

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Utilities Committee
DATE OF MEETING: September 5, 2018 (Wednesday)
PLACE OF MEETING: City Hall – 415 Main Street (Common Council Chambers)
TIME OF MEETING: 7:00 PM

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting.
3. Public Input (Limited to 3 minutes per individual)

Consideration and possible action on the following items:

4. **MASS TRANSIT**
 - a. Shared Ride Transit:
 1. **Public Hearing: Approximately 7:00 PM (or immediately following Public Input)** Proposed increase in Fares
 2. Financials (Justin Running or Jeff Burkhart/ Fred Buehler)
 3. Federal Transit Authority 2018 Triennial Review:
 - a) Disadvantage Business Enterprise (DBE) requirements/modifications to goals and plan
 - b) Set public hearing date/time for DBE goal/plan
 - b. MTU Transit financials (Jim Krueger)
 - c. Holmen Transit Input (Holmen Rep.)
 - d. West Salem Transit Input (West Salem Rep.)
 - e. Onalaska Transit Input (Onalaska Rep.)

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Joe Chilsen

Ald. Jim Binash

*Ald. Jim Olson - Vice Chair

* Ald. Jerry Every - Chair

*Ald. Kim Smith

Ald. Ron Gjertsen

Ald. Diane Wulf

City Administrator City Attorney

Dept. Heads La Crosse Tribune

Coulee Courier FOX

WKTY WLXR WLAX WKBT WXOW

*Committee Members

***Mass Transit Members**

*Brandon Cain – Village of Holmen Trustee

*Leroy Brown - Village of West Salem Trustee

Jim Krueger, Interim MTU

Richard Running

Village of Holmen

Village of West Salem

Onalaska Public Library Omni Center

Date Notices Posted and Mailed: 8-30-18

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

5. **UTILITIES**

a. **City of Onalaska Storm Water:**

1. 2018 Storm Water Financials
2. 2019 Storm Water Budget
3. Establish 2019 ERU Rate

b. **City of Onalaska Sewer:**

1. 2018 Sewer Financials
2. 2019 Sewer Budget
3. Changes to the Treatment rate for 2019
4. Changes to the Transmission rate for 2019

c. **City of Onalaska Water:**

1. 2018 Water Financials
2. 2019 Water Budget
3. Options regarding water rates

Adjournment

The notice below is an agenda item for the Utilities Committee meeting scheduled for Wednesday, September 5, 2018 at 7:02pm.

4/9-1

PUBLIC NOTICE
By the Onalaska/Holmen/West Salem Public Transit System on
Proposed Increase in Fares

The primary factors contributing to the increase in fares is due to higher fuel prices, reduction in state/federal operating assistance, and increase in operating costs. The existing and proposed fare schedule for the Onalaska/Holmen/West Salem Public Transit System is as follows:

FARES

<u>Fare Category</u>	<u>Cash Fare</u>	<u>Proposed Fare-1-1-19</u>
Adult ¹	\$4.00	\$4.25
Student ²	\$3.50	\$3.75
Senior ³	\$3.50	\$3.75
Reduced Fare ⁴	\$2.75	\$3.00
Disabled	\$3.50	\$3.75
Reduced Fare ⁴	\$2.75	\$3.00
Extra Rider with the same pick-up and drop-off	\$2.50	\$2.75

¹ Fare - Per trip, Per person

² Student - Persons age 3 to 18 years

³ Senior - Person age 55 years and older

⁴ Reduced Fare - Reduced Fare Hours are as follows:

Monday through Friday 10:00am - 4:00pm

Saturdays, Sundays, & Holidays 7:00am – 2:00pm

* Holidays – New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Interested persons or agencies may submit, orally or in writing, any questions or concerns about the aforementioned change in fares on or before September 5, 2018. All inquires may be directed to:

City of Onalaska
415 Main Street
Onalaska, WI 54650
608-781-9530

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
640 - OMNI CENTER	0.00	0.00	-10,955.22	-1,247.00	-1,247.00
Report Surplus (Deficit):	0.00	0.00	-10,955.22	-1,247.00	-1,247.00

**ONALASKA/HOLMEN/WEST SALEM PUBLIC TRANSIT
MONTHLY TOTALS
CALENDAR YEAR 2018**

<u>Month</u>	<u>2018 Miles</u>	<u>2017 Miles</u>	<u>Onalaska Trips</u>	<u>Holmen Trips</u>	<u>West Salem Trips</u>	<u>Total 2018 Trips</u>	<u>Total 2017 Trips</u>	<u>2018 Agency Trips</u>	<u>2017 Agency Trips</u>	<u>2018 MTU Passes</u>	<u>2017 MTU Passes</u>	<u>2018 Operating Stats Hours</u>	<u>2017 Operating Stats Hours</u>	<u>Gallons</u>	<u>Fares</u>	<u>Freight Package</u>	<u>Agency Revenue</u>
January	35,813	33,509	2,967	1,282	600	4,849	5,045	881	729	706	610	2,700.18	2,451.98	2,420.854	\$ 10,815.75	\$ -	\$ 5,735.00
February	31,972	32,288	2,805	1,139	522	4,466	4,799	806	668	578	699	2,433.00	2,271.38	2,162.330	\$ 11,093.00	\$ -	\$ 4,718.75
March	38,141	35,201	3,355	1,298	599	5,252	5,222	967	761	735	723	2,702.72	2,575.78	2,403.266	\$ 11,400.50	\$ -	\$ 5,628.75
1st Qtr Total	105,926	100,998	9,127	3,719	1,721	14,567	15,066	2,654	2,158	2,019	2,032	7,835.90	7,299.14	6,986.450	\$ 33,309.25	\$ -	\$ 16,082.50
April	35,550	33,279	3,024	1,223	566	4,813	4,818	986	813	661	703	2,667.87	2,442.75	2,288.136	\$ 10,593.25	\$ -	\$ 5,871.25
May	36,253	34,596	3,061	1,285	642	4,988	5,026	934	847	723	670	2,737.75	2,657.77	2,416.648	\$ 11,322.00	\$ 5.00	\$ 5,101.25
June	34,673	34,959	2,799	1,293	605	4,697	4,886	1,033	814	658	646	2,539.43	3,006.90	2,381.988	\$ 10,516.25	\$ -	\$ 6,506.25
2nd Qtr Total	106,476	102,834	8,884	3,801	1,813	14,498	14,730	2,953	2,474	2,042	2,019	7,945.05	8,107.42	7,086.772	\$32,431.50	\$5.00	\$17,478.75
Y.T.D.	212,402	203,832	18,011	7,520	3,534	29,065	29,796	5,607	4,632	4,061	4,051	15,780.95	15,406.56	14,073.222	\$65,740.75	\$5.00	\$33,561.25
July	35,142	36,400	2,772	1,224	646	4,642	4,575	954	832	556	611	2,620.92	2,654.78	2,446.131	\$ 10,372.25	\$ -	\$ 5,161.25
August		37,768				0	4,843		953								
September		35,377				0	4,773		899								
3rd Qtr Total	35,142	109,545	2,772	1,224	646	4,642	14,191	954	2,684	556	2,068	2,620.92	8,008.34	2,446.131	\$10,372.25	\$0.00	\$5,161.25
Y.T.D.	247,544	313,377	20,783	8,744	4,180	33,707	43,987	6,561	7,316	4,617	6,119	18,401.87	23,414.90	16,519.353	\$76,113.00	\$5.00	\$38,722.50
October		36,054				0	5,000		923								
November		36,217				0	4,921		982								
December		35,507				0	4,801		938								
4th Qtr Total	0	107,778	0	0	0	0	14,722	0	2,843	0	2,104	0.00	7,714.42	0.000	\$0.00	\$0.00	\$0.00
Y.T.D.	247,544	421,155	20,783	8,744	4,180	33,707	58,709	6,561	10,159	4,617	8,223	18,401.87	31,129.32	16,519.353	\$76,113.00	\$5.00	\$38,722.50

***Agency Trips are included in total trips

City of Onalaska: DBE Program Plan

Date: 8-31-2018

Policy Statement

Section 26.1, 26.23 Objectives/Policy Statement

The City of Onalaska has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26.

https://www.faa.gov/about/office_org/headquarters_offices/acr/bus_ent_program/training_conf/medi a/49%20CFR%20Parts%2026%20&%2023%20Overview.pdf The City of Onalaska has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, the City of Onalaska has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of the City of Onalaska to ensure that DBEs are defined in part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy:

1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in DOT-assisted contracts;
6. To assist the development of firms that can compete successfully in the market place outside the DBE Program.
7. To promote the use of DBEs in all types of federally-assisted contracts and procurement activities.
8. To provide appropriate flexibility of federal financial assistance in establishing and providing opportunities for DBEs.

Fred Buehler, the City Finance Director, has been delegated as the DBE Liaison Officer. In that capacity Fred Buehler is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by the City of Onalaska in its financial assistance agreements with the Department of Transportation.

The City of Onalaska has disseminated this policy statement to DBE and non-DBE business communities that perform work for the City of Onalaska on DOT-assisted contracts via the City of Onalaska's website. The City of Onalaska has also distributed this policy statement to the City of Onalaska Utilities Committee and all the components of the organization. Additionally, this DBE Program Plan is available to the public upon request at 415 Main Street Onalaska, WI 54650.

Signature

Date

City Administrator

Title

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SUBPART A - General Requirements

Section 26.1 Objectives

The objectives are found in the policy statement on the first page of this program.

Section 26.3 Applicability

The **City of Onalaska** is the recipient of federal transit funds authorized by Titles I, III, V, and VI of ISTEA, Pub. L. 102-240 or by Federal transit laws in Title 49, U.S. Code, or Titles I, II, and V of the Teas-21, Pub. L. 105-178.

Section 26.5 Definitions

The **City of Onalaska** will adopt the definitions contained in Section 26.5 for this program.

Section 26.7 Non-discrimination Requirements

The **City of Onalaska** will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR part 26 on the basis of race, color, sex, or national origin.

In administering its DBE program, the **City of Onalaska** will not, directly or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE program with respect to individuals of a particular race, color, sex, or national origin.

Section 26.11(b) Record Keeping Requirements

The **City of Onalaska** will submit DBE semi-annual reports to the Federal Transit Administration (FTA) in TrAMS.

Bidders List: 26.11(c)

The **City of Onalaska** will create a bidders list, consisting of information about all DBE and non-DBE firms that bid or quote on DOT-assisted contracts. The document attached is the tool the **City of Onalaska** will use in the procurement process of all its solicitations. The bidder list requires bidders/offers to include the name, address, DBE non-DBE status, age, and annual gross receipts of firms. The bidder's list information will be used to calculate overall DBE goals and will also serve as one of a number of ways to notify prospective firms of solicitations.



Bidders List.xlsx

Section 26.13 Federal Financial Assistance Agreement

Each financial assistance agreement the City of Onalaska signs with a US DOT operating administration must include the following assurance:

Assurance: 26.13(a)

The **City of Onalaska** shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT assisted contract or in the administration of its DBE Program or the

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requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT assisted contracts. The **City of Onalaska's** DBE Program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the **City of Onalaska** of its failure to carry out its approved program, the Department may impose sanction as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

This language will appear in financial assistance agreements with sub-recipients.

[Note: This language is to be used verbatim, as it is stated in 26.13(a).]

Contract Assurance: 26.13b

The **City of Onalaska** will ensure that the following clause is placed in every DOT-assisted contract and subcontract:

The contractor, sub-recipient, or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- 1) Withholding monthly progress payments;
- 2) Assessing sanctions;
- 3) Liquidated damages, and/or;
- 4) Disqualifying the contractor from future bidding as non-responsible.

[Note: This language is to be used verbatim, as it is stated in 26.13(b)]

A copy of DBE Contract Assurance and Federal Clause language is attached.



2018 DBE
Boilerplate Lang...

SUBPART B - ADMINISTRATIVE REQUIREMENTS

Section 26.21(a)(2) DBE Program Updates

Since the **City of Onalaska** has received a grant of \$250,000 or more in FTA planning, capital, and or operating assistance in a federal fiscal year, it will continue to carry out **its DBE program in accordance with 49 CFR part 26.21(a)(2)**, until all funds from DOT financial assistance have been expended.

The **City of Onalaska** will provide updates representing significant changes in the program to FTA.

Section 26.23 Policy Statement

The Policy Statement is elaborated on the first page of this program.

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Section 26.25 DBE Liaison Officer (DBELO)

The **City of Onalaska** has designated the following individual as our DBE Liaison Officer:

Fred Buehler 415 Main Street Onalaska WI 54650; 608-781-5930; fbuehler@cityofonalaska.com

In this capacity, the DBELO is responsible for implementing all aspects of the DBE program and ensuring that the **City of Onalaska** complies with all provision of 49 CFR Part 26. The DBELO has direct, independent access to the **City Administrator** concerning DBE program matters.

An organization chart displaying the DBELO's position in the organization is attached to this program plan.



Onalaska Org
Chart.pdf

The DBELO is responsible for developing, implementing and monitoring the DBE program, in coordination with other appropriate officials.

The duties and responsibilities include the following:

1. Gathers and reports statistical data and other information as required by USDOT.
2. Reviews third party contracts and purchase requisitions for compliance with this program.
3. Works with all departments to set overall annual goals.
4. Ensures that bid notices and requests for proposals are available to DBEs in a timely manner.
5. Identifies contracts and procurements so that DBE goals are included in solicitations (both race-neutral methods and contract specific goals attainment and identifies ways to improve progress.
6. Analyzes the **City of Onalaska's** progress toward attainment and identifies ways to improve progress.
7. Advises the CEO on DBE matters and achievement.
8. Plans and participates in DBE training seminars, as needed.

Section 26.27 DBE Financial Institutions

As a recipient of FTA financial assistance, the **City of Onalaska** must thoroughly investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in its community and make reasonable efforts to use these institutions. The **City of Onalaska** must also encourage its prime contractors to use such institutions.

The **City of Onalaska** has not identified any minority owned banks or financial institutions in its community. This determination was made by conducting: 1) a NAICS code search of the WisDOT UCP Directory and 2) a search of the banking data available on the Federal Reserve Board for minority owned banks in Western Wisconsin. *See documentation attached.*



NAICS Code
Search 8-10-18.x...



Federal Reserve
Search 2018.pd...

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The **City of Onalaska** will explore the availability of minority owned businesses or financial institutions when updates are made its its DBE Program Plan or more frequently as warranted per federal requirements.

Section 26.29 Prompt Payment Mechanisms

The **City of Onalaska** will include the following clause in each DOT-assisted prime contract:

The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than [30] days from the receipt of each payment the prime contract receives from the **City of Onalaska**. The prime contractor agrees further to return retainage payments to each subcontractor within [30] days after the subcontractors work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the **City of Onalaska**. This clause applies to both DBE and non-DBE subcontracts.



DBE Federal
Clause for RFP.d...

The **City of Onalaska** will use a **Prompt Payment Log** to monitor timely payments of prime contractors to its subcontractor(s) and **Form C** to ensure written certification that the prime contractor is using its subcontractor(s) as specified in its contract documents.



Prompt Payment
Log.xlsx



Form C - DBE
Subcontractor ...

The **City of Onalaska** will proactively review contract payments to subcontractors including DBEs on a quarterly basis to ensure compliance. Payment reviews will evaluate whether the actual amount paid to DBE subcontractors is equivalent to the amounts reported to the **City of Onalaska** by the prime contractor.

The **City of Onalaska** will take steps to resolve disputes and complaints with the prime and subcontractor as to whether work has been satisfactorily completed for purposes of § 26.29.

Complaints by subcontractors regarding the prompt payment requirements are handled according to the **City of Onalaska's** complaint and conflict resolution procedure steps outlined in procurement documentation related to the contract for transportation services.

In addition, the prime contractor must promptly notify the **City of Onalaska** whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The prime contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the **City of Onalaska**.

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Section 26.31 Directory

The **City of Onalaska** utilizes the Wisconsin Department of Transportation's directory of DBE certified firms. The directory is available on the WisDOT website. <http://wisconsin.gov/Pages/doing-bus/civil-rights/dbe/certified-firms.aspx>

Section 26.33 Overconcentration

The **City of Onalaska** has not identified that overconcentration exists in the types of work that DBEs perform. On the contrary, very few DBE firms are ready, willing and able to provide transportation services in Wisconsin, particularly in rural areas.

This determination was confirmed during the **City of Onalaska's** process for developing its *Transit 3 Year DBE Goal-Setting Methodology Report (FFY2016-2018)* conducted in May 2018. In the **City of Onalaska's** report, worksheets Appendix A and A1, show that out of the 504 ready, willing and able firms in Wisconsin identified in the US Census, there were only 15 ready, willing and able DBE firms in the NAICS code transportation categories in the WisDOT UCP Directory. Of the 15 firms, (4) four of the firms were not located in Wisconsin, (2) of the firms were airport concessionaire firms, (8) eight of the firms were located in Milwaukee and only (1) firm was located in La Crosse county. The **City of Onalaska** also reviewed the presence of DBEs in its bidders list analysis during the goal setting process which also showed a low concentration of ready, willing and able DBE firms in Wisconsin and specifically in La Crosse county. See the **City of Onalaska's Transit 3 Year DBE Goal-Setting Methodology Report (FFY2016-2018)**.

The **City of Onalaska** has limited contractible opportunities (i.e., (1) one, five-year contract for transportation services. Because of the limited contractible opportunities, the opportunities for DBEs to participate on contracts is also limited. Even though there is a low concentration of DBE firms in Wisconsin performing transportation services, when the **City of Onalaska** conducts its next procurement for transportation services in 2021 (for transportation services in 2022), it will encourage DBE participation during the procurement process through the use of the city's Bidder's List Information, firms listed on the WisDOT's UCP Directory and working with the La Crosse Area Chamber of Commerce.

Section 26.35 Business Development Programs

The **City of Onalaska** has not established a business development program because such a program is not warranted due to its limited contractible opportunities (i.e., (1) one contract for transportation services). If needed, the **City of Onalaska** will work with the Federal Transit Administration to develop a business development program.

Section 26.37 Monitoring and Enforcement Mechanisms

The **City of Onalaska** will take the following monitoring and enforcement mechanisms to ensure compliance with 49 CFR Part 26.

1. We will bring to the attention of the US Department of Transportation any false, fraudulent, or dishonest conduct in connection with the program, so that DOT can take the steps (e.g., referral to the Department of Justice for criminal prosecution, referral to the DOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules) provided in 26.109.
2. We will consider similar action under our own legal authorities, including responsibility determinations in future contracts.

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3. We will also provide a monitoring and enforcement mechanism via the use of **Form C** to verify that work committed to DBEs at contract award is actually performed by the DBEs. This will be accomplished by working with WisDOT to determine and appropriate contract administration procedure for the type of procurement.
4. We will keep a running tally of actual payments to DBE firms for work committed to them at the time of contract award.



Form C - DBE
Subcontractor ...

26.39 Fostering Small Business

The **City of Onalaska** will work to ensure the structure of its contracting requirements facilitate competition by small business concerns, taking all reasonable steps to eliminate obstacles to their participation, including unnecessary and unjustified bundling of contract requirements that may preclude small business participation in procurements as prime contractors or subcontractors.

As warranted, the **City of Onalaska** will use the following strategy to foster small business participation:

On prime contracts not having DBE contract goals, requiring the prime contractor to provide subcontracting opportunities of a size that small businesses, including DBEs, can reasonably perform, rather than self-performing all the work involved.

In addition, when the **City of Onalaska** conducts its procurement for transportation service, it will also consider implementing the following measures encourage small business participation:

- Utilize the **City of Onalaska's** Business Assistance webpage to promote small business opportunities. <https://www.cityofonalaska.com/index.asp?SEC=B9A5AF6F-AF6D-478C-A2B0-BC7EE43E955F>
- Consult the La Crosse Area Chamber of Commerce
<https://www.lacrossechamber.com/>
- Consult the University of Wisconsin-La Crosse (SBDC) Small Business Development Center
<https://www.uwlax.edu/sbdc/>
- Consult WisDOT's Transit Section for guidance on facilitating small business participation

Business Size Determination

The **City of Onalaska** utilizes the definition of a small business as defined by the Small Business Administration (SBA) standards using the North American Industry Classification System (NAICS) codes appropriate to the type(s) of work a firm seeks to perform on **City of Onalaska** contracts. Verification of this information will be gathered during the **City of Onalaska's** procurement process with use of the Bidder's List.

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Bidders List.xlsx

SUBPART C - GOALS, GOOD FAITH EFFORTS, AND COUNTING

Section 26.43 Set-asides or Quotas

The **City of Onalaska** does not use quotas in any way in the administration of this DBE program.

Section 26.45 Overall Goals

The **City of Onalaska** applies directly to the Federal Transit Administration (FTA) for capital and operating funds to purchase vehicles and contract with a third party to provide public transportation.

Since the **City of Onalaska** receives just over the required threshold of \$250,000 in the amount of \$258,000, the **City of Onalaska** is required to develop a DBE Program Plan and set a three-year goal **in accordance with 49 CFR Part 26.45(a-h)**. The purchase of vehicles is not subject to DBE goal setting.

Triennial goals and reports will be submitted to FTA as separate documents for each goal period.

The **City of Onalaska** contracts with *Running, Inc.* to provide transportation service. Information is available on the **City of Onalaska's** website at <http://www.cityofonalaska.com/masstransit> and <http://www.runninginc.net/onalaska.html>

Section 26.47 Goal Setting and Accountability

To administer the DBE Program Plan in good faith, the **City of Onalaska** will establish a transit DBE goal as outlined its goal setting methodology report submitted every three years to FTA. The city of Onalaska will fully implement steps to meet the approved plan in the spirit and intent of 49 CFR Part 26.

If the **City of Onalaska's** DBE semi-annual reports submitted to FTA do not meet the overall annual goal at the end of a given fiscal year, the **City of Onalaska** will comply with the following requirements to continue operating the DBE Program in good faith: 1) analyze reasons for the difference between the overall goal and its awards and commitments in that fiscal year, 2) establish specific steps and milestones to correct the identified shortfalls, if possible given the upcoming contractible opportunities, 3) document the shortfall analysis and submit to FTA upon request and 4) work with FTA to discuss additional efforts to reach the established DBE goal. *See the FTA website for DBE reporting requirements.*



DBE Semi Annual
Report Templat...

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Section 26.49 Transit Vehicle Manufacturers Goals

Typically, the purchase of transit vehicles is generally excluded from the DBE goal setting process. Transit Vehicle Manufacturers (TVMs) instead have their own DBE requirements.

When purchasing vehicles with FTA funds, the **City of Onalaska** will check the FTA website for updates to TVM requirements at <https://www.transit.dot.gov/TVM> and check TVM materials available on the WisDOT Procurement website (see WisDOT's Vehicle Reference Guide Toolkit).

The obligation of the **City of Onalaska** is to ensure that transit vehicle procurements using FTA funds are only occurring with TVMs that adhere to the requirements. This is done through the inclusion of FTA required contract clauses and a certification in the solicitation documents during the procurement process.

The three-step process must be followed in handling the required certification:

- 1) The transit vehicle solicitations must require the submission of a *DBE Approval Certification* with each bid or proposal;
- 2) Each bid or proposal received must be verified to ensure that it does include the required, signed *DBE Approval Certification* (Bids/proposals missing this certification are determined non-responsive);
- 3) Each TVM with a properly completed and submitted TVM Certification must be verified via the FTA's List of eligible TVM website, <https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-transit-vehicle-manufacturers> **prior to award**, that they are among the eligible to bid on FTA funded transit procurements (only eligible TVMs are listed on website).

Notes: A copy of this web search verification should be kept in the procurement file. The **City of Onalaska** will check the FTA website for changes to the TVM requirements.

Section 26.49(a)(4) TVM Reporting Requirement.

The **City of Onalaska** is required to submit within 30 days of making a contract award for vehicle(s), the name of the successful bidder(s), and the total dollar value of the contract(s) per the reporting instructions on the FTA website <https://www.transit.dot.gov/TVM>. The **City of Onalaska** will maintain documentation that this reporting requirement was completed.

Section 26.51(a-c) Breakout of Estimated Race-Neutral & Race-Conscious Participation

The **City of Onalaska** will meet the maximum feasible portion of its three-year goal by using race-neutral means of facilitating race-neutral DBE participation. The breakout of estimated race-neutral and race-conscious participation is described in the **City of Onalaska's Transit 3 Year DBE Goal Setting Methodology report**. This section of the program is submitted separately to FTA every three years or more frequently as required by FTA.

Section 26.51 Contract Goals

The **City of Onalaska** will use contract goals on an as needed basis in order to meet any portion of the overall goal. The **City of Onalaska** will establish contract goals only on those DOT-assisted contracts that have subcontracting possibilities. The city need not establish a contract goal on every such contract (e.g., type and location of work, availability of DBEs to perform the particular type of work). See *Contract Specific Goal Worksheet*.



Contract Specific Goal Workshe...

To ensure that the **City of Onalaska's** DBE program continues to be narrowly tailored to overcome the effects of discrimination, the city must adjust its use of its contract goals as specified in the following :

- (1) If the city's approved projection estimates that it can meet its entire overall goal for a given year through race-neutral means, the city must implement its program without setting contract goals during that year, unless it becomes necessary in order meet its overall goal.
- (2) If, during the course of any year in which the city is using its contract goals, the city determines it will exceed its overall goal, it must reduce or eliminate the use of contract goals to the extent necessary to ensure that the use of contract goals does not result in exceeding the overall goal. If the city determines that it will fall short of its overall goal, then it must make appropriate modifications in its use of race-neutral and/or race-conscious measures to allow it to meet the overall goal.
- (3) If the DBE participation the city obtained by race-neutral means alone meets or exceeds its overall goals for two consecutive years, the city is not required to make a projection of the amount of its goal that it can meet using such means in the next year. The city would not set contract goals on any contracts in the next year. The city would continue using only race-neutral means to meet its overall goals unless and until it does not meet its overall goal for a year.
- (4) If the city obtains DBE participation that exceeds its overall goal in two consecutive years through the use of contract goals (*i.e.*, not through the use of race-neutral means alone), the city must reduce its use of contract goals proportionately in the following year.

In any year in which the **City of Onalaska** projects meeting part of its goal through race-neutral means and the remainder through contract goals, the city must maintain data separately on DBE achievements in those contracts with and without contract goals, respectively. The **City of Onalaska** must report this data to FTA as provide in § 26.11.

Section 26.53 Good Faith Efforts Procedures

When conducting solicitations, the **City of Onalaska** will ensure all procurement information is complete and accurate and adequately documents the bidder/offer's good faith efforts before it commits to the performance of a contract by the bidder/offeror.

Demonstration of good faith efforts (26.53(a) & (c))

The obligation of the bidder/offeror is to make good faith efforts. The bidder/offeror can demonstrate that it has done so either by meeting the contract goal or documenting good faith efforts. Examples of good faith efforts are found in Appendix A to Part 26.

Information to be submitted (26.53(b))

The **City of Onalaska** treats bidder/offers' compliance with good faith efforts' requirements as a matter of [responsiveness] or [responsibility].

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Each solicitation for which a contract goal has been established will require the bidders/offerors to submit the following information:

1. The names and addresses of DBE firms that will participate in the contract;
2. A description of the work that each DBE will perform;
3. The dollar amount of the participation of each DBE firm participating;
4. Written and signed documentation of commitment to use a DBE subcontractor whose participation it submits to meet a contract goal;
5. Written and signed confirmation from the DBE that it is participating in the contract as provided in the prime contractors commitment and
6. If the contract goal is not met, evidence of good faith efforts.

If a DBE contract goal is established, the **City of Onalaska** will use the documents attached to collect the contract goal information.



Form A - DBE
Subcontract Commitment



Form B - DBE
Commitment Confirmation

Administrative reconsideration (26.53(d))

Within **(5) five** days of being informed by the **City of Onalaska** that it is not [responsive or responsible] because it has not documented sufficient good faith efforts, a bidder/offeror may request administrative reconsideration.

Bidder/offerors should make this request in writing to the following reconsideration official: **Fred Buehler, City of Onalaska, 415 Main Street, Onalaska, WI 54650, fbuehler@cityofonalaska.com, (608)781-9530**. The reconsideration official will not have played any role in the original determination that the bidder/offeror did not document sufficient good faith efforts.

As part of this reconsideration, the bidder/offeror will have the opportunity to provide written documentation or argument concerning the issue of whether it met the goal or made adequate good faith efforts to do so. The bidder/offeror will have the opportunity to meet in person with our reconsideration official to discuss the issue of whether it met the goal or made adequate good faith efforts to do. We will send the bidder/offeror a written decision on reconsideration, explaining the basis for finding that the bidder did or did not meet the goal or make adequate good faith efforts to do so. The result of the reconsideration process is not administratively appealable to the Department of Transportation.

Good Faith Efforts with contact goals (26.53(f-g))

(f) (i) The **City of Onalaska** requires that a prime contractor not terminate a DBE subcontractor (or an approved substitute DBE firm) without its prior written consent. This includes, but is not limited to, instances in which a prime contractor seeks to perform work originally designated for a DBE subcontractor with its own forces or those of an affiliate, a non-DBE firm, or with another DBE firm.

(ii) The **City of Onalaska** will include in each prime contract a provision stating:

Unless the contractor obtains written consent from the City of Onalaska:

- (A)** the contractor shall utilize the specific DBEs listed to perform the work and supply the materials for which each is listed and

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(B) The contractor shall not be entitled to any payment for work or material unless it is performed or supplied by the listed DBE.

(2) The **City of Onalaska** may provide such written consent only if it agrees, for reasons stated in its concurrence document, that the prime contractor has good cause to terminate the DBE firm.

(3) For purposes of this section, *good cause* includes the following circumstances:

(i) The listed DBE subcontractor fails or refuses to execute a written contract;

(ii) The listed DBE subcontractor fails or refuses to perform the work of its subcontract in a way consistent with normal industry standards. Provided, however, that good cause does not exist if the failure or refusal of the DBE subcontractor to perform its work on the subcontract results from the bad faith or discriminatory action of the prime contractor;

(iii) The listed DBE subcontractor fails or refuses to meet the prime contractor's reasonable, nondiscriminatory bond requirements.

(iv) The listed DBE subcontractor becomes bankrupt, insolvent, or exhibits credit unworthiness;

(v) The listed DBE subcontractor is ineligible to work on public works projects because of suspension and debarment proceedings pursuant 2 CFR Parts 180, 215 and 1, 200 or applicable state law;

(vi) The **City of Onalaska** determines that the listed DBE subcontractor is not a responsible contractor;

(vii) The listed DBE subcontractor voluntarily withdraws from the project and provides the **City of Onalaska** written notice of its withdrawal;

(viii) The listed DBE is ineligible to receive DBE credit for the type of work required;

(ix) A DBE owner dies or becomes disabled with the result that the listed DBE contractor is unable to complete its work on the contract;

(x) Other documented good cause that the City of Onalaska determine compels the termination of the DBE subcontractor. Provided, that good cause does not exist if the prime contractor seeks to terminate a DBE it relied upon to obtain the contract so that the prime contractor can self-perform the work for which the DBE contractor was engaged or so that the prime contractor can substitute another DBE or non-DBE contractor after contract award.

(4) Before transmitting to the **City of Onalaska** its request to terminate and/or substitute a DBE subcontractor, the prime contractor must give notice in writing to the DBE subcontractor, with a copy to the **City of Onalaska**, of its intent to request to terminate and/or substitute, and the reason for the request.

(5) The prime contractor must give the DBE (5) five days to respond to the prime contractor's notice and the **City of Onalaska** and the contractor of the reasons, if any, why it objects to the proposed termination of its subcontract and why the **City of Onalaska** should not approve the prime contractor's action. If required in a particular case as a matter of public necessity (*e.g.*, safety), the **City of Onalaska** may provide a response period shorter than (5) five days.

(6) In addition to post-award terminations, the provisions of this section apply to preaward deletions of or substitutions for DBE firms put forward by offerors in negotiated procurements.

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(g) When a DBE subcontractor is terminated as provided in this section, or fails to complete its work on the contract for any reason, the **City of Onalaska** must require the prime contractor to make good faith efforts to find another DBE subcontractor to substitute for the original DBE. These good faith efforts shall be directed at finding another DBE to perform at least the same amount of work under the contract as the DBE that was terminated, to the extent needed to meet the contract goal you established for the procurement. The good faith efforts shall be documented by the contractor. If the recipient requests documentation under this provision, the contractor shall submit the documentation within (7) seven days, which may be extended for an additional (7) seven days if necessary at the request of the contractor, and the **City of Onalaska** shall provide a written determination to the contractor stating whether or not good faith efforts have been demonstrated.

Section 26.55 Counting DBE Participation

The **City of Onalaska** will count DBE participation toward overall and contract goals as provided in 49 CFR 26.55 per the DBE goal reporting requirements.

SUBPART D - CERTIFICATION STANDARDS

Section 26.61 - 26.73 Certification Process

The **City of Onalaska** does not have a certification process. The **City of Onalaska** directs any firms interested in becoming DBE certified to contact the Wisconsin Department of Transportation. Information on the WisDOT DBE Certification Process is available at:

<http://wisconsindot.gov/Pages/doing-bus/civil-rights/dbe/eligibility-requirements.aspx>

SUBPART E - CERTIFICATION PROCEDURES

Section 26.81 Unified Certification Programs

The **City of Onalaska** is not UCP agency. The City of Onalaska will direct any firm interested in DBE certification to contact WisDOT. Information on WisDOT's UCP is available on the WisDOT website <http://wisconsindot.gov/Pages/doing-bus/civil-rights/dbe/eligibility-requirements.aspx>

Section 26.83 Procedures for Certification Decisions

The **City of Onalaska** is not a UCP certifying agency and therefore a procedure for re-certification is not applicable.

SUBPART F - COMPLIANCE AND ENFORCEMENT

Section 26.109 Information, Confidentiality, Cooperation and Intimidation and Retaliation

Information. The **City of Onalaska** will follow federal, state and local law to safeguard confidential business information. Notwithstanding any contrary provisions of state or local law, the **City of Onalaska** will not release personal financial information submitted in response to the personal net worth requirement to a third party (other than DOT) without the written consent of the submitter.

Confidentiality of information on complainants. The identity of complainants related to prime and contractors shall be kept confidential, at their election. If such confidentiality will hinder an investigation, proceeding or hearing, or result in a denial of appropriate administrative due process to

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other parties, the complainant must be advised for the purpose of waiving the privilege. Complainants are advised that, in some circumstances, failure to waive the privilege may result in the closure of the investigation or dismissal of the proceeding or hearing.

Cooperation. All participants in the **City of Onalaska's** DBE program (including, but not limited to, recipients, DBE firms and applicants for DBE certification, complainants and appellants, and contractors using DBE firms to meet contract goals) are required to cooperate fully and promptly with USDOT and recipient compliance reviews, certification reviews, investigations, and other requests for information. Failure to do so shall be a ground for appropriate action against the party involved (e.g., with respect to recipients, a finding of noncompliance; with respect to DBE firms, denial of certification or removal of eligibility and/or suspension and debarment; with respect to a complainant or appellant, dismissal of the complaint or appeal; with respect to a contractor which uses DBE firms to meet goals, findings of non-responsibility for future contracts and/or suspension and debarment).

Intimidation and retaliation. The **City of Onalaska** as a recipient of federal financial assistance must not intimidate, threaten, coerce, or discriminate against any individual or firm for the purpose of interfering with any right or privilege secured by this part or because the individual or firm has made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing under this part. If you violate this prohibition, you are in noncompliance with this part.

Monitoring Payments to DBEs

The **City of Onalaska** will require prime contractors to maintain records and documents of payments to DBEs for three years following the performance of the contract. These records will be made available for inspection upon request by any authorized representative of the **City of Onalaska** or DOT. This reporting requirement also extends to any certified DBE subcontractor.

The **City of Onalaska** will perform interim audits of contract payments to DBEs. The audit will review payments to DBE subcontractors to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts states in the schedule of DBE participation.

Bid Opportunity List

Instructions

49 Code of Federal Regulations Part 26.11 requires the City of Onalaska to develop and maintain a "bid opportunity list." The list is intended to show all firms that are participating, or attempting to participate on DOT-assisted contracts. The list must include all firms that bid on prime contracts, or bid or quote subcontracts and materials and supplies on DOT-assisted projects, including DBEs and non-DBES. For consulting companies, this list must include all subconsultants contacting you and expressing an interest in teaming with you on a specific DOT assisted project.

Vendors must complete and submit this form with all bids and/or proposals.

Prime Contractors and Consultants (complete all columns)

Running, Inc	318 W. Decker St. Viroqua, WI 54665	No	24 years	Purchased Transportation Services	<input checked="" type="checkbox"/> Less than \$500,000 <input type="checkbox"/> \$500,000 - \$1 million <input type="checkbox"/> \$1 million - \$2 million <input type="checkbox"/> \$2 million - \$5 million <input type="checkbox"/> \$5 million and above
Pape Taxi Service	950 N. Knowles Ave. Richmond, WI 54017	New No	5 years	Purchased Transportation Services	<input checked="" type="checkbox"/> Less than \$500,000 <input type="checkbox"/> \$500,000 - \$1 million <input type="checkbox"/> \$1 million - \$2 million <input type="checkbox"/> \$2 million - \$5 million <input type="checkbox"/> \$5 million and above
Beverly Mohns Scott d/b/a Top Hat, Inc.	226 Hood St. La Crosse, WI 54601	Yes	30 years	Purchased Transportation Services	<input checked="" type="checkbox"/> Less than \$500,000 <input type="checkbox"/> \$500,000 - \$1 million <input type="checkbox"/> \$1 million - \$2 million <input type="checkbox"/> \$2 million - \$5 million <input type="checkbox"/> \$5 million and above
G & G Enterprises of WI, Inc.	1530 S. 26th St. Manitowoc, WI 54221	No	19 years	Purchased Transportation Services	<input checked="" type="checkbox"/> Less than \$500,000 <input type="checkbox"/> \$500,000 - \$1 million <input type="checkbox"/> \$1 million - \$2 million <input type="checkbox"/> \$2 million - \$5 million <input type="checkbox"/> \$5 million and above
Brown Cab Service	735 Madison Ave., Ste. 2 Fort Atkinson, WI 53538	No	24 years	Purchased Transportation Services	<input checked="" type="checkbox"/> Less than \$500,000 <input type="checkbox"/> \$500,000 - \$1 million <input type="checkbox"/> \$1 million - \$2 million <input type="checkbox"/> \$2 million - \$5 million <input type="checkbox"/> \$5 million and above

Note: Each time the **City of Onalaska** conducts a procurement for transportation services it will insert DBE clause language in its solicitation and the Federal Clause list. The **City of Onalaska** will verify this language is still valid and update as needed per DBE and procurement guidance on the USDOT and FTA websites.

Date: 8/31/18

DBE Language for the RFPs

- a. The **City of Onalaska's** DBE transit goal for FFY 20XX-20XX is __%. A separate contract specific goal has not been established for this procurement.
- b. Proposers that have DBE firms participating on this contract should provide the following information:
 1. The names and address of DBE that will participate in this contract.
 2. A description of the work each DBE will perform.
 3. The dollar amount of the participation of each DBE firm participating.
 4. Written documentation of the bidder/offeror's commitment to use a DBE subcontractor.
 5. Written confirmation from the DBE that it is participating in the contract as provided in the prime contractor's commitment.
- c. The successful contractor will be required to report its DBE participation obtained throughout the period of performance.
- d. More information on required DBE documentation is available in Appendix X – Federal Clauses.

Federal Clauses – Appendix X

DISADVANTAGED BUSINESS ENTERPRISE (DBE)

49 CFR Part 26

Background and Applicability: The Disadvantaged Business Enterprise (DBE) program provides guidance to grantees on the use of overall and contract goals, requirement to include DBE provisions in subcontracts, evaluating DBE participation where specific contract goals have been set, reporting requirements, and replacement of DBE subcontractors. Additionally, the DBE program dictates payment terms and conditions (including limitations on retainage) applicable to all subcontractors regardless of whether they are DBE firms or not.

The DBE program applies to all DOT- assisted contracting activities. A formal clause such as that below **must** be included in all contracts and subcontracts above the micro-purchase level.

Clause Language

Each contract the **City of Onalaska** signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following Federal Clause language:

- a. This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, *Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs*. The **City of Onalaska's** DBE transit goal for FFY 20XX-20XX is __%. A separate contract specific goal has/has not been established for this procurement.

b. The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the **City of Onalaska** deems appropriate, which may include, but is not limited to:

- 1) Withholding monthly progress payments
- 2) Assessing sanctions
- 3) Liquidated damages, and/or
- 4) Disqualifying the contractor from future bidding as non-responsible

c. The contractor shall utilize the specific DBEs listed to perform the work and supply the materials for which each is listed in its written documentation of its contract commitment to the **City of Onalaska** unless the contractor obtains written consent from the **City of Onalaska**.

d. The contractor shall not be entitled to any payment for work or material unless it is performed or supplied by the DBEs as listed in its written documentation of its commitment to the **City of Onalaska** unless the contractor obtains written consent from the **City of Onalaska**.

e. The contractor will be required to report its DBE participation obtained throughout the period of performance.

