

**Administrative & Judiciary Committee
of the City of Onalaska**

Wednesday, July 3, 2019

1

1 The meeting of the Administrative & Judiciary Committee of the City of Onalaska was called to
2 order at 6:00 p.m. on Wednesday, July 3, 2019. It was noted that the meeting had been
3 announced and posted at City Hall.

4
5 Roll call was taken with the following members present: Ald. Diane Wulf, Ald. Tom Smith,
6 Ald. Boondi Iyer

7
8 Also Present: City Administrator Eric Rindfleisch, City Clerk Cari Burmaster, Planning
9 Manager Katie Aspenson, Assistant Police Chief Troy Miller

10
11 **Item 2 – Approval of minutes from the previous meeting(s)**

12
13 Motion by Ald. T. Smith, second by Ald. Iyer, to approve the minutes from the previous meeting
14 as printed and on file in the City Clerk’s Office.

15
16 On voice vote, motion carried.

17
18 **Item 3 – Public Input (limited to 3 minutes/individual)**

19
20 Ald. Wulf called three times for anyone wishing to provide public input and closed that portion
21 of the meeting.

22
23 **Consideration and possible action on the following items:**

24
25 **Administrative**

26
27 **Item 4 – Public Hearing – approximately 6 p.m. (or immediately following Public Input) –**
28 **for Class “B” Liquor Outdoor Venue License for J&KB Holdings, LLC, d/b/a Crooked**
29 **Pint Onalaska, 9348 State Road 16, Onalaska**

30
31 Ald. Wulf opened the public hearing and called for anyone wishing to speak in favor of the Class
32 “B” Liquor Outdoor Venue License for J&KB Holdings, LLC, d/b/a Crooked Pint Onalaska.

33
34 **Jarrold Byers, Owner of Crooked Pint Onalaska**
35 **No home address given**

36
37 Jarrod noted he is originally from the City of Onalaska and graduated from Onalaska High
38 School in 1998. Jarrod also noted he has resided in the Twin Cities for 20 years and said, “Now
39 I’m circling back to be a businessowner. I have a very extensive background with this company
40 and the restaurant business. We’re very excited to come to town and bring our good food and
41 beverages to the City of Onalaska. I graciously ask for the blessing of the city to responsibly
42 serve alcohol and have the outdoor patio that hopefully all of you will sit on at one point.”

Reviewed 7/8/19 by Cari Burmaster

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43

44 **Michael Lavelle**
45 **722 Dutton Street**
46 **Onalaska**

47

48 Michael noted he resides two houses away from where Crooked Pint Onalaska would be located,
49 and he said, "I'm happy it's coming in. My only concern is, I'm the second-to-last ranch. The
50 last ranch, which is right before you go over the berm into their parking lot, is an older couple in
51 their 80s. They would probably never come and complain about anything, but my only concern
52 is how loud and how late this outdoor venue would come open. Other than that, I welcome
53 them. I miss the Ground Round."

54

55 Ald. Wulf asked Cari if the committee will be able to address Michael's concerns when it
56 discusses Items 6a and 6b.

57

58 Cari said yes.

59

60 Ald. Wulf called three times for anyone else wishing to speak in favor of the Class "B" Liquor
61 Outdoor Venue License for J&KB Holdings, LLC, d/b/a Crooked Pint Onalaska and closed that
62 portion of the public hearing.

63

64 Ald. Wulf called three times for anyone wishing to speak in opposition to the Class "B" Liquor
65 Outdoor Venue License for J&KB Holdings, LLC, d/b/a Crooked Pint Onalaska and closed the
66 public hearing.

67

68 **Item 5 – Approval of Operator's Licenses as listed on report dated July 3, 2019, with option**
69 **to leave the application process open until Monday, July 8, 2019 (day before the Common**
70 **Council meeting)**

71

72 Cari noted she had distributed a new handout to committee members listing the current
73 applications on file. Cari also noted Assistant Police Chief Miller is currently in his office
74 performing the final checks on six individuals whose names are on the list. Cari told committee
75 members she will distribute another list at the July 9 Common Council meeting, and she asked
76 that approval be conditional upon the six individuals passing the background check.

77

78 Motion by Ald. Iyer, second by Ald. T. Smith, to approve Operator's Licenses as listed on report
79 dated July 3, 2019, with the exception of the six individuals undergoing final background checks,
80 and with the option to leave the application process open until Monday, July 8, 2019 (day before
81 the Common Council meeting).

