

**Board of Public Works
of the City of Onalaska**

Tuesday, April 3, 2018

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1 The Meeting of the Board of Public Works of the City of Onalaska was called to order at 6:30
2 p.m. on Tuesday, April 3, 2018. It was noted that the meeting had been announced and a notice
3 posted at City Hall.

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5 Roll call was taken with the following members present: Mayor Joe Chilsen, Ald. Ron Gjertsen,
6 Ald. Harvey Bertrand, City Engineer Jarrod Holter

7

8 Also Present: City Administrator Eric Rindfleisch, Assistant City Engineer Kevin Schubert, Ald.
9 Jim Binash, Public Works Manager Jim Prindle

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11 Excused Absence: Financial Services Director/Treasurer Fred Buehler

12

13 **Item 2 – Approval of minutes from previous meeting**

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15 Motion by Ald. Gjertsen, second by Ald. Bertrand, to approve the minutes from the previous
16 meeting as printed and on file in the City Clerk’s Office.

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18 On voice vote, motion carried.

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20 **Item 3 – Public Input (limited to 3 minutes/individual)**

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22 Mayor Chilsen called for anyone wishing to provide public input.

23

24 **Sue Kolve-Feehan**

25 **1901 Cherokee Avenue**

26 **La Crosse**

27

28 “I own Sue Kolve’s Salon and Day Spa, which is located at 230 Main Street. I think I have a
29 month’s worth of information to give you in three minutes. Our challenge recently has been with
30 parking and delivery trucks and neighboring customers and our inability to allow our existing
31 customers to use our parking lot. It’s been a mess. We endured probably nine or 10 months of
32 construction work where they couldn’t get the cement into the building unless they went through
33 our parking lot with these huge cement trucks. We have an entire parking lot that is completely
34 destroyed. We were assured that once that was finished everything would be peace, love and
35 joy. We have now moved to the opening of the restaurant where we had the Bud Light truck in
36 the alley and then we had the Absolut Vodka truck and the Crown Royal truck all in our parking
37 lot blocking all of our cars in. Nobody could get out because they of course had to make
38 deliveries the week prior to opening. This has not ended that week. Just [Monday] I brought
39 pictures to Jarrod of the Reinhart truck and the garbage truck. We can’t get out of our parking
40 lot. I’ve been parked in. Our customers are parked in. You know what? We almost didn’t get
41 our site because our 12 parking spots weren’t enough for our customer base. We have a

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42 restaurant next door with an entire park next to them and no place for their customers to park but
43 in our parking lot or two blocks away across the street. We're assured the staff is telling
44 everybody where the parking lot is, and it's not happening. The drivers, we've been assured,
45 have been informed or they'll lose their jobs. The staff has been informed, or they'll lose their
46 jobs. Nothing has changed. The owners of the establishment and the management will not
47 communicate. They're parking in our parking lot and our customers are walking four blocks
48 away and we're paying taxes on land that we purchased on a building that we've built. We keep
49 trying to be better, not bitter."

50

51 **Bill Feehan**

52 **1901 Cherokee Avenue**

53 **La Crosse**

54

55 Bill noted that in addition to owning Sue Kolve's Salon and Day Spa he and Sue also own the
56 Salon Professional Academy in Onalaska. Bill said, "I would like to start by thanking our public
57 servants here for the job that you do. I've done some of that myself, and I know it's a thankless
58 job. We're here tonight because we've suffered financial damages, and we're trying to
59 determine what our recourse is at this time. Our parking lot has been severely damaged. Our
60 customers who are going to Sue Kolve's cannot find parking. Our employees are being placed in
61 very difficult conditions where they have to go out at night and ask people not to park in our
62 parking lot, which often results in semi-confrontational situations. When I've been to the salon
63 I've had those same situations. A few days ago, Sue was parked in by a delivery truck and [the
64 driver] told her she was going to have to wait to leave from the business we own until he got
65 done making his delivery. We're very frustrated. I worked in the food business. I owned a bar
66 and restaurant at one time, so I've worked with local government on a host of issues. When I
67 heard about this project I was very excited. I am all for development in our community, but it
68 seems to me that the allowances for parking are insufficient. I know they want to build a
69 beautiful park there. I think it would be wise to consider asking them to put some on-site
70 parking because it is just not working. People are not willing to walk the long distance across six
71 lanes of traffic to get to the building. We're very frustrated. We came here tonight to let you
72 know about our frustration. We've had numerous conversations with Dave Skogen even prior to
73 the opening of [David Reay's]. At one point he wanted to pay us for the use of our parking lot
74 and we told him we don't even have enough parking for our customers. We have to make sure
75 our employees are parking several blocks away to ensure the close parking spots are available for
76 our guests. We just want to bring this to your awareness tonight, and we're trying to figure out
77 what the next step is for us. Of course, at some point, because we've suffered financial damages,
78 we have to consider legal recourse. We thank you for your attention to this problem tonight. We
79 would like to be part of the solution. Thank you."

80

81 Mayor Chilsen called three times for anyone else wishing to provide public input and closed that
82 portion of the meeting.

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Consideration and possible action on the following items:

Item 4 – Public Hearing: Approximately 6:30 P.M. (or immediately following the public input) – Regarding restricting parking on along Mason Street

Jarrold referred to a map included in board members’ packets that outlines in red the existing parking regulations of no parking along the 300 and 400 block of Mason Street. The no-parking zones are in the area of LB White, Eagle Crest, and the R.W. Houser Family YMCA. Jarrold said Eagle Crest representatives had contacted city staff over the last year regarding parking in this area. Jarrold said the no-parking zones outlined in red were instituted shortly after the YMCA was constructed in the mid-2000s. Jarrold said Eagle Crest residents have encountered difficulties with coming down the driveway and looking left to see motorists traveling westbound on Mason Street. These residents have indicated they have nearly been involved in accidents as a result. Jarrold referred back to the map and a yellow-shaded area that is proposed to be an additional no-parking zone. As a result, the no-parking zone would be expanded along the north side of Mason Street. Jarrold said staff has discussed this proposal both with Eagle Crest and R.W. Houser Family YMCA staff, “and they’re both in agreement that this would be agreeable.”

