

**CITY OF ONALASKA
2019 APPLICATION DEADLINES
AND CITY MEETING SCHEDULE**

Subdivision Review/Rezoning/Conditional Use Permits/Annexations

Application Submittal Deadline (approximately 9 working days prior to Plan Sub meeting date)	Plan Commission Sub-Committee Meeting (4:30 P.M.)	Plan Commission Meeting (7:00 P.M.)	Common Council Meeting (7:00 P.M.)
November 19, 2018	December 11, 2018	December 18, 2018	January 8, 2019
December 19, 2018	January 8, 2019	January 22, 2019	February 12, 2019
January 30	February 12	February 26	March 12
February 27	March 12	March 26	April 9
March 27	April 9	April 23	May 14
May 1	May 14	May 28	June 11
May 29	June 11	June 25	July 9
June 25	July 9	July 23	August 13
July 31	August 13	August 27	September 10
August 27	September 10	September 24	October 8
September 25	October 8	October 22	November 12
October 30	November 12	November 19	December 10
November 18	December 10	December 17	January 14, 2020
December 16	January 14, 2020	January 28, 2020	February 11, 2020

All applications should be accompanied by a scaled site plan along with any additional information as requested on the application. Site plans must be submitted to City staff for review five (5) working days in advance of the initial Plan Commission Sub-Committee Meeting.

IMPORTANT NOTES:

Building and Occupancy Permits are subject to the completion of Conditions of Approval for the above permits. Make sure you review the approved conditions carefully so that your permit process is efficient.

Rezoning and Annexation requests require referral to the City’s Judiciary Committee and publishing. This process requires additional review time beyond the final approval by the Common Council, with an approximate timeline of 4-5 months.

Conditional Use Permits are determined by the Plan Commission. If the Plan Commission should deny a Conditional Use Permit, the applicant may appeal to the Common Council for consideration.

Please contact the Planning and Zoning Department at (608) 781-9590 if you have any questions.

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AND CITY MEETING SCHEDULE**

Board of Zoning Appeals

Application Submittal Deadline (approximately 18 working days prior to BOZA meeting date)	Board of Zoning Appeals Meeting (6:30 P.M.)
December 19, 2018	January 21, 2019
January 23	February 18
February 20	March 18
March 20	April 15
April 24	May 20
May 22	June 17
June 19	July 15
July 24	August 19
August 19	September 16
September 25	October 21
October 23	November 18
November 18	December 16
December 16	January 20, 2020

The Board of Zoning Appeals only meets when applications are submitted.

All applications should be accompanied by a scaled site plan showing all dimensions, lot lines, setbacks, structures, landscaping, paving, etc.

Please contact the Planning and Zoning Department at (608) 781-9590 if you have any questions.