

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

1

1 The Meeting of the Board of Public Works of the City of Onalaska was called to order at 6:30
2 p.m. on Tuesday, May 7, 2019. It was noted that the meeting had been announced and a notice
3 posted at City Hall.

4
5 Roll call was taken with the following members present: Mayor Joe Chilsen, Ald. Diane Wulf,
6 Ald. Kim Smith, Financial Services Director/Treasurer Fred Buehler, City Engineer Jarrod
7 Holter

8
9 Also Present: City Administrator Eric Rindfleisch, Assistant City Engineer Kevin Schubert,
10 Parks and Recreation Director Dan Wick, Assistant Fire Chief Troy Gudie, Ald. Dan Stevens,
11 Ald. Boondi Iyer

12
13 **Item 2 – Approval of minutes from previous meeting**

14
15 Motion by Ald. K. Smith, second by Ald. Wulf, to approve the minutes from the previous
16 meeting as printed and on file in the City Clerk’s Office.

17
18 As a point of order, Mayor Chilsen said either he, Jarrod, or Fred will have to second Ald. K.
19 Smith’s motion as they were sitting on the board during the April 2 Board of Public Works
20 meeting.

21
22 Motion by Ald. K. Smith, second by Mayor Chilsen, to approve the minutes from the previous
23 meeting as printed and on file in the City Clerk’s Office.

24
25 On voice vote, motion carried.

26
27 **Item 3 – Public Input (limited to 3 minutes/individual)**

28
29 Mayor Chilsen called three times for anyone wishing to provide public input and closed that
30 portion of the meeting.

31
32 **Consideration and possible action on the following items:**

33
34 **Item 4 – Public Hearing: Approximately 6:30 P.M. (or immediately following public input)**
35 **– regarding proposed alley improvements**

36
37 Mayor Chilsen opened the public hearing and called for anyone wishing to speak in favor of the
38 proposed alley improvements.

39
40 Mayor Chilsen called three times for anyone wishing to speak in favor of the proposed alley
41 improvements and closed that portion of the public hearing.

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

2

42
43 Mayor Chilsen called for anyone wishing to speak in opposition to the proposed alley
44 improvements.

45
46 **Doug Quinn, Owner of Great River Commercial Center**
47 **114 2nd Avenue North**
48 **Onalaska**

49
50 “I built the Great River Commercial Center in 1983. The alley is about what it was in 1983; it’s
51 about what it is now, [and] about the same condition. If you go ahead and do it, I’m not against
52 it that much. But I want to make sure Del’s Auto doesn’t get by without not paying for his share.
53 I have pictures I took. Most of his building is 10 feet off the alley, so he has room to add three or
54 four cars. He’s also got an electric meter. May I approach to show these pictures?”

55
56 Mayor Chilsen invited Doug to show board members the photographs.

57
58 Doug showed board members photographs on a tablet.

59
60 Fred showed Doug a document and told him it lists the individuals who will receive the
61 assessment.

62
63 Doug said he had heard there are individuals who “didn’t want to pay for it because they don’t
64 have access or use of the alley.” Doug showed board members another photograph and noted
65 Todd Delagrave, Del’s owner, would be able to add another three or four parking spaces in his
66 alley and charge to do so. Doug noted he rents one of his parking spots to Maggie’s Restaurant
67 and said Todd Delagrave could do the same. Doug said, “My commercial tenants towed seven
68 cars about a month ago. I have nothing but parking problems in my parking lot. I’m going to
69 change so people who park in my parking lot have to have a permit to park. Parking is an issue
70 on that. If Delagrave wants to add parking along the alley, he can certainly do it and charge.”
71 Doug told board members he receives \$30 a month from Mary Cody, who owns both Mary
72 Cody’s Restaurant and Maggie’s Lounge. Doug said, “If you put the alley in, [I don’t want]
73 somebody [to say], ‘I don’t use the alley. I don’t have access to it. I don’t want to pay for it.’
74 That’s all I care about.”

75
76 Doug asked if he will have to attend the May 14 Common Council meeting.

77
78 Mayor Chilsen told Doug he should attend the May 14 Common Council meeting as the board’s
79 decision will be an advisory to the Council.

80
81 **Tim Drey**
82 **121 3rd Avenue North**

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

3

83 **Onalaska**

84

85 “I’m a residential home that backs up to the alley, so we fully use the alleyway. But I do have a
86 concern about levying our property to pay for a Public Works project. I just wanted to state my
87 concern, in addition to there already is a section at the end of the alley that has been recently re-
88 asphalted. It’s about 20 feet [and] it abuts to my property line, so I hope that that would come
89 off the levied assessment of the property line because I wouldn’t see that there would be a need
90 to re-asphalt that section of the alleyway. Unlike Doug, having it in disrepair doesn’t bother us
91 because there is less traffic. Being a residential property, that’s really appealing to me and it
92 serves its purpose to us. I don’t have a large concern with the condition of the alley at this time.”

93

94 Mayor Chilsen called three times for anyone else wishing to speak in opposition to the proposed
95 alley improvements and closed the public hearing.

96

97 Jarrod addressed the last 20 feet of the northern end of the alley and said, “If we do not replace it,
98 we would not assess it back.” Jarrod said the goal is to install a “V” in the alley as part of its
99 drainage plan and told board members, “We would have to see what would go forward during
100 construction. We would keep the special assessments the way they are, but once we get the
101 actual as-built quantities, we would only assess for what was changed. We have looked at alley
102 assessments in a variety of ways over the years. We have had a few people who have not been
103 able to access the alley over the years because they have a large elevation change or an item like
104 that. We have had ones that the Board of Public Works has gone on record to not assess. The
105 last alley we did on 4th Avenue between Main and Irvin, between 3rd and 4th, we did assess all the
106 properties even though there were properties that didn’t have a garage fronting the alley. Right
107 now, the assessments do propose to assess all abutting property owners who abut the alley, per
108 the City Ordinance outlining that the city pays a third of the cost, [and] each abutting property
109 owner pays one-third of the cost as outlined in the City Ordinance.

110

111 As far as parking in the alley, technically Mr. Quinn’s vehicles are parked illegally in the alley
112 on the backside for those residences. They are parked in the right-of-way. Over the years,
113 they’re parked partially on the right-of-way and partially on private property. It has not impeded
114 the access to the alley or movement of vehicles in the alley, so it has not been an issue that has
115 been taken up. I think as far as parking in the alley, if Del’s wanted to park, they do have one
116 area by the northernmost shed where they probably have enough room that they might be able to
117 get some parking stalls. But parking probably would not be allowed on the rest of their
118 property.”

119

120 Jarrod noted the alley is in disrepair and described as likely being “one of the worst in the city”
121 in terms of the pavement. Jarrod said he agrees with Tim Drey that the condition of the alley
122 likely either keeps traffic out or forces motorists to slow down. Jarrod said staff possibly could
123 examine how to pave the alley and determine if there is a way to prevent motorists from cutting

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

4

124 through.