Mayor Chilsen opened the public hearing and called for anyone wishing to speak in favor of restricting parking along Mason Street.

**Deb Taylor, Campus Manager of Eagle Crest North
351 Mason Street
Onalaska**

“I submitted the proposal based on comments I received from my residents and staff because when they go down our driveway there is a slight incline on Mason Street coming from East Avenue, and it’s hard for them to see oncoming traffic. Plus, traffic does go faster than the 25-mile-per-hour posted speed limit there. There have been a couple of close calls with them pulling out and then there’s a car right there. I think having a no-parking [zone] between our driveway and LB White’s driveway would eliminate the danger or the hazard that currently exists. Thank you.”

Mayor Chilsen called three times for anyone else wishing to speak in favor of restricting parking along Mason Street and closed that portion of the public hearing.

Mayor Chilsen called three times for anyone wishing to speak in opposition to restricting parking along Mason Street and closed the public hearing.

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124 Motion by Ald. Bertrand, second by Ald. Gjertsen, to approve restricting parking on along
125 Mason Street.

126

127 Ald. Gjertsen asked if representatives from both Eagle Crest and the R.W. Houser Family
128 YMCA approve of the parking restrictions.

129

130 Jarrod said yes, noting that Bill Soper, CEO of the La Crosse Family YMCA, is present this
131 evening if Ald. Gjertsen would like him to confirm it. Jarrod said staff has not heard anything
132 from LB White representatives; however, they were contacted. Jarrod added that the new
133 parking restrictions will have little effect on LB White's driveway.

134

135 Mayor Chilsen asked Jarrod if there is a mound located just before the Eagle Crest driveway.

136

137 Jarrod said there is a sidewalk down to the Eagle Crest property line.

138

139 Mayor Chilsen asked if there is a hill present.

140

141 Jarrod said there is a slight rise located on private property.

142

143 Mayor Chilsen asked if there is a significant number of trees on that rise.

144

145 Jarrod referred to the aerial photograph and noted the trees begin approximately 10 feet in.
146 Jarrod said, "I think if the no parking is removed the trees won't hinder the sight line."

147

148 On voice vote, motion carried.

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150 **Item 5 – Public Hearing: Approximately 6:40 P.M. (or immediately following the previous**
151 **hearing at 6:30 P.M.) – Regarding restricting two parking spaces along Main Street for**
152 **handicap only parking**

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154 Jarrod said Matt Boshka, the owner of David Reay's Restaurant, has requested the installation of
155 two handicap parking locations in downtown Onalaska. Jarrod referred to the map included in
156 board members' packets and said staff showed where handicap parking possibly could be located
157 along Main Street. It would be necessary to install handicap parking signage and paint the curb
158 blue. Jarrod said staff does not have a recommendation as to whether or not to install handicap
159 parking and noted there is no other location in the city that has on-street handicap parking.
160 Jarrod said, "There are a couple of other issues in the downtown area that are not on the agenda
161 tonight, but they will be brought up at a future time. [They are] parking by the corner, and most
162 likely the parking situation that was described during public input in the alleyway."

163

164 Mayor Chilsen opened the public hearing and called for anyone wishing to speak in favor of

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165 restricting two parking spaces along Main Street for handicap only parking.

166

167 Mayor Chilsen called three times for anyone wishing to speak in favor of restricting two parking
168 spaces along Main Street for handicap only parking and closed that portion of the public hearing.

169

170 Mayor Chilsen called for anyone wishing to speak in opposition to restricting two parking spaces
171 along Main Street for handicap only parking.

172

173 **Bill Feehan**

174 **1901 Cherokee Avenue**

175 **La Crosse**

176

177 “I just see this as part of a much bigger problem. We’ve always had tight parking in the area.
178 Those street parking spaces are spaces that historically have been used not just by our business,
179 but also by Maggie’s across the street and a lot of other people. I think creating a precedent here
180 of creating handicap parking there is a bad precedent. The bigger problem I see here is that there
181 is not adequate on-site parking at David Reay’s. I think there’s been a lot of work done in
182 rezoning the old Spillway [Bar] location, et cetera. I would really like to have a conversation
183 with the owners of David Reay’s in the city here about creating some on-site parking. That is the
184 appropriate place for handicap parking. Thank you.”

185

186 **Jim Binash, First District Alderperson**

187 **700 Westwood Drive**

188 **Onalaska**

189

190 “I don’t see where one space on each side of the road is really going to accomplish regarding
191 handicap accessible. When were in discussions regarding the Great River Landing, we added
192 those handicap parking spaces across the street in order to facilitate the businesses – especially
193 the new restaurant that went in there. I might suggest that instead of the park being extended on
194 Irvin Street that perhaps it would be a good place to put handicap parking as well as deliveries to
195 avoid any further conflict with other businesses in the area. Thank you.”

196

197 **Sue Kolve**

198 **1901 Cherokee Avenue**

199 **La Crosse**

200

201 “I know that when we brought our plan for Sue Kolve’s Salon and Day Spa in 2001 to the city to
202 be approved we were required in our parking lot to provide handicap parking, and we did that.
203 And I think that if this is an issue that David Reay’s has, then it’s an issue they need to address
204 on their own property. I don’t believe we have the real estate on Main Street within the city’s
205 jurisdiction to accommodate what that restaurant needs to be accommodating for their own

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6

206 liability. Thank you.”

