

12-04-2019 9:16 AM

F O R M S R E G I S T E R

PACKET: 03000 License Packet Dec Operators

SEQUENCE: License #

#4

ID	PERIOD	-----NAME-----		LICENSE CODE
06008	12/02/19- 6/30/21	CORNEJO	ELISA	OPRATOR OPERATORS - 2 YEAR
06010	12/03/19- 6/30/21	STELLOH	DEREK	OPRATOR OPERATORS - 2 YEAR



Special Events			
0-299 people	\$0.00	7-12-7	per event
300-499 people	\$250.00	7-12-7	Upon application
500-999 people	\$350.00	7-12-7	
1,000 or more people	\$500.00	7-12-7	
Events Two (2) or more days	additional \$100.00/day		
Opening Fees Adult			
Full Burial M-F (7am-3pm)	\$725.00	8-4-3 (c)(2)	
Ashes M-F (7am-3pm)	\$350.00	8-4-3 (c)(3)	
Full Burial Outside Business Hours/Saturday/Sunday/Holiday	\$1,020.00	8-4-3 (c)(2)	
Ashes Burial Outside Business Hours/Saturday/Sunday/Holiday	\$485.00	8-4-3 (c)(3)	
Transfer Fee	\$65.00	8-4-3 (d)(2)	
Opening Fees Infant			
Full Burial M-F (7am-3pm)	\$295.00	8-4-3 (c)(1)	
Ashes M-F (7am-3pm)	n/a	8-4-3 (c)(3)	
Full Burial Outside Business Hours/Saturday/Sunday/Holiday	\$430.00	8-4-3 (c)(1)	
Ashes Burial Outside Business Hours/Saturday/Sunday/Holiday	n/a	8-4-3 (c)(3)	
Administration Fee		\$75.00	
Public Records		\$.03 per page over 100 pages/\$5.00 per USB	3-3-4(f)
Annexation Petitions		\$300.00	
Vacant Building Registration	no charge / registration only		
Special Exception for Signs	\$100.00		
Creation of Medical Campus District (MCD)	\$400.00	13-3-62	
Minor Amendment to PUD/PCID/MCD	\$150.00		
Major Amendment to PUD/PCID/MCD	\$400.00		

deleted Substantial Change to Medical Campus District (MCD)
 deleted Medical Campus District (MCD) update

Type of Fee	Fee Amount	Ordinance Reference	When Due
Special Events			
0-299 people	\$0.00	7-12-7	per event
300-499 people	\$250.00	7-12-7	Upon application
500-999 people	\$350.00	7-12-7	
1,000 or more people	\$500.00	7-12-7	
Events Two (2) or more days	additional \$100.00/day		
Marches and Public Assemblies			
0-299 people	\$0.00	7-20-5	per event
300-499 people	\$250.00	7-20-5	Upon application
500-999 people	\$350.00	7-20-5	
1,000 or more people	\$500.00	7-20-5	
Bycicle Registration / Duplicate Registration			
	no charge	10-2-7(b)(2) &(5)	
Cemetery Fees			
Plot	\$860.00	8-4-3(2)	
Infant	\$290.00	8-4-3 C(3)	
Opening Fees Adult			
Full Burial M-F (7am-3pm)	\$725.00	8-4-3 (c)(2)	
Ashes M-F (7am-3pm)	\$350.00	8-4-3 (c)(3)	
Full Burial Outside Business Hours/Saturday/Sunday/Holiday	\$1,020.00	8-4-3 (c)(2)	
Ashes Burial Outside Business Hours/Saturday/Sunday/Holiday	\$485.00	8-4-3 (c)(3)	
Transfer Fee	\$65.00	8-4-3 (d)(2)	
Opening Fees Infant			
Full Burial M-F (7am-3pm)	\$295.00	8-4-3 (c)(1)	
Ashes M-F (7am-3pm)	n/a	8-4-3 (c)(3)	
Full Burial Outside Business Hours/Saturday/Sunday/Holiday	\$430.00	8-4-3 (c)(1)	
Ashes Burial Outside Business Hours/Saturday/Sunday/Holiday	n/a	8-4-3 (c)(3)	
Burial of Ashes in Monument	\$60.00	8-4-8(d)	
Marker and Monument Fee	\$85/lot	8-7-3(1) and (2)	
Replacement Animal Tags/ Various Licenses			
	\$5.00	7-18-1	
Dogs/Cat (spayed or neutered)	\$14.00	7-1-3 (3)	Annual
Dogs/Cat (intact)	\$25.00	7-1-3 (3)	Annual
Dog/Cat Late Fee (per animal)	\$25.00	7-1-3 (3)	Annual
Bees	\$50.00 /original	7-22-1	
	\$20 / renewal	7-22-1	Annual
NSF			
	\$30.00	3-1-1(a)	
Administration Fee			
	\$75.00		
Public Records			
	5.03 per page over 100 pages/\$5.00 per USB	3-3-4(f)	
Title Searches			
	\$30.00 (\$25.00 Clerk & \$5.00 Water Department)		
Special Common Council Meeting			
	\$250.00	2-2-11(b)	
Tax Exempt			
	\$20.00/parcel		

Type of Fee	Fee Amount	Ordinance Reference	When Due
PARKS AND RECREATION FEES			
Building			
Rowe Park			
Shelter #1 (Capacity 100)			
Group 1		N/C	
Group 2		\$25.00	
Group 3		\$55.00	
Group 4		\$80.00	
Shelter #2 (Capacity 90)			
Group 1		N/C	
Group 2		\$25.00	
Group 3		\$55.00	
Group 4		\$80.00	
Community Park			
Park Shelter (Capacity 75)			
Group 1		N/C	
Group 2		\$25.00	
Group 3		\$55.00	
Group 4		\$80.00	
Lions Shelter (Capacity 75)			
Group 1		N/C	
Group 2		\$25.00	
Group 3		\$50.00	
Group 4		\$75.00	
Glen Fox Park			
Park Shelter (Capacity 75)			
Group 1		N/C	
Group 2		\$25.00	
Group 3		\$55.00	
Group 4		\$80.00	
Van Riper Park			
Shelter #1 (Capacity 75)			
Group 1		N/C	
Group 2		\$25.00	
Group 3		\$75.00	
Group 4		\$100.00	
Shelter #2 (Capacity 75)			
Group 1		N/C	
Group 2		\$25.00	
Group 3		\$50.00	
Group 4		\$75.00	

