

1 The Meeting of the Board of Public Works of the City of Onalaska was called to order at 6:30
2 p.m. on Tuesday, October 1, 2019. It was noted that the meeting had been announced and a
3 notice posted at City Hall.

4
5 Roll call was taken with the following members present: Ald. Diane Wulf, Ald. Kim Smith, City
6 Engineer Jarrod Holter, Financial Services Director/Treasurer Fred Buehler

7
8 Also Present: City Administrator Eric Rindfleisch, Assistant City Engineer Kevin Schubert,
9 Parks and Recreation Director Dan Wick, Police Chief Charles Ashbeck, Fire Chief Billy Hayes,
10 Ald. Dan Stevens, Ald. Boondi Iyer

11
12 Excused Absence: Mayor Joe Chilsen

13
14 **Item 2 – Approval of minutes from previous meeting**

15
16 Motion by Fred, second by Ald. Wulf, to approve the minutes from the previous meeting as
17 printed and on file in the City Clerk’s Office.

18
19 On voice vote, motion carried.

20
21 **Item 3 – Public Input (limited to 3 minutes/individual)**

22
23 Ald. K. Smith called three times for anyone wishing to provide public input and closed that
24 portion of the meeting.

25
26 **Consideration and possible action on the following items:**

27
28 **Item 4 – Review and consideration of snowmobile trail within the City of Onalaska for the**
29 **2019-2020 winter season**

30
31 Jarrod told board members this is a yearly request from the Coulee Sno-Drifters Snowmobile
32 Club, which seeks to have the snowmobile route travel through the city. Jarrod noted the current
33 route has been similar for years, and he also noted the map that was included in board members’
34 packets has an inaccuracy. Jarrod noted the trail turns on Fern Street and travels along 1st
35 Avenue to Irvin Street before returning to the Great River State Trail. The route connects the
36 Great River State Trail going toward Trempealeau, and the La Crosse River State Trail going
37 toward Sparta. The trails cross at State Trunk Highway 35, and in past years the Wisconsin
38 Department of Transportation has granted the club approval to cross STH 35. Jarrod said there
39 have been no incidents recently that would cause the city to deny the request.

40
41 Motion by Ald. Wulf, second by Jarrod, to approve the snowmobile trail within the City of

42 Onalaska for the 2019-2020 winter season.

43

44 Jarrod noted the Sno-Drifters Snowmobile Club has submitted a Certificate of Insurance.

45

46 On voice vote, motion carried.

47

48 Ald. Wulf asked that the board next address Item 7 as it will impact the discussion pertaining to
49 Item 5 and the 2020 Capital Improvements Budget.

50

51 **Item 7 – Review and consideration of Pavement Surface Evaluation and Rating (PASER)**
52 **rating of City streets**

53

54 Jarrod noted board members’ packets include the 2019 PASER street ratings. Staff from both
55 the Engineering and Public Works departments rate the city’s streets every other year. Jarrod
56 referred to the WISLR graph included in board members’ packets and pointed out the following:

57

- 58 • The number of streets rated 9-10 increased in 2015, 2017, and 2019. Slightly fewer than
59 10 miles of city streets were rated 9-10 in 2015. Now, more than 20 miles of city street
60 are rated 9-10. Jarrod attributed the increase to aggressive paving as well as the fact the
61 city has been keeping up with pavement maintenance (e.g. chip seal, crack filling).
- 62 • The number of streets rated 5-6 and 7-8 have remained fairly consistent.
- 63 • Approximately 20 miles of city street was rated 3-4 in 2015. That number has decreased
64 to fewer than 10 miles. Slightly more than five miles of city street is rated 1-2.

65

66 Jarrod said, “I think if you looked at our city streets compared to other municipalities, we have
67 been keeping up on this. It is a commitment that has been made by the elected officials through
68 our Capital Improvements Budget to keep our streets in a good position. It’s also been good
69 work by staff to initiate crack filling and chip seal projects through our Capital Improvements
70 Budget that also keep up our city streets.