207

208 Mayor Chilsen called three times for anyone else wishing to speak in opposition to restricting
209 two parking spaces along Main Street for handicap only parking and closed the public hearing.

210

211 Motion by Ald. Bertrand, second by Ald. Gjertsen, to approve restricting two parking spaces
212 along Main Street for handicap only parking.

213

214 Ald. Bertrand asked Jarrod if he is correct in understanding that there are no other locations in
215 the city that have on-street handicap parking.

216

217 Jarrod told Ald. Bertrand he is correct and said that while the city has put out handicap parking
218 for specific things such as special events, no handicap parking stalls have been assigned for city
219 streets.

220

221 Ald. Bertrand asked Jarrod if there are any federal or state guidelines pertaining to on-street
222 handicap parking.

223

224 Jarrod told Ald. Bertrand a minimum number of handicap parking stalls would be prescribed
225 when a new parking area is installed. However, Jarrod also said he does not know of any
226 guidelines pertaining to on-street handicap parking.

227

228 Ald. Bertrand asked Jarrod if he is aware of how the City of La Crosse addresses on-street
229 handicap parking.

230

231 Jarrod said that while he believes he has seen on-street handicap parking in the City of La
232 Crosse, “I can’t speak effectively on it.”

233

234 Mayor Chilsen noted there are a few on-street handicap parking stalls.

235

236 Ald. Gjertsen said, “I know we covered this with Dash Park and [David Reay’s] in detail. I do
237 remember supplying handicap parking across the street [inaudible] his problem, but I did voice a
238 concern that there wasn’t going to be enough parking. Sue and Bill and Alderman Binash have
239 pointed it out very eloquently here that we don’t need to solve that problem for them. I’ve
240 spoken to this before. But at the same time, we have to be conscious of what the rules are on
241 what we do need to supply. The precedent is kind of set here in Onalaska that we don’t have any
242 on-street ... Dave [Skogen] can do what he wants over there; we’ve approved many of the things
243 he’s done. But these things could have been seen coming. I definitely did. Sue and Bill
244 definitely [did], and [Ald. Binash] has expressed the same. I don’t feel that we’re required to do
245 it.”

246

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247 Ald. Bertrand said, “I hate to be insensitive to the disabled, but obviously parking there is a
248 premium. That’s the key. I assume that if there are no disabled in the facilities down there, then
249 those spots will stay open. If they’re open, then those spaces are not being used, and I think that
250 would be unfortunate. I’m not for allowing the handicap parking on the street. I’m against that.”

251

252 Ald. Gjertsen said, “I’m one of the individuals who is capable of using one of those spots, and I
253 tend not to use them when they’re open. I think in severe cases where you may have an
254 individual who is going to be there eight hours a day, five days a week I would consider
255 something different. But that’s not what we’re looking at here. I’m definitely conscientious
256 about supplying things for the disabled, but I don’t think it’s a good fit to do that out there.”

257

258 Jarrod noted the motion on the floor is to approve restricting two parking spaces along Main
259 Street for handicap only parking.

260

261 City Administrator Rindfleisch told Ald. Bertrand he may vote against his own motion.

262

263 On voice vote, motion failed, 4-0.

264

265 **Item 6 – Review and consideration of frozen water lateral at 2016 Charles Avenue**
266 **including policy on frozen water laterals**

267

268 Jarrod noted board members’ packets include the following: a memo he had written March 26
269 regarding frozen water laterals; a letter written by Public Works Crew Leader John Wiatt
270 explaining in detail the events that occurred on February 27 and 28 at 2016 Charles Avenue;
271 legal opinions from city legal counsel, Amanda Jackson; an invoice from Bernie Buchner, Inc.; a
272 Public Service Commission of Wisconsin ruling similar to the one before the board this evening;
273 and a notice included with ever October water bill detailing steps to take to prevent seasonal
274 frozen water laterals.

275

276 Jarrod explained that a city crew responded to a frozen water lateral on February 27 at 2016
277 Charles Avenue. The meter was removed at the location, and the crew utilized a Hotsy unit in an
278 attempt to run up the lateral. The crew found the lateral to be frozen approximately 30 feet from
279 the house. Jarrod said John Wiatt contacted him, and in turn Bernie Buchner, Inc. was contacted
280 and asked to thaw the lateral. Jarrod said, “That is what we had done previously. We haven’t
281 had any frozen laterals for a number of years, noting they were “very prevalent” around the state
282 during a recent past winter. Jarrod noted the homeowner was absent and said no water was being
283 run, which is why the lateral froze. Jarrod said he is requesting authorization to pay an invoice
284 from Bernie Buchner, Inc. totaling \$1,612 and noted he had authorized the work to thaw the
285 lateral based on previous experience on what the city has done with frozen laterals. Jarrod said
286 he also would like to discuss his memo detailing future steps to take regarding frozen water
287 laterals.