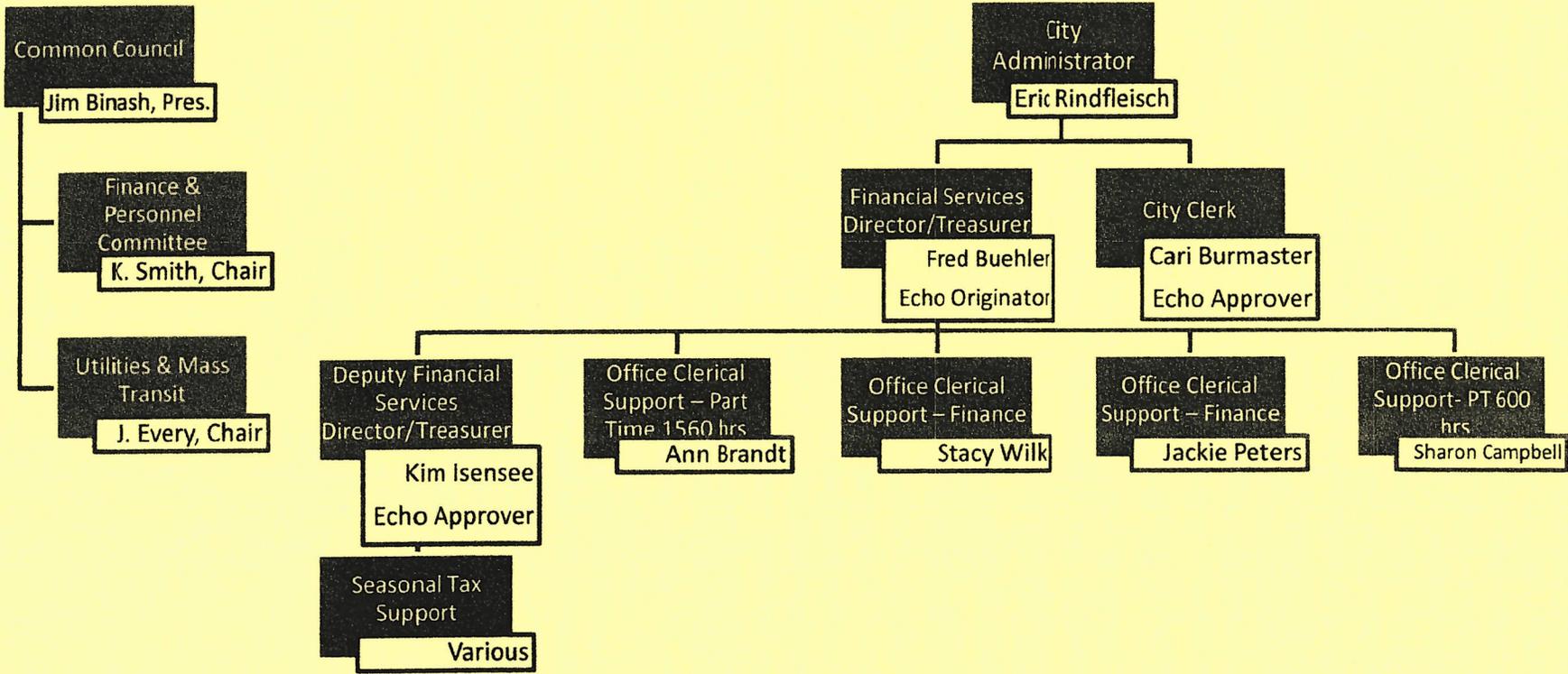
f. The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 10 calendar days after the contractor's receipt of payment for that work from the **City of Onalaska**. In addition, the contractor is required to return any retainage payments to those subcontractors within 30 calendar days after incremental acceptance of the subcontractor's work by the **City of Onalaska** and contractor's receipt of the partial retainage payment related to the subcontractor's work.

g. The contractor shall not terminate a DBE subcontractor listed in its written documentation of its commitment to the **City of Onalaska** to use a DBE subcontractor (or an approved substitute DBE firm) without the **City of Onalaska's** prior written consent. This includes, but is not limited to, instances in which a prime contractor seeks to perform work originally designated for a DBE subcontractor with its own forces or those of an affiliate, a non-DBE firm, or with another DBE firm.

h. The contractor must promptly notify the **City of Onalaska** whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the **City of Onalaska**.

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Finance



WisDOT - DBE UCP Directory

Updated: August 10, 2018

<https://wisconsindot.gov/Pages/doing-bus/civil-rights/dbe/certified-firms.aspx>

Total = 476 pages

Note:

The City of Onalaska searched the WisDOT-DBE UCP directory for DBE financial institutions under the following NAICS Codes: 521110, 522120, 522121. The following entities matched NAICS code descriptions related to DBE financial institutions.

Company Name	Ethnicity	Gender	Certifying Agency	Anniversary Date	Status	Address	Address Cont'd	City	State	Zip	Phone	Fax	First Name
1ST AEROW VALUATION GROUP, LLC	Black Americans	M	WisDOT	4-Jan	DBE	2706 E. 76TH PLACE		CHICAGO	IL	60649	(773) 551-6802		SMEDMORE
1st Resource Solutions, LLC	Black Americans	M	WisDOT	21-May	DBE	1811 N. Dumont Drive		Marion	IN	46952	(765) 618-8800	(888) 499-1527	Darryl
2 C's Freight Broken, LLC	Caucasian	F	WisDOT	11-Dec	DBE	522 Finnie Flat Road E-618		Camp Verde	AZ	86322	(602)509-8924	(623)546-8876	Laura
24 HR. Towing & Recovery, Inc.	Caucasian	F	Milwaukee County	25-Sep	DBE	3700 West Wells Street	2nd floor	Milwaukee	WI	53208	414-587-0432	414-933-7886	Jean
2-Story Creative, LTD	Caucasian	F	Milwaukee County	2-Mar	ACDBE/DBE	641 W. National Avenue		Milwaukee	WI	53204	(414) 220-9663	(414) 220-9657	Ellen

Federal Reserve Statistical Release



Minority-Owned Depository Institutions

Release dates

Current release Other formats: [ASCII](#) | [PDF \(51 KB\)](#)

MINORITY OWNED DEPOSITORY INSTITUTIONS and THEIR BRANCHES as of March 31, 2018
 SORTED by STATE - (Assets and Deposits in Thousands)

Institution/Branch Name	Location	ID	Chtr Class	Ent Type	Holding Company Name	Min Cd	Minority Ownership Dt	Established Dt	Assets	Deposits
ALAMERICA BK	BIRMINGHAM, AL	2877484	207	NMB	ALAMERICA BANCCORP	1	2002-10-24	2000-01-28	\$34,916	\$21,961
COMMONWEALTH NB	MOBILE, AL	578237	117	NAT	CNB BC	1	1976-02-19	1976-02-19	\$48,315	\$44,331
COMMONWEALTH NB , CRICHTON BR	MOBILE, AL	2627812					1999-07-09	1997-11-01		
FRIEND BK	SLOCOMB, AL	244037	207	NMB	SNB HOLD	5	2002-01-02	1905-10-01	\$125,604	\$113,473
FRIEND BK , DOTHAN BR	DOTHAN, AL	3642399					2007-03-12	2007-03-12		
FRIEND BK , GENEVA BR	GENEVA, AL	4724546					2014-06-30	2014-06-30		
FRIEND BK , HARTFORD BR	HARTFORD, AL	51730					2015-01-01	1975-10-01		
FRIEND BK , NEWTON BR	NEWTON, AL	3617043					2015-01-01	2007-06-15		
AMERICAN CONTINENTAL BK	CITY OF INDUSTRY, CA	3216316	207	NMB	AMERICAN CONTINENTAL BC	20	2015-03-31	2003-10-06	\$203,414	\$172,274
AMERICAN CONTINENTAL BK , ARCADIA BR	ARCADIA, CA	4580694					2015-03-31	2013-09-23		
AMERICAN CONTINENTAL BK , CHINO HILLS BR	CHINO HILLS, CA	4201690					2015-03-31	2008-03-06		
AMERICAN CONTINENTAL BK , SAN GABRIEL BR	SAN GABRIEL, CA	3553570					2015-03-31	2006-10-23		
AMERICAN PLUS BK NA	ARCADIA, CA	3623110	117	NAT		20	2008-11-01	2007-08-08	\$492,646	\$394,638
AMERICAN PLUS BK NA , PASADENA BR	PASADENA, CA	4852403					2014-08-27	2014-08-27		
AMERICAN PLUS BK NA , ROWLAND HGTS BR	ROWLAND HEIGHTS, CA	4094173					2009-08-15	2009-08-15		
AMERICAS UNITED BK	GLENDALE, CA	3488980	207	NMB		10	2007-01-11	2006-11-06	\$229,065	\$198,423
AMERICAS UNITED BK , COMMERCE BR	COMMERCE, CA	702162					2015-09-26	1983-06-16		
AMERICAS UNITED BK , GLENDALE BR	GLENDALE, CA	4811295					2012-12-31	2012-12-31		
AMERICAS UNITED BK , LANCASTER BR	LANCASTER, CA	87962					2014-03-28	1967-03-31		
AMERICAS UNITED BK , SANTA FE SPRINGS BR	SANTA FE SPRINGS, CA	384764					2015-09-26	1949-10-31		
ASIAN PACIFIC NB	SAN GABRIEL, CA	1462986	117	NAT		20	2004-02-03	1990-07-25	\$57,542	\$48,073
	ROWLAND HEIGHTS, CA	2641854					2004-02-03	1997-12-03		

2017

UNITED BK OF EL PASO DEL NORTE, GATEWAY WEST BR											
UNITED BK OF EL PASO DEL NORTE, MAIN BR	EL PASO, TX	4440239					2012-09-26	2012-09-26			
UNITED BK OF EL PASO DEL NORTE, NORTH ZARAGOZA BR	EL PASO, TX	3663732					2007-11-26	2007-11-26			
UNITY NB OF HOUSTON	HOUSTON, TX	853251	117	NAT		1	1989-02-01	1985-08-02	\$91,263	\$80,779	
UNITY NB OF HOUSTON, MISSOURI BR	MISSOURI CITY, TX	2987084					1998-03-19	1998-03-19			
WALLIS ST BK	WALLIS, TX	283867	207	NMB	WALLIS BSHRS	20	2012-02-08	1956-05-09	\$634,660	\$538,739	
WALLIS ST BK, ALMEDA CROSSING BR	HOUSTON, TX	4099600					2012-02-08	2010-02-26			
WALLIS ST BK, DALLAS BR	DALLAS, TX	4506238					2013-04-29	2013-04-29			
WALLIS ST BK, FULSHEAR BR	FULSHEAR, TX	1947755					2012-02-08	1992-03-02			
WALLIS ST BK, GALLERIA BR	HOUSTON, TX	4873024					2015-06-01	2015-06-01			
WALLIS ST BK, KEMPWOOD BR	HOUSTON, TX	4639079					2014-02-03	2014-02-03			
WALLIS ST BK, MEADOWS BR	STAFFORD, TX	2799102					2012-02-08	1997-12-29			
WALLIS ST BK, NORTHWEST BR	HOUSTON, TX	4255518					2012-02-08	2011-03-04			
WALLIS ST BK, RICHARDSON BR	RICHARDSON, TX	5046692					2016-10-03	2016-10-03			
WALLIS ST BK, SAN ANTONIO BR	SAN ANTONIO, TX	3312197					2012-02-08	2004-12-13			
WALLIS ST BK, WALL ST BR	LOS ANGELES, CA	4904508					2015-10-01	2015-10-01			
ZAPATA NB	ZAPATA, TX	218261	117	NAT	ZAPATA BSHRS	10	1979-06-29	1961-11-16	\$84,840	\$73,966	
MOVEMENT BK	DANVILLE, VA	722227	207	NMB		1	1959-12-31	1919-09-08	\$46,042	\$38,697	
OLD DOMINION NA	NORTH GARDEN, VA	3610718	117	NAT		20	2015-03-31	2007-07-23	\$185,484	\$140,449	
OLD DOMINION NA, SCOTTSVILLE BR	NORTH GARDEN, VA	3895485					2015-03-31	2009-01-20			
UNIBANK	LYNNWOOD, WA	3487947	207	NMB	U&I FNCL CORP	20	2007-01-11	2006-11-01	\$282,106	\$238,812	
UNIBANK, BELLEVUE BR	BELLEVUE, WA	4420343					2012-04-02	2012-04-02			
UNIBANK, FEDERALWAY BR	FEDERAL WAY, WA	4368034					2011-03-01	2011-03-01			
UNIBANK, TACOMA MKT BR	LAKEWOOD, WA	4207067					2010-01-11	2010-01-11			
BAY BK	GREEN BAY, WI	2329200	207	NMB	BAY BC	30	2015-03-31	1995-08-21	\$89,675	\$70,392	
BAY BK, WEST MASON ST BR	GREEN BAY, WI	4977481					2015-11-12	2015-11-12			
COLUMBIA S&LA	MILWAUKEE, WI	596277	207	SAL		1	1988-12-31	1924-01-01	\$23,741	\$21,604	
ANZ GUAM	HAGATNA, GU	1852569	207	NMB	AUSTRALIA & NEW ZEALAND BKG GR	34	2015-03-31	1991-01-11	\$347,839	\$298,912	
ANZ GUAM, FAGATOGO AMER SAMOA MAIN BR	PAGO PAGO, AS	709675					2015-03-31	1979-08-17			

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Prompt Payment Log
WI City Contract with Contractor 123

City of Onalaska: Prompt Payment Log

Onalaska - Record of Payments to Contractor 123				Contractor 123 Record of Payments to Subcontractors			
Payment Number	Invoice Number	Payment Amount	Payment Date	Payment Date*	Invoice Number	Payment Amount	Subcontractor Name
1	20130011	\$1,516.25	10/18/2017	11/25/2017	13-10-125	\$79.36	Subcontractor ABC
Total Payments to Date		\$0.00		Total Payments to Date		\$0.00	

Note:

Payment must be made by the Contractor to the Subcontractor for satisfactorily completed work within 30 calendar days of receipt of payment from contract originator.

DBE Subcontract Work Site Verification

Instructions:

This form is used to monitor the work site and/or work efforts of each DBE subcontractor that is participating in the contract if the bidder is awarded the contract as the Prime Contractor. Only DBE firms, certified as of the bid/proposal due date, and as maintained on the WisDOT Unified Certification Program Directory WisDotUCPDirectory may be included. Complete all of the requested information. Add additional sheets as needed.

Date of Site Visit/Review:	
----------------------------	--

Project Title		DBE Contract Goal	%
---------------	--	-------------------	---

Prime Contractor	
Address	
Email	
Phone	

Yes	No

Description of work (If Prime Contractor is a DBE)	
---	--

Identify DBE subcontractor:

DBE Subcontractor	
Address	
Email	
Phone	
DBE Subcontract Amount	\$
Description of DBE Work	

Explain the steps taken to verify the work completed by the DBE Subcontractor. <i>Examples include: onsite visit, review of work completed such as a final report or other project deliverable, payroll documents, etc.</i>	
--	--

I certify the information in this document is complete and accurate.

Signature of Authorized Representative

Date of Site Visit

Name and Title of Authorized Representative (Print)

UNIFORM REPORT OF DBE COMMITMENTS/AWARDS AND PAYMENTS

The City of Onalaska DBE 3-Year Goal: Race Conscious Projection: 0% Race Neutral Projection: 0% OVERALL Goal: 0%

Awards/Commitments this Reporting Period

	A	B	C	D	E	F	G	H	I
Prime Contracts and Subcontracts Awarded - Awards/Commitments Made During This Reporting Period:	Total Dollars (All Types)	Total Number (All Types)	Total to DBEs (\$)	Total to DBEs (#)	Total Dollars to DBEs/Race Conscious	Total Number to DBEs/Race Conscious	Total Dollars to DBEs/Race Neutral	Total Number to DBEs/Race Neutral	% of Total to DBEs
8 Prime Contracts Awarded / Committed This Period	\$ -	0	\$ -	0			\$ -	0	#DIV/0!
9 Sub Contracts Awarded / Committed This Period	\$ -	0	\$ -	0	\$ -	0	\$ -	0	#DIV/0!
10 Total			\$ -	0	\$ -	0	\$ -	0	#DIV/0!

DBE Awards/Commitments This Period - Breakdown by Ethnicity & Gender	A			B			C			D			E			F		
	Total to DBE (dollar)						Total to DBE (number)											
	Women		Men		Total		Women		Men		Total							
11 Black American	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12 Hispanic American	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13 Native American	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14 Asian-Pacific American	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15 Subcontinent Asian Americans	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16 Non-Minority	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17 TOTAL	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Payments on Ongoing Contracts

	A	B	C	D	E	F
Report Activity of Ongoing Contracts	Total Number of Contracts	Total Dollars	Total Number of Contracts with DBEs	Total Payments to DBE Firms	Total Number of DBE Firms Paid	Percent to DBEs
18 Prime and sub contracts currently in progress	0	\$ -	0	\$ -	0	#DIV/0!

	A	B	C	D	E
Actual Payments on Contracts Completed This Period	Number of Prime Contracts Completed	Total Dollar Value of Completed Prime Contracts	DBE Participation Needed to Meet Goals (Dollars)	Total DBE Participation Dollars	Percentage of Total DBE Participation Dollars
19 Race Conscious	0	\$ -	\$ -	\$ -	#DIV/0!
20 Race Neutral	0	\$ -		\$ -	#DIV/0!
21 Total	0	\$ -		\$ -	#DIV/0!

Note: See FTA website for updated guidance on DBE Semi Annual Reporting requirements.
<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/dbe-reporting-form-excel>

Transit DBE Contract Goal Determination Worksheet

Transit Procurement (RFP)

Date –

Complete this form to determine whether a project and/or procurement specific DBE goal should be established.

Date: Click here to enter text.

Recipient: Click here to enter text.		
Subrecipient Contact Name: Click here to enter text.		
Phone: Click here to enter text.	E-mail: Click here to enter text.	
Estimated Solicitation Date:	Estimated Cost:	FTA Cost Share:
Project Title or Description: Click here to enter text.		
Scope of Work:		
Subcontracting Opportunities: Click here to enter text.		
Annual DBE Goal:	Overall Goal 1.1%	Race Neutral 1.1%
		Race Conscious 0.0%
Year-to-date achievement (as of 12/31/17) is		
Based on the above analysis, the following DBE contract goal is recommended:		
	(i)	Click here to enter text.%
	(ii)	Discretionary
Comments/Discussion:		
Approvals		
City of Onalaska		
_____	_____	
Signature	Date	

DBE Subcontract Confirmation

Instructions:

The bidder shall include this form for *each* DBE subcontractor listed on **Form A – DBE Subcontract Commitment**.

Project ID		Bid Due Date	
Project Title		DBE Contract Goal	%
		Total Contract Value	\$

Prime Contractor	
Address	
Email	
Phone	

DBE Subcontractor Acknowledgement

DBE Subcontractor	
Address	
Email	
Phone	
DBE Subcontract Amount	\$
Description of DBE Work	

I certify that arrangements have been made with the bidder, as Prime Contractor, to perform the type of work indicated above for the subcontract value listed above if the bidder is awarded this contract.

Signature of Authorized DBE Representative

Date

Name and Title of Authorized DBE Representative (*Print*)



City of Onalaska

Balance Sheet Account Summary

As Of 08/28/2018

*Final
8/28/18*

U 9-1

Account	Name	Balance
Fund: 660 - STORM WATER UTILITY		
Assets		
660-11100	CASH	660,073.77
660-11300	INVESTMENTS	95,235.69
660-13100	OTHER ACCOUNTS RECEIVABLE	0.00
660-13104	STORM WATER CUST ACCTS REC	30,472.56
660-14212	STORM WATER DUE FROM CIP	458,804.99
660-18100	LAND	959,974.93
660-18150	CONSTRUCTION WORK IN PROGRESS	1,055.00
660-18545	STORM WATER MACHINERY/EQUIP	300,753.20
660-18575	STORM WATER INFRASTRUCTURE	21,233,410.57
660-18576	STORM WATER BLDG STRT/BLDG IM	3,261,210.82
660-18598	VEHICLES	216,856.60
660-18945	STORM WATER MACH./EQUIP ACC DEPR	-240,738.44
660-18975	STORM WATER ACCUM DEPR	-8,783,204.49
660-18976	STORM WATER BLDG STRT/ ACC DEPR	-421,475.66
660-18982	UNAMORTIZED PREMIUM	-21,770.00
660-18983	UNAMORTIZED BOND COSTS	0.00
660-18985	UNAMORTIZED LOSS ON REFUNDING	36,552.95
660-19000	WRS NET PENSION ASSET	0.00
660-19200	DEF. OUTFLOW-WRS PENSION -CONTRIBI	60,420.00
Total Assets:		17,847,632.49
		<u>17,847,632.49</u>

Liability		
660-21100	ACCOUNTS PAYABLE	641.13
660-21110	AP PENDING (DUE TO POOL)	0.00
660-21511	FICA W/H	0.00
660-21512	FEDERAL W/H	0.00
660-21513	STATE W/H - WI	0.00
660-21515	FICA W/H - MEDICARE	0.00
660-21520	RETIREMENT W/H	0.00
660-21528	BC/BS HEALTH INS	0.00
660-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
660-21530	HEALTH INS	0.00
660-21531	CANCER INS	0.00
660-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
660-21534	MEDICAL & DEP CARE - SECT. 125	0.00
660-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
660-21540	UNITED WAY	0.00
660-21560	COMMUNITY CREDIT UNION W/H	0.00
660-21570	UNION DUES	0.00
660-21571	LOCAL 150 UNION DUES W/H	0.00
660-21572	1ST FINANCIAL SVGS.	0.00
660-21573	DEFERRED COMPENSATION	0.00
660-21581	SUPPORT PAYMENTS	0.00
660-21700	ACCRUED WAGES	0.00
660-21800	ACCUMULATED EMPLOYEE BENEIT (VAC)	9,863.98
660-21810	STORM WATER ACCUM EMPLOYEE BENEI	0.00
660-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	37,049.40
660-22400	ACCRUED INTEREST	32,557.25
660-22900	CURRENT PORTION OF LONG-TERM DEBT	205,525.26
660-23900	WRS PENSION LIAB.	6,693.00
660-25200	DEFERRED INFLOW-WRS PENSION	28,010.00

Balance Sheet

As Of 08/28/2018

Account	Name	Balance
660-27110	STORM WATER ADVANCE FROM MUNI	3,482,097.00
	Total Liability:	3,802,437.02
Equity		
660-32000	INVESTMENT IN CAPITAL ASSETS	0.00
660-34100	FUND BALANCE	13,837,240.08
660-34300	RESTRICTED FOR WRS PENSION	25,717.00
	Total Beginning Equity:	13,862,957.08
Total Revenue		514,535.37
Total Expense		332,296.98
Revenues Over/Under Expenses		182,238.39
	Total Equity and Current Surplus (Deficit):	14,045,195.47
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>17,847,632.49</u>



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 660 - STORM WATER UTILITY							
Revenue							
660-00000-43299	BUILD AMERICA BONDS - I.R.S	28,140.00	28,140.00	0.00	13,634.24	-14,505.76	51.55%
660-00000-43306	STORM SEWER FEDERAL GRANT IN	0.00	0.00	0.00	0.00	0.00	0.00%
660-00000-43535	STORM WATER STATE/FEDERAL AI	0.00	0.00	85,836.83	85,836.83	85,836.83	0.00%
660-00000-43790	STORM SEWER STATE GRANT INCO	0.00	0.00	0.00	0.00	0.00	0.00%
660-00000-44902	STORM WATER STRM.FEES	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
660-00000-46419	OTHER INCOME	0.00	0.00	177.90	2,763.40	2,763.40	0.00%
660-00000-46426	STORM WATER DEVELOPER CONTR	0.00	0.00	0.00	0.00	0.00	0.00%
660-00000-46451	METERED SALES - RESIDENTIAL	357,728.00	357,728.00	459.37	179,814.48	-177,913.52	49.73%
660-00000-46452	METERED SALES - COMMERCIAL	351,378.00	351,378.00	360.36	176,861.00	-174,517.00	49.67%
660-00000-46453	METERED SALES - INDUSTRIAL	3,492.00	3,492.00	0.00	1,702.84	-1,789.16	51.24%
660-00000-46456	METERED SALES - GOV'T	58,600.00	58,600.00	0.00	29,398.84	-29,201.16	49.83%
660-00000-46457	METERED SALES - MULTI FAMILY	41,120.00	41,120.00	40.76	20,591.01	-20,528.99	49.92%
660-00000-46458	FORFEITED DISCOUNTS (PENALTIES	4,000.00	4,000.00	0.00	2,151.55	-1,848.45	46.21%
660-00000-48100	INTEREST INCOME	200.00	200.00	0.00	370.72	170.72	185.36%
660-00000-48105	STORM WATER INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00%
660-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00%
660-00000-49400	SALE OF CITY PROPERTY	0.00	0.00	0.00	410.46	410.46	0.00%
	Revenue Total:	844,658.00	844,658.00	86,875.22	514,535.37	-330,122.63	39.08%
Expense							
660-53440-110	SALARIES - REGULAR	63,807.00	63,807.00	7,969.04	42,101.37	21,705.63	34.02%
660-53440-120	WAGES - REGULAR	91,045.00	91,045.00	7,227.90	65,327.83	25,717.17	28.25%
660-53440-121	OVERTIME - REGULAR	0.00	0.00	362.57	709.95	-709.95	0.00%
660-53440-124	WAGES - PERM PT	1,260.00	1,260.00	193.96	1,506.64	-246.64	19.57%
660-53440-125	OVERTIME - PERM PT	5,458.00	5,458.00	0.00	0.00	5,458.00	100.00%
660-53440-126	WAGES - TEMP/SEAS	0.00	0.00	3,793.81	5,786.57	-5,786.57	0.00%
660-53440-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
660-53440-150	FICA	12,360.00	12,360.00	1,425.27	8,205.30	4,154.70	33.61%
660-53440-151	RETIREMENT (WRS)	10,459.00	10,459.00	870.47	7,154.50	3,304.50	31.59%
660-53440-152	HEALTH INSURANCE	24,208.00	24,208.00	2,127.23	17,614.11	6,593.89	27.24%
660-53440-153	DENTAL INSURANCE	1,770.00	1,770.00	135.78	1,213.02	556.98	31.47%
660-53440-154	LIFE INSURANCE	42.00	42.00	2.82	24.67	17.33	41.26%
660-53440-211	BOILER CONTRACTUAL	150.00	150.00	25.00	25.00	125.00	83.33%
660-53440-213	HVAC CONTRACTUAL	750.00	750.00	0.00	113.06	636.94	84.93%
660-53440-214	FIRE CONTRACTUAL	600.00	600.00	0.00	144.79	455.21	75.87%
660-53440-220	WATER/SEWER/STORM WATER	1,350.00	1,350.00	0.00	1,526.58	-176.58	-13.08%
660-53440-221	ELECTRIC & GAS	24,750.00	24,750.00	1,419.27	11,620.85	13,129.15	53.05%
660-53440-225	PHONE/INTERNET/CABLE	1,680.00	1,680.00	132.77	1,247.91	432.09	25.72%
660-53440-240	SOFTWARE MAINTENANCE CONTR	4,220.00	4,220.00	0.00	3,228.40	991.60	23.50%
660-53440-241	EQUIPMENT MAINTENANCE CONT	200.00	200.00	0.00	0.00	200.00	100.00%
660-53440-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
660-53440-243	LEASES	1,800.00	1,800.00	0.00	1,798.59	1.41	0.08%
660-53440-285	BULK LEAF CONTRACTUAL	35,078.00	35,078.00	0.00	0.00	35,078.00	100.00%
660-53440-286	TIPPING - BULK LEAF & YARD WAST	26,000.00	26,000.00	1,245.94	6,352.48	19,647.52	75.57%
660-53440-290	OTHER CONTRACTUAL SERVICES	44,860.00	44,860.00	2,634.95	17,855.66	27,004.34	60.20%
660-53440-292	ELECTRICAL CONTRACTUAL	500.00	500.00	0.00	0.00	500.00	100.00%
660-53440-310	OFFICE SUPPLIES	300.00	300.00	0.00	154.70	145.30	48.43%
660-53440-311	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00%
660-53440-312	COPY USAGE & PAPER	250.00	250.00	14.51	38.00	212.00	84.80%
660-53440-320	SUBSCRIPTIONS & DUES	200.00	200.00	0.00	211.00	-11.00	-5.50%
660-53440-322	LEGAL NOTICES	100.00	100.00	0.00	0.00	100.00	100.00%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
660-53440-323	GENERAL ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00 %
660-53440-324	RECRUITMENT	100.00	100.00	0.00	0.00	100.00	100.00 %
660-53440-330	SEMINARS, CONF & TRAVEL	1,200.00	1,200.00	0.00	259.00	941.00	78.42 %
660-53440-340	OPERATING SUPPLIES	16,461.00	16,461.00	1,991.92	13,916.06	2,544.94	15.46 %
660-53440-341	PRINTING & FORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
660-53440-342	CLEANING & SANITARY SUPPLIES	500.00	500.00	55.36	283.74	216.26	43.25 %
660-53440-350	BLDG & GRDS MAINT & REPAIRS	2,300.00	2,300.00	464.05	1,080.26	1,219.74	53.03 %
660-53440-360	VEHICLE MAINT. & REPAIRS	3,500.00	3,500.00	482.59	7,956.40	-4,456.40	-127.33 %
660-53440-361	REGULAR FUEL	15,000.00	15,000.00	790.43	7,674.81	7,325.19	48.83 %
660-53440-362	OFF ROAD FUEL	6,800.00	6,800.00	949.17	2,297.63	4,502.37	66.21 %
660-53440-363	EQUIPMENT MAINT & REPAIRS	16,000.00	16,000.00	6,330.44	20,314.17	-4,314.17	-26.96 %
660-53440-375	STREET MAINT & REPAIRS	5,000.00	5,000.00	0.00	863.91	4,136.09	82.72 %
660-53440-380	PUBLIC EDUCATION	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
660-53440-381	EMPLOYMENT TESTING	200.00	200.00	24.60	141.82	58.18	29.09 %
660-53440-382	UNIFORMS & SAFETY ATTIRE	1,000.00	1,000.00	0.00	173.86	826.14	82.61 %
660-53440-396	GAIN/LOSS ON SALE OF FIXED ASSE	0.00	0.00	0.00	0.00	0.00	0.00 %
660-53440-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00 %
660-53440-510	INS - WORKERS COMP	3,200.00	3,200.00	0.00	1,849.51	1,350.49	42.20 %
660-53440-511	INS - FIRE, COMP/COLL, BOILER	2,700.00	2,700.00	0.00	2,700.00	0.00	0.00 %
660-53440-512	INS - VEHICLES	400.00	400.00	0.00	400.00	0.00	0.00 %
660-53440-513	INS - CVMIC, LIABILITY, PROF	500.00	500.00	0.00	500.00	0.00	0.00 %
660-53440-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00 %
660-53440-540	DEPR - GENERAL EQUIPMENT	520,000.00	520,000.00	0.00	0.00	520,000.00	100.00 %
660-53440-541	DEPR - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00 %
660-53440-620	INTEREST	140,229.00	140,229.00	0.00	73,091.84	67,137.16	47.88 %
660-53440-686	ALLOCATED - WRS	0.00	0.00	0.00	0.00	0.00	0.00 %
660-53440-690	OTHER DEBT SERVICE	750.00	750.00	0.00	978.00	-228.00	-30.40 %
660-53440-692	AMORTIZED BOND COSTS	650.00	650.00	0.00	3,854.99	-3,204.99	-493.08 %
660-53440-699	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
	Expense Total:	1,096,787.00	1,096,787.00	40,669.85	332,296.98	764,490.02	69.70 %
	Fund: 660 - STORM WATER UTILITY Surplus (Deficit):	-252,129.00	-252,129.00	46,205.37	182,238.39	434,367.39	172.28 %
	Report Surplus (Deficit):	-252,129.00	-252,129.00	46,205.37	182,238.39	434,367.39	172.28 %

Group Summary

Account Type	Original	Current	Period	Fiscal	Variance	Percent
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 660 - STORM WATER UTILITY						
Revenue	844,658.00	844,658.00	86,875.22	514,535.37	-330,122.63	39.08 %
Expense	1,096,787.00	1,096,787.00	40,669.85	332,296.98	764,490.02	69.70 %
Fund: 660 - STORM WATER UTILITY Surplus (Deficit):	-252,129.00	-252,129.00	46,205.37	182,238.39	434,367.39	172.28 %
Report Surplus (Deficit):	-252,129.00	-252,129.00	46,205.37	182,238.39	434,367.39	172.28 %



City of Onalaska

Budget Worksheet

Account Summary

For Fiscal: 2018 Period Ending: 08/31/2018

U9-7

		2016	2016	2017	2017	2018	2018	Defined Budgets		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 2019 DEPT	2019 2019 ADMIN	2019 2019 ADOPTED
Fund: 660 - STORM WATER UTILITY										
Revenue										
Department: 00000 - NON DEPARTMENTAL										
660-00000-43299	BUILD AMERICA BONDS - I.R.S.	31,245.00	30,058.00	30,026.00	28,695.50	28,140.00	13,634.24	28,140.00		
660-00000-43535	STORM WATER STATE/FEDERA	0.00	0.00	0.00	0.00	0.00	85,836.83			
660-00000-44902	STORM WATER STRM FEES	0.00	600.00	0.00	600.00	0.00	1,000.00			
660-00000-46419	OTHER INCOME	0.00	5,367.65	0.00	522.00	0.00	2,763.40			
660-00000-46426	STORM WATER DEVELOPER CO	0.00	9,400.00	0.00	17,910.00	0.00	0.00			
660-00000-46451	METERED SALES - RESIDENTIAL	336,690.00	340,321.04	356,774.00	347,116.37	357,728.00	179,722.32	359,444.00		
660-00000-46452	METERED SALES - COMMERCIA	330,000.00	333,100.85	348,000.00	341,589.82	351,378.00	176,861.00	353,722.00		
660-00000-46453	METERED SALES - INDUSTRIAL	3,295.00	3,262.40	3,400.00	3,312.80	3,492.00	1,702.84	3,404.00		
660-00000-46456	METERED SALES - GOV'T	54,580.00	55,129.04	57,000.00	56,897.72	58,600.00	29,398.84	58,798.00		
660-00000-46457	METERED SALES - MULTI FAMI	36,819.00	39,177.19	40,000.00	39,976.64	41,120.00	20,591.01	41,182.00		
660-00000-46458	FORFIETED DISCOUNTS (PENAL	4,000.00	4,190.55	4,000.00	4,118.64	4,000.00	2,151.55	4,100.00		
660-00000-48100	INTEREST INCOME	650.00	696.26	450.00	883.89	200.00	370.72	750.00		
660-00000-49400	SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	0.00	410.46			
Department: 00000 - NON DEPARTMENTAL Total:		797,279.00	821,302.98	839,650.00	841,623.38	844,658.00	514,443.21	849,540.00	0.00	0.00
Revenue Total:		797,279.00	821,302.98	839,650.00	841,623.38	844,658.00	514,443.21	849,540.00	0.00	0.00
Expense										
Department: 53440 - STORM WATER										
660-53440-110	SALARIES - REGULAR	63,583.00	56,121.65	65,460.00	55,457.03	63,807.00	42,101.37	60,893.00		
660-53440-120	WAGES - REGULAR	75,981.00	81,454.93	82,368.00	100,506.85	91,045.00	65,327.83	109,279.00		
660-53440-121	OVERTIME - REGULAR	0.00	523.92	0.00	616.80	0.00	709.95			
660-53440-124	WAGES - PERM PT	5,250.00	209.69	6,515.00	1,846.73	1,260.00	1,506.64	6,723.00		
660-53440-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	5,458.00	0.00			
660-53440-126	WAGES - TEMP/SEAS	0.00	9,385.66	0.00	7,980.21	0.00	2,928.31			
660-53440-127	OVERTIME - TEMP/SEAS	0.00	27.84	0.00	50.70	0.00	0.00			
660-53440-150	FICA	11,079.00	10,262.77	11,807.00	11,706.72	12,360.00	7,986.65	13,532.00		



								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
660-53440-151	RETIREMENT (WRS)	9,212.00	9,418.85	10,138.00	10,951.46	10,459.00	7,154.50	11,229.00		
660-53440-152	HEALTH INSURANCE	30,766.00	29,412.07	25,792.00	23,702.11	24,208.00	17,614.11	32,816.00		
660-53440-153	DENTAL INSURANCE	1,520.00	1,505.03	1,587.00	1,489.18	1,770.00	1,077.24	2,217.00		
660-53440-154	LIFE INSURANCE	51.00	63.08	55.00	46.62	42.00	24.67	37.00		
660-53440-211	BOILER CONTRACTUAL	150.00	0.00	150.00	140.69	150.00	25.00	150.00		
660-53440-213	HVAC CONTRACTUAL	450.00	622.50	750.00	1,193.14	750.00	113.06	750.00		
660-53440-214	FIRE CONTRACTUAL	600.00	341.13	600.00	370.61	600.00	144.79	600.00		
660-53440-220	WATER/SEWER/STORM WATE	1,200.00	1,275.18	1,300.00	1,343.92	1,350.00	1,526.58	1,550.00		
660-53440-221	ELECTRIC & GAS	24,750.00	23,507.25	24,750.00	17,981.66	24,750.00	10,441.19	21,250.00		
660-53440-225	PHONE/INTERNET/CABLE	2,098.00	1,604.50	1,680.00	2,036.23	1,680.00	1,247.91	3,780.00		
660-53440-240	SOFTWARE MAINTENANCE CO	3,970.00	4,070.92	3,970.00	4,366.08	4,220.00	3,228.40	7,670.00		
660-53440-241	EQUIPMENT MAINTENANCE C	0.00	7.91	0.00	305.83	200.00	0.00	200.00		
660-53440-243	LEASES	1,600.00	1,670.48	1,700.00	1,732.98	1,800.00	1,798.59	1,800.00		
660-53440-285	BULK LEAF CONTRACTUAL	33,395.00	33,507.06	33,272.00	33,843.82	35,078.00	0.00	35,948.00		
660-53440-286	TIPPING - BULK LEAF & YARD	22,500.00	19,630.33	26,000.00	22,594.84	26,000.00	6,352.48	25,000.00		
660-53440-290	OTHER CONTRACTUAL SERVIC	43,360.00	41,914.97	44,860.00	29,019.62	44,860.00	17,855.66	47,760.00		
660-53440-292	ELECTRICAL CONTRACTUAL	500.00	0.00	500.00	0.00	500.00	0.00	500.00		
660-53440-310	OFFICE SUPPLIES	300.00	155.22	300.00	72.88	300.00	154.70	300.00		
660-53440-311	POSTAGE	250.00	0.00	100.00	0.00	100.00	0.00	100.00		
660-53440-312	COPY USAGE & PAPER	250.00	26.50	250.00	65.86	250.00	38.00	250.00		
660-53440-320	SUBSCRIPTIONS & DUES	0.00	199.00	200.00	425.00	200.00	211.00	200.00		
660-53440-322	LEGAL NOTICES	100.00	0.00	100.00	163.91	100.00	0.00	100.00		
660-53440-324	RECRUITMENT	100.00	0.00	100.00	0.00	100.00	0.00	100.00		
660-53440-330	SEMINARS, CONF & TRAVEL	1,200.00	1,005.04	1,200.00	1,899.10	1,200.00	259.00	1,700.00		
660-53440-340	OPERATING SUPPLIES	16,000.00	11,618.03	15,500.00	13,745.31	16,461.00	13,916.06	16,500.00		
660-53440-341	PRINTING & FORMS	2,250.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00		
660-53440-342	CLEANING & SANITARY SUPPLI	400.00	425.13	500.00	352.86	500.00	283.74	500.00		
660-53440-350	BLDG & GRDS MAINT & REPAIR	2,300.00	1,036.30	2,300.00	4,637.31	2,300.00	841.19	2,300.00		
660-53440-360	VEHICLE MAINT. & REPAIRS	3,500.00	3,622.99	3,500.00	3,719.68	3,500.00	7,956.40	3,500.00		
660-53440-361	REGULAR FUEL	15,000.00	11,602.03	15,000.00	8,679.20	15,000.00	7,674.81	15,000.00		
660-53440-362	OFF ROAD FUEL	6,800.00	3,648.76	6,800.00	3,362.53	6,800.00	2,297.63	6,800.00		