82

83 Ald. T. Smith asked Cari, "If the deadline will be Monday before the Council meeting, they have
84 to have them in. If they don't, they get fined? Or they don't get it."

Reviewed 7/8/19 by Cari Burmaster

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85
86 Cari said, “These don’t get fined. What they would do is they would have to wait until the next
87 Council meeting to get that approval. We have a Provisional License, which takes care of that
88 lapse time. If they would need that Operator’s License and they would be on duty by themselves
89 and they’re the person who needs to have that license, they would have to get that Provisional
90 License in addition to their license. If they’re working alongside somebody else who has an
91 Operator’s License, they might be able to get by until the following month.” Cari also said the
92 letters the city mails to establishments asks that employees be reminded to come to City Hall in
93 May to renew their license.

94
95 On voice vote, motion carried.

96
97 **Item 6 – Approval of Licenses for 7/10/2019-6/30/2020**

98
99 A. 2019-2020 Combination Class “B” Beer and Liquor License for J&KB HOLDINGS,
100 LLC, d/b/a Crooked Pint Onalaska, 9348 State Road 16, Onalaska, WI 54650

101
102 Cari said this is a Liquor License for the establishment for the restaurant/bar, and she told
103 committee members the only condition upon which she would like to make approval contingent
104 is that the license is not issued until the final inspections are completed, and there is occupancy
105 to the building. Cari said she is aware the building is still being remodeled, and that while she
106 does not know the date when Crooked Pint Onalaska will be open for business, “We will be as
107 the process moves along.”

108
109 Motion by Ald. T. Smith, second by Ald. Iyer, to approve the 2019-2020 Combination Class “B”
110 Beer and Liquor License for J&KB HOLDINGS, LLC, d/b/a Crooked Pint Onalaska, 9348 State
111 Road 16, Onalaska, WI 54650, contingent upon the final inspections being completed and
112 occupancy to the building.

113
114 On voice vote, motion carried.

115
116 B. 2019-2020 Class “B” Outdoor Liquor Venue License for J&KB HOLDINGS, LLC, d/b/a
117 Crooked Pint Onalaska, 9348 State Road 16, Onalaska, WI 54650

118
119 Cari said this request is for usage of the outdoor patio, noting that while this is not the first time
120 the outdoor patio has been utilized at this location, it is a new establishment and J&KB Holdings
121 is required to go through the public hearing process. The outdoor venue was utilized when
122 Ciatti’s and then Ground Round occupied the building, and Cari said it is the same type of
123 environment. Cindy said Crooked Pint Onalaska must abide by the Noise Ordinances, which
124 means noise on the outdoor patio cannot be excessive late into the evening. The Police
125 Department will respond to any excessive noise complaints. Cari said it typically is not loud on
126 the outdoor patio, and that she has nothing on file stating there has been excessive noise at the

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127 site. However, Cari also said Assistant Police Chief Miller can tell the committee if there have
128 been any noise-related issues when he returns.

129
130 Katie told committee members she has been in contact with Bruce Lundgren of SDC Retail
131 Properties, who is the primary contact regarding the Crossroads Center, and she said Bruce told
132 her he intends to install a fence. Katie noted some of the residents have a wooden fence, and she
133 said the intent is to extend that screening all the way behind Moka. Katie said that while it
134 potentially could cut off access, the intent is to provide improved screening in terms of lighting
135 as well as potential noise issues to act as mitigation. Katie said, "We've been working with them
136 regarding their lighting, but this was their own proposal that came from the Crossroads Center.
137 They're just wanting to be respectful of the neighborhood." Katie noted she had sent out letters
138 earlier this week to all four abutting properties that would directly be impacted by the extension
139 of the fence to obtain their feedback.

140
141 Ald. Iyer said the city is fortunate to have responsible businessowners who are cognizant of
142 issues such as this and being proactive about addressing them.

143
144 Ald. T. Smith asked if there will be requirements for the fence.

145
146 Katie said the fence will be a standard fence and told Ald. T. Smith she anticipates the fence will
147 be six feet tall and maintenance-free. Katie said it is possible some vegetation will be removed
148 from residents' properties. Katie said the city does not have a Fence Permit, and the city also
149 does not have many standards. However, Katie also said the fence will have to be maintained,
150 and the city will address the issue if the fence is not maintained.

