

# CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Board of Public Works  
**DATE OF MEETING:** July 2, 2018 (Monday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Common Council Chambers)  
**TIME OF MEETING:** 6:30 P.M.

## PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting.
3. Public input: (limited to 3 minutes/individual)

### **Consideration and possible action on the following items:**

4. Review and consideration of professional engineering services for the design of Abbey Road Project
5. Review and consideration of amendment #1 for professional engineering services for 6<sup>th</sup> & Quincy Street lift station design
6. Review and consideration of manhole rehabilitation on Tillman Drive, Johnson Drive and Lincoln Street
7. Review and consideration of bids received for Main Street and Sand Lake Road / 12<sup>th</sup> Avenue Traffic Signal Improvements Project
8. Review and consideration of State / Municipal agreement for County Road SS reconstruction
9. Review and consideration of closure of the 200 block of Riders Club Road for Rugged Run event on Saturday August 4th, 2018 from 7:00 a.m. to 1:00 p.m.

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the Board may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

#### Notices Mailed To:

\* Mayor Joe Chilsen - Chair  
\*\*Ald. Jim Binash  
Ald. Jim Olson  
Ald. Jerry Every  
Ald. Diane Wulf  
\*Ald. Ron Gjertsen – Vice Chair  
\*Ald. Kim Smith  
City Attorney City Administrator  
La Crosse Tribune Dept Heads.  
Coulee Courier  
WKTY WLXR WLAX  
WKBT WXOW FOX  
\*Board Members \*\* Alternate Member

\*Jarrod Holter, City Engineer  
\*Fred Buehler, Financial Services Director/Treasurer  
  
  
  
  
  
  
  
  
  
  
Onalaska Omni Center  
Onalaska Public Library

Date Notices Mailed and Posted: 6-27-18

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

10. Review and consideration of motor replacement at well #7 including funding sources
11. Review and consideration of bids received for Pond 17 Project located on South Kinney Coulee Road
12. Pay Estimates: Strand Associates, Short Elliot Hendrickson Inc., Davy Engineering, Mathy Construction, Gerke Excavating, Steiger Construction, Hoffman & McNamara Nursery, Ayres Associates, Wisconsin Department of Transportation, Bluestem Forestry, Ferguson Waterworks and any other contractor/developer.
13. Adjournment

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 1, 2018

Agenda Item: #4

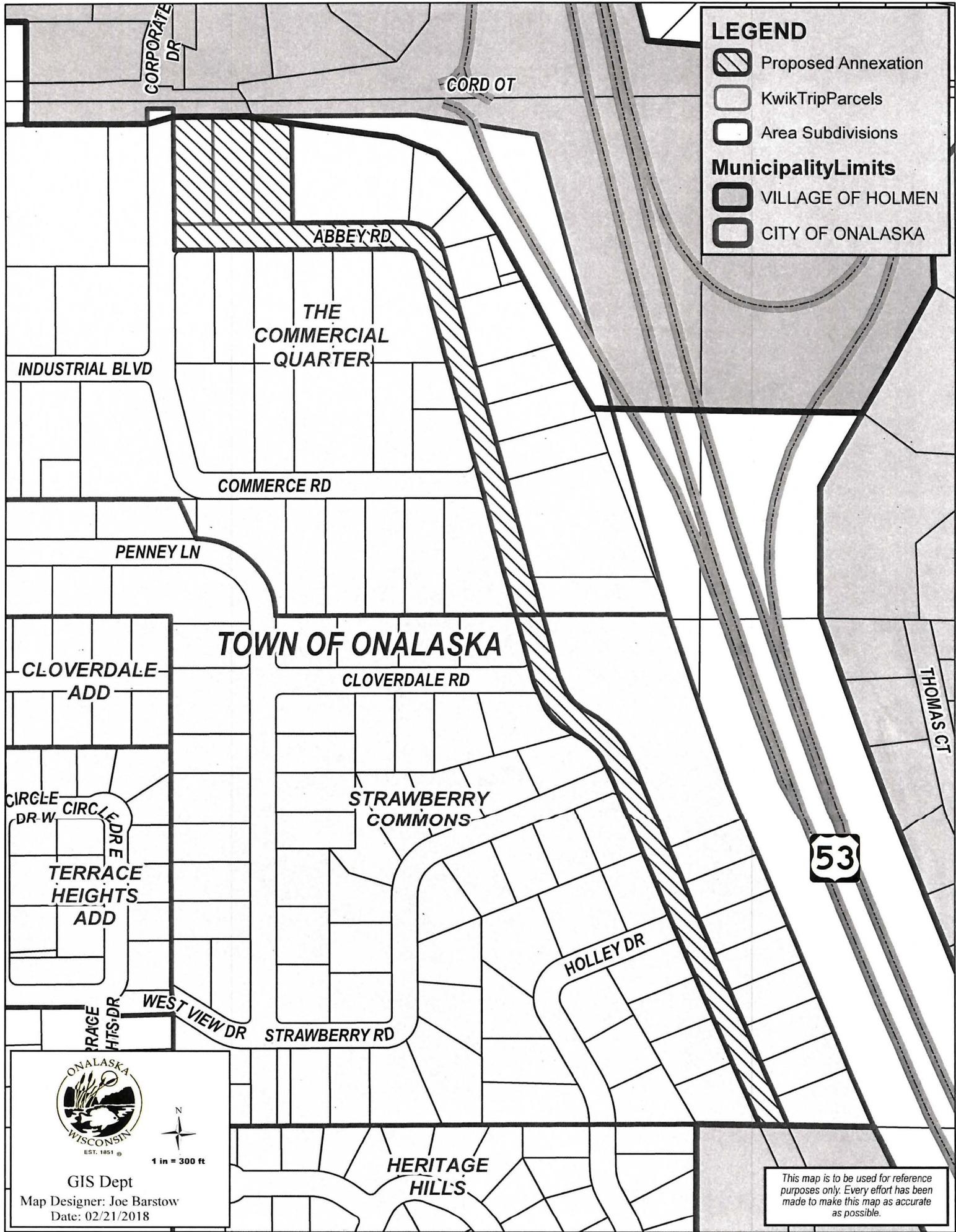
Project/Item Name: Abbey Road Reconstruction Project