Type of Fee	Fee Amount	Ordinance Reference	When Due
Community Center			
1/2 Day (4 hours) -Cap. 100			
Group 1	N/C		
Group 2	\$25.00		
Group 3	\$75.00		
Group 4	\$100.00		
Full Day (Capacity 100)			
Group 1	N/C		
Group 2	\$50.00		
Group 3	\$125.00		
Group 4	\$175.00		
Omni Center			
Shelter 1/2 Day (Four hours) (Capacity 200)			
Group 1	\$25.00		
Group 2	\$75.00		
Group 3	\$125.00		
Group 4			
Shelter Full Day (Capacity 200)			
Group 1	N/C		
Group 2	\$50.00		
Group 3	\$100.00		
Group 4	\$175.00		
Meeting Room (Capacity 75)			
Group 1	N/C		
Group 2	Call 781-9566 x603 to book		
Group 3	Call 781-9566 x603 to book		
Group 4	Call 781-9566 x603 to book		
Banquet Hall (Capacity 250)			
Group 1	N/C		
Group 2	Call 781-9566 x603 to book		
Group 3	Call 781-9566 x603 to book		
Group 4	Call 781-9566 x603 to book		
Sports Fields (No Lights)			
Community Park			
Group 1	N/C		
Group 2	\$20.00		
Group 3	\$50.00		
Group 4	\$75.00		
Van Riper Park			
Group 1	N/C		
Group 2	\$20.00		
Group 3	\$50.00		
Group 4	\$75.00		

Type of Fee	Fee Amount	Ordinance Reference	When Due
Sports Field (Lights)			
Community Park			
Group 1	N/C		
Group 2	\$25.00		
Group 3	\$75.00		
Group 4	\$150.00		
Van Riper Park			
Group 1	N/C		
Group 2	\$25.00		
Group 3	\$75.00		
Group 4	\$150.00		

Type of Fee	Fee Amount	Ordinance Reference	When Due
ZONING/PLANNING PERMIT FEES			
Preliminary Plat	\$200 + \$25/lot	13-9-76 (d)(1)	
Final Plat	\$150 + \$10/lot	13-9-76 (e) (1)	
Certified Survey Map	\$75 + \$10/lot	13-9-76 (a)	
Rezoning	\$300.00	13-8-9 (a) (3)	
PCID/PUD	\$700.00	13-3-4(b)	
Creation of Medical Campus District (MCD)	\$400.00	13-3-62	
Minor Amendment to PUD/PCID/MCD	\$150.00		
Major Amendment to PUD/PCID/MCD	\$400.00		
Downtown Planned Unit Development (D-PUD)	\$700.00	13-3-17(b)	
Conditional Use Permit	\$250.00	13-8-9 (a) (5)	
Conditional Use-Class 1 Collocation	\$3,000.00	13-6-6(1)(E)(2)(x)	
Conditional Use-Class 2 Collocation	\$250.00	13-6-6(1)(F)(4)	
Conditional Use-Radio Broadcast/Antenna	\$250.00	13-6-6(2)(b)(2)(vi)	
Variance	\$300.00	13-8-40(a), 13-8-41(f)	
Annexation Petitions	\$300.00		
Vacant Building Registration	no charge / registration only		
Special Exception for Signs	\$100.00		
Board of Zoning			
Administrative Appeals	\$100.00		
Tax Increment Financing (TIF) Application	\$1,000.00		
Street Vacations/Right of Way Discontinuance	\$300.00		
Republication Fee*	\$100.00		
* for CUP, Rezoning/PUD, Variance, Street Vacation/ROW Discontinuance			
Zoning Verification Letters	\$24/residential \$100/commercial		
Airport Overlay Zoning District - Land Use Checklist	\$45.00		
Sign			
if under 35 square feet	\$20.00	13-6-19(c)	
if over 35 square feet	\$.60/per square foot	13-6-19(c)	
Site Plan Permit Fees			
Accessory Structure w/ disturbed areas of 1,200 s.f. or less & principle structures of 250 s.f. or less	\$75.00		
Parking Lot construction/reconstruction and/pr other site improvements w/out principl structure/other projects	\$150.00		
Building/Structural additions-disturbed are of 1,201 s.f or more for accessory and 251 s.f. or more for principle structure additions	\$250.00		
New Construction (Including Class 1 Telecommunication Tower Construction)	\$350.00		
Impact Fees			
Green Fee	\$638.47/acre		
Park Fee/Unit	\$922.21/unit		
Park Fee/Unit w/Land	\$448.52/unit		
Topography Map	\$10/acre	13-9-76 (b)	
Stormwater Permit Application Fees			
Residential			
<1 acre of disturbance	\$75.00	15-2-8; 15-2-6(c)	
>1 acre of disturbance	\$150.00	15-2-8; 15-2-6(c)	
Commercial			
<1 acre of disturbance	\$100.00	15-2-8; 15-2-6(c)	
>1 acre of disturbance	\$200.00	15-2-8; 15-2-6(c)	

Type of Fee	Fee Amount	Ordinance Reference	When Due
Subdivision/Condo Plat			
<10 acres	\$200.00	15-2-8; 15-2-6(c)	
>10 acres	\$400.00	15-2-8; 15-2-6(c)	
Permit Fees will double if work is commenced before permit is issued			
Erosion Control Permit Application Fees		15-2-8; 15-2-6(c)	
<1 acre of disturbance	\$75.00	15-1-15(a)	
>1 acre of disturbance	\$150.00	15-1-15(a)	
Commercial			
<1 acre of disturbance	\$100.00	15-1-15(b)	
>1 acre of disturbance	\$200.00	15-1-15(b)	
Subdivision/Condo Plat			
<10 acres	\$200.00	15-2-8; 15-2-6(c)	
>10 acres	\$400.00	15-2-8; 15-2-6(c)	
Permit Fees will double if work is commenced before permit is issued			
Fill/Excavation Permit Application Fees			
<1 acre of disturbance	\$75.00		
>1 acre of disturbance	\$150.00		
Commercial			
<1 acre of disturbance	\$100.00		
>1 acre of disturbance	\$200.00		
Subdivision/Condo Plat			
<10 acres	\$200.00		
>10 acres	\$400.00		
Permit Fees will double if work is commenced before permit is issued			

