

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Finance & Personnel Committee

DATE OF MEETING: April 3, 2019 (Wednesday)

PLACE OF MEETING: City Hall – 415 Main Street (Common Council Chambers)

TIME OF MEETING: 7:15 p.m. (no earlier than 7:15 p.m. or immediately following the Utilities Committee Meeting)

PURPOSE OF MEETING

1. Call to order and roll call
2. Approval of minutes from the previous meeting
3. Public Input (limited to 3 minutes/individual)

Consideration and possible action on the following items:

FINANCE

4. 2019 Omni Center Financials
5. 2019 General Fund Financials
6. **Resolution 24-2019** - To Authorize Insurance Coverage in Lieu of Official Bonds for City Officials
7. Approval to deed land contained within the “Great River Residences Planned Unit Development” from the City of Onalaska to the Community Development Authority

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

Notices Mailed To:

Mayor Joe Chilsen

*Ald. Jim Olson - Vice Chair

*Ald. Kim Smith – Chair

*Ald. Jerry Every - Vice Chair

Ald. Jim Binash

Ald. Ron Gjertsen

Ald. Diane Wulf

City Administrator City Attorney

Dept Heads La Crosse Tribune

Coulee Courier

FOX WKTY WLXR WLAX WKTB WXOW

*Committee Members

WPPA Steward IAFF Steward

Onalaska Omni Center

Onalaska Public Library

Date Notices Mailed and Posted: 3/27/19

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

8. Authorization to accept a Safe Routes to School Overtime Patrolling Contract between La Crosse County Health Department and the Onalaska Police Department not to exceed \$440.00
9. Approval of subscription agreement with Lexipol
10. Revisions to the Continuing Disclosure Procedure for Electronic Municipal Market Access (EMMA)

PERSONNEL

11. Monthly department presentation by Human Resources and presentation of 2018 Annual Report
12. Review and consideration of authorization to replace, post and advertise a Sergeant position, and if promoted within the department, a Patrol Officer Position
13. Review and consideration of changes to Seasonal Engineering Aide job description
14. Review and consideration of authorization to fill Seasonal Engineering Aide position
15. Adjournment



City of Onalaska

Account	Name	Balance
Fund: 640 - OMNI CENTER		
Assets		
640-11100	CASH	-148,084.90
640-11104	TEMPORARY CASH	0.00
640-11300	INVESTMENTS	0.00
640-11302	INVESTMENTS 95 & 96	0.00
640-11304	C.D.A. - INVESTMENT-RINK EXPANSION	0.00
640-11370	INVESTMENTS (BOND ACCT)	0.00
640-11501	RESERVE FUND 1992	0.00
640-11505	SPEC TRUST (ADOPT-A-PRO)	0.00
640-11800	PETTY CASH	7,540.00
640-12100	TAXES RECEIVABLE	0.00
640-13000	ACCOUNTS RECEIVABLE	27,368.62
640-16202	PREPAID INSURANCE	7,794.82
640-16500	INVENTORY	3,912.88
640-18100	LAND	0.00
640-18104	LAND IMPROVEMENT	0.00
640-18150	CONSTRUCTION WORK IN PROGRESS	0.00
640-18152	C.W.I.P. - CAMPAIGN FUNDING	0.00
640-18153	C.W.I.P. CAMP FUND CDA	0.00
640-18201	BUILDING #1	0.00
640-18202	BUILDING #2	0.00
640-18203	BUILDING #3	0.00
640-18500	EQUIPMENT	0.00
640-18502	OFFICE EQUIPMENT	0.00
640-18504	C.D.A. - TRANSPORTATION EQUIP	0.00
640-18595	LEASE EQUIPMENT	0.00
640-18931	PROVISION FOR DEPRECIATION	0.00
640-18980	UNAMORTIZED BOND COSTS	0.00
640-19000	WRS NET PENSION ASSET	0.00
640-19200	DEF. OUTFLOW-WRS PENSION-CONTRIBL	53,960.00
	Total Assets:	-47,508.58
		<u>-47,508.58</u>
Liability		
640-21100	ACCOUNTS PAYABLE	0.00
640-21110	AP PENDING (DUE TO POOL)	1,040.94
640-21111	PAYROLL CORRECTIONS	0.00
640-21112	SALES TAX PAYABLE	-1,959.38
640-21511	FICA W/H	0.00
640-21512	FEDERAL W/H	0.00
640-21513	STATE W/H - WI	0.00
640-21515	FICA W/H - MEDICARE	0.00
640-21520	RETIREMENT W/H	0.00
640-21528	BC/BS HEALTH INS	0.00
640-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
640-21530	HEALTH INS	0.00
640-21531	CANCER INS	0.00
640-21532	LIFE INSURANCE W/H	0.00
640-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
640-21534	MEDICAL & DEP CARE - SECT. 125	0.00
640-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
640-21540	UNITED WAY	0.00
640-21560	COMMUNITY CREDIT UNION W/H	0.00
640-21570	UNION DUES	0.00
640-21571	LOCAL 150 UNION DUES W/H	0.00

Balance Sheet

As Of 03/20/2019

Account	Name	Balance
640-21572	1ST FINANCIAL SVGS.	0.00
640-21573	DEFERRED COMPENSATION	0.00
640-21581	SUPPORT PAYMENTS	0.00
640-21700	ACCRUED WAGES	0.00
640-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC	8,758.00
640-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	8,374.78
640-21900	LIQUOR SALES	1,929.67
640-22403	INTEREST ACCRUED - RESTRICTED ASSETS	0.00
640-22408	INTEREST ACCRUED - G.O.	0.00
640-22409	INTEREST ACCRUED - CITY	0.00
640-22901	CURRENT PORTION REDEV.	0.00
640-22903	CURRENT PORTION G.O. ISSUE	0.00
640-22905	CURRENT PORTION CITY LOAN	0.00
640-22906	CURRENT PORT.-CITY LOAN RLC	0.00
640-22907	CURRENT PORTION OF LEASE PAYABLE	0.00
640-23415	SECURITY DEPOSITS	4,155.00
640-23421	SEC DEP - SPRING	11,405.00
640-23422	SEC DEP - FALL	8,790.00
640-23423	SEC DEP- SPORTS & ADVENT.	0.00
640-23424	SEC DEP- WEDDING EXPO	0.00
640-23425	SEC DEP - SERV./EQUIP./PRODUCT	0.00
640-23900	WRS NET PENSION LIAB.	5,978.00
640-25100	DUE TO GENERAL FUND	0.00
640-25200	DEFERRED INFLOW-WRS PENSION	25,015.00
640-26101	DEFERRED REVENUE	0.00
640-29000	LOAN PAYABLE TO TOURISM	0.00
640-29001	LOAN PAYABLE TO CITY	0.00
640-29002	LEASE PAYABLE	0.00
640-29204	BONDS PAYABLE 1993	0.00
640-29207	BONDS PAYABLE 1994	0.00
640-29210	BONDS PAYABLE 1995	0.00
640-29213	BONDS PAYABLE 1996	0.00
640-29216	BONDS PAYABLE 1997	0.00
640-29219	BONDS PAYABLE 1998	0.00
640-29221	DEF. LOSS ON EARLY RET.	0.00
640-29222	1998 REFUNDING L.R.B.I.	0.00
640-29224	BONDS PAYABLE - 2002	0.00
640-29225	BONDS PAYABLE - 2006	0.00
640-29226	S.T.F.L. LOAN - 2007	0.00
640-29227	C.D.A. G.O. BONDS PAYABLE-2010	0.00
	Total Liability:	73,487.01

Equity

640-31202	CONTRIBUTIONS FROM OTHERS	0.00
640-31203	DEPR./CHARGEBACK	0.00
640-31204	CONTRIBUTIONS FROM MUNIC.	0.00
640-32000	INVESTMENT IN CAPITAL ASSETS	0.00
640-34100	FUND BALANCE	-131,773.90
640-34141	SURPLUS/DEFICIT	0.00
640-34148	RESERVED RETAINED EARNINGS	0.00
640-34300	RESTRICTED FOR WRS PENSION	22,967.00
	Total Beginning Equity:	-108,806.90
Total Revenue		124,932.79
Total Expense		137,121.48
Revenues Over/Under Expenses		-12,188.69
	Total Equity and Current Surplus (Deficit):	-120,995.59
	Total Liabilities, Equity and Current Surplus (Deficit):	-47,508.58



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 640 - OMNI CENTER							
Revenue							
640-00000-41110	GENERAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-41210	ROOM TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46716	RECR FEES >AGE 18	2,200.00	2,200.00	120.00	120.00	-2,080.00	94.55 %
640-00000-46741	ICE RENTAL INCOME (NONTAXABLE)	162,379.00	162,379.00	150.00	67,800.93	-94,578.07	58.25 %
640-00000-46742	ICE RENTAL INCOME (TAXABLE)	27,100.00	27,100.00	0.00	4,930.70	-22,169.30	81.81 %
640-00000-46744	CONCESSION REV. (TAXABLE)	48,000.00	48,000.00	2,838.21	20,211.44	-27,788.56	57.89 %
640-00000-46745	CATERING REVENUE -(TAXABLE)	6,000.00	6,000.00	0.00	386.00	-5,614.00	93.57 %
640-00000-46746	CONCESSION REVENUE (VENDING)	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46747	CONCESSION REVENUE (EVENTS)	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46748	CONCESSION REVENUE - NON-ALC	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46749	VENDING INCOME (NONTAXABLE)	1,750.00	1,750.00	0.00	283.46	-1,466.54	83.80 %
640-00000-46751	PRO SHOP REVENUE	6,000.00	6,000.00	307.11	3,089.32	-2,910.68	48.51 %
640-00000-46752	RENTALS INC. (ARENA) TAXAB	12,000.00	12,000.00	2,559.24	2,559.24	-9,440.76	78.67 %
640-00000-46754	RENTAL INC. (ARENA NON-TAX.)	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
640-00000-46755	RENTAL INC. (SHELTER - TAXABLE)	1,500.00	1,500.00	355.45	355.45	-1,144.55	76.30 %
640-00000-46756	RENTAL INC. (MEETING NON-TAX.)	6,000.00	6,000.00	0.00	245.00	-5,755.00	95.92 %
640-00000-46757	RENTAL INC. (SPACE/ST-TAX.)	35,000.00	35,000.00	2,616.11	2,616.11	-32,383.89	92.53 %
640-00000-46758	RENTAL INC. (SUPPLIES - TAXABLE)	5,600.00	5,600.00	6.63	6.63	-5,593.37	99.88 %
640-00000-46759	LABOR INC. (HOUSEPERSON NON-T	2,500.00	2,500.00	0.00	175.00	-2,325.00	93.00 %
640-00000-46760	RENTAL INC. (SHELTER NON-TAXAB	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
640-00000-46761	ADVERTISING INCOME	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46763	ADMISSION SALES - TAXABLE	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
640-00000-46765	ADMISSION SALES - NONTAXABLE	6,000.00	6,000.00	0.00	1,028.10	-4,971.90	82.87 %
640-00000-46766	RENTAL INC. (MTG. ROOM - TAX)	5,500.00	5,500.00	1,777.25	2,827.26	-2,672.74	48.60 %
640-00000-46767	RENTAL INC. SUPPLIES - NONTAX	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
640-00000-46768	LABOR INC. - HOUSEPERSON TAX	7,500.00	7,500.00	2,109.00	2,385.85	-5,114.15	68.19 %
640-00000-46769	CATERING REVENUE-(NON TAX.)	3,500.00	3,500.00	0.00	1,150.00	-2,350.00	67.14 %
640-00000-48001	MISC. INCOME (NONTAXABLE)	7,000.00	7,000.00	0.00	16.50	-6,983.50	99.76 %
640-00000-48002	MISC INCOME TAXABLE	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
640-00000-48100	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48102	INTEREST INC/RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48103	GAIN ON REFUNDING	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48203	RENTAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48205	RENTAL INCOME (CITY)	45,000.00	45,000.00	1,294.50	14,335.80	-30,664.20	68.14 %
640-00000-48401	INS. RE-IMBURSEMENT CLAIMS - O	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48513	DONATIONS (O.E.C. LIQ.AGR)	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
640-00000-48515	DONATIONS (SPONSORSHIPS)	5,000.00	5,000.00	0.00	300.00	-4,700.00	94.00 %
640-00000-49201	OPERATING TRANSFER IN	183,174.00	183,174.00	0.00	0.00	-183,174.00	100.00 %
640-00000-49221	TRANSFER FROM CITY (TOURI)	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-49406	SALE OF CITY PROPERTY - OMNI	0.00	0.00	0.00	110.00	110.00	0.00 %
640-00000-49900	DEPRECIATION/CHARGEBACK	0.00	0.00	0.00	0.00	0.00	0.00 %
	Revenue Total:	607,903.00	607,903.00	14,133.50	124,932.79	-482,970.21	79.45 %
Expense							
640-55450-110	SALARIES - REGULAR	146,503.00	146,503.00	11,160.12	27,194.70	119,308.30	81.44 %
640-55450-120	WAGES - REGULAR	13,653.00	13,653.00	1,032.36	2,529.29	11,123.71	81.47 %
640-55450-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-124	WAGES - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-126	WAGES - TEMP/SEAS	61,598.00	61,598.00	6,991.78	18,215.10	43,382.90	70.43 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
640-5450-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-150	FICA	16,964.00	16,964.00	1,394.71	3,485.18	13,478.82	79.46 %
640-55450-151	RETIREMENT (WRS)	10,490.00	10,490.00	798.60	1,946.93	8,543.07	81.44 %
640-55450-152	HEALTH INSURANCE	36,988.00	36,988.00	3,082.38	9,247.14	27,740.86	75.00 %
640-55450-153	DENTAL INSURANCE	3,428.00	3,428.00	0.00	550.30	2,877.70	83.95 %
640-55450-154	LIFE INSURANCE	39.00	39.00	3.18	9.54	29.46	75.54 %
640-55450-211	BOILER CONTRACTUAL	250.00	250.00	0.00	0.00	250.00	100.00 %
640-55450-213	HVAC CONTRACTUAL	7,500.00	7,500.00	0.00	916.57	6,583.43	87.78 %
640-55450-214	FIRE CONTRACTUAL	1,560.00	1,560.00	0.00	0.00	1,560.00	100.00 %
640-55450-220	WATER/SEWER/STORM WATER	7,893.00	7,893.00	0.00	2,110.84	5,782.16	73.26 %
640-55450-221	ELECTRIC & GAS	173,286.00	173,286.00	12,501.41	32,560.25	140,725.75	81.21 %
640-55450-225	PHONE/INTERNET/CABLE	9,062.00	9,062.00	718.41	2,152.21	6,909.79	76.25 %
640-55450-240	SOFTWARE MAINTENANCE CONTR	3,320.00	3,320.00	0.00	600.00	2,720.00	81.93 %
640-55450-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-243	LEASES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-244	WEBSITE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-290	OTHER CONTRACTUAL SERVICES	16,225.00	16,225.00	1,168.87	3,739.50	12,485.50	76.95 %
640-55450-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-292	ELECTRICAL CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-293	PLUMBING CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-301	SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-310	OFFICE SUPPLIES	400.00	400.00	0.00	0.00	400.00	100.00 %
640-55450-311	POSTAGE	25.00	25.00	0.00	0.00	25.00	100.00 %
640-55450-312	COPY USAGE & PAPER	2,350.00	2,350.00	31.00	31.00	2,319.00	98.68 %
640-55450-320	SUBSCRIPTIONS & DUES	500.00	500.00	0.00	350.00	150.00	30.00 %
640-55450-323	GENERAL ADVERTISING	15,000.00	15,000.00	0.00	2,191.00	12,809.00	85.39 %
640-55450-324	RECRUITMENT	100.00	100.00	7.00	73.00	27.00	27.00 %
640-55450-330	SEMINARS, CONF & TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
640-55450-340	OPERATING SUPPLIES	13,000.00	13,000.00	61.76	2,080.20	10,919.80	84.00 %
640-55450-341	PRINTING & FORMS	0.00	0.00	0.00	218.90	-218.90	0.00 %
640-55450-342	CLEANING & SANITARY SUPPLIES	5,500.00	5,500.00	716.39	1,510.56	3,989.44	72.54 %
640-55450-343	CONCESSIONS SUPPLIES	23,000.00	23,000.00	3,677.35	6,723.56	16,276.44	70.77 %
640-55450-344	VENDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-345	BAR SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-346	CATERING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-347	PRO SHOP	500.00	500.00	0.00	0.00	500.00	100.00 %
640-55450-350	BLDG & GRDS MAINT & REPAIRS	9,750.00	9,750.00	221.93	494.84	9,255.16	94.92 %
640-55450-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	0.00	0.00	500.00	100.00 %
640-55450-361	REGULAR FUEL	375.00	375.00	0.00	0.00	375.00	100.00 %
640-55450-362	OFF ROAD FUEL	50.00	50.00	0.00	0.00	50.00	100.00 %
640-55450-363	EQUIPMENT MAINT & REPAIRS	5,500.00	5,500.00	249.00	393.87	5,106.13	92.84 %
640-55450-510	INS - WORKERS COMP	7,000.00	7,000.00	1,492.50	2,985.00	4,015.00	57.36 %
640-55450-511	INS - FIRE, COMP/COLL, BOILER	12,282.00	12,282.00	0.00	12,291.00	-9.00	-0.07 %
640-55450-512	INS - VEHICLES	134.00	134.00	0.00	134.00	0.00	0.00 %
640-55450-513	INS - CVMIC, LIABILITY, PROF	2,037.00	2,037.00	0.00	2,037.00	0.00	0.00 %
640-55450-514	SIR	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-515	INS - MONIES & SECURITIES	75.00	75.00	0.00	100.00	-25.00	-33.33 %
640-55450-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-517	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-540	DEPR - GENERAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-541	DEPR - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-542	DEPR - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-543	DEPR - BLDG, STRUCTURE, BLDG I	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-544	DEPR - IMPROV OTHER THAN LAND	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-620	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-686	ALLOCATED - WRS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-690	OTHER DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
6450-692	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-693	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-720	0.00	0.00	0.00	250.00	-250.00	0.00 %
Expense Total:	607,837.00	607,837.00	45,308.75	137,121.48	470,715.52	77.44 %
Fund: 640 - OMNI CENTER Surplus (Deficit):	66.00	66.00	-31,175.25	-12,188.69	-12,254.69	8,567.71 %
Report Surplus (Deficit):	66.00	66.00	-31,175.25	-12,188.69	-12,254.69	8,567.71 %



City of Onalaska

#F-5
Balance Sheet
Account Summary
As Of 03/26/2019

Account	Name	Balance
Fund: 100 - GENERAL FUND		
Assets		
100-11100	CASH	-316,327.48
100-11103	CASH-CAFE PLAN	17,189.53
100-11305	TEMPORARY INVESTMENTS	13,668,852.31
100-11400	ONAL FIRE DEPT. (CARINS IRIS)	0.00
100-11510	DONATIONS SAVINGS ACCT	4,658.94
100-11511	NON-CITY INVESTMENTS	141.76
100-11800	PETTY CASH	5,240.00
100-12101	R/E & P/P TAXES REC.	0.00
100-12110	DELQ. S/A FROM COUNTRY-2008	0.00
100-12111	DELQ. S/A FROM COUNTRY-2009	0.00
100-12112	DELQ S/A FROM CO.-2010	0.00
100-12113	DELQ. S/A FROM CO.-2011	1,043.82
100-12114	DELQ.S/A FROM CO.-2012	883.16
100-12115	DELQ,S/A FROM CO.-2013	407.07
100-12116	DELQ. S/A FROM CO. - 2014	635.32
100-12117	DELQ.S/A FROM CO. - 2015	842.90
100-12118	DELQ. S/A FROM CO. 2016	1,181.65
100-12119	DELQ. S/A FROM CO. - 2017	3,083.69
100-12120	DELQ. S/A FROM CO. 2018	0.00
100-12332	2017-18 Delq. / PP TAXES	0.00
100-12333	2018-19 DELQ. P/P TAXES	20,226.24
100-12334	2006/07 DELQ. P/P TAXES	0.00
100-12335	2007/08 DELQ. P/P TAXES	0.00
100-12336	2008/09 DELQ P/P TAXES	0.00
100-12337	2009-10 DELQ. P/P TAXES	0.00
100-12338	2010-11 DELQ P/P TAXES	0.00
100-12339	2011-12 DELQ. P/P TAXES	0.00
100-12340	2012-13 DELQ. P/P TAXES	0.00
100-12341	2013-14 DELQ. P/P TAXES	0.00
100-12342	2014-15 DELQ. P/P TAXES	0.00
100-12343	2015-16 DELQ. P/P TAXES	-21,074.18
100-12344	2016-17 DELQ. P/P TAXES	0.00
100-12609	S/A STORM SEWER	0.00
100-12611	S/A STREET CONSTRUCTION	123,056.62
100-12613	S/A CURB & GUTTER	65,631.19
100-12626	S/A SIDEWALK	59,421.88
100-12632	S/A ALLEY PAVING	10,713.25
100-13100	OTHER ACCOUNTS RECEIVABLE	14,427.51
100-13102	A/REC. - CDA/OMNI NOTE	0.00
100-13113	A/ REC. - OMNI	0.00
100-13115	ACCOUNTS RECEIVABLE - G. LUTH	0.00
100-13122	ALLOWANCE FOR UNCOLLECTIBLE ACCOL	0.00
100-13125	ACCOUNTS RECEIVABLE - C.D.A. MGMT	1,343.95
100-13300	INTEREST RECEIVABLE	0.00
100-14000	DUE FROM OTHER GOVERNMENTS	0.00
100-14207	DUE FROM SEWER	0.00
100-14209	DUE FROM CEMETERY	0.00
100-14210	DUE FROM OMNI CENTER	0.00
100-14213	DUE FROM TAX AGENGY FUND	0.00
100-14215	DUE FROM S/R-O.S.R.	0.00
100-14216	DUE FROM DEBT SERVICE	0.00

Balance Sheet

As Of 03/26/2019

Account	Name	Balance	
100-16200	PRE-PAID INSURANCE	46,875.39	
	Total Assets:	13,708,454.52	13,708,454.52

Liability

100-21100	ACCOUNTS PAYABLE	53,971.42	
100-21110	AP PENDING (DUE TO POOL)	27,978.07	
100-21111	CORRECTIONS PAYABLE	-530.39	
100-21112	G.F. SALES TAX PAYABLE	158.68	
100-21405	DOT-PARKING TICKETS	-2,934.00	
100-21511	FICA W/H	0.00	
100-21512	FEDERAL W/H	0.00	
100-21513	STATE W/H - WI	0.00	
100-21515	FICA W/H - MEDICARE	0.00	
100-21520	RETIREMENT W/H	0.00	
100-21528	BC/BS HEALTH INS	0.00	
100-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00	
100-21530	HEALTH INS	0.00	
100-21531	CANCER INS	0.00	
100-21532	LIFE INSURANCE W/H	16.37	
100-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00	
100-21534	MEDICAL & DEP CARE - SECT. 125	0.00	
100-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00	
100-21540	UNITED WAY	0.00	
100-21560	COMMUNITY CREDIT UNION W/H	0.00	
100-21570	UNION DUES	0.00	
100-21571	LOCAL 150 UNION DUES W/H	0.00	
100-21572	1ST FINANCIAL SVGS.	0.00	
100-21573	DEFERRED COMPENSATION	0.00	
100-21574	DUE TO EMPLOYEES CAFE PLAN	16,608.09	
100-21581	SUPPORT PAYMENTS	0.00	
100-21700	ACCRUED WAGES	0.00	
100-21901	PAYABLE TO SHARED RIDE	260.00	
100-23420	ANTI-ANNEXATION FEES	883.68	
100-24220	BAIL BOND DEPOSITS	0.00	
100-24230	PARTIAL PMT. - POLICE CITATIONS	0.00	
100-24330	DOG LICENSES DUE CO	13,442.00	
100-24600	MOBILE HOME TAX DUE - OSD	2,224.35	
100-25600	DUE TO WATER	0.00	
100-26000	DEFERRED REVENUE	0.00	
100-26151	DEFERRED REVENUE- C.D.A. MGMT.	0.00	
100-26209	POSTPONED S/A -STORM SEWER	0.00	
100-26210	POSTPONED S/A-STREET	123,056.62	
100-26220	POSTPONED S/A-CURB & GUTTER	65,631.19	
100-26230	POSTPONED S/A-SIDEWALK	59,911.21	
100-26260	POSTPONED S/A-ALLEY PAVING	10,713.25	
100-28000	NON-CITY FUNDS	141.75	
	Total Liability:	371,532.29	

