



# Police & Fire Commission Agenda

Thursday, March 7, 2024 @ 3:00 PM

415 Main Street, Onalaska WI 54650

Meeting in person in Council Chambers & Remotely on Zoom

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**Members of the public wishing to attend remotely and provide public input:**

**Meeting Link:** <https://us06web.zoom.us/j/88378978301?pwd=9rEuOma7igUv1OMRI9aZTXAg5FMbX2.1>

**Phone Number: 1-312-626-6799 Meeting ID: 883 7897 8301 Password: 54650**

1. Call to Order and roll call.
2. Consideration and action on minutes from the previous meeting (2/08/2024).
3. Public Input (limited to 3 minutes per individual).

## **Consideration and possible action on the following items:**

4. **CLOSED SESSION:**

To consider a motion to convene in Closed Session under Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

- Interviews for Police Officer

If any action is required in Open Session, as the result of the Closed Session, the Police & Fire Commission will reconvene in Open Session to take the necessary action and/or continue on with the printed agenda.

5. Adjournment.

Notice is hereby given that members of and possibly a quorum of the Common Council of the City of Onalaska who do not serve on the Commission and members of and possibly a quorum of members of other governmental bodies may attend this meeting to gather information about a subject over which they have decision making responsibility. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Notices also provided to: Police & Fire Commission (**Mark Dahlke - President, Lori Olson – Vice President, Jim Binash – Secretary**, Patty Fitzpatrick, Jim Wickizer), Common Council (Ald. Leanne Stokes, Ald. Shawn McAlister, Ald. Dan Stevens, Ald. Diane Wulf, Ald. Steven Nott, Ald. Larry Jiracek), Mayor Kim Smith, City Administrator Rick Niemeier, City Attorney Amanda Jackson, Department Heads, Media

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

## Police & Fire Commission

Thursday, March 7, 2024

1

1 The Meeting of the Police & Fire Commission was called to order on Thursday, March 7, 2024.  
2 It was noted that the meeting had been announced and a notice posted at City Hall.

3  
4 Roll call was taken with the following members present: Mark Dahlke, Lori Olson, Jim Binash,  
5 Jim Wickizer.

6  
7 Also Present: City Administrator Rick Niemeier.

8  
9 Excused Absence: Patty Fitzpatrick.

10  
11 **Item 2 – Consideration and action on minutes from the previous meeting (February 8,**  
12 **2024)**

13  
14 Motion by Lori, second by Jim Binash, to approve the minutes from the previous meeting as  
15 printed and on file in the City Clerk’s Office.

16  
17 On voice vote, motion carried.

18  
19 **Item 3 – Public Input (limited to 3 minutes/individual)**

20  
21 Mark called three times for anyone wishing to provide public input and closed that portion of the  
22 meeting.

23  
24 City Administrator Niemeier noted he is filling in this afternoon for Human Resource Director  
25 Amy Frandsen, and he said Amy had asked him to mention there are 14 to 15 candidates  
26 scheduled for Fire Department interviews on April 4. Interviews are scheduled to begin at 3 p.m.  
27 that day, and City Administrator Niemeier said Amy is requesting either a second date to conduct  
28 interviews or to begin them earlier on April 4.

29  
30 Mark asked if the commission needs to discuss that in Open Session, or if something needs to be  
31 placed on the calendar.

32  
33 City Administrator Niemeier told Mark he does not believe something needs to officially be on  
34 the record as long there are dates available, and he said he is not certain if that normally is done  
35 via email, or if commission members discuss it and establish a date.

36  
37 Mark said emails are sent to determine availability, and he told City Administrator Niemeier it is  
38 possible that the interviews could begin earlier on April 4.

39  
40 City Administrator Niemeier said the interviews likely would need to start as early as noon that  
41 day due to the number of candidates.

## Police & Fire Commission

Thursday, March 7, 2024

2

42  
43 Mark noted he has a 1 p.m. meeting scheduled that day that likely will last until at least 2 p.m.,  
44 and he said the date will need to be revisited.

45  
46 City Administrator Niemeier said he will ask Amy to contact commission members so that they  
47 may determine a date that works.

48  
49 Lori noted April 5 had been mentioned as a possible additional date.

50  
51 Mark said he will contact Amy.

52  
53 **Consideration and possible action on the following items:**

54  
55 **Item 4 – Closed Session:**

56  
57 To consider a motion to convene in Closed Session under Section 19.85(1)(c) of the Wisconsin  
58 Statutes for the purpose of considering employment, promotion, compensation or performance  
59 evaluation data of any public employee over which the governmental body has jurisdiction or  
60 exercises responsibility:

- 61  
62
  - Interviews for Police Officer

63  
64 If any action is required in Open Session, as the result of the Closed Session, the Police & Fire  
65 Commission will reconvene in Open Session to take the necessary action and/or continue on with  
66 the printed agenda.

67  
68 Motion by Jim Binash, second by Jim Wickizer, to convene in Closed Session:

69  
70 On roll call vote: Mark Dahlke – aye, Lori Olson – aye, Jim Binash – aye, Jim Wickizer – aye.  
71 In Closed Session.

72  
73 Motion by Jim, second by Lori, to reconvene in Open Session.

74  
75 On roll call vote: Mark Dahlke – aye, Lori Olson – aye, Jim Binash – aye, Jim Wickizer – aye.  
76 In Open Session.

77  
78 Motion by Lori, second by Jim Wickizer, to place the five candidates from the interviews held  
79 March 7 into an eligibility pool for a Police Officer position, contingent on passing a background  
80 investigation, psychological exam, physical, and physical agility test.

81  
82 On voice vote, motion carried.

## **Police & Fire Commission**

Thursday, March 7, 2024

3

83

84 **Adjournment**

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86 Motion by Lori, second by Jim Binash, to adjourn.

87

88 On voice vote, motion carried.

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90

91 Recorded by:

92

93 Kirk Bey