

**Administrative & Judiciary Committee  
of the City of Onalaska**

Wednesday, December 5, 2018

1

1 The meeting of the Administrative & Judiciary Committee of the City of Onalaska was called to  
2 order at 6:00 p.m. on Wednesday, December 5, 2018. It was noted that the meeting had been  
3 announced and posted at City Hall.

4  
5 Roll call was taken with the following members present: Ald. Jim Binash, Ald. Diane Wulf,  
6 Ald. Ron Gjertsen

7  
8 Also Present: City Administrator Eric Rindfleisch, City Clerk Cari Burmaster, City Engineer  
9 Jarrod Holter, Planner/Zoning Inspector Katie Aspenson, Police Chief Troy Miller

10  
11 **Item 2 – Approval of minutes from the previous meeting(s)**

12  
13 Motion by Ald. Gjertsen, second by Ald. Wulf, to approve the minutes from the previous  
14 meeting as printed and on file in the City Clerk’s Office.

15  
16 On voice vote, motion carried.

17  
18 **Item 3 – Public Input (limited to 3 minutes/individual)**

19  
20 Ald. Binash called three times for anyone wishing to provide public input and closed that portion  
21 of the meeting.

22  
23 **Consideration and possible action on the following items:**

24  
25 **Administrative**

26  
27 **Item 4 – Approval of Operator’s Licenses as listed on report dated December 5, 2018**

28  
29 Cari noted she had distributed a new listing this evening.

30  
31 Motion by Ald. Wulf, second by Ald. Gjertsen, to approve Operator’s Licenses as listed on  
32 report dated December 5, 2018.

33  
34 On voice vote, motion carried.

35  
36 **Item 5 – Approval of City of Onalaska Fee Schedule**

37  
38 Cari noted the Cemetery Fees have been changed, per the proposal made during the budget  
39 cycle. There were additional fees from Katie regarding the Medical Campus District, and there  
40 were additional items from the Inspection Department as well as the TIF application. Cari noted  
41 an entire table was inserted for the Inspection Department regarding Plan Review Fees for  
42 buildings.

Reviewed 12/11/18 by Cari Burmaster

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43  
44 Motion by Ald. Binash, second by Ald. Gjertsen, to approve the City of Onalaska Fee Schedule  
45 with the changes submitted December 5, 2018.

46  
47 Ald. Wulf noted the cost of the TIF application is \$1,000, and she asked Katie what the previous  
48 cost was.

49  
50 Katie said the city previously did not have a TIF application, noting it had been created in 2018.

51  
52 Ald. Wulf asked Katie if the TIF application is similar to that of liked-sized communities.

53  
54 Katie said she believes it is.

55  
56 Ald. Gjertsen asked if the fee is for office-type functions.

57  
58 Katie said part of it is for public hearing notices, and the city also pays an outside firm to assist  
59 the city in reviewing applications. The fee also covers staff time.

60  
61 City Administrator Rindfleisch said the fee also is set to limit random requests for small projects,  
62 stating, "If it's a big project, we want it to reflect the fact there should be some investments in  
63 staff time in order to start the process."

64  
65 Ald. Binash asked Cari if the fee schedule is reviewed yearly.

66  
67 Cari said yes, noting updates are brought forward yearly so they are in place by January 1, or  
68 new fees that have been established are brought in.

69  
70 On voice vote, motion carried.

71  
72 **Item 6 – Approval of Special Events Permits for:**

73  
74 a. Sole Burner – Coulee Region Run/Walk on April 28, 2019 starting at 2700 Midwest  
75 Drive, Onalaska from approximately 8 a.m.-1 p.m.

76  
77 Cari noted this is an annual event in which the number of participants has decreased since its  
78 inception. Attendance is expected to be between 300 and 499. The department heads have given  
79 their approval to the event.

80  
81 Motion by Ald. Binash, second by Ald. Gjertsen, to approve the Special Events Permit for the  
82 Sole Burner – Coulee Region Run/Walk on April 28, 2019 starting at 2700 Midwest Drive,  
83 Onalaska from approximately 8 a.m.-1 p.m.