Location: Abbey Road

Requested Action: Approval of services

Staff Report/Description: Abbey Road annexation was finalized July 1, 2018. In order to complete water and sewer extensions in 2019 street and utility plans must be started for spring bidding and summer 2019 construction. City Engineering staff does not have current capacity for design of this project along with others proposed as part of the 2019 Capital Improvements budget. The proposed project design funding would be split between general fund, water, sanitary sewer and storm sewer capital project fund balances. Staff is currently soliciting quotes for the services.

Attachments: Map



**LEGEND**

-  Proposed Annexation
-  KwikTripParcels
-  Area Subdivisions
- Municipality Limits**
-  VILLAGE OF HOLMEN
-  CITY OF ONALASKA

**TOWN OF ONALASKA**

**THE COMMERCIAL QUARTER**

**STRAWBERRY COMMONS**

**HERITAGE HILLS**

**53**



GIS Dept  
 Map Designer: Joe Barstow  
 Date: 02/21/2018

*This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.*

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 1, 2018

Agenda Item: #5

Project/Item Name: 6<sup>th</sup> & Quincy Lift Station Project

Location: 704 6<sup>th</sup> Avenue North

Requested Action: Approval of services

Staff Report/Description: Based upon initial design of the proposed 6<sup>th</sup> & Quincy lift station it was determined a standalone stick built building was the best long term solution for the facility. The initial Request for Proposals requested the use of a pre-fabricated engineered building. During the siting of the new building staff looked at the expansion of the building to house sanitary sewer generators, pumps, equipment, etc. With the addition of the traditional building and additional space for storage the engineering services were expanded. Strand Associates is requesting \$18,000 for additional services; this would have a total project design of \$77,900. The 2018 Capital Projects budget included \$100,000 for preliminary and final design.

Attachments: Memo and amendment



Strand Associates, Inc.®

910 West Wingra Drive

Madison, WI 53715

**DRAFT**  
216-251-4843  
(F) 608-251-8655

June 19, 2018

Mr. Jarrod Holter, P.E.  
City of Onalaska  
415 Main Street  
Onalaska, WI 54650

Re: 6th and Quincy Pumping Station Rehabilitation  
Task Order 18-01  
City of Onalaska, Wisconsin

Dear Jarrod,

Task Order No. 18-01 contains tasks for the design and bidding-related services for the 6th and Quincy Pumping Station Rehabilitation, which includes the design of a smaller prefabricated building to house the generator and motor control center (MCC). At the kickoff meeting it was requested that Strand Associates, Inc.® investigate the design of a larger building which would include two storage bays in addition to the generator and MCC rooms. Based on the City of Onalaska's (City) review of the planning report, "6th Avenue North and Quincy Street Pumping Station Rehabilitation," it was decided to proceed with the larger building design. Because of the increased scope of the project, the following additional tasks will be included in an amended task order.

1. Larger Building and Site Work (General Construction)
  - a. Additional Driveway and Site Design (approximately 8 additional hours, \$900).
  - b. Architectural and structural design of a separate, stand-alone building including framing, foundations, exterior and interior finishes, doors, windows, and roofing. This building was originally intended to be a prefabricated Universal Sanitary Equipment Manufacturing Company (USEMCO) style building (approximately 90 additional hours, \$10,125).
2. Heating, Ventilation, and Air Conditioning (HVAC), and Plumbing
  - a. Design of mechanical systems associated with the expanded building heating and ventilation (approximately 40 additional hours, \$4,500).
  - b. Design of plumbing systems associated with the building including water service and associated piping, sanitary service and associated piping, and natural gas service and associated piping (approximately 14 additional hours, \$1,575).
3. Electrical
  - a. Design of additional lighting and electrical facilities for the cold storage bays (approximately 8 additional hours, \$900).

Total Additional Design Time: 160 hours  
Total Additional Fee Plus Expenses: \$18,000

Sincerely,

STRAND ASSOCIATES, INC.®

**DRAFT**

Andrew B. Constant

ABC:\d\S\MAD\1100-1199\1107032\Project Mgmt\Agreements\18-01 Amendment\Letter to Owner.docx

OWNER REVIEW

**DRAFT**

Amendment No. 1 to Task Order No. 18-01  
City of Onalaska, WI (OWNER)  
and Strand Associates, Inc.<sup>®</sup> (ENGINEER)  
Pursuant to Technical Services Agreement dated December 19, 2014

This is Amendment No. 1 to the referenced Task Order.

Project Name: 6th and Quincey Pumping Station Rehabilitation

Under **Scope of Services**, replace item No. 6 in its entirety with the following:

- “6. Prepare technical specifications and drawings including buildings; garages; pumps; earthwork; underground wet well modifications; structural design; mechanical; electrical; heating, ventilation, and air conditioning; civil; stand-by power; piping; appurtenances; and details for use in soliciting competitive bids for OWNER for the pumping station design, as described in the report titled *6th Avenue North and Quincy Street Pumping Station Rehabilitation*.”

Under **Compensation**, CHANGE \$59,900 to “\$77,900.”