71

72 Ald. Wulf asked Jarrod to describe what each rating reflects.

73

74 Jarrod said ‘10’ is a street that is in the best condition, and ‘1’ is a street that is in very poor
75 condition. Jarrod further described the ratings as follows:

76

- 77 • **10:** A street that is newly paved.
- 78 • **9:** A street that shows some cracking and distress.
- 79 • **8:** A street that has been chip sealed.
- 80 • **3-4:** The city attempts to pave streets with this rating before they deteriorate to 1-2.

81

82 Jarrod referred to the chart included in board members’ packets and noted there are fewer than

83 15 miles out of 95 miles of city street that are graded less than a '4.' Jarrod told board members
84 the city has received STP Urban Funding grants from WisDOT that has provided assistance with
85 paving some of the city's larger streets. Jarrod also said the reason some of the streets rated from
86 '1' to '4' have not been paved is they require new utilities underneath them. The water and
87 sewer utilities in those locations – including 5th Avenue North, 3rd Avenue North, Green Bay
88 Street by 9th Avenue, and 2nd Avenue Southwest – range from 60 to 80 years old and need to be
89 replaced. Jarrod said it will be necessary to bond the funds so that the streets in those locations
90 may be repaired and the utilities may be replaced.

91
92 Motion by Ald. Wulf, second by Fred, to accept and place on file the Pavement Surface
93 Evaluation and Rating (PASER) rating of City streets.

94
95 On voice vote, motion carried.

96
97 **Item 5 – Review and consideration of projects to be included or deleted from proposed**
98 **2020 Capital Improvements Budget**
99

100 Jarrod noted the amount needed for borrowing totals \$9,921,981 if the city were to fund all the
101 projects included in the 2020 CIB. Jarrod noted that in previous years the city typically has
102 borrowed between \$3.5 and \$3.8 million, and he said he does not believe any department head
103 has submitted a request that is not defensible. Jarrod also said he believes the board will face
104 difficult decisions in attempting to reduce the 2020 CIB to the required amount needed for
105 borrowing, noting there are several large projects included in this budget that have been
106 requested by constituents or staff.

107
108 Ald. K. Smith noted the budget includes projects to which the city already had committed and
109 suggested to Jarrod that perhaps he could begin by outlining them.

110
111 Jarrod said there have been projects that have been carried along over time and told board
112 members a project with a year and a number behind it is one that has previously been in the
113 budget. Such a project has been funded through a previous CIB or it has been removed, and it is
114 not a new item. For example, Jarrod noted the city already has bonded for the schematic design
115 and the preliminary design for the Green Coulee intersection improvements at East Main Street
116 (Item No. 3). Other items for which the city has bonded include the Railroad Quiet Zone Study
117 (Item No. 5), and the Green Coulee water high service zone improvements reservoir design (Item
118 No. 8), which has not yet been constructed and is being shown as a current project. Some
119 funding has been reserved for fiber computer cable from City Hall to the Public Works Facility
120 and the library (Item No. 12), but this project has not yet commenced.

121
122 Fred asked Jarrod to discuss Item No. 3 (Green Coulee intersection improvements at East Main
123 Street), asking if it was his intent to budget for construction, or simply to list the construction

124 costs that will be required in the future.

125

126 Jarrod said if the city proceeds with the construction of a roundabout at that intersection, he
127 anticipates needing to borrow \$100,000 for the final design. Work on the final design would
128 commence before the end of 2019 as funds bonded for the preliminary design could assist in
129 beginning the process for the final design. Jarrod told Fred construction on the roundabout could
130 not commence in 2020 due to the complexity of right-of-way acquisition, and also the fact it
131 would be extremely difficult to coordinate the project with WisDOT, which will perform joint
132 repairs on the section of Main Street that runs under U.S. Highway 53. Jarrod said the
133 Engineering Department wishes to bid out the project in early 2021 and explained the city would
134 not be able to award a contract until March 2021 if it funds the project in the 2021 CIB. Jarrod
135 said he does not anticipate any construction occurring prior to 2021, and he told board members
136 staff believes the city can wait to award the final contract until 2021. However, Jarrod also
137 asked if the city should show it is committed to the project and bond funds for half of the project;
138 perhaps bond for the entire project and possibly bid it out earlier; or fund for the project at all.
139 Jarrod said he believes that intersection has had approximately 15 years of studies and different
140 designs, and he also noted citizens had provided a significant amount of input as to what
141 measures should be taken at the intersection.