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289 Jarrod noted the following points from the memo he had drafted:

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- The City of Onalaska had included with its October water bills a notice outlining that a customer must take steps to ensure that his/her water lateral does not freeze. This meets the city's Public Service Commission requirements.
 - With this notice, the PSC has given the opinion the City of Onalaska is not liable for the thawing of a water lateral beyond the water shut off, typically located in the boulevard.
 - City legal counsel also has given an opinion confirming that if it is on the property owner's side he/she is liable for costs, and if on the City of Onalaska's side of the service the city would be liable for the cost.
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300 Jarrod read the second paragraph of the memo: "*City staff will respond to the report of a frozen*
301 *water lateral and try to determine the location as best as conditions allow. If the lateral is*
302 *thought to be frozen on the property owner's side, the property owner will be informed, they*
303 *must determine their next course of action, and the city will not participate in the work. If the*
304 *property owner does determine, after thawing of the lateral, that the city portion of the water*
305 *lateral was also frozen, then the city will participate in the cost of the repair.*"

306

307 Jarrod noted that a majority of the laterals within the city and the city right-of-way are buried to
308 the depth that they should not freeze, also noting there are few older laterals with which there are
309 known problems. Therefore, the chances of the lateral freezing on the city portion are minimal.
310 Jarrod said, "We try to offer a high level of service, so that's what we had been doing previously.
311 Our motto is we try to help out a customer whenever we can. I think our staff believes in that
312 motto, and that's what we've tried to instill in our staff members. But we still need to have
313 direction and follow the proper protocols."

314

315 Ald. Gjertsen said, "I agree we have to draw the line where we're going to do the service to.
316 We're not taking care of sewer pipes, so we shouldn't be taking care of supply pipes. [Inaudible]
317 the problem. The problem is, what did they make it out of? What is the condition? We've
318 already been down this street once recently. I have quite a bit of experience with handling old
319 plumbing. You just look at it and [you know] you have problems. You fix something and you
320 create three more problems. You have my nod on drawing it up as wherever the curb key is at.
321 The curb keys are usually in the boulevard, so I think that would be the place to call the line,
322 from what I understand about it."

323

324 Ald. Bertrand noted he is an engineer and said, "There is nothing in-between. If at my house
325 there's a line that I own and there's a line I'm not responsible for, the lateral, as I understand it,
326 is my responsibility. Unfortunately, if for whatever reason it's the contractor's fault or it's my
327 fault, I can't call on the city to remedy my situation. I wouldn't be in favor of providing support
328 in terms of somebody's lateral."

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329
330 Jarrod reiterated he is seeking the board's approval to pay the \$1,612 invoice to Bernie Buchner.
331 Inc. for the work city staff authorized to be completed. Jarrod said he also is seeking approval to
332 proceed with the new water lateral policy as outlined in his memo dated March 26, 2018.

333
334 Motion by Ald. Bertrand, second by Jarrod, to approve paying a \$1,612 invoice to Bernie
335 Buchner, Inc., for thawing a frozen water lateral at 2016 Charles Avenue, and to proceed with a
336 new frozen water lateral policy for the City of Onalaska as outlined in City Engineer Jarrod
337 Holter's memo dated March 26, 2018.

338
339 Ald. Gjertsen asked if the board is justifying paying the invoice from Bernie Buchner, Inc. due to
340 the fact the city did not have a policy.

341
342 Jarrod said, "We were following what we had used for our old policy. What we had done
343 previously was the first thaw was the city's. But between 2014 [and now], the Public Service
344 Commission came out with new language. ... Our policy did not keep up with what we were
345 doing in the real world. But we haven't had this since 2014."

346
347 On voice vote, motion carried.

348
349 **Item 7 – Review and consideration of chemical storage tanks and pumping equipment for**
350 **Wells #7, #8, #9 and #10**

351
352 Jarrod told board members he had given them a copy of a quotation proposal from Hawkins, Inc.
353 Water Treatment Group for the addition of orthophosphate into the city's water system to combat
354 the corrosion control program the city is being mandated to do by the Wisconsin Department of
355 Natural Resources. Jarrod said he also had given board members a copy of a letter dated January
356 2, 2018 from Wisconsin DNR Environmental Engineer, Charlie Cameron, regarding corrosion
357 control. Jarrod noted the board already had seen this letter and said the board had approved
358 doing testing and a report written by Process Research Solutions on corrosion control and what
359 levels of orthophosphate to add to the system. Jarrod said, "This would give us the pumping
360 equipment – the pump, the metering equipment, the tanks, the piping, and the installation of that
361 equipment – to add orthophosphate to the system."

362
363 Jarrod noted the following from Charlie Cameron's letter:

- 364
365
- 366 • The Wisconsin DNR is recommending that the City of Onalaska resume treatment for
367 optimizing corrosion control. The reason for the recommendation is that the city's 90th
368 percentile copper levels continue to be elevated and are close to the federal action level of
369 1,300 milligrams per liter.
 - Voluntary water testing completed in 2017 indicates that orthophosphate treatment may

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370 be appropriate in optimizing corrosion control in Onalaska. This appears to be supported
371 by studies that were completed in the past. Jarrod said that over the last 10 years the city
372 has done a variety of studies that examined the water quality, adding that the studies have
373 been beneficial in looking at the addition of orthophosphate.

374

375 Jarrod said the cost of adding the pumping equipment to Well Nos. 7, 8, 9, and 10 would be
376 \$30,225. Jarrod noted this was not included in the 2018 operating budget because it was not
377 anticipated it would be needed in 2018. Jarrod said there are sufficient funds within the
378 operating accounts to cover the purchases within the budget the city has. Jarrod noted there
379 would be 2019 budget impacts because of the equipment being added and said the Wisconsin
380 DNR was asked not to include scales at this time. Manual measurements will be taken on the
381 tanks on a daily basis, and this will be included within the SCADA System. Jarrod said, “Those
382 prices would come forward with the 2019 budget to ensure that we would be able to meet the full
383 standards, but we’re trying to get started with what we have.” Jarrod noted Public Works
384 Manager Jim Prindle had gone to Madison and met with the Wisconsin DNR officials who work
385 on the lead and copper sampling protocols. Jarrod said the officials would like to have the
386 orthophosphate added by June 2018 due to warmer temperatures. This will allow staff to obtain
387 data, perform calculations, and obtain feed rates to see how they affect the system with the work
388 that Process Research Solutions will be doing.

