

**Administrative & Judiciary Committee
of the City of Onalaska**

Wednesday, March 7, 2018

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1 The meeting of the Administrative & Judiciary Committee of the City of Onalaska was called to
2 order at 6:00 p.m. on Wednesday, March 7, 2018. It was noted that the meeting had been
3 announced and posted at City Hall.

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5 Roll call was taken with the following members present: Ald. Jerry Every, Ald. Ron Gjertsen,
6 Ald. Bob Muth

7
8 Also Present: City Administrator Eric Rindfleisch, Mayor Joe Chilsen, City Clerk Cari
9 Burmaster

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11 **Item 2 – Approval of minutes from the previous meeting(s)**

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13 Motion by Ald. Every, second by Ald. Gjertsen, to approve the minutes from the previous
14 meeting as printed and on file in the City Clerk’s Office.

15
16 On voice vote, motion carried.

17
18 **Item 3 – Public Input (limited to 3 minutes/individual)**

19
20 Ald. Muth called three times for anyone wishing to provide public input and closed that portion
21 of the meeting.

22
23 **Consideration and possible action on the following items:**

24
25 **Administrative**

26
27 **Item 4 – Public Hearing – Approximately 6 p.m. (or immediately following public input)**
28 **for consideration of an application for an Outdoor Venue License for Morsal Foods, LLC**
29 **d/b/a Senor Villa, 425 2nd Avenue South, Onalaska for the 2017-2018 licensing year**

30
31 Ald. Muth opened the public hearing and called for anyone wishing to speak in favor of the
32 application for an Outdoor Venue License for Morsal Foods, LLC, d/b/a Senor Villa.

33
34 Mayor Chilsen said, “I think this is a great project, and I encourage the passage of this, both at
35 this level and at the Common Council level. I think a thriving business community is always at
36 the heart of a good city, and this will help us continue to be a thriving business community.”

37
38 Cari noted she had received a letter from Lee Fehr, 205 Green Street, Onalaska that states: “*I*
39 *support the application. They seem like great people and will be good neighbors.*”

40
41 Ald. Muth called three times for anyone else wishing to speak in favor of the application for an
42 Outdoor Venue License for Morsal Foods, LLC, d/b/a Senor Villa, and closed that portion of the

Reviewed 3/9/18 by Cari Burmaster

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43 public hearing.

44

45 Ald. Muth called three times for anyone wishing to speak in opposition to the application for an
46 Outdoor Venue License for Morsal Foods, LLC, d/b/a Senor Villa, and closed the public hearing.

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48 Motion by Ald. Every, second by Ald. Gjertsen, to approve an application for an Outdoor Venue
49 License for Morsal Foods, LLC d/b/a Senor Villa, 425 2nd Avenue South, Onalaska for the 2017-
50 2018 licensing year.

51

52 Ald. Every said public notices had been sent out and one response was received.

53

54 Cari said the city is required to do the mailing, per city ordinance, to properties located within
55 250 feet of the business. Cari said Lee Fehr's response was the only one she had received.

56

57 Ald. Muth said he supports approving the Outdoor Venue License, adding he believes Senor
58 Villa is in "a wonderful location."

59

60 On voice vote, motion carried.

61

62 **Item 5 – Approval of Operator's Licenses as listed on report dated March 7, 2018**

63

64 Cari noted she had distributed a new memo to committee members and said there was only one
65 addition since the packet was completed a week ago. Cari said each applicant had undergone a
66 background check.

67

68 Motion by Ald. Every, second by Ald. Gjertsen, to approve the Operator's Licenses as listed on
69 report dated March 7, 2018.

70

71 On voice vote, motion carried.

72

73 **Item 6 – Approval of Class B Liquor License for Morsal Foods, LLC d/b/a Senor Villa, 425**
74 **2nd Avenue South, Onalaska, WI starting March 14, 2018**

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76 Motion by Ald. Muth, second by Ald. Gjertsen, to approve Class B Liquor License for Morsal
77 Foods, LLC d/b/a Senor Villa, 425 2nd Avenue South, Onalaska, WI starting March 14, 2018.