TASK ORDER AMENDMENT AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.<sup>®</sup>

**DRAFT**

Matthew S. Richards  
Corporate Secretary

Date

OWNER:

City of Onalaska

**DRAFT**

Joe Chilsen  
Mayor

Date

Cari Burmaster  
City Clerk

Date

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 1, 2018

Agenda Item: #6

Project/Item Name: Sanitary sewer manhole rehabilitation

Location: Tillman, Johnson and Lincoln Streets

Requested Action: Approval of services

Staff Report/Description: Paving of Tillman, Johnson and Lincoln Streets was added to the 2018 Paving Project. Staff inspected sanitary sewer manholes along these streets and found that four manholes need installation of a spray liner to ensure structural integrity. This project would be funded from the 2018 sanitary sewer utility operating budget contractual services.

Attachments: Quote



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**855-845-5326**

Des Moines, IA

Mankato, MN

Rogers, MN

Sioux Falls, SD

Watertown, SD

# PROPOSAL

Bill To: City of Onalaska  
 415 Main Street  
 Onalaska, WI 54650

Ship To: City of Onalaska  
 415 Main Street  
 Onalaska, WI 54650

Date	Expires
5/2/2018	6/26/2018
Hydro-Klean Quote Number	Delivery / Availability
QTE041159	As Schedule Permits
Prepared By	
Matt Huston	
Freight On Board	
Terms	
Net 30	

Quantity	Units	Description	Price	Amount
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Projected probable project cost to perform the following tasks on a unit cost basis: Hydro-Klean will provide all labor equipment and material to install a high strength 9,800 psi compressive strength monolithic 1/2" spray liner (Quadex QM1-s Restore), trowel finish smooth and rebuild bench & invert providing smooth flow lines from inlet piping to outlet piping. Variations in the work scope will require execution of a change order.

1.00	Each	Manhole @ Tillman & Lincoln, LS	\$1,670.00	\$1,670.00
1.00	Each	Manhole @ 714 Tillman, LS	\$1,360.00	\$1,360.00
1.00	Each	Manhole @ Lincoln & Johnson, LS	\$1,900.00	\$1,900.00
1.00	Each	Manhole @ 962 Lincoln, LS	\$1,520.00	\$1,520.00
1.00	Each	Crew & Equipment Mobilization, LS	\$1,310.00	\$1,310.00

\*NOTE: Proposal does not include any applicable taxes

Prepared By:     Matt Huston    

Approved By:     Wade Anderson    

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Title:     Structure Rehab Specialist    

Title:     President    

Date: \_\_\_\_\_

PO#: \_\_\_\_\_

<b>*Total</b>
<b>\$7,760.00</b>

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 1, 2018

Agenda Item: #7

Project/Item Name: Main Street and 12<sup>th</sup> Avenue/Sand Lake Road Traffic Signal Project

Location: Main Street and 12th Avenue/Sand Lake Road

Requested Action: Discussion on project bid

Staff Report/Description: The re-bid of the project is currently out for bid. The project bid opening will be 10:00 am July 9<sup>th</sup>, 2018. Bids will be brought forward to the Tuesday July 10<sup>th</sup>, 2018 Common Council meeting.

Attachments: none

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 1, 2018

Agenda Item: #8

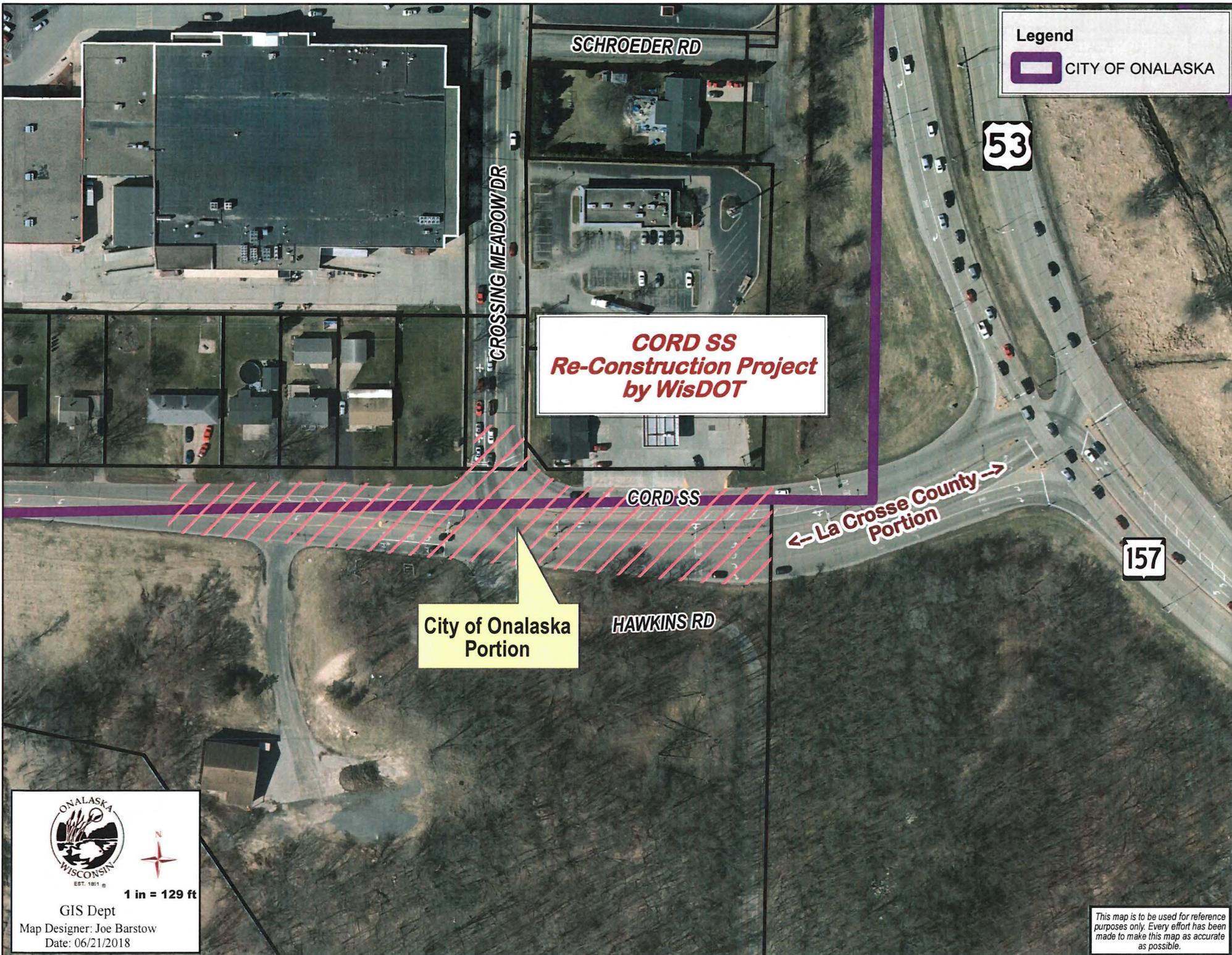
Project/Item Name: SS reconstruction project