151
152 Upon Assistant Police Chief Miller returning to the meeting, Cari asked him if he recalls any
153 noise-related issues occurring on the outdoor patio either at Ciatti's or the Ground Round.

154
155 Assistant Police Chief Miller said that while he cannot immediately recall any such issues, he
156 can find out if there have been.

157
158 Ald. Wulf asked Michael Lavelle if his questions and concerns have been answered this evening.

159
160 Michael asked at what time the Noise Ordinance takes effect.

161
162 Cari told Michael the Noise Ordinance is 10 p.m. Cari also said there likely will be patrons
163 engaged in conversation on the outdoor patio at that time, which would not be considered
164 excessive noise. However, excessive noise cannot occur after 10 p.m.

165
166 Michael asked how late the bar will be open.

167
168 Jarrod told Michael that while that has not yet been determined, none of the Crooked Pint

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169 locations are open until 2 a.m. Jarrod also said the establishment will stay open until 1 a.m. at
170 the latest, and only on Friday and Saturday evenings.

171
172 Cari asked committee members to make approval contingent upon completion of the final
173 inspections.

174
175 Motion by Ald. Iyer, second by Ald. T. Smith, to approve 2019-2020 Class “B” Outdoor Liquor
176 Venue License for J&KB HOLDINGS, LLC, d/b/a Crooked Pint Onalaska, 9348 State Road 16,
177 Onalaska, WI 54650, contingent upon completion of the final inspections.

178
179 On voice vote, motion carried.

180
181 **Item 7 – Approval of Change of Agent for Stoney Creek of La Crosse, 3060 South Kinney**
182 **Coulee Road, Onalaska to Shaun Lawson**

183
184 Motion by Ald. Iyer, second by Ald. T. Smith, to approve Change of Agent for Stoney Creek of
185 La Crosse, 3060 South Kinney Coulee Road, Onalaska to Shaun Lawson.

186
187 On voice vote, motion carried.

188
189 **Item 8 – Approval of Special Events permits for:**

190
191 A. Clearwater Farm for 2019 Taste of Summer Event, September 7, 2019

192
193 Cari said all the city departments have signed off on the event and noted this is the sixth annual
194 Taste of Summer Event.

195
196 Motion by Ald. T. Smith, second by Ald. Iyer, to approve a Special Events Permit for Clearwater
197 Farm for 2019 Taste of Summer Event, September 7, 2019.

198
199 Ald. Iyer asked Cari if she had received the Certificate of Insurance.

200
201 Cari said yes.

202
203 On voice vote, motion carried.

204
205 B. Three Rivers Roleo, July 13-14, 2019 at the Great River Landing

206
207 Cari said all the city departments have signed off on the event and noted this is a repeat event.

208
209 Motion by Ald. Iyer, second by Ald. T. Smith, to approve a Special Events Permit for Three
210 Rivers Roleo, July 13-14, 2019 at the Great River Landing.

Reviewed 7/8/19 by Cari Burmaster

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211

212 Ald. Iyer noted event organizers have requested cleanup assistance at the Great River Landing
213 and asked if they had spoken to Parks and Recreation Department employees.

214

215 Cari told Ald. Iyer the Parks and Recreation Department has contacted event organizers and they
216 work out cleanup amongst themselves.

217

218 Ald. Iyer said if Parks and Recreation Department employees cannot perform cleanup duties,
219 event organizers must do them on their own and they would charge the City of Onalaska.

220

221 Cari said Three Rivers Roleo would have to hire individuals to perform cleanup duties and also
222 pay them if the Parks and Recreation Department cannot assist with cleaning. Cari said the city
223 would not be responsible for payment.

224

225 On voice vote, motion carried.

226

227 C. National Night Out, Tuesday, August 6, 2019 from approximately 5-8 p.m. at the Quincy
228 Street Park

229

230 Cari said National Night Out is a city-sponsored event that being held again after a one-year
231 hiatus. Cari also noted the City of Onalaska does not pay any fees for a city-sponsored event
232 such as this one.

233

234 Motion by Ald. T. Smith, second by Ald. Iyer, to approve a Special Events Permit for National
235 Night Out, Tuesday, August 6, 2019 from approximately 5-8 p.m. at the Quincy Street Park.

236

237 On voice vote, motion carried.

238

239 D. Onalaska High School Homecoming Parade, September 13, 2019 from approximately 2-3
240 p.m.

241

242 Cari said the same route will be utilized.

243

244 Motion by Ald. Iyer, second by Ald. T. Smith, to approve a Special Events Permit for Onalaska
245 High School Homecoming Parade, September 13, 2019 from approximately 2-3 p.m.