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								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
<u>660-53440-363</u>	EQUIPMENT MAINT & REPAIRS	13,000.00	13,756.92	15,000.00	12,082.50	16,000.00	20,314.17	18,000.00		
<u>660-53440-375</u>	STREET MAINT & REPAIRS	5,000.00	4,378.55	5,000.00	5,507.69	5,000.00	863.91	5,000.00		
<u>660-53440-380</u>	PUBLIC EDUCATION	2,500.00	2,140.00	2,500.00	3,758.60	6,000.00	0.00	6,000.00		
<u>660-53440-381</u>	EMPLOYMENT TESTING	200.00	183.48	200.00	114.32	200.00	141.82	200.00		
<u>660-53440-382</u>	UNIFORMS & SAFETY ATTIRE	1,500.00	408.40	1,500.00	1,037.85	1,000.00	173.86	1,500.00		
<u>660-53440-396</u>	GAIN/LOSS ON SALE OF FIXED	0.00	1,516.00	0.00	6,837.00	0.00	0.00			
<u>660-53440-510</u>	INS - WORKERS COMP	3,000.00	3,000.00	3,098.00	3,100.00	3,200.00	1,849.51	2,677.00		
<u>660-53440-511</u>	INS - FIRE, COMP/COLL, BOILE	1,750.00	2,400.00	2,560.00	2,581.00	2,700.00	2,700.00	2,781.00		
<u>660-53440-512</u>	INS - VEHICLES	850.00	305.56	353.00	296.00	400.00	400.00	446.00		
<u>660-53440-513</u>	INS - CVMIC, LIABILITY, PROF	500.00	0.00	500.00	0.00	500.00	500.00	507.00		
<u>660-53440-516</u>	EMPLOYEE BENEFITS	6,000.00	-16,962.60	0.00	-3,473.42	0.00	0.00			
<u>660-53440-540</u>	DEPR - GENERAL EQUIPMENT	512,000.00	517,873.00	515,000.00	524,511.00	520,000.00	0.00	527,000.00		
<u>660-53440-620</u>	INTEREST	145,906.00	143,151.20	140,715.00	139,228.32	140,229.00	73,091.84	134,180.00		
<u>660-53440-686</u>	ALLOCATED - WRS	0.00	4,820.00	0.00	7,259.00	0.00	0.00			
<u>660-53440-690</u>	OTHER DEBT SERVICE	650.00	648.00	650.00	14,664.90	750.00	978.00	750.00		
<u>660-53440-692</u>	AMORTIZED BOND COSTS	750.00	-355.81	750.00	339.82	650.00	3,854.99	1,137.00		
Department: 53440 - STORM WATER Total:		1,074,071.00	1,037,139.42	1,077,930.00	1,084,252.05	1,096,787.00	327,665.56	1,132,212.00	0.00	0.00
Expense Total:		1,074,071.00	1,037,139.42	1,077,930.00	1,084,252.05	1,096,787.00	327,665.56	1,132,212.00	0.00	0.00
Fund: 660 - STORM WATER UTILITY Surplus (Deficit):		-276,792.00	-215,836.44	-238,280.00	-242,628.67	-252,129.00	186,777.65	-282,672.00	0.00	0.00
Report Surplus (Deficit):		-276,792.00	-215,836.44	-238,280.00	-242,628.67	-252,129.00	186,777.65	-282,672.00	0.00	0.00

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**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

*w/ P. Tach
w/ AA
FTE - Kim*

Department:

Storm Water Utility

Budget Year 2019

PERSONNEL JUSTIFICATION

I. FULL-TIME PERSONNEL

Current Position (X)	Proposed New (X)	Percent Allocated to Dept	Job Title	Employee Name <small>(write "vacant" if currently vacant, write "new" if newly proposed)</small>	2018 Gross Salary/Wages <small>(excluding O.T. etc)</small>	2019 Proposed Salary/Wages
X		10%	Office Clerical Support	Bosworth, Vicky	\$ 46,011.02	\$4,402
X		10%	City Engineer	Holter, Jarrod	\$ 91,470.31	\$8,762
X		20%	Asst. City Engineer	Schubert, Kevin	\$ 68,173.82	\$13,053
X		10%	Utility Billing Admin.	Wolfert, Sherry	\$ 54,258.04	\$5,190
X		9%	Deputy Finance Dir.	Isensee, Kim	\$ 62,868.00	\$6,006
X		20%	GIS/Erosion Control	Hagar, Caitlin	\$ 57,403.64	\$10,769
X		15%	UDC Bldg. Insp.	Jacobson, Chris	\$ 48,608.29	\$6,954
X		5%	Office Clerical Support	Wilk, Stacy	\$ 43,956.58	\$2,100
X		7%	City Administrator	Rindfleisch, Eric	\$ 130,924.92	\$8,733
X		3%	Finance Support Clerk	Peters, Jackie	\$ 39,205.67	\$1,867
X		10%	PW Manager	Prindle, Jim	\$ 79,252.43	\$7,387
X		15%	PW Asst. Manager	Stoner, Shane	\$ 63,605.39	\$9,097
X		10%	PW Crew Leader	Wiatt, John	\$ 61,980.33	\$5,989
X		10%	Lead Laborer	Carlson, Nick	\$ 56,330.21	\$5,435
X		10%	Mechanic	Sallander, Mike	\$ 52,731.63	\$5,082
X			Laborer	Stinson, Doug		\$49,004
X		10%	Laborer	Mosser, Adrian	\$ 52,115.15	\$5,022
	X	30%	Planning Technician	VACANT	\$ 44,994.48	\$13,498
	X	7%	City Attorney	VACANT	\$ 83,172.81	\$5,822
	X	5%	Office Clerical Support	Brandt, Ann	\$ 37,836.04	\$1,892
Sub-Totals					\$154,852	\$170,172
Overtime (Approx. Hours: _____)						
Other Compensation (On Call/Nite Pay)						
Total Salaries for Full-time Personnel					\$154,852	\$170,172

II. PART-TIME PERSONNEL

Current Position	Proposed New	Percent Allocated to Dept	Job Title	Employee Name	Budgeted # of 2018 Hrs	Budgeted 2018 Gross Salary	2019 Proposed Hrs	2019 Proposed Gross Salary
X			Seasonal Maintenance I	(8.25/hr - Grade 2, Step 1)	8.25	\$4,950	600	\$4,950
X		7%	Mayor	Chilsen, Joe	18000	\$1,260		\$1,260
X		7%	Mayor Expenses	@\$250.00/month		\$210		\$210
X		25%	Custodian	Miller, Glenn (3rd Year Scale)	11.65	\$298	26	\$303
Sub-Totals						\$6,718		\$6,723
Overtime								
Total Salaries for Part-Time Personnel						\$6,718		\$6,723

III. TOTAL SALARIES & WAGES	2018 \$161,570	2019 Proposed \$176,895
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IV. FRINGE BENEFIT CALCULATION FOR 2019:

		FULL-TIME	PART-TIME
A. FICA	7.65%	\$13,018	\$514
B. Retirement - Full	13.1%		
Retirement - Partial	6.55%	\$11,146	\$83
C. Insurance-Health		\$32,816	n/a
D. Insurance-Dental		\$2,217	n/a
E. Insurance-Life		\$37	n/a

Comments / Notes: City Engineer: Engineering 50% - Water 15% - Sewer 15% - Street 10% - Storm Water 10%
 Asst. City Engineer: Engineering 40% - Water 15% - Sewer 15% - Street 10% - Storm Water 20% Residential Bldg. Insp: Inspection 85% - Storm Water 15%
 Office Clerical Support: Eng: 15% - Water 15% - Sewer 10% - SW - 35% R/R - 5% Eng - 10% Insp - 10% Plan Custodian: PWF (104 hours)
 Utility Billing Admin. - Water 42.5% - Sewer 42.5% - SW 10% - Street 5% Office Clerical Support: Clerk 25% - Finance 25% - Water 15% - Sewer 15% - Storm Water 5% - Cemetery 5% - JMC 10%
 Deputy Finance Director: Finance 53% - Water 14% - Sewer 14% - Storm Water 9% - JMC 10% Mechanic 60% Street, 15% Water, 15% Sewer, 10% SW
 GIS Analyst: Water 50% - Sewer 50% PW Lead Laborer: Street 90% - SW 10%
 PW Mgr.: Water 36.25% - Sewer 36.25% - SW 10% - Street 12.5% - Cemetery 5% PW Asst. Mgr: Water 35% - Sewer 35% - Street 15% - SW 15%
 Administrator: Administrator 73% - Water 7% - Sewer 7% - Storm Water 7%, Tourism 5%, JMC 1%
 Finance Spt: Finance 30%, RR 2%, Water 10%, Sewer 10%, SW 3%, JMC 45% PW Crew Leader: Water 37% - Sewer 37% - Street 16% - SW 10%
 Laborer (Mosser): Street 90% - Storm Water 10% Mayor: Mayor 59%, Tourism 20%, Water 7%, Sewer 7%, SW 7%

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**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
660-53440	211	Boiler Contractual		\$150
		Boiler water treatment	\$150	
660-53440	213	HVAC Contractual		
		Heating and ventilating maint. Contract (1/2 street dept)	\$750	\$750
660-53440	214	Fire Contractual		\$600
		Fire alarm monitoring (1/2 of street dept)	\$150	
		Fire alarm site visit and maint. (1/2 of street dept)	\$450	
660-53440	220	Water/Sewer/Storm Water	\$1,550	\$1,550
660-53440	221	Electric & Gas		\$21,250
		Public Works Facility	\$5,250	
		Storm lift station	\$1,600	
660-53440	225	Phone/Internet/Cable		\$3,780
		Cell phone - 1 x \$40/month	\$480	
		Telephone charges	\$200	
		Fiber computer and phone connection for Public Works Maintenance Facility to City Hall and City Hall to Charter system.	\$3,100	
660-53440	240	Software Maintenance Contractual		\$7,670
		Tyler Technologies - Billing system maintenance	\$3,000	
		Work management software	\$570	
		ArcView license	\$400	
		MSDS online	\$250	
		FMX software	\$700	
		Precise software	\$750	
		Inframap assest software	\$2,000	
660-53440	241	Equipment Maintenance Contractual		\$200
		Engineering plotter maintenance	\$200	
660-53440	242	Equipment Rental	\$0	\$0
660-53440	243	Leases		\$1,800
		Railroad pond leases	\$1,800	
660-53440	285	Bulk Leaf Contractual		\$35,948
		bulk leaf pick up - contractor charge		
		6,340 units @ 5.67/unit		

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**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
660-53440	286	Tipping - Bulk Leaf & Yard Waste		\$25,000
		tipping charge bulk leaf pick up	\$11,000	
		Tipping charge street sweeping debri	\$14,000	
660-53440	290	Other Contractual Services		\$47,760
		Catch Basin repairs	\$27,900	
		D.N.R. NR 216 permit fee	\$3,000	
		Pump maintenance at storm lift station - \$10,000 in 2019 using last 4 years budget + 2019, no monies expended in last four years.	\$2,000	
		Outfall maintenance	\$2,500	
		Engineering consultant design services	\$1,000	
		Testing for Illicit discharges	\$500	
		Arramark floor mats	\$500	
		Mowing waterways	\$500	
		lawn care service	\$500	
		Accounting & Auditing	\$1,100	
		Bank Charges	\$360	
		Wisconsin League of Municipalities stormwter member	\$400	
		SCADA repairs	\$2,500	
		Computer system consulting	\$2,500	
		Storm pond spraying	\$2,500	
660-53440	292	Electrical Contractual		\$500
		Electrical work at storm lift station	\$500	
660-53440	310	Office Supplies		\$300
		pens, film, folders, staples, etc.	\$300	
660-53440	311	Postage	\$100	\$100
660-53440	312	Copy Usage & Paper	\$250	\$250
660-53440	320	Certifications & Licenses	\$200	\$200
660-53440	322	Legal Notices		\$100
		Bid Notices	\$100	
660-53440	323	General Advertisting	\$0	\$0
660-53440	324	Recruitment		\$100
		Job vacancy announcements	\$100	
660-53440	330	Seminars, Conf & Travel		\$1,700
		Misc. seminars	\$1,100	
		APWA-Wisconsi section conference	\$600	

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**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
660-53440	340	Operating Supplies		\$16,500
		Car and truck soap, brooms, small tools, power tools, rakes, shovels, shop towels, safety equipment, miscellaneous wood and steel, etc.	\$4,500	
		Catch basins, rings, castings, butyl sealant	\$6,000	
		Rip rap, geotextile fabric, pond maint. Items	\$2,000	
		Black dirt, seed, sod	\$2,000	
		Redi-mix concrete	\$2,000	
660-53440	341	Printing & Forms		\$1,000
		Portion of billing supplies split with water & sewer	\$750	
		Misc. handouts for public distribution	\$250	
660-53440	342	Cleaning & Sanitary Supplies	\$500	\$500
660-53440	350	Bldg & Grds Maint & Repairs		\$2,300
		Repairs to Public Works Maintenance Facility, doors, furnace filters, light ballasts, light bulbs, paper towels, toilet paper, soap, paint, roof repairs, parking lot striping, etc. (1/2 of street dept)	\$2,300	
660-53440	360	Vehicle Maint & Repairs	\$3,500	\$3,500
660-53440	361	Regular Fuel		\$15,000
		Fuel for various vehicles within the Department (including 100% of street sweeper fuel)	\$15,000	
660-53440	362	Off Road Fuel		\$6,800
		Fuel for loader, mower, etc. - off road tank at PWF	\$1,800	
		Fuel for storm lift station standby generator	\$5,000	
660-53440	363	Equipment Maint & Repair		\$18,000
		sweeper brooms	\$9,500	
		vehicle repairs, including 100% of sweeper costs	\$6,500	
		\$5,000 in 2019, utilize 2019 + previous years not used.	\$2,000	
660-53440	375	Street Maint & Repairs		\$5,000
		Aggregate and asphalt for street repairs	\$5,000	
660-53440	380	Public Education		\$6,000
		Public education and outreach services	\$6,000	
660-53440	381	Employment Testing	\$200	\$200
660-53440	382	Uniforms & Safety Attire	\$1,500	\$1,500
660-53440	396	Gain/Loss on Sales of Fixed Assets		

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**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
660-53440	510	Ins - Workers Comp	\$2,677	\$2,677
660-53440	511	Ins. - Fire, comp/coll, boiler	\$2,781	\$2,781
660-53440	512	Ins - Vehicles	\$446	\$446
660-53440	513	Inc - CVMIC, Liability, Prof	\$507	\$507
660-53440	540	Depr - General Equipment	\$527,000	\$527,000
660-53440	541	Depr - Vehicles		
660-53440	620	Interest	\$134,180	\$134,180
660-53440	690	Other Debt Service		\$750
660-53440	692	Amortized Bond Cost		\$1,137
	NOTE	Principal payment on existing debt = \$219,829		
TOTAL				\$895,486

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2019 DEBT SERVICE - Storm Water

<u>ISSUE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2010 C.P. (2,730,000)	120,512.00	78,532.94	199,044.94
2011 C.P. (2,420,000)	54,773.00	10,170.30	64,943.30
2012 C.P. (1,865,000)	4,933.00	1,875.58	6,808.58
2013 CIP (2,600,000)	13,250.00	4,835.74	18,085.74
2014 CIP (2,945,000)	4,126.00	2,306.71	6,432.71
2015 CIP (2,785,000)	7,235.00	3,921.17	11,156.17
2016 G.O. CIP (5,920,000)	0.00	1,850.00	1,850.00
2017 G.O. CIP (3,295,000)	10,000.00	7,600.00	17,600.00
2017 Refunding (2,985,000)	5,000.00	18,200.00	23,200.00
2018 NAN (1,570,000)	0.00	4,887.50	4,887.50
Total	<u>219,829.00</u>	<u>134,179.94</u>	<u>354,008.94</u>

Note: 2010 CP BAB Subsidy for 2018 from 2017 \$35,806 with 8.7% reduction relating to sequestration cuts on BABs (SW=28,140) & (GF=4,551)

OK// OK _____

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MEMORANDUM

PUBLIC WORKS DEPARTMENT

TO: City Administrator, Mayor and Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: July 26, 2018

CC: Fred Buehler, Financial Services Director

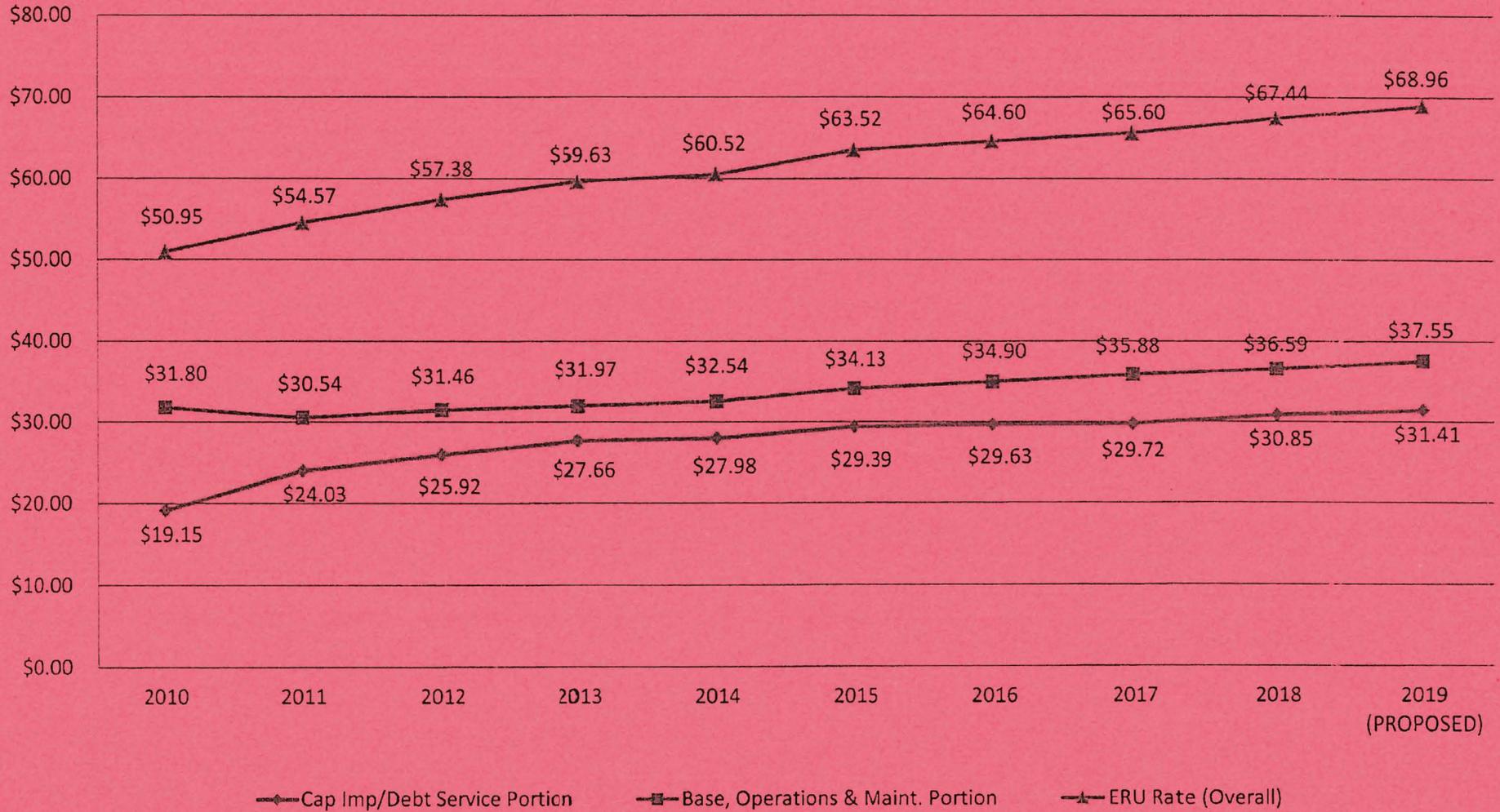
RE: 2019 Storm Water Utility budget

I have attached the proposed 2019 Storm Water Utility budget for your review. The proposed 2019 ERU (equivalent runoff unit) rate is \$68.96 versus the 2018 rate of \$67.44. The following are a list of items which have increased from the 2018 budget:

- | | |
|---|------------|
| • Capital Projects | + \$10,000 |
| • Employee wage & benefits erosion control inspection | + \$4,000 |
| • Employee benefits/wages increases | + \$8,500 |
| • Fiber connection to Public Works Facility annual cost | + \$1,500 |
| • Build America Bond reduction | + \$1,850 |

I have attached a graph depicting ERU rate from 2010 to present which also shows the capital costs versus operations & maintenance costs over time.

City of Onalaska Stormwater Utility ERU Rate



CITY OF UNALASKA
STORMWATER UTILITY BUDGET SUMMARY
7/30/2018

2019 STORMWATER MANAGEMENT BUDGET

ACTIVITY	SW UTILITY COMPONENT	ADOPTED 2018	PROPOSED 2019	ESTIMATED 2020
1. Public Education and Outreach	Base	\$ 8,164.00	\$ 8,232.00	\$ 8,479.00
2. Public Involvement/Participation	Base	\$ 7,135.00	\$ 7,385.00	\$ 7,607.00
3. Illicit Discharge Detection Program	Base	\$ 1,899.00	\$ 1,974.00	\$ 2,033.00
4. Construction Site Erosion Control	Base	\$ 20,848.00	\$ 25,763.00	\$ 26,536.00
5. Postconstruction Stormwater Management	Base	\$ 15,987.00	\$ 16,611.00	\$ 17,109.00
6. Pollution Prevention Program and Operation and Maintenance	Operations & Maintenance	\$ 275,154.00	\$ 282,378.00	\$ 291,158.00
	Base	\$ 45,949.00	\$ 47,245.00	\$ 48,662.00
	Capital Improvements & Debt Service	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
7. Stormwater Quality Management	Base	\$ -	\$ -	
8. Storm Sewer Map	Base	\$ 5,695.00	\$ 5,674.00	\$ 5,844.00
9. Administrative Costs	Operations & Maintenance	\$ 5,075.00	\$ 5,225.00	\$ 5,227.00
	Base	\$ 55,591.00	\$ 56,614.00	\$ 58,158.00
10. Capital Improvements and Planning	Capital Improvements & Debt Service	\$ 317,165.00	\$ 327,315.00	\$ 350,000.00
11. Reserve/Replacement Fund	Capital Improvements & Debt Service	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
TOTAL		\$ 813,662	\$ 839,416	\$ 875,813.00
Number of ERU's (2020 Total assumes 0.50% growth rate from July 8, 2018 to 2019 and 0.10% credits given in 2019).		\$ 12,064	\$ 12,173	\$ 12,221
Cost/ERU/Year		\$ 67.44	\$ 68.96	\$ 71.66
Cost/ERU/Quarter		\$ 16.86	\$ 17.24	\$ 17.92

SW UTILITY COMPONENT COSTS SUMMARY

COMPONENT	YEARLY COST	% OF TOTAL	ERU QUARTERLY COST
Base	\$ 169,348	20.17%	\$ 3.48
Capital and Debt Service	\$ 382,315	45.55%	\$ 7.85
Operation and Maintenance	\$ 287,753	34.28%	\$ 5.91
TOTAL	\$ 839,416	100%	\$ 17.24

SW UTILITY CLASSIFICATION SUMMARY AS OF 7/19/18

Residential ERU's	5,310
Commercial ERU's	5,260
Governmental ERU's	879
Industrial ERU's	51
Multi-Family	609
TOTAL	12,109

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City of Onalaska
Stormwater Utility Budget
07/30/2018

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2018	PROPOSED 2019	DETAILS	NOTES
1) <u>Public Education/Outreach</u>					
Base	Presentation of City of Onalaska Stormwater Plan to City Council by Strand and City staff	\$ -	\$ -		<p>NOTE: Assume 4% increase in total employee compensation costs using 2018 budget numbers</p> <p>NOTE: Using positions in 2017 Public Works reorganization including new cost splits for those positions using wage sheet for 2018 budget</p> <p>NOTE: Includes changes to wage split for GIS Analyst and addition of Planning Technician</p>
Base	City Council meeting to discuss annual report	\$ 1,393	\$ 1,442	2% Jarrod (\$241), 10% Administrator (\$1,201)	
Base	Stormwater Management-related materials for availability at City Hall	\$ 250	\$ 250		
Base	Investigate single yard waste drop off site and educate residents on leaves in terrace	\$ -	\$ -		
Base	Stormwater articles in City publication and newspaper	\$ -	\$ -		
Base	Educational display/booth at community gathering	\$ -	\$ -		
Base	Promote environmentally sensitive development during concept plan review	\$ 116	\$ 120	1% Jarrod (\$120)	
Base	Participate in La Crosse Urban Group, City education materials and staff hours	\$ 6,232	\$ 6,241	2% Jarrod (\$241) + \$6,000 to Lax County Group	
Base	Track public education/outreach activities	\$ 173	\$ 179	1% Kevin (\$179)	
Base	Public education materials and payment into La Crosse County group	\$ -	\$ -		
	TOTAL:	\$ 8,164	\$ 8,232		
2) <u>Public Involvement/Participation</u>					
Base	Continue Stormwater Policies and Practices administration	\$ 3,481	\$ 3,603	5% Jarrod (\$602), 25% Administrator (\$3,001)	
Base	City Council Meeting to discuss stormwater issues	\$ 3,481	\$ 3,603	5% Jarrod (\$602), 25% Administrator (\$3,001)	
Base	Track public involvement/participation activities	\$ 173	\$ 179	1% Kevin (\$179)	
	TOTAL:	\$ 7,135	\$ 7,385		
3) <u>Illicit Discharge Detection Program</u>					
Base	Adopt IDD Ordinance	\$ -	\$ -		
Base	Further investigate source of flows at ___ outfalls where flow was found during initial screening	\$ 345	\$ 359	2% Kevin (\$359)	
Base	Implement Illicit Discharge Detection and Elimination program	\$ 518	\$ 538	3% Kevin (\$538)	
Base	Ongoing field screening	\$ 691	\$ 718	4% Kevin (\$718)	
Base	Track IDD program activities	\$ 345	\$ 359	2% Kevin (\$359)	
	TOTAL:	\$ 1,899	\$ 1,974		
4) <u>Construction Site Erosion Control</u>					
Base	Continue admin of Erosion Control Ordinance (residential and commercial)	\$ 14,171	\$ 18,043	90% Res Bldg Insp (\$8,603), 50% Planning Tech (\$9,440)	

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TYPICAL SV UTILITY COMPONENT	ACTIVITY	ADOPTED 2018	2019	OSD	2019	DETAILS	NOT
	<u>Construction Site Erosion Control (cont'd)</u>						
Base	Subdivision reviews	\$ 2,887	\$ 3,000	10% Jarrod (\$1,205), 10% Kevin (\$1,795)			
Base	Commercial Site Plan Reviews	\$ 1,424	\$ 1,888	10% Planning Tech (\$1,888)			
Base	Adopt new Erosion Control Ordinance	\$ -	\$ -				
Base	Document Erosion Control permits issued	\$ 1,183	\$ 1,416	5% Res Bldg Insp (\$478), 5% Planning Tech (\$938)			
Base	Document enforcement actions	\$ 1,183	\$ 1,416	5% Res Bldg Insp (\$478), 5% Planning Tech (\$938)			
	TOTAL:	\$ 20,648	\$ 25,763				
	<u>5) Postconstruction Stormwater Mgmt</u>						
Base	Continue admin of NR 151 Stormwater Management requirements (subdivision reviews)	\$ 7,797	\$ 8,100	30% Jarrod (\$3,614), 25% Kevin (\$4,486)			
Base	Commercial Site Plan reviews	\$ 7,500	\$ 7,793	20% Jarrod (\$2,409), 30% Kevin (\$5,384)			
Base	Adopt new Stormwater Management Ordinance	\$ -	\$ -				
Base	Document Stormwater Permits issued	\$ 345	\$ 359	2% Kevin (\$359)			
Base	Document enforcement actions	\$ 345	\$ 359	2% Kevin (\$359)			
	TOTAL:	\$ 15,987	\$ 16,611				
	<u>6) Pollution Prevention Program and Operation and Maintenance</u>						
O&M	Operation and maintenance of City BMPs (ditch and pond maintenance) outfall maintenance, pipe and culvert maintenance, mowing, etc.	\$ 48,188	\$ 49,230	30% Jim (\$3,047), 30% Shane (\$3,752), 100% John (\$8,235), 40% Doug (\$26,948), Vacant/Part-Time (\$5,248), Over-Time (\$2,000)			
O&M	Operation and maintenance of storm sewer catch basins (catch basin rebuilds)	\$ 49,791	\$ 47,943	25% Jim (\$2,539), 25% Shane (\$3,127), 100% John (\$7,472), 100% Adrian (\$6,905) + \$27,900 Catch Basin Repair			
O&M & Base (50%) (50%)	Street sweeping operations (labor, debris disposal, sweeper repairs, brooms)	\$ 70,098	\$ 72,690	10% Jim (\$1,016), 10% Shane (\$1,251), 60% Doug (\$40,423) + \$9,500 brooms + \$6,500 Repairs + \$14,000 Debris Disposal			
O&M	Deicing and snow removal operations admin/tracking	\$ 228	\$ 227	1% Jim (\$102), 1% Shane (\$125)			
O&M	Leaf and grass clipping management collection	\$ 45,894	\$ 45,831	Leaf Vacuum Only (\$33,894 (\$5.41 + CPI 2% = \$5.52 x 6,310 = \$34,831) Contractor + \$11,000 Tipping Fee)			
O&M	Municipal garage and storage area management operations	\$ 228	\$ 227	1% Jim (\$102), 1% Shane (\$125)			
O&M	Contract for a Turf Management plan for properties >5 Acres	\$ -	\$ -				
O&M	Track pollution prevention activities	\$ 518	\$ 538	3% Kevin (\$538)			
Capital & Debt Service	Equipment purchase	\$ 30,000	\$ 30,000				
O&M	Equipment rental - mower	\$ -	\$ -				
O&M	Safety Attire	\$ 1,000	\$ 1,500				
O&M	Operations - mechanic time for equipment repairs	\$ 6,908	\$ 6,987	100% Mike Sal (\$6,987)			
O&M	Electricity - Storm Lift Station	\$ 19,500	\$ 16,000				
O&M	Electricity - Public Works Facility	\$ 5,250	\$ 5,250				
O&M	Contractual Services - cleaning at Public Works Facility	\$ -	\$ -				
O&M	Contractual Services - shop supplies - Aramark	\$ 500	\$ 500				

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2018	OSD 2019	DETAILS	NOT
<i>Pollution Prevention Program and Operation and Maintenance (cont'd)</i>					
O&M	Contractual Services - mowing services	\$ 500	\$ 500		
O&M	Water & Sewer - Public Works Facility	\$ 1,350	\$ 1,550		
O&M	Lawn Care	\$ 500	\$ 500		
O&M	Contractual Services - outfall maintenance	\$ 2,500	\$ 2,500		
O&M	Contractual Services - Engineering consultant design	\$ 1,000	\$ 1,000		
O&M	Contractual Services - work management software	\$ 570	\$ 570		
O&M	Contractual Services - electrical work at storm lift station	\$ 500	\$ 500		
O&M	Contractual Services - pump maintenance at storm lift station	\$ 2,000	\$ 2,000		
O&M	Contractual Service - stormlift generator maintenance	\$ 200	\$ 2,000		
O&M	Testing for Illicit discharge	\$ 500	\$ 500		
O&M	Railroad lease for storm sewer crossings	\$ 1,800	\$ 1,800		
O&M	Seminars	\$ 1,200	\$ 1,700		
O&M	Misc. operating supplies - small tools, shovels, safety equip, power tools, etc	\$ 4,500	\$ 4,500		
O&M	Misc. operating supplies - outfall and pond maint, rip rap, geotextile, etc.	\$ 2,000	\$ 2,000		
O&M	Misc. operating supplies - black dirt, seed, sod	\$ 2,000	\$ 2,000		
O&M	Misc. operating supplies - aggregate, asphalt for street repairs (#375)	\$ 5,000	\$ 5,000		
O&M	Misc. operating supplies - butyl sealant, rings, catch basins, etc.	\$ 6,000	\$ 6,000		
O&M	Building and grounds maint. (#'s 211, 213, 214, 350)	\$ 3,800	\$ 3,800		
O&M	Vehicle and equipment maint	\$ 3,500	\$ 3,500		
O&M & Base (50%) (50%)	Gas and fuel usage (including sweeper)	\$ 21,800	\$ 21,800		
O&M	Misc. office supplies, notices (#'s 310, 322, 324)	\$ 500	\$ 500		
O&M	Telephone/Fiber Connection	\$ 1,680	\$ 3,780		
O&M	Cleaning and sanitary supplies	\$ 500	\$ 500		
O&M	Employment Testing (#381)	\$ 200	\$ 200		
O&M	Subscriptions & Dues (#320)	\$ 200	\$ 200		
O&M	Ready Mix Concrete	\$ 1,000	\$ 2,000		
O&M	SCADA Repairs	\$ 2,500	\$ 2,500		
O&M	Computer System Consulting	\$ 2,500	\$ 2,500		
O&M	Storm Pond Spraying	\$ 2,500	\$ 2,500		
O&M	Engineering Plotter Maintenance	\$ 200	\$ 200		
O&M	Hardware & Software Maintenance	\$ -	\$ 4,100		
		TOTAL:	\$ 356,523	\$ 359,623	
7) Stormwater Quality Management					
Base	Submit evaluation of flood control structures	\$ -	\$ -		
Base	Stormwater Quality Analysis (baseline and existing conditions and TSS Reduction Gap analysis)	\$ -	\$ -		
Base	Stormwater utility feasibility study	\$ -	\$ -		
Base	Stormwater utility implementation (if implemented)	\$ -	\$ -		
Base	Urban nonpoint source and stormwater grant application for implementation	\$ -	\$ -		

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TYPICAL SV UTILITY COMPONENT	ACTIVITY	ADOPTED 2018	OSED 2019	DETAILS	NOT
	<u>Stormwater Quality Management (cont'd)</u>				
Base, O&M, or C&DS (To Be Determined)	Topographic survey and report of seven City-owned wet ponds to determine need for sediment removal	\$ -	\$ -		
Base, O&M, or C&DS (To Be Determined)	Sediment removal at seven (7) City-owned wet ponds (pending results of survey), complete prior to 2023. Ponds built in 1995, 1996 (2), 1997, 1998 (2), 1999, 2000 (2). Given a 15 to 20 year design life prior to need for dredging and 2023 regulatory date, will need to dredge 1 pond in 2019, 2 ponds in 2020, 1 pond in 2021, 2 ponds in 2022, 1 pond in 2023, and 2 ponds in 2024. Herein, just do 1 pond per year starting in 2019 and ending in 2024 and pay for with Capital Improvements Budget. After 2024, assume do \$25,000 of maintenance dredging per year at these 7 ponds at straight cost per year.	\$ -	\$ -		
NA	Implement alternative to meet 20% TSS reduction (design & construction)- N/A	\$ -	\$ -		
	TOTAL:	<u>\$ -</u>	<u>\$ -</u>		
	8) Storm Sewer Map				
Base	Submit/Maintain SS System Map	\$ 5,695	\$ 5,674	30% Planning Tech (\$5,674)	
	TOTAL:	<u>\$ 5,695</u>	<u>\$ 5,674</u>		
	9) Administrative Costs				
Base	Stormwater Utility Administration	\$ 41,966	\$ 43,388	100% Sherry (\$7,135), 25% Jarrod (\$3,011), 100% Kim (\$8,257), 33% Jim (\$3,351), 33% Shane (\$4,127), 100% Vicky (\$6,052), 100% Stacy (\$2,888), 100% Mayor (\$1,470), 40% Administrator (\$4,802), 100% Jackie (\$2,295)	
Base	Compilation of Tracked Permit Activities	\$ 863	\$ 897	5% Kevin (\$897)	
Base	Prepare Annual Report	\$ 1,727	\$ 1,794	10% Kevin (\$1,794)	
Base	Permit Fee	\$ 3,000	\$ 3,000		
Base	Auditing	\$ 1,100	\$ 1,100		
Base & O&M (50%) (50%)	Workmans Comp	\$ 3,000	\$ 3,200		
Base & O&M (50%) (50%)	Liability Insurance	\$ 500	\$ 500		
Base & O&M (50%) (50%)	Vehicle Insurance	\$ 600	\$ 400		
Base & O&M (50%) (50%)	Fire & Boiler Insurance	\$ 2,400	\$ 2,700		
Base & O&M (50%) (50%)	Hardware and Software Maintenance - Tyler	\$ 3,650	\$ 3,000		
Base	Billing Supplies	\$ 750	\$ 750		
Base	Bank Charges	\$ 360	\$ 360		
Base	Copy usage, paper and postage (#311 & #312)	\$ 350	\$ 350		
Base	WI League Municipalities Stormwater Group	\$ 400	\$ 400		
	TOTAL:	<u>\$ 60,666</u>	<u>\$ 61,839</u>		

EX.vb/eng7/30/18

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TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2018	OSD 2019	DETAILS	NOT.
10)	<u>Capital Improvements and Planning</u> (Assumes all Storm Sewer related debt prior to 2010 paid by City General Fund)				
Capital & Debt	A. Pond 10/50 clay-lined forebays for pretreatment - no capital improvements funds used.	\$ -	\$ -		
Service					
Capital & Debt	B. Pond 11 clay-lined forebays for pretreatment	\$ -	\$ -		
Service					
Capital & Debt	C. Pond 12 engineered soil bottom for pretreatment	\$ -	\$ -		
Service					
Capital & Debt	D. Pond 2 dry pond to wet pond conversion	\$ -	\$ -		
Service					
Capital & Debt	E. Pond 5 dry pond to wet pond conversion	\$ -	\$ -		
Service					
Capital & Debt	USH 53 drainage mitigation project	\$ -	\$ -		
Service					
	Interest	\$ 1,668	\$ 1,571		
	Principal	\$ 2,324	\$ 2,410		
	Amortized Bond Cost	\$ -	\$ -		
Capital & Debt	Main stormwater pump station design cost in 2009, construction in 2010 through 2011	\$ -	\$ -		
Service					
	Interest on Debt	\$ 91,896	\$ 85,700		
	Principal	\$ 160,945	\$ 165,163		
	Amortized Bond Cost	\$ -	\$ -		
Capital & Debt	2011 CIP				
Service					
	A. Wheel Loader	\$ -	\$ -		
	Interest	\$ 77	\$ 66		
	Principal	\$ 356	\$ 356		
	Amortized Bond Cost	\$ -	\$ -		
	B. Inlet Improvements	\$ -	\$ -		
	Interest	\$ 247	\$ 213		
	Principal	\$ 1,145	\$ 1,145		
	Amortized Bond Cost	\$ -	\$ -		
	C. Hanson Place Stormsewer	\$ -	\$ -		
	Interest	\$ 148	\$ 127		
	Principal	\$ 685	\$ 685		
	Amortized Bond Cost	\$ -	\$ -		

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TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2018	USED 2019	DETAILS	NOT
	<i>Capital Improvements and Planning (con'td)</i>				
	D. 4th Avenue North Stormsewer	\$ -	\$ -	\$121,000 in 2011 Capital Improvement Projects (10.09% - payoff 2030)	
	Interest	\$ 1,192	\$ 1,026		
	Principal	\$ 5,527	\$ 5,527		
Capital & Debt Service	2010 CIP - Build America Bond Subsidy	(\$29,994)	(\$28,140)	Interest reduction due to Build America Bonds, assuming Federal Sequester Reduction	
Capital & Debt Service	2012 CIP				
	A. Stormwater inlet capacity improvements	\$ -	\$ -	\$50,000 in 2012 Capital Improvement Projects (65.58% - payoff 2031)	
	Interest	\$ 1,299	\$ 1,230		
	Principal	\$ 3,245	\$ 3,274		
	B. Vilas Street	\$ -	\$ -	\$26,000 in 2012 Capital Improvement Projects (34.22% - payoff 2031)	
	Interest	\$ 676	\$ 642		
	Principal	\$ 1,688	\$ 1,708		
Capital & Debt Service	Other Debt Service (Budget Line Item #690)	\$ 750	\$ 750	3rd Party paying Issuance Fees for bonding	
Capital & Debt Service	Amortized Bond Costs (Budget Line Item #692)	\$ 650	\$ 650	Bond Costs	
Capital & Debt Service	2013 CIP				
	A. Sand Lake Road off street path	\$ -	\$ -	\$133,000 in 2013 Capital Improvement Projects (50.76% - payoff 2032)	
	Interest	\$ 2,589	\$ 2,454		
	Principal	\$ 6,726	\$ 6,726		
	B. Marcou Road	\$ -	\$ -	\$129,000 in 2013 Capital Improvement Projects (49.24% - payoff 2032)	
	Interest	\$ 2,512	\$ 2,381		
	Principal	\$ 6,524	\$ 6,524		
Capital & Debt Service	2014 CIP				
	A. Single Axle Dump Truck	\$ -	\$ -	\$48,000 in 2014 Capital Improvement Projects (54.55% - payoff 2033)	
	Interest	\$ 1,303	\$ 1,258		
	Principal	\$ 2,251	\$ 2,251		
	B. East Main Street Reconstruction	\$ -	\$ -	\$40,000 in 2014 Capital Improvement Projects (45.45% - payoff 2033)	
	Interest	\$ 1,086	\$ 1,048		
	Principal	\$ 1,875	\$ 1,875		