389

390 Jarrod said, “It is a non-budgeted expenditure. It can be done within the 2018 operating budget
391 that we currently are preceding in. I really feel we need to go forward with this. Hawkins has
392 done work for us in the past. They’ve supplied components to us in the past. They have done
393 work similar to this for us in the past. I think this is the next step in meeting the corrosion
394 control needs. The addition of the orthophosphate will give us a layer of lining within our
395 existing piping system that should facilitate lowering our copper levels that we test within the
396 system.”

397

398 Motion by Ald. Bertrand, second by Ald. Gjertsen, to approve Hawkins, Inc. Water Treatment
399 Group for the installation of chemical storage tanks and pumping equipment for Wells #7, #8, #9
400 and #10 at a cost of \$30,225.

401

402 Ald. Gjertsen said, “We have plenty of time to get into compliance. They’re not forcing us to do
403 this yet. So the scales being in one budget year and the next budget year is going to be fine?”

404

405 Jarrod told Ald. Gjertsen yes and said, “The Wisconsin DNR, after discussions, is willing to
406 work with us to minimize the budget impacts at this time knowing that we will work our way
407 into this and making sure that we are finalizing the route that this will be so we only have to
408 expend the funds we need to to get it started. I don’t think it’s going to change, but if something
409 would change we’re not out the whole amount. We did perform lead and copper sampling in the
410 summer of [2017]; every three years we perform the sampling required by the EPA

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411 [Environmental Protection Agency], and administered and then required by the Wisconsin DNR.
412 We did not exceed our action levels. We were very close, but we did not exceed them, so we are
413 not mandated to have this done. But we are trying to be proactive, and the DNR sees our levels
414 going up to that point that we feel we must be started now so we get enough data and we know
415 by the time the next testing comes around we will be in compliance. We want to offer the best
416 quality of water that we can. I think this is a step in continuing our tradition of offering very
417 good water quality to our customers.”

418
419 Ald. Bertrand said he understands there is corrosion and that Jarrod is concerned about the health
420 effects, and he noted the piping of a business in the city was corroding “to a considerable
421 degree.” Ald. Bertrand said, “There’s not only a health effect, but there’s also an issue with
422 industry.”

423
424 Jarrod noted there had been some failures of copper piping at Mathy Construction, and he said
425 Process Research Solutions was hired to study that area. Jarrod said most of the failures were
426 velocity related, explaining that Mathy Construction had a very intricate piping system where
427 piping that changed sizes and velocities increased. Jarrod said the city’s water system is intricate
428 and that he does not believe there have been instances where failures led to copper going through
429 the pipe wall. Jarrod said, “We’re just trying to make sure those minute amounts right now
430 aren’t getting into the system. Thirteen hundred milligrams per liter sounds like a lot, but that’s
431 an intricately small amount of copper.”

432
433 Ald. Gjertsen asked, “The DNR lead study and our ability to get this installed, can we make sure
434 that that happens so they can get a good reading this year?”

435
436 Jarrod referred to the quote from Hawkins, Inc. Water Treatment Group and noted Hawkins cites
437 four weeks delivery. Jarrod said he hopes delivery will occur by May 15, and installation will
438 occur by June 1. Jarrod said, “If we can get DNR approval to start adding at that point, we will
439 start adding to try and get things moving. It will take us a multitude of months to hone in on
440 what our exact feed rate will be. That’s the reason for a lot of the testing that you have approved
441 in previous months.”

442
443 Ald. Gjertsen asked, “So we’re going to try?”

444
445 Jarrod said, “We’re going to give it our best effort.”

446
447 Ald. Bertrand asked Jim Prindle to give board members “a qualitative feel” of potential effects
448 on the human body due to copper going into solution.

449
450 Jim said he believes there are “a multitude of things” from the copper aspect in terms of water
451 quality the city can address by coating the pipes. Jim cited the example of Wilson’s Disease,

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452 noting that individuals who are sensitive to copper suffer from nausea. Jim said, “You have an
453 element of health aspect to it. But it’s also driven by the fact that if we don’t try something
454 proactively here ahead of the game before [the Wisconsin DNR] comes in and [says], ‘You’re
455 out of compliance,’ we jump from 30 every three years to 60 every six months. There’s an
456 additional cost in labor. You have to sample those 60, and two segments have to pass. If I start a
457 six-month sampling and I do 60 and they don’t pass, I start over again and I start the next round
458 of 60. Then you have to get two consecutive sessions of 60. There are a lot of different things
459 we have to consider that way. It will help us with the alkalinity as far as what we’re doing to the
460 pipes because we’re not getting that off into the public’s water by coating the walls with
461 phosphate. We’re kind of lumped in this thing because it is lead and copper. Our lead is very
462 low; we don’t have hardly any detects on that. But the problem is, that doesn’t make any
463 difference. We’re in that lead and copper sampling protocol, so we have to address both
464 elements. In ours, they’re going to make a determination whether we have what is called ‘an
465 aggressive system.’ ... We have higher stuff in our water, the hardness. That works on the
466 copper. As far as the health aspect, it’s certainly a lot more on the lead side of things.
467 Fortunately, we’re low on lead.”

468

469 Ald. Gjertsen asked Jim if he knows what short- and long-term health effects citizens might
470 experience due to the orthophosphate.