84  
85 On voice vote, motion carried.

Reviewed 12/11/18 by Cari Burmaster

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86

87 **Item 7 – Approval of Class B Liquor License for Meghan E. Schoh, d/b/a Unwined, LLC,**  
88 **201 Main Street, Onalaska, starting on January 1, 2019**

89

90 Cari said this is a request for a transfer of licenses from Unwined’s current owner to her  
91 daughter. Cari also asked that the motion reflect the fact staff is still waiting for a letter from the  
92 current owner relinquishing that license. The current owner would have the establishment  
93 through December 31, and she would relinquish it to her daughter January 1. Cari said approval  
94 would be conditional upon staff receiving the letter.

95

96 Motion by Ald. Wulf, second by Ald. Gjertsen, to approve a Class B Liquor License for Meghan  
97 E. Schoh, d/b/a Unwined, LLC, 201 Main Street, Onalaska, starting on January 1, 2019, pending  
98 a letter from the owner relinquishing the license effective January 1, 2019.

99

100 Ald. Binash noted the license is for a six-month period (January 1 to June 30, 2019) and includes  
101 beer and liquor. Ald. Binash asked if Unwined is an establishment that serves wine.

102

103 Cari said it is, but it also serves other beverages. Cari also said in order to have the wine,  
104 Unwined must have a full liquor license.

105

106 On voice vote, motion carried.

107

108 **Item 8 – Possible consideration to proceed with a plan/ordinance change to allow online**  
109 **beer/liquor purchases with drive-up, pickup services within the City of Onalaska with**  
110 **adequate conditions outlining requirements for businesses that would qualify**

111

112 Cari said the Wisconsin Department of Revenue has left the decision of how to handle this  
113 matter up to each municipality. Cari explained that a retail establishment that has a Class A  
114 License would be able to sell merchandise or food. However, that establishment is not allowed  
115 to sell liquor without having its premise expanded into the area where the transaction would  
116 occur. Cari also explained this is relatively new to the city, and she said Festival Foods had  
117 proposed an application with a procedure it had laid out. Cari said Festival Foods was informed  
118 the city does not allow that at this point in time, “so we’re bringing this forward for us to have  
119 discussion on this and see if it’s something that we would like to do and move forward with. ...  
120 Basically, we’re here for discussion.” Cari noted there is a Festival Foods representative in  
121 attendance this evening who is willing to answer questions. Cari also noted she had distributed  
122 documents prepared by city legal counsel Sean O’Flaherty and Amanda Jackson.

123

124 Ald. Wulf asked that the committee be given a few minutes to read the memo.

125

126 Ald. Binash said the committee will adjourn at 6:09 p.m. and readjourn at 6:14 p.m.

127

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128 Ald. Binash readjoined the meeting at 6:15 p.m.

129

130 Motion by Ald. Binash, second by Ald. Wulf, to discuss the “click and collect” possibility of an  
131 ordinance in the City of Onalaska.

132

133 Ald. Gjertsen said, “Any time you have drive-up service and you have something like alcohol  
134 involved, it has a tendency to have an individual buying for somebody else, whether it’s  
135 somebody who is old enough to drink it and shouldn’t have it, or probably more concerning,  
136 younger people who shouldn’t have it. That’s the major concern I have with it.” Ald. Gjertsen  
137 also said he is concerned about both late-night and early-morning sales, “and the proper people  
138 to oversee that. If it’s going through a drive-through window, how well are you able to monitor  
139 what’s going on? It’s much different when you have somebody at a counter – let’s say at  
140 Festival, for instance. If an individual who is impaired comes in, you’re better able to better see  
141 how their condition is. And some of the stuff takes care of itself. The clerk who would be  
142 selling it would have a license to do so. Plus, the agency selling it would have a permit to do  
143 that.”