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2018	OSD 2019	DETAILS	NOT
<u>Capital Improvements and Planning (con'td)</u>					
Capital & Debt Service	2015 CIP				
	A. Pond 17	\$ -	\$ -	\$76,000 in 2015 Capital Improvement Projects (49.59% - payoff 2034)	
	Interest	\$ 1,984	\$ 1,945		
	Principal	\$ 3,588	\$ 3,588		
	B. East Main Street Reconstruction	\$ -	\$ -	\$19,250 in 2015 Capital Improvement Projects (12.56% - payoff 2034)	
	Interest	\$ 503	\$ 492		
	Principal	\$ 909	\$ 909		
	C. 3rd Ave S	\$ -	\$ -	\$23,000 in 2015 Capital Improvement Projects (15.01% - payoff 2034)	
	Interest	\$ 601	\$ 589		
	Principal	\$ 1,086	\$ 1,086		
	D. Pearl St	\$ -	\$ -	\$35,000 in 2015 Capital Improvement Projects (22.84% - payoff 2034)	
	Interest	\$ 914	\$ 896		
	Principal	\$ 1,652	\$ 1,652		
Capital & Debt Service	2016 CIP	\$ -	\$ -		
	A. Fern Street	\$ -	\$ -	\$28,000 in 2016 Capital Improvement Projects (35.9% - payoff 2035)	
	Interest	\$ 664	\$ 664		
	Principal	\$ -	\$ -		
	B. Green Street	\$ -	\$ -	\$50,000 in 2016 Capital Improvement Projects (64.1% - payoff 2035)	
	Interest	\$ 1,186	\$ 1,186		
	Principal	\$ -	\$ -		
Capital & Debt Service	2017 CIP	\$ -	\$ -		
	A. Country Club Lane	\$ -	\$ -	\$50,000 in 2017 Capital Improvement Projects (20.51% - payoff 2036)	
	Interest	\$ 2,356	\$ 1,559		
	Principal	\$ 1,026	\$ 2,051		
	B. Tractor Backhoe	\$ -	\$ -	\$23,750 in 2017 Capital Improvement Projects (9.74% - payoff 2036)	
	Interest	\$ 1,119	\$ 740		
	Principal	\$ 487	\$ 974		

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2018	2019	OSD	DETAILS	NOT
<u>Capital Improvements and Planning (con'td)</u>						
Capital & Debt Service	2017 CIP (Cont'd)	\$ -	\$ -			
	C. Spruce Street				\$141,000 in 2017 Capital Improvement Projects (57.85% - payoff 2036)	
	Interest	\$ 6,645	\$ 4,397			
	Principal	\$ 2,893	\$ 5,785			
	D. King Street	\$ -	\$ -		\$29,000 in 2017 Capital Improvement Projects (11.90% - payoff 2036)	
	Interest	\$ 1,367	\$ 904			
	Principal	\$ 595	\$ 1,190			
Capital & Debt Service	2017 CIP					
	Refunding/Refinancing 2011 Debt					
	Interest	\$ 18,200	\$ 18,200			
	Principal	\$ -	\$ 5,000			
Capital & Debt Service	2018 CIP					
	NAN Short Term Financing					
	Interest	\$ -	\$ 4,888			
	Principal	\$ -	\$ -			
Capital & Debt Service	2019 CIP	\$ -	\$ -			
Capital & Debt Service	2020 CIP	\$ -	\$ -			
Capital & Debt Service	2021 CIP	\$ -	\$ -			
					(Interest = \$134,176 / Principal = \$219,879) (Build America Bonds = { - \$28,140 }) + (Issuance Fees = \$750) + (Bond Costs = \$650)	
	TOTAL:	\$ 317,165	\$ 327,315			
11) <u>Reserve / Replacement Fund</u>						
Capital & Debt Service	Replacement fund for projects/emergency repairs annual designation	\$ 25,000	\$ 25,000			
	TOTAL:	\$ 25,000	\$ 25,000			
	COLUMN TOTALS:	\$ 813,662	\$ 839,416			

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

660-18150

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
0.33	Dump Truck GPS/ salt usage data acquisition (Precise)	\$1,000	\$3,000	\$990
	<i>General Vehicle Outlay</i>			
	(33% water, 33% storm sewer, 34% Street)			
	Allows tracking of truck during use along with tracking of salt usage and plow usage in conjunction with new dump truck controller.			
0.33	Liquid deicing solution transfer pump	\$6,000		\$1,980
	<i>General Equipment Outlay</i>			
	(33% water, 33% storm sewer, 34% Street)			
	Will allow liquid deicing solution to be stored in existing City tanks. Will allow use of liquid deicing while not having to follow La Crosse County schedule and have material on hand when needed.			
0.5	Chipper box build materials	\$2,500		\$1,250
	<i>General Equipment Outlay</i>			
	(50% storm sewer, 50% Street)			
	Public Works staff would purchase steel with funds budgeted and fabricate new chipper box. New box would fit into one ton truck thereby eliminating the need to change out from snow plow dump truck during winter plowing operations.			
0.2	Public Works Facility security cameras	\$5,000		\$1,000
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			

	PWF camera system installed in 2018 within budgeted amounts. 2018 work included wiring and server space. 2019 work would add three cameras.			
0.2	Public Works Department digital radios	\$4,000		\$800
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Radio system was upgraded in 2018 to digital radios. At that time hand held and vehicle units were replaced to stay within budget. This would complete the switch to digital radios for the Public Works Department			
0.2	Public Works Facility air conditioning for electrical room, mechanics room and Public Works technology work room	\$13,000		\$2,600
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Currently the PWF electrical room and work room are using temporary portable air conditioning units. With the amount of computer hardware in each room permanent air conditioning needs to be installed to cool to proper temperatures and meet code.			
0.2	Vehicle lifts	\$1,000	\$2,000	\$400
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	20,000 pound air jack stands. Will allow dump truck to be lifted safely by frame rail to allow suspension work.			
0.2	Truck transmission floor jack	\$2,500		\$500
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			

0.2	Impact air gun with socket sets	\$1,500		\$300
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Will be used in suspension and drive line repairs			
0.2	Vehicle scan tool	\$6,200		\$1,240
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Will allow troubleshooting and repair on electronic problems on engines, transmissions, ABS brakes, etc. on heavy trucks.			
0.34	Deck over trailer	\$7,500		\$2,550
	<i>General Equipment Outlay</i>			
	(33% water, 33% sanitary sewer, 34% storm sewer)			
	Used for hauling 20 foot+ steel for fabricating and M.H. adjustments. Current trailer cannot take loading and is 20 years old thereby not cost effective to upgrade axles.			
1	Adminnistration vehicle	\$25,000		\$25,000
	<i>General Vehicle Outlay</i>			
	Mini van from fleet was auctioned in 2018 due to end of service life. This unit would replace that unit and allow multiple staff to be transported to meetings and used as a staff vehicle.			
1	Generator maintenance	\$0		\$0
	<i>Operating budget acccounts</i>			
	Generator is due for larger maintenance cycle due to age. Estimated cost will be \$5,000 performed by Total Energy Systems. Funds from operating budget will be utiized for this work. Total estimated cost of \$5,000.			
1	Pump maintenance	\$0		\$0
	<i>Operating budget accounts</i>			

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

Budget Year **2020-2024**

5-YEAR NEW / REPLACEMENT PROJECTION

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

Items must exceed \$500.00 per item.

Item Description	Year To Be Purchased	Comments
Storm lift station generator service	2019	Complete service of generator including changing fluids, \$5,000
Four wheel drive front mount mower with cab	2019	To replace existing, \$40,000
Street Sweeper - replace vacuum sweeper	2019	To replace existing 2010 model, \$275,000
Street Sweeper - replace mechanical broom sweeper	2018	To replace existing 2005 model, \$275,000
Single Axle dump truck - plow, spreader, wing	2018	to replace existing 1999. \$160,000, split with street
storm lift station pump maintenance	2019	\$15,000
storm lift station pump maintenance	2020	\$15,000
3/4 ton pick up truck	2020	\$35,000
Outside storage racking at Public Works Facility	2020	\$4,000 (split with storm sewer, water & sanitary sewer, \$16,000 total)
Street Sweeper - replace mechanical broom sweeper	2020	To replace existing 2005 model, \$275,000
storm lift station pump maintenance	2021	\$15,000
Tractor with flail mowers attachments	2022	\$160,000, split with Street Department
3/4 ton pick up truck	2023	\$35,000

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Dump truck GPS,
Liquid deicing transfer pump,
Chipper box materials,
Security cameras,
Digital radios,
PWF air conditioner,
Vehicle lift,
Transmission floor jack,
Impact air gun with sockets,
Vehicle scan tool equipment detail with
cost estimates within Street portion of
the budget

Deck over trailer
equipment detail with cost estimates
within water portion of the budget

Administrative vehicle

Wiatt, John

From: skussow@ewaldauto.com
Sent: Wednesday, July 18, 2018 12:06 PM
To: Wiatt, John
Subject: RE: One last Budget number

John;

We do have the Dodge Grand Caravan under State contract for 2018. Another comparable that is a little more up-to-date in the Chrysler Pacifica.

Make	Model	Bid Item	Body Style	Drive		Engine			
				FWD	AWD	4 BASE	E85 (Y/N)	6 BASE	E85 (Y/N)
Dodge	Grand Caravan	D6	Minivan	X				\$22,035	YES

Make	Model	Bid Item	Body Style	Drive							
				FWD	RWD	AWD	6 BASE	E85 (Y/N)	6 Hybrid	E85 (Y/N)	V8
Chrysler	Pacifica	CHR3	Minivan	X			\$22,277	NO	\$39,939	NO	

These are 2018 prices I would again add 5% for the 2019 model budget. Either vehicle will come with power windows.

Scott Kussow - Director of Fleet Sales
 Ewald Automotive Group
 N48 W36833 E. Wisconsin Ave.
 Oconomowoc, WI. 53066
 Ph: 262-567-5555 Cell: 414-429-5933 Fax: 262-560-1303
www.ewaldauto.com

*+1,200 + Radio + LIGHT BAR
 ∴ Budget
 \$25,000*



From: Wiatt, John <jwiatt@cityofalaska.com>
Sent: Wednesday, July 18, 2018 10:56 AM
To: 'skussow@ewaldauto.com' <skussow@ewaldauto.com>
Subject: One last Budget number

Scott,

The City is looking for a comfortable four person vehicle, along the lines of a Dodge Caravan. Just curious if you have a couple options. Also would be Looking for higher end options, as far as power windows ect.

Generator maintenance

Total Energy Systems, LLC

For: 7500

Planned Maintenance Estimate

CITY OF ONALASKA
CITY HALL
ONALASKA, WI 54650

Estimate Number: 12368

Estimate Date: 07/06/2018

PHONE: 608-781-9530

EMAIL:

Total Energy Systems, LLC is pleased to submit the following generator maintenance program. We understand that our customers have different maintenance needs. With that in mind we have developed a few basic maintenance plans which can be altered to fit your requirements.

- **Annual Service:** We will visit the site one time per year. During the visit we will replace all applicable oil and fuel filters, **complete fluid analysis** and complete three page maintenance checklist which includes visual inspections, functional testing, and securing connections on the generator and transfer switch.
- **Semi Annual Service:** We will visit the site two times per year. Each time we will complete the maintenance checklist described in the Annual Service. On one of the visits we will replace the engine oil and filters along with replacing the fuel filters when applicable.
- **Quarterly Service:** We will visit the site every ninety days. Each time we will complete the maintenance checklist. On one of the four visits we will replace the engine oil and filters along with the fuel filters where applicable.
- **Custom Service:** Total Energy Systems has the ability to work with all of our customers to fit their needs. We can visit sites annually, semi-annually, quarterly, monthly etc. With the ability to adapt we can meet your service requirements.
- **Load Bank Testing:** Load banking is the only true way to exercise the entire generator. Standard exercising, or starting the unit and running the engine with no load transfer, exercises only the engine. JCAHO and NFPA 110 mandates load bank testing (specific conditions apply). The load bank testing will be completed during a scheduled Planned Maintenance visit.

#	Model	Serial Number
1	1600REOZMB	KOHLER #2333104

MODEL # 1600REOZMB	1st Year	2nd Year	3rd Year	4th Year	5th Year
Annual Maintenance	\$ 3,351.35	\$ 3,351.35	\$ 3,351.35	\$ 3,351.35	\$ 3,351.35
Semi-Annual Maintenance	\$ 4,023.70	\$ 4,023.70	\$ 4,023.70	\$ 4,023.70	\$ 4,023.70
Quarterly Maintenance	\$ 5,368.40	\$ 5,368.40	\$ 5,368.40	\$ 5,368.40	\$ 5,368.40
Two Hour Load Bank	\$ 2,084.00	\$ 2,084.00	\$ 2,084.00	\$ 2,084.00	\$ 2,084.00
Four Hour Load Bank	\$ 2,326.00	\$ 2,326.00	\$ 2,326.00	\$ 2,326.00	\$ 2,326.00

Terms and Conditions:

Prices are FOB Eden Prairie, MN, our dock. Payment terms are Net 30 days (subject to credit approval). Quotation is valid for 60 days. Prices do not include any applicable sales or use taxes. Credit card payments are subject to a processing fee of up to 3%.

Erik Gunderson

www.totalenergysystems.com

Pump maintenance

Wiatt, John

From: Kerschner, Laura - Xylem <Laura.Kerschner@xylem.com>
Sent: Thursday, July 12, 2018 5:40 AM
To: Wiatt, John
Subject: Fwd: Onalaska
Attachments: 2019 City Of Onalaska Storm Water PMA.pdf; ATT00001.htm

Hi John,

I apologize for the delay. Please see Paul's email below regarding rotating the pumps. Also the attached document would be to do the maintenance portion without removing the pumps from the wet well.

If you have any questions please don't hesitate to call me.

Laura Kerschner
Xylem - Flygt Products
414.870.6738
Laura.kerschner@xylem.com
Sent from my iPhone

Begin forwarded message:

From: "Ludwig, Paul - Xylem" <Paul.Ludwig@xylem.com>
Date: July 11, 2018 at 3:31:58 PM CDT
To: "Kerschner, Laura - Xylem" <Laura.Kerschner@xylem.com>
Subject: Onalaska

Laura

Here's what I came up with for the swapping of 2 pumps in Onalaska. To take pump 3 and swap it with either 1 or 2 we would be looking at a 2 day project for 3 guys. What I would propose we would do is start early on the first day and then have Onalaska supply a crane for us that would arrive around noon on the first day then pull the first pump and set it nearby. The pull the second pump and reset it right away and after that pump has been set we would set the second pump. On the second day we would rewire everything and test the pumps. Just so everyone was aware day one could be a long day. I think a fair do not exceed price for this would be \$10,000.00. Hopefully we would come in under this price. If you have any questions please let me know.

DOES NOT INCLUDE CRANE

Also attached here is a PMA for the 3 storm water pumps.

60hrs labor \$8600.00
Hotels for 3 guys \$500.00
Parts \$900.00

Paul Ludwig
Lead Field Service Representative, Flygt Products
N26 W23445 Paul Rd
Pewaukee, WI 53072
Cell : 262-951-6327

Vacuum sweeper nozzle and intake replacement

QUOTE

ZARNOTH BRUSH WORKS, INC.

P.O. Box 141
 Chilton, WI 53014-0141
 (920) 849-4525
 www.zarnothbrush.com
 zarnoth@zarnothbrush.com

Date: 7/26/2018

Customer: ONA1870
 ONALASKA, CITY OF
 415 MAIN ST
 ONALASKA, WI 54650-0339

Ship To:
 STREET DEPT
 CITY OF ONALASKA
 252 MASON ST
 ONALASKA, WI 54650

Attn: JIM HANSEN
 Cust Phone No.: 608-781-9539
 Fax Number:

ZBW Quote No.: 0062614

Item	Quantity	Unit Price	Amount
*JN-282538-1 Nozzle rubber kit	2.00	220.00	440.00
*JN-94992-2 Nozzle trunk hose	1.00	469.00	469.00
*JN-280694-1 Intake duct	1.00	289.80	289.80
*JN-94990-1 Intake seat	1.00	182.00	182.00
*JN-281584-1 Adaptor drive plate 650 dia.	1.00	129.80	129.80
*JN-11879 Drive key	1.00	17.65	17.65
*JN-263-4 Adaptor	2.00	14.40	28.80
*JN-61108-1 Hydraulic motor 650 dia.	1.00	540.00	540.00
*JN-21-66 Fan tip jet - red	4.00	6.60	26.40

We are pleased to submit the above quotation for your consideration.
 Should you place an order, be assured it will receive our prompt attention.

Quoted by: Judy Mayer

Subtotal:	2,123.45
Freight:	0.00
Sales Tax:	0.00
Total:	2,123.45

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MEMORANDUM

PUBLIC WORKS DEPARTMENT

TO: Mayor
Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: July 30, 2018

CC: Eric Rindfleisch, City Administrator
Fred Buehler, Financial Services Director

RE: 2019 Budget

I would offer the following items for the 2019 budget

General:

- I have submitted the proposed General Fund budgets for departments with the 0% overall increase in funding requested but with some shifting of funding levels between budget lines. I have kept the proposed general fund equipment budget at the same funding level as 2018 for the overall Public Works Department. The purchase of updated equipment is crucial to performing our mission at current staffing levels.
- Employee cost of living adjustments should be given to employees within the Public Works Department to ensure that employee retention is achieved. Many long standing employees with vast knowledge of City infrastructure would take years to replace if they left their current positions.
- Equipment budget requests for General Fund (Street, Street Lighting and Engineering) combine to the 2018 approved funding levels.

Water:

- Line item accounts totals have been maintained slightly lower than the 2018 funding levels. Some line items amounts have been altered up or down to better reflect current expenditure patterns. New/replacement equipment requests have been included for the Department to continue to meet Wis. DNR mandates, efficiently use staff and modernize with new technologies.

Sanitary Sewer

- Upon review of the budget with staff, we feel that the 2018 budget levels are adequate for the 2019 year. Some line items amounts have been altered up or down to better reflect current expenditure patterns. Request for new/replacement equipment are included in the equipment replacement section of the budget.

- The 2019 budget includes a 5% increase in City of La Crosse sanitary sewer treatment fees for the second half of 2019. City of La Crosse has not brought forward any wholesale charge increases for sewerage treatment but has projects scheduled including phosphorus removal that will necessitate rate increases.

Storm Water Utility

- Budget amounts have risen in 2019 for budget line items as outlined in attached memo.
- A graph outlining historic ERU charges is included with budget

Street

- The Street Department budget submitted maintains a 0% overall budget change in line items of the budget.
- With the budgeted amounts within this Department, budget over runs may occur if the winter season is at or above "average" or major equipment break downs occur.
- The Street Department currently has both the 1,000 ton and 600 ton salt sheds fully loaded with salt going into the 2018/2019 winter season. The Department is requesting a smaller amount of 1,050 tons, of salt in the 2019 budget due to both salt sheds being at capacity. If a harsh winter is experienced monies should be taken out of the designated salt/sand reserve account to replenish those supplies. Please take into account that every year the department has difficulties staying within the salt/sand budget. Please note that with the use of more deicing/anit-icing chemicals a separate line item has been placed within the sand/salt budget for this.
- Equipment budget for the Public Works general fund portions is at the same level as the 2018 equipment budget. 2018 equipment budget from Street, Street Lights and Engineering are all used within the Street equipment budget this year. Many of the items are maintenance on existing equipment or replacing existing aged equipment. With rising costs and flat operating budgets some maintenance items such as tires and plow blades are being requesting within the 2019 equipment replacement budget.

Street Lighting

- Street lighting budget has been maintained at the 2018 level

Engineering

- The Engineering Department budget has been maintained at the 2018 level

Street Signs & Signals

- Line item budget has been maintained at 2018 level.

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

*W/P Tech
w/AA
FTE - Fin.*

Department:

Storm Water Utility

Budget Year 2019

PERSONNEL JUSTIFICATION

I. FULL-TIME PERSONNEL

Current Position (X)	Proposed New (X)	Percent Allocated to Dept	Job Title	Employee Name <small>(write "vacant" if currently vacant, write "new" if newly proposed)</small>	2018 Gross Salary/Wages <small>(excluding O.T. etc)</small>	2019 Proposed Salary/Wages
X		10%	Office Clerical Support	Bosworth, Vicky	\$ 46,011.02	\$4,601
X		10%	City Engineer	Holter, Jarrod	\$ 91,470.31	\$9,147
X		20%	Asst. City Engineer	Schubert, Kevin	\$ 68,173.82	\$13,635
X		10%	Utility Billing Admin.	Wolfert, Sherry	\$ 54,258.04	\$5,426
X		9%	Deputy Finance Dir.	Isensee, Kim	\$ 62,868.00	\$5,658
X		20%	GIS/Erosion Control	Hagar, Caitlin	\$ 57,403.64	\$10,769
X		15%	UDC Bldg. Insp.	Jacobson, Chris	\$ 48,608.29	\$6,954
X		5%	Office Clerical Support	Wilk, Stacy	\$ 43,956.58	\$2,198
X		7%	City Administrator	Rindfleisch, Eric	\$ 130,924.92	\$9,165
X		3%	Finance Support Clerk	Peters, Jackie	\$ 39,205.67	\$1,176
X		10%	PW Manager	Prindle, Jim	\$ 79,252.43	\$7,925
X		15%	PW Asst. Manager	Stoner, Shane	\$ 63,605.39	\$9,541
X		10%	PW Crew Leader	Wiatt, John	\$ 61,980.33	\$6,198
X		10%	Lead Laborer	Carlson, Nick	\$ 56,330.21	\$5,633
X		10%	Mechanic	Sallander, Mike	\$ 52,731.63	\$5,273
X			Laborer	Stinson, Doug		\$50,881
X		10%	Laborer	Mosser, Adrian	\$ 52,115.15	\$5,212
	X	30%	Planning Technician	VACANT	\$ 44,994.48	\$13,498
	X	7%	City Attorney	VACANT	\$ 83,172.81	\$5,822
	X	5%	Office Clerical Support	Brandt, Ann	\$ 37,836.04	\$1,892
Sub-Totals					\$154,852	\$170,172
Overtime (Approx. Hours:)						
Other Compensation (On Call/Nite Pay)						
Total Salaries for Full-time Personnel					\$154,852	\$170,172

OK

II. PART-TIME PERSONNEL

Current Position	Proposed New	Percent Allocated to Dept	Job Title	Employee Name	Budgeted # of 2018 Hrs	Budgeted 2018 Gross Salary	2019 Proposed Hrs	2019 Proposed Gross Salary
X			Seasonal Maintenance I	(8.25/hr - Grade 2, Step 1)	8.25	600	600	\$4,950
X		7%	Mayor	Chilsen, Joe	18000	\$1,260		\$1,260
X		7%	Mayor Expenses	@\$250.00/month		\$210		\$210
X		25%	Custodian	Miller, Glenn (3rd Year Scale)	11.65	26	26	\$303
Sub-Totals						\$6,718		\$6,723
Overtime								
Total Salaries for Part-Time Personnel						\$6,718		\$6,723

OK

	2018	2019 Proposed
III. TOTAL SALARIES & WAGES	\$161,570	\$176,895

IV. FRINGE BENEFIT CALCULATION FOR 2019:

		FULL-TIME	PART-TIME
A. FICA	7.65%	\$13,018	\$514
B. Retirement - Full	13.1%		
Retirement - Partial	6.55%	\$11,146	\$83
C. Insurance-Health		\$32,816	n/a
D. Insurance-Dental		\$2,217	n/a
E. Insurance-Life		\$37	n/a

Comments / Notes:	
City Engineer: Engineering 50% - Water 15% - Sewer 15% - Street 10% - Storm Water 10%	Residential Bldg. Insp. Inspection 85% - Storm Water 15%
Asst. City Engineer: Engineering 40% - Water 15% - Sewer 15% - Street 10% - Storm Water 20%	Custodian: PWF (104 hours)
Office Clerical Support: Eng: 15% - Water 15% - Sewer 10% - SW - 35% R/R - 5% Eng - 10% Insp - 10% Plan	Office Clerical Support: Clerk 25% - Finance 25% - Water 15% - Sewer 15% - Storm Water 5% - Cemetery 5% - JMC 10%
Utility Billing Admin. - Water 42.5% - Sewer 42.5% - SW 10% - Street 5%	Mechanic 60% Street, 15% Water, 15% Sewer, 10% SW
Deputy Finance Director: Finance 53% - Water 14% - Sewer 14% - Storm Water 9% - JMC 10%	PW Lead Laborer: Street 90% - SW 10%
GIS Analyst: Water 50% - Sewer 50%	PW Asst. Mgr: Water 35% - Sewer 35% - Street 15% - SW 15%
PW Mgr.: Water 36.25% - Sewer 36.25% - SW 10% - Street 12.5% - Cemetery 5%	Administrator: Administrator 73% - Water 7% - Sewer 7% - Storm Water 7%, Tourism 5%, JMC 1%
Finance Spt: Finance 30%, RR 2%, Water 10%, Sewer 10%, SW 3%, JMC 45%	PW Crew Leader: Water 37% - Sewer 37% - Street 16% - SW 10%
Laborer (Mosser): Street 90% - Storm Water 10%	Mayor: Mayor 59%, Tourism 20%, Water 7%, Sewer 7%, SW 7%

*7-236-776
OK*



City of Onalaska

Balance Sheet

Account Summary

As Of 08/28/2018

Handwritten: Fund 8-28-18

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b-1

Account	Name	Balance
Fund: 620 - SEWER UTILITY		
Assets		
620-11100	CASH	244,085.12
620-11300	INVESTMENTS	2,568,204.99
620-11506	SPEC DEPR FUND	400,000.00
620-11509	SPECIAL REDEMPT FUND 2006 - 2015	41,792.00
620-11515	RESERVE FUND - 2015	55,750.00
620-12601	A/R S/A 1983 & PRIOR	1,205.40
620-12603	A/R S/A 1988 (PINES)	0.00
620-12604	A/R S/A 1989 (DEFERRED)	33,129.84
620-12605	A/R S/A 1990 (DEFERRED)	1,841.72
620-12606	A/R S/A 1991	19,021.72
620-12607	A/R S/A 1992 (DEFERRED)	31,241.58
620-12608	A/R S/A 1993	0.00
620-12610	A/R S/A 1995	0.00
620-12612	A/R S/A 1998	0.00
620-12625	A/R S/A 1999 - SEWER	0.00
620-12628	A/R S/A 2004 SEWER	952.38
620-12630	A/R S/A 1988 (DEFERRED)	9,152.74
620-12631	A/R S/A 2005	11,289.30
620-12634	A/R S/A 2009/2011/2013 SEWER	29,184.01
620-13100	OTHER ACCOUNTS RECEIVABLE	0.00
620-13101	CUSTOMER ACCOUNTS RECEIVABLE	72,852.77
620-13300	INTEREST RECEIVABLE	0.00
620-14000	DUE FROM OTHER GOVERNMENTS	0.00
620-14211	DUE FROM CAPITAL PROJECTS	390,533.19
620-14216	DUE FROM DEBT SERVICE	1,173.25
620-14217	TRANSFER B/T FUNDS	0.00
620-18101	LAND & LAND RIGHTS	2,001.82
620-18105	CITY OF LACROSSE UTILITY PROPERTY	1,099,301.37
620-18150	CONSTRUCTION WORK IN PROGRESS	0.00
620-18204	SEWAGE DISPOSAL PLANT	927.46
620-18205	BLDG & LIFT STATIONS	673,582.15
620-18206	UTILITY BLDG	803,030.13
620-18509	TRANSPORATION EQUIP	762,555.08
620-18510	EQUIPMENT - LIFT STATIONS	735,621.41
620-18511	SERV CONNECTIONS TRAPS & ACCESS	1,819,735.47
620-18512	EQUIPMENT FLOW METERS	18,186.01
620-18513	SEWAGE SYSTEM	11,621,923.68
620-18514	OFFICE FURNITURE	21,022.03
620-18516	OTHER PLANT EQUIP	33,896.37
620-18517	EQUIPMENT - MISC	185,889.92
620-18518	EQUIPMENT REMOVED SERVICES	3,400.09
620-18519	INTERCEPTORS	531,970.03
620-18520	COMPUTER EQUIPMENT	487,455.82
620-18916	PLANT PLANS	925.00
620-18917	RES. DEPR. -LIFT STATIONS	-445,652.11
620-18918	ACCUM DEPR-SERVICE CONN	-516,882.06
620-18919	RES. DEPR.-INTERCEPTORS	-300,350.49
620-18920	RES. DEPR-FLOW METERS	-8,541.77
620-18921	RES. DEPR.-SEWAGE SYSTEM	-4,980,000.36
620-18922	RES. DEPR.-OFFICE FURNITURE	-497,378.61
620-18923	RES. DEPR-TRANSPORTATION EQUIP	-280,189.09
620-18924	RES. DEPR-OTHER PLANT	-34,821.40
620-18925	RES. DEPR.-EQUIP MISC.	-100,921.68

Balance Sheet

As Of 08/28/2018

Account	Name	Balance
620-18926	RES. DEPR.-UTILITY BLDG	-186,028.18
620-18980	UNAMORTIZED BOND COSTS	31,373.87
620-18982	UNAMORTIZED BOND PREMIUM	-9,784.19
620-19000	WRS NET PENSION	0.00
620-19102	ACCUM. AMORTIZATION - CITY OF LACRC	-1,099,301.37
620-19200	DEF. OUTFLOW-WRS PENSION-CONTRIBL	132,370.00
Total Assets:		14,416,726.41
		<u>14,416,726.41</u>

Liability		
620-21100	ACCOUNTS PAYABLE	0.00
620-21110	AP PENDING (DUE TO POOL)	0.00
620-21511	FICA W/H	0.00
620-21512	FEDERAL W/H	0.00
620-21513	STATE W/H - WI	0.00
620-21515	FICA W/H - MEDICARE	0.00
620-21520	RETIREMENT W/H	0.00
620-21528	BC/BS HEALTH INS	0.00
620-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
620-21530	HEALTH INS	0.00
620-21531	CANCER INS	0.00
620-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
620-21534	MEDICAL & DEP CARE - SECT. 125	0.00
620-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
620-21540	UNITED WAY	0.00
620-21560	COMMUNITY CREDIT UNION W/H	0.00
620-21570	UNION DUES	0.00
620-21571	LOCAL 150 UNION DUES W/H	0.00
620-21572	1ST FINANCIAL SVGS.	0.00
620-21573	DEFERRED COMPENSATION	0.00
620-21581	SUPPORT PAYMENTS	0.00
620-21700	ACCRUED WAGES	0.00
620-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC	21,567.72
620-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	34,041.38
620-22400	ACCRUED INTEREST- G.O.	16,922.60
620-22402	INTEREST ACCRUED - M.R.B.	2,286.50
620-22406	INTEREST ACCRUED - REVENUE BONDS	0.00
620-22900	CURRENT PORTION OF LONG-TERM DEBT	101,209.90
620-22906	CURRENT PORTION OF MORTGAGE REVEI	0.00
620-23900	WRS NET PENSION LIAB.	14,664.00
620-25100	DUE TO GENERAL FUND	0.00
620-25200	DEFERRED INFLOW-WRS PENSION	61,366.00
620-25600	DUE TO WATER	938,579.00
620-26000	DEFERRED REVENUE	0.00
620-27100	ADVANCE FROM MUNICIPALITY G.O. DEB	1,967,279.75
620-29203	SEWER REVEUE BOND - 2015	465,000.00
620-29206	SEWER REVENUE BOND - 1993	0.00
620-29209	SEWER REVENUE BOND - 1996	0.00
620-29212	SEWER REVENUE BOND - 2001	0.00
620-29215	SEWER REVENUE BOND - 2005	0.00
620-29218	SEWER REVENUE BOND 2006	0.00
Total Liability:		3,622,916.85

Equity		
620-31102	COST OF CONSTRUCTION -WPA	219,141.48
620-31103	CITY OF ONALA CAPITAL - PAID-IN	560,406.09
620-31201	CONTRIBUTION IN AID OF CONSTRUCTIOI	6,416,312.72
620-32000	INVESTMENT IN CAPITAL ASSETS	0.00
620-34100	FUND BALANCE	2,108,929.90
620-34101	FUND BALANCE (SURPLUS/DEF)	424,354.00
620-34110	FUND BALANCE - RESERVED	449,005.00
620-34110	FUND BALANCE - RESERVED - OTHER	0.00

Balance Sheet

As Of 08/28/2018

Account	Name	Balance
620-34146	SAN SEWER HOOK-UP FEE- PINES/OAK	460,622.48
620-34152	SAN. SEW HOOK-UP FEE-GREENS COU	109,988.97
620-34154	SAN SEWER HOOK-UP FEE PRALLE ADD	24,533.37
620-34156	SAN SWR. HOOK-UP FEE-USH16	31,020.75
620-34300	RESTRICTED FOR WRS PENSION	56,340.00
	Total Beginning Equity:	10,860,654.76
Total Revenue		1,015,113.41
Total Expense		1,081,958.61
Revenues Over/Under Expenses		-66,845.20
	Total Equity and Current Surplus (Deficit):	10,793,809.56
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>14,416,726.41</u>



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 620 - SEWER UTILITY							
Revenue							
620-00000-46414	SEWER REFUNDS - 2001	0.00	0.00	0.00	0.00	0.00	0.00 %
620-00000-46415	PERMITS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-00000-46419	OTHER INCOME	40,000.00	40,000.00	177.90	258.06	-39,741.94	99.35 %
620-00000-46420	SAN. SWR. HOOK-UP FEE-PINES/AO	0.00	0.00	0.00	8,028.60	8,028.60	0.00 %
620-00000-46421	SAN. SEWER FEE-GREENS COULEE	0.00	0.00	0.00	0.00	0.00	0.00 %
620-00000-46422	SAN. SEWER -PRALLE ANNEX. AREA	0.00	0.00	0.00	0.00	0.00	0.00 %
620-00000-46423	SANITARY SEWER FEE-USH16	0.00	0.00	0.00	0.00	0.00	0.00 %
620-00000-46425	MIS REVENUE-CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-00000-46451	METERED SALES - RESIDENTIAL	1,141,000.00	1,141,000.00	1,494.01	605,321.27	-535,678.73	46.95 %
620-00000-46452	METERED SALES - COMMERCIAL	448,000.00	448,000.00	235.50	247,188.45	-200,811.55	44.82 %
620-00000-46453	METERED SALES - INDUSTRIAL	18,900.00	18,900.00	0.00	8,285.01	-10,614.99	56.16 %
620-00000-46456	METERED SALES - GOV'T	25,000.00	25,000.00	0.00	13,069.46	-11,930.54	47.72 %
620-00000-46457	METERED SALES - MULTI FAMILY	188,000.00	188,000.00	200.78	105,897.17	-82,102.83	43.67 %
620-00000-46458	FORFEITED DISCOUNTS (PENALTIES)	14,500.00	14,500.00	0.00	5,970.13	-8,529.87	58.83 %
620-00000-48100	INTEREST INCOME	14,000.00	14,000.00	0.00	15,840.19	1,840.19	113.14 %
620-00000-48112	INTEREST INCOME S/A	959.00	959.00	0.00	2,414.23	1,455.23	251.74 %
620-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00 %
620-00000-49400	SALE OF CITY PROPERTY	0.00	0.00	0.00	2,840.84	2,840.84	0.00 %
620-00000-49998	FUNDS REC'D NBQ VS BQ	0.00	0.00	0.00	0.00	0.00	0.00 %
620-00000-49999	CONTRIBUTIONS - S/A	0.00	0.00	0.00	0.00	0.00	0.00 %
	Revenue Total:	1,890,359.00	1,890,359.00	2,108.19	1,015,113.41	-875,245.59	46.30 %
Expense							
620-58100-110	SALARIES - REGULAR	58,671.00	58,671.00	4,105.38	32,045.77	26,625.23	45.38 %
620-58100-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58100-121	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58100-124	WAGES-PERM. P.T.	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58100-126	WAGES - TEMP/SEAS	2,868.00	2,868.00	1,568.98	5,515.49	-2,647.49	-92.31 %
620-58100-127	OVERTIME - TEMP/SEAS	0.00	0.00	13.88	27.76	-27.76	0.00 %
620-58100-150	FICA	4,708.00	4,708.00	415.01	2,718.16	1,989.84	42.27 %
620-58100-151	RETIREMENT (WRS)	3,931.00	3,931.00	275.06	2,147.14	1,783.86	45.38 %
620-58100-211	CONTRACTUAL - BOILER	1,000.00	1,000.00	25.00	25.00	975.00	97.50 %
620-58100-213	CONTRACTUAL - HVAC SYSTEM	1,250.00	1,250.00	0.00	113.06	1,136.94	90.96 %
620-58100-221	ELECTRIC & GAS (PWF)	8,000.00	8,000.00	311.86	3,198.16	4,801.84	60.02 %
620-58100-225	CONTRACTUAL - PHONE INTERNE	750.00	750.00	75.80	585.90	164.10	21.88 %
620-58100-290	LACROSSE CONTR. CHGS.	936,850.00	936,850.00	66,247.96	505,360.47	431,489.53	46.06 %
620-58100-292	CONTRACTUAL - ELECTRICAL	6,000.00	6,000.00	0.00	661.76	5,338.24	88.97 %
620-58100-321	LICENSES-CERT.-MEMBERSHIP	1,000.00	1,000.00	75.00	75.00	925.00	92.50 %
620-58100-330	SEMINARS-CONFERENCES	2,000.00	2,000.00	0.00	1,163.49	836.51	41.83 %
620-58100-340	OPERATIONS-OTHER OPERATING S	10,500.00	10,500.00	1,527.87	8,279.30	2,220.70	21.15 %
620-58100-342	CLEANING/SANITARY SUPLS.	1,000.00	1,000.00	55.38	283.72	716.28	71.63 %
620-58100-350	BLDG & GRDS MAINT & REPAIRS	3,000.00	3,000.00	1,585.28	2,042.30	957.70	31.92 %
620-58100-360	VEH. & MAINT. REPAIR	7,000.00	7,000.00	69.79	2,824.43	4,175.57	59.65 %
620-58100-361	REGULAR FUEL	16,000.00	16,000.00	984.43	6,955.07	9,044.93	56.53 %
620-58100-362	OFF ROAD FUEL	3,000.00	3,000.00	155.32	1,259.75	1,740.25	58.01 %
620-58100-363	EQUIPMENT MAINT & REPAIRS	8,000.00	8,000.00	0.00	2,600.35	5,399.65	67.50 %
620-58100-382	UNIFORMS-SAFETY ATIRE	3,000.00	3,000.00	0.00	393.49	2,606.51	86.88 %
620-58100-421	FUEL & POWER FOR PUMPING	23,000.00	23,000.00	1,187.76	14,464.06	8,535.94	37.11 %
620-58100-487	OTHER OPERATING SUPPLIES	30,000.00	30,000.00	0.00	2,990.61	27,009.39	90.03 %
620-58200-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2018 Period Ending: 08/31/2018