Location: SS

Requested Action: Approval of State/Municipal agreement

Staff Report/Description: The Wis. DOT will be performing work on STH 157 in 2020 which will include the City portion of SS. City staff worked with the Wis. DOT on installation of new concrete pavement as part of this project on the City of Onalaska maintained portion. With the large amount of truck traffic and starting/stopping in this area staff recommends this as the long term pavement choice for this location.

Attachments: State/Municipal agreement and map



Legend

 CITY OF ONALASKA

***CORD SS  
Re-Construction Project  
by WisDOT***

**City of Onalaska  
Portion**

**← La Crosse County →  
Portion**

  
EST. 1911



**1 in = 129 ft**

GIS Dept  
Map Designer: Joe Barstow  
Date: 06/21/2018

*This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.*



**STATE/MUNICIPAL FINANCIAL  
AGREEMENT FOR A STATE- LET  
HIGHWAY PROJECT**

Date: June 12, 2018  
I.D.:1070-04-05, 75  
Road Name: IH 90  
Title: La Crosse - Sparta  
Limits: STH 157 Interchange  
County: La Crosse  
Roadway Length: 1.37 miles

The signatory **City of Onalaska**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility** – The existing pavement are in poor condition due to the deterioration of the original concrete pavement.

**Proposed Improvement** – The proposed work improvement is to repair the pavement joints, mill the existing concrete pavement and place an asphalt overlay.

**Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:** There are no non-participating work on this project.

**TABLE 1: SUMMARY OF COSTS**

Phase	Total Est. Cost	Federal/State		Municipal	
		Funds	%	Funds	%
Preliminary Engineering (1070-04-05): Plan Development	\$ 435,000	\$ 435,000	100%	\$ -	0%
Real Estate Acquisition: (1070-04-25) City of Onalaska, CTH SS <sup>1</sup>	\$ 2,500	\$ -		\$ 2,500	100%
Construction: (1070-04-75) <sup>2</sup>					
Roadway, Backbone (0010)	\$ 2,520,000	\$ 2,520,000	100%	\$ -	0%
Roadway, 3R (0020)	\$ 3,600,000	\$ 3,600,000	100%	\$ -	0%
Roadway, CTH PH, La Crosse County (0030) <sup>3</sup>	\$ 90,000	\$ -	0%	\$ 90,000	100%
Roadway, CTH SS, City of Onalaska (0040) <sup>4</sup>	\$ 300,000	\$ -	0%	\$ 300,000	100%
Roadway, CTH SS, La Crosse County (0050) <sup>5</sup>	\$ 330,000	\$ -	0%	\$ 330,000	100%
Non-Participating	\$ -	\$ -		\$ -	
<b>Total Cost Distribution</b>	<b>\$ 7,277,500</b>	<b>\$ 6,555,000</b>		<b>\$ 722,500</b>	

Notes:

<sup>1</sup>Participating Real Estate Cost is the responsibility of the Municipality, City of Onalaska

<sup>2</sup>Participating construction estimate has a delivery cost of 10%.

<sup>3</sup>Participating construction estimate items is the responsibility of La Crosse County.

<sup>4</sup>Participating construction estimate items is the responsibility of the Municipality, City of Onalaska.

<sup>5</sup>Participating construction estimate items is the responsibility of La Crosse County.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages [3] – [4]); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the <b>City of Onalaska</b> (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the <b>State</b> (please sign in blue ink)	
Name:	Title
Signature	Date

**TERMS AND CONDITIONS:**

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
  - (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
  - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
  - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
  - (i) Replacement of existing driveways, in kind, necessitated by the project.
  - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.