142

143 Fred asked Jarrod if he would be comfortable bonding half the funds for the project (\$650,000 of
144 \$1.3 million) to show that the city is committed to completing the project. Fred also noted the
145 city will not be doing the project in 2020 due to congestion related to WisDOT's scheduled
146 project along Main Street.

147

148 Jarrod told Fred the complexity of attempting to acquire right-of-way is another reason the
149 project would not commence in 2020.

150

151 City Administrator Rindfleisch told board members that if the city borrowed the full \$1.3 million
152 for 2020 even though construction would not commence at that time, the city could let the bid
153 out in 2020 as it would have funds on hand. This means the city potentially could receive a
154 lower bid or an earlier bid for the 2021 construction season. City Administrator Rindfleisch also
155 noted the city might not receive as favorable a bid if the project is not bid out until March 2021.

156

157 Fred asked Jarrod if the city could bid out the project for 2021 on a timely basis if the
158 board holds its public hearing at its December meeting.

159

160 Jarrod said he believes the city could advertise the project in early January, open the bids in early
161 February, and award the winning bid in March.

162

163 Fred asked Jarrod if it would be possible to complete everything in 2021.

164

165 Jarrod said he believes it is possible.

166

167 Motion by Fred, second by Jarrod, to remove Item No. 3(a)(4) – Roundabout construction for the
168 Green Coulee intersection at East Main Street (\$1,300,000) – from the 2020 CIB.

169

170 Jarrod told board members he has pondered how to fund the entire project and noted there have
171 been public meetings regarding the intersection. Jarrod said, “I know it’s tying up capital
172 improvement funds that would be used for projects during the year. But the public that has come
173 to the meetings and voiced opinions really wants to see that project done. If we don’t fund
174 anything toward the project ... We would be funding the design, but we would be leaving that
175 project on for another year. Just so we know that, and we would be able to answer those
176 questions when [citizens] come. [We would tell them] we’re still committed in next year’s
177 budget for the whole construction amount.”

178

179 Ald. K. Smith stated she agrees with Jarrod and said she does not want to remove the entire \$1.3
180 million, instead attempting to determine a reduced amount after the board discusses other
181 highlights of this budget.

182

183 Motion and second withdrawn.

184

185 Ald. K. Smith invited Ald. Stevens to address the board.

186

187 Ald. Stevens noted the cost of funds on borrowing on bonding is currently at historically low
188 levels, but likely will increase, and he asked if perhaps it would be more logical to take
189 advantage of the funds now to commit to the project.

190

191 Jarrod said he agrees with Ald. Stevens regarding the current low interest rates and told board
192 members he will defer to Fred regarding how the city’s Moody’s rating would be affected.
193 Jarrod also suggested discussing the other projects included in the 2020 CIB knowing the Green
194 Coulee intersection improvements at East Main Street are a priority in this budget.

195

196 The board proceeded with discussing the 2020 CIB.

197

198 **Public Works Department**

199

200 **Item No. 4 – Sand Lake Road reconstruction – Redwood St. to Riders Club Road – a.**
201 **Design (\$50,000):** Jarrod said this has been in the CIB for the last couple years, with the intent
202 of it being included if development occurs along the Sand Lake Road corridor. Jarrod said he
203 does not foresee any incoming development.

204

205 Motion by Jarrod to delete Item 4(a) – Sand Lake Road reconstruction: Redwood St. to Riders

206 Club Road – a. Design (\$50,000) – from the 2020 CIB.

207

208 Fred inquired about the \$217,000 budgeted from construction under Item 4b.

209

210 Jarrod said the funds are for paving Sand Lake Road between the roundabout at Riders Club
211 Road and Redwood Street, noting the street is starting to show distress and is one of the higher
212 priorities for paving due to the traffic volume.

213

214 Ald. K. Smith it appears in the budget as though Item 4a would be necessary before completing
215 Item 4b.

216

217 Jarrod said staff would complete the design in-house and noted Items 4a and 4b are not tied
218 together.

219

220 Motion by Jarrod, second by Ald. Wulf, to remove Item 4(a) – Sand Lake Road reconstruction:
221 Redwood St. to Riders Club Road – a. Design (\$50,000) – from the 2020 CIB.