Equity

100-32000	INVESTMENT IN CAPITAL ASSETS	0.00	
100-34100	FUND BALANCE	8,151,732.12	
100-34142	RESERVED FUND BALANCE	0.00	
100-34207	STREET DEPT-STREET DEPT EQUIPMENT	36,236.00	
100-34208	STORM SWR EQUIPMENTS	0.00	
100-34209	LIBRARY CONTRACTUAL	0.00	
100-34210	ENG. STATION WAGON	0.00	
100-34211	LACROSSE CO. HWY. STR. MAINT.	0.00	
100-34212	F. DEPT. TURN-OUT GEAR/VEH. EQUIP.	0.00	
100-34213	S.I.R INS. DEDUCTIBLE	146,990.00	
100-34214	DOWNTOWN REDEVELOPMENT	18,500.00	
100-34215	COMPUTER HDWR./SOFTWARE UPDATE	15,000.00	

Balance Sheet

As Of 03/26/2019

Account	Name	Balance
100-34216	HEA./DENTAL/VAC. FORMER EMPLOYEE	4,000.00
100-34217	ILLEGAL ASSESSMENTS	0.00
100-34218	TREE BRUSH	4,500.00
100-34219	ENGINEERING EQUIPMENT	0.00
100-34220	PROP/COLLISION	0.00
100-34221	DIRECT PAYROLL SOFTWARE	0.00
100-34222	CARIN IRIS EQUIP	0.00
100-34223	CITY LIBRARY REPAIRS	0.00
100-34224	STREET SEALING	0.00
100-34225	STREET (MAINT. SHOP)	29,000.00
100-34226	STREET SNOW & ICE	142,000.00
100-34227	STREET LIGHTS	10,000.00
100-34228	RECR./PARKS/C.CTR./POOL	9,000.00
100-34229	CITY STUDY	45,270.00
100-34230	CITY ATTORNEY	0.00
100-34231	CITY HALL EQUIPMENT	0.00
100-34232	FIRE DEPT REPAIRS	0.00
100-34233	CITY HALL VEHICLE	3,000.00
100-34234	FIRE DEPT TRAINING EQUIP	0.00
100-34235	FIRE DEPT ATV	0.00
	Total Beginning Equity:	8,615,228.12
Total Revenue		6,505,508.62
Total Expense		1,783,814.51
Revenues Over/Under Expenses		4,721,694.11
	Total Equity and Current Surplus (Deficit):	13,336,922.23
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>13,708,454.52</u>



City of Onalaska

Budget Report

Account Summary

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Revenue							
Department: 00000 - NON DEPARTMENTAL							
100-00000-41110	GENERAL PROPERTY TAXES	5,921,779.00	5,921,779.00	0.00	5,921,779.00	0.00	0.00 %
100-00000-41111	OMITTED TAXES (R/E & P/P)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-41140	MOBILE HOME TAXES	58,000.00	58,000.00	3,745.42	6,988.04	-51,011.96	87.95 %
100-00000-41141	P/P CHARGEBACK TAXES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-41210	ROOM TAX REVENUE	40,037.00	40,037.00	1,995.66	3,362.49	-36,674.51	91.60 %
100-00000-41300	PAYMENTS IN LIEU OF TAXES	135,000.00	135,000.00	0.00	102,073.77	-32,926.23	24.39 %
100-00000-41320	TAXES ON MUNICIPAL OWNED UTI	440,000.00	440,000.00	0.00	0.00	-440,000.00	100.00 %
100-00000-41800	INTEREST ON TAXES	1,000.00	1,000.00	162.00	242.27	-757.73	75.77 %
100-00000-42010	S/A STREET	7,581.00	7,581.00	0.00	7,581.17	0.17	100.00 %
100-00000-42020	S/A CURB & GUTTER	1,412.00	1,412.00	0.00	2,419.65	1,007.65	171.36 %
100-00000-42030	S/A SIDEWALK	5,301.00	5,301.00	0.00	5,677.48	376.48	107.10 %
100-00000-42050	S/A ALLEY	1,449.00	1,449.00	0.00	1,332.75	-116.25	8.02 %
100-00000-42060	S/A STORM SEWER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43211	FEDERAL LAW ENFORCEMENT GRA	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43221	FEDERAL GRANT - HIGHWAY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43300	FED GOV'T REVENUE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43307	FEMA MONEY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43309	SHARED REVENUE FROM STATE	604,767.00	604,767.00	0.00	0.00	-604,767.00	100.00 %
100-00000-43401	STATE AID COMPUTERS	55,000.00	55,000.00	0.00	0.00	-55,000.00	100.00 %
100-00000-43420	FIRE INSURANCE FOR STATE	78,800.00	78,800.00	0.00	0.00	-78,800.00	100.00 %
100-00000-43521	LAW ENFORCEMENT TRAINING AID	4,000.00	4,000.00	0.00	0.00	-4,000.00	100.00 %
100-00000-43530	STATE AID ROAD ALLOTMENT	749,324.00	749,324.00	0.00	187,245.10	-562,078.90	75.01 %
100-00000-43541	STATE AID FOR CONNECTING STRE	48,292.00	48,292.00	0.00	12,073.07	-36,218.93	75.00 %
100-00000-43610	PAYMENT FOR MUNICIPAL SERVICE	3,000.00	3,000.00	0.00	3,573.66	573.66	119.12 %
100-00000-43620	STATE AID IN LIEU OF TAXES	100.00	100.00	0.00	0.00	-100.00	100.00 %
100-00000-43625	STATE AID - PERSONNAL PROPERTY	54,537.00	54,537.00	0.00	0.00	-54,537.00	100.00 %
100-00000-43690	STATE AID OTHER PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44110	LIQUOR & MALT BEVERAGE LICENS	22,800.00	22,800.00	585.00	605.00	-22,195.00	97.35 %
100-00000-44120	OPERATOR LICENSE	5,400.00	5,400.00	218.00	679.00	-4,721.00	87.43 %
100-00000-44160	CIGARETTE LICENSE	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
100-00000-44170	CABLE TV LICENSE	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00 %
100-00000-44171	CELL TOWER FEES	13,900.00	13,900.00	1,210.07	2,420.14	-11,479.86	82.59 %
100-00000-44175	MOBILE HOME LICENSE	990.00	990.00	0.00	0.00	-990.00	100.00 %
100-00000-44185	TAXIE CAB LICENSE	600.00	600.00	125.00	125.00	-475.00	79.17 %
100-00000-44190	SOLICITERS LICENSE	100.00	100.00	0.00	0.00	-100.00	100.00 %
100-00000-44193	ELECTRICAL LICENSE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44194	HTG/GAS PIPING LICENSES	1,000.00	1,000.00	0.00	2,890.00	1,890.00	289.00 %
100-00000-44195	OTHER LICENSES	12,000.00	12,000.00	730.00	730.00	-11,270.00	93.92 %
100-00000-44196	MOTEL/HOTEL PERMITS	0.00	0.00	30.00	30.00	30.00	0.00 %
100-00000-44210	BICYCLE LICENSE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44215	DOG LICENSE	0.00	0.00	3,333.00	5,136.00	5,136.00	0.00 %
100-00000-44220	CAT LICENSE	0.00	0.00	7,377.00	12,159.89	12,159.89	0.00 %
100-00000-44300	INSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44310	BUILDING PERMITS	120,000.00	120,000.00	21,322.40	41,693.60	-78,306.40	65.26 %
100-00000-44311	PLAN REVIEW	500.00	500.00	0.00	330.00	-170.00	34.00 %
100-00000-44315	ELECTRICAL PERMITS	30,000.00	30,000.00	7,418.21	14,428.44	-15,571.56	51.91 %
100-00000-44320	HEATING & A/C PERMITS	17,000.00	17,000.00	1,080.00	7,090.00	-9,910.00	58.29 %
100-00000-44323	PLUMBING PERMIT FEES	16,000.00	16,000.00	2,096.00	9,237.00	-6,763.00	42.27 %
100-00000-44325	STREET OPENING PERMITS	750.00	750.00	25.00	25.00	-725.00	96.67 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-00000-44330	SIDEWALK PERMIT	750.00	750.00	40.00	75.00	-675.00	90.00 %
100-00000-44335	RAILROAD PERMIT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44336	RECREATIONAL BURNING PERMIT	11,000.00	11,000.00	960.00	1,760.00	-9,240.00	84.00 %
100-00000-44340	OTHER PERMITS	200.00	200.00	0.00	0.00	-200.00	100.00 %
100-00000-44345	P.U.D. PERMIT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44347	SITE PLANS	1,500.00	1,500.00	75.00	700.00	-800.00	53.33 %
100-00000-44410	ZONING	6,000.00	6,000.00	981.46	2,228.70	-3,771.30	62.86 %
100-00000-45110	COURT PENALTIES	95,000.00	95,000.00	0.00	10,003.36	-84,996.64	89.47 %
100-00000-45112	1/2 COURT COSTS DUE CITY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-45115	PARKING VIOLATIONS	62,084.00	62,084.00	0.00	17,399.62	-44,684.38	71.97 %
100-00000-46100	GEN'L GOV'T REVENUE (SHARED-RI	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46105	GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46110	PLAT FILING FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46115	LICENSE PUBLICATION FEES	480.00	480.00	10.00	10.00	-470.00	97.92 %
100-00000-46120	SALES MATERIAL & SUPLS	9,500.00	9,500.00	158.80	1,316.30	-8,183.70	86.14 %
100-00000-46121	TOPO FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46210	FIRE PROTECTION SERVICE	40,000.00	40,000.00	0.00	12,450.00	-27,550.00	68.88 %
100-00000-46220	POLICE REPORTS	1,000.00	1,000.00	72.57	341.39	-658.61	65.86 %
100-00000-46221	FALSE ALARMS	2,500.00	2,500.00	0.00	493.82	-2,006.18	80.25 %
100-00000-46222	POLICE SECURITY FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46300	HIGHWAY MAINT. & SNOWPLOWI	500.00	500.00	139.02	1,218.86	718.86	243.77 %
100-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46440	WEED CUTTING/MOWING REVENU	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46490	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46710	NON-PROFIT SHELTER/VENDING RE	1,200.00	1,200.00	0.00	484.54	-715.46	59.62 %
100-00000-46711	PARK FACILITY RENTAL	12,000.00	12,000.00	1,906.67	4,855.80	-7,144.20	59.54 %
100-00000-46715	RECREATION FEES	70,000.00	70,000.00	6,171.00	16,154.55	-53,845.45	76.92 %
100-00000-46716	RECR. FEES > AGE 18	7,000.00	7,000.00	945.00	945.00	-6,055.00	86.50 %
100-00000-46725	SWIMMING POOL REVENUE	68,060.00	68,060.00	0.00	0.00	-68,060.00	100.00 %
100-00000-46726	SWIMMING POOL LESSONS	6,720.00	6,720.00	60.00	60.00	-6,660.00	99.11 %
100-00000-46727	SWIMMING POOL MISC	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46728	SWIMMING POOL CONCESSIONS	28,970.00	28,970.00	0.00	0.00	-28,970.00	100.00 %
100-00000-46729	SWIMMING POOL ADVERT. INCOM	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46840	URBAN DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-47310	INTERGOV'T - GEN'L GOV'T	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-47320	OTHER LOCAL GOV'T/LAW ENFORC	34,800.00	34,800.00	0.00	19,772.20	-15,027.80	43.18 %
100-00000-47330	INTERGOV'T CHGS. FOR STR SERV.	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48000	MISCELLANEOUS INCOME	0.00	0.00	-1,785.33	1,131.45	1,131.45	0.00 %
100-00000-48100	INTEREST INCOME	105,000.00	105,000.00	0.00	55,615.85	-49,384.15	47.03 %
100-00000-48130	INTEREST DONATION ACCT.	0.00	0.00	0.00	4.95	4.95	0.00 %
100-00000-48131	INTEREST - NON CITY	0.00	0.00	0.00	0.01	0.01	0.00 %
100-00000-48150	INTEREST - STREET ASSMT.	2,394.00	2,394.00	0.00	2,394.08	0.08	100.00 %
100-00000-48155	INTEREST - CURB & GUTTER ASSMT	571.00	571.00	0.00	571.01	0.01	100.00 %
100-00000-48160	INTEREST - SIDEWALK ASSMT.	1,876.00	1,876.00	0.00	1,864.14	-11.86	0.63 %
100-00000-48170	INTEREST - ALLEY ASSMT.	575.00	575.00	0.00	527.15	-47.85	8.32 %
100-00000-48180	INTEREST - STORM SEWER ASSMT.	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48190	INVESTMENT INCOME (CVMIC)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48200	RENTAL INCOME & CDA SUBLEASE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48210	RENT- FINLEY PROP (JAYCEES)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48211	RENT LIBRARY FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48302	SALE OF FIRE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48403	INSURANCE REIMB - POLICE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48404	INSURANCE REIMB - HWY	0.00	0.00	0.00	1,203.32	1,203.32	0.00 %
100-00000-48405	INSURANCE REIMB - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48406	INSURANCE DIVIDENDS	8,577.00	8,577.00	0.00	0.00	-8,577.00	100.00 %
100-00000-48408	INSURANCE WAIVER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48510	CONTRIBUTION FROM SCHOOL DIS	21,500.00	21,500.00	0.00	0.00	-21,500.00	100.00 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-00000-48530	CAPITAL CONTRIBUTIONS PARK	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49000	GAIN ON SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49224	TRANSIT IN/5% SALES/COMP. PLAN	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49402	SALE OF CITY PROPERTY - OTHER E	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49403	SALE OF CITY PROPERTY - POLICE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49997	SURPLUS FUNDS APPLIED	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 00000 - NON DEPARTMENTAL Total:		9,201,376.00	9,201,376.00	61,186.95	6,505,508.62	-2,695,867.38	29.30 %
Revenue Total:		9,201,376.00	9,201,376.00	61,186.95	6,505,508.62	-2,695,867.38	29.30 %

Expense

Department: 51100 - COMMON COUNCIL

100-51100-110	SALARIES - REGULAR	29,600.00	29,600.00	0.00	4,800.00	24,800.00	83.78 %
100-51100-150	FICA	2,264.00	2,264.00	0.00	367.20	1,896.80	83.78 %
100-51100-240	Software Contractual	3,250.00	3,250.00	0.00	0.00	3,250.00	100.00 %
100-51100-291	TRANSCRIPTION CONTRACTUAL	7,200.00	7,200.00	312.78	507.91	6,692.09	92.95 %
100-51100-310	OFFICE SUPPLIES	700.00	700.00	0.00	294.37	405.63	57.95 %
100-51100-311	POSTAGE	200.00	200.00	0.00	0.65	199.35	99.68 %
100-51100-312	COPY USAGE & PAPER	1,000.00	1,000.00	187.96	310.69	689.31	68.93 %
100-51100-320	SUBSCRIPTIONS & DUES	5,959.00	5,959.00	0.00	6,555.43	-596.43	-10.01 %
100-51100-322	LEGAL NOTICES	12,140.00	12,140.00	375.98	769.08	11,370.92	93.66 %
100-51100-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51100 - COMMON COUNCIL Total:		62,313.00	62,313.00	876.72	13,605.33	48,707.67	78.17 %

Department: 51110 - POLICE & FIRE COMMISSION

100-51110-290	OTHER CONTRACTUAL SERVICES	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51110-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	10.00	-10.00	0.00 %
100-51110-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51110-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51110-312	COPY USAGE & PAPER	175.00	175.00	15.50	15.50	159.50	91.14 %
Department: 51110 - POLICE & FIRE COMMISSION Total:		275.00	275.00	15.50	25.50	249.50	90.73 %

Department: 51200 - MUNICIPAL COURT

100-51200-290	OTHER CONTRACTUAL SERVICES	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51200-340	OPERATING SUPPLIES	212.00	212.00	0.00	25.72	186.28	87.87 %
Department: 51200 - MUNICIPAL COURT Total:		312.00	312.00	0.00	25.72	286.28	91.76 %

Department: 51300 - LEGAL

100-51300-110	SALARIES REGULAR	32,853.00	32,853.00	0.00	0.00	32,853.00	100.00 %
100-51300-124	WAGES PERM. PT	8,550.00	8,550.00	0.00	0.00	8,550.00	100.00 %
100-51300-150	FICA	3,167.00	3,167.00	0.00	0.00	3,167.00	100.00 %
100-51300-151	RETIREMENT (WRS)	2,152.00	2,152.00	0.00	0.00	2,152.00	100.00 %
100-51300-152	HEALTH INSURANCE	4,798.00	4,798.00	0.00	0.00	4,798.00	100.00 %
100-51300-153	DENTAL INSURANCE	298.00	298.00	0.00	0.00	298.00	100.00 %
100-51300-154	LIFE INSURANCE	4.00	4.00	0.00	0.00	4.00	100.00 %
100-51300-225	PHONE/INTERNET/CABLE	1,100.00	1,100.00	0.00	0.00	1,100.00	100.00 %
100-51300-241	EQUIPMENT MAINTENANCE CONT	250.00	250.00	0.00	0.00	250.00	100.00 %
100-51300-290	OTHER CONTRACTUAL SERVICES	78,750.00	78,750.00	4,494.87	7,560.37	71,189.63	90.40 %
100-51300-310	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-51300-311	POSTAGE	270.00	270.00	0.00	0.00	270.00	100.00 %
100-51300-312	COPY USAGE & PAPER	400.00	400.00	0.00	0.00	400.00	100.00 %
100-51300-320	SUBSCRIPTIONS & DUES	600.00	600.00	0.00	293.87	306.13	51.02 %
100-51300-321	CERTIFICATIONS & LICENSES	600.00	600.00	0.00	0.00	600.00	100.00 %
100-51300-330	SEMINARS,CONF.& TRAVEL	600.00	600.00	0.00	0.00	600.00	100.00 %
100-51300-340	OPERATING SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
100-51300-341	PRINTING & FORMS	400.00	400.00	0.00	0.00	400.00	100.00 %
Department: 51300 - LEGAL Total:		138,792.00	138,792.00	4,494.87	7,854.24	130,937.76	94.34 %