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Percent Remaining
620-58200-120	WAGES - REGULAR	222,867.00	222,867.00	8,638.50	61,628.66	161,238.34	72.35 %
620-58200-121	WAGES - OVERTIME	5,000.00	5,000.00	215.69	2,502.26	2,497.74	49.95 %
620-58200-124	WAGES-PERM. P.T.	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58200-126	WAGES - TEMP/SEAS	298.00	298.00	80.89	602.06	-304.06	-102.03 %
620-58200-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58200-150	FICA	17,455.00	17,455.00	628.19	4,510.27	12,944.73	74.16 %
620-58200-151	RETIREMENT (WRS)	15,267.00	15,267.00	593.20	4,296.66	10,970.34	71.86 %
620-58200-481	MAINT OF SEWAGE COLLECTION SY	15,000.00	15,000.00	1,670.00	19,422.10	-4,422.10	-29.48 %
620-58200-686	ALLOCATED - WRS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58250-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58250-120	WAGES - REGULAR	35,736.00	35,736.00	843.32	7,526.68	28,209.32	78.94 %
620-58250-121	WAGES - OVERTIME	5,000.00	5,000.00	264.06	1,453.86	3,546.14	70.92 %
620-58250-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58250-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58250-150	FICA	3,116.00	3,116.00	75.39	613.66	2,502.34	80.31 %
620-58250-151	RETIREMENT (WRS)	2,729.00	2,729.00	74.19	601.69	2,127.31	77.95 %
620-58250-482	MAINT OF COLLECTION SYSTEM PU	15,000.00	15,000.00	591.74	3,018.55	11,981.45	79.88 %
620-58300-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-121	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-150	FICA	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-151	RETIREMENT (WRS)	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58350-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58350-120	WAGES - REGULAR	29,655.00	29,655.00	2,287.38	18,238.82	11,416.18	38.50 %
620-58350-121	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58350-124	WAGES PER. PT	10,575.00	10,575.00	655.20	4,974.40	5,600.60	52.96 %
620-58350-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58350-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58350-150	FICA	3,078.00	3,078.00	208.24	1,649.08	1,428.92	46.42 %
620-58350-151	RETIREMENT (WRS)	2,695.00	2,695.00	197.16	1,555.23	1,139.77	42.29 %
620-58350-495	MISC CUSTOMER ACCOUNTS	9,000.00	9,000.00	0.00	4,332.77	4,667.23	51.86 %
620-58400-110	SALARIES - REGULAR	73,638.00	73,638.00	7,279.95	45,022.09	28,615.91	38.86 %
620-58400-120	WAGES - REGULAR	26,651.00	26,651.00	10,601.16	79,142.38	-52,491.38	-196.96 %
620-58400-121	WAGES - OVERTIME	0.00	0.00	0.00	123.58	-123.58	0.00 %
620-58400-124	WAGES - PERM. PT	0.00	0.00	113.08	904.64	-904.64	0.00 %
620-58400-126	WAGES - TEMP/SEAS	1,470.00	1,470.00	0.00	0.00	1,470.00	100.00 %
620-58400-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-150	FICA	7,785.00	7,785.00	1,241.16	8,609.03	-824.03	-10.58 %
620-58400-151	RETIREMENT (WRS)	6,804.00	6,804.00	1,070.57	8,243.17	-1,439.17	-21.15 %
620-58400-152	HEALTH INSURANCE	110,030.00	110,030.00	9,091.08	65,267.69	44,762.31	40.68 %
620-58400-153	DENTAL INSURANCE	7,442.00	7,442.00	650.39	4,908.91	2,533.09	34.04 %
620-58400-154	LIFE INSURANCE	167.00	167.00	13.41	108.08	58.92	35.28 %
620-58400-221	SHOP-ELECTRIC & GAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-240	SOFTWARE MAINT CONTRACTUAL	18,500.00	18,500.00	666.25	15,414.94	3,085.06	16.68 %
620-58400-241	EQUIPMENT MAINT CONTRACTUAL	1,000.00	1,000.00	0.00	575.98	424.02	42.40 %
620-58400-290	OTHER CONTRACTUAL SERVICES	45,250.00	45,250.00	1,421.12	43,251.82	1,998.18	4.42 %
620-58400-302	TAXES	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
620-58400-310	OFFICE SUPPLIES	5,000.00	5,000.00	1.47	382.24	4,617.76	92.36 %
620-58400-312	COPY USAGE & PAPER	0.00	0.00	46.09	171.52	-171.52	0.00 %
620-58400-340	OPERATING SUPPLIES	12,000.00	12,000.00	4,351.41	14,480.00	-2,480.00	-20.67 %
620-58400-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-510	INS - WORKERS COMP	11,500.00	11,500.00	0.00	9,249.75	2,250.25	19.57 %
620-58400-511	INS - FIRE, COMP/COLL, BOILER	13,200.00	13,200.00	0.00	13,200.00	0.00	0.00 %
620-58400-512	INS - VEHICLES	2,700.00	2,700.00	0.00	2,700.00	0.00	0.00 %
620-58400-514	SIR	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
620-58400-515	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
620-58400-517	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00 %
620-58400-540	DEPR - GENERAL EQUIPMENT	460,000.00	460,000.00	0.00	0.00	460,000.00 100.00 %
620-58400-541	DEPR - VEHICLE	0.00	0.00	0.00	0.00	0.00 %
620-58400-542	DEPR - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00 %
620-58400-543	DEPR - BLDG. STRUCTURE, BLDG 1	0.00	0.00	0.00	0.00	0.00 %
620-58400-544	DEPR - IMPROV OTHER THAN LAND	0.00	0.00	0.00	0.00	0.00 %
620-58400-545	DEPR - CONTRIBUTED	0.00	0.00	0.00	0.00	0.00 %
620-58400-610	PRINCIPLE	0.00	0.00	0.00	0.00	0.00 %
620-58400-620	INTEREST - GO	48,736.00	48,736.00	0.00	26,876.03	21,859.97 44.85 %
620-58400-621	INTEREST - MRB	12,988.00	12,988.00	0.00	6,725.00	6,263.00 48.22 %
620-58400-690	OTHER DEBT SERVICE	750.00	750.00	0.00	425.00	325.00 43.33 %
620-58400-691	LOSS ON REFUNDING	6,047.00	6,047.00	0.00	0.00	6,047.00 100.00 %
620-58400-692	AMORTIZED BOND COST	-1,886.00	-1,886.00	0.00	3,519.77	-5,405.77 286.63 %
620-58400-693	BOND ISSUANCE COSTS	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
620-58400-699	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00 %
	Expense Total:	2,426,271.00	2,426,271.00	132,250.05	1,081,958.61	1,344,312.39 55.41 %
	Fund: 620 - SEWER UTILITY Surplus (Deficit):	-535,912.00	-535,912.00	-130,141.86	-66,845.20	469,066.80 87.53 %
	Report Surplus (Deficit):	-535,912.00	-535,912.00	-130,141.86	-66,845.20	469,066.80 87.53 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
Fund: 620 - SEWER UTILITY						
Revenue	1,890,359.00	1,890,359.00	2,108.19	1,015,113.41	-875,245.59	46.30 %
Expense	2,426,271.00	2,426,271.00	132,250.05	1,081,958.61	1,344,312.39	55.41 %
Fund: 620 - SEWER UTILITY Surplus (Deficit):	-535,912.00	-535,912.00	-130,141.86	-66,845.20	469,066.80	87.53 %
Report Surplus (Deficit):	-535,912.00	-535,912.00	-130,141.86	-66,845.20	469,066.80	87.53 %



City of Onalaska

Budget Worksheet

Account Summary

For Fiscal: 2018 Period Ending: 08/31/2018

4b-2

		2016 Total Budget	2016 Total Activity	2017 Total Budget	2017 Total Activity	2018 Total Budget	2018 YTD Activity	Defined Budgets		
								2019 2019 DEPT	2019 2019 ADMIN	2019 2019 ADOPTED
Fund: 620 - SEWER UTILITY										
Revenue										
620-00000-46414	SEWER REFUNDS - 2001	0.00	0.00	0.00	0.00	0.00	0.00			
620-00000-46415	PERMITS	0.00	38.00	0.00	0.00	0.00	0.00			
620-00000-46419	OTHER INCOME	37,000.00	48,212.98	34,000.00	53,687.62	40,000.00	258.06	41,000.00		
620-00000-46420	SAN. SWR. HOOK-UP FEE-PINE	0.00	0.00	0.00	12.32	0.00	8,028.60			
620-00000-46421	SAN. SEWER FEE-GREENS COU	0.00	159.12	0.00	0.00	0.00	0.00			
620-00000-46422	SAN. SEWER -PRALLE ANNEX. A	0.00	0.00	0.00	0.00	0.00	0.00			
620-00000-46423	SANITARY SEWER FEE-USH16	0.00	0.00	0.00	0.00	0.00	0.00			
620-00000-46425	MIS REVENUE-CONTRIBUTION	0.00	9,200.00	0.00	0.00	0.00	0.00			
620-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00			
620-00000-46451	METERED SALES -RESIDENTIAL	1,071,000.00	1,111,803.85	1,140,125.00	1,112,684.86	1,141,000.00	605,008.29	1,179,000.00		
620-00000-46452	METERED SALES - COMMERCIA	414,000.00	442,508.76	240,000.00	436,285.13	448,000.00	247,188.45	475,000.00		
620-00000-46453	METERED SALES - INDUSTRIAL	20,000.00	15,264.17	16,000.00	18,545.76	18,900.00	8,285.01	18,900.00		
620-00000-46456	METERED SALES - GOV'T	26,000.00	22,231.05	12,000.00	23,257.95	25,000.00	13,069.46	26,000.00		
620-00000-46457	METERED SALES - MULTI FAMI	184,000.00	191,212.71	405,000.00	184,991.40	188,000.00	105,897.17	210,000.00		
620-00000-46458	FORFIETED DISCOUNTS (PENAL	14,500.00	13,004.24	14,500.00	11,981.61	14,500.00	5,970.13	13,000.00		
620-00000-48100	INTEREST INCOME	7,000.00	5,706.86	5,100.00	19,040.90	14,000.00	15,840.19	20,000.00		
620-00000-48112	INTEREST INCOME S/A	1,455.00	0.00	1,200.00	1,207.08	959.00	2,414.23	1,000.00		
620-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00			
620-00000-49400	SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	0.00	2,840.84			
620-00000-49998	FUNDS REC'D NBQ VS BQ	0.00	0.00	0.00	0.00	0.00	0.00			
620-00000-49999	CONTRIBUTIONS - S/A	0.00	0.00	0.00	0.00	0.00	0.00			
	Revenue Total:	1,774,955.00	1,859,341.74	1,867,925.00	1,861,694.63	1,890,359.00	1,014,800.43	1,983,900.00	0.00	0.00
Expense										
620-58100-110	SALARIES - REGULAR	86,297.00	81,479.35	96,176.00	69,544.92	58,671.00	32,045.77	60,156.00		
620-58100-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			



								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
620-58100-121	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00			
620-58100-124	WAGES-PERM. P.T.	0.00	0.00	0.00	0.00	0.00	0.00	2,936.00		
620-58100-126	WAGES - TEMP/SEAS	0.00	5,397.91	5,310.00	8,312.90	2,868.00	5,515.49			
620-58100-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	114.07	0.00	27.76			
620-58100-150	FICA	6,602.00	6,234.43	7,764.00	5,556.38	4,708.00	2,718.16	4,827.00		
620-58100-151	RETIREMENT (WRS)	5,696.00	5,300.22	6,540.00	4,754.06	3,931.00	2,147.14	3,940.00		
620-58100-211	CONTRACTUAL - BOILER	1,000.00	0.00	1,000.00	140.69	1,000.00	25.00	1,000.00		
620-58100-213	CONTRACTUAL - HVAC SYSTEM	1,250.00	622.50	1,250.00	1,193.14	1,250.00	113.06	1,250.00		
620-58100-221	ELECTRIC & GAS (PWF)	0.00	1,485.69	8,000.00	4,400.13	8,000.00	3,185.81	8,000.00		
620-58100-225	CONTRACTUAL - PHONE INTE	750.00	725.36	750.00	941.32	750.00	585.90	4,000.00		
620-58100-290	LACROSSE CONTR. CHGS.	905,000.00	908,824.17	914,000.00	887,316.20	936,850.00	505,360.47	936,850.00		
620-58100-292	CONTRACTUAL - ELECTRICAL	6,000.00	2,274.51	6,000.00	714.20	6,000.00	661.76	4,000.00		
620-58100-321	LICENSES-CERT.-MEMBERSHIP	1,000.00	0.00	1,000.00	0.00	1,000.00	75.00	1,000.00		
620-58100-330	SEMINARS-CONFERENCES	1,500.00	676.96	2,000.00	3,030.65	2,000.00	1,163.49	2,500.00		
620-58100-340	OPERATIONS-OTHER OPERATI	10,500.00	9,106.99	10,500.00	6,675.15	10,500.00	8,279.30	10,500.00		
620-58100-342	CLEANING/SANITARY SUPLS.	2,000.00	425.14	1,000.00	630.41	1,000.00	283.72	1,000.00		
620-58100-350	BLDG & GRDS MAINT & REPAIR	3,000.00	12,977.19	3,000.00	4,495.13	3,000.00	1,803.22	5,000.00		
620-58100-360	VEH. & MAINT. REPAIR	15,000.00	3,705.82	7,000.00	5,569.33	7,000.00	2,824.43	7,000.00		
620-58100-361	REGULAR FUEL	16,000.00	8,627.92	16,000.00	10,110.45	16,000.00	6,955.07	14,000.00		
620-58100-362	OFF ROAD FUEL	3,000.00	1,731.92	3,000.00	2,372.18	3,000.00	1,259.75	3,000.00		
620-58100-363	EQUIPMENT MAINT & REPAIRS	6,000.00	3,775.20	10,000.00	3,755.27	8,000.00	2,600.35	8,000.00		
620-58100-382	UNIFORMS-SAFETY ATIRE	3,000.00	670.01	3,000.00	1,846.95	3,000.00	393.49	3,000.00		
620-58100-423	FUEL & POWER FOR PUMPING	21,000.00	21,586.98	22,000.00	21,573.41	23,000.00	13,588.59	23,000.00		
620-58100-487	OTHER OPERATING SUPPLIES	30,000.00	9,099.23	30,000.00	10,859.70	30,000.00	2,990.61	20,000.00		
620-58200-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
620-58200-120	WAGES - REGULAR	173,092.00	117,849.00	185,673.00	127,022.08	222,867.00	61,628.66	211,847.00		
620-58200-121	WAGES - OVERTIME	5,000.00	2,020.36	5,000.00	4,582.95	5,000.00	2,502.26	5,000.00		
620-58200-124	WAGES-PERM. P.T.	0.00	0.00	0.00	0.00	0.00	0.00			
620-58200-126	WAGES - TEMP/SEAS	5,610.00	209.72	305.00	546.43	298.00	602.06	303.00		
620-58200-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
620-58200-150	FICA	14,054.00	8,219.80	14,610.00	9,272.72	17,455.00	4,510.27	16,612.00		

								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
620-58200-151	RETIREMENT (WRS)	11,754.00	8,001.22	12,966.00	9,083.30	15,267.00	4,296.66	14,203.00		
620-58200-481	MAINT OF SEWAGE COLLECTIO	15,000.00	8,536.59	15,000.00	21,893.80	15,000.00	19,422.10	20,000.00		
620-58200-686	ALLOCATED - WRS	0.00	6,493.00	0.00	20,496.00	0.00	0.00			
620-58250-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
620-58250-120	WAGES - REGULAR	35,686.00	15,075.44	29,772.00	20,224.92	35,736.00	7,526.68	32,854.00		
620-58250-121	WAGES - OVERTIME	5,000.00	1,529.81	5,000.00	2,475.05	5,000.00	1,453.86	5,000.00		
620-58250-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
620-58250-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
620-58250-150	FICA	3,113.00	1,124.75	2,660.00	1,579.55	3,116.00	613.66	2,895.00		
620-58250-151	RETIREMENT (WRS)	2,685.00	1,097.48	2,364.00	1,536.36	2,729.00	601.69	2,479.00		
620-58250-482	MAINT OF COLLECTION SYSTE	20,000.00	7,494.06	15,000.00	6,106.28	15,000.00	3,018.55	10,000.00		
620-58300-110	SALARIES - REGULAR	0.00	840.00	0.00	864.00	0.00	0.00			
620-58300-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
620-58300-121	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00			
620-58300-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
620-58300-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
620-58300-150	FICA	0.00	52.00	0.00	68.00	0.00	0.00			
620-58300-151	RETIREMENT (WRS)	0.00	55.00	0.00	68.00	0.00	0.00			
620-58350-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
620-58350-120	WAGES - REGULAR	33,988.00	27,383.07	42,257.00	28,339.87	29,655.00	18,238.82	35,328.00		
620-58350-121	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00			
620-58350-124	WAGES PER. PT	0.00	0.00	6,946.00	6,653.56	10,575.00	4,974.40	10,803.00		
620-58350-126	WAGES - TEMP/SEAS	6,370.00	0.00	0.00	0.00	0.00	0.00			
620-58350-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
620-58350-150	FICA	3,087.00	1,857.47	3,764.00	2,468.68	3,078.00	1,649.08	3,528.00		
620-58350-151	RETIREMENT (WRS)	2,244.00	1,809.53	2,873.00	1,966.26	2,695.00	1,555.23	3,022.00		
620-58350-495	MISC CUSTOMER ACCOUNTS	5,000.00	8,468.01	9,000.00	8,316.13	9,000.00	4,332.77	9,000.00		
620-58400-110	SALARIES - REGULAR	72,516.00	69,608.29	79,177.00	71,309.03	73,638.00	45,022.09	102,377.00		
620-58400-120	WAGES - REGULAR	6,000.00	18,415.01	0.00	27,642.67	26,651.00	79,142.38	59,730.00		
620-58400-121	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	123.58			
620-58400-124	WAGES - PERM. PT	0.00	0.00	3,825.00	2,514.52	0.00	904.64	1,470.00		

								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
620-58400-126	WAGES - TEMP/SEAS	0.00	3,978.30	0.00	0.00	1,470.00	0.00			
620-58400-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
620-58400-150	FICA	6,006.00	6,505.18	6,349.00	7,295.65	7,785.00	8,609.03	12,515.00		
620-58400-151	RETIREMENT (WRS)	5,182.00	5,816.67	5,470.00	6,794.22	6,804.00	8,243.17	10,701.00		
620-58400-152	HEALTH INSURANCE	114,793.00	110,602.21	100,362.00	99,419.77	110,030.00	65,267.69	146,050.00		
620-58400-153	DENTAL INSURANCE	6,519.00	6,398.13	6,723.00	6,244.30	7,442.00	4,258.52	8,785.00		
620-58400-154	LIFE INSURANCE	138.00	138.15	147.00	151.42	167.00	108.08	179.00		
620-58400-221	SHOP-ELECTRIC & GAS	8,000.00	0.00	0.00	0.00	0.00	0.00			
620-58400-240	SOFTWARE MAINT CONTRACT	7,000.00	13,562.75	18,500.00	22,920.75	18,500.00	15,414.94	18,000.00		
620-58400-241	EQUIPMENT MAINT CONTRAC	1,000.00	345.21	1,000.00	818.91	1,000.00	575.98	1,000.00		
620-58400-290	OTHER CONTRACTUAL SERVIC	49,750.00	89,522.95	45,250.00	67,813.53	45,250.00	43,251.82	50,250.00		
620-58400-302	TAXES	25,000.00	29,699.00	25,000.00	30,098.00	30,000.00	0.00	30,000.00		
620-58400-310	OFFICE SUPPLIES	5,000.00	1,498.07	5,000.00	1,252.28	5,000.00	382.24	5,000.00		
620-58400-312	COPY USAGE & PAPER	0.00	310.76	0.00	455.75	0.00	171.52			
620-58400-340	OPERATING SUPPLIES	12,000.00	39,138.88	12,000.00	28,967.25	12,000.00	11,585.05	15,000.00		
620-58400-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00			
620-58400-510	INS - WORKERS COMP	11,500.00	14,272.00	11,500.00	15,242.00	11,500.00	9,249.75	13,132.00		
620-58400-511	INS - FIRE, COMP/COLL, BOILE	13,200.00	12,084.00	13,200.00	13,091.00	13,200.00	13,200.00	13,552.00		
620-58400-512	INS - VEHICLES	1,600.00	2,658.81	1,600.00	2,514.00	2,700.00	2,700.00	3,011.00		
620-58400-514	SIR	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00		
620-58400-516	EMPLOYEE BENEFITS	0.00	6,520.58	0.00	699.38	0.00	0.00			
620-58400-517	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00			
620-58400-540	DEPR - GENERAL EQUIPMENT	460,000.00	459,011.00	460,000.00	529,887.00	460,000.00	0.00	532,000.00		
620-58400-541	DEPR - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00			
620-58400-542	DEPR - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00			
620-58400-543	DEPR - BLDG, STRUCTURE, BLD	0.00	0.00	0.00	0.00	0.00	0.00			
620-58400-544	DEPR - IMPROV OTHER THAN L	0.00	0.00	0.00	0.00	0.00	0.00			
620-58400-545	DEPR - CONTRIBUTED	0.00	0.00	0.00	0.00	0.00	0.00			
620-58400-610	PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00			
620-58400-620	INTEREST - GO	33,694.00	44,469.33	57,405.00	49,505.30	48,736.00	26,876.03	48,069.00		
620-58400-621	INTEREST - MRB	16,125.00	11,050.19	13,913.00	13,755.25	12,988.00	6,725.00	12,050.00		

								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
<u>620-58400-690</u>	OTHER DEBT SERVICE	12,000.00	10,315.55	12,000.00	388.00	750.00	425.00	750.00		
<u>620-58400-691</u>	LOSS ON REFUNDING	7,250.00	7,250.13	0.00	6,648.66	6,047.00	0.00	5,429.00		
<u>620-58400-692</u>	AMORTIZED BOND COST	-2,261.00	-5,530.04	-2,261.00	-2,647.51	-1,886.00	3,519.77	-1,693.00		
<u>620-58400-693</u>	BOND ISSUANCE COSTS	1,000.00	3,076.38	1,000.00	-3,313.50	1,000.00	0.00	1,000.00		
<u>620-58400-699</u>	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00			
	Expense Total:	2,340,790.00	2,263,561.30	2,387,140.00	2,326,938.21	2,426,271.00	1,077,286.37	2,597,690.00	0.00	0.00
	Fund: 620 - SEWER UTILITY Surplus (Deficit):	-565,835.00	-404,219.56	-519,215.00	-465,243.58	-535,912.00	-62,485.94	-613,790.00	0.00	0.00
	Report Surplus (Deficit):	-565,835.00	-404,219.56	-519,215.00	-465,243.58	-535,912.00	-62,485.94	-613,790.00	0.00	0.00

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

*w/ P.Tech
w/ RR
FTE. Fin.*

Department:

Sewer

Budget Year 2019

PERSONNEL JUSTIFICATION

I. FULL-TIME PERSONNEL

Current Position (X)	Proposed New (X)	Percent Allocated to Dept	Job Title	Employee Name <small>(write "vacant" if currently vacant, write "new" if newly proposed)</small>	2018 Gross Salary/Wages <small>(excluding O.T. etc)</small>	2019 Proposed Salary/Wages
X		15%	City Engineer	Holter, Jarrod	\$ 91,470.31	\$13,721
X		15%	Asst. City Engineer	Schubert, Kevin	\$ 68,173.82	\$10,226
X		15%	Finance Dir./Treasurer	Buehler, Fred	\$ 86,701.40	\$13,005
X		14%	Deputy Fin. Dir./Treas.	Isensee, Kim	\$ 62,868.00	\$8,802
X		36.25%	Public Works Manager	Prindle, Jim	\$ 79,252.43	\$28,729
X		35%	Public Works Asst. Mgr	Stoner, Shane	\$ 63,605.39	\$21,227
X		42.5%	Utility Billing Admin.	Wolfert, Sherry	\$ 54,258.04	\$23,060
	X	50%	GIS Analyst	Hagar, Caitlin	\$ 57,403.61	\$28,702
X		15%	Office Clerical Support	Wilk, Stacy	\$ 43,956.58	\$6,593
X		5%	Buildings Manager	Babiash, Brian	\$ 69,308.40	\$3,465
X		2%	Building Supervisor	Endres, Ann	\$ 55,276.02	\$1,106
X		15%	IT Systems Administrator	Vacant, IT	\$ 60,627.60	\$8,078
X		13%	HR Director	Hope Burchell	\$ 64,880.17	\$7,824
X		15%	Mechanic	Sallander, Mike	\$ 52,731.63	\$7,623
X		15%	Office Clerical Support	Bosworth, Vicky	\$ 46,011.02	\$6,603
X		10%	Finance Support Clerk	Peters, Jackie	\$ 39,205.67	\$6,536
X		15%	Payroll/HR Assistant	Hewitt, Amy	\$ 41,678.20	\$5,889
X		7%	City Administrator	Rindfleisch, Eric	\$ 130,924.92	\$8,733
X		10%	Plumbing/Heating Inspector	McGuire, Mac	\$	\$6,553
X		37%	PW Crew Leader	Wiatt, John	\$ 61,980.33	\$20,963
X		50%	PW Lead Operator	Radke, Collin	\$ 56,966.94	\$27,491
X			PW Operator	Jostad, Tom		\$52,894
X			PW Operator	Fischer, Frank		\$52,692
X			PW Operator	Hentges, Tony		\$53,655
	X	50%	PW Technology Coordinator	Housker, Nils	\$ 45,656.16	\$45,677
	X	50%	Lead Mechanic	Hansen, Jim	\$ 55,992.74	\$27,996
	X	15%	Planning Technician	VACANT	\$ 44,994.48	\$6,749
	X	7%	City Attorney	VACANT	\$ 83,173	\$5,822.10
	X	15%	Office Clerical Support	Brandt, Ann	\$ 37,836.04	\$ 5,675.41
Sub-Totals					\$441,989	\$496,929
Overtime (Approx. Hours:)					\$10,000	\$10,000
Other Compensation (On Call/Nite Pay)					\$4,669	\$5,364
Total Salaries for Full-time Personnel					\$456,658	\$512,292

II. PART-TIME PERSONNEL

Current Position	Proposed New	Percent Allocated to Dept	Job Title	Employee Name	Budgeted # of 2018 Hrs	Budgeted 2018 Gross Salary	2019 Proposed Hrs	2019 Proposed Gross Salary
X		28%	PW Laborer 1040	Barth, Mike (3rd Year Scale)	11.65	900	252	\$2,936
X		25%	Custodian	Miller, Glenn (3rd Year Scale)	11.65	26	26	\$303
X		7%	Mayor	Chilson, Joe	18000	\$1,260		\$1,260
X		7%	Mayor Expenses	@\$250.00/month		\$210		\$210
X		50%	Utility Billing Assistant	Beatse, Amber (4th year scale)	13.85	520	780	\$10,803
Sub-Totals						\$15,216		\$15,512
Overtime								
Total Salaries for Part-Time Personnel						\$15,216		\$15,512

III. TOTAL SALARIES & WAGES

2018	2019 Proposed
\$471,874	\$527,804

IV. FRINGE BENEFIT CALCULATION FOR 2019:

	FULL-TIME	PART-TIME
A. FICA	7.65% \$39,190	\$1,187
B. Retirement - Full	13.1%	n/a
Retirement - Partial	6.55%	\$790
C. Insurance-Health	\$146,050	n/a
D. Insurance-Dental	\$8,785	n/a
E. Insurance-Life	\$167	\$12

Comments / Notes: City Engineer/PWD: Eng 50% - Street 10% - Water 15% - Sewer 15% - SW 10%	Mechanic 60% Street, 15% Water, 15% Sewer, 10% SW
Finance Director: Finance 60.8% - Water 15% - Sewer 15% - Tourism 9.4%	Deputy Finance Director: Finance 53% - Water 14% - Sewer 14% - SW 9% - JMC 10%
PW Mgr.: Water 36.25% - Sewer 36.25% - SW 10% - Street 12.5% - Cemetery 5%	Asst. City Eng: Engineering 40% - Street 10% - Water 15% - Sewer 15% - SW 20%
Utility Billing Admin. - Water 42.5% - Sewer 42.5% - SW 10% - Street 5%	IT Systems Admin: IT 61% - Water 15% - Sewer 15% - JMC 4% - Omni 5%
GIS Analyst: Water 50% - Sewer 50%	PW Asst. Mgr: Water 35% - Sewer 35% - SW 15% - Street 15%
Office Clerical Support: Clerk 25% - Finance 25% - Water 15% - Sewer 15% - Storm Water 5% - Cemetery 5% - JMC 10%	Building Supervisor: City Hall 61% - Library 35% - Water 2% - Sewer 2%
Lead Operator: Water 50% - Sewer 50%	HR Wages 13% Water, 13% Sewer, 5% Omni, 4% JMC / Custodian: PWF (104 hours)
Buildings Manager: Omni Center 48% - City Hall 26% - Library 16% - Water 5% - Sewer 5%	Finance Spt: Finance 30%, RR 2%, Water 10%, Sewer 10%, SW 3%, JMC 45%
Administrator: Administrator 73% - Water 7% - Sewer 7% - Storm Water 7%, Tourism 5%, JMC 1%	Lead Mechanic: 50% Sewer, 50% Water
Attorney: Attorney 79% - Water 7% - Sewer 7% - SW 7%	Utility Billing Asst: 50% Water, 50% Sewer
Ofc Cler Supt: Eng: 15% - Water 15% - Sewer 10% - SW - 35% R/R - 5% Eng - 10% Insp - 10% Plan	PW Crew Leader: Water 37% - Sewer 37% - Street 16% - SW 10%
Planning Tech: Inspection 15%, Planning 40%, Sewer 15%, Storm Water 30%	PW Tech Coord: Water 50%, Sewer 50%
Office Clerical Support: Finance 55%, Water 15%, Sewer 15%, SW 5%, JMC 10%	
Transfer Payroll/HR Assistant Wages: 45% HR, 15% IT, 15% Water, 15% Sewer, 5% Omni, 5% JMC	Mayor: Mayor 59%, Tourism 20%, Water 7%, Sewer 7%, SW 7%

T=757,540

6

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		OPERATION		
620-58100	110	Salaries - Regular		\$60,156
620-58100	120	Wages - Regular		
620-58100	121	Wages - Overtime		
620-58100	124	Wages Perm P.T.		\$2,936
620-58100	126	Wages - Temp/Seas		
620-58100	127	Overtime - Temp/Seas		
620-58100	150	FICA		\$4,827
620-58100	151	Retirement (WRS)		\$3,940
		MAINTENANCE - COLLECTION SYSTEM		
620-58200	110	Salaries - Regular		
620-58200	120	Wages - Regular		\$211,847
620-58200	121	Wages - Overtime		\$5,000
620-58200	126	Wages - Temp/Seas		\$303
620-58200	127	Overtime - Temp/Seas		
620-58200	150	FICA		\$16,612
620-58200	151	Retirement (WRS)		\$14,203
		MAINTENANCE - SYSTEM PUMPING EQUIP		
620-58250	110	Salaries - Regular		
620-58250	120	Wages - Regular		\$32,854
620-58250	121	Wages - Overtime		\$5,000
620-58250	126	Wages - Temp/Seas		
620-58250	127	Overtime - Temp/Seas		
620-58250	150	FICA		\$2,895
620-58250	151	Retirement (WRS)		\$2,479

CUSTOMER ACCTS - METER READING			
620-58300	110	Salaries - Regular	
620-58300	120	Wages - Regular	
620-58300	121	Wages - Overtime	
620-58300	126	Wages - Temp/Seas	
620-58300	127	Overtime - Temp/Seas	
620-58300	150	FICA	
620-58300	151	Retirement (WRS)	
CUSTOMER ACCTS - ACCT & COLLECTION			
620-58350	110	Salaries - Regular	
620-58350	120	Wages - Regular	\$35,328
620-58350	121	Wages - Overtime	
620-58350	124	Wages - Perm/PT	\$10,803
620-58350	126	Wages - Temp/Seas	
620-58350	127	Overtime - Temp/Seas	
620-58350	150	FICA	\$3,528
620-58350	151	Retirement (WRS)	\$3,022
ADMINISTRATIVE & GENERAL			
620-58400	110	Salaries - Regular	\$102,377
620-58400	120	Wages - Regular	\$59,730
620-58400	121	Wages - Overtime	
620-58400	124	Wages - Perm. P.T.	\$1,470
620-58400	126	Wages - Perm/PT Wrs Eligible	
620-58400	126	Wages - Perm/PT NOT WRS Eligible	
620-58400	126	Wages - Temp/Seas	
620-58400	127	Overtime - Temp/Seas	
620-58400	150	FICA	\$12,515
620-58400	151	Retirement (WRS)	\$10,701
620-58400	152	Health Ins	\$146,050
620-58400	153	Dental Ins	\$8,785
620-58400	154	Life Ins	\$179
TOTAL			\$757,540

OK
* [8]

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		OPERATION		
620-58100	211	Contractual - Boiler		\$1,000
620-58100	213	Contractual - HVAC system		\$1,250
620-58100	221	Electric & Gas (PWF)		\$8,000
620-58100	225	Contractual - Phone & Internet		\$4,000
620-58100	290	Other Contractual Services		\$936,850
		La Crosse contractual charges for sewerage treatment	\$914,000	
		Bernie Lenz, City of La Crosse, regarding any 2019 rate increase has no formal action at this time. He does anticipate projects requiring funding for 2019. Adding a 5% increase for 2nd half of 2019.		
			\$22,850	
620-58100	292	Electrical - Contractual		\$4,000
620-58100	321	Licenses - Memberships		\$1,000
620-58100	330	Seminars - Conferences		\$2,500
620-58100	340	Operations-Other operating supplies		\$10,500
620-58100	342	Cleaning/Sanitary supplies		\$1,000
620-58100	350	Bldg & Grds Maint & Repairs		\$5,000
620-58100	360	Vehicle Maint & Repairs		\$7,000
620-58100	361	Regular Fuel		\$14,000
620-58100	362	Off Road Fuel		\$3,000
620-58100	363	Equipment Maint & Repairs		\$8,000
620-58100	382	Uniforms-safety attire		\$3,000
620-58100	423	Fuel & Power for pumping		\$23,000
620-58100	487	Other Operating Supplies		\$20,000
		MAINTENANCE - COLLECTION SYSTEM		

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
620-58200	481	Maint of Sewage Collection System		\$20,000
		MAINTENANCE - SYSTEM PUMPING EQUIP		
620-58250	482	Maint of Collection System Pumping Equipment		\$10,000
		CUSTOMER ACCTS - METER READING		
620-58300				
		CUSTOMER ACCTS - ACCT & COLLECTION		
620-58350	495	Misc Customer Accounts		\$9,000
		Printing of bills at Dairyland Power		
		ADMINISTRATIVE & GENERAL		
620-58400	221	Electric & Gas		\$0
620-58400	240	Software Maintenance Contractual		\$18,000
		Tyler technologies yearly maintenance & fees	\$6,500	
		InfraMap annual support & licensing	\$5,000	
		FMX	\$2,500	
		Sensus system support	\$1,000	
		Miscellaneous	\$3,000	
620-58400	241	Equipment Maintenance Contractual		\$1,000
620-58400	290	Other Contractual Services		\$50,250
		Sanitary sewer televising by contractor	\$24,000	
		Auditing	\$5,000	
		Engineering services	\$5,000	
		ArcView Standard version maintenance	\$750	
		Miscellaneous	\$15,000	
		Intern	\$500	
620-58400	302	Taxes		\$30,000
620-58400	310	Office Supplies		\$5,000
620-58400	340	Operating Supplies		\$15,000

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
620-58400	510	Ins- workers comp		\$13,132
620-58400	511	Ins - fire, comp/coll,boiler		\$13,552
620-58400	512	Ins. Vehicles		\$3,011
620-58400	514	SIR		\$1,500
620-58400	540	Depr. General equipment		\$532,000
620-58400	620	Interest - GO		\$48,069
620-58400	621	Interest - MRB		\$12,050
620-58400	690	Other Debt Service		\$750
620-58400	691	Loss on Refunding		\$5,429
620-58400	692	Amortized Bond Cost		-\$1,693
620-58400	693	Bond Issuance Cost		\$1,000
TOTAL				\$1,840,150

oe



2019 DEBT SERVICE FUND - Sewer

Fred
5-17-18

<u>ISSUE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2008 C/P (3,280,000) "called in"	8,620.95	680.83	9,301.78
2009 C.P. (2,715,000) "called in"	6,078.00	769.88	6,847.88
2012 Refunding (6,030,000)	2,765.00	294.47	3,059.47
2012 Refunding (4,535,000)	2,711.00	645.63	3,356.63
2013 CIP (2,600,000)	24,750.00	9,032.80	33,782.80
2014 CIP (2,945,000)	2,979.00	1,665.87	4,644.87
2015 CIP (2,785,000)	9,569.00	5,186.05	14,755.05
*2015 MR Bonds (2,230,000) refunding	47,500.00	12,050.00	59,550.00
2016 G.O. CIP (5,920,000)	35,000.00	16,035.00	51,035.00
2016 Refunding (4,540,000)	14,178.08	2,075.88	16,253.96
2017 G.O. CIP (3,295,000)	5,000.00	5,300.00	10,300.00
2017 Refunding (2,985,000)	0.00	1,920.00	1,920.00
2018 NAN (1,570,000)	0.00	4,462.50	4,462.50
Total	159,151.03	60,118.91	219,269.94

<u>Breakdown</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<i>OK</i> G.O.	111,651.03	48,068.91	159,719.94
<i>OK</i> *MRB	47,500.00	12,050.00	59,550.00
Totals	\$159,151.03	\$60,118.91	\$219,269.94

OK _____

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Sewer

Fixed Assets

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
0.3	Public Works Facility security cameras	\$5,000		\$1,500
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	PWF camera system installed in 2018 within budgeted amounts. 2018 work included wiring and server space. 2019 work would add three cameras.			
0.3	Public Works Department digital radios	\$4,000		\$1,200
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Radio system was upgraded in 2018 to digital radios. At that time hand held and vehicle units were replaced to stay within budget. This would complete the switch to digital radios for the Public Works Department			
0.3	Public Works Facility air conditioning for electrical room, mechanics room and Public Works technology work room	\$13,000		\$3,900
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Currently the PWF electrical room and work room are using temporary portable air conditioning units. With the amount of computer hardware in each room permanent air conditioning needs to be installed to cool to proper temperatures and meet code.			
0.3	Vehicle lifts	\$1,000	\$2,000	\$600
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20%			

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Sewer

Fixed Assets

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
	storm sewer, 20% Street)			
	20,000 pound air jack stands. Will allow dump truck to be lifted safely by frame rail to allow suspension work.			
0.3	Truck transmission floor jack <i>General Equipment Outlay</i>	\$2,500		\$750
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Will allow the repair of drive lines and replacement of rear ends.			
0.3	Impact air gun with socket sets <i>General Equipment Outlay</i>	\$1,500		\$450
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Will be used in suspension and drive line repairs			
0.3	Vehicle scan tool <i>General Equipment Outlay</i>	\$6,200		\$1,860
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Will allow troubleshooting and repair on electronic problems on engines, transmissions, ABS brakes, etc. on heavy trucks.			
4	Computer and tablet replacement <i>General Equipment Outlay</i>	\$1,100		\$4,400
	To replace existing tablet Microsoft Surface Pros that are used for asset acquisition in field. Tablets also used for daily acquisition of data at Wells & lift stations. Tablets used for keeping track of data			

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Sewer

Fixed Assets

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
0.5	1/2 ton pick up truck	\$35,000		\$17,500
	<i>General Vehicle Outlay</i>			
	(50% water, 50% Sewer)			
	Replace existing 12+ year old pick up truck. Includes strobe light bar, tool boxes, radio, bed liner, etc.			
1	Confined space equipment	\$20,000		\$20,000
	<i>General Equipment Outlay</i>			
	Replace worn out and outdated equipment for confined space entry. Equipment is required by codes and regulations for confined space entry.			
1	Franklin Street lift station pump replacement	\$30,000		\$30,000
	<i>General Equipment Outlay</i>			
	Replace 2005 pumps in lift station. Increase in flow at this lift station due to build out of homes.			
1	Critter Court clean out manhole	\$5,000		\$5,000
	<i>General Equipment Outlay</i>			
	Critter Court pressure sewer system has no clean out manhole. Installation of manhole will allow force main to be cleaned out.			
0.33	Deck over trailer	\$7,500		\$2,475
	<i>General Equipment Outlay</i>			
	(33% water, 33% sanitary sewer, 34% storm sewer)			
	Used for hauling 20 foot+ steel for fabricating and M.H. adjustments. Current trailer cannot take loading and is 20 years old thereby not cost effective to upgrade axles.			
1	Pick up truck tires	\$1,000		\$1,000

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2020-2024

5-YEAR NEW / REPLACEMENT PROJECTION

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

Items must exceed \$500.00 per item.

Item Description	Year To Be Purchased	Comments
Pull behind air compressor	2020	Replace 30 year old unit. \$8,000
		(split 40% water, 40% sanitary, 20% Parks, \$20,000 total cost)
Sanitary sewer main line camera	2020	Fully equipped trailer and camera. \$110,000
Sanitary sewer dump station	2020	Dump station for sewer debri. \$50,000
Franklin Street lift staiton pump & check valve replacement, upgrades due to increased flow	2020	\$125,000
SCADA system PLC updates/upgrades water / 1/2 sewer	2020	Update existing SCADA system, \$200,000
Service lateral camera with line tracing	2020	\$35,000
Replace pumps at Cedar Creek lift station	2020	\$30,000
Replacement Tool Truck 1/2 water / 1/2 sewer	2020	\$40,000.00
3/4 ton truck	2020	\$20,000
Meters & MXU's 1/2 water / 1/2 sewer	2019	\$80,000

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year **2020-2024**

5-YEAR NEW / REPLACEMENT PROJECTION

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

Items must exceed \$500.00 per item.