78

79 Cari said Senor Villa likely will not be opening as early as March 14. However, this is the day
80 after the Common Council meets and the license would be issued upon final inspections on the
81 building being completed and then having occupancy to the building.

82

83 On voice vote, motion carried.

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85 **Item 7 – Approval of amendment to Class B Liquor License for American Legion Post 336,**
86 **731 Sand Lake Road, Onalaska for June 15-16, 2018 for Onalaska Community Days to**
87 **include outside grounds**

88
89 Motion by Ald. Muth, second by Ald. Every, to approve an amendment to Class B Liquor
90 License for American Legion Post 336, 731 Sand Lake Road, Onalaska for June 15-16, 2018 for
91 Onalaska Community Days to include outside grounds.

92
93 Ald. Every referred to a page that was not filled out and asked if there will be barricades present.

94
95 Cari told Ald. Every the page to which he was referring is the Fleis Nightfall Frolic, which will
96 be addressed under Item 9. Cari noted David Delimat, American Legion Post 336 Commander,
97 had submitted a one-page letter requesting an amendment to the Class B Liquor License as well
98 as a variance to the noise ordinance.

99
100 On voice vote, motion carried.

101
102 **Item 8 – Approval of amendment to the noise ordinance for American Legion Post 336, 731**
103 **Sand Lake Road, Onalaska for June 15-16, 2018 for Onalaska Community Days until 11:30**
104 **p.m. each evening**

105
106 Motion by Ald. Muth, second by Ald. Gjertsen, to approve an amendment to the noise ordinance
107 for American Legion Post 336, 731 Sand Lake Road, Onalaska for June 15-16, 2018 for
108 Onalaska Community Days until 11:30 p.m. each evening.

109
110 Ald. Every asked if the city sends out notices to neighboring properties when a request is made
111 for a variance to the noise ordinance.

112
113 Cari said no and told Ald. Every there is nothing in the city's ordinances that requires it to send
114 out notices. Cari noted that Onalaska Community Days has occurred for several years and said
115 she believes neighbors are well-aware of what occurs there. Cari told Ald. Every the city has not
116 had any complaints from the Police Department and said the city likely would not grant the
117 variance the following year if there were several complaints.

118
119 Ald. Gjertsen noted that several of the neighbors typically attend the event.

120
121 Cari said the neighbors who do not attend the event typically leave the neighborhood. Cari
122 added that the event is heavily advertised, so neighbors are aware of when it will be occurring.

123
124 Ald. Every said he believes an event such as Onalaska Community Days benefits the community.

125
126 On voice vote, motion carried.

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Item 9 – Approval of Special Event Permit for:

a. Fleis Nightfall Frolic on Friday, April 20, 2018 from 3-9 p.m. starting in Rowe Park

Motion by Ald. Muth, second by Ald. Every, to approve Special Event Permit for Fleis Nightfall Frolic on Friday, April 20, 2018 from 3-9 p.m. starting in Rowe Park.

Ald. Every asked if the event is expected to draw fewer than 300 participants, as is marked on the permit application.

Cari said yes.

Mayor Chilsen told Ald. Every the Fleis Nightfall Frolic is a fundraiser for the Parks and Recreation Department.

On voice vote, motion carried.

Item 10 – Approval of Fee Schedule

Cari noted she had distributed an updated Fee Schedule to committee members and said the only thing that has been updated is the bicycle fee has been reduced to zero. Cari also noted the new mobile home fees have been included on the Fee Schedule and said they will be listed on the renewal letters.

Motion by Ald. Gjertsen, second by Ald. Every, to approve the Fee Schedule.

On voice vote, motion carried.

Item 11 – Miscellaneous licensing reporting

Cari noted she had distributed an updated list of recreational burning permits to committee members.

Motion by Ald. Every, second by Ald. Gjertsen, to approve the miscellaneous licensing reporting.

On voice vote, motion carried.

Judiciary

No items.

Reviewed 3/9/18 by Cari Burmaster

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170 **Adjournment**

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172 Motion by Ald. Every, second by Ald. Gjertsen, to adjourn at 6:12 p.m.

173

174 On voice vote, motion carried.

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176

177 Recorded by:

178

179 Kirk Bey