Department: 51408 - CITY ADMINISTRATOR

100-51408-110	SALARIES REGULAR	95,575.00	95,575.00	7,221.66	17,693.06	77,881.94	81.49 %
100-51408-150	FICA	7,312.00	7,312.00	541.68	1,326.58	5,985.42	81.86 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-51408-151	RETIREMENT (WRS)	6,260.00	6,260.00	473.02	1,158.90	5,101.10	81.49 %
100-51408-152	HEALTH INSURANCE	5,407.00	5,407.00	450.57	1,351.71	4,055.29	75.00 %
100-51408-153	DENTAL INSURANCE	826.00	826.00	66.29	198.87	627.13	75.92 %
100-51408-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-225	PHONE/INTERNET/CABLE	1,100.00	1,100.00	27.68	83.02	1,016.98	92.45 %
100-51408-241	EQUIPMENT MAINT. CONTRACTUA	250.00	250.00	0.00	0.00	250.00	100.00 %
100-51408-290	OTHER CONTRACTUAL SERVICES	750.00	750.00	0.00	0.00	750.00	100.00 %
100-51408-310	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-51408-311	POSTAGE	270.00	270.00	2.45	6.27	263.73	97.68 %
100-51408-312	COPY USAGE/PAPER	400.00	400.00	0.04	0.04	399.96	99.99 %
100-51408-320	SUBSCRIPTIONS & DUES	600.00	600.00	0.00	0.00	600.00	100.00 %
100-51408-321	CERTIFICATIONS & LICENSES	200.00	200.00	0.00	0.00	200.00	100.00 %
100-51408-330	SEMINARS,CONF. & TRAVEL	1,000.00	1,000.00	208.00	519.93	480.07	48.01 %
100-51408-340	OPERATING SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
100-51408-341	PRINTING & FORMS	400.00	400.00	0.00	0.00	400.00	100.00 %
Department: 51408 - CITY ADMINISTRATOR Total:		124,350.00	124,350.00	8,991.39	22,338.38	102,011.62	82.04 %
Department: 51410 - MAYOR							
100-51410-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-124	WAGES - PERM PT	12,390.00	12,390.00	953.06	2,335.01	10,054.99	81.15 %
100-51410-150	FICA	948.00	948.00	72.92	178.65	769.35	81.16 %
100-51410-151	RETIREMENT (WRS)	696.00	696.00	53.50	131.08	564.92	81.17 %
100-51410-152	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-225	PHONE/INTERNET/CABLE	492.00	492.00	35.60	100.90	391.10	79.49 %
100-51410-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-310	OFFICE SUPPLIES	340.00	340.00	0.00	81.35	258.65	76.07 %
100-51410-311	POSTAGE	60.00	60.00	0.00	0.00	60.00	100.00 %
100-51410-312	COPY USAGE & PAPER	100.00	100.00	5.24	5.24	94.76	94.76 %
100-51410-320	SUBSCRIPTIONS & DUES	596.00	596.00	0.00	175.00	421.00	70.64 %
100-51410-330	SEMINARS, CONF & TRAVEL	400.00	400.00	0.00	0.00	400.00	100.00 %
100-51410-340	OPERATING SUPPLIES	50.00	50.00	0.00	0.00	50.00	100.00 %
100-51410-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51410 - MAYOR Total:		16,072.00	16,072.00	1,120.32	3,007.23	13,064.77	81.29 %
Department: 51411 - FINANCE							
100-51411-110	SALARIES - REGULAR	70,938.00	70,938.00	5,925.18	14,516.70	56,421.30	79.54 %
100-51411-120	WAGES - REGULAR	43,561.00	43,561.00	2,618.08	5,326.60	38,234.40	87.77 %
100-51411-124	WAGES - PERM PT	8,790.00	8,790.00	392.68	5,740.27	3,049.73	34.70 %
100-51411-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51411-126	WAGES - TEMP./SEAS.	6,150.00	6,150.00	0.00	0.00	6,150.00	100.00 %
100-51411-150	FICA	9,902.00	9,902.00	651.04	1,875.74	8,026.26	81.06 %
100-51411-151	RETIREMENT (WRS)	7,500.00	7,500.00	559.61	1,299.78	6,200.22	82.67 %
100-51411-152	HEALTH INSURANCE	20,222.00	20,222.00	1,019.04	3,057.12	17,164.88	84.88 %
100-51411-153	DENTAL INSURANCE	1,922.00	1,922.00	114.20	342.60	1,579.40	82.17 %
100-51411-154	LIFE INSURANCE	74.00	74.00	6.34	19.02	54.98	74.30 %
100-51411-225	PHONE/INTERNET/CABLE	570.00	570.00	31.70	71.49	498.51	87.46 %
100-51411-241	EQUIPMENT MAINTENANCE CONT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-51411-290	OTHER CONTRACTUAL SERVICES	4,500.00	4,500.00	39.00	1,493.15	3,006.85	66.82 %
100-51411-310	OFFICE SUPPLIES	1,200.00	1,200.00	271.46	494.66	705.34	58.78 %
100-51411-311	POSTAGE	1,500.00	1,500.00	130.40	252.81	1,247.19	83.15 %
100-51411-312	COPY USAGE & PAPER	1,000.00	1,000.00	625.48	682.98	317.02	31.70 %
100-51411-320	SUBSCRIPTIONS & DUES	150.00	150.00	165.00	165.00	-15.00	-10.00 %
100-51411-322	LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51411-330	SEMINARS, CONF & TRAVEL	1,325.00	1,325.00	475.00	475.00	850.00	64.15 %
100-51411-340	OPERATING SUPPLIES	3,015.00	3,015.00	14.00	58.45	2,956.55	98.06 %
100-51411-341	PRINTING & FORMS	500.00	500.00	0.00	196.03	303.97	60.79 %
Department: 51411 - FINANCE Total:		183,319.00	183,319.00	13,038.21	36,067.40	147,251.60	80.33 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 51420 - CITY CLERK							
100-51420-110	SALARIES - REGULAR	75,749.00	75,749.00	5,770.10	14,136.75	61,612.25	81.34 %
100-51420-120	WAGES - REGULAR	54,169.00	54,169.00	4,110.64	10,091.94	44,077.06	81.37 %
100-51420-121	OVERTIME - REGULAR	286.00	286.00	0.00	0.00	286.00	100.00 %
100-51420-124	WAGES - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-150	FICA	9,961.00	9,961.00	691.96	1,693.73	8,267.27	83.00 %
100-51420-151	RETIREMENT (WRS)	8,528.00	8,528.00	647.20	1,587.00	6,941.00	81.39 %
100-51420-152	HEALTH INSURANCE	22,776.00	22,776.00	1,898.00	5,694.00	17,082.00	75.00 %
100-51420-153	DENTAL INSURANCE	2,545.00	2,545.00	204.32	612.96	1,932.04	75.92 %
100-51420-154	LIFE INSURANCE	95.00	95.00	7.95	23.85	71.15	74.89 %
100-51420-225	PHONE/INTERNET/CABLE	1,200.00	1,200.00	63.41	142.99	1,057.01	88.08 %
100-51420-241	EQUIPMENT MAINTENANCE CONT	435.00	435.00	0.00	0.00	435.00	100.00 %
100-51420-291	TRANSCRIPTION CONTRATUAL	200.00	200.00	0.00	0.00	200.00	100.00 %
100-51420-310	OFFICE SUPPLIES	1,230.00	1,230.00	0.00	44.97	1,185.03	96.34 %
100-51420-311	POSTAGE	2,200.00	2,200.00	21.55	55.93	2,144.07	97.46 %
100-51420-312	COPY USAGE & PAPER	1,200.00	1,200.00	389.30	425.85	774.15	64.51 %
100-51420-320	SUBSCRIPTIONS & DUES	340.00	340.00	0.00	130.00	210.00	61.76 %
100-51420-321	CERTIFICATIONS & LICENSES	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51420-322	LEGAL NOTICES	210.00	210.00	0.00	0.00	210.00	100.00 %
100-51420-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-330	SEMINARS, CONF & TRAVEL	2,050.00	2,050.00	475.00	475.00	1,575.00	76.83 %
100-51420-340	OPERATING SUPPLIES	555.00	555.00	0.00	0.00	555.00	100.00 %
100-51420-341	PRINTING & FORMS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-51420-381	EMPLOYMENT TESTING	80.00	80.00	0.00	0.00	80.00	100.00 %
Department: 51420 - CITY CLERK Total:		184,159.00	184,159.00	14,279.43	35,114.97	149,044.03	80.93 %
Department: 51440 - ELECTIONS							
100-51440-126	WAGES - TEMP/SEAS	6,177.00	6,177.00	0.00	0.00	6,177.00	100.00 %
100-51440-150	FICA	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51440-241	EQUIPMENT MAINTENANCE CONT	1,400.00	1,400.00	0.00	1,283.56	116.44	8.32 %
100-51440-310	OFFICE SUPPLIES	700.00	700.00	104.00	104.00	596.00	85.14 %
100-51440-311	POSTAGE	600.00	600.00	105.30	120.97	479.03	79.84 %
100-51440-312	COPY USAGE & PAPER	1,000.00	1,000.00	10.63	10.63	989.37	98.94 %
100-51440-322	LEGAL NOTICES	2,200.00	2,200.00	44.03	44.03	2,155.97	98.00 %
100-51440-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51440-330	SEMINARS, CONF & TRAVEL	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51440-340	OPERATING SUPPLIES	1,780.00	1,780.00	700.00	200.00	1,580.00	88.76 %
100-51440-341	PRINTING & FORMS	1,600.00	1,600.00	71.59	71.59	1,528.41	95.53 %
Department: 51440 - ELECTIONS Total:		15,557.00	15,557.00	1,035.55	1,834.78	13,722.22	88.21 %
Department: 51500 - AUDIT							
100-51500-290	OTHER CONTRACTUAL SERVICES	19,152.00	19,152.00	0.00	0.00	19,152.00	100.00 %
Department: 51500 - AUDIT Total:		19,152.00	19,152.00	0.00	0.00	19,152.00	100.00 %
Department: 51510 - HUMAN RESOURCES							
100-51510-110	SALARIES - REGULAR	42,172.00	42,172.00	3,227.24	7,906.74	34,265.26	81.25 %
100-51510-120	WAGES - REGULAR	18,755.00	18,755.00	1,433.26	3,511.49	15,243.51	81.28 %
100-51510-124	WAGES - PERM. PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51510-150	FICA	4,661.00	4,661.00	311.34	760.51	3,900.49	83.68 %
100-51510-151	RETIREMENT (WRS)	3,991.00	3,991.00	305.26	747.89	3,243.11	81.26 %
100-51510-152	HEALTH INSURANCE	20,043.00	20,043.00	1,670.24	5,010.72	15,032.28	75.00 %
100-51510-153	DENTAL INSURANCE	1,188.00	1,188.00	95.35	286.05	901.95	75.92 %
100-51510-154	LIFE INSURANCE	14.00	14.00	1.19	3.57	10.43	74.50 %
100-51510-225	PHONE/INTERNET/CABLE	150.00	150.00	7.92	17.86	132.14	88.09 %
100-51510-241	EQUIPMENT MAINTENANCE CONT	190.00	190.00	0.00	0.00	190.00	100.00 %
100-51510-290	OTHER CONTRACTUAL SERVICES	6,267.00	6,267.00	121.50	1,736.50	4,530.50	72.29 %
100-51510-310	OFFICE SUPPLIES	400.00	400.00	18.79	91.91	308.09	77.02 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-51510-311	POSTAGE	150.00	150.00	2.60	6.03	143.97	95.98 %
100-51510-312	COPY USAGE & PAPER	295.00	295.00	68.76	88.48	206.52	70.01 %
100-51510-320	SUBSCRIPTIONS & DUES	545.00	545.00	509.00	509.00	36.00	6.61 %
100-51510-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51510-330	SEMINARS, CONF & TRAVEL	775.00	775.00	100.00	499.00	276.00	35.61 %
100-51510-340	OPERATING SUPPLIES	630.00	630.00	0.00	87.48	542.52	86.11 %
100-51510-341	PRINTING & FORMS	300.00	300.00	0.00	0.00	300.00	100.00 %
Department: 51510 - HUMAN RESOURCES Total:		100,526.00	100,526.00	7,872.45	21,263.23	79,262.77	78.85 %
Department: 51530 - ASSESSOR							
100-51530-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-128	WAGES - BOR	300.00	300.00	0.00	0.00	300.00	100.00 %
100-51530-150	FICA	23.00	23.00	0.00	0.00	23.00	100.00 %
100-51530-151	RETIREMENT (WRS)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-152	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-225	PHONE/INTERNET/CABLE	450.00	450.00	23.73	53.53	396.47	88.10 %
100-51530-240	SOFTWARE MAINTENANCE-CONTR	3,900.00	3,900.00	0.00	0.00	3,900.00	100.00 %
100-51530-290	OTHER CONTRACTUAL SERVICES	275,610.00	275,610.00	22,884.17	68,652.51	206,957.49	75.09 %
100-51530-291	TRANSCRIPTION CONTRACTUAL	250.00	250.00	0.00	37.44	212.56	85.02 %
100-51530-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-311	POSTAGE	3,825.00	3,825.00	83.15	356.14	3,468.86	90.69 %
100-51530-312	COPY USAGE & PAPER	250.00	250.00	0.00	2.36	247.64	99.06 %
100-51530-340	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	100.00 %
100-51530-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51530 - ASSESSOR Total:		284,858.00	284,858.00	22,991.05	69,101.98	215,756.02	75.74 %
Department: 51540 - IT							
100-51540-110	SALARIES - REGULAR	36,983.00	36,983.00	2,783.08	6,818.54	30,164.46	81.56 %
100-51540-120	WAGES-REGULAR	6,252.00	6,252.00	477.76	1,170.51	5,081.49	81.28 %
100-51540-124	WAGES - PERM. PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-126	WAGES TEMP./SEAS.	1,494.00	1,494.00	0.00	0.00	1,494.00	100.00 %
100-51540-150	FICA	3,421.00	3,421.00	225.08	550.23	2,870.77	83.92 %
100-51540-151	RETIREMENT (WRS)	2,832.00	2,832.00	213.60	523.31	2,308.69	81.52 %
100-51540-152	HEALTH INSURANCE	13,848.00	13,848.00	1,153.98	3,461.94	10,386.06	75.00 %
100-51540-153	DENTAL INSURANCE	860.00	860.00	69.02	207.06	652.94	75.92 %
100-51540-154	LIFE INSURANCE	8.00	8.00	0.46	1.38	6.62	82.75 %
100-51540-225	PHONE/INTERNET/CABLE	1,540.00	1,540.00	257.24	782.29	757.71	49.20 %
100-51540-240	SOFTWARE MAINTENANCE CONTR	23,911.00	23,911.00	0.00	7,106.94	16,804.06	70.28 %
100-51540-241	EQUIPMENT MAINTENANCE CONT	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
100-51540-244	WEBSITE	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00 %
100-51540-290	OTHER CONTRACTUAL SERVICES	15,624.00	15,624.00	1,777.35	5,332.05	10,291.95	65.87 %
100-51540-310	OFFICE SUPPLIES	0.00	0.00	0.00	120.95	-120.95	0.00 %
100-51540-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-312	COPY USAGE & PAPER	0.00	0.00	0.00	4.40	-4.40	0.00 %
100-51540-320	SUBSCRIPTIONS & DUES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-51540-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-330	SEMINARS, CONF & TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-51540-340	OPERATING SUPPLIES	2,660.00	2,660.00	0.00	0.50	2,659.50	99.98 %
100-51540-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-363	EQUIPMENT MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51540 - IT Total:		115,183.00	115,183.00	6,957.57	26,080.10	89,102.90	77.36 %
Department: 51600 - CITY HALL							
100-51600-110	SALARIES - REGULAR	51,739.00	51,739.00	3,471.96	8,506.30	43,232.70	83.56 %
100-51600-124	WAGES - PERM PT	8,931.00	8,931.00	670.79	1,634.78	7,296.22	81.70 %
100-51600-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-51600-126	WAGES - TEMP/SEAS	3,191.00	3,191.00	0.00	0.00	3,191.00	100.00 %
100-51600-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-150	FICA	4,885.00	4,885.00	293.80	717.99	4,167.01	85.30 %
100-51600-151	RETIREMENT (WRS)	3,389.00	3,389.00	227.40	557.14	2,831.86	83.56 %
100-51600-152	HEALTH INSURANCE	9,255.00	9,255.00	394.78	1,184.34	8,070.66	87.20 %
100-51600-153	DENTAL INSURANCE	536.00	536.00	79.00	237.00	299.00	55.78 %
100-51600-154	LIFE INSURANCE	32.00	32.00	1.30	3.90	28.10	87.81 %
100-51600-211	BOILER CONTRACTUAL	670.00	670.00	0.00	0.00	670.00	100.00 %
100-51600-212	ELEVATORS	5,748.00	5,748.00	5,141.04	5,914.48	-166.48	-2.90 %
100-51600-213	HVAC CONTRACTUAL	6,330.00	6,330.00	0.00	164.00	6,166.00	97.41 %
100-51600-214	FIRE CONTRACTUAL	2,910.00	2,910.00	0.00	0.00	2,910.00	100.00 %
100-51600-220	WATER/SEWER/STORM WATER	7,718.00	7,718.00	0.00	1,500.72	6,217.28	80.56 %
100-51600-221	ELECTRIC & GAS	39,000.00	39,000.00	4,230.51	8,750.00	30,250.00	77.56 %
100-51600-225	PHONE/INTERNET/CABLE	5,868.00	5,868.00	594.51	1,461.76	4,406.24	75.09 %
100-51600-240	SOFTWARE MAINT. CONTRACTUAL	600.00	600.00	0.00	600.00	0.00	0.00 %
100-51600-241	EQUIPMENT MAINTENANCE CONT	1,350.00	1,350.00	0.00	0.00	1,350.00	100.00 %
100-51600-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-243	LEASES	750.00	750.00	0.00	216.00	534.00	71.20 %
100-51600-290	OTHER CONTRACTUAL SERVICES	1,748.00	1,748.00	33.60	84.00	1,664.00	95.19 %
100-51600-292	ELECTRICAL CONTRACTUAL	300.00	300.00	0.00	0.00	300.00	100.00 %
100-51600-293	PLUMBING CONTRACTUAL	300.00	300.00	0.00	0.00	300.00	100.00 %
100-51600-310	OFFICE SUPPLIES	275.00	275.00	0.00	0.00	275.00	100.00 %
100-51600-311	POSTAGE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-51600-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-324	RECRUITMENT	50.00	50.00	0.00	0.00	50.00	100.00 %
100-51600-330	SEMINARS, CONF & TRAVEL	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51600-340	OPERATING SUPPLIES	7,000.00	7,000.00	221.94	837.37	6,162.63	88.04 %
100-51600-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-342	CLEANING & SANITARY SUPPLIES	3,000.00	3,000.00	327.83	775.40	2,224.60	74.15 %
100-51600-350	BLDG & GRDS MAINT & REPAIRS	7,000.00	7,000.00	34.45	1,738.46	5,261.54	75.16 %
100-51600-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	0.00	0.00	500.00	100.00 %
100-51600-361	REGULAR FUEL	775.00	775.00	9.46	35.17	739.83	95.46 %
100-51600-362	OFF ROAD FUEL	300.00	300.00	0.00	0.00	300.00	100.00 %
100-51600-363	EQUIPMENT MAINT & REPAIRS	1,000.00	1,000.00	0.00	388.49	611.51	61.15 %
100-51600-381	EMPLOYMENT TESTING	50.00	50.00	0.00	0.00	50.00	100.00 %
Department: 51600 - CITY HALL Total:		175,800.00	175,800.00	15,732.37	35,307.30	140,492.70	79.92 %
Department: 51900 - OTHER GOVERNMENT							
100-51900-290	Other General Contractual	8,800.00	8,800.00	0.00	0.00	8,800.00	100.00 %
100-51900-339	LOSS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51900-397	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51900 - OTHER GOVERNMENT Total:		8,800.00	8,800.00	0.00	0.00	8,800.00	100.00 %
Department: 51938 - SICK LEAVE PAYOUT							
100-51938-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51938 - SICK LEAVE PAYOUT Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51939 - WORKER'S COMPENSATION							
100-51939-510	INS - WORKERS COMP	81,698.00	81,698.00	20,424.25	40,848.50	40,849.50	50.00 %
Department: 51939 - WORKER'S COMPENSATION Total:		81,698.00	81,698.00	20,424.25	40,848.50	40,849.50	50.00 %
Department: 51940 - UNEMPLOYMENT COMPENSATION							
100-51940-517	UNEMPLOYMENT	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Department: 51940 - UNEMPLOYMENT COMPENSATION Total:		9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Department: 51941 - SALES TAX							
100-51941-301	SALES TAX	9,700.00	9,700.00	34.09	162.19	9,537.81	98.33 %
Department: 51941 - SALES TAX Total:		9,700.00	9,700.00	34.09	162.19	9,537.81	98.33 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 51942 - ILLEGAL ASSESSMENTS							
100-51942-397	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51942 - ILLEGAL ASSESSMENTS Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51943 - INS - FIRE, COMP / COLL, BOILER							
100-51943-511	INS - FIRE, COMP/COLL, BOILER	40,800.00	40,800.00	0.00	42,846.00	-2,046.00	-5.01 %
Department: 51943 - INS - FIRE, COMP / COLL, BOILER Total:		40,800.00	40,800.00	0.00	42,846.00	-2,046.00	-5.01 %
Department: 51944 - INS - VEHICLES							
100-51944-512	INS - VEHICLES	20,965.00	20,965.00	0.00	20,824.00	141.00	0.67 %
Department: 51944 - INS - VEHICLES Total:		20,965.00	20,965.00	0.00	20,824.00	141.00	0.67 %
Department: 51945 - PROPERTY & LIABILITY VEHICLE INSURANCE							
100-51945-513	INS - CVMIC, LIABILITY, PROF	34,926.00	34,926.00	0.00	32,604.00	2,322.00	6.65 %
Department: 51945 - PROPERTY & LIABILITY VEHICLE INSURANCE		34,926.00	34,926.00	0.00	32,604.00	2,322.00	6.65 %
Department: 51946 - SIR							
100-51946-514	SIR	2,000.00	2,000.00	3,071.17	3,071.17	-1,071.17	-53.56 %
Department: 51946 - SIR Total:		2,000.00	2,000.00	3,071.17	3,071.17	-1,071.17	-53.56 %
Department: 51947 - MONIES & SECURITIES INSURANCE MISC							
100-51947-515	INS - MONIES & SECURITIES	1,600.00	1,600.00	0.00	1,260.00	340.00	21.25 %
Department: 51947 - MONIES & SECURITIES INSURANCE MISC Tot		1,600.00	1,600.00	0.00	1,260.00	340.00	21.25 %
Department: 51980 - UNCOLLECTABLE ACCOUNTS							
100-51980-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51980 - UNCOLLECTABLE ACCOUNTS Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 52100 - POLICE							
100-52100-110	SALARIES - REGULAR	214,102.00	214,102.00	16,239.16	39,785.94	174,316.06	81.42 %
100-52100-120	WAGES - REGULAR	1,641,979.00	1,641,979.00	112,287.91	283,100.93	1,358,878.07	82.76 %
100-52100-121	OVERTIME - REGULAR	70,120.00	70,120.00	7,045.19	11,668.43	58,451.57	83.36 %
100-52100-122	OVERTIME - SPECIAL PROJECTS	0.00	0.00	0.00	-721.24	721.24	0.00 %
100-52100-124	WAGES - PERM PT	10,585.00	10,585.00	939.47	1,808.59	8,776.41	82.91 %
100-52100-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-126	WAGES - TEMP/SEAS	24,244.00	24,244.00	1,904.80	4,234.50	20,009.50	82.53 %
100-52100-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-140	SHIFT DIFFERENTIAL	0.00	0.00	444.16	1,136.71	-1,136.71	0.00 %
100-52100-141	ON CALL	9,200.00	9,200.00	400.00	1,000.00	8,200.00	89.13 %
100-52100-150	FICA	150,723.00	150,723.00	9,880.19	24,130.98	126,592.02	83.99 %
100-52100-151	RETIREMENT (WRS)	270,409.00	270,409.00	19,151.87	46,774.38	223,634.62	82.70 %
100-52100-152	HEALTH INSURANCE	494,234.00	494,234.00	35,042.48	111,631.51	382,602.49	77.41 %
100-52100-153	DENTAL INSURANCE	29,868.00	29,868.00	2,034.49	6,224.63	23,643.37	79.16 %
100-52100-154	LIFE INSURANCE	544.00	544.00	40.59	125.93	418.07	76.85 %
100-52100-221	ELECTRIC & GAS	16,000.00	16,000.00	1,538.37	3,181.82	12,818.18	80.11 %
100-52100-225	PHONE/INTERNET/CABLE	6,984.00	6,984.00	629.31	1,733.43	5,250.57	75.18 %
100-52100-226	MOBILE DATA AIR CARDS	10,000.00	10,000.00	802.52	2,437.62	7,562.38	75.62 %
100-52100-240	SOFTWARE MAINTENANCE CONTR	23,340.00	23,340.00	0.00	15,719.15	7,620.85	32.65 %
100-52100-241	EQUIPMENT MAINTENANCE CONT	3,020.00	3,020.00	0.00	3,019.20	0.80	0.03 %
100-52100-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-290	OTHER CONTRACTUAL SERVICES	2,644.00	2,644.00	18.90	497.25	2,146.75	81.19 %
100-52100-310	OFFICE SUPPLIES	1,300.00	1,300.00	0.00	18.19	1,281.81	98.60 %
100-52100-311	POSTAGE	2,000.00	2,000.00	258.64	491.79	1,508.21	75.41 %
100-52100-312	COPY USAGE & PAPER	1,550.00	1,550.00	254.14	315.47	1,234.53	79.65 %
100-52100-320	SUBSCRIPTIONS & DUES	2,960.00	2,960.00	0.00	2,065.00	895.00	30.24 %
100-52100-321	CERTIFICATIONS & LICENSES	714.00	714.00	0.00	0.00	714.00	100.00 %
100-52100-324	RECRUITMENT	500.00	500.00	0.00	53.28	446.72	89.34 %
100-52100-330	SEMINARS, CONF & TRAVEL	14,000.00	14,000.00	2,383.65	10,083.80	3,916.20	27.97 %
100-52100-340	OPERATING SUPPLIES	12,000.00	12,000.00	386.52	1,213.76	10,786.24	89.89 %
100-52100-341	PRINTING & FORMS	1,800.00	1,800.00	52.23	788.46	1,011.54	56.20 %
100-52100-342	CLEANING & SANITARY SUPPLIES	150.00	150.00	0.00	0.00	150.00	100.00 %
100-52100-350	BLDG & GRDS MAINT & REPAIRS	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
100-52100-360	VEHICLE MAINT. & REPAIRS	11,049.00	11,049.00	565.57	1,308.65	9,740.35	88.16 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-52100-361	REGULAR FUEL	41,423.00	41,423.00	2,948.70	6,175.47	35,247.53	85.09 %
100-52100-363	EQUIPMENT MAINT & REPAIRS	1,500.00	1,500.00	219.00	219.00	1,281.00	85.40 %
100-52100-380	PUBLIC EDUCATION	500.00	500.00	0.00	0.00	500.00	100.00 %
100-52100-381	EMPLOYMENT TESTING	2,000.00	2,000.00	457.00	517.00	1,483.00	74.15 %
100-52100-382	UNIFORMS & SAFETY ATTIRE	12,000.00	12,000.00	427.97	489.92	11,510.08	95.92 %
100-52100-390	AMMUNITION	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
100-52100-391	ERT SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-52100-392	NON LETHAL SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-52100-399	ADD'L SOFTWARE & UPGRADES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Department: 52100 - POLICE Total:		3,095,242.00	3,095,242.00	216,352.83	581,229.55	2,514,012.45	81.22 %
Department: 52200 - FIRE							
100-52200-110	SALARIES - REGULAR	178,709.00	178,709.00	13,583.18	38,396.50	140,312.50	78.51 %
100-52200-120	WAGES - REGULAR	677,590.00	677,590.00	52,053.72	126,506.41	551,083.59	81.33 %
100-52200-121	OVERTIME - REGULAR	46,000.00	46,000.00	5,613.14	13,080.04	32,919.96	71.57 %
100-52200-123	OVERTIME - DOUBLE TIME	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-124	WAGES - PERM PT	51,190.00	51,190.00	4,387.50	8,085.00	43,105.00	84.21 %
100-52200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-141	ON CALL	0.00	0.00	30.00	105.00	-105.00	0.00 %
100-52200-150	FICA	19,344.00	19,344.00	1,438.92	3,431.05	15,912.95	82.26 %
100-52200-151	RETIREMENT (WRS)	169,426.00	169,426.00	13,342.65	33,415.32	136,010.68	80.28 %
100-52200-152	HEALTH INSURANCE	248,646.00	248,646.00	17,936.84	52,292.12	196,353.88	78.97 %
100-52200-153	DENTAL INSURANCE	14,577.00	14,577.00	1,185.33	3,465.18	11,111.82	76.23 %
100-52200-154	LIFE INSURANCE	201.00	201.00	15.90	47.70	153.30	76.27 %
100-52200-212	ELEVATORS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-221	ELECTRIC & GAS	16,256.00	16,256.00	1,922.96	3,977.27	12,278.73	75.53 %
100-52200-225	PHONE/INTERNET/CABLE	3,000.00	3,000.00	282.99	795.63	2,204.37	73.48 %
100-52200-226	MOBILE DATA AIR CARDS	2,400.00	2,400.00	281.07	836.19	1,563.81	65.16 %
100-52200-240	SOFTWARE MAINTENANCE CONTR	8,008.00	8,008.00	0.00	5,569.73	2,438.27	30.45 %
100-52200-241	EQUIPMENT MAINTENANCE CONT	3,488.00	3,488.00	2,488.00	2,488.00	1,000.00	28.67 %
100-52200-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-290	OTHER CONTRACTUAL SERVICES	7,604.00	7,604.00	1,065.00	1,065.00	6,539.00	85.99 %
100-52200-310	OFFICE SUPPLIES	500.00	500.00	0.00	130.06	369.94	73.99 %
100-52200-311	POSTAGE	200.00	200.00	13.10	26.27	173.73	86.87 %
100-52200-312	COPY USAGE & PAPER	0.00	0.00	109.10	109.10	-109.10	0.00 %
100-52200-320	SUBSCRIPTIONS & DUES	1,100.00	1,100.00	60.00	365.00	735.00	66.82 %