222

223 On voice vote, motion carried.

224

225 Fred noted for clarification the construction is for a different location.

226

227 Jarrod told Fred he is correct, noting the design is for the entire corridor.

228

229 **Item No. 7 – Street paving – Troy Street from East Avenue to Oak Avenue & 6th Avenue**
230 **North from Troy Street to Vilas Street (PASER 3.0) (\$70,000):** Jarrod noted this item was
231 removed from the Troy Street project due to budgetary constraints and said he believes this
232 project could be delayed one more year.

233

234 Motion by Jarrod, second by Fred, to remove Item No. 7 – Street paving – Troy Street from East
235 Avenue to Oak Avenue & 6th Avenue North from Troy Street to Vilas Street (PASER 3.0)
236 (\$70,000) – from the 2020 CIB.

237

238 On voice vote, motion carried.

239

240 **Item No. 9 – Traffic signal replacement/renovation – a. Theater Road & East Main Street**
241 **(\$170,000):** Jarrod told board members he believes this project is forthcoming in 2021 and said
242 he believes there would be savings by utilizing LED lighting. Jarrod that while the original
243 cabinet and control that were installed in 1999 still are being utilized, no issues have occurred.

244

245 Motion by Jarrod, second by Fred, to remove Item No. 9 – Traffic signal replacement/renovation
246 – a. Theater Road & East Main Street (\$170,000) – from the 2020 CIB.

247
248 On voice vote, motion carried.

249
250 **Item No. 10 – Sand Lake Road street lighting – Rolling Oaks to CTH SN (\$113,000):** Jarrod
251 noted this is a carryover project that would extend decorative street lighting and said he views
252 this as a want rather than a need.

253
254 Ald. K. Smith asked Jarrod if he believes the additional lighting would be a factor due to the
255 presence of additional housing units, increased traffic, an older population, and a significant
256 amount of deer in the area.

257
258 Jarrod admitted the lighting is currently at a rural setting and said additional street lighting would
259 be beneficial. Jarrod said that while there is sufficient lighting (two lights) at Rolling Oaks
260 Drive, there is insufficient lighting heading north.

261
262 Ald. Wulf asked Jarrod if a representative from Traditional Trades had provided input regarding
263 this item in 2018.

264
265 Jarrod told Ald. Wulf that Traditional Trades has requested this item.

266
267 Ald. K. Smith said Item No. 10 will remain, for now.

268
269 **Item No. 11 – Update existing HVAC controls at Public Works Facility (\$10,000):** Jarrod
270 said this project has come through Buildings Manager Brian Babiash and noted the amount was
271 reduced from what was requested in the 2019 CIB.

272
273 Dan told board members the goal is to connect City Hall, Public Works, and the library, and he
274 noted the system that operates at City Hall utilizes an older computer system. Dan told board
275 members the connection at City Hall will cease to function once the computer system is no
276 longer functional.

277
278 Jarrod asked Dan if this is part of three different projects that are tied together.

279
280 Dan said yes.

281
282 **Item No. 12 – Fiber computer cable from City Hall to Public Works Facility & library – a.**
283 **Design and, b. Construction (\$100,000):** Jarrod said part of this project has not been funded,
284 noting staff had attempted to partially fund it in the 2019 CIB. Jarrod told board members the
285 design has just gotten started and has not been completed. Jarrod said the \$100,000 budgeted for
286 construction is a high-level estimate and told board members there is no final design cost.
287 Therefore, the final design/construction cost is unknown at this time. Jarrod said he hopes the

288 design can be completed within the next six months so that staff may present a more accurate
289 budget number in the summer of 2020.

290

291 Motion by Jarrod, second by Ald. Wulf, to remove Item No. 12 – Fiber computer cable from
292 City Hall to Public Works Facility & library – b. Construction (\$100,000) – from the 2020 CIB.