144

145 Ald. Binash said that after reading the material distributed this evening it appears that Festival  
146 Foods would not serve “click and collect” after 3 p.m. Ald. Binash also said he believes he read  
147 in the documents that it would be important to have a video of the area, noting there would be  
148 designated parking for this type of service. Ald. Binash said he believes Festival Foods already  
149 has a location east of the entrance where “click and collect” would occur. Ald. Binash also said  
150 he does not know if there would be further congestion in the parking area, and that it is his  
151 understanding there would be supervision of anybody who disperses alcohol once a consumer  
152 arrives at the store to pick it up. The person who has requested the grocery items, including any  
153 beer or liquor, generally would be present. Ald. Binash said, “If they aren’t present, I was a little  
154 confused exactly how they would handle that – something about a 21-year-old driver or  
155 something to that effect would be there. If a person who is delivering groceries with alcohol  
156 would feel the person who is driving was somewhat impaired, they would get a supervisor. A  
157 concern I have is if you have high school kids who are out there being supervised by another  
158 party, and they allegedly are supposed to be supervised at a distance if they’re not available on  
159 scene, they might [say], ‘This is my friend, and I might let it go with that.’ I don’t know how  
160 often that would happen, but it’s a possibility.

161

162 It looks to me like Festival has taken precautions – at least from what I read in their presentation.  
163 [There would be] video, a designated place, operator, supervision. I’m not sure if the City of  
164 Onalaska is really in favor of something like this. It does make it easier to buy the alcohol, in  
165 some respects. I know people who are not ambulatory would find it easier, or it might be easier  
166 for people who set it up that they can drive in and pick it up.”

167

168 Police Chief Miller stated for clarification that 3 p.m. is the cutoff for same-day pickup, and it is  
169 his understanding Festival Foods will still be offering pickup after 3 p.m. Police Chief Miller

Reviewed 12/11/18 by Cari Burmaster

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170 said there is the potential for alcohol to be sold until it no longer may be sold in the evening.

171

172 Mike Gates, Festival Foods Store Director, said the final pickup may occur at 7 p.m.

173

174 City Administrator Rindfleisch noted there are several Festival Foods stores throughout the state,  
175 and he asked if there are other communities that have allowed “click and collect.” City

176 Administrator Rindfleisch also asked what restrictions these communities had applied.

177

178 Mike Gates said the only one on the list of cities was Madison, adding he does not believe  
179 Festival Foods has started there yet. Mike estimated there are seven to eight Festival Foods  
180 stores in Wisconsin that are following the same system regarding how they police the system and  
181 deliver alcohol in those markets.

182

183 Ald. Wulf asked how long the stores have been utilizing the “click and collect” procedure.

184

185 Mike estimated it has been running approximately four to six weeks.

186

187 Police Chief Miller said, “I like to be forward thinker, and I think that’s what Festival is trying to  
188 do here. But unfortunately, I have to look at it from the other side of the coin, which is the law  
189 enforcement side. Knowing that the percentage of impaired drivers that we identify is so  
190 minimal compared to what is actually out there on the roadways, I think it’s too early in the  
191 process for this not having enough other communities out there proving a track record for this to  
192 work that I’m really not comfortable to put my two cents behind it. The biggest thing we talk  
193 about is, if someone goes there under a normal sale to purchase alcohol and they’re already  
194 impaired, the sale is denied. Sometimes we have a hard enough time identifying an impaired  
195 driver behind the wheel, face-to-face with them. I think it would be quite a task for many of the  
196 untrained, a regular sales clerk, to make that identification with someone. Just from the law  
197 enforcement aspect of it, I say this because I feel it’s too soon, but I have a real hard time  
198 delivering that alcohol to someone already in their vehicle. I think we’ll potentially run into  
199 problems with what we already talked about: the underage purchasers, the straw purchasers. If it  
200 was something that would pass, it’s something for liability purposes.

201

202 What I would like to see from [Festival’s] end is, we’re photographing the driver, we’re  
203 photographing the license, and we’re photographing the vehicle so we can ascertain that that is  
204 who they say they are. I like the forward thinking. I like the fact they’re offering a convenience  
205 to their customers. I think it’s too early in the program for me to give it any backing just given I  
206 know what we deal with on a daily basis out there.”