Item Description	Year To Be Purchased	Comments
Tool Cat vehicle	2020	Replace existing, \$25,000
Meters & MXU's 1/2 water / 1/2 sewer	2020	\$80,000
Reconstruct 11th & Well lift station	2021	\$300,000
Meters & MXU's	2021	\$80,000
3/4 ton truck	2021	\$20,000
Holiday Heights pump replacement	2022	\$18,000
Meters & MXU's	2022	\$80,000
Court Street lift station replacement for development	2022	\$200,000
Lift station building maintenance	2022	\$40,000
Meters & MXU's	2023	\$80,000
3/4 ton truck	2023	\$35,000
Meters & MXU's	2023	\$80,000
Outside storage racking at Public Works Facility	2024	\$4,000 (split with storm sewer, water & sanitary sewer, \$16,000 total)
Replace meter pit and add SCADA connection	2024	\$100,000

Security cameras,
Digital radios,
PWF air conditioning,
Vehicle lifts,
Transmission floor jack,
Impact air gun & sockets,
Vehicle scan tool equipment detail with
cost estimates within Street portion of
the budget

Tablet Microsoft surface Pro



Microsoft - Surface Pro - 12.3" Touch-Screen - Intel Core m3 - 4GB Memory - 128GB Solid State Drive (Latest Model) - Silver

Price
\$799.00



Microsoft - Surface Pro Signature Type Cover - Cobalt
Availability

Price
\$124.99

~~Save \$35~~
Was \$159.99



Microsoft - Surface Pen - Platinum
Availability

Price
\$99.99

1100⁰⁰ MR SET UP

½ ton pick-up,
Deck over trailer,
Esri GIS software upgrades equipment
detail with cost estimates within
Sanitary sewer portion of the budget

Confined space equipment



an Air Liquide company

AIRGAS USA, LLC
 1007 MONITOR ST
 LA CROSSE WI 54603-3136
 T: 608-784-6228
 F: 608-784-8277

QUOTATION

Quote For: 1955607
 CITY OF ONALASKA PUBLIC WORKS
 252 MASON ST
 ONALASKA WI 54650-7056
 T: 608-781-9543

Sold To: 2034631
 ATTN AP
 CITY OF ONALASKA
 415 MAIN ST
 ONALASKA WI 54650-2953
 T: 608-781-9543

Quote Number	2007265987
Quote Date	06/27/2018
Prepared By	Dave Schneider
Contact Phone	608-785-3221
PO Number	Confined space quote 062718
Release Number	FALL PROT QTE
Ordered By	John Wiatt

Item	Material/Description	Plant	Order Qty	UM	Vol/Wt	UM	Unit Price	UM	Ext Price
10	MSAIN2210 ARM DAVIT 24" REACH	N160	1	EA			2,056.00	EA	2,056.00
20	MSAIN2108 GUARD MANHOLE INTERIOR MAST 42"	N160	1	EA			2,918.00	EA	2,918.00
30	MSAA210818 STABILIZER 42" FOR PORTABLE MANHOLE GUARD SYSTEM OR WINCHING MECHANISM	N160	1	EA			385.00	EA	385.00
40	MSAIN2003 MAST 3" DIAMETER ETIRDA	N160	1	EA			882.00	EA	882.00
50	MSAIN2404 BRACKET WINCH WORKMAN RESCUER	N160	2	EA			303.00	EA	303.00 606.00
60	MSA10158178 CABLE 50' RESCUER STAINLESS STEEL WORKMAN	N160	1	EA			1,211.00	EA	1,211.00
70	MSA10147301 WINCH WORKMAN STAINLESS CABLE 65' MAX 400LB WORKLOAD 620LB FOR MATERIAL WITH SELF LOCKING SWIVEL 36C SNAPHOOK	N160	1	EA			771.00	EA	771.00
80	MSAGENERIC MSA (MINE SAFETY APPLIANCES CO) Trailer Hitch Mount vendor #IN-2126	N160	1	EA			2,132.00	EA	2,132.00

Incoterms	Airgas Truck
Shipping Method	Airgas Truck
Payment Terms	NET 30

Quote Amount	10,658.00
Sales Tax	0.00
Quote Total	10,658.00

PLEASE REFER TO THIS QUOTATION WHEN ORDERING.
 Terms and pricing are valid for a limited time only.

SURCHARGES, TAXES & FREIGHT MAY NOT BE INCLUDED OR MAY CHANGE AT TIME OF BILLING.

Rental and/or lease fees (and related charges) will apply to containers in your possession until returned to Airgas. Rental and lease charges are invoiced separately from gas purchases.

Comments :

303.00
 11061.00 + 10%
 + 5,540
 + 625

 \$17,226.
 Round to
 \$20,000.
 [24]



AIRGAS USA, LLC
 1007 MONITOR ST
 LA CROSSE WI 54603-3136
 T: 608-784-6228
 F: 608-784-8277

QUOTATION

Quote For: 1955607
 CITY OF ONALASKA PUBLIC WORKS
 252 MASON ST
 ONALASKA WI 54650-7056
 T: 608-781-9543

Sold To: 2034631
 ATTN AP
 CITY OF ONALASKA
 415 MAIN ST
 ONALASKA WI 54650-2953
 T: 608-781-9543

Quote Number	2007316676
Quote Date	06/27/2018
Prepared By	Dave Schneider
Contact Phone	608-785-3221
PO Number	Confined space quote 062718
Release Number	GALAXY GX2 SYST
Ordered By	John Wiatt

Item	Material/Description	Plant	Order Qty	UM	Vo/Wt	UM	Unit Price	UM	Ext Price
10	MSA10128625 GALAXY GX2 ALTAIR5/5X CHARGE 4 VALVE	N160	1	EA			2,127.00	EA	2,127.00
20	MSA10128641 GALAXY GX2 ALTAIR4/4X 4 VALVE	N160	1	EA			1,989.00	EA	1,989.00
30	MSA10105756 CYLINDER HOLDER ASSEMBLY GX2	N160	1	EA			887.00	EA	887.00
40	MSA10127422 CHARGER MULTI-UNIT GX2 ALTAIR4X NA PLUG	N160	1	EA			284.00	EA	284.00
50	MSA10127111 CARD MEMORY SD/SDHC	N160	1	EA			23.00	EA	23.00
60	MSA10048280 GAS CALIBRATION TESTING 34L 1.45% CH4 15% O2 60PPM CO 20PPM H2	N160	1	EA			230.00	EA	230.00

Incoterms	Airgas Truck
Shipping Method	Airgas Truck
Payment Terms	NET 30

Quote Amount	5,540.00
Sales Tax	0.00
Quote Total	5,540.00

PLEASE REFER TO THIS QUOTATION WHEN ORDERING.

Terms and pricing are valid for a limited time only.

SURCHARGES, TAXES & FREIGHT MAY NOT BE INCLUDED OR MAY CHANGE AT TIME OF BILLING.

Rental and/or lease fees (and related charges) will apply to containers in your possession until returned to Airgas. Rental and lease charges are invoiced separately from gas purchases.

Comments :

25

PLASTIC COM-PAX-IAL BLOWERS

Engineered with flexibility and job demands in mind, every feature of this super-quiet, high-output Com-Pax-Ial Blower is designed for effectiveness and optimal air-flow performance. Compact blower and canister are "Safety" orange in color and made of durable, lightweight corrosion-, UV- and chemical-resistant polyethylene material.

Sturdy, easy-grip handles molded directly into the blower and canister housing makes for convenient, reliable transport. This versatile unit offers the choice of 15' or 25' ducting. The quick-connect clipping system allows workers to attach canister, tools-free, to input side for powerful extraction or output side for ventilation. Ducting stores conveniently within canister.

Select from either 8", 12" or 16" AC (120V) units or from 8" and 12" DC (12V) units. DC units are designed to be used with a standard car or truck battery as the source of power.



8" AC PLASTIC COM-PAX-IAL

Free Air	One 90	Two 90	Weight	HP	Specs
831	709	586	17 lbs	1/3 HP	3A/115V

8" DC PLASTIC COM-PAX-IAL

Free Air	One 90	Two 90	Weight	HP	Specs
816	526	442	17 lbs	1/4 HP	22A/12V

Item	Description	Each
SAL9533	8" AC Blower Only, 17 lbs	184.75
SAL9533-15	8" AC Blower w/15' Ducting, 33 lbs	279.75
SAL9533-25	8" AC Blower w/25' Ducting, 38 lbs	304.75
SAL9536	8" DC Blower Only, 17 lbs	234.75
SAL9536-15	8" DC Blower w/15' Ducting, 33 lbs	344.75
SAL9536-25	8" DC Blower w/25' Ducting, 38 lbs	379.75

Emission-Proof AC units available online.

12" AC PLASTIC COM-PAX-IAL

Free Air	One 90	Two 90	Weight	HP	Specs
1842	1004	933	28 lbs	1 HP	110/220V

12" DC PLASTIC COM-PAX-IAL

Free Air	One 90	Two 90	Weight	HP	Specs
1330	1005	808	28 lbs	1/4 HP	22A/12V

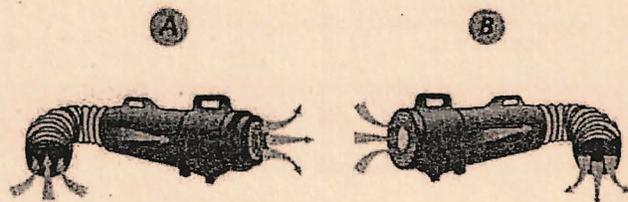
Item	Description	Each
SAL9543	12" AC Blower Only, 28 lbs	394.75
SAL9543-15	12" AC Blower w/15' Ducting, 43 lbs	594.75
SAL9543-25	12" AC Blower w/25' Ducting, 49 lbs	659.75
SAL9546	12" DC Blower Only, 28 lbs	445.75
SAL9546-15	12" DC Blower w/15' Ducting, 43 lbs	634.75
SAL9546-25	12" DC Blower w/25' Ducting, 49 lbs	694.75

Emission-Proof AC units available online.

16" PLASTIC COM-PAX-IAL

Free Air	One 90	Two 90	Weight	HP	Specs
2350	2250	40 lbs	1 HP	115V/60Hz	

Item	Description	Each
SAL9546	16" AC Blower Only, 40 lbs	564.75
SAL9546-15	16" AC Blower w/15' Ducting, 66 lbs	864.75
SAL9546-25	16" AC Blower w/25' Ducting, 72 lbs	994.75



The COM-PAX-IAL blower can be attached to the canister in two positions to provide either (A) extraction or (B) ventilation.

COM-PAX-IAL BLOWER SYSTEMS

The Complete Ventilation System from Allegro includes everything you'll need for your confined space site. Included is the lightweight Com-Pax-Ial blower, six feet and fifteen feet of ducting with a storage bag, and a Manhole Ventilation Passthru (MVP).



*Free freight program does not apply to Blower Systems.

Item	Description	Each
SAL9520-33	8" AC Com-Pax-Ial Blower System*	544.75
SAL9520-36	8" DC Com-Pax-Ial Blower System*	624.75
SAL9520-43	12" AC Com-Pax-Ial Blower System*	1,094.75
SAL9520-46	12" DC Com-Pax-Ial Blower System*	1,124.75



Purchase any of our Allegro Blowers and Pollardwater will ship it by UPS GROUND at No Charge.

(Blower Accessories and Systems Excluded)

Franklin Street pump replacement



**Xylem Water Solutions USA, Inc.
Flygt Products**

July 9, 2018

N26 W23345 Paul Road
Pewaukee, WI 53072
Tel (262) 544-1922
Fax (262) 544-1399

CITY OF ONALASKA
415 MAIN ST
ONALASKA WI 54650

Quote # 2018-PEW-0516
Re:Onalaska

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

Franklin LS - ABS Replacements

Qty	Description	Unit Price
2	Flygt Model NP-3127.070 6" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 10 HP 1750 RPM motor, 438 impeller, 1 x 50 Ft. length of SUBCAB 4G6+2x1,5 submersible cable, FLS leakage detector, volute is prepared for Flush Valve	\$ 11,139.00
2	MINI-CASII/FUS 120/24VAC,24VDC	\$ 520.00
2	SOCKET,11 PIN OCTAL DIN MOUNT	\$ 50.00
1	START UP CHARGE FLYGT 1-TP MODELS: 3000,7000,8000	\$ 1,249.00
1	SHIPPING AND HANDLING-NO TAX	\$ 750.00

Franklin LS - ABS Replacements Price \$ 25,417.00

Discharge Connection

Qty	Description	Unit Price
2	CONNECTION,DISCH 4X4" CI	\$ 849.00
1	SHIPPING AND HANDLING-NO TAX	\$ 50.00

Discharge Connection Price \$ 1,748.00

Total Project Price \$ 27,165.00

+10%
= 430,000

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per IncoTerms 2010)

See Freight Payment (Delivery Terms) below.

Taxes: State, local and other applicable taxes are not included in this quotation.



28

Pick-up truck tires

Truck 119

2 Front tires \$1568.70

4 Rear tires \$2,287.80

Total \$3,856.50

> STREET

Truck 100

2 front tires \$1,922.60

8 Rear tires \$4,575.50

Total \$6,498.1

> STREET

Pickup trucks

8 LT265/75R17 \$1,992.00 - WATER

4 LT245/75R17 \$881.32 - SANITARY SEWER

Total \$2,873.32

Total

\$13,228.02



MEMORANDUM

PUBLIC WORKS DEPARTMENT

TO: Mayor
Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: July 30, 2018

CC: Eric Rindfleisch, City Administrator
Fred Buehler, Financial Services Director

RE: 2019 Budget

I would offer the following items for the 2019 budget

General:

- I have submitted the proposed General Fund budgets for departments with the 0% overall increase in funding requested but with some shifting of funding levels between budget lines. I have kept the proposed general fund equipment budget at the same funding level as 2018 for the overall Public Works Department. The purchase of updated equipment is crucial to performing our mission at current staffing levels.
- Employee cost of living adjustments should be given to employees within the Public Works Department to ensure that employee retention is achieved. Many long standing employees with vast knowledge of City infrastructure would take years to replace if they left their current positions.
- Equipment budget requests for General Fund (Street, Street Lighting and Engineering) combine to the 2018 approved funding levels.

Water:

- Line item accounts totals have been maintained slightly lower than the 2018 funding levels. Some line items amounts have been altered up or down to better reflect current expenditure patterns. New/replacement equipment requests have been included for the Department to continue to meet Wis. DNR mandates, efficiently use staff and modernize with new technologies.

Sanitary Sewer

- Upon review of the budget with staff, we feel that the 2018 budget levels are adequate for the 2019 year. Some line items amounts have been altered up or down to better reflect current expenditure patterns. Request for new/replacement equipment are included in the equipment replacement section of the budget.



- The 2019 budget includes a 5% increase in City of La Crosse sanitary sewer treatment fees for the second half of 2019. City of La Crosse has not brought forward any wholesale charge increases for sewerage treatment but has projects scheduled including phosphorus removal that will necessitate rate increases.

Storm Water Utility

- Budget amounts have risen in 2019 for budget line items as outlined in attached memo.
- A graph outlining historic ERU charges is included with budget

Street

- The Street Department budget submitted maintains a 0% overall budget change in line items of the budget.
- With the budgeted amounts within this Department, budget over runs may occur if the winter season is at or above "average" or major equipment break downs occur.
- The Street Department currently has both the 1,000 ton and 600 ton salt sheds fully loaded with salt going into the 2018/2019 winter season. The Department is requesting a smaller amount of 1,050 tons, of salt in the 2019 budget due to both salt sheds being at capacity. If a harsh winter is experienced monies should be taken out of the designated salt/sand reserve account to replenish those supplies. Please take into account that every year the department has difficulties staying within the salt/sand budget. Please note that with the use of more deicing/anit-icing chemicals a separate line item has been placed within the sand/salt budget for this.
- Equipment budget for the Public Works general fund portions is at the same level as the 2018 equipment budget. 2018 equipment budget from Street, Street Lights and Engineering are all used within the Street equipment budget this year. Many of the items are maintenance on existing equipment or replacing existing aged equipment. With rising costs and flat operating budgets some maintenance items such as tires and plow blades are being requesting within the 2019 equipment replacement budget.

Street Lighting

- Street lighting budget has been maintained at the 2018 level

Engineering

- The Engineering Department budget has been maintained at the 2018 level

Street Signs & Signals

- Line item budget has been maintained at 2018 level.



Sewer Salary Allocations

Account	2017 Actual Salaries	Percentage	2018 Allocation	2019 Allocation
6 30-110	96176	54.8471%	58671	60156
62 00-120	0	0.0000%	26651	52981
620-58400-110	79177	45.1529%	73638	102377
Total	175353	100%	158960	215514

Account	2017 Actual Salaries	Percentage	2018 Allocation	2019 Allocation
620-58200-120	185673	86.5738%	186519	211847
620-58250-120	28795	13.4262%	28926	32854
620-58300-120	0	0.0000%	0	0
Totals include on-call	214468	100%	215445	244701

Account	2017 Actual Salaries	Percentage	2018 Allocation	2019 Allocation
620-58200-121 OT	5000	50.0000%	5000	5000
620-58250-121 OT	5000	50.0000%	5000	5000
Total	10000	100%	10000	10000

Account	2017 Actual Salaries	Percentage	2018 Allocation	2019 Allocation
520-58200-126 wages seas	305	5.4319%	298	303
520-58100-126 wages temp/seas	5310	94.5681%	2868	0
Total	5615	100.0000%	3166	303

Account	2017 Actual Salaries	Percentage	2018 Allocation	2019 Allocation
520-58350-120	42257	100%	29655	29653
520-58100-124 not WRS elig	0	100%	0	2936
520-58350-124			10575	14184
520-58400-124	6946	100.0000%	1470	3855
520-58400-124 not WRS elig	3825	100.0000%	0	0
Total	458464		418696	521146

OK

Water Wage Allocations

Account	2017 Actual Wages	Percentage	2018 Allocation	2019 Allocation
10-120	25141	12.0059%	25141	28947
10-300-120	50323	24.0313%	50323	57942
10-57400-120	133164	63.5914%	133164	153325
10-57500-120	778	0.3713%	778	895
Totals include on-call	209405	100%	209405	241109

Account	2017 Actual Wages	Percentage	2018 Allocation	2019 Allocation
10-57550-120 WRS elig	42257	100%	42257	29653
10-57600-120	6946	100%	6946	52981
10-57600-124	3825	100%	3825	1470
10-57550-124				14184
10-57100-124 not WRS elig		100%		2936
10-57600-124 not WRS elig	0	100%	0	0
Total	53028		53028	101224

Account	2017 Actual Wages	Percentage	2018 Allocation	2019 Allocation
10-57200-121 OT	4185	41.8516%	4185	4185
10-57300-121 OT	746	7.4647%	746	746
10-57400-121 OT	4947	49.4732%	4947	4947
10-57500-121 OT	121	1.2105%	121	121
Total	10000	99%	10000	10000

Account	2017 Actual Wages	Percentage	2018 Allocation	2019 Allocation
10-57100-110	85660	56.2173%	89893	82984
10-57610-120	0	0.0000%	0	0
10-57600-110	66713	43.7827%	79177	79549
Total	152373	100%	169070	162533

Account	2017 Actual Wages	Percentage	2018 Allocation	2019 Allocation
10-57100-126 Temp/Seas	5190	94.4495%	5190	12990
10-57100-126 Temp/Seas	305	5.5505%	305	298
Total	5495	100%	5495	13288

Account	2017 Actual Wages	Percentage	2018 Allocation	2019 Allocation
Totals	419530		436227	528154

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

*w/ P Tech
w/ P/F
FTE. Fin.*

Department:

Sewer

Budget Year 2019

PERSONNEL JUSTIFICATION

I. FULL-TIME PERSONNEL

Current Position (X)	Proposed New (X)	Percent Allocated to Dept	Job Title	Employee Name <small>(write "vacant" if currently vacant, write "new" if newly proposed)</small>	2018 Gross Salary/Wages <small>(excluding O.T. etc)</small>	2019 Proposed Salary/Wages
X		15%	City Engineer	Holter, Jarrod	\$ 91,470.31	\$13,721
X		15%	Asst. City Engineer	Schubert, Kevin	\$ 68,173.82	\$10,226
X		15%	Finance Dir./Treasurer	Buehler, Fred	\$ 86,701.40	\$13,005
X		14%	Deputy Fin. Dir./Treas.	Isensee, Kim	\$ 62,868.00	\$8,802
X		36.25%	Public Works Manager	Prindle, Jim	\$ 79,252.43	\$28,729
X		35%	Public Works Asst. Mgr	Stoner, Shane	\$ 63,605.39	\$22,262
X		42.5%	Utility Billing Admin.	Wolfert, Sherry	\$ 54,258.04	\$23,060
	X	50%	GIS Analyst	Hagar, Caitlin	\$ 57,403.61	\$28,702
X		15%	Office Clerical Support	Wilk, Stacy	\$ 43,956.58	\$6,593
X		5%	Buildings Manager	Babiash, Brian	\$ 69,308.40	\$3,465
X		2%	Building Supervisor	Endres, Ann	\$ 55,276.02	\$1,106
X		15%	IT Systems Administrator	Vacant, IT	\$ 60,627.60	\$8,676
X		13%	HR Director	Hope Burchell	\$ 64,880.17	\$8,434
X		15%	Mechanic	Sallander, Mike	\$ 52,731.63	\$7,910
X		15%	Office Clerical Support	Bosworth, Vicky	\$ 46,011.02	\$6,902
X		10%	Finance Support Clerk	Peters, Jackie	\$ 39,205.67	\$3,921
X		15%	Payroll/HR Assistant	Hewitt, Amy	\$ 41,678.20	\$6,252
X		7%	City Administrator	Rindfleisch, Eric	\$ 130,924.92	\$9,165
X		40%	Plumbing/Heating Inspector	McGuire, Mac	\$	\$6,553
X		37%	PW Crew Leader	Wiatt, John	\$ 61,980.33	\$20,963
X		50%	PW Lead Operator	Radke, Collin	\$ 56,966.94	\$27,491
X			PW Operator	Jostad, Tom		\$52,894
X			PW Operator	Fischer, Frank		\$52,692
X			PW Operator	Hentges, Tony		\$53,655
	X	50%	PW Technology Coordinator	Housker, Nils	\$ 45,656.16	\$45,677
	X	50%	Lead Mechanic	Hansen, Jim	\$ 55,992.74	\$27,996
	X	15%	Planning Technician	VACANT	\$ 44,994.48	\$6,749
	X	7%	City Attorney	VACANT	\$ 83,173	\$5,822.10
	X	15%	Office Clerical Support	Brandt, Ann	\$ 37,836.04	\$ 5,675.41
Sub-Totals					\$441,989	\$496,929
Overtime (Approx. Hours:)					\$10,000	\$10,000
Other Compensation (On Call/Nite Pay)					\$4,669	\$5,364
Total Salaries for Full-time Personnel					\$456,658	\$512,292

II. PART-TIME PERSONNEL

Current Position	Proposed New	Percent Allocated to Dept	Job Title	Employee Name	Budgeted # of 2018 Hrs	Budgeted 2018 Gross Salary	2019 Proposed Hrs	2019 Proposed Gross Salary
X		28%	PW Laborer 1040	Barth, Mike (3rd Year Scale)	11.65	900	252	\$2,936
X		25%	Custodian	Miller, Glenn (3rd Year Scale)	11.65	26	26	\$303
X		7%	Mayor	Chilsen, Joe	18000			\$1,260
X		7%	Mayor Expenses	@\$250.00/month				\$210
X		50%	Utility Billing Assistant	Beatse, Amber (4th year scale)	13.85	520	780	\$10,803
Sub-Totals						\$15,216		\$15,512
Overtime								
Total Salaries for Part-Time Personnel						\$15,216		\$15,512

III. TOTAL SALARIES & WAGES

2018	2019 Proposed
\$471,874	\$527,804

IV. FRINGE BENEFIT CALCULATION FOR 2019:

	FULL-TIME	PART-TIME
A. FICA	7.65% \$39,190	\$1,187
B. Retirement - Full	13.1%	n/a
Retirement - Partial	6.55% \$33,555	\$790
C. Insurance-Health	\$146,050	n/a
D. Insurance-Dental	\$8,785	n/a
E. Insurance-Life	\$167	\$12

Comments / Notes: City Engineer/PWD: Eng 50% - Street 10% - Water 15% - Sewer 15% - SW 10%
 Finance Director: Finance 60.6% - Water 15% - Sewer 15% - Tourism 9.4%
 PW Mgr.: Water 36.25% - Sewer 36.25% - SW 10% - Street 12.5% - Cemetery 5%
 Utility Billing Admin. - Water 42.5% - Sewer 42.5% - SW 10% - Street 5%
 GIS Analyst: Water 50% - Sewer 50%
 Office Clerical Support: Clerk 25% - Finance 25% - Water 15% - Sewer 15% - Storm Water 5% - Cemetery 5% - JMC 10%
 Lead Operator: Water 50% - Sewer 50%
 Buildings Manager: Omni Center 48% - City Hall 26% - Library 16% - Water 5% - Sewer 5%
 Administrator: Administrator 73% - Water 7% - Sewer 7% - Storm Water 7% - Tourism 5% - JMC 1%
 Attorney: Attorney 79% - Water 7% - Sewer 7% - SW 7%
 Ofc Cler Supt: Eng 15% - Water 15% - Sewer 10% - SW - 35% R/R - 5% Eng - 10% Insp - 10% Plan
 Planning Tech: Inspection 15%, Planning 40%, Sewer 15%, Storm Water 30%
 Office Clerical Support: Finance 55%, Water 15%, Sewer 15%, SW 5%, JMC 10%
 Transfer Payroll/HR Assistant Wages: 45% HR, 15% IT, 15% Water, 15% Sewer, 5% Omni, 5% JMC
 Mechanic 60% Street, 15% Water, 15% Sewer, 10% SW
 Deputy Finance Director: Finance 53% - Water 14% - Sewer 14% - SW 9% - JMC 10%
 Asst. City Eng: Engineering 40% - Street 10% - Water 15% - Sewer 15% - SW 20%
 IT Systems Admin: IT 61% - Water 15% - Sewer 15% - JMC 4% - Omni 5%
 PW Asst. Mgr: Water 35% - Sewer 35% - SW 15% - Street 15%
 Building Supervisor: City Hall 61% - Library 35% - Water 2% - Sewer 2%
 HR Wages 13% Water, 13% Sewer, 5% Omni, 4% JMC / Custodian: PWF (104 hours)
 Finance Spt: Finance 30%, RR 2%, Water 10%, Sewer 10%, SW 3%, JMC 45%
 Lead Mechanic: 50% Sewer, 50% Water
 Utility Billing Asst: 50% Water, 50% Sewer
 PW Crew Leader: Water 37% - Sewer 37% - Street 16% - SW 10%
 PW Tech Coord: Water 50%, Sewer 50%
 Mayor: Mayor 59%, Tourism 20%, Water 7%, Sewer 7%, SW 7%

T=457,510



City of Onalaska

Balance Sheet

Account Summary

As Of 08/20/2018

Handwritten: 700
8-28-18

Uc-1

Account	Name	Balance
Fund: 610 - WATER UTILITY		
Assets		
610-11100	CASH	116,594.98
610-11300	INVESTMENTS	283,011.07
610-11504	SPECIAL DEPR. FUND	475,000.00
610-11508	SPECIAL REDEMPT. FUND 2006 - 2015	125,375.00
610-11514	RESERVE FUND 2015	167,250.00
610-12601	A/R S/A 1983 & PRIOR	11,179.14
610-12614	A/R S/A 1988 (PINES)	0.00
610-12615	A/R S/A 1992 (DEFERRED)	29,563.21
610-12616	A/R S/A 1993	0.00
610-12617	A/R S/A 1995	0.00
610-12618	A/R S/A 1998	0.00
610-12619	A/R S/A 1999 - WATER	0.00
610-12620	A/R S/A 2001 - WATER	265.32
610-12621	A/R S/A 2004 WATER	1,286.40
610-12622	A/R S/A 2005	11,576.72
610-12623	A/R S/A 2007	1,378.80
610-12624	A/R S/A 2009 WATER	23,569.01
610-12627	A/R S/A 1989 & (DEFERRED)	54,481.92
610-12629	A/R S/A 1990 (DEFERRED)	11,210.94
610-12630	A/R S/A 1988 (DEFERRED)	8,825.85
610-12633	A/R S/A 1991	27,959.56
610-13100	OTHER ACCOUNTS RECEIVABLE	687.96
610-13101	CUSTOMER ACCOUNTS RECEIVABLE	76,734.76
610-13108	PRIVATE FIRE PROTECTION	337.91
610-13123	RECEIVABLE FROM DEPT OF COMMERCE	0.00
610-13300	INTEREST RECEIVABLE	0.00
610-14100	A/Rec. Due from Federal Gov't	9,115.41
610-14200	A/Rec. Due from State of WI	1,519.24
610-14207	DUE FROM SEWER	938,579.00
610-14208	DUE FROM GENERAL FUND	0.00
610-14211	DUE FROM CAPITAL PROJECTS	860,596.19
610-14216	DUE FROM DEBT SERVICE	791.38
610-15012	MATERIAL & SUPPLIES	103,584.89
610-18102	SOURCE OF SUPPLY PLANT -LAND	791.00
610-18103	TRANS/DIST. PLANT - LAND	72,085.55
610-18150	CONSTRUCTION WORK IN PROGRESS	-0.33
610-18501	TOOLS, SHOP & GARAGE EQUIP	196,458.31
610-18520	COMPUTER EQUIPMENT	282,339.96
610-18521	LAND-PUMPING EQUIPMENT	35,000.00
610-18522	OTHER POWER PRODUCTION EQUIPMEN	45,529.00
610-18523	ELECTRIC PUMPING EQUIPMENT	990,709.59
610-18524	WELLS & SPRINGS	4,919,625.61
610-18525	DISTRIBUTION RESERVOIR & STANDPIPE	1,488,698.69
610-18526	TRANSMISSION & DISTRIBUTION - MAI	3,393,806.10
610-18527	MAINS-CONTRIBUTED	7,892,886.36
610-18528	HYDRANTS	377,934.25
610-18529	OTHER TRANS/DIST-FOUNTAINS & C	9,979.77
610-18530	POWER EQUIPMENT	54,313.22
610-18532	COMMUNICATION EQUIPMENT	22,522.78
610-18533	COMMUNICATION EQUIP - SCADA SYSTEM	369,240.42
610-18534	ELECTRIC PUMPING EQUIPMENT	120,553.00
610-18535	OTHER PUMPING EQUIPMENT	3,438.90
610-18536	WATER TREATMENT EQUIP	125,757.81

Balance Sheet

As Of 08/20/2018

Account	Name	Balance
610-18537	METERS	2,944,965.78
610-18538	TRANSPORTATION EQUIPMENT	351,511.72
610-18539	LAB EQUIPMENT	8,958.58
610-18540	ACCUM DEPR. TOOLS, SHOP & GARAGE	-138,098.16
610-18541	STRUCTURES & IMPROVEMENTS (PUMP I	969,492.61
610-18542	RESERVOIRS & STANDPIPES-CONTRIBUTE	505,503.00
610-18558	ACCUM DEPR - TANS & DIST MAI	-318,796.22
610-18560	A/D -MAINS CONTRIBUTED	-1,934,716.00
610-18561	ACCUM DEPR - HYDRANTS	-57,505.18
610-18599	ACCUM DEPR - STRUCTURES & IMPRO	-410,702.70
610-18601	A/D -STRUCTURES CONTRIBUTED	-201,400.00
610-18602	STRUCTURES & IMPROV-CONTRIBUTED	267,209.00
610-18603	ACCUM DEPRE-OTHER POWER PROD	-35,053.00
610-18604	ACCUM DEPR - ELECTRIC PUMPING EQUII	-754,470.38
610-18605	ACCUM DEPR - WELLS & SPRINGS	-747,217.89
610-18606	ACCUM DEPR - DIST RES & STAND	-670,402.18
610-18607	A/D -RESERVOIRS CONTRIBUTED	-242,460.00
610-18850	SERVICES	415,449.19
610-18851	SERVICES-CONTRIBUTED	2,295,421.91
610-18890	ACCUM DEPR - SERVICES	-69,945.08
610-18891	A/D -SERVICES CONTRIBUTED	-1,160,341.00
610-18901	A/D -HYDRANTS CONTRIBUTED	-495,405.50
610-18902	HYDRANTS-CONTRIBUTED	1,221,338.19
610-18903	ACCUM DEPR - OTHER TRANS & DIST	-5,740.88
610-18904	ACCUM DEPR - POWER EQUIP	-50,769.20
610-18905	ACCUM DEPR - COMMUNICATION EQUIP	-12,811.06
610-18906	ACCUM DEPR - COM EQUIP SCADA.	-354,174.60
610-18907	A/D ELECTRIC PUMPING EQUIPMENT	-78,024.00
610-18908	ACCUM DEPR - OTHER PUMBING EQUIP	-3,438.90
610-18909	ACCUM DEPR - WATER TREATMENT EQUI	-90,802.90
610-18910	ACCUM DEPR - METERS	-1,752,301.45
610-18911	ACCUM DEPR - COMPUTER EQUIP	-205,502.48
610-18912	OFFICE FURNITURE & EQUIP	17,810.13
610-18913	ACCUM DEPR- OFFICE FURNITURE & EQU	-17,992.84
610-18914	ACCUM DEPR - TRANSPORTAION EQUIP	-247,765.12
610-18915	ACCUM DEPR - LAB EQUIP	-8,958.58
610-18980	UNAMORTIZED BOND COSTS	86,141.18
610-18981	UNAMORTIZED DEBT DISCOUNT	0.00
610-18982	UNAMORTIZED PREMIUM ON DEBT	-29,352.58
610-19000	WRS NET PENSION ASSET	0.00
610-19200	DEFERRED OUTFLOW-WRS-CONTRIBUTIC	167,816.00
Total Assets:		22,899,614.06
		<u>22,899,614.06</u>

Liability		
610-21100	ACCOUNTS PAYABLE	-1,141.32
610-21101	PAYABLE TO CITY OF LA CROSSE	0.00
610-21110	AP PENDING (DUE TO POOL)	0.00
610-21511	FICA W/H	0.00
610-21512	FEDERAL W/H	0.00
610-21513	STATE W/H - WI	0.00
610-21515	FICA W/H - MEDICARE	0.00
610-21520	RETIREMENT W/H	0.00
610-21528	BC/BS HEALTH INS	0.00
610-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
610-21530	HEALTH INS	0.00
610-21531	CANCER INS	0.00
610-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
610-21534	MEDICAL & DEP CARE - SECT. 125	0.00
610-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
610-21539	UNITED WAY	0.00
610-21560	COMMUNITY CREDIT UNION W/H	0.00

Balance Sheet

As Of 08/20/2018

Account	Name	Balance
610-21570	UNION DUES	0.00
610-21571	LOCAL 150 UNION DUES W/H	0.00
610-21572	1ST FINANCIAL SVGS.	0.00
610-21573	DEFERRED COMPENSATION	0.00
610-21581	SUPPORT PAYMENTS	0.00
610-21700	ACCRUED WAGES	0.00
610-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC	17,366.24
610-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	42,943.72
610-22402	INTEREST ACCRUED - M.R.B.	10,924.97
610-22405	INTEREST ACCRUED - CURRENT ASSETS	0.00
610-22406	INTEREST ACCRUED - REVENUE BONDS	0.00
610-22408	INTEREST ACCRUED - G.O.	15,314.96
610-22900	CURRENT PORTION OF LONG-TERM DEBT	145,721.75
610-22906	CURRENT PORTION OF MORTGAGE REVEI	0.00
610-23900	WRS NET PENSION LIAB.	18,591.00
610-25200	DEFERRED INFLOW WRS PENSION	77,798.00
610-25300	FOWLER/HAMMER RESERVOIR DEPOSIT	0.00
610-26000	DEFERRED REVENUE	0.00
610-27100	ADVANCE FROM MUNICIPALITY G.O. DEB	2,708,807.77
610-29202	MORTGAGE REVENUE BOND - 2015	1,395,000.00
610-29205	S.D.W. L. - 2016	2,759,108.60
610-29208	MORTGAGE REVENUE BOND - 1996	0.00
610-29211	MORTGAGE REVENUE BOND 2001	0.00
610-29214	MORGAGE REVENUE BOND 2005	0.00
610-29217	MORTGAGE REVENUE BOND 2006	0.00
	Total Liability:	7,190,435.69

Equity		
610-31101	CAPITAL PAID IN BY MUNCIPALITY	2,708,821.08
610-31201	CONTRIBUTION IN AID OF CONSTRUCTIOI	8,084,335.92
610-32000	INVESTMENT IN CAPITAL ASSETS	0.00
610-34100	FUND BALANCE	3,827,634.37
610-34101	FUND BALANCE (SURPLUS/DEF)	517,057.00
610-34120	RETAINED EARNINGS - CONTRIBUTED	0.00
610-34130	FUND BALANCE - RESERVED	478,326.00
610-34140	FUND BALANCE - RESERVED - OTHER	0.00
610-34300	RESTRICTED FOR WRS PENSION	71,427.00
	Total Beginning Equity:	15,687,601.37
Total Revenue		840,884.95
Total Expense		819,307.95
Revenues Over/Under Expenses		21,577.00