125

126 Ald. K. Smith noted tonight's agenda states Item 5 is Resolution 29-2019, but the copy of the
127 resolution in board members' packets states it is Resolution 21-2019.

128

129 Jarrod noted Resolution 21-2019 is the Preliminary Resolution that was sent to the residents, and
130 he told Ald. K. Smith Resolution 29-2019 is the Final Resolution.

131

132 Ald. Wulf asked Jarrod to restate the cost split, noting it is listed two different ways in board
133 members' packets.

134

135 Jarrod told Ald. Wulf the cost is divided into thirds when the project is bid out, "and then per the
136 lineal foot of frontage that is abutting the alley." Jarrod told Ald. Wulf the City of Onalaska pays
137 one-third of the cost, and each abutting property owner on each side pays one-third of the cost.

138

139 Ald. K. Smith asked Jarrod if the cost estimate is listed in board members' packets.

140

141 Jarrod noted the cost is from the bid and said it will be very close to what the costs will be
142 assessed.

143

144 **Item 5 – Resolution 29-2019 – Final Resolution regarding assessments for alley paving**
145 **between 2nd Avenue North and 3rd Avenue North from Main Street to King Street**

146

147 Motion by Fred, second by Ald. K. Smith, to approve Resolution 29-2019 – Final Resolution
148 regarding assessments for alley paving between 2nd Avenue North and 3rd Avenue North from
149 Main Street to King Street.

150

151 On voice vote, motion carried.

152

153 **Item 6 – Election of:**

154

155 A. Chair

156

157 Motion by Fred, second by Ald. Wulf, to nominate and elect Ald. Kim Smith as Chair of the
158 Board of Public Works.

159

160 Mayor Chilsen asked if there were any other nominations. As there were no other nominations,
161 the board voted on the motion to elect Ald. Kim Smith as Chair of the Board of Public Works.

162

163 On voice vote, motion carried, 3-0. (Ald. K. Smith abstained).

164

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

5

165 B. Vice Chair

166

167 Motion by Ald. K. Smith, second by Jarrod, to nominate and elect Ald. Diane Wulf as Vice
168 Chair of the Board of Public Works.

169

170 Mayor Chilsen asked if there were any other nominations. As there were no other nominations,
171 the board voted on the motion to elect Ald. Diane Wulf as Vice Chair of the Board of Public
172 Works.

173

174 On voice vote, motion carried, 3-0. (Ald. Wulf abstained).

175

176 **Item 7 – Review and consideration, including public input, of parking restrictions for**
177 **Mason Street**

178

179 Jarrod told board members letters were mailed to abutting property owners along Mason Street,
180 and said he recommends asking if any audience members would like to provide public input after
181 he gives a short review. Jarrod said staff had spoken with YMCA Executive Director Bill Soper,
182 and he told board members Bill does not object to moving the no parking to include the fire
183 hydrant located along Mason Street. Jarrod said Bill had noted the R.W. Houser Family YMCA
184 utilizes on-street parking on a constant basis, and also that Bill does not want to see any further
185 erosion of the on-street parking because the area is heavily utilized. Jarrod told board members
186 he had received an email from LB White Chief Financial Officer Kevin Gagermeier, who stated
187 there are no objections to the parking restrictions, and also that LB White would prefer additional
188 parking restrictions.

189

190 Ald. Wulf noted she had been contacted this past winter by a Second District constituent, who
191 told her he/she had witnessed automobiles either parking near or in front of the fire hydrant.

192 Ald. Wulf said she spoke with Jarrod this past January about possibly extending the no-parking
193 area rather than painting the curb as it is her understanding the City of Onalaska no longer stripes
194 curbs. Ald. Wulf said that is the reason this item is appearing on this evening's agenda.

195

196 Motion by Fred, second by Ald. Wulf, to approve parking restrictions for Mason Street,
197 installing additional no parking on the north side of the street 5 feet east of the existing fire
198 hydrant, and moving this item to the Administrative and Judiciary Committee for an ordinance
199 revision.

200

201 On voice vote, motion carried unanimously.

202

203 **Item 8 – Review and consideration of contract extension for 2014-2020 Refuse and**
204 **Recycling Collection contract with Harter's Quick Clean-up**

205

206 Jarrod noted board members' packets include a copy of an email from Gary Harter of Harter's
Reviewed 5/8/19 by Jarrod Holter

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

6

207 Quick Clean-up, who is requesting a contract extension. Jarrod also noted Harter's Chief
208 Financial Officer Naomi Schaller and Matthias Harter are attending this evening's meeting
209 should board members have any questions. Jarrod said the existing solid waste contract was bid
210 out for a seven-year contract, ending in 2020. Jarrod noted Harter's was performing solid waste
211 services for the City of Onalaska at least five years before the current contract, estimating that
212 Harter's has served the city for the last 12 or 13 years. Jarrod said Gary Harter's email outlines
213 what Harter's is proposing, and he pointed out the following items:

214

- 215 • Harter's is proposing a seven-year extension at the current pricing that was bid in the
216 original contract. This includes the CPI index that is included yearly. The current
217 contract stipulates it is the City of Onalaska's option to exercise a contract extension.
218 Jarrod said staff believes Harter's is both sufficiently providing the services outlined in
219 the contract, and is cognizant of its role in the solid waste services that are provided.
- 220 • Jarrod referred to a document included in board members' packets showing the services
221 Harter's is paid to perform. The primary services include refuse and recycling. Jarrod
222 noted Harter's had charged the city \$44,032.64 for its services, and he pointed out the
223 price increases once Harter's begins collecting yard waste.
- 224 • The city began utilizing an automated cart system when the current contract began, and
225 the automated cart costs were included within the existing contract. The carts cost \$55 to
226 \$60 apiece, and the contract states the city will own the carts at the end of the seven-year
227 contract. Jarrod said, "We are proposing with this contract extension that we would keep
228 the existing for another seven-year life cycle. I think the carts will make it through that
229 life cycle. They are guaranteed for 10 years. I think 14 years is a doable life for them."
- 230 • Jarrod noted approximately 65 cents a month on the refuse and recycling side has been
231 utilized for paying for the carts. Jarrod also noted the city had set up its contract to be at
232 a very low risk, telling board members that when the current contract was bid out the
233 recycling market was profitable because recyclables had a value to them. However, very
234 few recyclables have any value now, and Jarrod said Harter's might have to pay to
235 dispose of them. Jarrod cited cardboard as an example, noting it was \$70 to \$100 a ton
236 approximately five years ago, and Harter's had bid the contract with the goal of selling
237 some of the city's recyclables. However, Jarrod said Harter's is fortunate if it receives
238 \$15 to \$20 a ton.