293

294 On voice vote, motion carried.

295

296 **Item No. 14 – Street paving – 10th Avenue North from Monroe St. to Well St.; Pierce St.
297 from 10th Avenue to 11th Avenue; Larch Ave.; Monroe St. from 9th Avenue to the end
298 (PASER 3.0) (\$199,000):** Jarrod said the utilities in this area may go through another 30-year
299 cycle before needing to be replaced. Jarrod also said sewers in this area would be sliplined.

300

301 Ald. K. Smith said Item No. 14 will remain, for now.

302

303 **Item No. 15 – End loader (replace 1996 model) (\$188,000):** Jarrod told board members the
304 Public Works Department has eight dump trucks, two sweepers, and two loaders, among other
305 equipment, and estimated there are 17 or 18 pieces of equipment that outlast the 15- to 18-year
306 timeframe. Jarrod said that while the current end loader has served the city well, he believes it is
307 time to replace it. Jarrod also said staff attempts to replace one piece of equipment per year,
308 noting the city had fallen behind in the early 2000s with replacing equipment. As a result, it took
309 between 10 to 12 years to catch up.

310

311 Ald. K. Smith asked if some of the cost may be distributed between the Water, Sewer, and Storm
312 Water funds.

313

314 Jarrod told Ald. K. Smith it would be possible to discuss it with Fred.

315

316 Fred asked if the \$188,000 takes a trade into account.

317

318 Jarrod said the current end loader would be utilized to load trucks, with the goal of saving
319 \$10,000 in the operating budget as the city currently rents an extra loader. Jarrod said staff does
320 not want to send out the current loader on the roads, but rather utilize it as a yard machine.

321

322 **Item No. 16 – Street paving – Oak Avenue North from Grove St. to Riders Club Road;
323 Green Ridge Drive; Westwood Drive from Pine Street to 10th Avenue North; Grove St.
324 from Cliffview Ave. to 10th Avenue North; Grove St. from Oak Avenue North to Pine St. &
325 Parkridge Place (PASER 2.5) (\$324,000):** Jarrod said this would extend paving in the Oak
326 Avenue area from the Parkridge addition into the Westwood Drive/Cliffview Avenue/Grove
327 Street area. Jarrod said staff recommends keeping this paving project in the 2020 CIB.

328

329 **Item No. 17 – Street reconstruction: Sunset Vista Subdivision – a. West Avenue: Troy St. to**
330 **Royal St.; b. Park Avenue West: Troy St. to Park; c. Park Avenue: Troy St. to Royal St.; d.**
331 **4th Avenue North: Troy St. to Quincy St.; e. Royal St.: STH 35 to East Avenue:** Jarrod said
332 Water, Sewer, and Storm Water were funded as part of the 2019 Mortgage Revenue Bond. None
333 of the General Fund amounts were bonded for any of the projects. Jarrod noted the bid prices
334 had increased 20 percent on some of the items since the funds were bonded. The price increases
335 can be attributed to tariffs for steel and contractor availability. Jarrod referred to Item 17c (Park
336 Avenue – Troy St. to Royal St.) and told board members Sanitary Sewer costs total \$151,000,
337 and it is necessary to borrow \$22,000.

338
339 Jarrod said, “This is one neighborhood, if you add up these five pieces, comes to almost \$1
340 million in General Fund. We did make the commitment to do these projects with the borrowing
341 of the Mortgage Revenue Bond, but it may be something where, in talking to staff, maybe we do
342 ‘a,’ ‘b,’ and ‘c,’ and not do ‘d’ and ‘e’ and stretch it out into 2021. Or we confer other projects
343 to try to keep things going. We have made a commitment to this area by borrowing for the
344 Sanitary Sewer, Water, and Storm Sewer, so I would like to keep moving on them. But I
345 understand that if you do that whole neighborhood, that’s \$1 million alone.”

346
347 Fred said \$891,500 would need to be borrowed for the General Fund portion of the five projects.

348
349 **Item No. 18 – Off-street trail paving/maintenance (\$100,000):** Jarrod said Green Coulee needs
350 to be paved, and the ADA plan noted the trail at Crossing Meadow Drive is in disrepair. Jarrod
351 said that while he believes this item could wait until 2021, he also said it needs to be a priority at
352 some point.

353
354 Motion by Ald. Wulf, second by Fred, to remove Item No. 18 – Off-street trail
355 paving/maintenance (\$100,000) – from the 2020 CIB.