Type of Fee	Fee Amount	Ordinance Reference	When Due	
Building Inspection:				
Residential Permit Fees				
State Application Processing - 1 or 2 family residence (new construction)	\$250.00	administraive fee		
Building, adding, altering and replacing accessory sturcures (Includes porches, decks and egress windows)	\$0.25/square feet of all area (\$50.00 minimum fee)	15-1-15 (a)		
Swimming Pools (over 15 feet in diameter)	\$100.00	15-1-15(a)		
Razing/Demolition (over 200 square feet)	\$50.00 (accessory structures) \$100.00 (residences)	15-1-15(a)		
Residential Moving	\$100.00	15-1-15(a)		
Residential Certificate of Completion	\$25.00	15-1-15(a)		
Residential Zoning Permit (Plan Review)	\$50.00	15-1-15(a)		
Residential Roofing (over 200 square feet)	\$50.00	15-1-15(a)		
Reinspection Fee	\$50.00	15-1-15(a)		
Permit Fees will double if work is commenced before permit is issued				
Commercial Permit Fees				
Commercial Permission to Start (Limited to Footing, Foundation and Excavation)	\$100.00	15-1-15(b)		
Commercial (Non warehouse) and Multi Family Structures	\$0.40/square feet for first 15,000 square feet, add \$0.20 additional square feet (\$100 minimum and \$40,000 max)	15-1-15(b)		
Remodeling and Build-outs	\$0.40/square feet for first 15,000 square feet, add \$0.15 additional square feet (\$100 minimum and \$40,000 max)	15-1-15(b)		
Commercial City Construction State Plan Review	Building Plans HVAC Plans Fire Alarm System Fire Suppression	15-1-15(b)		
Area (Square Feet)				
Less than 2,500	\$250.00	\$150.00	\$30.00	\$30.00
2,500-5,000	\$300.00	\$200.00	\$60.00	\$60.00
5,001 - 10,000	\$500.00	\$300.00	\$100.00	\$100.00
10,001 - 20,000	\$700.00	\$400.00	\$150.00	\$150.00
20,001 - 30,000	\$1,100.00	\$500.00	\$200.00	\$200.00
30,001 - 40,000	\$1,400.00	\$800.00	\$350.00	\$350.00
40,001 - 50,000	\$1,900.00	\$1,100.00	\$500.00	
50,001 - 75,000	\$2,600.00	\$1,400.00	\$700.00	
75,001 - 100,000	\$3,300.00	\$2,000.00	\$1,000.00	\$1,000.00
	(new or addition less than 50,000 ft ³ or alterations less than 100,000 ft ²)			

Type of Fee	Fee Amount	Ordinance Reference	When Due
Commercial Warehouse Structure	\$0.25/sq. ft. for first 15,000 sq. ft. and \$0.15 per additional sq. ft.(\$40,000 Max. \$100 Min.)	15-1-15(b)	
Commercial Wrecking	\$100.00	15-1-15(b)	
Commercial Moving	\$100.00	15-1-15(b)	
Commercial Certificate of Completion	\$50.00	15-1-15(b)	
Multi-Family Certificate of Completion	\$50.00 + \$5.00/unit	15-1-15(b)	
Commercial Roofing over 1,000 square feet	\$100.00	15-1-15(b)	
Commercial Miscellaneous (misc. interior and exterior modifications)	\$100.00	15-1-15(b)	
Class 1 Collocation	\$600.00		
Class 2 Collocation /Radio Broadcasting	\$250.00		
Re-Inspection Fee	\$50.00		
Electrical/Low Voltage Permit Fees:			
Commercial Permit Fees: New Construction, Remodels and Additions Fees: (minimum fee for all commercial - added to additional permits)	\$50.00	15-1-73 (2) (a)	
Commercial (Non-warehouse) and Multi Family Structures	\$0.09 per square foot	15-1-73 (2) (a)	
Warehouse Structures	\$0.06 per square foot	15-1-73 (2) (a)	
200 AMP Meter	\$45.00	15-1-73 (2) (a)	
320 & 400 AMP Meter	\$60.00	15-1-73 (2) (a)	
600 AMP Meter	\$80.00	15-1-73 (2) (a)	
800 AMP Meter	\$100.00	15-1-73 (2) (a)	
1000 + AMP Meter	\$125.00	15-1-73 (2) (a)	
Additional Meters	\$4.00 per additional meter	15-1-73 (2) (a)	
Miscellaneous Work not addressed above (includes 1 inspection)	\$50.00	15-1-73 (2) (a)	
Residential Permit Fees: (minimum fee for all residential - added to additional permits)	\$50.00	15-1-73 (2) (a) (a)	
Service Upgrades	\$55.00	15-1-73 (2) (a) (b)	
Residential Construction, Remodels and Addition Fees	\$0.05 per square foot		
Miscellaneous Work not addressed above (includes 1 inspection)	\$50.00		
Re-Inspection or Additional Inspection Fee	\$50.00		
Permit Fees will double if work is commenced before permit is issued			
HVAC Permit Fees:			
	Based on Project Value (including time and materials)		
\$0 - \$2,000 (total cost)	\$45.00	15-1-57 (a)	
\$2,001 - \$3,000	\$50.00	15-1-57 (a)	
\$3,001 - \$4,000	\$60.00	15-1-57 (a)	
\$4,001 - \$5,000	\$70.00	15-1-57 (a)	
\$5,001 - \$6,000	\$80.00	15-1-57 (a)	
\$6,001 - \$7,000	\$90.00	15-1-57 (a)	
\$7,001 - \$8,000	\$100.00	15-1-57 (a)	
\$8,001 - \$9,000	\$110.00	15-1-57 (a)	
\$9,001 - \$10,000	\$120.00	15-1-57 (a)	
>\$10,000	\$120 add \$2.50/additional \$1,000 or part thereof	15-1-57 (a)	
Re-Inspection Fee	\$50.00		
Permit Fees will double if work is commenced before permit is issued			