3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
  - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Roadway and bridge width in excess of standards.
  - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
  - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
  - (f) Parking lane costs.
  - (g) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
  - (h) As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
4. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
5. The work will be administered by the State and may include items not eligible for federal/state participation.
6. The Municipality shall, in cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
7. Basis for local participation:
  - (a) Real Estate (1070-04-25):
    - a. Real Estate, City of Onalaska: The Municipality shall pay 100% of the cost for any new Right-of-Way needed to complete the project.
  - (b) Construction (1070-04-75):
    - a. Roadway, La Crosse County: La Crosse County shall pay 100% of the cost for the new roadway on CTH PH. All future maintenance and operations costs of this section of CTH PH are the responsibility of La Crosse County.
    - b. Roadway, City of Onalaska: The Municipality shall pay 100% of the cost for the new roadway on CTH SS (Crossing Meadows Intersection to Kwik Trip Driveway). All future maintenance and operations costs of this section of CTH SS are the responsibility of the Municipality.
    - c. Roadway, La Crosse County: La Crosse County shall pay 100% of the cost for the new roadway on CTH SS (Kwik Trip Driveway to STH 157 Intersection). All future maintenance and operations costs of this section of CTH SS are the responsibility of La Crosse County.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

## **STAFF REVIEW SUMMARY**

### CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 1, 2018

Agenda Item: #9

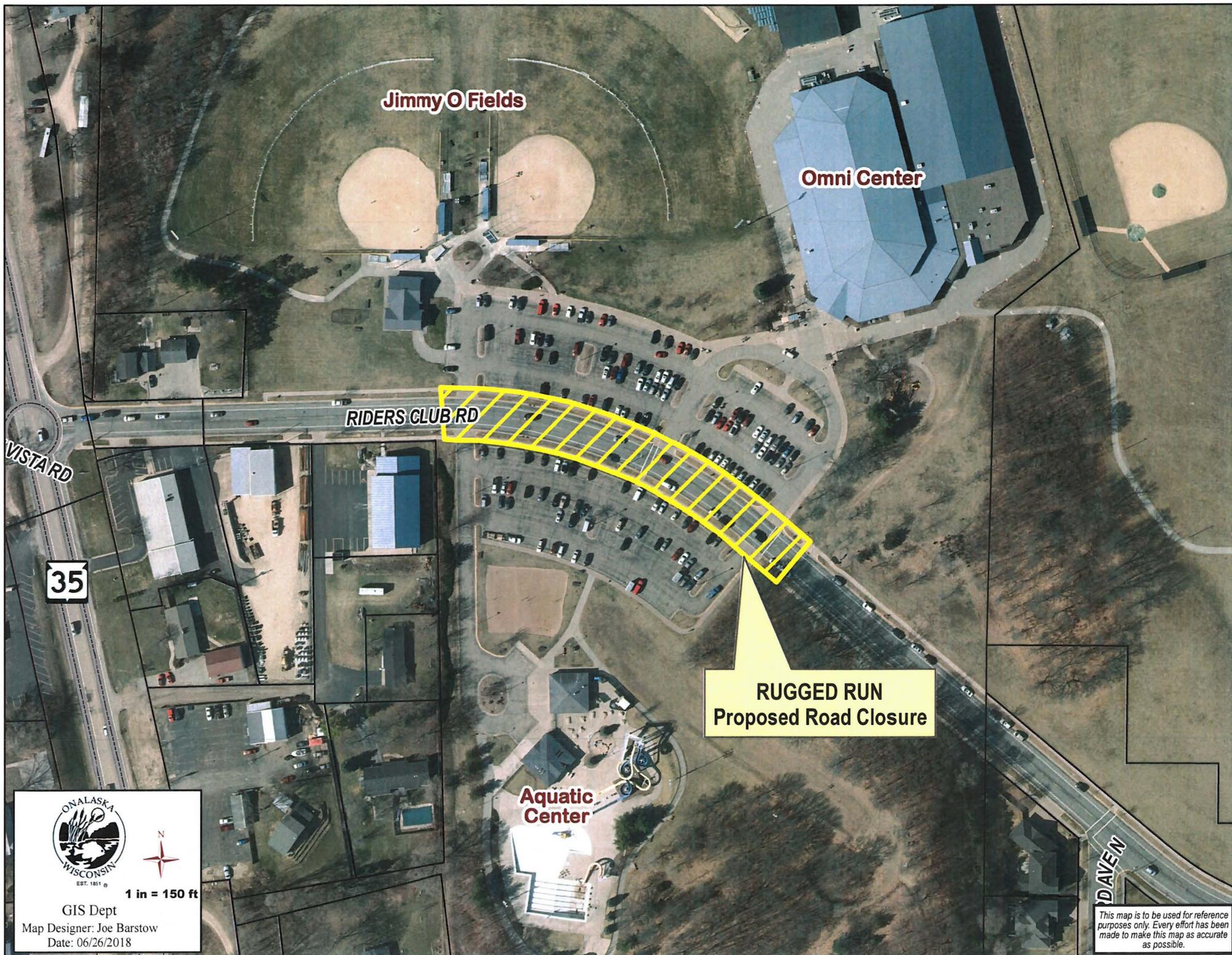
Project/Item Name: Rugged Run

Location: 200 block Riders Club Road

Requested Action: Approval of road closure

Staff Report/Description: City Parks & Recreation has requested the closure of Riders Club Road on Saturday August 4<sup>th</sup> from 7:00 am to 1:00 pm for the annual Rugged Run race. This event has been held in the past with no incidents.

Attachments: Map



**Jimmy O Fields**

**Omni Center**

**RIDERS CLUB RD**

**VISTARD**

**35**

**Aquatic Center**

**RUGGED RUN  
Proposed Road Closure**

**DAVEN**



**1 in = 150 ft**

GIS Dept

Map Designer: Joe Barstow

Date: 06/26/2018

*This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.*

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 1, 2018

Agenda Item: #10

Project/Item Name: Well #7 motor replacement

Location: Well #7

Requested Action: Approval of motor purchase

Staff Report/Description: Motor at Well #7 was removed by Municipal Well and Pump after a recent failure. Repairs were made and upon the second installation the windings failed on the motor. Staff has received a quote for new windings that could be installed in the existing 2002 motor or installation of a new motor. Staff is recommending the replacement of the existing motor as a better long term solution due to increased motor efficiency and age of existing motor.

Attachments: Quote



# MUNICIPAL WELL & PUMP

A Division of Midwest Well Services, Inc.