Total Equity and Current Surplus (Deficit): 15,709,178.37

Total Liabilities, Equity and Current Surplus (Deficit): 22,899,614.06



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 610 - WATER UTILITY							
Revenue							
610-00000-43304	Re-imb. from Federal Gov't	0.00	0.00	0.00	0.00	0.00	0.00%
610-00000-43540	Re-imb. from State of WI	0.00	0.00	0.00	0.00	0.00	0.00%
610-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00%
610-00000-46450	METERED SALES - IRRIGATION	60,000.00	60,000.00	0.00	21,971.15	-38,028.85	63.38%
610-00000-46451	METERED SALES - RESIDENTIAL	1,100,000.00	1,100,000.00	1,432.12	515,184.24	-584,815.76	53.17%
610-00000-46452	METERED SALES - COMMERCIAL	308,000.00	308,000.00	145.26	149,513.28	-158,486.72	51.46%
610-00000-46453	METERED SALES - INDUSTRIAL	9,000.00	9,000.00	0.00	4,275.92	-4,724.08	52.49%
610-00000-46454	PRIVATE FIRE PROTECTION	27,000.00	27,000.00	26.88	16,063.78	-10,936.22	40.50%
610-00000-46455	PUBLIC FIRE PROTECTION	403,078.00	403,078.00	0.00	0.00	-403,078.00	100.00%
610-00000-46456	METERED SALES - GOV'T	54,000.00	54,000.00	0.00	22,221.70	-31,778.30	58.85%
610-00000-46457	METERED SALES - MULTI FAMILY	123,000.00	123,000.00	198.24	65,284.03	-57,715.97	46.92%
610-00000-46458	FORFEITED DISCOUNTS (PENALTIES)	11,000.00	11,000.00	0.00	5,414.65	-5,585.35	50.78%
610-00000-46459	MISC SERVICE REVENUE	48,000.00	48,000.00	952.90	17,362.41	-30,637.59	63.83%
610-00000-46460	MISC NON-OPERATING REVENUE	0.00	0.00	0.00	0.00	0.00	0.00%
610-00000-46461	OTHER WATER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00%
610-00000-46466	SALES FOR RESALE	15,000.00	15,000.00	0.00	10,912.21	-4,087.79	27.25%
610-00000-46467	CONTRIBUTED CAPITAL PER GASB 3	0.00	0.00	0.00	0.00	0.00	0.00%
610-00000-46469	CONTRIBUTED CAPITAL MUNICIPAL	0.00	0.00	0.00	0.00	0.00	0.00%
610-00000-48100	INTEREST INCOME	6,700.00	6,700.00	0.00	7,423.62	723.62	110.80%
610-00000-48112	INTEREST INCOME S/A	975.00	975.00	0.00	1,011.24	36.24	103.72%
610-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00%
610-00000-49400	SALE OF CITY PROPERTY	0.00	0.00	0.00	4,772.00	4,772.00	0.00%
610-00000-49998	FUNDS REC'D NBQ VS BQ	0.00	0.00	0.00	0.00	0.00	0.00%
610-00000-49999	CONTRIBUTIONS - S/A	0.00	0.00	0.00	0.00	0.00	0.00%
	Revenue Total:	2,165,753.00	2,165,753.00	2,755.40	841,410.23	-1,324,342.77	61.15%
Expense							
610-57100-110	SALARIES REGULAR	52,120.00	52,120.00	4,105.38	32,045.77	20,074.23	38.52%
610-57100-120	WAGES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
610-57100-121	WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00%
610-57100-124	WAGES PERM. P.T.	0.00	0.00	0.00	0.00	0.00	0.00%
610-57100-126	WAGES TEMP/SEAS	15,858.00	15,858.00	1,613.23	9,552.99	6,305.01	39.76%
610-57100-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
610-57100-150	FICA	5,200.00	5,200.00	417.34	3,024.91	2,175.09	41.83%
610-57100-151	RETIREMENT (WRS)	3,492.00	3,492.00	275.06	2,147.14	1,344.86	38.51%
610-57100-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00%
610-57100-416	MAINT OF SUPPLY MAINS	0.00	0.00	0.00	0.00	0.00	0.00%
610-57100-417	MAINT OF WATER SOURCE PLANT	4,000.00	4,000.00	17.99	1,018.05	2,981.95	74.55%
610-57200-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
610-57200-120	WAGES REGULAR	30,310.00	30,310.00	1,246.08	15,492.51	14,817.49	48.89%
610-57200-121	WAGES OVERTIME	4,185.00	4,185.00	216.36	1,430.73	2,754.27	65.81%
610-57200-126	WAGES TEMP/SEAS	0.00	0.00	4,960.95	4,960.95	-4,960.95	0.00%
610-57200-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
610-57200-150	FICA	2,639.00	2,639.00	477.87	1,563.78	1,075.22	40.74%
610-57200-151	RETIREMENT (WRS)	2,311.00	2,311.00	97.98	1,133.82	1,177.18	50.94%
610-57200-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00%
610-57200-423	FUEL & POWER FOR PUMPING	157,750.00	157,750.00	16,021.58	97,340.36	60,409.64	38.29%
610-57200-431	MAINT OF STRUCTURES & IMPROV	1,000.00	1,000.00	416.00	438.46	561.54	56.15%
610-57200-433	MAINT OF PUMPING EQUIPMENT	15,200.00	15,200.00	0.00	1,065.44	14,134.56	92.99%
610-57300-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
610-57300-120	WAGES REGULAR	60,670.00	60,670.00	4,967.81	36,880.68	23,789.32	39.21%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
610-57300-121	WAGES OVERTIME	746.00	746.00	0.00	76.28	669.72	89.77 %
610-57300-126	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57300-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57300-150	FICA	4,698.00	4,698.00	358.08	2,606.92	2,091.08	44.51 %
610-57300-151	RETIREMENT (WRS)	4,115.00	4,115.00	332.83	2,476.06	1,638.94	39.83 %
610-57300-441	CHEMICALS	20,000.00	20,000.00	4,202.62	11,418.19	8,581.81	42.91 %
610-57300-443	MISC WATER TREATMENT	10,000.00	10,000.00	0.00	8,015.81	1,984.19	19.84 %
610-57300-451	MAINT OF STRUCTURES & IMPROV	1,000.00	1,000.00	609.29	609.29	390.71	39.07 %
610-57300-452	MAINT OF WATER TREATMENT EQ	4,000.00	4,000.00	52.57	4,243.56	243.56	6.09 %
610-57400-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57400-120	WAGES REGULAR	160,544.00	160,544.00	11,695.89	71,490.55	89,053.45	55.47 %
610-57400-121	WAGES OVERTIME	4,947.00	4,947.00	318.43	5,583.56	-636.56	-12.87 %
610-57400-124	WAGES PERM. P.T.	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57400-126	WAGES TEMP/SEAS	298.00	298.00	80.89	602.06	-304.06	-102.03 %
610-57400-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57400-141	ON CALL	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57400-150	FICA	12,683.00	12,683.00	834.11	5,320.54	7,362.46	58.05 %
610-57400-151	RETIREMENT (WRS)	11,088.00	11,088.00	804.99	5,164.02	5,923.98	53.43 %
610-57400-211	TRANS.DIST.-BOILER (PWF)	1,000.00	1,000.00	25.00	25.00	975.00	97.50 %
610-57400-213	TRANS.DIST.-HVAC SYSTEM (PWF)	2,000.00	2,000.00	0.00	113.06	1,886.94	94.35 %
610-57400-221	TRANS.DIST.-ELECTRIC & GAS (PWF)	4,000.00	4,000.00	311.86	3,198.16	801.84	20.05 %
610-57400-225	TRANS.DIST.- PHONES-INTERNET	8,000.00	8,000.00	681.19	4,787.96	3,212.04	40.15 %
610-57400-290	TRANS.DIST.-OTHER CONTRACTUR	60,125.00	60,125.00	6,951.77	39,011.53	21,113.47	35.12 %
610-57400-292	TRANS.DIST.-ELECTRICAL	5,000.00	5,000.00	749.36	4,880.31	119.69	2.39 %
610-57400-321	TRANS.DIST.LICENSE & CERT.	3,000.00	3,000.00	75.00	2,824.00	176.00	5.87 %
610-57400-330	TRANS.DIST.-SEMINARS-TRAIN.-CO	3,500.00	3,500.00	0.00	1,663.44	1,836.56	52.47 %
610-57400-340	TRANS.DIST.-OTHER OPERATING	17,500.00	17,500.00	6,216.92	24,224.78	-6,724.78	-38.43 %
610-57400-342	TRANS.DIST.-CLEANING SUPLS.	1,000.00	1,000.00	55.38	293.03	706.97	70.70 %
610-57400-382	TRANS.DIST.-UNIFORMS & SAFETY	3,000.00	3,000.00	150.00	816.31	2,183.69	72.79 %
610-57400-465	MISC TRANSMISSION & DISTRUBUT	24,000.00	24,000.00	1,742.78	3,837.91	20,162.09	84.01 %
610-57400-472	MAINT OF RESERVOIRS & STANDPI	5,000.00	5,000.00	860.00	860.00	4,140.00	82.80 %
610-57400-473	MAINT OF MAINS	20,000.00	20,000.00	0.00	6,268.72	13,731.28	68.66 %
610-57400-475	MAINT OF SERVICES	12,000.00	12,000.00	0.00	2,881.78	9,118.22	75.99 %
610-57400-476	MAINT OF METERS	3,000.00	3,000.00	1,009.00	3,130.03	-130.03	-4.33 %
610-57400-477	MAINT OF HYDRANTS	33,600.00	33,600.00	691.77	12,594.17	21,005.83	62.52 %
610-57400-478	MAINT OF MISCELLANEOUS PLANT	3,000.00	3,000.00	809.80	1,314.03	1,685.97	56.20 %
610-57500-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57500-120	WAGES REGULAR	938.00	938.00	416.14	2,408.20	-1,470.20	-156.74 %
610-57500-121	WAGES OVERTIME	121.00	121.00	0.00	0.00	121.00	100.00 %
610-57500-126	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57500-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57500-150	FICA	81.00	81.00	26.83	154.62	-73.62	-90.89 %
610-57500-151	RETIREMENT (WRS)	71.00	71.00	27.88	161.36	-90.36	-127.27 %
610-57500-626	ALLOCATED - WRS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57550-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57550-120	WAGES REGULAR	29,655.00	29,655.00	2,287.38	18,238.82	11,416.18	38.50 %
610-57550-121	WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57550-124	WAGES - PERM. PT	10,575.00	10,575.00	655.20	4,974.41	5,600.59	52.96 %
610-57550-126	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57550-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57550-150	FICA	3,078.00	3,078.00	208.24	1,649.19	1,428.81	46.42 %
610-57550-151	RETIREMENT (WRS)	2,695.00	2,695.00	197.16	1,555.28	1,139.72	42.29 %
610-57550-495	MISC CUSTOMER ACCTS. (Dairyland	15,000.00	15,000.00	1.48	10,551.99	4,448.01	29.65 %
610-57600-110	SALARIES REGULAR	73,638.00	73,638.00	7,279.95	45,022.09	28,615.91	38.86 %
610-57600-120	WAGES REGULAR	26,651.00	26,651.00	5,928.98	46,610.42	-19,959.42	-74.89 %
610-57600-121	WAGES OVERTIME	0.00	0.00	0.00	45.22	-45.22	0.00 %
610-57600-124	WAGES - PERM. PT	1,470.00	1,470.00	113.08	904.64	565.36	38.46 %
610-57600-126	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
610-57600-127	OVERTIME-TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-150	FICA	7,785.00	7,785.00	951.06	6,510.37	1,274.63	16.37%
610-57600-151	RETIREMENT (WRS)	6,804.00	6,804.00	757.54	6,058.33	745.67	10.96%
610-57600-152	HEALTH INSURANCE	119,331.00	119,331.00	10,697.97	77,290.96	42,040.04	35.23%
610-57600-153	DENTAL INSURANCE	8,080.00	8,080.00	647.37	4,940.80	3,139.20	38.85%
610-57600-154	LIFE INSURANCE	151.00	151.00	10.76	94.93	56.07	37.13%
610-57600-240	SOFTWARE MAINT CONTRACTUAL	25,200.00	25,200.00	666.25	24,864.98	335.02	1.33%
610-57600-241	EQUIPMENT MAINT CONTRACTUAL	2,500.00	2,500.00	0.00	404.41	2,095.59	83.82%
610-57600-290	OTHER CONTRACTUAL SERVICES	18,750.00	18,750.00	1,011.98	13,602.79	5,147.21	27.45%
610-57600-302	TAXES	420,000.00	420,000.00	0.00	0.00	420,000.00	100.00%
610-57600-310	OFFICE SUPPLIES	1,500.00	1,500.00	135.11	1,135.71	364.29	24.29%
610-57600-311	POSTAGE	1,000.00	1,000.00	60.59	346.27	653.73	65.37%
610-57600-312	COPY USAGE & PAPER	500.00	500.00	55.45	721.10	-221.10	-44.22%
610-57600-360	VEHICLE MAINT & REPAIR	5,000.00	5,000.00	355.92	3,249.68	1,750.32	35.01%
610-57600-361	REGULAR FUEL	17,000.00	17,000.00	1,288.99	7,874.69	9,125.31	53.68%
610-57600-362	OFF ROAD FUEL	4,000.00	4,000.00	1,042.36	2,596.07	1,403.93	35.10%
610-57600-363	EQUIPMENT MAINT & REPAIR	6,000.00	6,000.00	141.32	2,614.09	3,385.91	56.43%
610-57600-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-510	INS WORKERS COMP	24,000.00	24,000.00	0.00	9,288.00	14,712.00	-61.30%
610-57600-511	INS FIRE, COMP/COLL, BOILER	15,000.00	15,000.00	0.00	15,200.00	-200.00	-1.33%
610-57600-512	INS VEHICLES	2,900.00	2,900.00	0.00	2,900.00	0.00	0.00%
610-57600-514	SIR	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00%
610-57600-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-517	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-540	DEPR GENERAL EQUIPMENT	630,000.00	630,000.00	0.00	0.00	630,000.00	100.00%
610-57600-541	DEPR VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-542	DEPR OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-543	DEPR BLDG, STRUCTURE, BLDG IM	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-544	DEPR IMPROV OTHER THAN LAND	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-545	DEPR CONTRIBUTED	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-610	PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00%
610-57600-620	INTEREST GO	57,560.00	57,560.00	0.00	33,410.87	24,149.13	41.95%
610-57600-621	INTEREST MRB & SDWL	85,640.00	85,640.00	0.00	44,089.54	41,550.46	48.52%
610-57600-690	OTHER DEBT SERVICE	1,000.00	1,000.00	0.00	815.00	185.00	18.50%
610-57600-691	LOSS ON REFUNDING	16,603.00	16,603.00	0.00	0.00	16,603.00	100.00%
610-57600-692	AMORTIZED BOND COST	-5,658.00	-5,658.00	0.00	12,319.21	-17,977.21	317.73%
610-57600-693	BOND ISSUANCE COSTS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%
610-57600-699	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00%
	Expense Total:	2,434,998.00	2,434,998.00	109,418.15	841,030.69	1,593,967.31	65.46%
	Fund: 610 - WATER UTILITY Surplus (Deficit):	-269,245.00	-269,245.00	-106,662.75	379.54	269,624.54	100.14%
	Report Surplus (Deficit):	-269,245.00	-269,245.00	-106,662.75	379.54	269,624.54	100.14%

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
Fund: 610 - WATER UTILITY						
Revenue	2,165,753.00	2,165,753.00	2,755.40	841,410.23	-1,324,342.77	61.15 %
Expense	2,434,998.00	2,434,998.00	109,418.15	841,030.69	1,593,967.31	65.46 %
Fund: 610 - WATER UTILITY Surplus (Deficit):	-269,245.00	-269,245.00	-106,662.75	379.54	269,624.54	100.14 %
Report Surplus (Deficit):	-269,245.00	-269,245.00	-106,662.75	379.54	269,624.54	100.14 %



City of Onalaska

Budget worksheet Account Summary

For Fiscal: 2018 Period Ending: 08/31/2018

uc-2

		2016 Total Budget	2016 Total Activity	2017 Total Budget	2017 Total Activity	2018 Total Budget	2018 YTD Activity	Defined Budgets		
								2019 2019 DEPT	2019 2019 ADMIN	2019 2019 ADOPTED
Fund: 610 - WATER UTILITY										
Revenue										
Department: 00000 - NON DEPARTMENTAL										
610-00000-43304	Re-imb. from Federal Gov't	0.00	0.00	0.00	9,115.41	0.00	0.00			
610-00000-43540	Re-imb. from State of WI	0.00	0.00	0.00	1,519.24	0.00	0.00			
610-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00			
610-00000-46450	METERED SALES - IRRIGATION	13,000.00	100,283.86	52,000.00	122,504.10	60,000.00	21,971.15	105,000.00		
610-00000-46451	METERED SALES - RESIDENTIAL	950,000.00	1,110,123.19	1,020,106.00	1,196,522.70	1,100,000.00	514,936.10	1,153,323.00		
610-00000-46452	METERED SALES - COMMERCIAL	350,000.00	307,868.35	350,000.00	326,801.08	308,000.00	149,551.57	317,332.00		
610-00000-46453	METERED SALES - INDUSTRIAL	8,000.00	8,045.15	9,000.00	10,632.40	9,000.00	4,275.92	9,400.00		
610-00000-46454	PRIVATE FIRE PROTECTION	27,000.00	28,614.92	27,000.00	31,399.93	27,000.00	16,063.78	30,000.00		
610-00000-46455	PUBLIC FIRE PROTECTION	390,168.00	390,167.00	403,078.00	403,078.00	403,078.00	0.00	403,078.00		
610-00000-46456	METERED SALES - GOV'T	50,000.00	75,435.55	50,000.00	66,381.53	54,000.00	22,221.70	50,000.00		
610-00000-46457	METERED SALES - MULTI FAMI	95,000.00	124,599.20	120,000.00	134,360.89	123,000.00	65,284.03	129,000.00		
610-00000-46458	FORFIETED DISCOUNTS (PENAL	11,000.00	10,828.83	11,000.00	11,102.11	11,000.00	5,414.65	11,000.00		
610-00000-46459	MISC SERVICE REVENUE	70,000.00	55,607.31	45,000.00	51,009.05	48,000.00	17,272.41	50,000.00		
610-00000-46460	MISC NON-OPERATING REVEN	0.00	0.00	0.00	0.00	0.00	0.00			
610-00000-46461	OTHER WATER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00			
610-00000-46466	SALES FOR RESALE	8,500.00	20,128.09	10,000.00	25,186.87	15,000.00	10,912.21	22,657.00		
610-00000-46467	CONTRIBUTED CAPITAL PER G	0.00	17,875.00	0.00	232,754.00	0.00	0.00			
610-00000-46469	CONTRIBUTED CAPITAL MUNIC	0.00	0.00	0.00	0.00	0.00	0.00			
610-00000-48100	INTEREST INCOME	4,000.00	3,581.38	3,000.00	9,077.86	6,700.00	7,423.62	10,000.00		
610-00000-48112	INTEREST INCOME S/A	1,223.00	1,232.68	1,000.00	1,079.68	975.00	1,011.24	1,000.00		
610-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00			
610-00000-49400	SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	0.00	4,772.00			
610-00000-49998	FUNDS REC'D NBQ VS BQ	0.00	0.00	0.00	0.00	0.00	0.00			



	2016 Total Budget	2016 Total Activity	2017 Total Budget	2017 Total Activity	2018 Total Budget	2018 YTD Activity	Defined Budgets		
							2019 2019 DEPT	2019 2019 ADMIN	2019 2019 ADOPTED
<u>610-00000-49999</u> CONTRIBUTIONS - S/A	0.00	0.00	0.00	0.00	0.00	0.00			
Department: 00000 - NON DEPARTMENTAL Total:	1,977,891.00	2,254,390.51	2,101,184.00	2,632,524.85	2,165,753.00	841,110.38	2,291,790.00	0.00	0.00
Revenue Total:	1,977,891.00	2,254,390.51	2,101,184.00	2,632,524.85	2,165,753.00	841,110.38	2,291,790.00	0.00	0.00

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Expense		2016	2016	2017	2017	2018	2018	Defined Budgets		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 2019 DEPT	2019 2019 ADMIN	2019 2019 ADOPTED
Department: 57100 - SOURCE OF SUPPLY										
610-57100-110	SALARIES REGULAR	86,297.00	81,479.40	89,893.00	69,545.34	52,120.00	32,045.77	82,984.00		
610-57100-120	WAGES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
610-57100-121	WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00			
610-57100-124	WAGES PERM. P.T.	0.00	0.00	0.00	0.00	0.00	0.00	2,936.00		
610-57100-126	WAGES TEMP/SEAS	5,123.00	4,588.35	5,190.00	19,914.56	15,858.00	9,552.99	12,990.00		
610-57100-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	12.38	0.00	0.00			
610-57100-150	FICA	6,994.00	6,173.29	7,274.00	6,445.66	5,200.00	3,024.91	7,566.00		
610-57100-151	RETIREMENT (WRS)	5,696.00	5,300.65	6,113.00	4,754.47	3,492.00	2,147.14	5,436.00		
610-57100-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00			
610-57100-416	MAINT OF SUPPLY MAINS	0.00	0.00	0.00	0.00	0.00	0.00			
610-57100-417	MAINT OF WATER SOURCE PLA	3,000.00	3,270.59	4,000.00	375.00	4,000.00	1,018.05	2,000.00		
Department: 57100 - SOURCE OF SUPPLY Total:		107,110.00	100,812.28	112,470.00	101,047.41	80,670.00	47,788.86	113,912.00	0.00	0.00

								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
Department: 57200 - PUMPING										
<u>610-57200-110</u>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57200-120</u>	WAGES REGULAR	24,540.00	25,807.78	21,591.00	32,094.15	30,310.00	15,492.51	28,947.00		
<u>610-57200-121</u>	WAGES OVERTIME	3,680.00	1,927.93	4,185.00	1,791.84	4,185.00	1,430.73	4,186.00		
<u>610-57200-126</u>	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57200-127</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57200-150</u>	FICA	2,159.00	1,905.17	1,972.00	2,383.42	2,639.00	1,184.27	2,535.00		
<u>610-57200-151</u>	RETIREMENT (WRS)	1,863.00	1,834.45	1,753.00	2,297.24	2,311.00	1,133.82	2,170.00		
<u>610-57200-153</u>	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57200-423</u>	FUEL & POWER FOR PUMPING	157,750.00	147,126.61	157,750.00	145,380.57	157,750.00	84,802.26	148,000.00		
<u>610-57200-431</u>	MAINT OF STRUCTURES & IMP	1,000.00	1,093.64	1,000.00	0.00	1,000.00	438.46	1,000.00		
<u>610-57200-433</u>	MAINT OF PUMPING EQUIPME	7,000.00	745.40	15,200.00	9,090.61	15,200.00	1,065.44	15,000.00		
Department: 57200 - PUMPING Total:		197,992.00	180,440.98	203,451.00	193,037.83	213,395.00	105,547.49	201,838.00	0.00	0.00

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								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
Department: 57300 - WATER TREATMENT										
610-57300-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
610-57300-120	WAGES REGULAR	49,670.00	67,330.82	48,236.00	53,429.39	60,670.00	36,880.68	57,942.00		
610-57300-121	WAGES OVERTIME	509.00	146.10	746.00	650.58	746.00	76.28	746.00		
610-57300-126	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
610-57300-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
610-57300-150	FICA	3,838.00	4,667.83	3,747.00	3,763.71	4,698.00	2,606.92	4,490.00		
610-57300-151	RETIREMENT (WRS)	3,312.00	4,455.57	3,331.00	3,659.35	4,115.00	2,476.06	3,844.00		
610-57300-441	CHEMICALS	22,000.00	20,188.81	18,000.00	15,637.91	20,000.00	11,418.19	25,000.00		
610-57300-443	MISC WATER TREATMENT	10,000.00	4,498.65	10,000.00	9,277.96	10,000.00	8,015.81	10,000.00		
610-57300-451	MAINT OF STRUCTURES & IMP	1,000.00	36.60	1,000.00	694.60	1,000.00	609.29	1,000.00		
610-57300-452	MAINT OF WATER TREATMENT	4,000.00	4,776.83	4,000.00	2,332.51	4,000.00	4,243.56	6,000.00		
Department: 57300 - WATER TREATMENT Total:		94,329.00	106,101.21	89,060.00	89,446.01	105,229.00	66,326.79	109,022.00	0.00	0.00



								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
Department: 57400 - TRANSMISSION & DISTRIBUTION										
610-57400-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
610-57400-120	WAGES REGULAR	131,436.00	187,939.14	146,968.00	157,410.78	160,544.00	71,490.55	153,325.00		
610-57400-121	WAGES OVERTIME	5,811.00	5,541.58	4,947.00	7,189.43	4,947.00	5,583.56	4,947.00		
610-57400-124	WAGES PERM. P.T.	0.00	0.00	0.00	0.00	0.00	0.00			
610-57400-126	WAGES TEMP/SEAS	367.00	1,139.41	305.00	1,019.58	298.00	602.06	298.00		
610-57400-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
610-57400-141	ON CALL	0.00	0.00	0.00	0.00	0.00	0.00			
610-57400-150	FICA	10,527.00	13,327.31	11,645.00	11,496.84	12,683.00	5,320.54	12,131.00		
610-57400-151	RETIREMENT (WRS)	9,059.00	12,298.01	10,330.00	11,031.34	11,088.00	5,164.02	10,367.00		
610-57400-211	TRANS.DIST.-BOILER (PWF)	2,000.00	0.00	1,000.00	140.70	1,000.00	25.00	1,000.00		
610-57400-213	TRANS.DIST.-HVAC SYSTEM (P	3,000.00	622.50	2,000.00	1,960.94	2,000.00	113.06	2,000.00		
610-57400-221	TRANS.DIST.-ELECTRIC & GAS (8,000.00	1,485.69	8,000.00	3,632.33	4,000.00	3,185.81	5,000.00		
610-57400-225	TRANS.DIST.- PHONES-INTERN	5,000.00	6,820.49	6,000.00	8,337.37	8,000.00	4,706.84	8,000.00		
610-57400-290	TRANS.DIST.-OTHER CONTRAC	17,000.00	49,757.77	60,125.00	53,552.16	60,125.00	39,011.53	57,900.00		
610-57400-292	TRANS.DIST.-ELECTRICAL	10,000.00	2,393.93	10,000.00	1,092.47	5,000.00	4,880.31	6,000.00		
610-57400-321	TRANS.DIST.LICENSE & CERT.	3,000.00	1,013.00	3,000.00	2,898.00	3,000.00	2,824.00	3,000.00		
610-57400-330	TRANS.DIST. -SEMINARS-TRAIN	3,500.00	1,376.79	3,500.00	5,728.67	3,500.00	1,663.44	4,000.00		
610-57400-340	TRANS.DIST.-OTHER OPERATIN	37,000.00	19,934.60	5,000.00	6,701.62	17,500.00	21,145.15	35,000.00		
610-57400-342	TRANS.DIST.-CLEANING SUPLS.	1,000.00	574.12	1,000.00	478.85	1,000.00	293.03	750.00		
610-57400-382	TRANS.DIST.-UNIFORMS & SAF	3,000.00	1,118.90	3,000.00	2,412.06	3,000.00	816.31	3,000.00		
610-57400-465	MISC TRANSMISSION & DISTR	30,500.00	-37,480.81	39,000.00	7,041.79	24,000.00	3,837.91	5,000.00		
610-57400-472	MAINT OF RESERVOIRS & STA	4,000.00	3,339.13	4,000.00	5,097.24	5,000.00	860.00	5,000.00		
610-57400-473	MAINT OF MAINS	13,000.00	13,865.48	35,000.00	6,315.38	20,000.00	6,268.72	15,000.00		
610-57400-475	MAINT OF SERVICES	18,000.00	13,433.42	12,000.00	6,317.60	12,000.00	2,881.78	12,000.00		
610-57400-476	MAINT OF METERS	3,000.00	1,720.51	3,000.00	1,362.36	3,000.00	3,130.03	3,000.00		
610-57400-477	MAINT OF HYDRANTS	51,600.00	3,641.61	25,550.00	19,634.81	33,600.00	12,594.17	32,500.00		
610-57400-478	MAINT OF MISCELLANEOUS PL	4,000.00	1,297.55	3,000.00	5,078.80	3,000.00	1,314.03	3,000.00		
Department: 57400 - TRANSMISSION & DISTRIBUTION Total:		373,800.00	305,160.13	398,370.00	325,931.12	398,285.00	197,711.85	382,218.00	0.00	0.00

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								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
Department: 57500 - CUSTOMER ACCTS - METER READING										
<u>610-57500-110</u>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57500-120</u>	WAGES REGULAR	768.00	841.43	694.00	863.70	938.00	2,408.20	895.00		
<u>610-57500-121</u>	WAGES OVERTIME	0.00	0.00	121.00	263.87	121.00	0.00	121.00		
<u>610-57500-126</u>	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57500-127</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57500-150</u>	FICA	58.00	53.46	62.00	68.12	81.00	154.62	78.00		
<u>610-57500-151</u>	RETIREMENT (WRS)	50.00	111.09	55.00	135.43	71.00	161.36	67.00		
<u>610-57500-686</u>	ALLOCATED - WRS	0.00	20,096.00	0.00	38,407.00	0.00	0.00			
Department: 57500 - CUSTOMER ACCTS - METER READING Total:		876.00	21,101.98	932.00	39,738.12	1,211.00	2,724.18	1,161.00	0.00	0.00

Budget Worksheet

For Fiscal: 2018 Period Ending: 08/31/2018

								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
Department: 57550 - CUSTOMER ACCTS - ACCT & COLL										
<u>610-57550-110</u>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57550-120</u>	WAGES REGULAR	33,988.00	27,383.07	42,257.00	28,339.87	29,655.00	18,238.82	35,328.00		
<u>610-57550-121</u>	WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57550-124</u>	WAGES - PERM. PT	0.00	0.00	6,946.00	6,653.57	10,575.00	4,974.41	10,803.00		
<u>610-57550-126</u>	WAGES TEMP/SEAS	6,370.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57550-127</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57550-150</u>	FICA	3,086.00	1,857.47	3,764.00	2,468.69	3,078.00	1,649.19	3,528.00		
<u>610-57550-151</u>	RETIREMENT (WRS)	2,244.00	1,809.53	2,873.00	1,966.26	2,695.00	1,555.28	3,021.00		
<u>610-57550-495</u>	MISC CUSTOMER ACCTS. (Dairy	8,000.00	12,842.09	11,000.00	15,281.99	15,000.00	10,551.99	15,000.00		
Department: 57550 - CUSTOMER ACCTS - ACCT & COLL Total:		53,688.00	43,892.16	66,840.00	54,710.38	61,003.00	36,969.69	67,680.00	0.00	0.00

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								Defined Budgets		
		2016 Total Budget	2016 Total Activity	2017 Total Budget	2017 Total Activity	2018 Total Budget	2018 YTD Activity	2019 2019 DEPT	2019 2019 ADMIN	2019 2019 ADOPTED
Department: 57600 - ADMINISTRATION & GENERAL										
610-57600-110	SALARIES REGULAR	72,472.00	69,608.50	79,177.00	71,309.03	73,638.00	45,022.09	79,549.00		
610-57600-120	WAGES REGULAR	4,511.00	12,347.26	0.00	21,359.79	26,651.00	46,610.42	52,981.00		
610-57600-121	WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	45.22			
610-57600-124	WAGES - PERM. PT	0.00	0.00	3,825.00	2,514.52	1,470.00	904.64	1,470.00		
610-57600-126	WAGES TEMP/SEAS	0.00	3,978.33	0.00	0.00	0.00	0.00			
610-57600-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
610-57600-150	FICA	5,889.00	6,054.35	6,349.00	6,820.58	7,785.00	6,510.37	10,251.00		
610-57600-151	RETIREMENT (WRS)	5,081.00	5,415.57	5,470.00	6,367.03	6,804.00	6,058.33	8,763.00		
610-57600-152	HEALTH INSURANCE	114,023.00	108,484.19	99,713.00	92,685.72	119,331.00	77,290.96	129,969.00		
610-57600-153	DENTAL INSURANCE	7,107.00	6,906.74	7,311.00	6,437.54	8,080.00	4,293.43	8,535.00		
610-57600-154	LIFE INSURANCE	166.00	164.21	190.00	136.88	151.00	94.93	144.00		
610-57600-240	SOFTWARE MAINT CONTRACT	20,100.00	16,865.30	25,450.00	25,813.92	25,200.00	24,864.98	33,388.00		
610-57600-241	EQUIPMENT MAINT CONTRAC	1,300.00	808.75	1,500.00	818.73	2,500.00	404.41	1,000.00		
610-57600-290	OTHER CONTRACTUAL SERVIC	26,750.00	12,375.22	26,750.00	16,590.00	18,750.00	13,602.79	17,750.00		
610-57600-302	TAXES	380,000.00	417,069.72	380,000.00	410,563.55	420,000.00	0.00	420,000.00		
610-57600-310	OFFICE SUPPLIES	9,000.00	1,880.40	1,500.00	2,696.68	1,500.00	1,135.71	2,000.00		
610-57600-311	POSTAGE	1,200.00	558.79	1,000.00	512.52	1,000.00	322.56	1,000.00		
610-57600-312	COPY USAGE & PAPER	0.00	379.61	500.00	521.08	500.00	721.10	1,000.00		
610-57600-360	VEHICLE MAINT & REPAIR	15,000.00	7,201.26	5,000.00	5,651.88	5,000.00	3,249.68	7,500.00		
610-57600-361	REGULAR FUEL	17,000.00	8,681.85	17,000.00	10,146.13	17,000.00	7,874.69	17,000.00		
610-57600-362	OFF ROAD FUEL	4,000.00	1,731.88	4,000.00	2,372.18	4,000.00	2,596.07	4,000.00		
610-57600-363	EQUIPMENT MAINT & REPAIR	6,000.00	5,069.40	6,000.00	4,445.18	6,000.00	2,614.09	6,000.00		
610-57600-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00			
610-57600-510	INS WORKERS COMP	22,000.00	14,996.00	22,000.00	15,306.00	24,000.00	9,288.00	13,133.00		
610-57600-511	INS FIRE, COMP/COLL, BOILER	14,700.00	14,984.00	14,700.00	14,662.00	15,000.00	15,200.00	15,612.00		
610-57600-512	INS VEHICLES	2,700.00	2,900.52	2,700.00	2,780.00	2,900.00	2,900.00	3,234.00		
610-57600-514	SIR	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00	1,300.00		
610-57600-516	EMPLOYEE BENEFITS	0.00	13,175.43	0.00	4,384.41	0.00	0.00			
610-57600-517	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00			
610-57600-540	DEPR GENERAL EQUIPMENT	348,000.00	628,809.00	348,000.00	692,608.00	630,000.00	0.00	700,000.00		

								Defined Budgets		
		2016	2016	2017	2017	2018	2018	2019	2019	2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019 DEPT	2019 ADMIN	2019 ADOPTED
610-57600-541	DEPR VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00			
610-57600-542	DEPR OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00			
610-57600-543	DEPR BLDG, STRUCTURE, BLD	0.00	0.00	0.00	0.00	0.00	0.00			
610-57600-544	DEPR IMPROV OTHER THAN L	0.00	0.00	0.00	0.00	0.00	0.00			
610-57600-545	DEPR CONTRIBUTED	210,000.00	0.00	210,000.00	0.00	0.00	0.00			
610-57600-610	PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00			
610-57600-620	INTEREST GO	66,064.00	72,923.14	70,266.00	60,651.48	57,560.00	33,410.87	68,028.00		
610-57600-621	INTEREST MRB & SDWL	116,526.00	63,447.91	88,930.00	90,042.64	85,640.00	44,089.54	80,504.00		
610-57600-690	OTHER DEBT SERVICE	1,000.00	4,801.97	1,000.00	-7,441.86	1,000.00	815.00	1,000.00		
610-57600-691	LOSS ON REFUNDING	19,906.00	19,906.20	18,255.00	18,254.79	16,603.00	0.00	14,907.00		
610-57600-692	AMORTIZED BOND COST	-6,783.00	-7,628.09	-6,220.00	-6,523.29	-5,658.00	12,319.21	-5,080.00		
610-57600-693	BOND ISSUANCE COSTS	1,500.00	2,191.08	1,500.00	2,034.96	1,500.00	0.00	1,500.00		
610-57600-699	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00			
Department: 57600 - ADMINISTRATION & GENERAL Total:		1,486,512.00	1,516,088.49	1,443,166.00	1,574,522.07	1,575,205.00	362,239.09	1,696,438.00	0.00	0.00
Expense Total:		2,314,307.00	2,273,597.23	2,314,289.00	2,378,432.94	2,434,998.00	819,307.95	2,572,269.00	0.00	0.00
Fund: 610 - WATER UTILITY Surplus (Deficit):		-336,416.00	-19,206.72	-213,105.00	254,091.91	-269,245.00	21,802.43	-280,479.00	0.00	0.00
Report Surplus (Deficit):		-336,416.00	-19,206.72	-213,105.00	254,091.91	-269,245.00	21,802.43	-280,479.00	0.00	0.00

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**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

*w/ DAF
w/ FFE - Fin.*

Department:

Water

Budget Year 2019

PERSONNEL JUSTIFICATION

I. FULL-TIME PERSONNEL

Current Position (X)	Proposed New (X)	Percent Allocated to Dept	Job Title	Employee Name <small>(write "vacant" if currently vacant, write "new" if newly proposed)</small>	2018 Gross Salary/Wages <small>(excluding O.T. etc)</small>	2019 Proposed Salary/Wages
X		15%	City Engineer	Holter, Jarrod	\$ 91,470.31	\$13,143
X		15%	Asst. City Engineer	Schubert, Kevin	\$ 68,173.82	\$9,790
X		15%	Finance Dir./Treasurer	Buehler, Fred	\$ 86,701.40	\$12,750
X		14%	Deputy Fin. Dir./Treas.	Isensee, Kim	\$ 62,868.00	\$9,009
X		36.25%	PW Manager	Prindle, Jim	\$ 79,252.43	\$22,160
X		5%	Buildings Manager	Babiash, Brian	\$ 69,308.40	\$3,312
X		35%	PW Asst. Manager	Stoner, Shane	\$ 63,605.39	\$21,227
X		42.5%	Utility Billing Admin.	Wolfert, Sherry	\$ 54,258.04	\$23,354
X		50%	GIS Analyst	Hagar, Caitlin	\$ 57,403.61	\$8,076
X		15%	Office Clerical Support	Wilk, Stacy	\$ 43,956.58	\$6,301
X		2%	Building Supervisor	Endres, Ann	\$ 55,276.02	\$1,058
X		15%	IT Systems Administrator	Vacant, IT	\$ 60,627.60	\$8,676
X		13%	HR Director	Burchell, Hope	\$ 64,880.17	\$7,824
X		15%	Mechanic	Sallander, Mike	\$ 52,731.63	\$7,623
X		15%	Office Clerical Support	Bosworth, Vicky	\$ 46,011.02	\$6,603
X		10%	Finance Support Clerk	Peters, Jackie	\$ 39,205.67	\$6,536
X		15%	Payroll/HR Assistant	Hewitt, Amy	\$ 41,678.20	\$5,889
X		7%	City Administrator	Rindfleisch, Eric	\$ 130,924.92	\$8,733
X		50%	PW Lead Operator	Radke, Collin	\$ 56,966.94	\$27,491
X			Lab Technician	Loeffler, Dean		\$53,383
X		37%	PW Crew Leader	Wiatt, John	\$ 61,980.33	\$20,963
X			PW Operator	Hilton, Jason		\$52,322
X			PW Operator	Fenske, Mitch		\$47,397
	X	50%	Lead Mechanic	Hansen, Jim	\$ 55,992.74	\$45,677
	X	50%	PW Technology Coordinator	Housker, Nils	\$ 45,656.16	\$27,996
	X	5%	Cemetery/ PW Laborer	Olson, Chris	\$ 53,622.96	\$2,681
	X	7%	City Attorney	VACANT	\$ 83,172.81	\$5,822
	X	15%	Office Clerical Support	Brandt, Ann	\$ 37,836.04	\$5,675
Sub-Totals					\$429,297	\$486,586
Overtime (Approx. Hours:)					\$10,000	\$10,000
Other Compensation (On Call/Nite Pay)					\$4,669	\$5,364
Total Salaries for Full-time Personnel					\$443,966	\$501,950

II. PART-TIME PERSONNEL

Current Position	Proposed New	Allocated to Dept	Job Title	Employee Name	Budgeted # of 2018 Hrs	Budgeted 2018 Gross Salary	2019 Proposed Hrs	2019 Proposed Gross Salary
X			Seasonal Maintenance	3rd year scale @ \$8.65	8.65	600	600	\$5,190
X		25%	Custodian	Miller, Glenn (3rd Year Scale)	11.45	26	26	\$298
X			Water Quality Testing	Miller, Glenn	15	520	520	\$7,800
X		28%	PW Laborer 1040	Barth, Mike (3rd Year Scale)	11.65	900	252	\$2,836
X		7%	Mayor	Chilsen, Joe	18000			\$1,260
X		7%	Mayor Expenses	@\$250.00/month				\$210
X		50%	Utility Billing Assistant	Beatse, Amber (4th year scale)	13.85	520	780	\$10,803
Sub-Totals						\$29,201		\$29,407
Overtime								
Total Salaries for Part-Time Personnel						\$28,201		\$28,497

III. TOTAL SALARIES & WAGES

2018	2019 Proposed
\$472,167	\$530,447

IV. FRINGE BENEFIT CALCULATION FOR 2019:

	FULL-TIME	PART-TIME
A. FICA	7.65% \$38,399	\$2,180
B. Retirement - Full	13.1%	n/a
Retirement - Partial	6.55% \$32,878	\$790
C. Insurance-Health	\$129,970	n/a
D. Insurance-Dental	\$8,535	n/a
E. Insurance-Life	\$132	\$12

Comments / Notes: City Engineer/PWD: Eng 50% - Street 10% - Water 15% - Sewer 15% - SW 10%
 Finance Director: Finance 60.6% - Water 15% - Sewer 15% - Tourism 9.4%
 PW Mgr.: Water 36.25% - Sewer 36.25% - SW 10% - Street 12.5% - Cemetery 5%
 Utility Billing Admin. - Water 42.5% - Sewer 42.5% - SW 10% - Street 5%
 GIS Analyst: Water 50% - Sewer 50%
 Office Clerical Support: Clerk 25% - Finance 25% - Water 15% - Sewer 15% - Storm Water 5% - Cemetery 5% - JMC 10%
 Lead Operator: Water 50% - Sewer 50%
 Buildings Manager: Omni Center 48% - City Hall 26% - Library 16% - Water 5% - Sewer 5%
 Administrator: Administrator 73% - Water 7% - Sewer 7% - Storm Water 7% - Tourism 5% - JMC 1%
 Payroll/Finance Asst: Water 5%, Sewer 5%, Omni 5%, JMC 5%
 Ofc Cler Supt: Eng 15% - Water 15% - Sewer 10% - SW - 35% R/R - 5% Eng - 10% Insp - 10% Plan
 Attorney: Attorney 79% - Water 7% - Sewer 7% - SW 7%
 Office Clerical Support: Finance 55%, Water 15%, Sewer 15%, SW 5%, JMC 10%
 Transfer Payroll/HR Assistant Wages: 45% HR, 15% IT, 15% Water, 15% Sewer, 5% Omni, 5% JMC
 Mechanic 60% Street, 15% Water, 15% Sewer, 10% SW
 Deputy Finance Director: Finance 53% - Water 14% - Sewer 14% - SW 9% - JMC 10%
 Asst. City Eng: Engineering 40% - Street 10% - Water 15% - Sewer 15% - SW 20%
 IT Systems Admin: IT 61% - Water 15% - Sewer 15% - JMC 4% - Omni 5%
 PW Asst. Mgr: Water 35% - Sewer 35% - SW 15% - Street 15%
 Building Supervisor: City Hall 61% - Library 35% - Water 2% - Sewer 2%
 HR Wages 13% Water, 13% Sewer, 5% Omni, 4% JMC / Custodian: PWF (104 hours)
 Finance Spt: Finance 30%, RR 2%, Water 10%, Sewer 10%, SW 3%, JMC 45%
 Lead Mechanic: 50% Sewer, 50% Water
 Utility Billing Asst: 50% Water, 50% Sewer
 PW Crew Leader: Water 37% - Sewer 37% - Street 16% - SW 10%
 Cemetery/PW Laborer: Cemetery 55% - Street 40% - Water 5%
 PW Tech Coord: Water 50%, Sewer 50%
 Mayor: Mayor 59%, Tourism 20%, Water 7%, Sewer 7%, SW 7%

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**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		SOURCE OF SUPPLY - Wells		
610-57100	110	Salaries - Regular		\$82,984
610-57100	120	Wages - Regular		
610-57100	121	Wages - Overtime		
610-57100	124	Wages - Perm. P.T.		\$2,936
610-57100	126	Wages - Temp/Seas		\$12,990
610-57100	127	Overtime - Temp/Seas		
610-57100	150	FICA		\$7,566
610-57100	151	Retirement (WRS)		\$5,436
		PUMPING - Chemical Equip. & Samples		
610-57200	110	Salaries - Regular		
610-57200	120	Wages - Regular		\$28,947
610-57200	121	Wages - Overtime		\$4,186
610-57200	126	Wages - Temp/Seas		
610-57200	127	Overtime - Temp/Seas		
610-57200	150	FICA		\$2,535
610-57200	151	Retirement (WRS)		\$2,170
		WATER TREATMENT - Reservoirs		
610-57300	110	Salaries - Regular		
610-57300	120	Wages - Regular		\$57,942
610-57300	121	Wages - Overtime		\$746
610-57300	126	Wages - Temp/Seas		
610-57300	127	Overtime - Temp/Seas		