Type of Fee	Fee Amount	Ordinance Reference	When Due
Plumbing Permit Fees	Based on Project Value (including time and materials):		
\$0 - \$2,000 (total cost)	\$45.00	15-1-35 (b)	
\$2,001 - \$3,000	\$60.00	15-1-35 (b)	
\$3,001 - \$4,000	\$75.00	15-1-35 (b)	
\$4,001 - \$5,000	\$90.00	15-1-35 (b)	
\$5,001 - \$6,000	\$105.00	15-1-35 (d)	
\$6,001 - \$7,000	\$120.00	15-1-35 (e)	
\$7,001 - \$8,000	\$135.00	15-1-35 (f)	
\$8,001 - \$9,000	\$150.00	15-1-35 (g)	
\$9,001 - \$10,000	\$165.00	9-1-50(d)(4)	
\$10,001 - \$50,000	\$175 for first \$10,000 & add \$4 for each additional \$1,000 or part thereof	15-1-35 (h)	
>\$50,000	\$350 for each \$50,000 plus \$3.50 for each additional \$1,000 or part thereof	15-1-35 (i)	
Sewer Connection	\$30.00		
Sewer Relay	\$30.00		
Water Connection	\$30.00		
Water Relay	\$30.00		
New Well Permit	\$5,000.00		
Well Permits	\$25.00		
Lift Station/Sanitary Sewer Service Fees in Certain Areas**	In addition to the foregoing there shall be a connection charge for certain areas - See Engineering Department for Fee Information	** Based on CPIU Midwest	
Re-Inspection Fee	\$50.00	District CPI on 1/1 of each year	
	Permit Fees will double if work is commenced before permit is issued	15-1-35 (k)	
ENGINEERING/PUBLIC WORKS DEPARTMENT FEES			
REFUSE/RECYCLING			
Cart Size Change - Garbage	\$50.00		
Cart Size Change - Recycling	\$50.00		
Additional Container- Garbage	\$70.00	8-3-5(d)	
Additional Container - Recycling	\$30.00	8-3-5(d)	
Cart Replacement (lost, damaged, destroyed)	\$85.00	8-3-5(e)	
YARD WASTE			
Yard Waste Sticker	\$20.00		
Miscellaneous Permit Fees			
Sidewalk	\$15/stretch	6-2-2 (d) (1)	
Street Opening	\$25.00 + actual fees (with Public Works Permission)	6-2-3 (f) (2)	
Street Opening Renewal	\$25.00	6-2-3(e)	
Driveway Approaches	\$20/opening	6-2-4	
Street Privelege	\$25.00 + actual City costs	38870	
Dumpster	\$25.00	6-2-7 (c)	
Miscellaneous Inspection Fees			
Long Grass Abatement	Contractor Cost + Administrative Fee	8-1-7(e)(3)	
Snow Removal	Greater of \$75/side or Actual Cost + Administrative Fee	6-2-8(b)(2)	

Type of Fee	Fee Amount	Ordinance Reference	When Due
Printing Fees			
Black and White Copies/Prints			
8 1/2 x 11 - Letter Size	\$0.25		
8 1/2 x 14 - Legal Size	\$0.50		
11 x 17 Ledger Size	\$0.50		
17 x 22 -Arch C	\$3.00		
22 x 34 -Arch D	\$5.00		
34 x 44 - E size, up to Arch E	\$6.00		
Small Street Maps	\$2.00		
Large Street Maps	\$10.00		
Color Copies/Prints			
8 1/2 x 11 - Letter Size	\$1.00		
8 1/2 x 14 - Legal Size	\$1.00		
11 x 17 Ledger Size	\$2.00		
17 x 22 -Arch C	\$9.00		
22 x 34 -Arch D	\$12.00		
34 x 44 - E size, up to Arch E	\$15.00		
Aerial Photo & Full Color Maps-Copies or Prints			
8 1/2 x 11 - Letter Size	\$1.00		
8 1/2 x 14 - Legal Size	\$1.00		
11 x 17 - Ledger Size	\$2.00		
17 x 22 - Arch C	\$15.00		
22 x 34 - Arch D	\$20.00		
34 x 44 - E size, up to Arch E	\$30.00		
Small Zoning Maps (color only)	\$10.00		
Large Zoning Maps (color only)	\$15.00		
Query/Service Products			
Products that require the creation of an original document by a staff person involving computer time, calculations and/or data retrieval			
Black and White			
8 1/2 x 11 - Letter Size	\$1.00		
8 1/2 x 14 - Legal Size	\$1.00		
11 x 17 Ledger Size	\$2.00		
17 x 22 -Arch C	\$15.00		
22x34-Arch D	\$17.00		
34x44 -E size up to Arch E	\$19.00		
Color Prints			
8 1/2 x 11 - Letter Size	\$2.00		
8 1/2 x 14 - Legal Size	\$2.00		
11 x 17 Ledger Size	\$4.00		
17 x 22 -Arch C	\$18.00		
22x34-Arch D	\$21.00		
34x44 -E size up to Arch E	\$24.00		
Aerial Photo & Full Color Maps-Prints			
8 1/2 x 11 - Letter Size	\$2.00		
8 1/2 x 14 - Legal Size	\$2.00		
11 x 17 Ledger Size	\$4.00		
17 x 22 -Arch C	\$24.00		
22x34-Arch D	\$29.00		
34x44 -E size up to Arch E	\$39.00		
Misc.			
Mailing Labels	\$1.00 per page		
Faxes	.25 per page		



CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 • www.cityofonalaska.com

#6-A

FIREWORKS SALES PERMIT

Date of Application: _____

COST: \$50 per location

***Solicitors Permit also required**

(Please Print)

Requester Information		
Organization/Requestor Name:	Phone: ()	
Officer of Corporation or (Director of Event)		
Address of Organization:		
City:	State:	Zip:
Contact person:	Phone: ()	
Address:		
City:	State:	Zip:

Date / Location / Merchandise Information		
Date(s) of Event:	Time (beginning) am/pm	Time (ending) am/pm
Location of Stand:		
Kind and Quality of Kind & Quality of Fireworks to be Sold:		
<input type="checkbox"/> Applicant is aware that it is unlawful to sell any type of fireworks in the City of Onalaska that leaves the ground		

**** NOTE ** CERTIFICATE OF INSURANCE REQUIRED,**
 With the City of Onalaska listed as additional Insured.
Original Certificate of Insurance must accompany this application

For Office use only:

- Approved by Onalaska Police Department by (name) _____ date: _____
- Approved by Onalaska Fire Department by: (name) _____ date: _____
- Approved by City Clerk _____ date: _____

The Applicant / Business Owner is responsible for complying with all Federal, State and Local Laws and requirements. The approval of Fireworks Sales Permit by the City of Onalaska shall not in any way relieve the applicant of responsibility. This review shall not be construed to grant approval for non-compliance with any code or ordinance enforced by any regulatory agency. Selling any fireworks, falsifying or withholding any information, failure to comply with any order of a Fire or Police Department official or failure to comply with any law or regulation will be cause for revocation of the permit and the imposition of fines. Firing of fireworks without a valid permit shall result in a summons being issued and/or confiscation of products.