June 27, 2018

City of Onalaska  
Attn: Jarrod Holter  
PO Box 339  
Onalaska, WI 54650

**RE: Well No. 7 Motor**

Dear Jarrod,

It was a pleasure meeting with you yesterday. At the time, we discussed the motor rom Well No. 7. As we discussed, the windings have a burned out end, and the motor shop is recommending a rewind of the motor. This motor is 20-plus years old, and it would be difficult to for me to recommend the rewind of the motor. However, we are providing a price for the rewind for your consideration. The rewound motor would still be 2 percent less efficient than a new motor.

The failure of the windings did not have anything to do with the mechanical work that was done to the motor. However, Onalaska and Municipal Well & Pump have had a long working relationship, and as we discussed in our meeting, we are willing to provide the labor, and a temporary motor for this project, at no cost to the City. The temporary motor will be installed this week, so the well will be available for operation during the upcoming hot period.

Please review the following scopes and the associated costs for the project:

**I: Labor**

- 1. Load and mobilize to job site.
  - 2. Set up and remove motor from pump.
  - 3. Install temporary motor, and test run equipment into system.
  - 4. Return to shop.
  - 5. Load and mobilize with new (or repaired) motor.
  - 6. Remove temporary motor from pump.
  - 7. Install new (or repaired) motor back onto pump and test equipment into system.
  - 8. Demobilize from job site.
- .....Lump Sum Items 1 - 8: **\$ 4,863**  
.....Credit/Deduct: **\$ 4,863**  
**Total Labor: N/C**
- 9. GE 250 HP Motor Rewind:.....Lump Sum: **\$ 10,500** ←
  - 10. New USEM 250 HP motor:.....Lump Sum: **\$ 19,200** ←

We trust you will find this correspondence to your understanding. Should you have any questions or concerns regarding this proposal, or if there is any other way we can be of assistance to your community, please contact our offices at your earliest convenience. We appreciate this opportunity to provide you with this proposal, and look forward to the opportunity to provide the City of Onalaska expert service on this project.

Sincerely,  
MUNICIPAL WELL & PUMP

Marty Van Ells  
Project Manage

C:\Users\Marty Van Ells\Desktop\Marty\_Shared\Jobs\Marty\2018\MV18-293-Onalaska #7 Motor\Onalaska Well No. 7 Motor\_6-27-18.doc

## Holter, Jarrod

---

**From:** Marty Van Ells <[mvane@municipalwellandpump.com](mailto:mvane@municipalwellandpump.com)>  
**Sent:** Wednesday, June 27, 2018 8:02 AM  
**To:** Holter, Jarrod  
**Subject:** FW: MID-WEST WELL

Here are the two pictures the motor shop sent me.

---

**From:** John Dellemann [<mailto:jdellemann@emsindustrial.com>]  
**Sent:** Monday, June 25, 2018 3:39 PM  
**To:** Marty Van Ells <[mvane@municipalwellandpump.com](mailto:mvane@municipalwellandpump.com)>  
**Subject:** Fwd: MID-WEST WELL