471

472 Jim told Ald. Gjertsen orthophosphate is a detergent and said, “The people I’ve dealt with,
473 whether they’re at the EPA or the DNR or private contractors or vendors we’ve hired to look into
474 this, all feel this is a safe alternative. One of the other things we could put in is caustic soda. It’s
475 another way to deal with the copper, but then it raises our pH and it creates some issues that way.
476 That’s more of a concern, even for the handlers. This is really the best way to go about dealing
477 with that copper element.”

478

479 Ald. Bertrand asked if this would be considered standard practice in the industry.

480

481 Jim said yes and told Ald. Bertrand, “What happens is, with the EPA, when we would go out of
482 compliance there’s a flow chart where they give you direction for what you have to put into the
483 system, how you have to react with it, how you sample. You have their guidance, and the DNR
484 implements their thoughts and works with you to make sure you go back into compliance. Their
485 whole thing would be to go ortho with our situation of the alkalinity that we have and the
486 different elements and the hardness. That’s our option.”

487

488 Jarrod noted the following from “The EPA Guideline on Optimal Corrosion Control Treatment
489 Evaluation, Technical Recommendations for Primacy Agencies and Public Water Systems:”
490 *“Corrosion inhibitors – Orthophosphate is commonly used for lead and copper control.
491 Polyphosphates, which are polymers containing linked orthophosphate ions in various
492 structures, are used mainly for sequestering iron and manganese. They work by binding or*

493 *coordinating the metals into their structures so they cannot precipitate on sinks or clothes.*
494 *Polyphosphates can also sequester lead and copper, keeping them in the water and actually*
495 *increasing the risk of exposure.” Jarrod said the City of Onalaska is not the only municipality*
496 *that experiences lead and copper issues and noted orthophosphates are being utilized to address*
497 *these issues.*

498

499 On voice vote, motion carried.

500

501 **Item 8 – Review and consideration of bids received for four-wheel drive mower with cab**

502

503 Jarrod noted that Tractor Central had submitted the lowest bid at \$28,387.59. This includes
504 trading in the old unit, keeping the existing 72-inch mower deck from that unit, and obtaining a
505 new 60-inch mower deck that will be utilized in the Onalaska Cemetery as a secondary unit, if
506 necessary. Jarrod noted \$30,000 was budgeted for this item in the 2018 budget.

507

508 Motion by Ald. Bertrand, second by Ald. Gjertsen, to approve purchasing a four-wheel drive
509 mower with cab from Tractor Central at a cost of \$28,387.59.

510

511 On voice vote, motion carried.

512

513 **Item 9 – Review and consideration of professional services for water system non-residential**
514 **cross-connection inspection**

515

516 Jarrod said this is a two-year extension of the existing two-year contract with Hydro Corp, which
517 has been performing the city’s non-residential cross-connection inspections. The inspections are
518 mandated by the Wisconsin DNR for high-hazard areas to be performed on a two-year basis.
519 City staff performs the residential and low-hazard commercial inspections. City staff also
520 follows up with Hydro Corp, assists with the follow-ups and ensures that the program is followed
521 out. Jarrod said clinics, dentists, schools and restaurants are included in Hydro Corp’s
522 inspections.

523

524 Motion by Ald. Gjertsen, second by Ald. Bertrand, to approve a two-year extension to Hydro
525 Corp for professional services for water system non-residential cross-connection inspections at a
526 cost of \$17,112.

527

528 Ald. Gjertsen asked if the city is responsible for alerting the commercial entities when an
529 inspection will occur.

530

531 Jarrod said the contractor coordinates the letters that are sent and told Ald. Gjertsen, “They do
532 the majority of the work. We do coordinate if there’s a facility that’s hard to get into or
533 someplace we’re having difficulties with because they’re out of town, we will assist them.”

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14

534 Jarrod noted there are restaurants in the city that are owned by challenging individuals and said
535 the city might assist in that way. Jarrod reiterated the contractor does the majority of the work.

536

537 Ald. Gjertsen noted facilities such as St. Paul's Evangelical Lutheran Church, where he is
538 employed, are secure facilities and said such facilities will be less accommodating to "a knock on
539 the door" as they become more secure. Ald. Gjertsen said, "All that I ask is that we look at that
540 and make sure that those kinds of things aren't going to happen again. A minor detail as it might
541 seem, it creates a cascade of events at places like St. Paul's. I know, because I was one of the
542 thefts that was affected. Unattended, I'm sure. But we know that that's a potential."

543

544 Jarrod said there might be occasions where a city representative has to accompany a contractor
545 and told Ald. Gjertsen the contractor should be informing establishments before they arrive.

546

547 Ald. Gjertsen noted there are very few plumbing establishments performing these types of
548 inspections and said there is a delay in processing paperwork when a part-time employee is
549 performing the inspections.

550

551 Jarrod told Ald. Gjertsen that in the past a local plumbing contractor had performed inspections
552 for a couple of years. However, the master plumber who performed the inspections retired and
553 the contractor stopped performing that service. Jarrod said, "We haven't found anybody on a
554 local level to do it, and that's part of the reason we're using Hydro Corp."

555

556 On voice vote, motion carried.

557

558 **Item 10 – Review and consideration of bids received for 2018 Pavement Project**

559

560 Jarrod noted Mathy Construction was the lone bidder and had submitted a base bid of
561 \$1,084,867.65. Jarrod said staff recommends Bid Alternate No. 1 (\$0), Bid Alternate No. 3
562 (\$73,385.80), and Bid Alternate No. 4 (\$25,812) to bring the total to \$1,184,065.80. The funding
563 sources are as follows:

564

565 2018 Capital Projects #5 (East Main Street pavement replacement) = \$909,000

566 2018 Capital Projects #22 (PH pavement replacement) = \$160,000

567 2018 Capital Projects #4 (Holiday Heights street reconstruction) = \$25,000

568 2017 Utility Project – C/P #12, #21, #32 = \$45,000

569 2017 Pavement & Utility Project – C/P #12 & #21 = \$49,000

570 Total budget project = \$1,188,000

571

572 Jarrod said Tillman, Johnson, and Lincoln streets would be paved as part of Bid Alternate No. 3,
573 and he noted they had been deleted from the 2018 Capital Improvements Budget due to lack of
574 funding.

