unless granted a one-year extension by the Plan Commission.
- (2) Any use, for which a conditional use permit has been issued, upon its cessation or abandonment for a period of one year, will be deemed to have been terminated and any future use shall be in conformity with this ordinance, unless granted a one-year extension by the Plan Commission.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

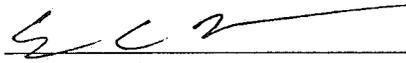
By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1618 – 2018

Please route in this order

Eric Rindfleisch, Administrator



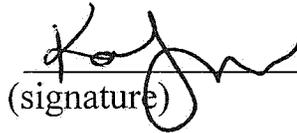
(let Joe Barstow review all annexation ordinances) (signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Katie Aspenson, City Planner

 6-28-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer

 6-27-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Troy Miller, Chief of Police

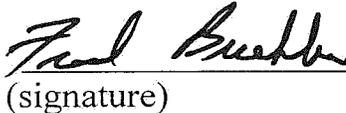
 6-27-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

 6-28-18
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1619-2018

**AN ORDINANCE TO AMEND TITLE 10 CHAPTER 1 SECTION 12 OF THE CODE
OF ORDINANCES OF THE CITY OF ONALASKA RELATING
TO THROUGH STREETS DESIGNATED**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Subsection (a)(24) of Section 12 of Chapter 1 of Title 10 is hereby created as follows:

Sec. 10-1-12 Through Streets Designated

(a) In the interest of public safety and pursuant to Section 349.07 Wis Stats. the following streets or portions thereof set forth in this Section are declared to be through highways, and traffic signs or signals giving notice thereof shall be erected by the City of Onalaska in accordance with Section 10-1-3:

(24) Abbey Road (East Avenue to Commerce Road)

SECTION II. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this ____ day of _____, 2018.

CITY OF ONALASKA, BY:

Joe Chilsen, Mayor

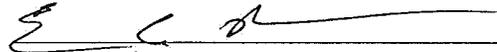
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1619 – 2018

Please route in this order

Eric Rindfleisch, Administrator
(let Joe Barstow review all annexation ordinances)



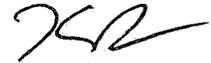
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer



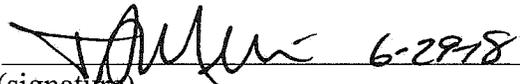
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ Unknown for annual street maintenance (plowing, Street signs long term pavement to meet the maintenance) to meet the requirements of this ordinance.

Troy Miller, Chief of Police



(signature) 6-29-18

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director



(signature) 7-7-18

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.