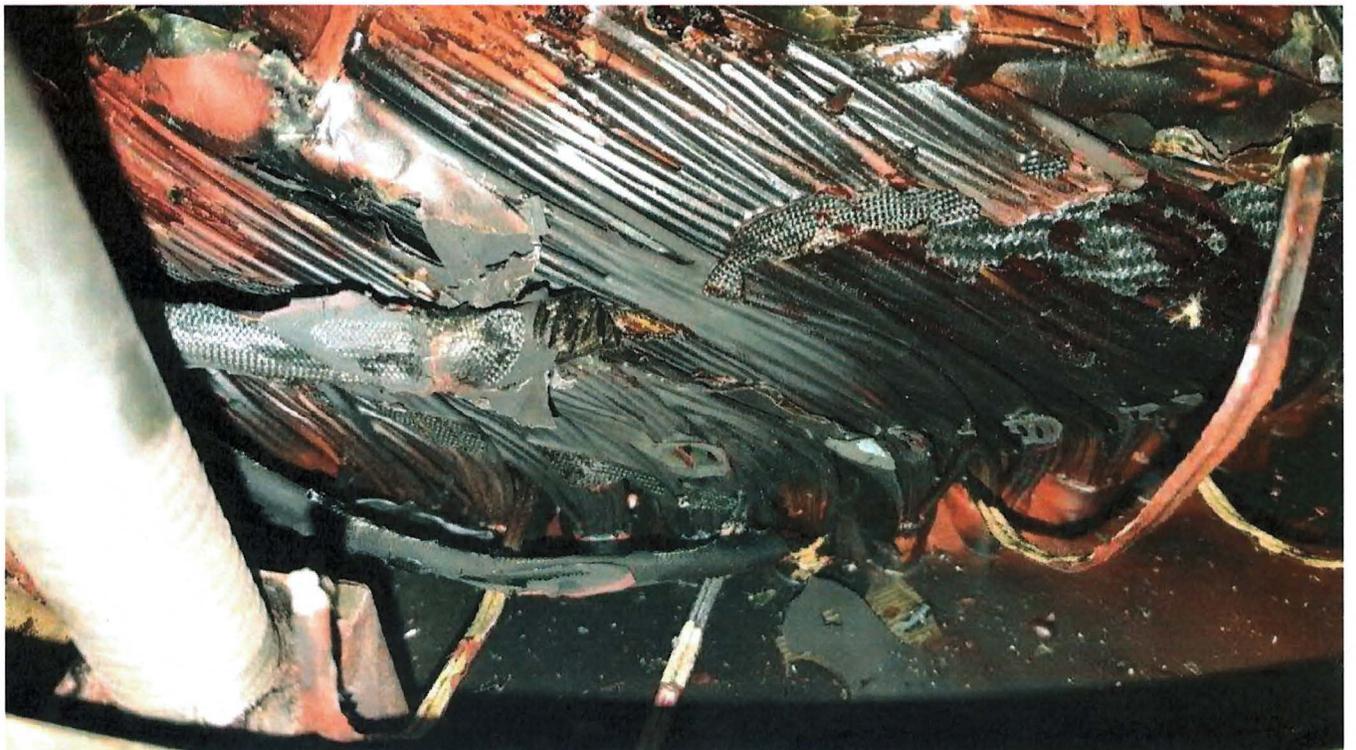
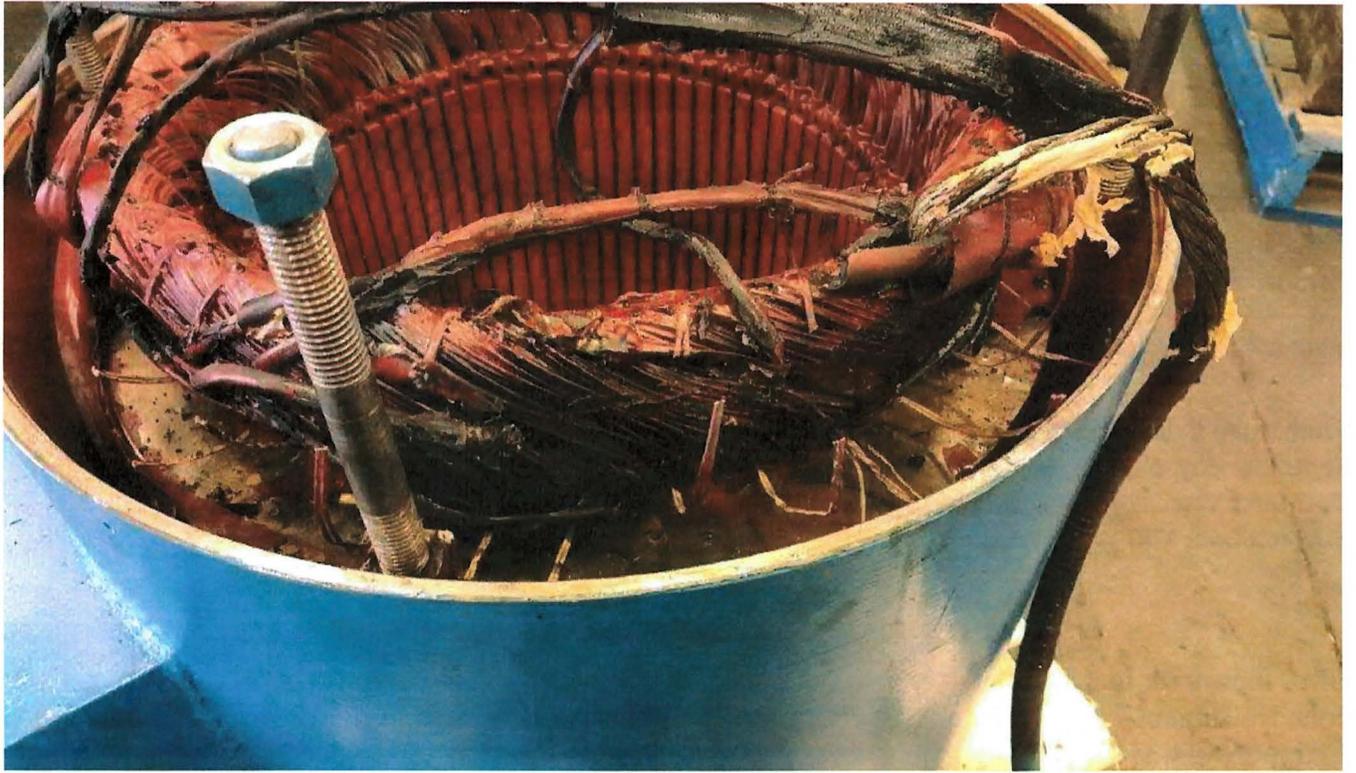
EMS Industrial, Inc.  
John Dellemann  
Cell: 608-444-3740

Begin forwarded message:

**From:** Greg Hinnendael <[greg@emsindustrial.com](mailto:greg@emsindustrial.com)>  
**Date:** June 25, 2018 at 1:42:35 PM CDT  
**To:** John Dellemann <[jdellemann@emsindustrial.com](mailto:jdellemann@emsindustrial.com)>  
**Subject:** MID-WEST WELL

John,

Here are some failure pictures of the winding. The insulation broke down on startup at the well site. Test runs here were good without issue.



# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 1, 2018

Agenda Item: #11

Project/Item Name: Pond 17 Project

Location: South Kinney Coulee Road

Requested Action: Discussion on project bid

Staff Report/Description: Bids for the Pond 17 Project will be opened on Monday July 9, 2018 and brought forward for possible action at the Tuesday July 10, 2018 Common Council meeting. This work will make repairs from 2017 storm damage with partial project cost reimbursement through Federal disaster declaration.

Attachments: Ad for bid

## NOTICE TO CONTRACTORS

The City of Onalaska, Wisconsin will receive sealed proposals until 11:00 AM on the 9<sup>th</sup> day of July, 2018, in the City Hall, in the City of Onalaska at which time and place bids will be publicly opened and read aloud, for the doing of the following public works:

### ITEMS OF BID

4,020 S.F Revetment Mat Removal	4,020 S.F Revetment Mat Installation	
625 C.Y. Sediment & Dirt Removal	625 C.Y. Crushed Aggregate Base Course	
100 C.Y. Black Dirt	250 S.F. Concrete Sidewalk	70 L.F. Curb & Gutter
2,400 S.Y. Seed, Mulch, & Fertilizer	1,400 S.Y. Erosion Control Blanket	
Removals	Excavation	Traffic Control
		**Plus Additional Misc. Appurtenances

The above public work will be let to the lowest responsible bidder and shall be performed in accordance with the plans and specifications for the same now on file with the City Clerk for the inspection of bidders and in accordance with the prepared form of contract and bond also on file with said Clerk.