100-52200-321	CERTIFICATIONS & LICENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-52200-324	RECRUITMENT	250.00	250.00	0.00	0.00	250.00	100.00 %
100-52200-330	SEMINARS, CONF & TRAVEL	4,300.00	4,300.00	-39.02	82.99	4,217.01	98.07 %
100-52200-340	OPERATING SUPPLIES	7,041.00	7,041.00	628.96	994.43	6,046.57	85.88 %
100-52200-341	PRINTING & FORMS	200.00	200.00	0.00	0.00	200.00	100.00 %
100-52200-342	CLEANING & SANITARY SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-52200-350	BLDG & GRDS MAINT & REPAIRS	1,000.00	1,000.00	0.00	32.96	967.04	96.70 %
100-52200-360	VEHICLE MAINT. & REPAIRS	6,000.00	6,000.00	1,458.07	1,726.95	4,273.05	71.22 %
100-52200-361	REGULAR FUEL	7,000.00	7,000.00	458.20	966.58	6,033.42	86.19 %
100-52200-362	OFF ROAD FUEL	200.00	200.00	0.00	31.63	168.37	84.19 %
100-52200-363	EQUIPMENT MAINT & REPAIRS	1,057.00	1,057.00	0.00	0.00	1,057.00	100.00 %
100-52200-380	PUBLIC EDUCATION	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-52200-381	EMPLOYMENT TESTING	2,000.00	2,000.00	0.00	1,141.00	859.00	42.95 %
100-52200-382	UNIFORMS & SAFETY ATTIRE	3,000.00	3,000.00	0.00	150.00	2,850.00	95.00 %
100-52200-394	EMS - SUPPLIES	3,500.00	3,500.00	537.16	1,183.39	2,316.61	66.19 %
100-52200-399	ADD'L SOFTWARE & UPGRADES	150.00	150.00	0.00	187.56	-37.56	-25.04 %
Department: 52200 - FIRE Total:		1,487,937.00	1,487,937.00	118,852.77	300,684.06	1,187,252.94	79.79 %
Department: 52210 - HYDRANTS							
100-52210-290	OTHER CONTRACTUAL SERVICES	403,078.00	403,078.00	0.00	0.00	403,078.00	100.00 %
Department: 52210 - HYDRANTS Total:		403,078.00	403,078.00	0.00	0.00	403,078.00	100.00 %
Department: 52400 - INSPECTIONS							
100-52400-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-52400-120	WAGES - REGULAR	269,985.00	269,985.00	21,578.24	52,866.69	217,118.31	80.42 %
100-52400-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-124	WAGES - PERM. P.T.	2,385.00	2,385.00	89.44	89.44	2,295.56	96.25 %
100-52400-126	WAGES - TEMP./SEAS.	500.00	500.00	0.00	0.00	500.00	100.00 %
100-52400-150	FICA	20,875.00	20,875.00	1,535.62	3,746.25	17,128.75	82.05 %
100-52400-151	RETIREMENT (WRS)	17,684.00	17,684.00	1,413.38	3,462.79	14,221.21	80.42 %
100-52400-152	HEALTH INSURANCE	68,991.00	68,991.00	4,195.32	15,622.76	53,368.24	77.36 %
100-52400-153	DENTAL INSURANCE	4,173.00	4,173.00	240.82	904.08	3,268.92	78.34 %
100-52400-154	LIFE INSURANCE	182.00	182.00	15.81	48.83	133.17	73.17 %
100-52400-225	PHONE/INTERNET/CABLE	1,900.00	1,900.00	323.65	915.52	984.48	51.81 %
100-52400-240	Hdwr/softwr. Maint.	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
100-52400-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-294	WEIGHTS & MEASURES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-310	OFFICE SUPPLIES	500.00	500.00	0.00	307.08	192.92	38.58 %
100-52400-311	POSTAGE	500.00	500.00	17.45	45.34	454.66	90.93 %
100-52400-312	COPY USAGE & PAPER	600.00	600.00	49.96	50.18	549.82	91.64 %
100-52400-320	SUBSCRIPTIONS & DUES	470.00	470.00	425.00	640.00	-170.00	-36.17 %
100-52400-321	CERTIFICATIONS & LICENSES	715.00	715.00	0.00	61.56	653.44	91.39 %
100-52400-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-330	SEMINARS, CONF & TRAVEL	2,900.00	2,900.00	1,801.53	2,141.53	758.47	26.15 %
100-52400-340	OPERATING SUPPLIES	410.00	410.00	15.99	517.95	-107.95	-26.33 %
100-52400-341	PRINTING & FORMS	1,125.00	1,125.00	0.00	0.00	1,125.00	100.00 %
100-52400-360	VEHICLE MAINT. & REPAIRS	300.00	300.00	0.00	0.00	300.00	100.00 %
100-52400-361	REGULAR FUEL	1,765.00	1,765.00	125.29	328.44	1,436.56	81.39 %
100-52400-381	EMPLOYMENT TESTING	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 52400 - INSPECTIONS Total:		400,460.00	400,460.00	31,827.50	81,748.44	318,711.56	79.59 %
Department: 52601 - EMERGENCY GOVERNMENT							
100-52601-290	OTHER CONTRACTUAL SERVICES	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
100-52601-340	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	184.00	816.00	81.60 %
Department: 52601 - EMERGENCY GOVERNMENT Total:		11,000.00	11,000.00	0.00	10,184.00	816.00	7.42 %
Department: 52700 - JAIL							
100-52700-290	OTHER CONTRACTUAL SERVICES	200.00	200.00	0.00	0.00	200.00	100.00 %
Department: 52700 - JAIL Total:		200.00	200.00	0.00	0.00	200.00	100.00 %
Department: 53100 - ENGINEERING							
100-53100-110	SALARIES - REGULAR	73,005.00	73,005.00	5,538.38	13,569.03	59,435.97	81.41 %
100-53100-120	WAGES - REGULAR	2,301.00	2,301.00	175.48	429.93	1,871.07	81.32 %
100-53100-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-150	FICA	5,761.00	5,761.00	408.38	999.10	4,761.90	82.66 %
100-53100-151	RETIREMENT (WRS)	4,932.00	4,932.00	374.26	916.94	4,015.06	81.41 %
100-53100-152	HEALTH INSURANCE	17,310.00	17,310.00	1,442.48	4,327.44	12,982.56	75.00 %
100-53100-153	DENTAL INSURANCE	1,075.00	1,075.00	86.27	258.81	816.19	75.92 %
100-53100-154	LIFE INSURANCE	18.00	18.00	1.62	4.86	13.14	73.00 %
100-53100-225	PHONE/INTERNET/CABLE	2,326.00	2,326.00	169.38	466.82	1,859.18	79.93 %
100-53100-240	SOFTWARE MAINTENANCE CONTR	400.00	400.00	0.00	0.00	400.00	100.00 %
100-53100-241	EQUIPMENT MAINTENANCE CONT	400.00	400.00	0.00	190.00	210.00	52.50 %
100-53100-310	OFFICE SUPPLIES	1,300.00	1,300.00	0.00	119.51	1,180.49	90.81 %
100-53100-311	POSTAGE	500.00	500.00	13.96	24.82	475.18	95.04 %
100-53100-312	COPY USAGE & PAPER	650.00	650.00	0.00	199.34	450.66	69.33 %
100-53100-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	244.50	5.50	2.20 %
100-53100-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-322	LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-323	GENERAL ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-330	SEMINARS, CONF & TRAVEL	700.00	700.00	0.00	-18.00	718.00	102.57 %
100-53100-340	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-53100-341	PRINTING & FORMS	125.00	125.00	0.00	0.00	125.00	100.00 %
100-53100-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	0.00	141.98	358.02	71.60 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-53100-361	REGULAR FUEL	700.00	700.00	21.35	21.35	678.65	96.95 %
100-53100-399	ADD'L SOFTWARE & UPGRADES	550.00	550.00	0.00	400.00	150.00	27.27 %
Department: 53100 - ENGINEERING Total:		113,803.00	113,803.00	8,231.56	22,296.43	91,506.57	80.41 %
Department: 53310 - BOARD OF PUBLIC WORKS							
100-53310-291	TRANSCRIPTION CONTRACTUAL	1,200.00	1,200.00	131.17	210.08	989.92	82.49 %
100-53310-311	POSTAGE	50.00	50.00	0.00	0.00	50.00	100.00 %
100-53310-312	COPY USAGE & PAPER	600.00	600.00	62.00	62.00	538.00	89.67 %
100-53310-322	LEGAL NOTICES	400.00	400.00	0.00	0.00	400.00	100.00 %
Department: 53310 - BOARD OF PUBLIC WORKS Total:		2,250.00	2,250.00	193.17	272.08	1,977.92	87.91 %
Department: 53311 - STREET							
100-53311-110	SALARIES - REGULAR	35,412.00	35,412.00	3,439.78	8,427.47	26,984.53	76.20 %
100-53311-120	WAGES - REGULAR	305,095.00	305,095.00	24,630.70	60,080.38	245,014.62	80.31 %
100-53311-121	OVERTIME - REGULAR	14,000.00	14,000.00	7,015.00	11,402.36	2,597.64	18.55 %
100-53311-124	WAGES - PERM PT	4,981.00	4,981.00	17.18	68.72	4,912.28	98.62 %
100-53311-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-126	WAGES - TEMP/SEAS	5,070.00	5,070.00	0.00	0.00	5,070.00	100.00 %
100-53311-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-150	FICA	27,889.00	27,889.00	2,531.95	5,733.49	22,155.51	79.44 %
100-53311-151	RETIREMENT (WRS)	23,220.00	23,220.00	2,298.11	5,234.16	17,985.84	77.46 %
100-53311-152	HEALTH INSURANCE	107,670.00	107,670.00	9,375.45	28,126.35	79,543.65	73.88 %
100-53311-153	DENTAL INSURANCE	7,686.00	7,686.00	632.12	1,896.36	5,789.64	75.33 %
100-53311-154	LIFE INSURANCE	196.00	196.00	16.25	48.75	147.25	75.13 %
100-53311-211	BOILER CONTRACTUAL	100.00	100.00	0.00	0.00	100.00	100.00 %
100-53311-213	HVAC CONTRACTUAL	800.00	800.00	0.00	0.00	800.00	100.00 %
100-53311-214	FIRE CONTRACTUAL	650.00	650.00	0.00	0.00	650.00	100.00 %
100-53311-220	WATER/SEWER/STORM WATER	2,100.00	2,100.00	0.00	1,178.03	921.97	43.90 %
100-53311-221	ELECTRIC & GAS	8,662.00	8,662.00	2,259.27	3,451.47	5,210.53	60.15 %
100-53311-225	PHONE/INTERNET/CABLE	2,694.00	2,694.00	308.26	771.47	1,922.53	71.36 %
100-53311-230	COUNTY HWY DEPT SERVICES	250.00	250.00	0.00	0.00	250.00	100.00 %
100-53311-240	SOFTWARE MAINTENANCE CONTR	710.00	710.00	0.00	600.00	110.00	15.49 %
100-53311-241	EQUIPMENT MAINTENANCE CONT	100.00	100.00	0.00	0.00	100.00	100.00 %
100-53311-242	EQUIPMENT RENTAL	11,500.00	11,500.00	2,150.55	3,107.66	8,392.34	72.98 %
100-53311-243	LEASES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-290	OTHER CONTRACTUAL SERVICES	16,000.00	16,000.00	182.40	441.02	15,558.98	97.24 %
100-53311-310	OFFICE SUPPLIES	200.00	200.00	29.04	156.85	43.15	21.58 %
100-53311-311	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
100-53311-312	COPY USAGE & PAPER	50.00	50.00	30.06	42.16	7.84	15.68 %
100-53311-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-322	LEGAL NOTICES	100.00	100.00	0.00	0.00	100.00	100.00 %
100-53311-324	RECRUITMENT	50.00	50.00	0.00	0.00	50.00	100.00 %
100-53311-330	SEMINARS, CONF & TRAVEL	500.00	500.00	0.00	187.50	312.50	62.50 %
100-53311-340	OPERATING SUPPLIES	4,850.00	4,850.00	318.15	1,098.22	3,751.78	77.36 %
100-53311-341	PRINTING & FORMS	100.00	100.00	0.00	0.00	100.00	100.00 %
100-53311-342	CLEANING & SANITARY SUPPLIES	600.00	600.00	0.00	8.09	591.91	98.65 %
100-53311-350	BLDG & GRDS MAINT & REPAIRS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-53311-360	VEHICLE MAINT. & REPAIRS	5,500.00	5,500.00	1,844.85	2,934.30	2,565.70	46.65 %
100-53311-361	REGULAR FUEL	20,800.00	20,800.00	604.29	1,076.69	19,723.31	94.82 %
100-53311-362	OFF ROAD FUEL	5,000.00	5,000.00	2,735.81	4,107.04	892.96	17.86 %
100-53311-363	EQUIPMENT MAINT & REPAIRS	12,000.00	12,000.00	490.56	490.56	11,509.44	95.91 %
100-53311-370	SALT & SAND	77,105.00	77,105.00	0.00	0.00	77,105.00	100.00 %
100-53311-371	TREE & BRUSH MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
100-53311-375	STREET MAINT & REPAIRS	5,000.00	5,000.00	-347.25	-347.25	5,347.25	106.95 %
100-53311-381	EMPLOYMENT TESTING	500.00	500.00	0.00	30.80	469.20	93.84 %
100-53311-382	UNIFORMS & SAFETY ATTIRE	1,000.00	1,000.00	446.50	446.50	553.50	55.35 %
100-53311-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 53311 - STREET Total:		712,440.00	712,440.00	61,009.03	140,799.15	571,640.85	80.24 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 53312 - STREET SIGNS & SIGNALS							
100-53312-221	ELECTRIC & GAS	7,800.00	7,800.00	388.96	863.68	6,936.32	88.93 %
100-53312-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53312-292	ELECTRICAL CONTRACTUAL	800.00	800.00	0.00	0.00	800.00	100.00 %
100-53312-372	STREET SIGN MAINT & REPAIRS	9,000.00	9,000.00	29.48	33.44	8,966.56	99.63 %
100-53312-373	STREET SIGNAL MAINT & REPAIRS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Department: 53312 - STREET SIGNS & SIGNALS Total:		19,100.00	19,100.00	418.44	897.12	18,202.88	95.30 %
Department: 53315 - STREET LIGHTS							
100-53315-221	ELECTRIC & GAS	225,955.00	225,955.00	16,472.82	33,070.94	192,884.06	85.36 %
100-53315-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53315-292	ELECTRICAL CONTRACTUAL	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
100-53315-374	STREET LIGHT MAINT & REPAIRS	2,000.00	2,000.00	136.35	182.76	1,817.24	90.86 %
Department: 53315 - STREET LIGHTS Total:		239,955.00	239,955.00	16,609.17	33,253.70	206,701.30	86.14 %
Department: 53440 - STORM WATER							
100-53440-200	GF STORM WATER ERU	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 53440 - STORM WATER Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 54110 - ANIMAL CONTROL							
100-54110-290	OTHER CONTRACTUAL SERVICES	70,182.00	70,182.00	5,848.50	11,697.00	58,485.00	83.33 %
Department: 54110 - ANIMAL CONTROL Total:		70,182.00	70,182.00	5,848.50	11,697.00	58,485.00	83.33 %
Department: 55110 - LIBRARY							
100-55110-110	SALARIES - REGULAR	30,436.00	30,436.00	2,048.74	5,019.41	25,416.59	83.51 %
100-55110-124	WAGES - PERM PT	11,908.00	11,908.00	961.80	2,244.20	9,663.80	81.15 %
100-55110-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-150	FICA	3,239.00	3,239.00	216.67	521.57	2,717.43	83.90 %
100-55110-151	RETIREMENT (WRS)	1,994.00	1,994.00	134.18	328.75	1,665.25	83.51 %
100-55110-152	HEALTH INSURANCE	5,508.00	5,508.00	242.94	728.82	4,779.18	86.77 %
100-55110-153	DENTAL INSURANCE	320.00	320.00	46.31	138.93	181.07	56.58 %
100-55110-154	LIFE INSURANCE	19.00	19.00	0.80	2.40	16.60	87.37 %
100-55110-211	BOILER CONTRACTUAL	635.00	635.00	0.00	0.00	635.00	100.00 %
100-55110-213	HVAC CONTRACTUAL	3,996.00	3,996.00	63.46	63.46	3,932.54	98.41 %
100-55110-214	FIRE CONTRACTUAL	1,249.00	1,249.00	0.00	0.00	1,249.00	100.00 %
100-55110-220	WATER/SEWER/STORM WATER	2,858.00	2,858.00	0.00	384.05	2,473.95	86.56 %
100-55110-221	ELECTRIC & GAS	24,421.00	24,421.00	2,145.29	4,434.00	19,987.00	81.84 %
100-55110-225	PHONE/INTERNET/CABLE	750.00	750.00	67.30	186.09	563.91	75.19 %
100-55110-240	SOFTWARE MAINTENANCE CONTR	750.00	750.00	0.00	600.00	150.00	20.00 %
100-55110-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-290	OTHER CONTRACTUAL SERVICES	1,320.00	1,320.00	0.00	0.00	1,320.00	100.00 %
100-55110-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-292	ELECTRICAL CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-293	PLUMBING CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-340	OPERATING SUPPLIES	3,225.00	3,225.00	34.99	92.10	3,132.90	97.14 %
100-55110-342	CLEANING & SANITARY SUPPLIES	2,100.00	2,100.00	134.74	390.71	1,709.29	81.39 %
100-55110-350	BLDG & GRDS MAINT & REPAIRS	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
100-55110-360	VEHICLE MAINT. & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55110-363	EQUIPMENT MAINT. & REPAIRS	300.00	300.00	0.00	0.00	300.00	100.00 %
Department: 55110 - LIBRARY Total:		96,778.00	96,778.00	6,097.22	15,134.49	81,643.51	84.36 %
Department: 55200 - PARKS							
100-55200-110	SALARIES - REGULAR	64,719.00	64,719.00	4,955.70	12,141.47	52,577.53	81.24 %
100-55200-120	WAGES - REGULAR	80,210.00	80,210.00	6,114.24	14,979.89	65,230.11	81.32 %
100-55200-121	OVERTIME - REGULAR	1,000.00	1,000.00	510.39	510.39	489.61	48.96 %
100-55200-124	WAGES - PERM PT	6,900.00	6,900.00	0.00	0.00	6,900.00	100.00 %
100-55200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-55200-126	WAGES - TEMP/SEAS	21,951.00	21,951.00	0.00	1,129.71	20,821.29	94.85 %
100-55200-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-150	FICA	13,371.00	13,371.00	827.65	2,054.62	11,316.38	84.63 %
100-55200-151	RETIREMENT (WRS)	10,010.00	10,010.00	758.50	1,809.87	8,200.13	81.92 %
100-55200-152	HEALTH INSURANCE	36,560.00	36,560.00	3,046.66	9,139.98	27,420.02	75.00 %
100-55200-153	DENTAL INSURANCE	2,207.00	2,207.00	177.17	531.51	1,675.49	75.92 %
100-55200-154	LIFE INSURANCE	65.00	65.00	5.41	16.23	48.77	75.03 %
100-55200-214	FIRE CONTRACTUAL	250.00	250.00	0.00	0.00	250.00	100.00 %
100-55200-220	WATER/SEWER/STORM WATER	16,223.00	16,223.00	0.00	3,349.25	12,873.75	79.35 %
100-55200-221	ELECTRIC & GAS	20,750.00	20,750.00	1,775.15	3,784.38	16,965.62	81.76 %
100-55200-225	PHONE/INTERNET/CABLE	3,840.00	3,840.00	361.93	973.88	2,866.12	74.64 %
100-55200-240	SOFTWARE MAINTENANCE CONTR	600.00	600.00	0.00	600.00	0.00	0.00 %
100-55200-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-290	OTHER CONTRACTUAL SERVICES	430.00	430.00	0.00	0.00	430.00	100.00 %
100-55200-291	TRANSCRIPTION CONTRACTUAL	600.00	600.00	48.62	120.90	479.10	79.85 %
100-55200-292	ELECTRICAL CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-293	PLUMBING CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55200-320	SUBSCRIPTIONS & DUES	400.00	400.00	0.00	250.00	150.00	37.50 %
100-55200-321	CERTIFICATIONS & LICENSES	150.00	150.00	0.00	0.00	150.00	100.00 %
100-55200-330	SEMINARS, CONF & TRAVEL	600.00	600.00	0.00	400.00	200.00	33.33 %
100-55200-340	OPERATING SUPPLIES	11,570.00	11,570.00	334.83	1,163.06	10,406.94	89.95 %
100-55200-342	CLEANING & SANITARY SUPPLIES	4,000.00	4,000.00	0.00	650.43	3,349.57	83.74 %
100-55200-350	BLDG & GRDS MAINT & REPAIRS	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
100-55200-360	VEHICLE MAINT. & REPAIRS	3,000.00	3,000.00	1,765.61	3,068.83	-68.83	-2.29 %
100-55200-361	REGULAR FUEL	6,500.00	6,500.00	624.21	1,046.04	5,453.96	83.91 %
100-55200-362	OFF ROAD FUEL	4,000.00	4,000.00	2,891.44	4,342.45	-342.45	-8.56 %
100-55200-363	EQUIPMENT MAINT & REPAIRS	6,500.00	6,500.00	2,125.16	6,615.35	-115.35	-1.77 %
100-55200-371	TREE & BRUSH MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-55200-381	EMPLOYMENT TESTING	75.00	75.00	0.00	0.00	75.00	100.00 %
100-55200-382	UNIFORMS & SAFETY ATTIRE	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 55200 - PARKS Total:		329,481.00	329,481.00	26,322.67	68,678.24	260,802.76	79.16 %
Department: 55300 - RECREATION							
100-55300-110	SALARIES - REGULAR	184,453.00	184,453.00	14,129.70	34,617.77	149,835.23	81.23 %
100-55300-120	WAGES - REGULAR	26,995.00	26,995.00	2,037.32	4,991.44	22,003.56	81.51 %
100-55300-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-124	WAGES - PERM PT	0.00	0.00	99.88	189.14	-189.14	0.00 %
100-55300-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-126	WAGES - TEMP/SEAS	66,308.00	66,308.00	1,848.54	3,578.25	62,729.75	94.60 %
100-55300-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-150	FICA	21,249.00	21,249.00	1,286.77	3,070.66	18,178.34	85.55 %
100-55300-151	RETIREMENT (WRS)	13,850.00	13,850.00	1,058.94	2,594.40	11,255.60	81.27 %
100-55300-152	HEALTH INSURANCE	54,781.00	54,781.00	4,565.06	13,695.18	41,085.82	75.00 %
100-55300-153	DENTAL INSURANCE	3,338.00	3,338.00	267.98	803.94	2,534.06	75.92 %
100-55300-154	LIFE INSURANCE	48.00	48.00	4.03	12.09	35.91	74.81 %
100-55300-225	PHONE/INTERNET/CABLE	4,250.00	4,250.00	293.87	838.67	3,411.33	80.27 %
100-55300-240	SOFTWARE MAINTENANCE CONTR	250.00	250.00	0.00	0.00	250.00	100.00 %
100-55300-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55300-310	OFFICE SUPPLIES	1,100.00	1,100.00	29.99	434.35	665.65	60.51 %
100-55300-311	POSTAGE	3,650.00	3,650.00	175.80	264.40	3,385.60	92.76 %
100-55300-312	COPY USAGE & PAPER	3,300.00	3,300.00	440.45	635.11	2,664.89	80.75 %
100-55300-320	SUBSCRIPTIONS & DUES	775.00	775.00	0.00	500.00	275.00	35.48 %
100-55300-321	CERTIFICATIONS & LICENSES	0.00	0.00	60.00	60.00	-60.00	0.00 %
100-55300-330	SEMINARS, CONF & TRAVEL	2,100.00	2,100.00	758.00	1,104.00	996.00	47.43 %
100-55300-340	OPERATING SUPPLIES	31,000.00	31,000.00	420.44	807.52	30,192.48	97.40 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-55300-341	PRINTING & FORMS	6,325.00	6,325.00	1,696.24	1,696.24	4,628.76	73.18 %
100-55300-381	EMPLOYMENT TESTING	75.00	75.00	0.00	0.00	75.00	100.00 %
Department: 55300 - RECREATION Total:		423,847.00	423,847.00	29,173.01	69,893.16	353,953.84	83.51 %
Department: 55420 - AQUATIC CENTER							
100-55420-120	WAGES - REGULAR	21,449.00	21,449.00	1,631.36	3,996.83	17,452.17	81.37 %
100-55420-121	OVERTIME - REGULAR	0.00	0.00	305.88	305.88	-305.88	0.00 %
100-55420-126	WAGES - TEMP/SEAS	76,477.00	76,477.00	0.00	44.08	76,432.92	99.94 %
100-55420-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55420-150	FICA	7,491.00	7,491.00	136.58	303.48	7,187.52	95.95 %
100-55420-151	RETIREMENT (WRS)	1,405.00	1,405.00	126.90	281.84	1,123.16	79.94 %
100-55420-152	HEALTH INSURANCE	7,288.00	7,288.00	607.36	1,822.08	5,465.92	75.00 %
100-55420-153	DENTAL INSURANCE	452.00	452.00	36.32	108.96	343.04	75.89 %
100-55420-154	LIFE INSURANCE	6.00	6.00	0.49	1.47	4.53	75.50 %
100-55420-220	WATER/SEWER/STORM WATER	7,727.00	7,727.00	0.00	1,489.95	6,237.05	80.72 %
100-55420-221	ELECTRIC & GAS	17,500.00	17,500.00	789.61	1,634.56	15,865.44	90.66 %
100-55420-225	PHONE/INTERNET/CABLE	700.00	700.00	125.12	318.27	381.73	54.53 %
100-55420-290	OTHER CONTRACTUAL SERVICES	11,825.00	11,825.00	0.00	0.00	11,825.00	100.00 %
100-55420-321	CERTIFICATIONS & LICENSES	735.00	735.00	0.00	0.00	735.00	100.00 %
100-55420-330	SEMINARS, CONF & TRAVEL	250.00	250.00	0.00	0.00	250.00	100.00 %
100-55420-340	OPERATING SUPPLIES	4,600.00	4,600.00	358.00	896.71	3,703.29	80.51 %
100-55420-342	CLEANING & SANITARY SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-55420-343	CONCESSIONS SUPPLIES	15,580.00	15,580.00	0.00	47.51	15,532.49	99.70 %
100-55420-350	BLDG & GRDS MAINT & REPAIRS	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
100-55420-363	EQUIPMENT MAINT & REPAIRS	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
Department: 55420 - AQUATIC CENTER Total:		179,185.00	179,185.00	4,117.62	11,251.62	167,933.38	93.72 %
Department: 56600 - URBAN PLANNING							
100-56600-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56600-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 56600 - URBAN PLANNING Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 56610 - CITY STUDY							
100-56610-295	CITY STUDY	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 56610 - CITY STUDY Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 56700 - ECONOMIC DEVELOPMENT							
100-56700-290	OTHER CONTRACTUAL SERVICES	13,467.00	13,467.00	0.00	0.00	13,467.00	100.00 %
Department: 56700 - ECONOMIC DEVELOPMENT Total:		13,467.00	13,467.00	0.00	0.00	13,467.00	100.00 %
Department: 56900 - PLANNING & ZONING							
100-56900-110	SALARIES - REGULAR	62,391.00	62,391.00	4,745.96	11,627.60	50,763.40	81.36 %
100-56900-120	WAGES - REGULAR	4,601.00	4,601.00	350.96	859.86	3,741.14	81.31 %
100-56900-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-124	WAGES - PERM. P.T.	6,360.00	6,360.00	238.50	238.50	6,121.50	96.25 %
100-56900-126	WAGES - TEMP/SEAS.	500.00	500.00	0.00	0.00	500.00	100.00 %
100-56900-150	FICA	5,650.00	5,650.00	355.31	841.39	4,808.61	85.11 %
100-56900-151	RETIREMENT (WRS)	4,388.00	4,388.00	333.84	817.92	3,570.08	81.36 %
100-56900-152	HEALTH INSURANCE	20,043.00	20,043.00	1,670.24	5,010.72	15,032.28	75.00 %
100-56900-153	DENTAL INSURANCE	1,244.00	1,244.00	99.89	299.67	944.33	75.91 %
100-56900-154	LIFE INSURANCE	12.00	12.00	0.68	2.04	9.96	83.00 %
100-56900-225	PHONE/INTERNET/CABLE	1,700.00	1,700.00	83.15	208.13	1,491.87	87.76 %
100-56900-240	SOFTWARE MAINTENANCE CONTR	320.00	320.00	0.00	400.00	-80.00	-25.00 %
100-56900-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-291	TRANSCRIPTION CONTRACTUAL	3,000.00	3,000.00	201.89	351.39	2,648.61	88.29 %
100-56900-310	OFFICE SUPPLIES	820.00	820.00	118.53	169.30	650.70	79.35 %
100-56900-311	POSTAGE	920.00	920.00	89.85	116.14	803.86	87.38 %
100-56900-312	COPY USAGE & PAPER	2,745.00	2,745.00	115.98	205.08	2,539.92	92.53 %
100-56900-320	SUBSCRIPTIONS & DUES	620.00	620.00	0.00	507.00	113.00	18.23 %
100-56900-322	LEGAL NOTICES	3,600.00	3,600.00	327.80	755.09	2,844.91	79.03 %
100-56900-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-56900-330	SEMINARS, CONF & TRAVEL	2,300.00	2,300.00	0.00	0.00	2,300.00	100.00 %
100-56900-340	OPERATING SUPPLIES	700.00	700.00	103.00	103.00	597.00	85.29 %
100-56900-360	VEHICLE MAINT. & REPAIRS	300.00	300.00	0.00	0.00	300.00	100.00 %
100-56900-361	REGULAR FUEL	600.00	600.00	40.62	40.62	559.38	93.23 %
Department: 56900 - PLANNING & ZONING Total:		122,814.00	122,814.00	8,876.20	22,553.45	100,260.55	81.64 %
Department: 59200 - TRANSFERS							
100-59200-590	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 59200 - TRANSFERS Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
Expense Total:		9,351,376.00	9,351,376.00	654,864.63	1,783,814.51	7,567,561.49	80.92 %
Fund: 100 - GENERAL FUND Surplus (Deficit):		-150,000.00	-150,000.00	-593,677.68	4,721,694.11	4,871,694.11	3,247.80 %
Report Surplus (Deficit):		-150,000.00	-150,000.00	-593,677.68	4,721,694.11	4,871,694.11	3,247.80 %