246

247 Ald. Wulf asked Cari if the city will charge Onalaska High School for the event.

248

249 Cari said there will be no charge because the event is not large enough.

250

251 On voice vote, motion carried.

252

Reviewed 7/8/19 by Cari Burmaster

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253 E. YMCA Kids' Triathlon, Saturday, July 13, 2019 starting at YMCA, Mason Street,
254 Onalaska

255

256 Cari noted this is a repeat event.

257

258 Motion by Ald. T. Smith, second by Ald. Iyer, to approve a Special Events Permit for YMCA
259 Kids' Triathlon, Saturday, July 13, 2019 starting at YMCA, Mason Street, Onalaska.

260

261 On voice vote, motion carried.

262

263 **Item 9 – Approval of Class B Picnic License for Clearwater Farm for 2019 Taste of**
264 **Summer, September 7, 2019**

265

266 Cari said the license will go with the Special Events Permit, noting malt beverages and wine will
267 be served at the event.

268

269 Motion by Ald. Iyer, second by Ald. T. Smith, to approve a Class B Picnic License for
270 Clearwater Farm for 2019 Taste of Summer, September 7, 2019.

271

272 On voice vote, motion carried.

273

274 **Item 10 – Miscellaneous licensing reporting**

275

276 Motion by Ald. T. Smith, second by Ald. Iyer, to approve the miscellaneous licensing reporting
277 dated July 3, 2019 and place it on file.

278

279 On voice vote, motion carried.

280

281 **Judiciary**

282

283 **Item 11 – Ordinance 1648-2019 – to amend Title 10 Chapter 1 Section 27 of the Code of**
284 **Ordinances of the City of Onalaska relating to Parking Restrictions (Mason Street) (Third**
285 **and Final Reading)**

286

287 Motion by Ald. Wulf, second by Ald. Iyer, to approve Ordinance 1648-2019 – to amend Title 10
288 Chapter 1 Section 27 of the Code of Ordinances of the City of Onalaska relating to Parking
289 Restrictions (Mason Street) (Third and Final Reading).

290

291 On voice vote, motion carried.

292

293 **Item 12 – Ordinance 1649-2019 – to annex land located in the Southeast ¼ of the Northwest**
294 **¼ in Section 10, Township 16 North, Range 7 West from the Town of Medary to the City of**

Reviewed 7/8/19 by Cari Burmaster

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295 **Onalaska (Rockwood Annexation) (First and Second Reading)**

296

297 Motion by Ald. Wulf, second by Ald. Iyer, to suspend the rules and give Ordinance 1649-2019
298 its First, Second, Third and Final Reading.

299

300 On voice vote, motion carried.

301

302 Motion by Ald. Wulf, second by Ald. Iyer, to approve Ordinance 1649-2019 – to annex land
303 located in the Southeast ¼ of the Northwest ¼ in Section 10, Township 16 North, Range 7 West
304 from the Town of Medary to the City of Onalaska (Rockwood Annexation) (First, Second, Third
305 and Final Reading).

306

307 On voice vote, motion carried.

308

309 **Item 13 – Ordinance 1650-2019 – to rezone property located in Section 10, Township 16,**
310 **Range 7 in the City of Onalaska, La Crosse County, Wisconsin from Neighborhood**
311 **Business (B-1) to Light Industrial (M-1) (Dahl Dealership Rezoning) (First and Second**
312 **Reading)**

313

314 Motion by Ald. Iyer, second by Ald. Wulf, to suspend the rules and give Ordinance 1650-2019
315 its First, Second, Third and Final Reading.

316

317 On voice vote, motion carried.

318

319 Motion by Ald. Wulf, second by Ald. Iyer, to approve Ordinance 1650-2019 – to rezone property
320 located in Section 10, Township 16, Range 7 in the City of Onalaska, La Crosse County,
321 Wisconsin from Neighborhood Business (B-1) to Light Industrial (M-1) (Dahl Dealership
322 Rezoning) (First, Second, Third and Final Reading).

323

324 On voice vote, motion carried.

325

326 **Adjournment**

327

328 Motion by Ald. Wulf, second by Ald. Iyer, to adjourn.

329

330 The meeting was adjourned at 6:30 p.m.

331

332

333 Recorded by:

334

335 Kirk Bey