239

240 Matthias Harter told Jarrod that Harter's does not receive anything per ton for cardboard.

241

- 242 • Jarrod said Harter's had included information "that we extend the contract every year and
243 change it by the national, overall CPI." Jarrod noted the CPI for the refuse and recycling
244 industry has increased faster than the national CPI. Some of the factors behind this
245 include a cost increase with new vehicles and steel, which Harter's must pay for. Jarrod
246 said Harter's is not proposing a cost increase because there is a cost it will be gaining as
247 Harter's will not be paying for the carts. However, Harter's will be paying for more

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

7

- 248 repairs as the carts age in years 12, 13, and 14, and it is outlined in the contract that
249 Harter's will do so at its cost.
- 250 • Although the contract is basically an extension as board members see it this evening,
251 Harter's is proposing to offer a 95-gallon cart for yard waste. In addition, Harter's is
252 asking to change the current yard waste system in 2020. To be specific, Harter's would
253 deliver a 95-gallon cart in 2020 to all City of Onalaska residents who purchase a yard
254 waste sticker. The carts would be delivered for free in May and June. Citizens who
255 order a cart after that time would pay a one-time \$25 delivery charge. The city still
256 would levy a \$20 charge for yard waste stickers. Jarrod noted the city offers free yard
257 waste pickup in April, and he said Gary Harter is agreeable to yard waste bags being
258 picked up in April. However, Harter's would only pick up the 95-gallon containers May
259 through September, and then return to picking up bags in October and November to work
260 in conjunction with the city's curbside leaf pickup.
 - 261 • Harter's also is proposing to pick up yard waste Mondays, Wednesdays, and Thursdays
262 (yard waste pickup currently occurs the same day as trash pickup). Jarrod said the city
263 could change its recycler that is sent to residents, and citizens who have a yard waste
264 sticker would receive a flier explaining the change.

265

266 Matthias Harter noted the current contract between Harter's and the City of Onalaska is a seven-
267 year contract, with the option of a seven-year extension. Matthias also noted Harter's had
268 renewed its contract with the City of La Crosse, and he told board members the terms of the
269 contract between Harter's and the City of Onalaska in the current market "are a very good deal."
270 Matthias told board members he had sent Jarrod facts regarding the status of the recycling
271 industry and described it as cyclical. Matthias admitted the recycling industry is currently
272 experiencing a down period due to extreme changes made by China, and he said he does not
273 believe China will compromise on those changes anytime soon. Matthias said, "Our industry is
274 really evolving to adapt to that. There are a lot of other countries that are trying to absorb a lot of
275 that material that was exported previously, and it's going to take several years before that turns
276 around." Matthias assured board members recycling is "here to stay" and said Harter's is
277 invested in it and will continue to invest in it. Matthias said one reason Harter's is able to
278 provide this offer to the City of Onalaska is due to the investments it continues to make.
279 Matthias said, "This allows us to get ahead of the game over the next two years through the
280 continuation of the existing contract and continue with automation," and he noted Harter's has
281 two full-time employees at its recycling plant whose sole duties are to provide upgrades to the
282 plant. Matthias noted Harter's bid was 19.9 percent lower than the next lowest bidder when the
283 current contract was originally bid.

284

285 Matthias addressed CPU, telling board members that from December 2017 to December 2018
286 the CPU for garbage and trash collection increased by 7.1 percent. Matthias attributed a
287 significant portion of the increase to recycling changes, with labor market drivers also
288 contributing. Matthias noted the CPI general was 1.9 percent and told board members that is

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

8

289 what the city pays. Matthias told board members he had sent Jarrod a list of changes being made
290 in the nation, noting that some programs are shutting down, and some recycling facilities are
291 shutting down. Matthias said Harter's is "happy and thankful" to do what it is doing, and he
292 noted much of it stemmed from investment in automation. Matthias noted costs are increasing
293 for recycling, garbage and trash collection, and processing are increasing, but he also noted
294 Harter's is "holding the status quo." Matthias told board members the City of Onalaska has saved
295 \$624,000 due to Harter's submitting a bid 19.9 percent lower than the next lowest bidder, and the
296 savings will total \$832,000 through the continuation of the seven-year contract. The savings
297 would total \$1.76 million if the contract runs 14 years.

298

299 Fred asked Matthias if the rebate will continue.

300

301 Matthias told Fred the rebate will continue.

302

303 Jarrod said it will continue as long as La Crosse County Solid Waste has the rebate.

304

305 Fred asked if refuse is required to be transported to the landfill, per the original contract.

306

307 Jarrod said the City of Onalaska is under contract to send its refuse to the La Crosse Disposal
308 System, and he noted the current solid waste contract states the city's hauler also must do that.
309 Jarrod said that would continue as part of the current contract.

310

311 Ald. Wulf noted she was serving as a Second District Alderperson when the City of Onalaska
312 and Harter's entered into the current contract, and she also noted there were constituents who at
313 that time had contacted her and inquired about backdoor service.

314

315 Jarrod said the city still offers backdoor service, and it still would be part of the contract. Jarrod
316 said he believes the city is down to 22 individuals who utilize the service. Jarrod said Public
317 Works Administrative Assistant Vicky Bosworth operates the program, and he told Ald. Wulf
318 there is minimal usage. Jarrod also said Harter's was concerned about the number of citizens
319 who would utilize the service as a significant number might have affected its bid. Jarrod said he
320 believes 35 individuals utilize the service in the City of La Crosse.

321

322 Ald. Wulf said she believes this shows the refuse and recycling totes are easy to maneuver,
323 noting there were citizens who initially resisted utilizing the totes because they believed they
324 would be unwieldy. Ald. Wulf noted she has carpal tunnel in both her hands and said she found
325 the totes to be easy to maneuver. Ald. Wulf also asked Jarrod for his input regarding possibly
326 adding the 95-gallon yard waste receptacles, noting she remembers the initial reception regarding
327 the size of the receptacles of the refuse and recycling totes.

328

329 Jarrod noted the Common Council had initially approved 65-gallon refuse and recycling carts,

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

9

330 and said concerns raised by property owners prompted the city to give citizens a choice of size
331 between 35, 65, and 95 gallons. Jarrod asked Matthias if Harter's would be willing to
332 accommodate requests for yard waste cards smaller than 95 gallons.

333

334 Matthias told Jarrod he believes Harter's would be able to accommodate such requests, adding
335 he does not believe there would be a significant demand for such carts.

336

337 Jarrod told board members citizens will raise questions if the procedure for yard waste pickup
338 changes, adding he believes things will come up that were not thought of as the rollout date
339 approaches. Jarrod said staff can follow up with Gary Harter regarding yard waste cart size.

340

341 Matthias said Harter's attempts to keep its customers satisfied, adding that being flexible plays a
342 significant part in doing so.