207

208 Cari reminded committee members they are not only discussing Festival Foods, but also whether  
209 the city wishes to proceed with these kinds of requirements. Cari also reminded committee  
210 members that, “Would we proceed, there are going to be more people here than just Festival. I  
211 don’t want you to just narrow it to Festival even though we do have that on file here and they do

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212 have a plan in place. What we need to be doing is looking at, first of all, whether we want to  
213 proceed with that. If you do want to proceed with that, what kind of things do we want to have  
214 as our procedure and our plan? It might differ from what their plan is. We might want certain  
215 things. I want you to have that reminder so maybe you're thinking a little broader than just one  
216 proposal."

217  
218 Ald. Gjertsen noted this will be an ordinance and that Festival Foods will not be the only vendor  
219 who asks to do this. Ald. Gjertsen said, "I've already made my mind up on it. I am not going to  
220 vote for it. It's a bad idea. I'm basing it on some of things I saw right away, and I'm basing it  
221 on what Troy's input was. It's just too early. I think it's a bad combination. We just don't need  
222 to add other elements out there. We have too many things going for us here."

223  
224 Ald. Wulf said, "I know that Festival has always been good stewards of the community, and my  
225 comments are not directed toward Festival whatsoever. But personally speaking for myself, I  
226 think with our current police staffing, I personally feel they're strained at the moment. And I  
227 don't feel comfortable possibly adding anything else to their already full plate with any possible  
228 things that may come up." Ald. Wulf referred to Mike Gates' comment regarding the seven or  
229 eight Festival Foods stores in the state utilizing "click and collect" for only four to six weeks,  
230 and she said, "For me personally, it's way too early in the game for us to jump on the bandwagon  
231 here. I would like to be more in the information-gathering stage. I think it's too early. I think  
232 maybe bring it back in a year and see how things have progressed with these other  
233 municipalities. How has it worked? What has worked? What hasn't worked? Could things be  
234 done better? I can't say that I would be a 'yes' a year from now, but I think it's way too early in  
235 the game. I am going to defer to staff. I am going to listen to my Police Chief. I would have a  
236 very tough time supporting it at this time. But please note that is no reflection on Festival  
237 Foods."

238  
239 City Administrator Rindfleisch noted he wears many hats and said the one he wears at this  
240 moment is a public safety hat. City Administrator Rindfleisch said the discussion boils down to  
241 allowing alcohol in the parking lots, and he also said, "We are an independent marketplace for  
242 businesses. The buildings themselves are fixed, but the businesses don't have to be. They can  
243 go elsewhere, if necessary. Potentially, if long-term it is something you would look at  
244 considering in order to keep ourselves competitive and keep businesses here in town and not  
245 have them move across borders, I would suggest utilizing the language the City of Menomonie  
246 has in not creating a specific checklist for every business because that checklist, as long as  
247 anybody contains those guidelines you need to approve. The language of Menomonie – it's on  
248 the backside of [City] Attorney [Sean] O'Flaherty's letter – basically says no one shall, unless  
249 the person obtaining a license, which includes their plan. The Council can then amend the plan,  
250 which really opens the door to being more site-specific if there are particular criteria that one  
251 business meets, but the other does not, you don't have to grant the license. There is a way of  
252 perhaps still being very restrictive at this point in time saying we can draft up this code, but  
253 we're not likely to approve anything as a Council. That may be one option: to direct staff to look

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254 at preparing a code much like the City of Menomonie, which really doesn't open the door very  
255 far. It does open the door a little bit. It does allow both this committee and the Council to, on an  
256 individual case-by-case basis, be more restrictive than a very specific checklist would be."