Digital copies of the Bidding Documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital documents for a fee of \$30 by inputting Quest project #5815459 on the website's project search page. For assistance and free membership registration, contact QuestCDN at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com). Paper copies of the bidding documents may be obtained from the City Engineer's Office in person during normal business hours for a fee of \$40.00 or mailed to a contractor for a fee of \$60.00.

The City of Onalaska reserves the right to reject any or all bids, and to waive any informalities in bidding. Sealed bids only, will be received.

No bid shall be received unless accompanied by a Certificate of Organization and Authority, a list of any subcontractors, approval of pre-qualification, and a certified check or a bid bond equal to at least 5% not more than 10% of the bid payable to the City as a guarantee that if the bid is accepted the bidder will execute and file the proper contract and bonds within the time limited by the City.

Bidders Proof of Responsibility form must be filed in the Office of the City Clerk not later than **5:00 PM on the 6<sup>th</sup> day of July, 2018**, and show sufficient financial ability, equipment, and experience to properly perform the contract. The Council's decision as to qualification shall be final. Bids will be accepted only, from such qualified bidders.

The Advertisement for Bids, Notice to Contractors, the Information to Bidders, the Bid Proposal, the Certificate of Organization and Authority, the Performance and Payment Bond, the General Conditions, Minimum Wage Scale, Specifications, Plans, Addenda (if any), and all ordinances of the City applicable to this contract shall be considered a part of the contract. All bidders shall inform themselves of the current municipal wage scale for public works, and they shall be required to pay minimum rates of pay as established by the Common Council of the City of Onalaska.

The time for commencement of the work shall begin not later than ten (10) days after date of written notification from the engineer to do so, unless otherwise stipulated and completion shall be no later than November 16, 2018.

The outside of the envelope containing the proposal is to be marked "BID PROPOSAL – 2018 STORM POND #17 REPAIRS".

Dated this 15<sup>th</sup> day of June, 2018.

Compiled by authority of City Council, Onalaska, Wisconsin.

C. Jarrod Holter

City Engineer

**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
July 2, 2018**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
1. <b>STRAND ASSOCIATES</b> 6th & Quincy Lift Station Design Estimate #5	\$ 59,900.00	\$ -	\$ 22,724.38	\$ 4,517.93
2. <b>STRAND ASSOCIATES</b> 12th/Sand Lake & Main St Traffic Signal Design Estimate #4	\$ 27,900.00	\$ -	\$ 15,000.00	\$ 8,500.00
3. <b>SEH INC.</b> Railroad Quiet Zone study Design Estimate #3	\$ 11,900.00	\$ -	\$ 988.63	\$ 264.39
4. <b>MATHY CONSTRUCTION</b> 2018 Pavement Project Construction Estimate #2	\$ 1,184,065.45	\$ -	\$ 3,400.00	\$ 263,804.36
5. <b>GERKE EXCAVATING</b> 2018 Utility Project Construction Estimate #2	\$ 1,708,611.00	\$ -	\$ 150,836.49	\$ 298,548.95
6. <b>HOFFMAN &amp; MCNAMARA NURSERY</b> 2018 Urban Forestry Construction Estimate #2	\$ 36,889.00	\$ -	\$ 15,353.55	\$ 28,419.85
7. <b>STRAND ASSOCIATES</b> 2018 SCADA Enhancements Design Estimate #3	\$ 19,000.00	\$ -	\$ 5,679.41	\$ 986.01
8. <b>STATE OF WI DOT</b> PH/Braund Street Design - State Plan Review (Project #5991-02-53 & 54) Estimate #12	\$ 50,000.00	\$ -	\$ 25,054.73	\$ 937.17
9. <b>STEIGER CONSTRUCTION</b> 2018 Misc. Concrete Project Construction Estimate #1	\$ 85,087.50	\$ -	\$ -	\$ 5,924.20

**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
July 2, 2018**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
10. <b>FERGUSON WATERWORKS</b> 2018 Hydrant/Lightpole Painting Construction Estimate #1	\$ 28,835.00	\$ -	\$ -	\$ 26,750.00
11. <b>BLUESTEM FORESTRY</b> 2018 Forestry Plan Design Estimate #1	\$ 11,500.00	\$ -	\$ -	\$ 4,200.00
12. <b>DAVY ENGINEERING</b> French Road Booster Station Design Estimate #2	\$ 7,500.00	\$ -	\$ 506.25	\$ 2,310.73
13. <b>STATE OF WI - DOT</b> Riders Club Road Design - State Plan Review (5991-02-56) Estimate #10	\$ 60,000.00	\$ -	\$ 22,855.54	\$ 133.25
14. <b>STATE OF WI - DOT</b> Riders Club Road Construction (5991-02-57) Estimate #1	\$ 287,176.00	\$ -	\$ -	\$ 160,196.71
15. <b>STATE OF WI - DOT</b> PH/Braund Street Construction (5991-02-55) Estimate #1	\$ 167,961.00	\$ -	\$ -	\$ 542.45
16 <b>STATE OF WI DOT</b> STH 35 Watermain Installation (Project #7190-06-80) Estimate #5	\$ 153,000.00	\$ -	\$ 108,077.94	\$ 1,009.39