343

344 Ald. Wulf asked Matthias, "You have not instituted this in any other community yet?"

345

346 Matthias and Jarrod noted the City of La Crosse utilizes 95-gallon yard waste receptacles.

347

348 Ald. Wulf asked Jarrod how quickly staff wants to move in extending the contract.

349

350 Jarrod told Ald. Wulf staff has examined the contract and the costs, and he said, "[They] feel that
351 with the current recycling market and what we've seen for increases that we would probably be
352 ... If we bid it out, we'd probably be fortunate to get the price that we have now to keep it at the
353 same price." Jarrod also said that while the current refuse and recycling collection contract does
354 not expire until December 2020, the city must bid it out this fall as the city must give a hauler
355 one year to order vehicles.

356

357 Mayor Chilsen asked if city staff has asked citizens how they feel about this, reminding board
358 members staff had not done so prior to the initial contract going into effect in 2014. Mayor
359 Chilsen also said, "We got caught on the hot seat" as a result.

360

361 Jarrod asked Mayor Chilsen if he is referring to the cart size or the contract.

362

363 Mayor Chilsen said he is referring to the cart size.

364

365 Jarrod said that is why the city must explore the option of smaller yard waste cart sizes with Gary
366 Harter, adding he hopes Harter's could accommodate citizens who want a different cart size.
367 Jarrod said, "That might be contingent upon what we move forward with."

368

369 Ald. K. Smith asked, "If we were to tentatively decide to move forward with this, then the next
370 step would be to put together an actual contract extension proposal so that we could make sure

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

10

371 we have all these details ironed out?”

372

373 Jarrod told Ald. K. Smith she is correct and said the contract would need to come back before the
374 Board of Public Works for approval.

375

376 Ald. K. Smith asked Jarrod if the contract would come before the Board of Public Works at its
377 June 5 meeting.

378

379 Jarrod said, “If we can get it done in the next three weeks, we would try to if it moved forward –
380 which I think we could.”

381

382 Ald. Wulf said that while she believes she would be supportive of proceeding with a contract
383 extension consideration, she also said, “As someone who was part of the last situation with the
384 cart size, I do have a concern. I think that’s something that needs to be ironed out. I’m not really
385 sure how to approach it, but I do have a concern because we got hammered last time, quite
386 frankly.”

387

388 Fred said this time the city is thinking of the worst-case scenario and this is why the city would
389 offer a 95-gallon tote for yard waste.

390

391 Matthias expressed confidence the city and Harter’s could come to an agreement, noting citizens
392 come to City Hall yearly to purchase yard waste stickers and telling board members it presents
393 an opportunity to obtain feedback regarding what they are looking for. Matthias added, “We can
394 be flexible.”

395

396 Jarrod noted citizens must purchase a sticker to have their yard waste collected, and he said staff
397 can tell them they can give them a 95-gallon cart unless they want a different size, provided that
398 Harter’s agrees to provide different cart sizes for yard waste. Jarrod added he is certain a
399 majority of the citizens who utilize the service will want the largest cart possible. However,
400 Jarrod also admitted there will be citizens who reside in condominiums who will want a smaller
401 cart.

402

403 Ald. Wulf reminded Jarrod that the citizens residing in condominiums were the most outspoken
404 when the city rolled out its refuse and recycling totes.

405

406 City Administrator Rindfleisch noted that yard waste carts would be an offered option and not
407 required, and he said, “They’ll only be picked up during the year in the carts. The option then
408 becomes the bags, and I don’t see any piles that’s less than 65 gallons worth of bags going out in
409 the cart. What ends up happening is if you don’t have the full size 95-gallon carts is you would
410 have 65 [gallons] full and something left over for next week’s pickup when you have additional
411 yard waste clippings. I think if we do offer the options for smaller carts, you’ll end up much as

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

11

412 you did with the garbage and recycling with people initially taking smaller carts, regretting their
413 decision and upgrading from there shortly thereafter.”

414

415 Motion by Ald. Wulf, second by Fred, to proceed with a seven-year contract extension with
416 Harter’s Quick Clean-up.

417

418 Fred said he is making his second with the understanding that the seven-year contract renewal
419 run from 2021 to 2028. In addition, yard waste containers will be offered beginning in 2020.

420

421 Mayor Chilsen said he believes what Fred had just stated would need to be an amendment to the
422 motion.

423

424 Motion by Fred, second by Ald. Wulf, to amend the previous motion to state the seven-year
425 contract renewal with Harter’s Quick Clean-up runs from 2021 to 2028, and that yard waste
426 containers will be offered to the public beginning in 2020.

427

428 Vote on the amendment:

429

430 On voice vote, motion carried unanimously.

431

432 Original motion restated:

433

434 To proceed with a seven-year contract extension with Harter’s Quick Clean-up that would run
435 from 2021 to 2028. Yard waste receptacles will be included beginning in 2020.

436

437 On voice vote, motion carried unanimously.

438

439 **Item 9 – Review and consideration of methodology for Ordinance 1643-2019 hookup**
440 **charges for Abbey Road**

441

442 Jarrod noted there have been past discussions about the Abbey Road project and the inclusion of
443 a hookup charge for the residences located outside the jurisdiction of the City of Onalaska.

444 Jarrod noted assessments had been passed for properties located within the City of Onalaska, and
445 he said that as part of the Abbey Road project the city is installing sanitary sewer, watermain,
446 storm sewer, and a new street. City staff has worked with city legal counsel, and Jarrod told
447 board members they are reviewing the methodology this evening. The actual ordinance will be
448 going forward Wednesday evening to the Administrative and Judiciary Committee. Jarrod said
449 city legal counsel will contact city staff because the copies of Ordinance 1643-2019 and
450 Ordinance 1644-2019 before board members this evening have the same wording under ‘a’ and
451 ‘b’. Jarrod said city legal counsel will have a recommendation as to how to change this
452 Wednesday evening for the Administrative and Judiciary Committee.

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

12

453
454 Jarrod noted board members have copies of the methodology outline Kevin had created and said
455 the methodology is to recoup costs for the sanitary sewer and watermain as part of the project.
456 Jarrod said the street costs include the street, curb and gutter, and sidewalk. Jarrod said one of
457 the things staff had chosen to do with this methodology is to utilize a typical, 70-foot lot for the
458 hookup charges instead of performing a lineal foot assessment because it will be easier to
459 administer as assessments come in. Jarrod said that while this will not generate all of the costs
460 that will be into the project, "I feel that with what we have put into the hookup charges, it gives
461 the city a fair assessment of what the costs are and recouping those costs for our current
462 ratepayers that pay those costs. ... I think what we have in front of us tonight is a fair charge for
463 the infrastructure that is getting put in."

464
465 Fred asked what portions of water and sewer are 50-50, and he said when the city collects water
466 and sewer hookup charges he has to place funds in both Enterprise Funds.

467
468 Jarrod referred to the hookup fee and noted it includes a watermain charge, a sanitary sewer
469 charge, a water service charge, a sanitary sewer lateral charge, and a 7.5 percent administrative
470 fee added to the subtotal. Jarrod told Fred some of the street costs have been added to the water
471 and the sanitary sewer because the utilities are paying for a portion of the street costs to be
472 reinstalled as the utility is being installed beneath the road.