257  
258 Ald. Binash said he likes the plan Festival Foods had. However, Ald. Binash also said he is  
259 concerned about pharmacies that sell liquor at a pickup window, as well as other establishments  
260 that have a pickup window for certain items and sell liquor. Ald. Binash questioned whether this  
261 ordinance would open the door for those kinds of services where employees are not sufficiently  
262 trained and there is uncertainty as to whether the person who is receiving the item is the person  
263 one wants to be receiving that item. Ald. Binash said City Administrator Rindfleisch had raised  
264 a valid point about being site-specific, stating, "If we are going to draft an ordinance or if we  
265 want to discuss this further with the full Council or if we want to draft some type of ordinance,  
266 review it here and then present it to the Council for further discussion, that's something we need  
267 to discuss here in our committee." Ald. Binash said he realizes both Ald. Gjertsen and Ald. Wulf  
268 have stated they are not in favor of this proposal at this time and they would like to wait.  
269 However, Ald. Binash asked both Ald. Gjertsen and Ald. Wulf if they would like to see city staff  
270 create a code so that the committee may discuss it further. Ald. Binash also asked both Ald.  
271 Gjertsen and Ald. Wulf if they would like to table this item for several months so that they may  
272 see how other municipalities handle this.

273  
274 Ald. Gjertsen said he believes it would be logical to table this item as it will give staff time to  
275 draft an ordinance, and it also will give committee members time to examine and discuss it. Ald.  
276 Gjertsen said, "I don't think my position is going to change much – I really don't. Even three  
277 months, Jim, I wouldn't be comfortable with the timeframe. It really doesn't have anything to do  
278 with Festival, as far as I'm concerned. It has nothing to do with them. It's a City of Onalaska  
279 issue."

280  
281 Ald. Wulf said, "I always think about, what is the vision for the City of Onalaska? ... I do like  
282 Eric's thought about what the City of Menomonie has done. I am kind of torn right now. I don't  
283 want to shut the door. I am always going to be open to listening to hear what people have to say.  
284 I'm not a 'no.' I'm not a 'yes,' but I'm not a 'no.' I don't want staff to be spinning their wheels  
285 for no good reason, either. I don't know if we need to have Council weigh in on this. I hate for  
286 staff to do something and it's going to be a 'no' anyway. That's not very efficient use of your  
287 time. I could see at least taking a look at the City of Menomonie code and maybe drafting up  
288 something like that. For me, that would be the first step to go."

289  
290 City Administrator Rindfleisch said, "From a staff perspective regarding the code, you're seeing  
291 its entirety right here. Why I liked the code is that it's very general and short. But specifically,  
292 what it says is that any license request or change amendment, they must present the plan – and  
293 again, a \_\_\_\_\_ specific plan. You're not granting it just because they present the plan. You have  
294 to approve the plan or not approve the plan." City Administrator Rindfleisch said another  
295 alternative would be to look to other cities that have a checklist that, if a business meets all the

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296 requirements, the license is granted.

297

298 Ald. Wulf asked if the city will be allowed make a decision without being told by the Wisconsin  
299 State Legislature it must approve the plan.

300

301 City Administrator Rindfleisch said, "That can always occur down the road. Quite frankly, there  
302 could be some state regulation regarding that." City Administrator Rindfleisch reiterated he likes  
303 the City of Menomonie's code, and he said the staff time comes in on any application that comes  
304 in. City Administrator Rindfleisch said the other solution, which would require more staff time  
305 up front, is to create a checklist that meets all the guidelines.

306

307 Ald. Wulf asked if a fee would be involved to go through a checklist.

308

309 Cari said there currently is no fee established, noting that it is stated as amending their premise  
310 description. Cari said, "It would be part of their licensing thing if we get into that. I don't know  
311 what's allowable with that because I haven't discussed that with the attorney. The only thing  
312 I'm concerned with is if we go ahead and do a code, you're now put in the position of approving  
313 or denying. I think the real question is whether we want them or not in the beginning. I think  
314 that's where we're at realistically, because if you don't want them here and you're going to deny  
315 them, why are you going to deny them? And if you do approve them, now you're weighing  
316 everyone who comes in, and are you going to deny them or approve them? It's not as easy as  
317 just making an ordinance because you still are going to be in this position."