356
357 On voice vote, motion carried.

358
359 **Item No. 19 – Salt brine maker (\$76,500):** Jarrod said this would allow Public Works staff to
360 make its own brine to apply on city streets. Jarrod told board members this would remove the
361 need to purchase brine from La Crosse County, and he said staff could make salt for
362 approximately 10 cents a gallon with this purchase. The city currently purchases it from La
363 Crosse County for approximately 25 cents a gallon.

364
365 Jarrod said, “It would pay over time, and we would be able to make it as we need it. We’ve
366 found there are times we want to use brine, but the county either has run out or has been using it
367 on state roads where we can’t get any, so it’s kind of a time and demand thing. This would really
368 set us up. This is where the future of applying de-icing materials to city streets is going. We’re
369 probably going to be buying the next truck with more brine application than rock salt application

370 to it. This is another [item] the Public Works Department is seeing as a priority to keep winter
371 maintenance up.”

372

373 **Item No. 20 – Tandem axle dump truck (replace 1999 single-axle): a. Cab & chassis**
374 **(\$95,000); b. Controls, hydraulics, box, plow & equipment (\$155,000):** Jarrod said the
375 single-axle truck is due to be replaced. However, Jarrod also said staff would choose the loader
376 over this item if asked to prioritize between the two. Jarrod said staff discovered the lead time
377 on a cab and chassis is approximately nine months, meaning if it was ordered when the CIB was
378 done, the truck would not be constructed in time to be utilized during the winter season.

379

380 Motion by Ald. Wulf, second by Fred, to remove Item No. 20 – Tandem axle dump truck
381 (replace 1999 single-axle): a. Cab & chassis (\$95,000); b. Controls, hydraulics, box, plow &
382 equipment (\$155,000) – from the 2020 CIB.

383

384 On voice vote, motion carried.

385

386 **Item No. 21 – SS/Crossing Meadows WisDOT Project (\$630,000):** Jarrod said this is in
387 conjunction with work bid out to improve the intersection. WisDOT has included joint repairs
388 along STH 157 within the design, and WisDOT also will repair PH between STH 157 and the
389 City of Onalaska street that starts at Jansen Place. This would be for the Crossing Meadows
390 section. The city street begins at the city limit line, which is approximately 200 feet in from STH
391 157, and it would carry through the intersection and to where one would turn into the state salt
392 shed. The intersection would be improved to concrete pavement. Jarrod noted this is one of the
393 most heavily utilized truck routes within the city, and he told board members the city is
394 committed to this project as it has executed the State Municipal Agreement. Therefore, it must
395 remain in the 2020 CIB.

396

397 **Item No. 22 – Update City Stormwater Quality Management Plan (\$47,000):** Jarrod noted a
398 Wisconsin Department of Natural Resources audit occurred this past summer, and he also noted
399 the plan was last written in 2010. The plan would be updated to new natural resources codes,
400 and the modeling would be updated for various items that have happened within the city. Jarrod
401 said he has not yet gotten back the audit, and he told board members that while the Wisconsin
402 DNR was pleased with what the city had been doing, “we wanted to update what we are doing.”

403

404 Ald. K. Smith asked if the \$47,000 budgeted for this item was to hire a consultant to prepare the
405 plan.

406

407 Jarrod said the \$47,000 was a proposed task order from Strand Associates, which wrote the
408 original plan, to update the modeling and the plan itself.

409

410 Ald. K. Smith asked Jarrod if he would have a finished product in hand.

411
412 Jarrod said yes.

413
414 City Administrator Rindfleisch noted this item would be fully funded through the Storm Water
415 Fund and would not impact the General Fund.

416
417 **Item No. 23 – South Kinney Coulee lighting upgrades (\$5,000):** Jarrod said the cabinet is
418 rusted out and needs to be replaced. Jarrod also said this project could wait one year, noting it
419 has not yet rusted through. Jarrod told board members city staff has addressed water penetration
420 issues at the site and said the cabinet has experienced significant deterioration.