RESOLUTION 24 - 2019

RESOLUTION TO AUTHORIZE INSURANCE COVERAGE IN LIEU OF OFFICIAL BONDS FOR CITY OFFICERS

WHEREAS, the City of Onalaska is a Wisconsin municipality subject to Wisconsin laws related to municipal officers; and

WHEREAS, the City employs various officers subject to bond requirements under Wisconsin Statutes §62.04(b) and §755.03 as well as City Ordinances 2-3-3(d), 2-3-4(a), 2-3-313(h) and (i) and 2-3-18; and

WHEREAS, the cost of surety bonds for City officers is prohibitive; and

WHEREAS, new statutory language under Wis. Stats. §62.04(b) and §755.03 allows the Common Council to authorize and obtain a dishonesty insurance policy or other appropriate insurance policy that covers such officers in an amount determined by the Common Council; and

WHEREAS, the City of Onalaska already has such insurance in place in the form of its Government Crimes Policy.

NOW, THEREFORE, BE IT RESOLVED, City of Onalaska authorizes the use of a Government Crimes Policy and/or other appropriate insurance policy in lieu of an official bond for City officers, with such limits as set forth in Exhibit A hereto and subject to periodic review by the City Treasurer's Office to determine appropriate coverage limits.

Dated this ____ day of April, 2019.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

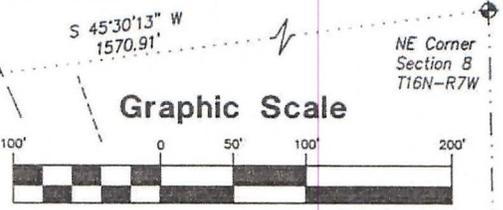
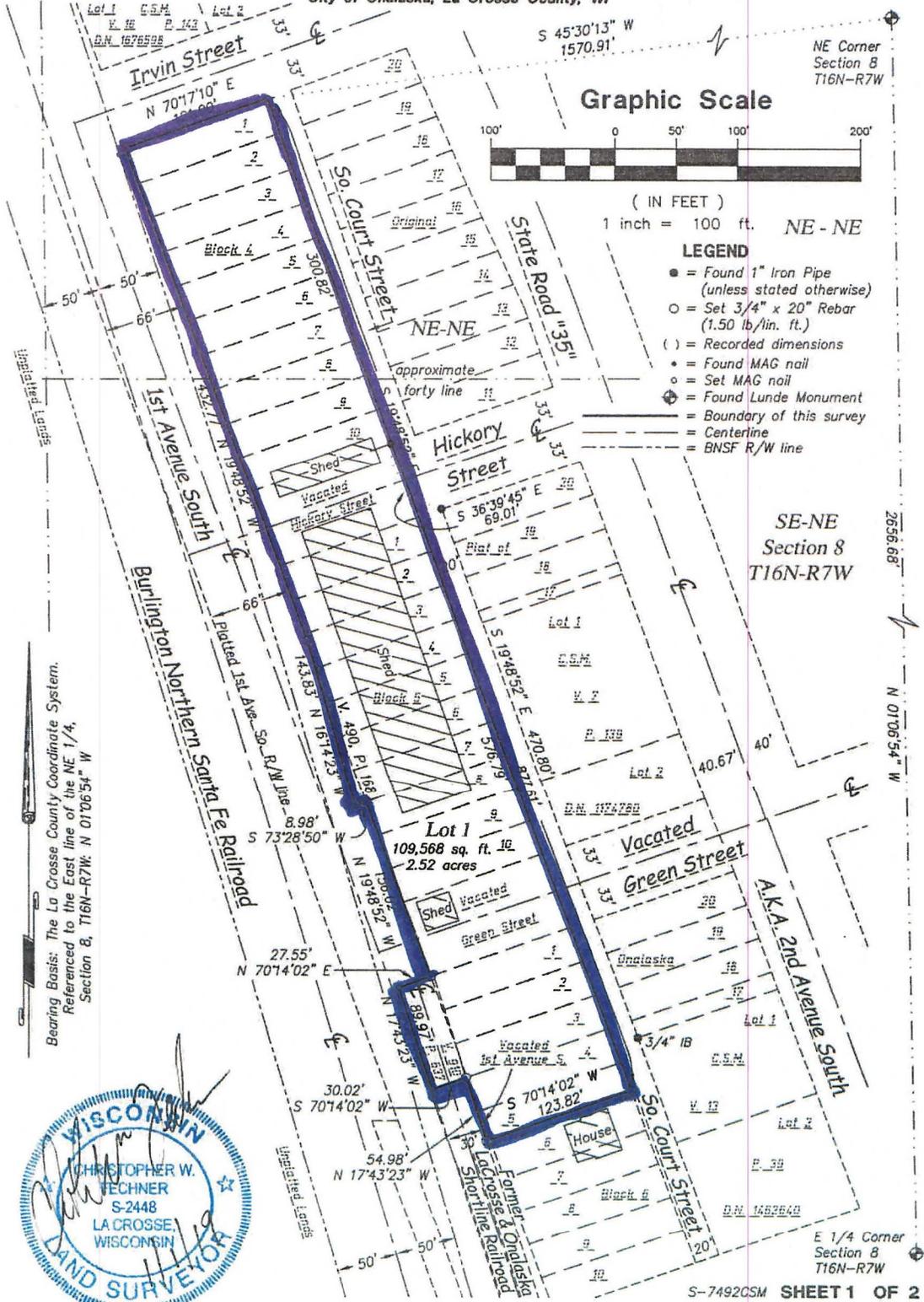
PASSED:
APPROVED:
PUBLISHED:

Exhibit A:

	Policy Limit:
Employee Theft-Per Loss:	\$3,000,000.00
Forgery or Alteration:	\$3,000,000.00
Inside the Premises-Theft of Money and Securities	\$3,000,000.00
Inside the Premises-Robbery or Safe Burglary of Other Property	\$3,000,000.00
Outside the Premises	\$3,000,000.00
Computer Fraud	\$3,000,000.00
Funds Transfer Fraud	\$3,000,000.00
Money Orders and Counterfeit Money	\$250,000.00

CERTIFIED SURVEY MAP

All of Lots 1,2,3,4,5,6,7,8,9 and 10, Block 4; All of Lots 1,2,3,4,5,6,7,8,9 and 10, Block 5; All of Lots 1,2,3,4 and 5, except the South 5.00 feet of said Lot 5, Block 8; Part of vacated Hickory Street, vacated Green Street and vacated 1st Avenue South; All being part of the Original Plat of Onalaska; Also part of the Former La Crosse and Onalaska Shortline Railroad; All located in the NE 1/4 of the NE 1/4 and the SE 1/4 of the NE 1/4, Section 8, T16N-R7W, City of Onalaska, La Crosse County, WI



- LEGEND**
- = Found 1" Iron Pipe (unless stated otherwise)
 - = Set 3/4" x 20" Rebar (1.50 lb/lin. ft.)
 - () = Recorded dimensions
 - = Found MAG nail
 - = Set MAG nail
 - ⊕ = Found Lunde Monument
 - = Boundary of this survey
 - = Centerline
 - = BNSF R/W line

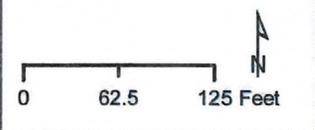
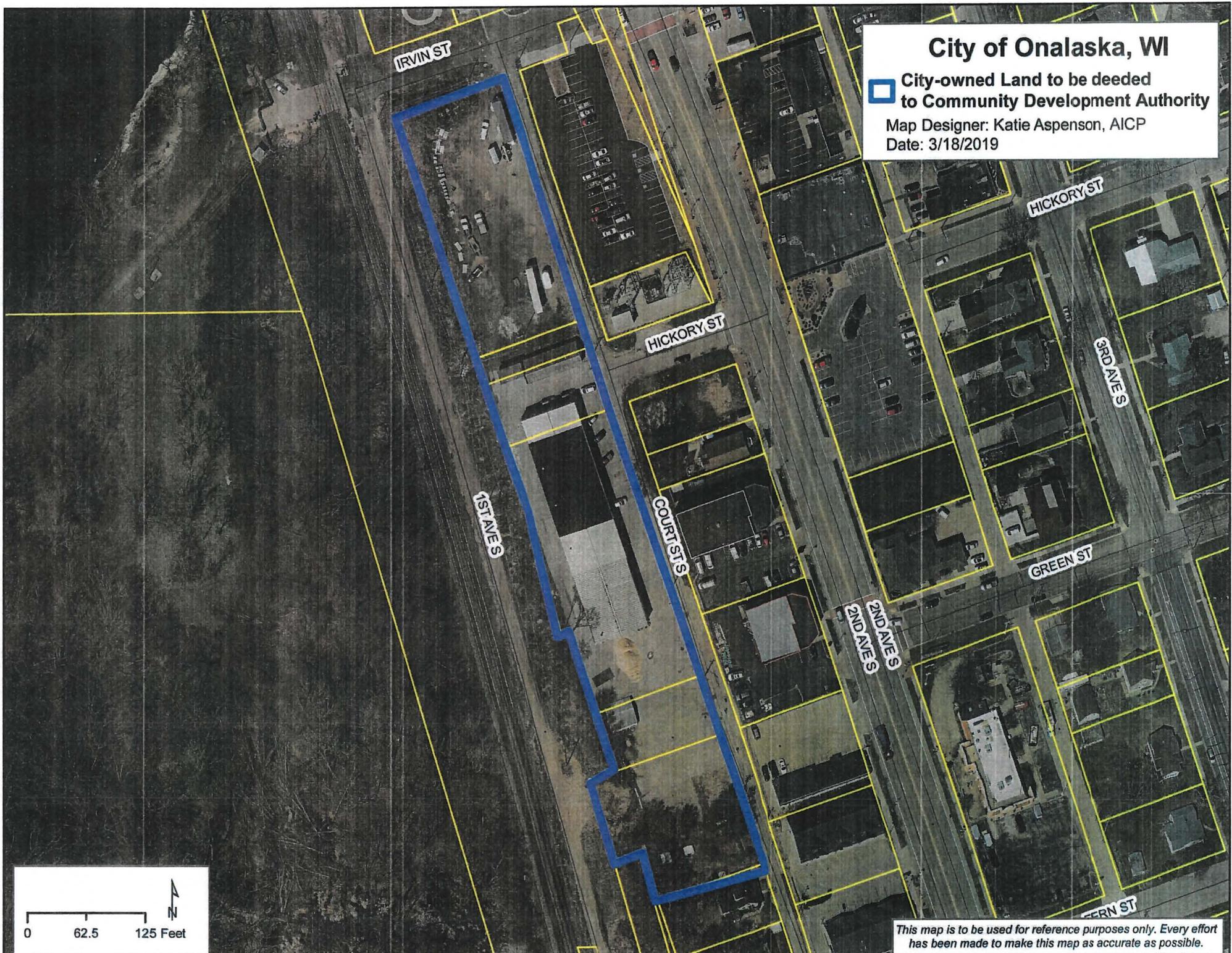
Bearing Basis: The La Crosse County Coordinate System.
Referenced to the East line of the NE 1/4,
Section 8, T16N-R7W: N 01°06'54" W



City of Onalaska, WI

 City-owned Land to be deeded to Community Development Authority

Map Designer: Katie Aspenson, AICP
Date: 3/18/2019



This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

Safe Routes to School Overtime Patrolling
Contract By and between the
La Crosse County Health Department and the Onalaska Police Department

I. Parties:

This agreement is made and entered into by and between La Crosse County, a Wisconsin municipal body corporate, represented by the Health Department, whose principal address is 300 Fourth Street North, 2nd Floor, La Crosse, Wisconsin 54601, hereinafter referred to as "PURCHASER", and Onalaska Police Department, whose principal address is 415 Main Street, Onalaska, WI, 54650 hereinafter referred to as "PROVIDER".

II. Purpose & Term:

The purpose of this agreement is to collaborate with the Onalaska Police Department to offer overtime patrolling near (within 2 miles of) K-8th grade schools participating in SRTS. This Contract shall be for a term commencing March 1st, 2019 or whenever the contract is signed by both parties and ending June 5th, 2019, based on availability of funds from the Wisconsin Safe Routes to School program grant.

III. Scope of Activities

Activity Details	Date
1. Provide Overtime Patrols within 2 miles of Onalaska K-8 th grade schools	March 1 st , 2019-June 5 th , 2019

IV. Budget & Invoicing

- A. PROVIDER agrees to provide the above services to a maximum amount of \$440.00.
- B. PROVIDER will submit an invoice for services following the completion of the above activities. Invoice will include the number of hours required to complete activity as well as a report summary with dates and times activities occurred.

V. Debarment & Suspension

The Provider certifies by signing this Agreement that neither the Provider nor any of its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in federal assistance programs by any federal department or agency. Provider shall notify the Purchaser within 5 business days in writing by registered or certified mail if the Provider or any of its principals receive a designation from the federal government that they are debarred, suspended, proposed for debarment or declared ineligible by a federal department or agency. Any such suspension or debarment may be grounds for revision or termination of this Agreement. Information on debarment or suspension is available at www.epls.gov.

VI. Authorization to Act

Each signature to this agreement represents that he or she has the authority from his or her respective governing body to enter into this agreement.