318

319 Ald. Binash said the committee members' duties include reviewing what is front of them and  
320 either to make recommendations. Ald. Binash suggested moving this item to the full Common  
321 Council without a recommendation, and also with the understanding the Police Department  
322 would like to wait a little bit further before anything is approved. Ald. Binash said, "It's my  
323 thought [that] if we move this forward and we don't make any kind of recommendation and this  
324 is for discussion only, we would ask our fellow Councilmembers to review what was stated here  
325 today and bring it up at the next Common Council meeting." Ald. Binash also noted the  
326 Common Council will be in a position to "go a little bit further" if there is public input on the  
327 issue.

328

329 Cari said that moving forward, she would anticipate there will be more municipalities that would  
330 be approving similar ordinances. Cari said perhaps staff still could bring forward information in  
331 future months, also suggesting that perhaps this is not a topic the committee only examines once.

332

333 Ald. Gjertsen said this item could appear on the December 11 Common Council agenda, "and it  
334 could be done right there." Ald. Gjertsen also expressed his desire to involve the entire Common  
335 Council on this matter.

336

337 Police Chief Miller stressed that he had not singled out Festival Foods, noting Festival is the

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338 store that is taking the initiative to begin the process, which he said is “commendable on its  
339 own.” Police Chief Miller said, “It relates to citywide, a multitude of retailers. Listening to the  
340 discussion we’ve had here tonight, it really drives what my main concern was; [namely], it being  
341 too early. There are a multitude of different jurisdictions that use some different methods and  
342 different checklists and different ordinances. And I think that just by waiting a little bit it will  
343 help us understand a little bit about what works and what doesn’t work. The last thing I want is  
344 for us to adopt a procedure or a policy or an ordinance that fails and puts us in a bad position. I  
345 do think looking at it down the road is definitely worth another look once we see how some of  
346 these other jurisdictions are handling it, especially if they have areas similar to our size, our  
347 population, our demographic because what works in a smaller city might not work the same in a  
348 larger city. I like that other people are out there already testing the waters, not only for the city,  
349 but for the public safety aspect of it as well. I just don’t want us to jump into this without seeing  
350 what has worked and what hasn’t. Let’s learn from some of the lessons that are going to come  
351 about already and then move forward with that. I’m not saying my position would never change  
352 on this because like I said, I like the forward thinking and I like the convenience they’re thinking  
353 about for customers. I’m just not ready to support it at this time based on the limited knowledge  
354 that we have.”

355  
356 Motion by Ald. Wulf, second by Ald. Binash, to forward without recommendation to the  
357 December 11 Common Council meeting possible consideration to proceed with a plan/ordinance  
358 change to allow online beer/liquor purchases with drive-up, pickup services within the City of  
359 Onalaska with adequate conditions outlining requirements for businesses that would qualify.

360  
361 Ald. Binash said he would like to add as a friendly amendment that the City of Menomonie code  
362 be added for review by the other Common Council members.

363  
364 On voice vote, motion carried.

365  
366 **Item 9 – Miscellaneous licensing reporting**

367  
368 Cari said she has no miscellaneous licensing reporting for the month.

369  
370 **Judiciary**

371  
372 **Item 10 – Ordinance 1623-2018 – to annex land located in the Southeast ¼ of the Northwest**  
373 **¼ and part of the Southeast ¼ of the Southwest ¼ in Section 1, Township 16 North, Range**  
374 **7 West from the Town of Medary to the City of Onalaska (Crestwood Property**  
375 **Annexation) (First and Second Reading)**

376  
377 Ald. Gjertsen, who chairs the Judiciary Committee, asked Ald. Binash, who serves as Vice  
378 Chair, to chair the meeting as he is losing his voice.

379  
Reviewed 12/11/18 by Cari Burmaster

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380 Ald. Binash noted there is a request in committee members' packets asking to suspend the rules  
381 and give Ordinance 1623-2018 its First, Second, Third and Final Reading.

382

383 Motion by Ald. Wulf, second by Ald. Binash, to suspend the rules and give Ordinance 1623-  
384 2018 its First, Second, Third and Final Reading.