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15

575
576 Motion by Ald. Bertrand, second by Ald. Gjertsen, to award the 2018 Pavement Project to Mathy
577 Construction in the amount of \$1,184,065.80.

578
579 Ald. Bertrand asked if it is typical to only receive one bid.

580
581 Jarrod told Ald. Bertrand that Mathy Construction is the lone paving contractor in the area and
582 said the city has never had another bidder during his 23-year tenure as a City of Onalaska
583 employee.

584
585 Ald. Bertrand asked Jarrod if he finds the amount to be reasonable.

586
587 Jarrod said the bids the city received were less than the costs Kevin had estimated, adding,
588 “When we compare those to bids we see through the state DOT bidding for asphalt, they appear
589 in line. Actually, I think they’re a little bit less. The bid we received this year is a little bit less
590 than you’d see on the state projects.”

591
592 On voice vote, motion carried.

593
594 **Item 11 – Review and consideration of bids received for Equipment for Tandem Axle**
595 **Truck**

596
597 Jarrod noted that Universal Truck and Equipment had submitted the lone bid. The base bid was
598 \$105,582, and Jarrod said staff recommends adding Bid Alternate “A” (auto chains for \$2,340),
599 Big Alternate “B” (backup camera for \$890), and Bid Alternate “H” (GPS unit that also monitors
600 salt usage and what the truck is utilizing for resources for \$1,264) for a total cost of \$110,076.

601
602 Jarrod said the tandem axle cab and chassis has been ordered at a cost of \$95,312, bringing the
603 total to \$205,388. The funding sources are as follows:

604
605 2018 Capital Projects #17 – Tandem axle truck = \$202,000
606 2017 Tractor backhoe – C/P #13 = \$1,903
607 2017 Single axle truck – C/P #20 = \$520
608 2018 Storm Water Utility – operating budget – Equipment = \$1,000
609 Total project budget = \$205,423

610
611 Jarrod noted staff had checked on prices a month before receiving the bids March 20 and said,
612 “We would have been within what we have for budget. But our bid went up \$3,500 due to steel
613 prices in that month. We probably are fortunate we bid it when we did because I think they
614 would have gone up even more after this date. But they did go up from what we had estimated at
615 the beginning. That’s the reason we are using some of the funding resources from last year and a

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16

616 small percentage of money from the Storm Water Utility Budget.”

617

618 Motion by Ald. Bertrand, second by Ald. Gjertsen, to approve awarding the bid for Equipment
619 for a Tandem Axle Truck to Universal Truck and Equipment at a cost of \$110,076.

620

621 Ald. Bertrand noted the city had not anticipated the increased cost due to tariff impacts when it
622 passed the 2018 budget and asked Jarrod if the city has a sufficient cushion in the 2018 budget to
623 offset any impact of the tariffs.

624

625 Jarrod said he believes the city can make the purchase with the funding sources outlined,
626 including utilizing funds saved from the 2017 tractor backhoe and the 2017 single axle truck, and
627 also \$1,000 from the 2018 Storm Water Utility Operating Budget – Equipment. Jarrod said he
628 believes it would be prudent to purchase the truck at the cost bid and with the options. Jarrod
629 said the camera and chains will enhance safety, and the GPS unit will be beneficial for knowing
630 which resources are being utilized when snow is being plowed.

631

632 Ald. Gjertsen asked if a truck is being replaced or added.

633

634 Jarrod said this truck will replace an existing truck, but that truck will be left in stock. The
635 number of trucks will increase from seven to eight. Jarrod said the truck that is being replaced is
636 a 1999 Chevrolet, but it will remain in the fleet because the chipper box may remain on it. This
637 will allow staff to perform urban forestry work during the winter months.

638

639 Ald. Gjertsen asked if the GPS will in time improve efficiency.

640

641 Jarrod said this bid specification will allow for more precise use of material.

642

643 On voice vote, motion carried.

644

645 **Item 12 – Review and consideration of 2017 Public Works Department Annual Report**

646

647 Jarrod commended Kevin and the Public Works Department staff for their work on the annual
648 report and said the department is attempting to operate as a full Public Works Department.
649 Goals include sharing of duties, cross-training between employees. Jarrod said the report will be
650 loaded onto cityofonalaska.com.

651

652 **Item 13 – Review and consideration of Sodium Chloride (road salt) purchase for 2018**
653 **budget year**

654

655 Jarrod said board members’ packets include two budget sheets regarding winter maintenance
656 items during the 2017-18 winter maintenance year. Jarrod noted he also had handed out copies

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17

657 of the 2018-19 Wisconsin Department of Transportation Salt Contract and Salt Shed Inspection.
658 Jarrod said the city must order its salt for the winter of 2018-19 by April 18. Jarrod referred to
659 the salt/sand daily usage log included in board members' packets and said Tuesday marked the
660 20th event of the 2017-18 winter season. Jarrod said, "With this budget tonight, I have outlined
661 what the sand/salt budget is in the Street Department budget, which is \$77,105." Jarrod noted
662 the first sheet outlines a budget that would have 475 tons of early fill as part of the state salt bid.
663 This would bring the city to capacity at its salt sheds (600 tons and 1,000 tons). Both sheds were
664 full at the start of the 2017-18 winter season. Jarrod said the city used to have to purchase salt on
665 the open market and noted the cost was more than \$100 a ton. Jarrod referred to the first budget
666 sheet and said the city would have a budget deficit of \$11,985 if both the 600 and 1,000-ton
667 sheds are filled. Jarrod referred to the second budget sheet and said "we would maintain on what
668 we have for a city budget" for sand and salt with a 300-ton early fill.