VII. Civil Rights Compliance

The PROVIDER is required to have a Civil Rights Compliance Letter of Approval on file to accept Federal funding. PROVIDER will forward a copy to this document to PURCHASER within 15 business days of execution of this agreement, or funding will be withheld by PURCHASER until PROVIDER provides a letter of agreement to PURCHASER. PURCHASER is required to produce all subrecipient Civil Rights Compliance Letters of Approval to the appropriate State Agency upon request.

La Crosse County

By: Tara Johnson
Tara Johnson, County Board Chair

MAR 14 2019
Date

Onalaska Police Department

By: _____
Authorized Representative

Date



AGREEMENT FOR USE OF SUBSCRIPTION MATERIAL

Agency's Name: Onalaska Police Department
Agency's Address: 415 Main St
Onalaska, Wisconsin 54650

Attention: Assistant Chief Jeffery Cavender

Lexipol's Address: 2801 Network Boulevard, Suite 500
Frisco, Texas 75034

Attention: Karen James

Effective Date: (to be completed by Lexipol upon receipt of signed Agreement)

The Agreement for Use of Subscription Material is between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the Agency identified above. The Agreement consists of (a) this cover sheet; (b) Exhibit A (Subscriptions Being Purchased and Subscription Fees) attached to this cover sheet (consisting of 1 page), and (c) Exhibit B (General Terms and Conditions) attached to this cover sheet (consisting of 5 pages). Capitalized terms that are used in Exhibit A and not defined therein shall have the respective meanings given to them in Exhibit B.

Agency Signature: [Handwritten Signature]
Print Name: JEFFERY T. CAVENDER
Title: ASSISTANT CHIEF
Date Signed: 09-18-18

Lexipol Signature: _____
Print Name: Van Holland
Title: Chief Financial Officer
Date Signed: _____

EXHIBIT A

SUBSCRIPTIONS BEING PURCHASED AND SUBSCRIPTION FEES

Agency is purchasing the following:

Subscription Pro-rated 3-months
(Oct thru Dec 2018)

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins w/Supplemental Publication Service (Start: 10/1/2018 End: 12/31/2018)	USD 3,197.00	5%	USD 160.00	USD 3,037.00
	Subscription Line Items Total			USD 160.00	USD 3,037.00
				USD 160.00	USD 3,037.00
Subscription Pro-rated 3-months (Oct thru Dec 2018) Discount:					USD 160.00
Subscription Pro-rated 3-months (Oct thru Dec 2018) TOTAL:					USD 3,037.00

Implementation Support - One-time - Start-up

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Law Enforcement Standard Policy Cross-Reference	USD 2,100.00		USD 0.00	USD 2,100.00
1	Law Enforcement Group Integration Workshop (XX Attendees)	USD 2,195.00	100%	USD 2,195.00	USD 0.00
	One-Time Line Items Total			USD 2,195.00	USD 2,100.00
				USD 2,195.00	USD 2,100.00
Implementation Support - One-time - Start-up Discount:					USD 2,195.00
Implementation Support - One-time - Start-up TOTAL:					USD 2,100.00

Annual Subscription starting Jan 1, 2019

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins w/Supplemental Publication Service (12 Months)	USD 12,784.00	5%	USD 639.00	USD 12,145.00
	Subscription Line Items Total			USD 639.00	USD 12,145.00
				USD 639.00	USD 12,145.00
Annual Subscription starting Jan 1, 2019 Discount:					USD 639.00
Annual Subscription starting Jan 1, 2019 TOTAL:					USD 12,145.00

*Law Enforcement pricing is based on 29 Law Enforcement Sworn Officers. Cross Reference Professional Services pricing is based on 200 pages.

Discount Notes

5% WPCA Member Discount Annual Subscription; 100% Wisconsin Group Workshop (limited time - must be client by 10/1/2018 to participate)

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. **Definitions.** For purposes of this Agreement, each of the following terms will have the meaning indicated in this Section:

1.1 **Agency's Account.** "*Agency's Account*" means the account by which Agency accesses the Subscription Materials.

1.2 **Agreement.** "*Agreement*" means (a) the cover sheet to which these General Terms and Conditions are attached, (b) Exhibit A (Subscriptions Being Purchased and Subscription Fees) attached to that cover sheet, and (c) these General Terms and Conditions.

1.3 **Initial Term/Contract Year.** "*Initial Term*" means the twelve-month period commencing on the Effective Date and "*Contract Year*" means each twelve-month period commencing on each anniversary of the Effective Date, except as may otherwise be modified by Section 2.1 Term below.

1.4 **Derivative Work.** "*Derivative Work*" means a work that is based on the Subscription Material or any portion thereof, such as a revision, modification, abridgement, condensation, expansion, or any other form in which the Subscription Material or any portion thereof may be recast, transformed, or adapted. For purposes of this Agreement, a Derivative Work also includes any compilation that incorporates any portion of the Subscription Material. Further, "*Derivative Work*" includes any work considered a "derivative work" under United States copyright law.

1.5 **Effective Date.** "*Effective Date*" means the date specified on the cover sheet to which these General Terms and Conditions are attached.

1.6 **Subscription Materials.** "*Subscription Materials*" means the policy manuals, supplemental policy publications, daily training bulletins and other materials provided by Lexipol to Agency from time to time during the term of this Agreement under the subscriptions purchased by Agency as specified in Exhibit A.

2. **Term and Termination.**

2.1 **Term.** This Agreement is effective upon the execution and delivery of this Agreement by both Lexipol and Agency, and shall continue in effect until the expiration of the Initial Term; provided, however, that the term of this Agreement will automatically be extended for successive one-year periods thereafter (each a Contract Year), unless either party gives written notice to the other party to the contrary not less than thirty (30) days prior to the expiration of the Initial Term or the then current Contract Year, as the case may be. Notwithstanding the foregoing, however, this Agreement will be subject to termination as provided in Section 2.2 below.

2.2 **Termination.** This Agreement may be terminated by either party, effective immediately, (a) in the event that the other party fails to discharge any obligation or remedy any default under this Agreement for a period of more than thirty (30) calendar days after it has been given written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

2.3 **Effect of Expiration or Termination.** Upon the expiration or termination of this Agreement, all of the rights granted to Agency by this Agreement to the subscriptions identified on Exhibit A shall automatically terminate. The termination or expiration of this Agreement shall not, however,

relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration. The right to terminate this Agreement pursuant to Section 2.2 above shall be in addition to, and not in lieu of, any other remedy, legal or equitable, to which the terminating party shall be entitled at law or in equity. The provisions of Sections 1 (Definitions), 4 (Copyright; Derivative Works; Lexipol's Ownership), 5 (Right to Use; Limitations on Use of Subscription Material and Derivative Works), 7 (Privacy Policy), 8 (Policy Adoption), 9 (Disclaimer of Liability), 10 (Limitation of Liability), 13 (Miscellaneous), and this Section 2.3 shall survive the expiration or termination of this Agreement for any reason whatsoever.

3. Subscription Fees, Etc.

3.1 Subscription Fee/Invoicing. Lexipol will invoice Agency at the commencement of the Subscription Service (Initial Term) and thirty (30) days prior to the date for each Contract Year (refer to 2.1 above). Agency will pay to Lexipol the subscription fee specified on Exhibit A within thirty (30) days following Agency's receipt of the invoice for such subscription and renewal fees. All invoices will be sent to Agency at the address for Agency specified on the cover sheet to which these General Terms and Conditions are attached. All payments will be made to Lexipol at the address for Lexipol specified on the cover sheet to which these General Terms and Conditions are attached. Lexipol reserves the right to increase pricing for subsequent Contract Years.

3.2 Taxes; Past Due Amounts. All amounts required to be paid under this Agreement, unless otherwise stated on Exhibit A, are exclusive of all taxes and similar fees now in force or enacted in the future imposed on the subscriptions purchased by Agency under this Agreement and/or delivery by Lexipol to Agency of Subscription Material, all of which Agency will be responsible for and will pay in full, except for taxes based on Lexipol's net income. In the event any amount owed by Agency is not paid when due, and such failure is not cured within ten (10) days after written notice thereof from Lexipol, then in addition to any other amount due, Agency shall pay a late payment charge on the overdue amount at a rate equal to the lower of (a) one percent (1%) per month, or (b) the highest rate permitted by applicable law.

4. Copyright; Derivative Works; Lexipol's Ownership. Agency acknowledges and agrees that the Subscription Material is a proprietary product of Lexipol, protected under U.S. copyright law, and that Lexipol reserves all rights not expressly granted in this Agreement. Subject to the terms and conditions contained in this Agreement, Lexipol hereby grants Agency the right to prepare Derivative Works, except as limited by the terms of this agreement; provided, however, that Agency acknowledges and agrees that Lexipol will be the sole owner of all right, title and interest in and to all Derivative Works prepared by or for Agency, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto, and Agency hereby assigns and transfers to Lexipol all right, title and interest in and to all Derivative Works prepared by or for Agency, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto. Agency will not remove from any copies of the Subscription Material provided by Lexipol to Agency any copyright notice or other proprietary notice of Lexipol appearing thereon, and shall include such copyright and other notices at the appropriate place on each copy of the Subscription Material and each copy of any Derivative Work made by or for Agency, in any form.

5. Right to Use; Limitations on Use of Subscription Material and Derivative Works. Subject to the terms and conditions contained in this Agreement, Lexipol hereby grants to Agency a perpetual, personal, fully paid-up, right to use, except as limited by the terms of this agreement the Subscription Material and any Derivative Works prepared by or for Agency, solely for the Agency's internal purposes. Agency will not use, copy, republish, lend, distribute, post on servers, transmit, redistribute, display, in whole or in part, by any means or medium, electronic or mechanical, or by any information storage and retrieval system, any Subscription Material or any Derivative Work prepared by or for Agency other than as expressly authorized by the immediately preceding sentence. Without limiting the generality of the foregoing, Agency will not import, upload, or otherwise make available any Subscription Material or any Derivative Work prepared by or for Agency into or onto any third party

knowledge, document, or other content management system or service without Lexipol's prior written consent. The foregoing does not, however, prohibit or restrict Agency from providing Subscription Material or Derivative Works prepared by or for Agency pursuant to an order from a court or other governmental agency or other legal process, or Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, nor does it prohibit or restrict Agency from displaying the adopted/approved final policy document on a publicly accessible website for official Agency purposes, so long as Agency includes the appropriate copyright and other proprietary notices on such final policy document as required by Section 4 above.

6. **Account Security.** Agency is solely responsible for maintaining the confidentiality of Agency's user name(s) and password(s) and the security of Agency's Account. Agency will not permit access to Agency's Account, or use of Agency's user name(s) and/or password(s) by any person or entity other than authorized Agency personnel. Agency will immediately notify Lexipol in writing if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's Account or Agency's user name(s) and/or password(s).

7. **Privacy Policy.** Lexipol will hold all information Agency provides in confidence unless required to provide information in accordance with an order from a court or other governmental agency or other legal process such as a Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request. Lexipol will use commercially reasonable efforts to ensure the security of information provided by Agency. Lexipol's system also uses Secure Socket Layer (SSL) Protocol for browsers supported by Lexipol application(s). SSL encrypts information as it travels between the Agency and Lexipol. However, Agency acknowledges and agrees that Internet data transmission is not always 100% secure and Lexipol does not warrant or guarantee that information Agency transmits utilizing the Lexipol system or online platform is 100% secure.

Agency acknowledges that Lexipol may provide view-only access and summary information (including but not limited to, status of number of policies developed or in development, percentage of staff reviews of developed policies, and percentage of DTBs taken) to the Agency's affiliated Risk Management Authority, Insurance Pool or Group, or Sponsoring Association, if they are actively funding their member Agencies' Subscription Fees.

8. **Policy Adoption.** Agency hereby acknowledges and agrees that any and all policies and Daily Training Bulletins (DTBs) included in the Subscription Material provided by Lexipol have been individually reviewed, customized and adopted by Agency for use by Agency. Agency further acknowledges and agrees that neither Lexipol nor any of its agents, employees or representatives shall be considered "policy makers" in any legal or other sense and that the chief executive of Agency will, for all purposes, be considered the "policy maker" with regard to each and every such policy and DTB.

9. **Disclaimer of Liability.** Agency acknowledges and agrees that Lexipol its officers, agents, managers, and employees will have no liability to Agency or any other person or entity arising from or related to the Subscription Materials, or any act or omission by Agency or its personnel pursuant to, or in reliance on, any of the Subscription Materials.

10. **Limitation of Liability.** Lexipol's cumulative liability to Agency and any other person or entity for any loss or damages resulting from any claims, demands, or actions arising out of or relating to this Agreement or the use of any Subscription Materials shall not exceed the subscription fees actually paid to Lexipol for the use of the Subscription Materials under this Agreement during the twelve-month period immediately prior to the assertion of such claim, demand or action. In no event shall Lexipol be liable for any indirect, incidental, consequential, special, or exemplary damages or lost profits, even if Lexipol has been advised of the possibility of such damages. The limitations set forth in this Section shall apply whether Agency's claim is based on breach of contract, tort, strict liability, product liability or any other theory or cause of action.

11. **Non-Transferability.** The subscriptions and rights to use the Subscription Material granted by this Agreement are personal to Agency and Agency shall not assign or otherwise transfer the same to any other person or entity.

12. **Confidentiality.** From time to time during the term of this Agreement, a party may be required to disclose information to the other party that is marked "confidential" or the like, or that is of such a type that the confidentiality thereof is reasonably apparent ("Confidential Information"). The receiving party will: (a) limit disclosure of any Confidential Information of the other party to the receiving party's directors, officers, employees, agents and other representatives (collectively "Representatives") who have a need to know such Confidential Information in connection with the business relationship between the parties to which this Agreement relates, and only for that purpose; (b) advise its Representatives of the confidential nature of the Confidential Information and of the obligations set forth in this Agreement and require such Representatives to keep the Confidential Information confidential and to use it only as permitted by this Agreement; (c) keep all Confidential Information confidential by using a reasonable degree of care, but not less than the degree of care used by it in safeguarding its own confidential information; and (d) not disclose any Confidential Information received by it to any third party (except as otherwise provided for herein). Notwithstanding the foregoing, however, a party may disclose Confidential Information of the other party pursuant to any governmental, judicial, or administrative order, subpoena, discovery request, regulatory request, or Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, or similar method, provided that the party proposing to make any such disclosure will promptly notify, to the extent practicable, the other party in writing of such demand for disclosure so that the other party may, at its sole expense, seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of the Confidential Information. Each party shall be responsible for any breach of this Section by any of such party's Representatives.

Miscellaneous.

13.1 **Governing Law.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of California, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

13.2 **Entire Agreement.** This Agreement embodies the entire agreement and understanding of the parties hereto and hereby expressly supersedes any and all prior written and oral agreements and understandings with respect to the subject matter hereof, including without limitation any and all agreements and understandings pertaining to the use of the Subscription Materials by Agency. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied in this Agreement. Terms and conditions set forth in any purchase order, or any other form or document of Agency, which are inconsistent with, or in addition to, the terms and conditions set forth in this Agreement, are hereby objected to and rejected in their entirety, regardless of when received, without further action or notification by Lexipol, and shall not be considered binding on Lexipol unless specifically agreed to in writing by it.

13.3 **Headings.** The captions and other headings contained in this Agreement are for convenience only and shall not be considered a part of or affect the construction and interpretation of any provision of this Agreement.

13.4 **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same document.

13.5 **Amendment.** No amendment, modification, or supplement to this Agreement shall be binding unless it is in writing and signed by the party sought to be bound thereby.

13.6 **Attorneys' Fees.** If any action is brought by either party to this Agreement against the other party regarding the subject matter hereof, the prevailing party shall be entitled to recover, in addition to any other relief granted, reasonable attorneys' fees and expenses of litigation.

13.7 General Interpretation. The language used in this Agreement shall be deemed to be the language chosen by the parties hereto to express their mutual intent. This Agreement shall be construed without regard to any presumption or rule requiring construction against the party causing such instrument or any portion thereof to be drafted, or in favor of the party receiving a particular benefit under the Agreement. No rule of strict construction will be applied against any person or entity.

13.8 Notices. Any notice required by this Agreement or given in connection with it, shall be in writing and shall be given by personal delivery, by certified mail, postage prepaid, or by recognized overnight delivery service to the appropriate party at the address of such party stated on the cover sheet to which these General Terms and Conditions are attached, or such other address as such party may indicate by a notice delivered to the other party in accordance with the terms of this Section. Alternatively, electronic mail or facsimile notice is acceptable when acknowledged by the receiving party.

13.9 Invalidity of Provisions. Each of the provisions contained in this Agreement is distinct and severable and a declaration of invalidity or unenforceability of any such provision or part thereof by a court of competent jurisdiction shall not affect the validity or enforceability of any other provision hereof. Further, if a court of competent jurisdiction finds any provision of this Agreement to be invalid or unenforceable, then the parties agree that the court should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

13.10 Waiver. Lexipol's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

End of General Terms and Conditions

EXHIBIT C

Scope of Services

Policy Manual

Legally defensible, up-to-date policies are the foundation for consistent, safe public safety operations and are key to lowering liability and risk. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Standard Policy Cross-Reference

Making the transition to Lexipol starts with understanding how your agency's current policy content compares with Lexipol's master policy content. Our Standard Policy Cross-Reference service provides a logical method to distinguishing between the two.

- Analysis of your existing policies and procedures to identify content similar to Lexipol's state specific master content, as well as content unique to your jurisdiction and not covered within the Lexipol manual
- Your existing policies returned with annotations and tips to integrate into the Lexipol master content
- One-on-one review with your agency to discuss the cross-reference report

Group Integration Workshop

Keep your policy implementation project on track with weekly sessions led by a Lexipol Implementation Specialist experienced in policy implementation. After these sessions, you will have reviewed approximately 80% of the Lexipol manual, empowering your project manager to complete implementation independently.

- Weekly 90-minute group sessions for 13 weeks
- Review of key policies in group setting
- Assignments identify which policies to focus on for the coming week
- Time allotted for questions that surface during your policy review process
- Office hours (2 hours/week) available for support outside of class

Lexipol

PREDICTABLE IS PREVENTABLE®

New Client Information Form

Name of Agency (as you want it to appear on the manual) Onalaska Police Department

Billing Address 415 Main Street
Onalaska, Wisconsin 54650

Accounts Payable Point of Contact

Name: Fred Buehler
Email: fbuehler@onalaskawi.gov
Phone: (608) 781-9580 Ext. 204

Title: Finance Director

Risk Management Group/Insurance Pool
Cities and Villages Mutual Insurance Company

Accreditation Agency (if applicable)
N/A

Agency Fiscal Year Start
January 1st

If purchasing Law Enforcement, please complete the following section:

Chief/Sheriff Name	Title	Email	Phone
<u>Troy A. Miller</u>	<u>Chief of Police</u>	<u>tmiller@onalaskawi.gov</u>	<u>608 781-9550</u>
Project Manager Full Name	Title	Email	Phone
<u>Jeffery T. Cavender</u>	<u>Assistant Chief of Police</u>	<u>jcavender@onalaskawi.gov</u>	<u>608 781-9550</u>

If purchasing Custody, please complete the following section:

Chief/Sheriff Name	Title	Email	Phone
<u> </u>	<u> </u>	<u> </u>	<u> </u>
Project Manager Full Name	Title	Email	Phone
<u> </u>	<u> </u>	<u> </u>	<u> </u>

If purchasing Fire, please complete the following section:

Chief Name	Title	Email	Phone
<u> </u>	<u> </u>	<u> </u>	<u> </u>
Project Manager Full Name	Title	Email	Phone
<u> </u>	<u> </u>	<u> </u>	<u> </u>



MANAGING POLICY JUST GOT EASIER LEXIPOL'S 13-WEEK GROUP INTEGRATION WORKSHOP IS BACK!

Lexipol Special Limited Time Offer for WCPA Members

Lexipol, the most trusted name in policy management and integrated policy training, is offering a quick-start policy solution through our partnership with the Wisconsin Chiefs of Police Association. For a limited time, Wisconsin agencies will receive our **13-week Group Integration Workshop at no additional cost (a \$2,195 value).**

Here's how it works:

- Subscribe to Lexipol's Wisconsin Law Enforcement Policies and Training service by October 1, 2018.
- Starting in November, you'll join other Wisconsin law enforcement agencies in 13 weeks of group sessions designed to lead you through customizing your new policy manual.
- Lexipol's expert staff will be available for an additional 2 hours of open office hour support every week need it.
- At the end of the 13 weeks, you could have as much as 80% of your manual complete, and you'll have the tools to complete the project on your own.

Customers who take advantage of our implementation assistance typically publish their policies 5 times faster than those who go it alone. Don't miss this opportunity to tap into free implementation assistance!

To request sample policies or schedule a demo, please contact Karen James at 949-325-1230 or kjames@lexipol.com.

Please ask about our prorated payment plan to help get you started in 2018!

Trusted by More Than 3,200 Public Safety Agencies in 35 States

"I was very impressed with the Lexipol Wisconsin Group Integration Workshop. The weekly sessions were extremely helpful in getting our policy manual implemented promptly. I highly recommend Lexipol for their high-quality policy manual, training and customer service."

*Chief Sean M. Marschke,
Sturtevant Police Department (WI)*

"I found several benefits to the weekly workshop sessions from experts explaining the 'why' behind best practices, experienced facilitators discussing formatting and how to use the system, and the ongoing dialogue with other department users. I would recommend taking advantage of this process."

*Chief Diane Venenga,
North Liberty Police Department (IA)*

Lexipol Group Integration Workshop Testimonials

"Implementation of the Lexipol Policy Manual was a beneficial, yet time intensive, undertaking for our agency in the pursuit of continued excellence. Having the opportunity, on a weekly basis, to speak with a Lexipol KMS expert was a valuable means in learning the simple facets of the KMS platform. The weekly Group Workshop also provided an opportunity to prepare policy for the upcoming session, and then discuss the policy content with the Lexipol member and in-state colleagues. This discussion was helpful in resolving policy content questions that arose during the policy preparation."

**Dennis Reilly, Chief of Police
Grinnell Police Department, Iowa**

"I enjoyed the weekly workshop sessions. I believe you will get out of it what you put into it. The homework assignments made it a priority to do the needed research on the high liability policies and created an outline for internal staff discussion topics. This helped me be accountable and be ready for each weekly discussion. This program set the stage for us to continue incorporating about three policies a week until our manual completion. Plus, there were several side discussions about the best practices to publish the manual. I found several benefits to the weekly workshop sessions from experts explaining the "why" behind best practices, experienced facilitators discussing formatting and how to use the system, and the ongoing dialogue with other department users. I would recommend taking advantage of this process."

**Diane Venenga, Chief of Police
North Liberty Police Department, Iowa**

"I was very impressed with the Lexipol Wisconsin Group Integration Workshop. The weekly sessions were extremely helpful in getting our policy manual implemented promptly. I highly recommend Lexipol for their high-quality policy manual, training, and customer service."

**Chief Sean Marschke
Sturtevant Police Department, Wisconsin**

"The Lexipol Iowa Group Integration Workshop provided an excellent opportunity for practical experience utilizing the system in a collaborative environment. This experiential learning opportunity not only allowed for a greater understanding of how the system works, but also facilitated discussions on the background of specific policies and how they could be applied differently in each of the departments represented in the integration group. Without the Lexipol Iowa Group Integration Workshop there would have been countless phone calls and emails from my department to the Lexipol staff in order to get our system fully integrated."

**Chief Ron Burdess
Newton Police Department, Iowa**

"I found the onboarding training very helpful. Gregg was a great facilitator and mentor, providing group and off-line individual assistance. The group discussions were helpful not only to understand Lexipol's methodologies, but also to learn how other agencies, of all sizes, are approaching the issues confronting our profession, as they relate to policy development."