385

386 On voice vote, motion carried.

387

388 Motion by Ald. Wulf, second by Ald. Binash, to approve **Ordinance 1623-2018** – to annex land  
389 located in the Southeast ¼ of the Northwest ¼ and part of the Southeast ¼ of the Southwest ¼ in  
390 Section 1, Township 16 North, Range 7 West from the Town of Medary to the City of Onalaska  
391 (Crestwood Property Annexation) (First, Second, Third and Final Reading).

392

393 On voice vote, motion carried.

394

395 **Item 11 – Ordinance 1624-2018 – to annex land located in the Southeast ¼ of the Southwest**  
396 **¼ in Section 1, Township 16 North, Range 7 West from the Town of Medary to the City of**  
397 **Onalaska (Manske Annexation) (First and Second Reading)**

398

399 Motion by Ald. Wulf, second by Ald. Gjertsen, to approve **Ordinance 1624-2018** – to annex  
400 land located in the Southeast ¼ of the Southwest ¼ in Section 1, Township 16 North, Range 7  
401 West from the Town of Medary to the City of Onalaska (Manske Annexation) (First and Second  
402 Reading).

403

404 On voice vote, motion carried.

405

406 **Item 12 – Ordinance 1625-2018 – to amend Chapter 2 of Title 9, Section 11 of the Code of**  
407 **Ordinances of the City of Onalaska relating to Sewer User Charge Rates (First and Second**  
408 **Reading)**

409

410 Motion by Ald. Wulf, second by Ald. Binash, to approve Ordinance 1625-2018 – to amend  
411 Chapter 2 of Title 9, Section 11 of the Code of Ordinances of the City of Onalaska relating to  
412 Sewer User Charge Rates (First and Second Reading).

413

414 Jarrod told committee members he had met earlier Wednesday with Financial Services  
415 Director/Treasurer Fred Buehler and said they had decided to wait until the January 2  
416 Administrative and Judiciary Committee meeting to give Ordinance 1625-2018 its Third and  
417 Final Reading.

418

419 On voice vote, motion carried.

420

421 **Item 13 – Ordinance 1626-2018 – to amend Section 9 of Chapter 3 of Title 2 of the Code of**

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422 **Ordinances of the City of Onalaska relating to Director of Inspection; Deputy Directors**  
423 **(First and Second Reading)**

424

425 City Administrator Rindfleisch asked that the rules be suspended and Ordinance 1626-2018 be  
426 given its First, Second, Third and Final Reading.

427

428 Motion by Ald. Wulf, second by Ald. Gjertsen, to suspend the rules and give Ordinance 1626-  
429 2018 its First, Second, Third and Final Reading.

430

431 On voice vote, motion carried.

432

433 Motion by Ald. Wulf, second by Ald. Binash, to approve Ordinance 1626-2018 – to amend  
434 Section 9 of Chapter 3 of Title 2 of the Code of Ordinances of the City of Onalaska relating to  
435 Director of Inspection; Deputy Directors (First, Second, Third and Final Reading).

436

437 Ald. Binash referred to Subsection ‘d’ (“Appointment of Director and Deputies”), which reads in  
438 part, “*The Director of Inspections shall be appointed by the Common Council,*” and he asked if  
439 the Council has always performed that duty.

440

441 City Administrator Rindfleisch said it is a duty that was assigned to him, and he noted one of the  
442 purposes of this ordinance is to align the action of the Common Council with State of Wisconsin  
443 Statute. City Administrator Rindfleisch said the second reason for the change is it is the next  
444 part of the budget process and changes he wishes to make within the Inspection Department.  
445 Some of the titles listed specifically under Subsection ‘h’ no longer would be applicable.

446

447 On voice vote, motion carried.

448

449 **Adjournment**

450

451 Motion by Ald. Wulf, second by Ald. Binash, to adjourn at 6:46 p.m.

452

453 On voice vote, motion carried.

454

455

456 Recorded by:

457

458 Kirk Bey