473
474 Ald. K. Smith asked Jarrod if any surrounding communities utilize this methodology.

475
476 Jarrod said this is a normal fee based on what he has seen with other fees, adding that the city is
477 only recouping a 6-inch watermain cost and not the 12-inch watermain that had been installed
478 because it is oversized. Jarrod said the city is only recouping the cost for a normal sanitary
479 sewer and not the cost of a 23-foot deep sanitary sewer with which the city had started the
480 project. Jarrod said, "We've tried to keep it to what you would consider a normal project cost.
481 That's part of the reason we went with the standard 70-foot lot. We're trying to keep it at a
482 normal rate that you would see for a project that would be going in. If we did this again in
483 another spot, I think our methodology would stay the same. It would just change in what the
484 costs were, so whatever the project bid was with inflation or whatever changes, you would see
485 very comparable from year to year."

486
487 Ald. K. Smith asked how this cost to the homeowner compares to individuals who reside within
488 the municipality and already are hooked up.

489
490 Jarrod said Kwik Trip was the only structure already located within the municipality, noting
491 Kwik Trip already had been assessed and has three times the frontage. Jarrod said the city had
492 done those assessments based upon frontage based upon the fact they already were in the city
493 and performing assessments. Jarrod said Kwik Trip's assessment was approximately three times

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

13

494 what the residential would be.

495

496 City Administrator Rindfleisch addressed the methodology and told board members there is a
497 slight difference in the calculations between Abbey Road and Crestwood Lane. City
498 Administrator Rindfleisch said the point of the methodology is to allocate the appropriate costs
499 to individuals who currently are not City of Onalaska residents, but hopefully will be come City
500 of Onalaska residents in the future. City Administrator Rindfleisch said that while that
501 methodology might change, the hookup fee itself is very common.

502

503 Motion by Jarrod, second by Fred, to approve methodology for Ordinance 1643-2019 hookup
504 charges for Abbey Road.

505

506 City Administrator Rindfleisch noted the board is approving the methodology for Ordinance
507 1643-2019 and not the ordinance itself at this time.

508

509 On voice vote, motion carried unanimously.

510

511 **Item 10 – Review and consideration of methodology for Ordinance 1644-2019 for hookup**
512 **charges for Crestwood Lane**

513

514 Jarrod noted the difference with Crestwood Lane compared to Abbey Road is the Crestwood
515 Lane project was bid on a different contract, and he said staff had changed what the contract
516 prices were bid. The methodology is the same for this project as it is for Abbey Road.

517

518 Motion by Jarrod, second by Fred, to approve methodology for Ordinance 1644-2019 for hookup
519 charges for Crestwood Lane.

520

521 Jarrod noted this is for the methodology only and not Ordinance 1644-2019.

522

523 On voice vote, motion carried unanimously.

524

525 **Item 11 – Review and consideration of bids received for Crestwood Booster Pump Station**
526 **Project**

527

528 Jarrod noted board members' packets include copies of the project that was put out for bid. Staff
529 had opened bids earlier Tuesday for this project. Four bids were received:

530

- 531 • Wapasha Construction bid \$977,777.
- 532 • R.J. Jurowski Construction bid \$1,115,000.
- 533 • Olympic Builders bid \$974,846.
- 534 • Springlake Contracting bid \$1,063,000.

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

14

535
536 Jarrod said the original estimate for this project that is included in the Capital Improvements
537 Budget was \$800,000. Jarrod said once site constraints were taken into consideration, the
538 engineer's estimate for the project was slightly greater than \$900,000, pre-bid. Jarrod said he
539 believes the bids the city received for the project are good despite factors such as steel prices and
540 an abundance of work in the marketplace that has contractors reluctant to cut prices. Jarrod
541 noted that along with what was bonded in 2019 there is another \$2.2 million worth of projects
542 that need to be built in 2020, and he said staff will monitor all the projects as they are built and
543 determine the status of the budget as the city enters 2020. Adjustments will be made to the
544 construction schedule on what projects remain to ensure there are sufficient funds remaining in
545 the Water funds that were bonded for.

546
547 Motion by Fred, second by Ald. Wulf, to accept a bid from Olympic Builders in the amount of
548 \$974,846 for the Crestwood Booster Pump Station Project.

549
550 On voice vote, motion carried unanimously.

551
552 **Item 12 – Review and consideration of proposals received for Fire Department kitchen**
553 **remodel**

554
555 Jarrod noted board members' packets include copies of a memo written by Fire Chief Billy
556 Hayes, and he said the Fire Department has been working on this project for approximately one
557 year. The Fire Department kitchen area is original to the building, which was constructed in
558 1999. Jarrod said the kitchen is utilized daily and is showing signs of wear. The Fire
559 Department had requested \$75,000 in the 2019 Capital Improvements Budget, but the budgeted
560 amount was decreased to \$60,000 in the Capital Improvements Project list. Fire Department
561 staff wrote a specification and Requests for Proposals (RFPs). Three vendors submitted quotes:
562 \$82,956 by Market and Johnson; \$67,204 by Borton Construction; and \$64,900 by Wieser
563 Construction. Jarrod said Fire Department staff had reviewed the bids and chosen Borton
564 Construction as the preferred vendor due to the thoroughness of its proposal, a concise quote,
565 and the way Borton had answered questions. Jarrod said Fire Department staff believes Borton
566 Construction will deliver the best product, and staff also took into consideration the equipment
567 that was specified with the quote. Jarrod said Fire Department staff is recommending proceeding
568 with the project at a cost of \$67,204.

569
570 Jarrod referred to Attachment A and noted the Fire Department had bid out other equipment it
571 had within the 2019 CIB. Jarrod said the Fire Department had saved \$2,970 as a result and noted
572 the department is at \$62,970 budgeted. Jarrod acknowledge that total is less than what the Fire
573 Department would need to fully implement its project, and he said Fire Department staff had
574 examined different options it could administer so that the project could proceed. Jarrod said that
575 while Fire Department staff hopes to proceed with the complete project at this time, there are

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

15

576 options in case they would not move forward. Jarrod said he could look into how much the city
577 has saved on other City Hall building projects.

578

579 Fred noted an even \$60,000 had been budgeted for this project, and that the Fire Department
580 wishes to hire Borton Construction at a cost of \$67,204 “with no idea as to who is going to come
581 up with the [\$7,204].” Fred said it appears to him Option 4 (“*RFP to be completed as a whole*
582 *with the following exclusions: Hard surface counter tops will be removed from the project and*
583 *replaced with laminate counter tops. Priced at \$61,907. Additional funds would be required in*
584 *addition of the budgeted amount.*”) is the closest to the \$60,000 that was budgeted, and he asked
585 that someone elaborate further on Option 4.