**Chief Chris P. Hughes
Brodhead Police Department, Wisconsin**

REDUCE RISK AND COSTS WITH **PROVEN POLICIES**

Are Your Policies Putting You At Risk?

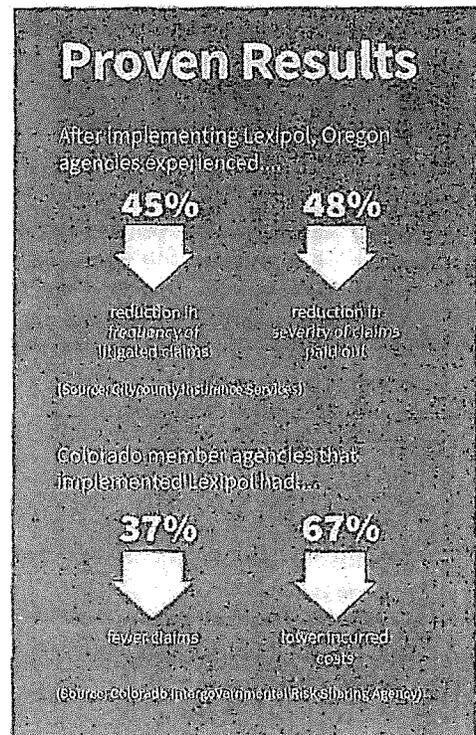
Operating a law enforcement agency brings countless challenges. Law enforcement leaders must keep up with frequent changes in laws and regulations, maintain positive community relations and ensure officer safety — all with reduced funding.

Many agencies rely on outdated, inadequate policies for guidance on these complex issues. And that in turn leaves them vulnerable to physical, financial and political risks.

Achieve Peace Of Mind With Lexipol

Lexipol's Law Enforcement Policies and Training solution provides:

- State-specific policies vetted by law enforcement professionals and public safety attorneys
- Updates in response to legislation, case law and evolving best practices
- Daily, scenario-based training to bring policy to life
- 24/7 access to your policies via a web-based platform and mobile app



Experience The Benefits Of Lexipol's Law Enforcement Services



Keep your personnel safe
Easy-to-understand policies and training provide consistent, clear guidance for officers to follow



Save time and money
Comprehensive, continuously updated policy content means you'll spend fewer resources on creating and maintaining your policies



Reduce liability
Policies that reflect federal and state laws and law enforcement best practices provide a strong legal defense



Improve access to policy content
Your policy content is available anytime, anywhere through an online platform and mobile app



Improve policy understanding
Daily scenario-based training helps your personnel learn and apply your policies



Enhance accountability
Reporting features let you track policy acknowledgment and training

Policies Designed To Protect

170+ policies covering high-risk areas for your department, including:

- Use of force
- Vehicle pursuits
- *Body-worn cameras*
- Social media
- Biased-based policing
- Standards of conduct
- *Officer-involved shootings*
- Search and seizure
- Mentally ill subjects
- Traffic operations
- *Public recording of law enforcement activity*

Trusted By More Than 3,000 Public Safety Agencies In 35 States



"Lexipol is the only provider that has policy that has been vetted by other chiefs, industry experts and lawyers. All you have to do is tailor the policies to your agency's needs."

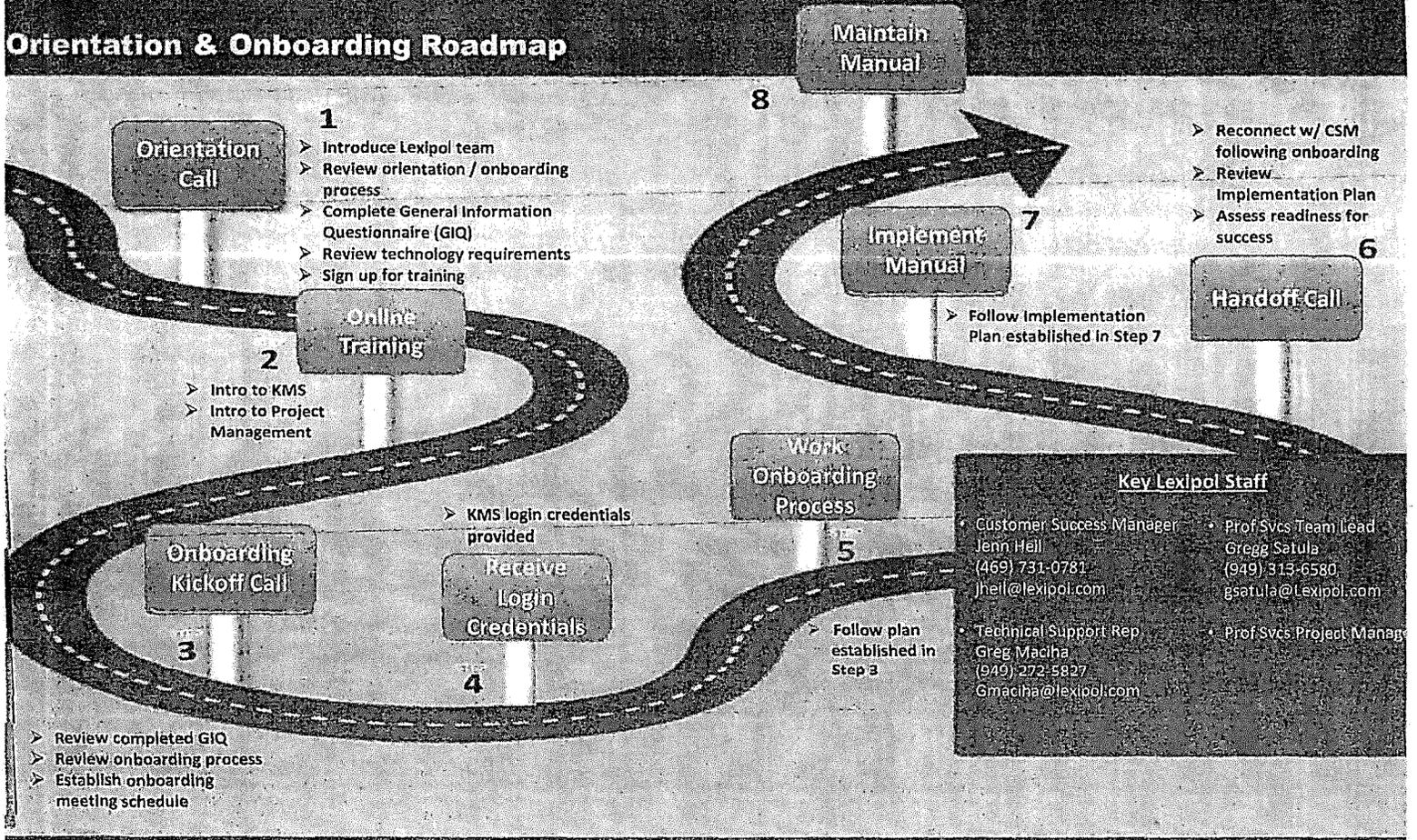
Chief Steven Vaccaro
Mokena (IL) Police Department



"Lexipol is one of the best products I have seen in my 30+ years in law enforcement."

Sheriff Gerald Antinoro
Storey County (NV) Sheriff's Office

Orientation & Onboarding Roadmap



Key Lexipol Staff

- Customer Success Manager
Jenn Heil
(469) 731-0781
jheil@lexipol.com
- Prof Svcs Team Lead
Gregg Satula
(949) 313-6580
gsatula@lexipol.com
- Technical Support Rep
Greg Maciha
(949) 272-5827
Gmaciha@lexipol.com
- Prof Svcs Project Manager

City of Onalaska

Continuing Disclosure Procedure for Electronic Municipal Market Access (EMMA)

I. TAX COMPLIANCE

1. General Procedures

The following procedures and systems are for monitoring post-issuance compliance generally.

- A. The Finance Director (the "Compliance Officer") shall be responsible for monitoring post-issuance compliance issues. [For utility issues, the Compliance Officer will coordinate with the Utility's [Business Manager] with respect to monitoring post-issuance compliance.]
- B. The Compliance Officer will coordinate procedures for record retention and review of such records.
- C. All documents and other records relating to Obligations issued by the Issuer shall be maintained by or at the direction of the Compliance Officer. In maintaining such documents and records, the Compliance Officer will comply with applicable Internal Revenue Service ("IRS") requirements, such as those contained in Revenue Procedure 97-22.
- D. The Compliance Officer shall be aware of options for voluntary corrections for failure to comply with post-issuance compliance requirements (such as remedial actions under Section 1.141-12 of the Regulations and the Treasury's Tax-Exempt Bonds Voluntary Closing Agreement Program) and take such corrective action when necessary and appropriate.
- E. The Compliance Officer will review post-issuance compliance procedures and systems on a periodic basis, but not less than annually.

2. Issuance of Obligations - Documents and Records

With respect to each issue of Obligations, the Compliance Officer will:

- A. Obtain and store a closing binder and/or CD or other electronic copy of the relevant and customary transaction documents (the "Transcript").
- B. Confirm that bond counsel has filed the applicable information report (e.g., Form 8038, Form 8038-G, Form 8038-CP) for such issue with the IRS on a timely basis.
- C. Coordinate receipt and retention of relevant books and records with respect to the investment and expenditure of the proceeds of such Obligations with other applicable staff members of the Issuer.

- C. Coordinate receipt and retention of relevant books and records with respect to the investment and expenditure of the proceeds of such Obligations with other applicable staff members of the Issuer.

3. Arbitrage

The following procedures relate to the monitoring and calculating of arbitrage and compliance with specific arbitrage rules and regulations.

The Compliance Officer will:

- A. Confirm that a certification of the initial offering prices of the Obligations with such supporting data, if any, required by bond counsel, is included in the Transcript.
- B. Confirm that a computation of the yield on such issue from the Issuer's financial advisor or bond counsel (or an outside arbitrage rebate specialist) is contained in the Transcript.
- C. Maintain a system for tracking investment earnings on the proceeds of the Obligations.
- D. Coordinate the tracking of expenditures, including the expenditure of any investment earnings. If the project(s) to be financed with the proceeds of the Obligations will be funded with multiple sources of funds, confirm that the Issuer has adopted an accounting methodology that maintains each source of financing separately and monitors the actual expenditure of proceeds of the Obligations.
- E. Maintain a procedure for the allocation of proceeds of the issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures. This procedure shall include an examination of the expenditures made with proceeds of the Obligations within 18 months after each project financed by the Obligations is placed in service and, if necessary, a reallocation of expenditures in accordance with Section 1.148-6(d) of the Treasury Regulations.
- F. Monitor compliance with the applicable "temporary period" (as defined in the Code and Treasury Regulations) exceptions for the expenditure of proceeds of the issue, and provide for yield restriction on the investment of such proceeds if such exceptions are not satisfied.
- G. Ensure that investments acquired with proceeds of such issue are purchased at fair market value. In determining whether an investment is purchased at fair market value, any applicable Treasury Regulation safe harbor may be used.

- H. Avoid formal or informal creation of funds reasonably expected to be used to pay debt service on such issue without determining in advance whether such funds must be invested at a restricted yield.
- I. Consult with bond counsel prior to engaging in any post-issuance credit enhancement transactions or investments in guaranteed investment contracts.
- J. Identify situations in which compliance with applicable yield restrictions depends upon later investments and monitor implementation of any such restrictions.
- K. Monitor compliance with six-month, 18-month or 2-year spending exceptions to the rebate requirement, as applicable.
- L. Procure a timely computation of any rebate liability and, if rebate is due, to file a Form 8038-T and to arrange for payment of such rebate liability.
- M. Arrange for timely computation and payment of "yield reduction payments" (as such term is defined in the Code and Treasury Regulations), if applicable.

4. Private Activity Concerns

The following procedures relate to the monitoring and tracking of private uses and private payments with respect to facilities financed with the Obligations.

The Compliance Officer will:

- A. Maintain records determining and tracking facilities financed with specific Obligations and the amount of proceeds spent on each facility.
- B. Maintain records, which should be consistent with those used for arbitrage purposes, to allocate the proceeds of an issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures.
- C. Maintain records allocating to a project financed with Obligations any funds from other sources that will be used for otherwise non-qualifying costs.
- D. Monitor the expenditure of proceeds of an issue and investment earnings for qualifying costs.
- E. Monitor private use of financed facilities to ensure compliance with applicable limitations on such use. Examples of potential private use include:
 - 1. Sale of the facilities, including sale of capacity rights;
 - 2. Lease or sub-lease of the facilities (including leases, easements or use arrangements for areas outside the four walls, e.g., hosting of cell phone towers) or leasehold improvement contracts;

3. Management contracts (in which the Issuer authorizes a third party to operate a facility, e.g., cafeteria) and research contracts;
4. Preference arrangements (in which the Issuer permits a third party preference, such as parking in a public parking lot);
5. Joint-ventures, limited liability companies or partnership arrangements;
6. Output contracts or other contracts for use of utility facilities (including contracts with large utility users);
7. Development agreements which provide for guaranteed payments or property values from a developer;
8. Grants or loans made to private entities, including special assessment agreements; and
9. Naming rights arrangements.

Monitoring of private use should include the following:

1. Procedures to review the amount of existing private use on a periodic basis; and
2. Procedures for identifying in advance any new sale, lease or license, management contract, sponsored research arrangement, output or utility contract, development agreement or other arrangement involving private use of financed facilities and for obtaining copies of any sale agreement, lease, license, management contract, research arrangement or other arrangement for review by bond counsel.

If the Compliance Officer identifies private use of facilities financed with tax-exempt or tax-advantaged debt, the Compliance Officer will consult with the Issuer's bond counsel to determine whether private use will adversely affect the tax status of the issue and if so, what remedial action is appropriate. The Compliance Officer should retain all documents related to any of the above potential private uses.

5. Qualified Tax-Exempt Obligations

If the Issuer issues "qualified tax-exempt obligations" in any year, the Compliance Officer shall monitor all tax-exempt financings (including lease purchase arrangements and other similar financing arrangements and conduit financings on behalf of 501(c)(3) organizations) to assure that the \$10,000,000 "small issuer" limit is not exceeded.

6. Federal Subsidy Payments

The Compliance Officer shall be responsible for the calculation of the amount of any federal subsidy payments and the timely preparation and submission of the applicable tax form

and application for federal subsidy payments for tax-advantaged obligations such as Build America Bonds, New Clean Renewable Energy Bonds and Qualified School Construction Bonds.

7. Reissuance

The following procedures relate to compliance with rules and regulations regarding the reissuance of Obligations for federal law purposes.

The Compliance Officer will identify and consult with bond counsel regarding any post-issuance change to any terms of an issue of Obligations which could potentially be treated as a reissuance for federal tax purposes.

8. Record Retention

The following procedures relate to retention of records relating to the Obligations issued.

The Compliance Officer will:

- A. Coordinate with staff regarding the records to be maintained by the Issuer to establish and ensure that an issue remains in compliance with applicable federal tax requirements for the life of such issue.
- B. Coordinate with staff to comply with provisions imposing specific recordkeeping requirements and cause compliance with such provisions, where applicable.
- C. Coordinate with staff to generally maintain the following:
 1. The Transcript relating to the transaction (including any arbitrage or other tax certificate and the bond counsel opinion);
 2. Documentation evidencing expenditure of proceeds of the issue;
 3. Documentation regarding the types of facilities financed with the proceeds of an issue, including, but not limited to, whether such facilities are land, buildings or equipment, economic life calculations and information regarding depreciation.
 4. Documentation evidencing use of financed property by public and private entities (e.g., copies of leases, management contracts, utility user agreements, developer agreements and research agreements);
 5. Documentation evidencing all sources of payment or security for the issue; and

6. Documentation pertaining to any investment of proceeds of the issue (including the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received by the investment of proceeds, guaranteed investment contracts, and rebate calculations).
- D. Coordinate the retention of all records in a manner that ensures their complete access to the IRS.
- E. Keep all material records for so long as the issue is outstanding (including any refunding), plus seven years.

9. Conduit Bond Financings

In conduit bond financings, such as industrial revenue bonds or Midwestern Disaster Area Bonds, the Issuer is not in a position to directly monitor compliance with arbitrage requirements and qualified use requirements because information concerning and control of those activities lies with the private borrower. The Issuer's policy in connection with conduit financings is to require that the bond documents in such financings impose on the borrower (and trustee or other applicable party) responsibility to monitor compliance with qualified use rules and arbitrage and other federal tax requirements and to take necessary action if remediation of nonqualified bonds is required.

II. CONTINUING DISCLOSURE

Under the provisions of SEC Rule 15c2-12 (the "Rule"), Participating Underwriters (as defined in the Rule) are required to determine that issuers (such as the Issuer) have entered into written Continuing Disclosure Agreements to make ongoing disclosure in connection with Offerings subject to the Rule. Unless the Issuer is exempt from compliance with the Rule or the continuing disclosure provisions of the Rule as a result of certain permitted exemptions, the Transcript for each issue of related obligations will include a Continuing Disclosure Agreement executed by the Issuer.

In order to monitor compliance by the Issuer with its Continuing Disclosure Agreements, the Compliance Officer will take the actions listed below, if and as required by such Continuing Disclosure Agreements. The Compliance Officer may coordinate with staff, and may engage a dissemination agent, counsel, and/or other professionals to assist in discharging the Compliance Officer's duties under these Procedures as the Compliance Officer deems necessary.

1. Compilation of Currently Effective Continuing Disclosure Agreements

The Compliance Officer shall compile and maintain a set of all currently effective Continuing Disclosure Agreements of the Issuer. Such agreements are included in the transcript of proceedings for the Issuer's respective bond or note issue. Continuing Disclosure Agreements are "Currently Effective" for purposes of these Procedures (and hence shall be included in the set of Currently Effective Continuing Disclosure Agreements) for so long as the bonds or notes to which they relate are outstanding. As bonds or notes are completely repaid or redeemed, the

Compliance Officer shall remove the related continuing disclosure agreements from the set of Currently Effective Continuing Disclosure Agreements.

2. Annual Review and Annual Reporting Requirements

The Compliance Officer shall ensure that all necessary financial statements, financial information and operating data is filed in the manner and by the filing dates set forth in the Currently Effective Continuing Disclosure Agreements. The Compliance Officer shall review the set of Currently Effective Continuing Disclosure Agreements annually, prior to each annual filing, keeping in mind:

- The financial information and operating data required to be reported under a particular Continuing Disclosure Agreement may differ from the financial information and operating data required to be reported under another Continuing Disclosure Agreement; and
- The timing requirements for reporting under a particular Continuing Disclosure Agreement may differ from the timing requirements for filing under another Continuing Disclosure Agreement.

3. Calendar; EMMA Notification System

The Compliance Officer shall keep a calendar of all pertinent filing dates required under the Issuer's Currently Effective Continuing Disclosure Agreements. The Compliance Officer shall also subscribe to notification services made available through the EMMA system.

4. Annual Review of Prior Filings

As part of the annual review process, the Compliance Officer shall also review prior filings made within the past five years subsequent to the last such review of prior filings. If the Compliance Officer discovers any late or missing filings, the Compliance Officer (after discussing the circumstances with the Issuer's dissemination agent, counsel or other agents as necessary) shall "remedy" such prior failures by ensuring that the missing information is filed.

5. Monitoring of Material Events

The Compliance Officer shall monitor the occurrence of any of the following events and/or other events set forth in the Currently Effective Continuing Disclosure Agreements and shall provide notice of the same in the required manner and by the relevant reporting deadline (within 10 days of the occurrence):

- Principal and interest payment delinquencies;
- Non-payment related defaults, if material;

- Unscheduled draws on debt service reserves reflecting financial difficulties;
- Unscheduled draws on credit enhancements reflecting financial difficulties;
- Substitution of credit or liquidity providers, or their failure to perform;
- Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Issuer's bonds or notes, or other material events affecting the tax status of the Issuer's bonds or notes;
- Modification to rights of holders of the Issuer's bonds or notes, if material;
- Calls of the Issuer's bonds or notes, if material, and tender offers;
- Defeasances of the Issuer's bonds or notes;
- Release, substitution or sale of property securing repayment of the Issuer's bonds or notes, if material;
- Rating changes;
- Bankruptcy, insolvency, receivership or similar event of the Issuer;
- The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- Incurrence of a Financial Obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the Issuer, any of which affect holders of the securities, if material; and
- Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the Financial Obligation of the Issuer, any of which reflect financial difficulties.

"Financial Obligation" means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term Financial Obligation shall not include

municipal securities as to which a final official statement has been provided through the EMMA system consistent with the Rule.

6. Review of Official Statements

The Compliance Officer shall review drafts of any Official Statement for a new offering or bonds or notes, with assistance from its dissemination agent, counsel or other agents of the Issuer as necessary, and shall determine that the Official Statement accurately and completely describes the Issuer's continuing disclosure compliance history within the five years prior to the date of the respective Official Statement. This compliance review is not meant to limit the Issuer's other reviews of or diligence procedures relating to its Official Statements.

7. Municipalities Continuing Disclosure Cooperative Initiative

If the Issuer has previously reported to the Division of Enforcement (the "Division") of the U.S. Securities and Exchange Commission (the "Commission") under the *Municipalities Continuing Disclosure Cooperative Initiative* (the "MCDC Initiative") and if the Division recommended enforcement proceedings and settlement terms in that connection, then the Compliance Officer shall also be responsible, with assistance from its dissemination agent, counsel, and/or other agents of the Issuer, for implementing the undertakings required by such settlement. A list of these "undertakings" is set forth in the Division's announcement describing the MCDC Initiative: <http://www.sec.gov/divisions/enforce/municipalities-continuing-disclosure-cooperation-initiative.shtml>.

8. Record Retention

The Compliance Officer shall retain documentation evidencing the Issuer's annual reviews and its reviews of Official Statements in connection with new offerings as set forth above. This Issuer shall retain this documentation, for each Continuing Disclosure Agreement, for the period that the related bonds or notes are outstanding.

9. Annual Review Checklist

The Compliance Officer may (or may not) choose to use and retain the attached Annual Review Checklist to assist in implementing these Procedures.

10. Succession Plan

The Compliance Officer shall have a succession plan and shall train his/her successor regarding the required Procedures prior to departing the Issuer.

CONTINUING DISCLOSURE ANNUAL REVIEW CHECKLIST

1. Fiscal Year Ending: _____

2. Compliance Officer: _____

3. Checklist Completion Date: _____

**4. Bonds/Notes for which there are Currently Effective Continuing Disclosure Agreements
- Attach Agreements:**

\$ _____, _____, dated _____, 20__

5. Have any new Bonds or Notes subject to Continuing Disclosure Been Issued this Year?

_____ No

_____ Yes (Add Agreement to Set of Currently Effective Continuing Disclosure Agreements)

If Yes, did the Compliance Officer review the Official Statement's Description of the Issuer's Continuing Disclosure Compliance History within the Prior 5 Years? **Circle:** Y / N (If N, review and discuss any issues with counsel.)

6. Have any Bonds or Notes subject to Continuing Disclosure Been Completely Paid or Redeemed this Year?

No

Yes (Remove Agreement from Set of Currently Effective Continuing Disclosure Agreements)

7. (a) Has the Compliance Officer Review the Annual Continuing Disclosure Filing to Ensure that all Necessary Financial Statements, Financial Information and Operating Data is Included?