669
670 Jarrod said staff recommends filling the shed and stated, "Looking at our Street Department
671 budget for the year, we are maintaining on budget on that account. Our overtime has not been
672 used at a high percentage at this point. I always look at the sand/salt budget and overtime.
673 We've made it through January, February and March where we have the majority of our snow
674 and ice events. We'll have December yet to come in 2018. We were projecting this deficit in
675 the sand/salt budget for 2017. We ended up as a department actually coming in at budget."

676
677 Ald. Gjertsen asked if it would be necessary to go over budget to fill both the 600 and 1,000-ton
678 sheds.

679
680 Jarrod said it would be necessary to do so.

681
682 Ald. Gjertsen asked, "We've pretty much used up our budget already?"

683
684 Jarrod said staff had ordered the city's 500-ton regular and 218-ton reserve for \$47,470, and he
685 told Ald. Gjertsen the city will receive invoices from La Crosse County for the salt brine and
686 sand the city has used. Jarrod said the balance will be down to \$25,465 and estimated the city
687 would be approximately \$7,785 over budget if it orders the 475-ton early salt fill at \$70 per ton.
688 Jarrod said that some sand and brine will be utilized in December and told Ald. Gjertsen he must
689 project in what he believes those costs will be.

690
691 City Administrator Rindfleisch said that while it is disconcerting when there is discussion of
692 going over a budgeted item, he also noted that no transfers were required because the Street
693 Department came in under budget as a whole. City Administrator Rindfleisch said filling up
694 both sheds right away helps the city avoid having to go to market rates and do a non-bid for
695 snow events that occur in February and/or March. City Administrator Rindfleisch said he is
696 comfortable going over budget because the department likely will come in at budget. City
697 Administrator Rindfleisch said he would prefer having the tonnage of salt rather than having to

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18

698 go to market and knowing the city will go over budget.

699

700 Motion by Ald. Gjertsen, second by Ald. Bertrand, to approve a 475-ton early fill of Sodium
701 Chloride (road salt) purchase for 2018 budget year at an estimated cost of \$70 per ton.

702

703 On voice vote, motion carried.

704

705 **Item 14 – Review and consideration of Wisconsin Department of Natural Resources 2017**
706 **Storm Water Permit Annual Report**

707

708 Jarrod said the report is mandated by the Wisconsin DNR and must be filed yearly. Jarrod said
709 the city is meeting the mandates called out by the Wisconsin DNR.

710

711 Motion by Ald. Gjertsen, second by Ald. Bertrand, to approve Wisconsin Department of Natural
712 Resources 2017 Storm Water Permit Annual Report.

713

714 On voice vote, motion carried.

715

716 **Item 15 – Pay Estimates: Strand Associates, Short Elliott Hendrickson, Inc., Fahrner**
717 **Asphalt Sealers, Fowler & Hammer, Wisconsin Department of Transportation, and any**
718 **other contractor/developer**

719

720 **BOARD OF PUBLIC WORKS**
721 **MONTHLY ESTIMATES**

721

722

723 **April 3, 2018**

724

725

726

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728

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736

737

738

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
1. STRAND ASSOCIATES				
S. Kinney Coulee Lift Station Construction				
Estimate #13	\$ 28,300.00	\$ -	\$ 19,727.49	\$ 1,578.86
2. STRAND ASSOCIATES				
6 th & Quincy Lift Station Design				
Estimate #2	\$ 59,900.00	\$ -	\$ 7,525.28	\$ 5,650.38

Reviewed 4/5/18 by Jarrod Holter

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19

739	3. STRAND ASSOCIATES				
740	12 th /Sand Lake & Main St. Traffic Signal				
741	Design				
742	Estimate #1	\$ 27,900.00	\$ -	\$ -	\$ 3,440.00
743					
744	4. STRAND ASSOCIATES				
745	2018 SCADA Enhancements				
746	Design				
747	Estimate #1	\$ 19,000.00	\$ -	\$ -	\$ 836.58
748					
749	5. MISSISSIPPI VALLEY ARCHAEOLOGY CENTER				
750	2017 Utility Project				
751	Construction				
752	Estimate #1	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
753					
754	6. STATE OF WI DOT				
755	I-90/STH 35				
756	Sanitary Sewer Install				
757	(Project #1071-06-89)				
758	Estimate #3	\$ 72,000.00	\$ -	\$ 40,358.22	\$ 5,217.00
759					
760	7. STATE OF WI DOT				
761	PH/Braund Street				
762	Design – State Plan Review				
763	(Project #5991-02-53)				
764	Estimate #10	\$ 50,000.00	\$ -	\$ 21,405.97	\$ 1,946.20
765					

766 Motion by Ald. Gjertsen, second by Ald. Bertrand, to approve the seven pay estimates dated
767 April 3, 2018.

768
769 On voice vote, motion carried.

770
771 **Adjournment**

772
773 Motion by Ald. Gjertsen, second by Ald. Bertrand, to adjourn at 7:46 p.m.

774
775 On voice vote, motion carried.

776
777
778 Recorded by:

779
780 Kirk Bey

Reviewed 4/5/18 by Jarrod Holter