586

587 Jarrod reiterated the Fire Department had saved \$2,970 on the equipment purchase and told Fred
588 the savings could be applied to the project so that \$62,970 could be utilized for it.

589

590 Fred said that puts the Fire Department closed to Option 2 (“*RFP to be completed as a whole*
591 *with the following exclusions: hard surface counter top to be reduced to the tier-one granite*
592 *counter tops, as well as no hard surface flooring replacement down the living quarters hallway.*
593 *Priced at \$63,582. Additional funds would be required in addition of the budgeted amount.*”).

594

595 Jarrod said the Fire Department would be \$612 short of being able to do Option 2.

596

597 Fred said he would be open to accepting Option 2 and proceeding with the project.

598

599 Assistant Fire Chief Gudie reiterated the Fire Department had started by budgeting \$75,000 for
600 the project, and he said he was concerned when that amount was reduced to \$60,000 in the 2019
601 CIB. Assistant Fire Chief Gudie said he believed \$75,000 was a “pretty safe starting point,” and
602 he told board members his concern is the project likely will last four weeks, which means
603 firefighters will require alternate accommodations while the kitchen is totally reconstructed.
604 Assistant Fire Chief Gudie said he believes this is a budgeted item that will return the following
605 year, and it will include finishing the flooring down the hallway. Assistant Fire Chief Gudie said
606 he was uncertain as to whether there were funds in the 2019 CIB that were saved from other
607 projects and could help offset the costs and the Fire Department could proceed with Option 1
608 (“*Project in its entirety to be completed in accordance with the RFP priced at \$67,204.*
609 *Additional funds would be required in addition to the budgeted amount.*”). Assistant Fire Chief
610 Gudie said that might be a discussion that would occur between Jarrod and Dan, who likely have
611 a majority of the capital funds, and he stated, “I would hate to come up and be budgeting for the
612 rest of the project next year and then having these guys go through another construction period of
613 one to two weeks, or whatever that would be.”

614

615 Ald. Wulf stated she, like Assistant Fire Chief Gudie, agrees that Option 1 should be chosen, and
616 that the board should find the funding resources for the project. Ald. Wulf noted she had toured

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

16

617 the facility and had seen three fire shifts, and she reiterated she would like to choose Option 1.

618

619 Motion by Ald. Wulf, second by Jarrod, to proceed with Option 1 with Borton Construction for
620 the Fire Department kitchen remodel at a cost not to exceed \$67,204, and additional funding
621 would be found through other city departments or within its own department.

622

623 City Administrator Rindfleisch said, “Generally when we are exceeding the budget ... In the two
624 years I have been here I have not seen it where there’s not an offset in this resolution. It’s, to
625 some degree, a blank check to find it somewhere else without having it presented here.” City
626 Administrator Rindfleisch noted the Fire Department has listed some options, which is a
627 common practice in finding other resources either within the department or outside a
628 department’s CIB, and he commended the Fire Department for following that. City
629 Administrator Rindfleisch told board members he would be concerned with exceeding the
630 budgeted amounts to such degree the city does not have the funding for it. City Administrator
631 Rindfleisch also said, “If the entire project has been underfunded in the Capital Improvements
632 Budget, the other practice we’ve done is to defer it to the next year, reserving the amount already
633 borrowed for and setting it aside in reserve – in this case, the \$60,000 – and then to the Capital
634 Improvements Project for next year, or requesting the difference – say, \$15,000 more for a
635 \$75,000 budget. Then you could meet the needs for the entire project being done at one time.”

636

637 Jarrod said he believes the only way this project may proceed is if Dan says there are other City
638 Hall projects he believes the city may save enough to pay for the overage in this project.

639

640 Dan told board members there has been a delay in starting many of the City Hall projects due to
641 the harsh winter and late arrival of spring. Dan referred to the parking lot project and told board
642 members the city always has gotten competitive pricing so that the project can come in under
643 budget. Dan said, “I feel confident. I think all of us work hard to try to make sure we can make
644 ends meet, so I think we can get it done. But I can’t say that right now with not all of the
645 projects bid out to see where we’re at. I think we can work together with Public Works and try
646 to do some of these things.”

647

648 On voice vote, motion carried unanimously.

649

650 **Item 13 – Review and consideration of parking restrictions along West Avenue and Park**
651 **Avenue, including parking on City right-of-way**

652

653 Jarrod said the Board of Public Works had discussed a proposal at its April 2 meeting to post no
654 parking on the west side of West Avenue from Royal Street to the north. Jarrod noted members
655 of the public had asked at the April 2 Board of Public Works meeting that options be explored,
656 and he said the public had not been invited back with a letter for this evening’s meeting as there
657 are several options on which city staff wishes to obtain feedback from board members. Jarrod

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

17

658 noted he had discussed some of the proposals earlier Tuesday with a property owner along West
659 Avenue, and he told board members a proposal for angle parking along the current playground
660 area has been included in their packets. Jarrod described this as a possible solution, and he told
661 board members the owner of the Blue Moon Restaurant had attended the April 2 Board of Public
662 Works meeting and suggested installing angle parking on the current street and having a one-way
663 street. Jarrod said, "I think part of the overarching discussion here needs to be, what's going to
664 happen in the future with the park facility? In discussing that with Parks and Recreation Director
665 Wick, there have been discussions about this park."

666
667 Dan described the area as being "a very difficult park" with aging equipment and in a difficult
668 location with the amount of traffic and the number of patrons at restaurants located in that area.
669 Dan said the park has minimal green space, and he noted the playground was installed in the
670 right-of-way. Dan also noted members of the Parks and Recreation Board had toured all the
671 city's facilities in the summer of 2018, and he said its members questioned whether this location
672 is ideal for a park. Dan said that while individuals in the neighborhood might enjoy the green
673 space, the best use for it in this location must be determined. Dan noted the Parks and
674 Recreation Board has not yet seen this item and said it could go in front of the Parks and
675 Recreation Board at its May 20 meeting so that its board members could provide input.

676
677 Jarrod asked if this item should be presented to the Parks and Recreation Board so that its
678 members may make a recommendation regarding usage of the park. Jarrod said, "That will drive
679 some of the decisions that could be made, or possibilities that could be proposed based upon
680 what they are looking at going forward with. If the playground is aged equipment that should be
681 replaced, either way, does the equipment get moved farther north into the actual grass area,
682 which is less down by the road and then we could put some parking back in the right-of-way? If
683 the Park Board says, 'No, we want to keep everything the way it is,' obviously we have to look
684 at different options. I will say looking at this area with West Avenue, the width of the street is
685 only 30 feet. With the current situation of on-street parking, it's just not viable in that area to
686 have parking on both sides, even during the summertime." Jarrod said he doubts the Fire
687 Department would not be able to get an apparatus through, and also that staff is attempting to be
688 creative in its solution; cognizant of the Blue Moon Restaurant, which has been in the
689 community for several years; providing for the residents; and providing safe alternatives. Jarrod
690 admitted there likely will be a citizen who will be displeased with whatever option is chosen.
691 Jarrod also said he believes this is a work in progress and that the public should be invited back
692 in the future to see what the possible options are. Jarrod said he believes the next step would be
693 for Dan to take this item to the Parks and Recreation Board, and then something can be brought
694 back to the Board of Public Works.