421
422 **Item No. 24 – Replacement of wreaths & banners for downtown streetlights (\$38,000):**
423 Jarrod said Centering Onalaska is requesting to replace all the downtown banners and wreaths
424 utilized for holiday decorations. The wreaths would be utilized during the summer months.
425 Jarrod said that while not all of the wreaths would need to be replaced, Centering Onalaska is
426 losing some wreaths every year and does not have any funding sources. Jarrod said perhaps
427 replacing the banners and wreaths could be staggered.

428
429 Ald. K. Smith suggested returning to this item, noting it is not a larger one.

430
431 **Item No. 25 – Broham Investments Development: water main along STH 35; sanitary**
432 **sewer along City pool site (annexation in process) (\$244,000):** Jarrod noted Broham
433 Investments owns the parcel that is located behind Van Ripper Park that sits behind the city pool.
434 The developer is asking the city to extend sanitary sewer service to the site. The sanitary sewer
435 service would run off Riders Club Road into the site, likely going along the entrance to the pool.
436 The water main would be extended up STH 35 to the property line of the development, and it
437 then would serve the development.

438
439 City Administrator Rindfleisch said to a large degree, the construction is contingent upon the
440 running of water and sewer to the site. The annexation process will not be completed without
441 water and sewer. City Administrator Rindfleisch noted the vast majority of what the benefit of
442 the properties would be is this lone site, and he told board members the payment arrangements
443 for this have not yet been worked out. City Administrator Rindfleisch told board members
444 keeping this item in the 2020 CIB would allow for future annexation and growth.

445
446 Jarrod told board members two buildings consisting of 120 units were proposed for the site.

447
448 **Item No. 26 – 13th Avenue North cul-de-sac installation at Hilltopper Heights Park**
449 **(\$20,000):** Jarrod noted residents had brought up this item at a public hearing.

450
451 **Item No. 27 – Cemetery fence (\$60,000):** Jarrod noted this is a carryover item and said

452 Cemetery Committee members have requested that the fence located along the east side of the
453 cemetery be completed. Jarrod told board members the Cemetery Master Plan Agreement has
454 been sent to the consultant so that it may begin the plan. This is another Capital Improvements
455 Project that, due to the large volume of projects, was delayed and is just starting.

456

457 Fred said he believes completion of the fence was held up until the master plan was completed.

458

459 Jarrod told Fred he is correct.

460

461 Motion by Fred, second by Jarrod, to remove Item No. 27 – Cemetery fence (\$60,000) – from
462 the 2020 CIB.

463

464 Ald. K. Smith said that while the entire \$60,000 does not need to be budgeted, she would like to
465 show a commitment in the 2020 CIB for cemetery improvements so that the city is prepared to
466 move forward with improvements once the consultant sends back the results. Ald. K. Smith
467 said, “I personally would agree to a less amount, but I think it is too much to remove the whole
468 thing.”

469

470 On voice vote, motion carried, 3-1 (Ald. K. Smith).

471

472 **Planning Department**

473

474 **Item No. 28 – Urban Forestry – General (\$25,000), and Item No. 29 – Urban forestry – new**
475 **tree installation (\$50,000):** Jarrod said these items would address trees that have perished
476 throughout the year, and trees to be planted in 10 different areas of the city. Jarrod said there is a
477 direct benefit to storm water, sunlight, air pollution, and home values by installing trees. Jarrod
478 told board members he wants Item No. 28 to remain in the 2020 CIB.

479

480 City Administrator Rindfleisch said both Item Nos. 28 and 29 are new to the 2020 requests.

481

482 **Fire Department**

483

484 **Item No. 30 – Land & Facilities – purchase land (1.5 acres at \$7/sq. ft.) for Fire Station No.**
485 **2 (STH 16 & I-90 vicinity) (\$457,000):** Jarrod noted the fire station is shown in future Capital
486 Improvements Budgets.

487

488 Fire Chief Hayes told board members he has examined the property that was previously
489 proposed on North Kinney Coulee Road, and he noted the property value has increased \$130,000
490 over the last year. Fire Chief Hayes said, “We have to expand our service delivery to the other
491 side of the city. We have a 128-unit senior facility going in. Our number-one call volume
492 location right now is Springbrook, which is off Critter Court, which is the far end of the city. To

493 me, we have unacceptable response times simply because we have speed limits of 25 miles an
494 hour. We're strategically located at the worst part of the city to serve the other side of the city.
495 This is something previous administrations have addressed. We need to look at property on that
496 side as well as another fire station to service the citizens and customers of our city to the north
497 and to the east of us. That is the reason that is in the budget again this year."