To the fullest extent permitted by law, [Applicant / Business Owner] shall indemnify, defend, and hold harmless the Onalaska Fire and Police Departments and the City of Onalaska for any and all loss resulting from the fireworks and/or performance of the display required under the contract and this permit application, irrespective of whether the Fire, Police Departments and/or the City of Onalaska is found negligent or otherwise responsible.

I have read and understand the above information as well as the attached all documents required. I agree to comply with all laws, policies, codes and standards as adopted pertaining to fireworks.

Applicant Signature:

_____ Dated: _____



CITY OF ONALASKA

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#6-B

FIREWORKS DISPLAY PERMIT APPLICATION

Date of Application: _____

Cost: No Charge for Display Only

Initial

Applicant is responsible for notifying residents within 1200 feet of display no less than 7 days before an event

1. Event Sponsor/Organization: _____

2. Contact Person: _____ Phone # _____

3. Contact Email: _____

4. Display Location: _____

5. Display Date: _____ Alternate Date: _____

6. Start Time: _____ Alternate Start Time: _____

7. Anticipated Ending Time: _____ Alternate End Time: _____

8. Fireworks Contractor/Operator: _____

9. Address: _____

10. Contact Person: _____ Phone # _____

11. Emergency Phone # _____

12. Event Pyrotechnist/Operator Name: _____
D.O.B. _____

13. Event Pyrotechnist Assistants Name: _____
D.O.B. _____
D.O.B. _____
D.O.B. _____
D.O.B. _____

[Only the names shown above (#12 & #13) will be allowed to enter display area.]

**** NOTE ** CERTIFICATE OF INSURANCE REQUIRED,**
With the City of Onalaska listed as additional Insured.
Original Certificate of Insurance must accompany this application

For Office use only:

Approved by Onalaska Police Department by (name) _____ date: _____

Approved by Onalaska Fire Department by: (name) _____ date: _____

Approved by City Clerk _____ date: _____

14. Vehicle used to transport show: _____
15. Anticipated departure from plant: Date: _____ Time: _____
16. Anticipated arrival at display site: Date: _____ Time: _____
17. Anticipated setup time needed: _____

The applicant is responsible for complying with all Federal, State and Local Laws and requirements. The Onalaska Fire Department Fireworks Permit and approval of the drawings, designs, plans and specification shall not in any way relieve the contractor/operator of the responsibility for the display. This review shall not be construed to grant approval for non-compliance with any code or ordinance enforced by any regulatory agency. Selling any fireworks, falsifying or withholding any information, failure to comply with any order of a Fire or Police Department official or failure to comply with any law or regulation will be cause for revocation of the permit, cancellation of the display, and the imposition of fines. Firing of fireworks without a valid permit shall result in a summons being issued and/or confiscation of products.

To the fullest extent permitted by law, [Fireworks Contractor/Operator] shall indemnify, defend, and hold harmless the Onalaska Fire and Police Departments and the City of Onalaska for any and all loss resulting from the fireworks and/or performance of the display required under the contract and this permit application, irrespective of whether the Fire, Police Departments and/or the City of Onalaska is found negligent or otherwise responsible.

I have read and understand the above information as well as the attached inspection checklist, requirements, and have attached all "documents required". I agree to comply with all laws, policies, codes and standards as adopted pertaining to fireworks.

Fireworks Contractor/Operator Name: (Print) _____

Contractor/Operator Authorized Signature: _____

Date of application: _____

Additional Documentation Required:

- Certificate of Insurance**
- Map of display area and spectators area**
- Chronological itemized list of the show, including diameter of each.**
- The safety zone will be established in accordance with NFPA 1123**



#7

CITY OF ONALASKA

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SPECIAL EVENT PERMIT APPLICATION GENERAL EVENT INFORMATION

Official Name of Special Event: 2Brothers Ugly Sweater Party

Start Date: 12/21/2019

End Date: 12/21/2019

	MON	TUES	WED	THURS	FRI	SAT	SUN
Setup						9:00	
Start						10:00	
End						4:00	
Cleanup						4:30	

- Location of Event:
- Park/Public Property _____
 - Public Street/Sidewalk/Alley/Right of Way _____
 - Private Property 905 Oak Ave S
 - Other _____

Please List Streets (and include map) That May be Closed or Otherwise Affected by the Event:

private property parking

Location of Event Parking: 905 Oak Ave S, Onalaska, WI 54650

Estimated Attendance Per Day:

- 0-299
- 300-499
- 500-999
- 1,000-4999
- 5,000+

Estimated Attendance Entire Event:

- 0-299
- 300-499
- 500-999
- 1,000-4999
- 5,000+

Number of Booths:

- 0-24
- 25-49
- 50-74
- 75-100
- 100+

Advertising Will Consist of:

- Pre-event advertising through yard or other signs
- Temporary directional / other signage during the event (no more than 24 hrs in advance)
- Promotional Brochure / Flyer – copy must be provided with application

Type of Event:

- | | |
|--|--|
| <input type="checkbox"/> Festival / Music Concert | <input type="checkbox"/> Religious / Educational |
| <input type="checkbox"/> Rally / Memorial | <input type="checkbox"/> Street / Block Party |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Fun Run / Walk A Thon |
| <input type="checkbox"/> Run / Walk Greater than 5K | <input type="checkbox"/> March Utilizing Public Property |
| <input type="checkbox"/> Public Assembly
(For political purposes) | <input type="checkbox"/> Sport (fishing, soccer, etc.) |
| <input checked="" type="checkbox"/> Other <u>open house, Holiday party</u> | |

Event Will Have:

- | | |
|---|---|
| <input type="checkbox"/> Bounce House | <input type="checkbox"/> Bungee Jump |
| <input type="checkbox"/> Rock Wall | <input type="checkbox"/> Dunk Tank |
| <input type="checkbox"/> Amplified Sound | <input type="checkbox"/> Marching Units |
| <input type="checkbox"/> Vehicles | <input type="checkbox"/> Water Slides |
| <input type="checkbox"/> Animals | |
| <input type="checkbox"/> Other high-risk activity | |

Permit & Other Requirements:

<input checked="" type="checkbox"/> Alcohol will be served, sold, raffled, etc.	Class B Permit
<input type="checkbox"/> Food & Non Alcoholic Beverages	Health Permit
<input type="checkbox"/> Non-Food related sales and/or display booths	
<input type="checkbox"/> Tent and/or canopy	Fire Dept. Planning / Inspection Diggers Hotline must be contacted minimum of 3 days before digging
<input type="checkbox"/> Large Generator(s) requiring a separate Electric panel box to be wired off of it	Inspections permit
<input type="checkbox"/> Fires or candles	Fire Dept.
<input type="checkbox"/> Fireworks	Fire Dept.
<input type="checkbox"/> Activities in park outside normal operating hours	Waiver required by City Council
<input type="checkbox"/> Barricades / Detours (city streets, roads, etc.)	Approval by Police & Public Works
<input type="checkbox"/> State Hwy Closures	DOT permit required - organizer contracts with private company to install
<input type="checkbox"/> Cooking Equipment	Fire Dept.
<input type="checkbox"/> Solid Waste & Recycling	Disposal Containers & Haul Away

Arrangements Have Been Made For:

- Restrooms & Hand Washing
- Event Insurance
- Fire Extinguishers
- Drinking Water
- Weather Contingencies
- Tent Heating
- Public Safety / EMS Services
- Advertising Banners / / Signs
- Grey Water & Grease Removal
- LP Gas

In the Event of Severe Weather:

Open and Available Shelter Locations Will Include:
We have spots inside our building where event is held

Identify Who Will Cancel the Event if Necessary: (name, title, phone number, and e-mail)
Carrie Pederstuen, Marketing Manager, 608-317-3315 call 608-781-3360 work,
cpederstuen@gmail.com or carrie@2brotherspowersports.com

Public Safety Site Plan:

Attach a schematic drawing of the event site location. The drawing must be legible and drawn to scale. The public safety plan must include the following items if they will be provided, or if they are required.

• Booths, stages and event structures
• First Aid Station(s)
• Information / Ticket Booths
• Fences
• Tents
• Boundaries of the Event
• Exits & Gates (gates must be numbered)
• Fire Extinguishers
• Severe Weather Shelters
• Fire / EMS access Road

• Security Staff
•
• Emergency Contact Event Personnel
• Assembly Area & Approximate Occupant Amounts
• Event Parking
• Barricades
• Generators
• Temporary Roadways
• Signed detour route per MUTCD

Provide any additional information the City should consider or may be relevant to a review of this application.

We will have light snacks set up on a table that do not require any special attention. All advertising is done digital and with one mailer attached

Organization(s) Sponsoring Event:

Name: 2Brothers Powersports
Address: 905 Oak Ave S
City: Onalaska State wi Zip 54650

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

Name: Pearl Street Brewery
Address: _____
City: _____ State _____ Zip _____

Check this box if this organization is tax exempt and provide proof with this application and include a copy of your organization's WI Sales and Use Tax Exempt Certificate.

Check this box to send invoices to this organization.

CONTACT INFORMATION

****Primary and/or Secondary Contacts Must Be Onsite at All Times of the Event****

Primary Contact: Carrie Pederstuen
Daytime Phone: 608-781-3360 Cell #: 608-317-3315
Email: carrie@2brotherspowersports.com
Address 905 Oak Ave S
City: Onalaska State wi Zip 54650

Secondary Contact: Ben George
Daytime Phone: 608-781-3360 Cell #: _____
Email: ben@2brotherspowersports.com
Address 905 Oak Ave S
City: Onalaska State wi Zip 54650

EMERGENCY CONTACT INFORMATION

The public will be notified of a safety and/or security issue(s) in the following manner:

- Contacting Local Police and Fire Services
- Local Radio Station
- Other _____
- Onsite PA System
- Word of Mouth

If a Private Security Firm has Been Contracted, List Their Information Below:

Security Provider: _____

Contact Person: _____ Phone Number: _____

Location of Provider at Event Site: _____

Location of Missing Persons Station: _____

EVENTS PERMIT FEE SCHEDULE

Permit fees shall be based upon the anticipated number of participants expected to attend the listed event, as determined by the City Clerk, and based upon the following fees. Permit fee is due when the application is submitted. Permit fee is nonrefundable if event is cancelled. If event is rescheduled for a date within 6-months, the permit fee would apply to the rescheduled date; if the event is rescheduled for a date later than 6-months of the original event date the permit fee is nonrefundable.

<u>PERMITTYPE</u>	<u>PERMIT FEE</u>
PARADES	\$0
SPECIAL EVENT	0 – 299 Participants = \$0 300 – 499 Participants* = \$250.00 500 – 999 Participants* = \$350.00 Over 1,000 Participants* = \$500.00 Events two (2) or more days: = \$100.00**

*Attendance shall be based on the highest attendance over the last two years of the event. New events with no prior participation shall automatically fall under subsection (c) 300 to 499 people unless event organizers anticipate 1,000 or more people in attendance.

**Multi day events (e) shall be in addition to the fee based on the number of attendees.

If the Event Takes Place on City Property (Parks, City Streets, or Other City Owned Facilities) in Whole or In Part:

I have reviewed the proposed location for the event and determined suitability for our proposed use.

There are no requested changes, upgrades or safety concerns identified

OR

I am requesting the following changes or upgrades:

I understand and acknowledge that it is the event organizer's responsibility to inspect the area the event is to take place and notify the City's Inspection Department (608.781.9541) of any safety concerns.

I have reviewed and have considered the Contingency Plan information provided by the City of Onalaska along with this application.

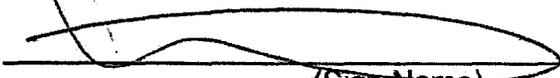
I have reviewed and understand the City's Insurance Requirements for Special Events as described in this document.

I have enclosed the event's Public Safety Site Plan.