695
696 Ald. K. Smith asked if the board should make a motion to send this item to the Parks and
697 Recreation Board, or if it should be referred to the Parks and Recreation Board by taking no
698 action at this time.

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

18

699

700 Mayor Chilsen said the board must take some form of action.

701

702 Motion by Fred, second by Ald. Wulf, to refer to the June 5 Board of Public Works meeting
703 review and consideration of parking restrictions along West Avenue and Park Avenue, including
704 parking on City right-of-way.

705

706 On voice vote, motion carried unanimously.

707

708 **Item 14 – Review and consideration of drainage easement at 960 and 962 Streblow Street**

709

710 Jarrod noted he had included a map of the area in board members' packets, and he also noted the
711 individuals residing at 960 and 962 Streblow Street had provided public comment at the April 2
712 Board of Public Works meeting regarding a drainage easement in the rear of their property.
713 Jarrod referred to Items 'A' and 'B', which outlines easements that were given to the city
714 regarding drainage, and he also pointed out on a map a Town of Onalaska property located on
715 Superior Street where there is a septic drain field in the rear of the property. Jarrod said that
716 when the property located on Bethanne Place was developed in the mid-1990s, the drainage
717 drained back onto the Town of Onalaska property. A drainage easement was set, and it is shown
718 on a copy of the plat that was included in board members' packets. Jarrod said the plat shows it
719 was the back 25 feet of the properties along Bethanne Place and out to Streblow Street, meaning
720 it would have gone through the properties located at 960 and 962 Streblow Street.

721

722 Jarrod said when the developer began developing 960 and 962 Streblow, he did not want to be
723 encumbered by the 25-foot easement that went out to Streblow because it took up a significant
724 portion of the building area of the property. The developer proposed to have the stormwater
725 drainage easement be located in the rear of the property, where the 30-foot building setback is
726 located. This was changed as part of the 1997 amendment to the stormwater storage easement.
727 Jarrod noted this is outlined in a red crosshatching on board members' maps. Jarrod said when
728 the second addition to the Meier Farm came in – it developed the remainder of Streblow Street,
729 which developed the lot located at 1000 Streblow Street at 1443 Superior Street – the lot graded
730 a drainage swale that is shown on the map with a dashed line of orange, and it drains to a storm
731 sewer that is stubbed out onto Superior Street. Jarrod noted there are now trees present along the
732 drainage swale located at 1000 Streblow Street, and he said the drainage is not as good as it was
733 in the past. Water built up in the drainage area at 960 and 962 Streblow due to the spring
734 weather conditions, and Jarrod said it had come close to the houses. Jarrod said he believes the
735 easements outline what the city has, and he noted there is no specific drainage easement through
736 1000 Streblow Street. While there is a drainage plan, Jarrod said the city does not have the
737 maintenance authority to enter a yard and maintain a swale.

738

739 Jarrod said, "It is a very unique site that we do not have very many of within the city for a

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

19

740 drainage easement on private property. We're looking at direction [as to] what to inform the
741 property owner. Should we have them come back in to discuss it with the Board of Public
742 Works? We could look at a future Capital Improvements Project to run some storm sewer back
743 there. It is a very unique area, but there's no good solution at the present time."

744

745 Fred said he is attempting to determine where the city had erred, but then he added the city really
746 had not erred.

747

748 Jarrod told Fred he is correct and he acknowledged the individuals who were employed by the
749 city in the mid-1990s for getting the easements put in place. Jarrod said he believes that at the
750 time there was hope the city would install a storm sewer that likely would have alleviated the
751 problem. However, Jarrod also said he has nothing in writing to document this, adding that he
752 does not have a viable solution other than including this as a potential project in the Capital
753 Improvements Budget. Jarrod also noted this area was one of many in the city that faced a
754 difficult situation during the spring thaw.

755

756 City Administrator Rindfleisch told board members the primary issue where the water is sitting
757 is on the Superior Street property located in the Town of Onalaska. City Administrator
758 Rindfleisch noted a CIB project would benefit the owner of the Town of Onalaska property and
759 not the property owners on Streblov Street or Bethanne Place. City Administrator Rindfleisch
760 said, "This happens to be the issue in front of us today. But if we go down the path of doing
761 Public Works construction for private stormwater easements here, you're really opening the door
762 to lots and lots of issues that private owners can have around the city. Being selective for which
763 ones become more important and which ones become budgeted is a difficult conversation. The
764 Stormwater Utility exists to benefit the entire city and not individual property owners."

765

766 Motion by Jarrod, second by Fred, to take no further action regarding the drainage easement at
767 960 and 962 Streblov Street.

768

769 On voice vote, motion carried unanimously.

770

771 **Item 15 – Review and consideration of professional services for design of fiber optic line**
772 **installation between City buildings**

773

774 Jarrod said board members' packets include a map showing the fiber optic cable installation that
775 is currently being performed by the School District of Onalaska. Jarrod said the purple line
776 between the purple buildings (three elementary schools, Onalaska Middle School, Onalaska High
777 School, district office) represents the line, and he told board members the school district is
778 proceeding with the project. The City of Onalaska has issued a permit to allow the school
779 district to install the line. Jarrod noted the city had budgeted funds for connecting fiber optic
780 cable its buildings, which are shown as green on the map (Public Works Facility, Omni Center,

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

20

781 Aquatic Center, City Hall, the Great River Landing, Rowe Park Park Shop). Jarrod said if the
782 board chooses to proceed with this item, a city cable would be installed under the green lines
783 shown on the map. The city has received a quote for professional services from Livermore
784 Technologies, LLC, which performed the design of the school district facilities for its project.
785 Jarrod said he believes it would be beneficial to utilize the same design consultant on the city's
786 project. If the city proceeds with a design it could show with the school district, Jarrod said he
787 thinks the city would proceed once it knows its project is biddable and constructible. The city
788 then would work with the school district on cost sharing regarding what it would take for the
789 City of Onalaska to partner with the school district and establish the agreements. Jarrod said,
790 "What we're trying to do today is move forward with the design to make sure it's constructible,
791 get the project costs down and make sure the city wants to move forward with it before we start
792 negotiating with the school district on the exact use of part of their facility."

793

794 Ald. K. Smith inquired about the budgeted amount.

795

796 Jarrod said \$300,000 was budgeted for this project, with \$200,000 being budgeted in 2019 for
797 construction. Jarrod noted \$30,000 was budgeted in 2018 for the project design.