610-57300	150	FICA		\$4,490
610-57300	151	Retirement (WRS)		\$3,844
TRANSMISSION & DISTRIBUTION				
610-57400	110	Salaries - Regular		
610-57400	120	Wages - Regular		\$153,325
610-57400	121	Wages - Overtime		\$4,947
610-57400	126	Wages - Temp/Seas		\$298
610-57400	127	Overtime - Temp/Seas		
610-57400	150	FICA		\$12,131
610-57400	151	Retirement (WRS)		\$10,367
CUSTOMER ACCTS - METER READING				
610-57500	110	Salaries - Regular		
610-57500	120	Wages - Regular		\$895
610-57500	121	Wages - Overtime		\$121
610-57500	126	Wages - Temp/Seas		
610-57500	127	Overtime - Temp/Seas		
610-57500	150	FICA		\$78
610-57500	151	Retirement (WRS)		\$67
CUSTOMER ACCTS - ACCT & COLLECTING				
610-57550	110	Salaries - Regular		
610-57550	120	Wages - Regular		\$35,328
610-57550	121	Wages - Overtime		
610-57550	124	Wages - Perm/PT		\$10,803
610-57550	126	Wages - Temp/Seas		
610-57550	127	Overtime - Temp/Seas		
610-57550	150	FICA		\$3,528
610-57550	151	Retirement (WRS)		\$3,021
ADMINISTRATIVE & GENERAL				

610-57600	110	Salaries - Regular		\$79,549
610-57600	120	Wages - Regular		\$52,981
610-57600	121	Wages - Overtime		
610-57600	124	Wages - Perm/PT WRS Eligible		\$1,470
610-57600	124	Wages - Perm/PT WRS not Eligible		
610-57600	127	Overtime - Temp/Seas		
610-57600	150	FICA		\$10,251
610-57600	151	Retirement (WRS)		\$8,763
610-57600	152	Health Ins		\$129,969
610-57600	153	Dental Ins		\$8,535
610-57600	154	Life Ins		\$144
TOTAL				\$743,343

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**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		SOURCE OF SUPPLY - Wells		
610-57100	416	Maintenance of Supply Mains		\$0
610-57100	417	Maintenance of Water Source Plant		\$2,000
		PUMPING - Chemical Equip. & Samples		
610-57200	423	Fuel & Power		\$148,000
		Continue to monitor due to no use history for Well #9 treatment and additional diesel stand by power, this amount is very dependent on amount of pumping during the year.		
610-57200	431	Maintenance of Structures & Improvements		\$1,000
610-57200	433	Maintenance of Pumping Equipment		\$15,000
		Miscellaneous	\$5,000	
		Well motor rehabilitation	\$10,000	
		WATER TREATMENT		
610-57300	441	Chemicals		\$25,000
		Addition of Orthophosphate		
610-57300	443	Misc. Water Treatment		\$10,000
		Miscellaneous water treatment expenses	\$5,000	
		Sanitary sewer charges for backwash at Well #9 from treatment process	\$5,000	
610-57300	451	Maintenance of Structures & Improvements		\$1,000
610-57300	452	Maintenance of Water Treatment Equipment		\$6,000
		TRANSMISSION & DISTRIBUTION		
610-57400	211	Transmission & Distribution - Boiler		\$1,000
	213	Transmission & Distribution - HVAC System		\$2,000
	221	Electric & Gas		\$5,000
	225	Transmission & Distribution - Phones & Internet		\$8,000
	290	Transmission & Distribution - Other Contractual		\$57,900
		Miscellaneous & Auditing	\$8,000	
		Inframap training/form creation	\$4,000	

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		Lab work for testing general water samples	\$10,000	
		Lab work for increased lead & copper sampling	\$2,500	
		Leak detection survey	\$7,000	
		Lawn care treatments	\$2,000	
		Commercial cross connection inspection assistance due to complexity that must be performed at each inspection. Must be administered due to DNR regulations.	\$9,900	
		Water testing (Flouride, coliform bacteria, etc.)	\$5,000	
		Engineering consulting	\$5,000	
		Diggers Hotline charges	\$4,500	
	292	Transmission & Distribution - Electrical		\$6,000
	321	Transmission & Distribution - License & Cert.		\$3,000
	330	Transmission & Distribution - Seminars & Training		\$4,000
	340	Transmission & Distribution - Other Operating		\$35,000
		Miscellaneous	\$27,000	
		Tool replacement - various saws, wrenches, etc.	\$5,000	
		RPZ maintenance parts	\$3,000	
		Note: Funds for account 417-57400-465 moved to 610-57400-46340 in this budget.		
	342	Transmission & Distribution - Cleaning Supls.		\$750
	382	Transmission & Distribution - Uniforms & Safety		\$3,000
	465	Transmission & Distribution - Miscellaneous		\$5,000
		Note: Funds from this account moved to 610-57400-465 moved to 610-57400-340 Transmission & Distribution -Other Operating supplies.		
610-57400	472	Maintenance of Reservoirs & Standpipes		\$5,000
		Reservoir road maintenance	\$2,500	
		Miscellaneous	\$2,500	

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
610-57400	473	Maintenance of Mains		\$15,000
		Miscellaneous items	\$7,500	
		Frames, castings, valve boxes, rings, etc.	\$7,500	
610-57400	475	Maintenance of Services		\$12,000
		Service parts such as copper pipe, curb stop, curb boxes, corps, etc.	\$4,000	
		Asphalt for water leak repairs performed by Street Department	\$8,000	
610-57400	476	Maintenance of Meters		\$3,000
610-57400	477	Maintenance of Hydrants		\$32,500
		Painting-150 @ \$115/each	\$17,250	
		Hydrant repair parts, extensions, etc.	\$15,000	
10-57400	478	Maintenance of Misc. Plant		\$3,000
		CUSTOMER ACCTS - METER READING		
610-57500				
		CUSTOMER ACCTS - ACCT & COLLECTING		
610-57550	495	Misc. Customer Accounts		\$15,000
		Miscellaneous	\$3,000	
		Dairyland Power billing	\$12,000	
		ADMINISTRATIVE & GENERAL		
610-57600	240	Software Maintenance Contractual		\$33,388
		Contracted IT support assistance-split	\$2,000	
		XC2 cross connection software support-100%	\$1,600	
		Precise Software-split	\$750	
		InfraMap maintenance and service--split	\$5,000	
		Sensus system support--split	\$1,000	
		Tyler Technologies - maintenance-split	\$14,500	
		IWORQs-split	\$570	
		Miscellaneous	\$2,000	
		FMX-split	\$700	
		GIS software-split	\$2,400	
		Insite-split	\$2,160	
		Zendesk-split	\$114	
		Website-split	\$306	
		MSDS-split	\$288	

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
610-57600	241	Equipment Maintenance Contractual		\$1,000
		Misc.(Airgas, etc)	\$1,000	
610-57600	290	Other Contractual Services		\$17,750
		Engineering services	\$5,000	
		Additional miscellaneous contractual	\$10,000	
		ArcView Standard version maintenance	\$750	
		Bank Charges	\$2,000	
610-57600	302	Taxes		\$420,000
610-57600	310	Office Supplies - including envelopes		\$2,000
610-57600	311	Postage		\$1,000
610-57600	312	Copy paper & usage		\$1,000
610-57600	360	Vehicle Maint & Repair		\$7,500
610-57600	361	Regular Fuel		\$17,000
610-57600	362	Off Road Fuel		\$4,000
610-57600	363	Equipment Maint & Repairs		\$6,000
610-57600	510	Insurance, workers comp		\$13,133
610-57600	511	Insurance Fire, Comp/Coll, Boiler		\$15,612
610-57600	512	Ins. Vehicles		\$3,234
610-57600	514	SIR		\$1,300
610-57600	540	Dep. Gen equipment		\$700,000
610-57600	545	Dep. Contributed (listed above)		
610-57600	620	Interest GO		\$68,028
610-57600	621	Interest MRB & SDWL		\$80,500
610-57600	690	Other Debt Service		\$1,000

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2019

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
610-57600	691	loss on refunding		\$14,907
610-57600	692	Ammortized bond costs		-\$5,080
610-57600	693	Issuance Costs		\$1,500
TOTAL				\$1,828,926

of

2019 DEBT SERVICE FUND - Water

Fred
5-17-18

ISSUE	PRINCIPAL	INTEREST	TOTAL
2008 C/P (3,280,000) "called in"	19,618.95	1,549.39	21,168.34
2009 C.P. (2,715,000) "called in"	13,536.00	1,714.56	15,250.56
2012 C.P. (1,865,000)	30,215.00	11,488.09	41,703.09
2012 Refunding (6,030,000)	1,865.00	198.63	2,063.63
2012 Refunding (4,535,000)	6,622.00	1,577.14	8,199.14
2013 CIP (2,600,000)	2,000.00	729.92	2,729.92
2014 CIP (2,945,000)	21,087.00	11,790.18	32,877.18
2015 CIP (2,785,000)	16,104.00	8,727.90	24,831.90
*2015 MR Bonds (2,230,000) refunding	142,500.00	36,150.00	178,650.00
2016 G.O. CIP (5,920,000)	10,000.00	4,050.00	14,050.00
***2016 (2,926,352.45) S.D.W.L.	141,927.30	44,354.39	186,281.69
2016 Refunding (4,540,000)	25,978.58	3,803.66	29,782.24
2017 G.O. CIP (3,295,000)	5,000.00	2,700.00	7,700.00
7 Refunding (2,985,000)	0.00	4,080.00	4,080.00
2018 NAN (1,570,000)	0.00	15,618.76	15,618.76
Total	436,453.83	148,532.62	584,986.45

Breakdown	Principal	Interest	Total
<i>OK</i> G.O.	152,026.53	68,028.23	220,054.76
<i>OK</i> ***SDWL	141,927.30	44,354.39	186,281.69
<i>OK</i> *MRB	142,500.00	36,150.00	178,650.00
Totals	436,453.83	148,532.62	584,986.45

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**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Fixed Assets

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
0.3	Public Works Facility security cameras	\$5,000		\$1,500
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	PWF camera system installed in 2018 within budgeted amounts. 2018 work included wiring and server space. 2019 work would add three cameras.			
0.3	Public Works Department digital radios	\$4,000		\$1,200
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Radio system was upgraded in 2018 to digital radios. At that time hand held and vehicle units were replaced to stay within budget. This would complete the switch to digital radios for the Public Works Department			
0.3	Public Works Facility air conditioning for electrical room, mechanics room and Public Works technology work room	\$13,000		\$3,900
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Currently the PWF electrical room and work room are using temporary portable air conditioning units. With the amount of computer hardware in each room permanent air conditioning needs to be installed to cool to proper temperatures and meet code.			
0.3	Vehicle lifts	\$1,000	\$2,000	\$600
	<i>General Equipment Outlay</i>			

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Fixed Assets

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	20,000 pound air jack stands. Will allow dump truck to be lifted safely by frame rail to allow suspension work.			
0.3	Truck transmission floor jack <i>General Equipment Outlay</i>	\$2,500		\$750
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Will allow the repair of drive lines and replacement of rear ends.			
0.3	Impact air gun with socket sets <i>General Equipment Outlay</i>	\$1,500		\$450
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Will be used in suspension and drive line repairs			
0.3	Vehicle scan tool <i>General Equipment Outlay</i>	\$6,200		\$1,860
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Will allow troubleshooting and repair on electronic problems on engines, transmissions, ABS brakes, etc. on heavy trucks.			
0.33	Dump Truck GPS/ salt usage data acquisition (Precise) <i>General Vehicle Outlay</i>	\$1,000	\$3,000	\$990

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Fixed Assets

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
	(33% water, 33% storm sewer, 34% Street)			
	Allows tracking of truck during use along with tracking of salt usage and plow usage in conjunction with new dump truck controller.			
0.34	Liquid deicing solution transfer pump <i>General Equipment Outlay</i>	\$6,000		\$2,040
	(33% water, 33% storm sewer, 34% Street)			
	Will allow liquid deicing solution to be stored in existing City tanks. Will allow use of liquid deicing while not having to follow La Crosse County schedule and have material on hand when needed.			
4	Computer and tablet replacement <i>General Equipment Outlay</i>	\$1,100		\$4,400
	To replace existing tablet Microsoft Surface Pros that are used for asset acquisition in field. Tablets also used for daily acquisition of data at Wells & lift stations. Tablets used for keeping track of data			
1	1/2 ton pick up truck <i>General Vehicle Outlay</i>	\$35,000		\$17,500
	(50% water, 50% Sewer)			
	Replace existing 12+ year old pick up truck. Includes strobe light bar, tool boxes, radio, bed liner, etc.			
1	Well #9 addition of chlorine to effluent(finished) water <i>General Equipment Outlay</i>	\$30,000		\$30,000
	Currently chlorine is added to the raw water			

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Fixed Assets

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
	Currently chlorine is added to the raw water prior to treatment. This will continue but addition of chlorine to the treated water will be added. Adding of Chlorine after treatment will assist with meeting Wis. DNR mandated chlorine levels in finished water in system.			
1	Replacement pump at Coachlite booster station <i>General Equipment Outlay</i>	\$3,500		\$3,500
	This unit would replace one of two current regular service pumps on this booster station.			
1	Fire hydrant replacement throughout City <i>General Equipment Outlay</i>	\$3,800		\$15,200
	Replace existing hydrants that are not part of an upcoming Capital Improvements project - material only.			
1	Chlorine analyzer <i>General Equipment Outlay</i>	\$4,000		\$4,000
	To replace existing chlorine analyzer at Well.			
1	Double wall flouride tanks <i>General Equipment Outlay</i>	\$3,000		\$3,000
	Current flouride tanks are 10 years old and must be replaced per Wis. DNR code.			
0.33	Deck over trailer <i>General Equipment Outlay</i>	\$7,500		\$2,475
	(33% water, 33% sanitary sewer, 34% storm sewer)			

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Fixed Assets

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
	Used for hauling 20 foot+ steel for fabricating and M.H. adjustments. Current trailer cannot take loading and is 20 years old thereby not cost effective to upgrade axles.			
1	Addition of Orthophosphate at Well #7, #8, #9 & #10. <i>General Equipment Outlay</i>	\$60,000		\$60,000
	Addition of orthophosphate is need for corrosion control within water system. City staff have been working with Wis. DNR on addition of orthophosphate within water system. Costs proposed are for scales, tanks, weight read outs, pumps, etc for a permanent installation.			
2	Pick up truck tires <i>General Equipment Outlay</i>	\$1,000		\$2,000
	Replacement of four tires on pickup truck			
0.5	ESRI GIS software upgrades <i>General Equipment Outlay</i>	\$9,250		\$4,625
	(50% water, 50% Sewer)			
	Upgrade of existing standard license for GIS Analyst to ArcGIS Desktop Advanced licesnce along with drone software for integration into GIS system.			
	Meters-Water Portion			
	New meters for new buildings, meter exchanges, and parts for rebuilding and repairs of meters.			
25	3/4" New	\$145	\$145	\$3,625
175	3/4" Exchange	\$145	\$145	\$25,375
6	1" New	\$230	\$230	\$1,380
25	1" Exchange	\$230	\$230	\$5,750
15	1-1/2 New	\$650	\$650	\$9,750

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Fixed Assets

Budget Year 2019

NEW / REPLACEMENT EQUIPMENT

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
15	2" New	\$1,200	\$1,200	\$18,000
1	3" New	\$2,000	\$2,000	\$2,000
2	4" New	\$3,300	\$3,300	\$6,600
50	Meter Tailpieces	\$18	\$18	\$900
32	Flanges, Gaskets, and Bolts	\$60	\$60	\$1,920
25	MXU's New	\$135	\$135	\$3,375
225	MXU's Exchange	\$135	\$135	\$30,375
		TOTAL		\$269,040

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year **2020-2024**

5-YEAR NEW / REPLACEMENT PROJECTION

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

Items must exceed \$500.00 per item.

Item Description	Year To Be Purchased	Comments
SCADA system PLC updates/upgrades 1/2 water / 1/2 sewer	2020	Update existing SCADA system, \$200,000
Pull behind air compressor	2020	Replace 30 year old unit. \$8,000 (split 40% water, 40% sanitary, 20% Parks, \$20,000 total cost)
Replacement Tool Truck 1/2 water / 1/2 sewer	2020	\$40,000.00
Well #7 & #8 building renovations to meet Wis. DNR code	2020	\$300,000
3/4 ton truck	2020	\$20,000
Meters & MXU's 1/2 water / 1/2 sewer	2020	\$80,000
Tool Cat vehicle	2020	Replace existing, \$25,000
OS Booster pump replacement	2020	\$50,000
Data Loggers for system pressure tracking	2020	\$10,000
3/4 ton truck	2021	\$20,000
Meters & MXU's 1/2 water / 1/2 sewer	2021	\$80,000
Hand held meter reading device	2020	\$7,500
Mobile meter reading unit	2021	\$15,000
Meters & MXU's 1/2 water / 1/2 sewer	2022	\$80,000
3/4 ton truck	2022	\$20,000
Pull Well #7,#8 pump with inspection	2022	\$50,000

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2020-2024

5-YEAR NEW / REPLACEMENT PROJECTION

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

Items must exceed \$500.00 per item.

Item Description	Year To Be Purchased	Comments
Clean Hauser, Well Street & Country Club Reservoir	2023	\$25,000
Meters & MXU's 1/2 water / 1/2 sewer	2023	\$80,000
Meters & MXU's 1/2 water / 1/2 sewer	2024	\$80,000
3/4 ton truck	2024	\$20,000
Outside storage racking at Public Works Facility	2024	\$4,000 (split with storm sewer, water & sanitary sewer, \$16,000 total)
Turner	2024	\$30,000

Security cameras,
Digital radios,
PWF air conditioning,
Vehicle lifts,
Transmission floor jack,
Impact air gun & sockets,
Vehicle scan tool,
Dump truck GPS,
Liquid deicing transfer pump equipment
detail with costs estimates within Street
portion of budget

Tablet Microsoft surface Pro



Microsoft - Surface Pro – 12.3” Touch-Screen – Intel Core m3 – 4GB Memory – 128GB Solid State Drive (Latest Model) - Silver

Price
\$799.00



Microsoft - Surface Pro Signature Type Cover - Cobalt
Availability

Price
\$124.99
~~Save \$35~~
Was \$159.99



Microsoft - Surface Pen - Platinum
Availability

Price
\$99.99

1100⁰⁰ PER SET UP

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½ ton pick up truck

Holter, Jarrod

From: Wiatt, John
Sent: Friday, July 27, 2018 1:38 PM
To: Holter, Jarrod
Subject: FW: Budget Prices

Truck 28,850.
 Radio 500.
 LIGHT BAR 1,200.
 BEDLINER 500.
 TOOL BOXES 2,000.

From: skussow@ewaldauto.com [mailto:skussow@ewaldauto.com]
Sent: Wednesday, July 18, 2018 7:48 AM
To: Wiatt, John
Subject: RE: Budget Prices

TOPPER FOR TRUCK 2,000.
 GOING TO ENGINEER

\$ 35,000.

John;

Chevrolet will NOT be building a ¾ ton Regular Cab for 2019, and the 2019 ½ ton Regular and Crew Cab are the new bodystyle trucks that I don't have a good feel for the pricing of them yet.

Here are the current 2018 State prices for the Ford trucks, I would add 5% increase for the 2019 model year bid:

Make	Model	Bid	Item	Cab	Rear Wheel	Bed Length	Drive		Engine			
							RWD	4x4	3.3L 6 BASE	E85 (Y/N)	3.5L 6 Turbo	E85 (Y/N)
Ford	F150 Pickup	F39	Regular	SRW	6.5 Ft		X	\$24,944	YES		NO	
Ford	F150 Pickup	F41	Regular	SRW	8 Ft		X	\$25,494	YES	\$27,479	NO	
Ford	F150 Pickup	F47	Super Crew	SRW	5.5 Ft		X	\$28,770	YES	\$30,755	NO	
Ford	F150 Pickup	F49	Super Crew	SRW	6.5Ft		X		YES	\$31,043	NO	

Make	Model	Bid	Item	Cab	Rear Wheel	Bed Length	Drive		Engine			
							RWD	4x4	8 BASE	E85 (Y/N)	CNG	Diesel
Ford	F250 Super Duty	F51	Regular	SRW	8 Ft		X	\$26,901	YES	\$34,798	\$34,605	

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Well #9 Chlorine addition

July 17, 2018



WATER TREATMENT GROUP

Hawkins, Inc.
1882 Morris Street
Fond du Lac, WI 54935
Phone: (920) 923-1850
Fax: (920) 923-0606

Budget Proposal for Onalaska Post Chlorination Project

Attention: Jim Prindle

Post Chlorination Project

One (1) Single Cylinder Digital Chlorine 150lb Cylinder Scale with 4-20mA output

One (1) Halogen Single Cylinder Emergency Actuator System

One (1) Hydro Instruments Vacuum Regulator

One (1) Hydro Instruments Wall Panel Omni Valve with Bypass piping arrangement

One (1) Hydro Instruments PVC ejector

One (1) Grundfos Booster Pump

Total Cost for above equipment and freight **\$23,781.45**

\$2,500.-

This price is for the above equipment, submittals and freight. It does not include interconnecting piping, electrical wiring, installation etc.

↳ \$4,000.-

= \$30,000.-

Coachlite Booster station pump
replacement

Wiatt, John

From: Paul Gale <PGale@lackoreelectric.com>
Sent: Thursday, June 14, 2018 2:59 PM
To: Wiatt, John
Subject: Berkley Pump quote

Hello John

The following is a quote for a Berkley Pump & Motor assy. #B1.5TPMS pump , 7 1/2hp Energy Efficient Baldor motor, 230/460 volts, 3 Phase, 3450 rpm.

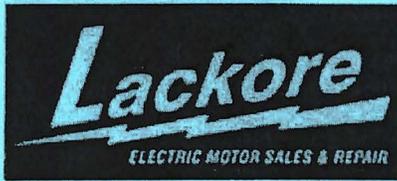
\$3,035.75 + Freight in. 4-5 days out.

+ cost for 2019

Thank You for this opportunity to quote! Have a great weekend!

Paul Gale
4102 Mormon Coulee Court
La Crosse, WI 54601
Tel. 608-782-7635 Fax 608-782-7612
www.lackoreelectric.com

∴ cost #3,500.-



Please note the change of e-mail address and update your records for all Lackore contacts.

Fire hydrant replacement

FIRST SUPPLY

Quote

First Supply LLC - La Crosse
 106 Cameron Avenue
 PO Box 1028
 La Crosse, WI 54601-4420
 (608)784-3839

Customer #	Quote #	
1045691	11252408-00	
Enter Date	PO #	Page #
07/25/18	QUOTE	1
Reference	Taken By	
	dewe	
Ship Point	Placed By	
First Supply LLC - La Crosse	JOHN	
Instructions	Ship Via	
	to be detrmn	
Promised	Terms	
07/25/18	net30thprox	

Bill To

CITY OF ONALASKA
 CITY HALL
 415 Main Street
 ONALASKA, WI 54650

Ship To

CITY OF ONALASKA
 CITY SHOP
 252 MASSON STREET
 ONALASKA, WI 54650

Ln #	Product And Description	Quantity Ordered	Quantity Backordered	Quantity Shipped	Qty UM	Amount (Each)	Discount Multiplier	Amount (Net)
1	AFCWB67712LAX WB67 71/2 LACROSSE GREEN W/WHIT CAPS HYD WATEROUS	1		1	each	2999.19	0.00	2999.19
2	AFC6AFCL 6 2506 MJ RW VLV L/ACC AFC	1		1	EA	563.15	0.00	563.15
3	STAVBFHD VBFHD 3PC VLV BOX 63-84 STAR	1		1	EA	141.64	0.00	141.64
4	EBA6MRG 6 MEGALUG RET GLAND 1106	3		3	EA	28.70	0.00	86.10
5	6MJPRG 6 MJ PL RUBBER GASKET	3		3	EA	2.70	0.00	8.10
6	34.4TBOLT 3/4X4 T BOLT W/NUT 362067	18		18	EA	1.17	0.00	21.06

6	Lines Total		Qty Shipped Total	27		Total Invoice Total		3819.24 3819.24
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EACH



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Chlorine analyzer and fluoride
tanks

HAWKINS CHEMICAL, INC. WATER TREATMENT GROUP

1882 Morris Street
Fond du Lac, WI 54935
920-923-1850 Fax-923-0606

July 9, 2018

To: Onalaska Water Utility

Attn.: Dean Loeffler

RE: Chlorine Analyzer and Double Walled Tanks

Quotation No. 07092018JRS4

Terms: Net 30 days from delivery, F.O.B. factory. Our pricing does not include any sales/excise taxes or freight charges that may apply.

QUOTATION/PROPOSAL

This quotation constitutes an offer to furnish the items listed subject to: terms and conditions stated hereon: receipt of your purchase order by Hawkins Water Treatment Group, Inc.; and written acceptance of your order by Hawkins Water Treatment Group, Inc. and/or the manufacturer(s) involved as follow:

Ace 150-gallon doubled walled tanks with no fittings
31" diameter on the bottom X 60" tall
(DH product #DW0150-36)

WELL #7
#8

\$1,280.00 each

+200 FOR 2019

2 x 1,500 = 3,000.-

Hydro Chlorine Analyzer
(same as your existing ones - same price as you paid in 2013)
(Product # 36969)

\$3,795.00 each

+200 FOR 2019
\$4,000

Price includes all shipping charges to your shop

Please call me at 920-238-1101 with any questions. Thank you for the opportunity to provide a proposal for the above materials.

Regards,

Jeremy Sallmann
Hawkins Water Treatment Group

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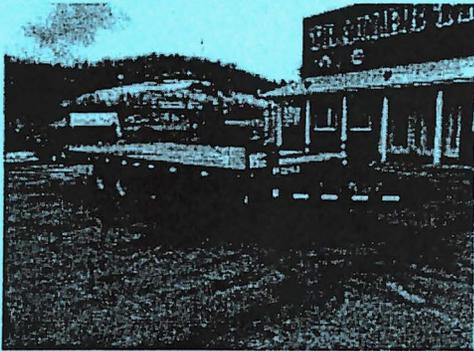
Deck over trailer

AUTO & TOY TRADER LLC

Phone: (608) 612-0505

507 E. Jefferson Street
WEST SALEM, WI 54669

Email: jesse.e.kane@gmail.com



2018 Load Trail 102X22 Power Tilt Deck

Stock #: 12862

Exterior: black

VIN #: 4ZEPE2221J1159353

Num Axles: 2

Year: 2018

Width: N/A

Manufacturer: Load Trail

Length: N/A

URL: <http://www.autotoytrader.com/all-inventory?stock=12862>

Price \$ 6,500.00

+ \$1,000 FOR 2019 COST = \$7,500

Description

DUE TO INFLATION & STEEL COST INCREASES

2-7000 LB AXLES, 235/80 R16 TIRES, ADJUSTABLE 2 5/16" COUPLER, 2-10K SPRING LOADED JACKS, LED LIGHTS, FULL DECK TILT, FRONT MOUNT TOOL BOX, COLD WEATHER WIRING HARNESS, TREATED WOOD FLOOR. ROAD SIDE SERVICE 2 YEARS, *2 years comprehensive coverage - This comprehensive coverage will protect you from manufacturing defects on every single component on the trailer. *3 years structural warranty on the entire trailer -If used according to guidelines we guarantee our trailer to be structurally free from manufacturing defects for three years. *2 years road side assistance - This protection will give you the peace of mind to hit the road any time with a 24/7 roadside assistance hotline that will cover your trailer and your tow vehicle anywhere in the United States & Canada for personal or business use.

Orthophosphate addition at
wells

HAWKINS, INC. WATER TREATMENT GROUP

1882 Morris Street
Fond du Lac, WI 54935
920-923-1850 Fax-923-0606

July 26, 2018

To: City of Onalaska

Attn.: Jim Prindle

Re: Well 7, 8, 9, 10 - ^{ORTHO} ~~Poly~~phosphate System R2

Quotation No.: 07/26/2018

Quotation Expires: 60 days

Terms: Net 30 days from delivery

QUOTATION / PROPOSAL

This quotation constitutes an offer to furnish the items listed subject to: terms and conditions stated hereon: receipt of your purchase order by Hawkins Water Treatment Group, Inc.; and written acceptance of your order by Hawkins Water Treatment Group, Inc. and/or the manufacturer(s) involved as follows;

^{ORTHO}
Wells 7, 8, 9, & 10 Polyphosphate System

Well 7

- (1) 30 DR20LP - SCALE
- (1) Solo G2 Indicator 1 Channel - DIGITAL WEIGHT INDICATOR
- (1) 65GA Tank
- (1) 100GA Containment Tank
- (1) LMI Pump 4-20mA w/ Shelf
- (1) Main Connection Assembly
- (1) Injection Check Valve
- (1) Tubing & Fittings

Well 8

- (1) 30 DR20LP
- (1) Solo G2 Indicator 1 Channel
- (1) 100GA Tank
- (1) 135GA Containment Tank
- (1) LMI Pump 4-20mA w/ Shelf
- (1) Main Connection Assembly
- (1) Injection Check Valve
- (1) Tubing & Fittings

Well 9

- (1) 30 DR20LP
- (1) Solo G2 Indicator 2 Channel
- (1) 65GA Tank
- (1) 100GA Containment Tank
- (1) LMI Pump 4-20mA w/ Shelf
- (1) Main Connection Assembly
- (1) Injection Check Valve
- (1) Tubing & Fittings

Well 10

- (1) 30 DR20LP
- (1) Solo G2 Indicator 1 Channel
- (1) 65GA Tank
- (1) 100GA Containment Tank
- (1) LMI Pump 4-20mA w/ Shelf
- (1) Main Connection Assembly
- (1) Injection Check Valve
- (1) Tubing & Fittings

Total: \$ 45,000.00 (Equipment and Start up)

Thank you for the opportunity to supply you with this quote. Should you have any questions, please feel free to call me at 608-575-1905.

Regards,

Brian Greffin
Project Manager

+ \$5,000 ELECTRICAL

+ \$5,000 SCADA - LW ALLEN

+ \$5,000 ENGINEER CONSULTING - PLAN'S
WIS. DNR APPROVALS

\$60,000.-

Pick up truck tires

Truck 119

2 Front tires \$1568.70

4 Rear tires \$2,287.80

Total \$3,856.50

> STREET

Truck 100

2 front tires \$1,922.60

8 Rear tires \$4,575.50

Total \$6,498.1

> STREET

Pickup trucks

8 LT265/75R17 \$1,992.00 - WATER

4 LT245/75R17 \$881.32 - SANITARY SERVICE

Total \$2,873.32

Total

\$13,228.02

Esri GIS software upgrades

Holter, Jarrod

From: Hagar, Caitlin
Sent: Friday, July 27, 2018 11:26 AM
To: Holter, Jarrod
Subject: FW: Esri Quote# 20533650

Hi Jarrod –

I left the paperwork on your desk for this estimate. It turns out that full ArcGIS Online capabilities come with all the license levels and the maintenance is \$100 cheaper for each license than it would be to pay for a standalone ArcGIS Online license by itself. So even if you and Kevin switch to using the Online interface and the desktop version just sits out there, it is still cheaper.

It was also cheaper to do an “upgrade” from a Basic to an Advanced than to get a brand new license. So we essentially dropped 1 Basic and made all of the licenses “floating”. They can hop to one machine if I manage it through our license manager. It costs the same as the single use licenses.

Also, read below from Michelle. If we pay maintenance on the cheaper Basic licenses right before they expire then we can avoid paying maintenance on the Advanced until 2020. This still gives you full maintenance for an Advanced product though. It is just a perk they offer.

All make sense?

Respectfully,

Caitlin Hagar
GIS Analyst
City of Onalaska
Office: 608-781-9537
Mobile: 608-780-0965
Fax: 608-781-9506
Email: chagar@onalaskawi.gov

From: Michelle DeBoves [<mailto:mdeboves@esri.com>]
Sent: Friday, July 27, 2018 10:54 AM
To: Hagar, Caitlin
Cc: Joe Araiza
Subject: RE: Esri Quote# 20533650

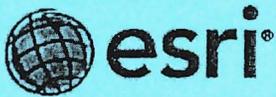
Hi Caitlin,

It was nice speaking with you on the phone. Here is the revised quote we discussed. Please let me know if you have any questions. Have a great weekend. Like we discussed make sure to pay the maintenance on the existing desktop at the end of the year before processing the quote so that you don't have to pay an additional \$3,000 for maintenance.

Best regards,

Michelle DeBoves | Inside Sales Representative
Esri | 380 New York Street | Redlands, CA 92373 | USA

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Environmental Systems Research Institute, Inc.
 380 New York St
 Redlands, CA 92373-8100
 Phone: 909-793-2853 Fax: 909-307-3049
 DUNS Number: 06-313-4175 CAGE Code: OAMS3

To expedite your order, please attach a copy of this quotation to your purchase order.
 Quote is valid from: 07/26/2018 To: 10/24/2018

Quotation # 20533650

Date: July 26, 2018

Customer # 101299 Contract # 2008MPA2644

City of Onalaska
 Planning & Engineering Dept
 415 Main St
 Onalaska, WI 54650-2953

ATTENTION: Caitlin Hagar
 PHONE: (608) 781-9537
 FAX: (608) 781-9506

Material	Qty	Description	Unit Price	Total
88925	1	ArcGIS Desktop Advanced Concurrent Use Upgrade from ArcGIS Desktop Basic Single Use	7,560.00	7,560.00
151823	1	Drone2Map for ArcGIS Online Term License	1,466.00	1,466.00
			Item Total:	9,026.00
			Subtotal:	9,026.00
			Sales Tax:	0.00
			Estimated Shipping & Handling(2 Day Delivery) :	0.00
			Contract Pricing Adjust:	0.00
			Total:	\$9,026.00

+ 87193 2 ArcGIS Basic Maintenance \$600
 + 93303 1 ArcGIS Standard Maintenance \$1500

2019 OPERATING BUDGET

∴ use 9,250.00
 Total = \$11,276.00

*Software must be current on maintenance in order to be eligible for upgrade. You may review the maintenance status of your licenses using the Esri Customer Care Portal at <https://customers.esri.com> or by calling Customer Service at 888-377-4575. Your annual maintenance will be adjusted to reflect the rate of the upgraded license at the next maintenance renewal term. Along with payment, Esri must receive a completed 'Certificate of Uninstallation' (attached) before your order can be processed.

This quote is subject to the terms and conditions of Esri contract# 2008MPA2644 with the State of Wisconsin. Please reference the contract on your purchase order; no other terms shall apply.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Michelle DeBoves Email: mdeboves@esri.com Phone: (909) 793-2853 x2679

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <http://www.esri.com/~media/Files/Pdfs/legal/pdfs/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <http://www.esri.com/~media/Files/Pdfs/legal/pdfs/ma-full/ma-full.pdf> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <http://www.esri.com/legla/supplemental-terms-and-conditions> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. The quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

If sending remittance, please address to: Esri, P.O. Box 741076, Los Angeles, CA 90074-1076

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10.5.1

ArcGIS 10.6 Software & License Requirements

Licenses Needed

1. ArcGIS Desktop Advanced (1) - Caitlin

Advanced Analysis, High-End Cartography, and Extensive Database Management

Functional area	Advanced	Standard	Basic
Perform advanced GIS data analysis and modeling.	✓		
Produce publication-quality maps.	✓		
Perform advanced data translation and creation.	✓		
Perform advanced feature manipulation and processing.	✓		
Convert data for CAD, raster, dBASE, and coverage formats.	✓		

ArcGIS Desktop license level: Comparison for software analysis, high-end cartography, and extensive database management

2. ArcGIS Desktop Standard (1) Floating – Katie

Functional area	Advanced	Standard	Basic
Access complete GIS data editing capabilities.	✓	✓	
Edit a multiuser enterprise geodatabase.	✓	✓	
Use disconnected editing in the field.	✓	✓	
Store historical snapshots of your data.	✓	✓	
Automate quality control.	✓	✓	
Create spatial data from scanned maps.	✓	✓	
Manage workflows and job assignments.	✓	✓	

← Comes with ArcGIS online capabilities for \$100 less than ArcGIS online standalone.

3. ArcGIS Desktop Basic (2) - Option 1 for Jarrod & Kevin

Functional area	Advanced	Standard	Basic
Create interactive maps and scenes from file, database, and online sources	☑	☑	☑
Visually model and spatially analyze a process or workflow	☑	☑	☑
Access basic spatial analysis tools for overlay, proximity, and summary	☑	☑	☑
Access statistical tools for analyzing spatial patterns, clusters, and relationships	☑	☑	☑
Access extensive automated data management tools	☑	☑	☑
Run scripting, geoprocessing, and other operations using Python	☑	☑	☑
Create street-level maps that incorporate GPS locations	☑	☑	☑
View CAD data or satellite/aerial imagery	☑	☑	☑
Use charts to visualize categories, relationships, distributions, and change in your data	☑	☑	☑
Publish and share maps and projects as packages and services on the web, mobile apps, and social media	☑	☑	☑
Create, configure, and print page layouts	☑	☑	☑

4. ArcGIS Online Contributor/Viewer options (2) - Option 2 for Jarrod & Kevin

Capabilities	Contributor (\$500/ea)	Viewer (\$100)
View maps and apps from any device	x	x
View demographic data	x	x
View internal information shared with you	x	x
Find patterns in data	x	x
Search locations around the globe	x	x
Create maps and apps in 2D & 3D using your own data	x	
Geocode (convert addresses into x,y coordinates)	x	
Manage an ArcGIS Online organization	x	
Add content from the Living Atlas of the World	x	
Style maps with smart mapping defaults based on your data	x	
Share content	x	
Turn your maps into powerful apps for the field, office & community	x	
Deploy Open Data sites	x	
Perform spatial analysis	x	

5. Drone2Map (1) - Floating extension for Nils and Caitlin



MEMORANDUM

PUBLIC WORKS DEPARTMENT

TO: Mayor
Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: July 30, 2018

CC: Eric Rindfleisch, City Administrator
Fred Buehler, Financial Services Director

RE: 2019 Budget

I would offer the following items for the 2019 budget

General:

- I have submitted the proposed General Fund budgets for departments with the 0% overall increase in funding requested but with some shifting of funding levels between budget lines. I have kept the proposed general fund equipment budget at the same funding level as 2018 for the overall Public Works Department. The purchase of updated equipment is crucial to performing our mission at current staffing levels.
- Employee cost of living adjustments should be given to employees within the Public Works Department to ensure that employee retention is achieved. Many long standing employees with vast knowledge of City infrastructure would take years to replace if they left their current positions.
- Equipment budget requests for General Fund (Street, Street Lighting and Engineering) combine to the 2018 approved funding levels.

Water:

- Line item accounts totals have been maintained slightly lower than the 2018 funding levels. Some line items amounts have been altered up or down to better reflect current expenditure patterns. New/replacement equipment requests have been included for the Department to continue to meet Wis. DNR mandates, efficiently use staff and modernize with new technologies.

Sanitary Sewer

- Upon review of the budget with staff, we feel that the 2018 budget levels are adequate for the 2019 year. Some line items amounts have been altered up or down to better reflect current expenditure patterns. Request for new/replacement equipment are included in the equipment replacement section of the budget.

- The 2019 budget includes a 5% increase in City of La Crosse sanitary sewer treatment fees for the second half of 2019. City of La Crosse has not brought forward any wholesale charge increases for sewerage treatment but has projects scheduled including phosphorus removal that will necessitate rate increases.

Storm Water Utility

- Budget amounts have risen in 2019 for budget line items as outlined in attached memo.
- A graph outlining historic ERU charges is included with budget

Street

- The Street Department budget submitted maintains a 0% overall budget change in line items of the budget.
- With the budgeted amounts within this Department, budget over runs may occur if the winter season is at or above "average" or major equipment break downs occur.
- The Street Department currently has both the 1,000 ton and 600 ton salt sheds fully loaded with salt going into the 2018/2019 winter season. The Department is requesting a smaller amount of 1,050 tons, of salt in the 2019 budget due to both salt sheds being at capacity. If a harsh winter is experienced monies should be taken out of the designated salt/sand reserve account to replenish those supplies. Please take into account that every year the department has difficulties staying within the salt/sand budget. Please note that with the use of more deicing/anti-icing chemicals a separate line item has been placed within the sand/salt budget for this.
- Equipment budget for the Public Works general fund portions is at the same level as the 2018 equipment budget. 2018 equipment budget from Street, Street Lights and Engineering are all used within the Street equipment budget this year. Many of the items are maintenance on existing equipment or replacing existing aged equipment. With rising costs and flat operating budgets some maintenance items such as tires and plow blades are being requesting within the 2019 equipment replacement budget.

Street Lighting

- Street lighting budget has been maintained at the 2018 level

Engineering

- The Engineering Department budget has been maintained at the 2018 level

Street Signs & Signals

- Line item budget has been maintained at 2018 level.