I have enclosed other information that we believe is necessary or helpful to describe the planned event.

SIGNATURE

I am allowed to sign this application on behalf of the event sponsor. The information contained in this application for a Special Event permit is true, correct, and complete to the best of my knowledge. If there are any changes to the Special Event, I agree that I will promptly notify the City of Onalaska of these changes and request approval of them.



(Sign Name)

12/27/2019

(Date)

Carrre Pederstuen, Marketing Manager

(Print Name) (Print Title) with Organization)

Return Completed Applications To:

Cari Burmaster, City Clerk

415 Main Street, Onalaska, WI 54650

(W) 608.781.9530 (F) 608.781.9534 cburmaster@cityofonalaska.com



CITY OF ONALASKA

INDEMNIFICATION, HOLD HARMLESS and REIMBURSEMENT AGREEMENT
 (to be returned to City Clerk with Application Packet)

Special Event Name:

2 Brothers Ugly Sweater Party

Special Event Location:

2 Brothers Powersports

Event Organizer(s):

Carrie Pedestrian

The Event Organizer(s) (individually and collectively referred to as "Organizer") agree that said Organizer, not the City of Onalaska ("City"), shall be solely responsible for all incidents related to the Special Event, as named above. This responsibility of the Organizer to the City includes but is not limited to actions of the Organizer, its officers, employees, agents, and volunteers, along with event vendors, contractors, subcontractors, participants and visitors.

In consideration for the City's approval of the Special Event, except to the extent such claims arise from the negligence or misconduct of the City, the Organizer of the Special Event agrees to indemnify and hold harmless the City of Onalaska and its officers, council members, agents, employees and authorized volunteers, from, for, and against and agrees to defend the same from and against, any and all suits, claims, grievances, damages, costs, expenses, judgments and/or liabilities, including costs of defense and reasonable attorney fees, and further agrees to pay any settlement entered into or on behalf of, judgment entered against, the foregoing individuals and/or entities. The Organizer shall reimburse the City for costs incurred due to extraordinary damage to City property during the Special Event held by Organizer. Extraordinary damage shall be defined as damage to a City park or other City property in excess of normal wear and tear and which required repair in excess of routine maintenance. Request for Reimbursement for Extraordinary Damage shall be provided to the Organizer in the form of a detailed written accounting of the Extraordinary Damages and their repair cost as evidenced by written receipts or estimates. The accounting shall be submitted via first class mail, return receipt requested to the address Organizer provides on the Special Events Application. The Organizer shall remit payment no later than thirty (30) days from receipt of the accounting.

The Organizer shall abide by the City's insurance requirements for the event, including the addition of the City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers as additional insured's for the event.

One or more waivers by either party of any provisions, terms or conditions of this Agreement shall not be construed by either party as a waiver of a subsequent breach of the same by the other party.

In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding on the parties.

This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

This Agreement constitutes the entire Indemnification, Hold Harmless and Reimbursement Agreement between the parties and any change, amendment or modification must be made in writing and executed by both parties.

Form #407 (revised 10/11/16)

The individual(s) signing this Agreement has the authority to enter into this Agreement on behalf of the Organizer of the Special Event and have read and understand the Agreement.

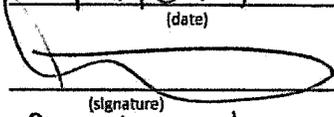
EVENT ORGANIZER

CITY OF ONALASKA

11/27/2019

(date)

(date)



(signature)

City Clerk

Carrie Pedersten

(print name) (title)

Mayor

(signature)

(print name) (title)



YOU COULD WIN!!!

JOIN US AS WE CELEBRATE 10 YEARS IN OUR LOCATION!!!

SIGN UP DEC 1 - 21 FOR A CHANCE TO WIN A **\$1,000 GIFT CERTIFICATE** TO 2BROTHERS.

SIGN UP ONCE PER DAY, NO CASH VALUE.



2BROTHERS POWERSPORTS
905 OAK AVE S
ONALASKA, WI 54650



FREE STORAGE

ON ANY NEW OR USED MOTORCYCLE PURCHASE!

MUST PRESENT COUPON AT TIME OF PURCHASE. NOT VALID ON PREVIOUS PURCHASES. FREE STORAGE IS GOOD UNTIL 4/29/2020

DECEMBER EVENTS!

TUESDAY
DECEMBER 3

ski-doo NIGHT



- Tuesday, December 3rd from 4pm - 7pm.
- Ski-Doo Expert here!
- Huge Savings on Parts & Accessories.
- Sign up to Win an X-Team Jacket and more!
- Food and Drinks Provided by 2Brothers.

TUESDAY
DECEMBER 10

Klim NIGHT



- Tuesday, December 10th from 4pm - 7pm.
- Klim Factory Rep Here.
- Huge Discounts on **EVERYTHING** Klim.
- Sign up to win prizes!

SATURDAY
DECEMBER 21

2Brothers POWERSPORTS UGLY SWEATER PARTY



- Saturday, December 21st from 10am - 4pm.
- Fly Factory Rep Here. Plus Door prizes
- Deals on Last Minute Christmas Gifts
- Ugly Sweater Contest
- Help us raise money for Onalaska Food Pantry by Drinking Beer from Pearl Street Brewery!



FREE 2BROTHERS DRINK WEAR

WITH THE PURCHASE OF \$50 IN PARTS OR ACCESSORIES DURING THE MONTH OF DECEMBER

MUST PRESENT COUPON AT TIME OF PURCHASE. EXPIRES 12/21/2019

FREE PAIR OF ARCTIVA SNOW GOGGLES

WITH THE PURCHASE OF IN STOCK KLIM SNOCCROSS HELM

MUST PRESENT COUPON AT TIME OF PURCHASE. EXPIRES 12/31/2019

PERMIT EXTENSION/SECONDARY LOCATION
(Relating to Brewery Permit and Fermented Malt Beverages)

- Wisconsin Brewery Permit #: 309-0000230949-05
- BREWER'S PERMIT: BR-WI-KAT-1

- Legal Name (Corp., LLC, individual, partnership): KATCHEVER & CO. LLC.