798

799 Motion by Jarrod, second by Ald. Wulf, to proceed with the design of the fiber optic installation
800 between City buildings by Livermore Technologies, LLC at a cost not to exceed \$20,210.

801

802 On voice vote, motion carried unanimously.

803

804 **Item 16 – Review and consideration of archeology services by Mississippi Valley**
805 **Archeology Center for 2017 Utility Project – 3rd Avenue South**

806

807 Jarrod noted Kevin had told him the 3rd Avenue South Utility Project had occurred in 2015,
808 going from Main Street to Green Street. The project also included Irvin Street from 3rd Avenue
809 to 4th Avenue. The project occurred within an archaeologically sensitive area, and the city had to
810 apply for the proper state permits to perform excavation within that area. Jarrod said he had
811 come forward to the Board of Public Works with an estimated cost of \$15,004 from MVAC, and
812 he noted there is an explanation of the original estimates regarding days on the project and the
813 actual number of days worked in board members' packets. Jarrod said the city had not budgeted
814 for human remains, but they were found on the project. The remains had to be catalogued and
815 properly handled. There also were a number of sites with archaeological items, and Jarrod
816 admitted there was significantly more work involved than he had anticipated. As a result, the
817 cost increased from \$15,004 to \$43,547.

818

819 Jarrod said, "There is really no way to totally estimate these costs at the beginning of the project
820 unless we give you a really exorbitant cost, and then sometimes we're wrong either way. I have
821 reviewed what [MVAC has] performed. This does seem prudent with the hours that they have

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

21

822 sent us.” Jarrod noted the city has worked with MVAC on several past projects, and he said it is
823 unfortunate the area that had not been disturbed had been found. Jarrod told board members
824 MVAC had just completed the cataloguing work and then finished the project. Jarrod told board
825 members there are funds in the Capital Projects from previous projects, noting it will be split
826 between the water and the sewer that was installed on the project.

827

828 Fred reminded Jarrod there had been an overrun with Wieser Construction on the same project.

829

830 Jarrod told Fred this is not for the Great River Landing; rather, the utility project on 3rd Avenue.
831 Jarrod also told Fred the city has not finalized out the Great River Landing archaeological invoice
832 from 2016. Jarrod told board members that invoice will be coming forward for final approval at
833 some point in the future, noting the city had a much higher cost than it started with as part of the
834 final budget figures. Jarrod said that cost should be closer to what was given as the final budget
835 number.

836

837 Motion by Fred, second by Jarrod, to approve payment for archeology services by Mississippi
838 Valley Archeology Center for 2015 Utility Project – 3rd Avenue South in the amount of \$43,547.
839 Funding will come from the Water and Sewer Utility 2015 Capital Improvements funding.

840

841 On voice vote, motion carried unanimously.

842

843 **Item 17 – Review and consideration of storm water drainage easement for Crestwood**
844 **Estates Development**

845

846 Jarrod referred to a photograph of the Crestwood Estates Plat included in board members’
847 packets, and he noted the Crestwood Estates Plat sits on top of the hill. Water drainage goes
848 down to the French Valley neighborhood. Jarrod said the developer had worked with the French
849 Valley neighborhood on securing a stormwater easement that would route water to the future
850 location of the future stormwater ponding area that would be installed as part of the French
851 Valley Neighborhood. Jarrod said there is a wish to dedicate the stormwater area on the French
852 Valley parcel that would drain Crestwood Estates. It then would come under city maintenance
853 and control. Jarrod added City of Onalaska water would be entering the development.

854

855 Motion by Ald. Wulf, second by Jarrod, to approve storm water drainage easement for
856 Crestwood Estates Development, as presented in the Board of Public Works members’ packets.

857

858 On voice vote, motion carried unanimously.

859

860 **Item 18 – Pay Estimates: Strand Associates, Short Elliott Hendrickson, Inc., Gerke**
861 **Excavating, Olympic Builders, Davy Engineering, Mississippi Valley Archeology Center,**
862 **State of Wisconsin Department of Transportation, and any other contractor/developer**

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

22

**BOARD OF PUBLIC WORKS
MONTHLY ESTIMATES**

May 7, 2019

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
1. SEH INC.				
Green Coulee Reservoir Design Estimate #3	\$ 25,000.00	\$ -	\$ 6,539.37	\$ 4,975.14
2. DAVY ENGINEERING				
French Rd. Booster Station/Crestwood Ln. Design Estimate #7	\$ 126,490.00	\$ 76,010.00	\$ 164,434.83	\$ 15,595.84
3. STATE OF WI DOT				
SS (STH 157) Real Estate (Project #1070-04-25) Estimate #4	\$ 15,000.00	\$ -	\$ 9,700.00	\$ 3,260.93
4. SEH INC.				
Abbey Road Construction Estimate #1	\$ 34,600.00	\$ -	\$ -	\$ 1,146.06
5. SEH INC.				
Railroad Quiet Zone Study Design Estimate #10	\$ 11,900.00	\$ -	\$ 8,699.10	\$ 681.63
6. GERKE EXCAVATING, INC.				
Abbey Road Project Construction Estimate #1	\$ 1,536,651.19	\$ -	\$ -	\$ 357,901.61

Reviewed 5/8/19 by Jarrod Holter

**Board of Public Works
of the City of Onalaska**

Tuesday, May 7, 2019

23

904	7. OLYMPIC BUILDERS GENERAL CONTRACTORS				
905	6 th & Quincy Pumping Station				
906	Construction				
907	Estimate #1	\$ 989,678.00	\$ -	\$ -	\$ 42,845.00
908					
909	8. SEH INC.				
910	General Engineering Services				
911	Design				
912	Estimate #1	\$ 1,000.00	\$ -	\$ -	\$ 774.95
913					
914	9. STRAND ASSOCIATES INC.				
915	Court Street Lift Station				
916	Design				
917	Estimate #1	\$ 25,000.00	\$ -	\$ -	\$ 6,049.48
918					
919	10. MISSISSIPPI VALLEY ARCHAEOLOGY CENTER				
920	UW-LA CROSSE				
921	2017 Utility Project – 3 rd Avenue South				
922	Construction				
923	Estimate #1	\$ 15,400.00	\$ -	\$ -	\$ 43,547.00
924					
925	11. SHERWIN INDUSTRIES				
926	Polyfiber purchase				
927	Construction				
928	Estimate #1	\$ 23,000.00	\$ -	\$ -	\$ 22,692.00
929					

930 Motion by Ald. Wulf, second by Jarrod, to approve the 11 pay estimates listed on a document
931 dated May 7, 2019.

932

933 On voice vote, motion carried unanimously.

934

935 **Adjournment**

936

937 Motion by Ald. Wulf, second by Jarrod, to adjourn at 8:05 p.m.

938

939 On voice vote, motion carried unanimously.

940

941

942 Recorded by:

943

944 Kirk Bey

Reviewed 5/8/19 by Jarrod Holter