Yes

No (Compliance Officer must review the Annual Continuing Disclosure Filing)

(b) For purposes of this review, please keep in mind:

	Checked?
Different Continuing Disclosure Agreements may require different information to be file (so check each one)	Y / N
Different Continuing Disclosure Agreements may have different filing timing requirements (so check each one).	Y / N

Have any of the Following Events Occurred this Year?

Event	Circle
1. Principal and interest payment delinquencies	Y / N
2. Non-payment related defaults, if material	Y / N
3. Unscheduled draws on debt service reserves reflecting financial difficulties	Y / N
4. Unscheduled draws on credit enhancements reflecting financial difficulties	Y / N
5. Substitution of credit or liquidity providers, or their failure to perform	Y / N
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Issuer's bonds or notes, or other material events affecting the tax status of the Issuer's bonds or notes	Y / N
7. Modification to rights of holders of the Issuer's bonds or notes, if material	Y / N
8. Calls of the Issuer's bonds or notes, if material, and tender offers	Y / N
9. Defeasances of the Issuer's bonds or notes	Y / N

- | | |
|---|-------|
| 10. Release, substitution or sale of property securing repayment of the Issuer's bonds or notes, if material | Y / N |
| 11. Rating changes | Y / N |
| 12. Bankruptcy, insolvency, receivership or similar event of the Issuer | Y / N |
| 13. The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material | Y / N |
| 14. Appointment of a successor or additional trustee or the change of name of a trustee, if material | Y / N |
| 15. Incurrence of a financial obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Issuer, any of which affect security holders, if material | Y / N |
| 16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the Issuer, any of which reflect financial difficulties | Y / N |

If any such Event Occurred, was Proper Notice Provided?

Yes

No (Call your dissemination agent or counsel immediately to discuss)

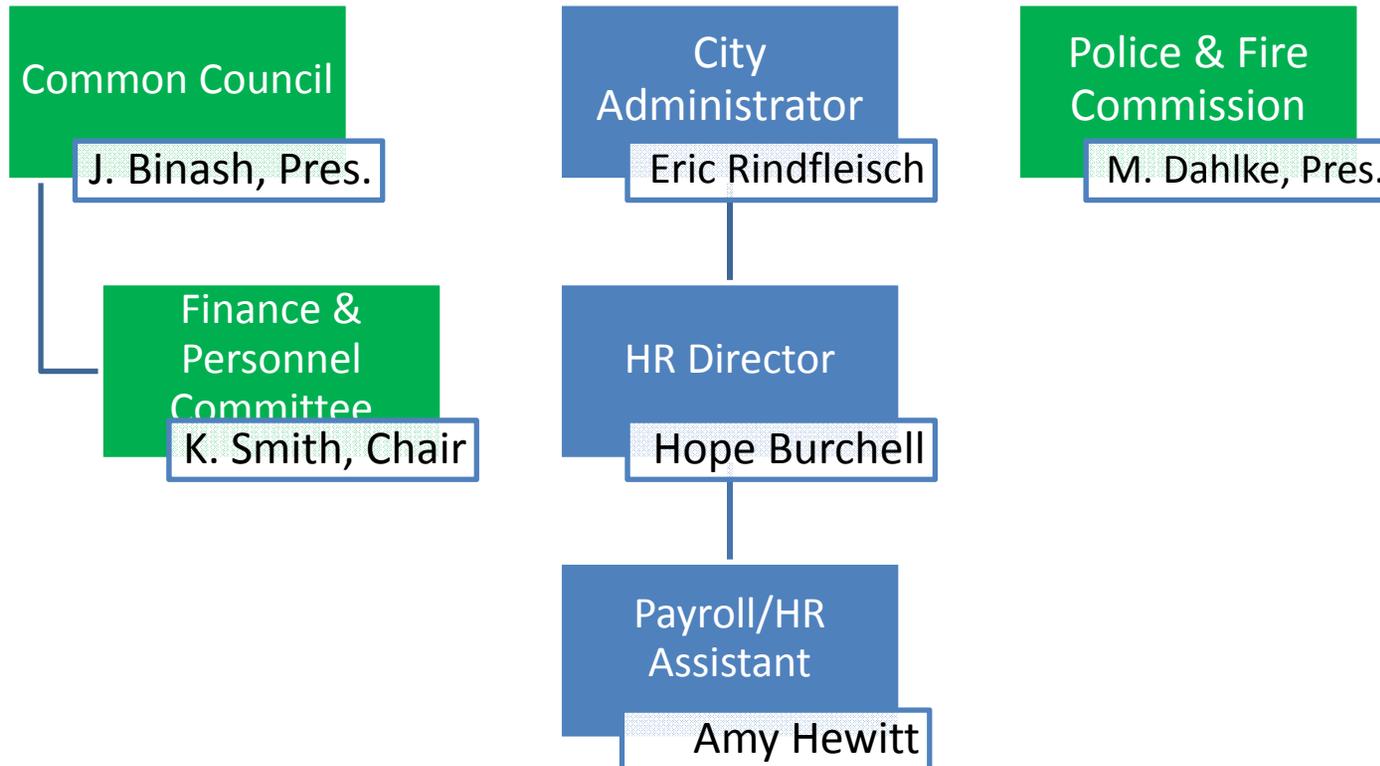
N/A

Has the Issuer Retained a Dissemination Agent? (i.e., a Paid Third Party that Assists with Filings)

Yes: Name/Contact: _____

No

Human Resources



CITY OF ONALASKA

Human Resources Annual Report - 2018



Table of Contents

Introduction.....	3
Recruitment.....	5
Compensation.....	7
Benefits.....	8
Workers Compensation.....	9
Employee/Labor Relations.....	10

HUMAN RESOURCES ANNUAL REPORT 2018

INTRODUCTION

The City of Onalaska Human Resource department would like to introduce it's sixth Annual Report. This will give an overview of the Human Resource activities for the year 2018.

The Human Resources department is responsible for: recruitment, compensation administration, benefits, safety, training and development, workers compensation, orientation, employee and labor relations.

In 2018, Human Resources assisted the police department with a review of their department staffing for possible reorganization. This required a review of the job descriptions in the department. During the budget process Human Resources was tasked with reorganization of inspection and review of the process of going to an in-house City Attorney. Also, with several retirements/resignations a review of existing positions and review of changes and pay scales was required as well. This required a significant amount of time spent with department heads on deciding the changes to make along with reviewing the job descriptions, pay ranges and posting options.

INTRODUCTION CONTINUED

With the addition of payroll to Human Resources in late 2017 a significant amount of time was spent in training the Payroll/HR Assistant on the payroll system. This has been a successful undertaking and I'm thankful to have the Assistant I have.

2018 was also a challenging year with a variety of concerns being brought to the HR department for a formal review. Much time was spent on ensuring complete and accurate data was presented to the City Administrator and Council.

There was numerous recruitment efforts that included the hiring of two Chiefs and an Assistant Chief position. This required scheduling and coordinating numerous Police & Fire Commission meetings, reviewing of interview processes, review of interview questions and coordinating background investigations.

In summary, the Human Resources department continues to handle significant increases in responsibilities and challenges over the years. Thankfully we've had additional staff added to assist with the workload. While reviewing the Human Resources Annual Report, please feel free to call me at (608) 781-9530, email me at hburchell@onalaskawi.gov or visit me at City Hall.

HUMAN RESOURCES MISSION STATEMENT

To provide quality service in all personnel operations with integrity, responsiveness, and sensitivity to the employees of the City of Onalaska.

RECRUITMENT

As part of the recruitment process, the Human Resources department assists applicants, employees and supervisors with the different phases of the recruitment process. HR administers the recruitment process (NEOGOV), and oversees interviewing, testing, background checks, and the selection and evaluation of candidates.

Total Number of Employees 2018

Employee Type	# of Employees
Full Time	98
Permanent Part-Time	28
Part-Time Firefighters	12
Seasonal Employees	336
Total	474

Employees by Years of Service 2018

	Total 97
30+	5
25-29	6
20-24	17
15-19	12
10-14	13
5-9	17
<5	28

Total City of Onalaska Turnover by Employee Type for 2018

Employee Type	Per Year %	Employees Termed
Full Time*	13.2%	13
Permanent Part-Time	28.5%	8
Part-Time Firefighters	33.3%	4
Total	18.2%	25
Seasonal	12.8%	43

2018 national turnover average is 2.6%.

Based on Bureau of Labor Statistics reports.

*Note 2018 Turnover includes: 3 – Retirements & 5 – Asked to Resign

RECRUITMENT CONTINUED

The Human Resources department recruitment process involves many factors: application review, interviews, background checks, contingent offers, employment paperwork, orientation, benefits, payroll, state new hire reporting, and creating the employment file.

In 2018:

- Human Resources received and processed 546 employment applications
- 39 employment positions were posted
- 102 candidates were hired
 - 12 Full Time Hires
 - 7 Permanent Part Time Hires
 - 2 Part-Time Firefighters
 - 2 New Council Members
 - 79 Seasonal Hires
- The average cost of recruitment for a permanent employee search was \$1526.

COMPENSATION

The City of Onalaska department heads and supervisors conducted annual performance appraisals to all full time and permanent part time staff members. Those employees were eligible for step increases for 2018.

- 110 Employee evaluations were received and reviewed
- 53 Non-represented employees received step increases based on positive performance
- 9 Represented employees received step increases based on union contracts
- 6 Represented employees received a longevity increase based on union contracts
- 4 Employees were placed on a performance work plan(s)

BENEFITS

Human Resources attended seminars and webinars to keep informed of the current trends in benefits and compliance. Human Resources regularly receives phone calls, emails, and walk ins from employees requesting assistance with benefits-related issues. Here are some examples of 2018 activity:

- Processed 40 health insurance additions, changes, and deletions
- Processed 49 dental insurance additions, changes, and deletions
- Processed 15 Family Medical Leave Act requests
- Processed 15 insurance additions, changes, and deletions to Accident, Cancer and Critical Illness plans from Allstate for all employees working 30 hours or more per week
- Processed 22 insurance additions, changes, and deletions to Short & Long Term Disability Plans from Kansas City Life for employees working 30 hours or more per week
- Processed 96 Section 125 additions, changes, and deletions for employees working over 20 hours per week
- Hosted 3 one-on-one retirement/investment counseling information sessions
 - 2 - Nationwide Deferred Compensation Program
 - 1 - Wisconsin Deferred Compensation Program

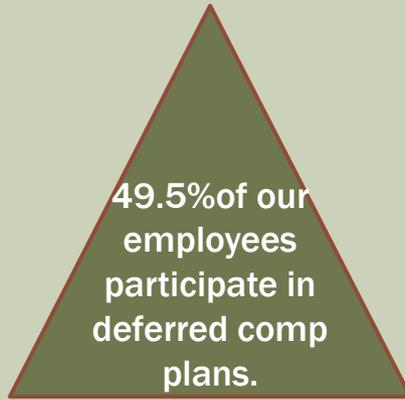
Did you know...



89.7% of our employees have health insurance through the City.



93.8% of our employees have dental insurance through the City.



49.5% of our employees participate in deferred comp plans.

WORKERS COMPENSATION

Human Resources is the Safety Coordinator for the City of Onalaska and processes all workers compensation claims and assists with investigations. Human Resources keeps records of all employee related property damage reports and evaluates them for any trends. The Finance Department processes all property damage reports for the City. Human Resources is tasked with the responsibility to hold regular safety meetings and ensure employees are receiving the safety related training they need. CVMIC provides a majority of the on-site training for our employees, but not all.

- 33 Worker's compensation claims filed in 2018
 - 10 Injuries were compensable for 2018
 - 2 Injuries were lost time injuries for 2018
- 3 Non-Employee/City Property Damage claims filed in 2018
- MSDS Online system
 - 173 Auto Updated Documents in 2018

Experience Modification Review

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Onalaska	.64	.63	.73	.69	.72	.72	.74	.77	.73	.77
CVMIC Average	.92	.92	.89	.86	.89	.90	.938	.97	1.02	1.01

EMPLOYEE/LABOR RELATIONS

Human Resources is responsible for reviewing all job descriptions, policies, employment related contracts, and union contracts and union negotiations. Human Resources regularly receives phone calls, emails, and walk ins from employees requesting assistance with personnel and union related issues. In 2018, Human Resources was responsible for the:

- Review and modification of 31 job descriptions
- Review, update, and/or creation of 7 policies
- Assisted with several employee related issues

Employee Assistance Program Impact Report 2018

	# Individuals	# of Contacts	# of Hours
Initial Contact	2	3	.10
EAP In Person Cases	60	20	9.75
EAP Telephonic Cases	0	0	0

EMPLOYEE/LABOR RELATIONS CONTINUED

- Potluck Gatherings
- Retirement Gatherings
- Halloween Costume Contest
 - Many employees participated in a fun costume contest for Halloween for 2018
- Secret Santa Gift Exchange
 - This was the fifth year in coordinating a Secret Santa event and those who participated seemed to enjoy this immensely.



2018 had several retirements



EMPLOYEE/LABOR RELATIONS CONTINUED



The Pajama Gang...
Cari,
Stacy,
Hope &
Amy.

In 2018 we did our second holiday decorating contest and had a judge from La Cross County Solid Waste. Winners were determined by **originality**, technical design, and **classiness**.

CITY OF ONALASKA

Grade 14

Position: Seasonal Engineering Aide
Location: City Hall
Page: 1 of 3

Department: Engineering
Supervisor: Assistant City Engineer
Classification: Hourly Non-Exempt

Approved by F & P Committee:
Approved by Council:

Under the direction of the Assistant City Engineer, an employee in this position applies Civil Engineering skills to engineering/surveying and construction inspection that are reviewed by professional staff. Duties include the development of preliminary or detailed civil engineering work, land surveys, engineering inspections, investigation, and maintenance on construction of engineering projects. Work is performed according to established guidelines and the verbal and written instructions of an immediate supervisor. Work is reviewed for accuracy and adherence to established procedure by the supervisor.

ESSENTIAL JOB FUNCTIONS:

Any one position may not include all the duties listed, nor do the examples listed in their relative order of importance include all the duties that may be found in this position.

- A. Participates in all phases of municipal engineering including, but not limited to drafting, surveying, planning, design, specification, plan review, and inspection.
B. Observes contractors installing City infrastructure and work operations on various City projects and report observations to City staff.
C. Performs staking and inspections of utility and street projects.
D. Records 'as built' and check contractor's work for elevations and alignments; measures and logs contract quantities of materials installed.
E. Completes field diary of construction activities.
F. Acts as project liaison between City and property owners along City projects.
G. Performs duties specific to departments as assigned and under the direction of the department head or supervisor.
H. Assists with project layout in the field during construction.

RELATED JOB FUNCTIONS:

- A. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others and special projects completed as scheduled or requested. This is a recognized and accepted part of being a member of the support staff.
B. Other duties as required or assigned.

REQUIREMENTS OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):

- A. Knowledge of Work Zone Safety Rules and traffic control sign materials. Ability to keep accurate records.
B. Ability to maintain a professional demeanor; calmly approach and solve problems under stressful circumstances; promote harmony in the workplace; concentrate for extended periods of time; and be flexible.
C. Ability to work on multiple tasks establishing priorities for work and procedures to follow.
D. Valid driver's license.
E. Ability to communicate effectively with co-workers, supervisors, and citizens. Excellent oral and written communication skills.
F. Excellent organization skills, including the ability to maintain involved records and files, and to prepare reports from such information.
G. Knowledge of Microsoft Office required.
H. Ability to understand and read maps, blueprints, utility and basic construction plans; ability to operate surveying instruments; and basic drafting skills.

CITY OF ONALASKA

Position: Seasonal Engineering Aide
Location: City Hall
Page: 2 of 3

Department: Engineering
Supervisor: Assistant City Engineer
Classification: Hourly Non-Exempt

Approved by F & P Committee:
Approved by Council:

~~H.G.~~ Ability to operate general office equipment (copier, fax, calculator, etc.) required.
~~H.H.~~ Ability to operate technical equipment used within department.

TRAINING, EXPERIENCE & OTHER REQUIREMENTS:

- ~~A.~~ High School diploma or equivalent.
- ~~A-B.~~ Associates Degree in Civil Engineering Technology or similar field, or equivalent combination of education, experience and/or training.
- ~~B-C.~~ Five years of government work experience in construction and engineering.
- ~~D.~~ Valid driver's license with good driving record.

PHYSICAL REQUIREMENTS: The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ~~A.~~ Manual Dexterity: While performing the duties of this job, the employee is regularly required to coordinate hands, eyes, feet and limbs in performing semi-skilled movements such as operation of a vehicle operations, mobile phone/radio, and office equipment.
- ~~B.~~ Physical Effort: The employee is consistently required to exert light to medium physical effort involving lifting, carrying, pushing, walking, standing, reaching with hands and arms, climbing, balancing, stooping, kneeling or crouching. The employee must occasionally lift and/or move 25 pounds. Specific vision abilities required include close and distant vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- ~~C.~~ Working Conditions: The noise level in the work environment is moderately loud to loud. The work environment is normally outdoors with uncontrolled climate conditions subject to varying weather conditions. Occasionally the employee may be required to be indoors for a short period of time, for purposes of accomplishing the essential functions of this job.

~~PHYSICAL REQUIREMENTS:~~

- ~~A.~~ Ability to climb ladders to various heights.
- ~~B.~~ Lift and carry objects of different shapes and weights frequently.
- ~~C.~~ Lift objects of various shapes and weights above shoulder level occasionally.
- ~~D.~~ Occasional bending.
- ~~E.~~ Lifts up to one hundred (100) pounds occasionally.
- ~~F.~~ Lifts up to fifty (50) pounds frequently.
- ~~G.~~ Work is done in varying weather conditions from extreme heat to cold temperatures.
- ~~H.~~ Percentages of time sitting, standing, walking and driving may vary depending on the task performed and the time of year.

Percent of 8 Hour Day

	67 – 100% Consistently	34 – 66% Frequently	6 – 33% Occasionally	0 – 5% Rarely
--	---------------------------	------------------------	-------------------------	------------------

CITY OF ONALASKA

Position: Seasonal Engineering Aide
Location: City Hall
Page: 3 of 3

Department: Engineering
Supervisor: Assistant City Engineer
Classification: Hourly Non-Exempt

Approved by F & P Committee:
Approved by Council:

Sedentary 0 - 10# max			•	
Light Freq. to 10# -20#max	•			
Medium Freq. to 25#-50# max			•	
Heavy Freq. to 50#-100# max				•
Very Heavy Freq. over 50+# - 100+#				•

Signature of Employee

Date

Signature of Employer

Date

Job Evaluation Factors Questionnaire

Vacant
Name

Engineering Aide
Position Title

5/26/10
Date

Education Required – Weight 12 out of 100 Weight $3 \times 12 = 36$

- 1 High school diploma or equivalent
- 2 High school diploma or equivalent; some additional training or certification
- 3 Associate degree or equivalent work experience
- 4 Bachelor's degree or equivalent work experience
- 5 Master's degree or equivalent work experience

Experience Required – Weight 15 out of 100 Weight $3 \times 15 = 45$

- 0 0-1 years applicable work experience
- 1 1-3 years applicable work experience
- 2 3-5 years applicable work experience
- 3 5-7 years applicable work experience
- 4 7-10 years applicable work experience
- 5 10+ years applicable work experience

Scope of Responsibility - Weight 15 out of 100 Weight $2 \times 15 = 30$

- 1 Minimal autonomy and independent judgment are exercised
- 2 Moderate autonomy and independent judgment are exercised; errors are readily detected
- 3 Considerable Autonomy and independent judgment exercised; errors may cause confusion or delay
- 4 High autonomy and independent judgment exercised; errors may cause considerable confusion and adversely affect outside relationships
- 5 Extreme autonomy and independent judgment exercised; errors may affect organizational policy and damage outside relationships

Budget Responsibility - Weight 8 out of 100 Weight $1 \times 8 = 8$

- 1 No fiscal responsibility
- 2 Approves expenses within limited spending authority
- 3 Partially responsible for an annual budgeting and approval of expenditures for a department/area
- 4 Fiscally responsible for a departments/area including annual budgeting and approval of expenditures
- 5 Fiscally responsible for multiple departments/areas including annual budgeting and approval of expenditures

Nature of Supervision Received - Weight 10 out of 100 Weight $3 \times 10 = 30$

- 1 Immediate supervision; performs routine, repetitive assignments according to instructions and with procedures to follow
- 2 Close supervision; performs routine duties according to established procedures
- 3 General supervision; performs varied assignments following established procedures
- 4 General direction; performs varied assignments within an area according to broadly stated program objectives
- 5 General direction; performs assignments in various functional areas with little or no guidance

Points	Grade
151-165	10
166-180	11
181-195	12
196-210	13
211-225	14
226-240	15
241-255	16
256-270	17
271-285	18
286-300	19
301-315	20
316-330	21
331-345	22
346-360	23
361-375	24
376-390	25
391-405	26
406-420	27
421-435	28
436-450	29
451-465	30

Nature of Supervision Exercised - Weight 10 out of 100 Weight $1 \times 10 = 10$

- 1 No supervision exercised
- 2 Lead worker of a work group; or assists in directing a work group's activities
- 3 Responsible for a work group within a department
- 4 Responsible for a specific work unit within a City department
- 5 Responsible for an entire department within the City

Mental/Psychological Demands - Weight 7 out of 100 Weight $1 \times 7 = 7$

- 1 Unpredictable fluctuations in work volume; frequent interruptions; regular changes in work priority
- 2 Unpredictable fluctuations in work volume; frequent interruptions; frequent changes in work priority; occasional rush orders or conflicting deadlines
- 3 Frequently conflicting deadlines; constant rush orders; constant changes in work priority
- 4 Extremely tight deadlines; frequent exposure to distressing human situations
- 5 Conflicting priorities in matters of serious consequence; repeated or continuous exposure to distressing human situations

Physical Demands - Weight 7 out of 100 Weight $3 \times 7 = 21$

- 1 Minimal physical effort; slight risk of minimal injury or illness
- 2 Minimal physical effort; some risk of minimal injury or illness
- 3 Moderate physical effort, such as long periods of standing, walking, bending, climbing, reaching, repetitive motion, or lifting of moderately heavy items
- 4 Considerable physical effort, such as prolonged crouching or crawling in cramped spaces, digging, or frequent lifting of heavy objects; some risk of life-threatening injury or illness
- 5 Considerable risk of life-threatening injury or illness

Social Demands - Weight 8 out of 100 Weight $2 \times 8 = 16$

- 1 Basic interpersonal skills needed; responds to simple requests for information
- 2 Moderate interpersonal skills needed; verifies and explains facts/information
- 3 Considerable interpersonal skills needed; teaches, instructs, advises, counsels, guides, or interviews individuals; handles sensitive or confidential information
- 4 High interpersonal skills and understanding needed; persuades, motivates, or influences others; facilitates meetings and negotiations involving important or difficult issues
- 5 Extreme interpersonal skills and sensitivity needed; obtains trust and cooperation from individuals; negotiates critical, highly controversial issues

Working Conditions - Weight 8 out of 100 Weight $2 \times 8 = 16$

(disagreeable conditions: dust, dirt, grease, rime, blood or soil, offensive sights or odors, heat or cold, extreme weather conditions, or noise)

- 1 No exposure to disagreeable conditions
- 2 Minimal exposure to disagreeable conditions
- 3 Moderate exposure to disagreeable conditions
- 4 Considerable exposure to disagreeable conditions
- 5 Extreme exposure to disagreeable conditions

Total Weight **221**

Grade **14**

HR Signature _____

Date _____