- Business Name: PEARL STREET BREWERY

- Business Address: 1401 SAINT ANDREW STREET, LA CROSSE, WI 54603

- Additional brewery property where brewery sales will be made:

- Location (address) and specific description: 2 BROTHERS
POWERSPORTS
- 905 OAK AVENUE SOUTH - ONALASKA, WI 54650
IT IS IN THE SHOWROOM - 1ST FLOOR

- Is this a permanent secondary location? No
- Is this a temporary secondary location? Yes

- Name of Event: TWO BROTHERS TUESDAY

- **Date(s) & Times: 12/21/19 12P-4P**
- **Please submit request at least 14 days in advance of conducting business at secondary location to:
DORExciseTaxpayerAssistance@wisconsin.gov**

▪ **Sign/Date/**



- **Title: OWNER/DIRECTOR OF MARKETING AND SALES 11/26/19**

_____ *Department Use*
Only _____

Assigned to ATEU Agent:

Agent Recommendation to Excise Audit: APPROVE or DISAPPROVE

Notes:

SPECIAL EVENT CONTINGENCY PLAN

For Review Only

Event sponsors should review and consider the following issues when they are planning or preparing for an event. Many of these issues are required by one or more regulations, or are components of larger regulations. Considering other issues which may not be required should contribute to the planning and operation of the event. Developing responses to these questions should result in more productive and fruitful discussions with the various departments with the City during their review of the Special Events Application.

Weather related issues: rain, snow, severe storms, tornadoes, etc.

If the weather forecast includes bad weather, will the event be cancelled? If so, how will attendees be notified?

Develop a plan for the sudden onset of severe weather. Where will the people go and who is designated to assist in their safe arrival at the safe refuge place?

Is there an area of safe refuge in case of tornado?

Medical issues

Where will ambulance access to the event be in case one is needed? Who will conduct crowd control in the event of a medical emergency?

Will a first aid station, with trained first aid provider, be provided at the event? Where?

If applicable, is there adequate shade to prevent heat stroke? Will water be provided? Where?

Crowd Control

Who will monitor the barricades?

Who will work the entry gates? Maintain egress and access?

Who will patrol the area to prevent incidents from getting out of control?

Develop a plan for those patrolling the crowd of what to do if they encounter unruly behavior. Have communication equipment.

Security

Will there be Police Officers providing security? If so, contact the Police Department for applicable requirements or guidelines relating to the number necessary.

If volunteers or private agencies provide security, will they have appropriate phone numbers for EMS, Fire, and Police?

If applicable, what will security officials do if non-paying attendees breach the gate/perimeter? If a complaint is received, for example, for loud music, how and who will handle the complaint? Provide communications equipment. Portable radios, cell phones, and access to land lines.

If applicable, secure monies in an area not accessible to the attendees.

Logistics

Where will there be, or will there be, a staging area for support staff? What time will the crowd be disbursed and by whom?

Who will conduct clean up?

Remember to maintain fire lanes and access roads.

Appoint one person to oversee and take responsibility for the event. Who? Will an adequate amount of restroom facilities be provided? Where?

Is there adequate safe parking provided? Where?



CITY OF ONALASKA
Special Event Insurance Requirements.

(a) The applicant shall provide primary coverage insurance for the event. Any insurance or self-insurance maintained by the City of Onalaska, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. The applicant shall, no later than five (5) days prior to the start of the event, provide proof of insurance as follows:

1. General Liability Coverage. Coverage shall be occurrence coverage. Claims-made coverage is prohibited.

a. Commercial General Liability.

- (i) \$1,000,000 general aggregate – per event;
- (ii) \$1,000,000 products – completed operations aggregate;
- (iii) \$1,000,000 personal injury and advertising injury;
- (iv) \$1,000,000 each occurrence limit.

b. Insurance must include:

- (i) Premises and operations liability;
- (ii) Contractual liability, including coverage for the joint negligence of the City of Onalaska, its officers, council members, agents, employees, authorized volunteers and the named insured;
- (iii) Personal injury;
- (iv) Explosion, collapse and underground coverage;
- (v) Products and completed operations;
- (vi) The general aggregate must apply separately to the event and location.

2. Business Automobile Coverage. Such coverage is required if motor vehicles are used in relation to and before, during or after the event. This requirement does not apply to cover personal vehicles used by attendees or event personnel to arrive or depart from the event. Coverage limits shall be no less than \$250,000 each person, \$500,000 each accident for bodily injury, \$100,000 for property damage or \$500,000 combined single limit for bodily injury and property damage each accident.

3. Worker's Compensation and Employers Liability. Proof of such coverage shall be required consistent with Wis. Stats. Chap. 102 or any applicable Worker's Compensation Statutes of a different state. Coverage limits shall be no less than \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease per employee.
4. Liquor Liability. If the event holder sells alcoholic beverages, liquor liability insurance with coverage limits of no less than \$500,000 each occurrence and \$500,000 aggregate.
5. Fireworks Liability. If the event includes a firework display, then the event holder shall carry an additional \$1,000,000 in coverage.

- (b) All insurance shall be in full force prior to commencing the event and remain in force throughout the entire event, including the cleanup period after the event.
- (c) The City of Onalaska, and its officers, council members, agents, employees, and authorized volunteers shall be additional insureds on general liability, business automobile and liquor liability policies. The additional insured policy endorsement must accompany the certificate of insurance.
- (d) All policies shall require 30 day written notice to the City of Onalaska of cancellation, non-renewal or material change in the insurance coverage.
- (e) Insurance must be provided by an insurances carrier with the "Best" rating of "A-VII" or better. All carriers shall be admitted carriers in the State of Wisconsin.
- (f) All insurance must be primary and non-contributory to any insurance or self-insurance carried by the City of Onalaska.

FOR OFFICE USE ONLY

City Clerk	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Fire Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>Zupka</u>	Date: <u>11/27/19</u>
Police Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>Chief Oshel</u>	Date: <u>11-27-19</u>
Public Works	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>Y U</u>	Date: <u>12-2-19</u>
Planning	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>Y U</u>	Date: <u>12-2-19</u>
Parks & Rec	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>[Signature]</u>	Date: <u>12-2-19</u>

Site Diagram Sketch Attached: YES NO

GIS Dept. Map Prepared: ____/____/____

Insurance Required: YES NO Certificate of Insurance on File: YES NO COI Expires: ____/____/____

Special Class B License Required: YES NO Date of Special Class B Application: ____/____/____

Approved By A&J: ____/____/____ Date License Issued: ____/____/____

License No: _____