498
499 Fred asked Fire Chief Hayes if Item Nos. 30 through 34 are listed in the order of importance.

500
501 Fire Chief Hayes said they are not and told Fred that Item No. 30 would be the top priority,
502 followed by Item No. 34 (Ladder truck/aerial apparatus for \$1,200,000), Item No. 31 (Pickup
503 truck for \$40,000), and Item No. 32 (Emergency Operation Center updates for \$20,000).

504
505 Ald. K. Smith asked Fire Chief Hayes if he would choose the land acquisition over the ladder
506 truck if he had to choose between the two items.

507
508 Fire Chief Hayes said the land will pay off in years to come, and he told Ald. K. Smith, "The
509 ladder truck, if we're talking about a budget item as of this year, the ladder truck would be No. 1.
510 But at some point we have to address the property. Those two, barring anything else, would be
511 my top two."

512
513 Fred asked Fire Chief Hayes if the ladder truck would replace one of his vehicles.

514
515 Fire Chief Hayes said it would be moving to the front line aerial apparatus, and he noted the \$1.2
516 million also includes the equipment that goes on the aerial apparatus. Fire Chief Hayes said he
517 believes equipment funding was not included when an engine was purchased in the past,
518 meaning another funding request needed to be made. Fire Chief Hayes told board members the
519 ladder truck is a 20-year investment, and also that Pierce Manufacturing is looking at a \$30,000
520 increase for 2020 based on a \$1 million investment. Fire Chief Hayes also noted the production
521 timeline would be 14 to 15 months, meaning the Fire Department would not receive the new
522 ladder truck with aerial apparatus until 2021 if this item is included in the 2020 CIB. Fire Chief
523 Hayes noted the current apparatus is a demo tower unit that is 95 feet, and he said he is looking
524 at a 100-foot, straight-stick unit. Fire Chief Hayes told board members the current tower will
525 have a difficult time accessing some of the facilities that are being constructed in the city, such as
526 along Abbey Road and the Great River Residences. Fire Chief Hayes cautioned it might force
527 the Fire Department to seek outside assistance with an aerial apparatus.

528
529 Ald. K. Smith inquired about the updates to the Emergency Operation Center.

530
531 Fire Chief Hayes said he hopes to take the entire Common Council on a tour of the Emergency
532 Operation Center, noting Technology funds for the center were included in the 2019 budget.
533 Fire Chief Hayes noted there are base radios, three screen televisions, antennas, and wireless in

534 the center, pointing out it previously was an empty room where there was no cell phone or Wi-Fi
535 service. Fire Chief Hayes said the \$20,000 would be utilized for furniture set-ups (pods for
536 planning, logistics, finance, administration, Operations Incident Commander). Fire Chief Hayes
537 said tables and chairs are not as effective, noting a company had drawn a layout of the center and
538 given him an estimated cost.

539

540 Motion by Fred to remove both Item No. 30 – Land & Facilities – purchase land (1.5 acres at
541 \$7/sq. ft.) for Fire Station No. 2 (STH 16 & I-90 vicinity) (\$457,000), and Item No. 31 – Pickup
542 truck (\$40,000) – from the 2020 CIB.

543

544 Motion dies for lack of a second.

545

546 Ald. K. Smith said the board will move on with discussion of the 2020 CIB.

547

548 **Parks & Recreation Department**

549

550 **Item No. 35 – Aquatic Center repairs: a. Activity pool (\$145,888); b. Tile removal, joint**
551 **repair & plaster (\$55,710); c. Back of gutter repair (\$9,345):** Jarrod said the issues at the
552 Aquatic Center have reached the point where the pool might have to close on certain days if the
553 repairs are not made.

554

555 Dan said the tile would be removed, the saw joints would be re-plastered, and the back of the
556 gutter all the way around the pool would be repaired. Dan told board members the contractor
557 who constructed the pool had told him he had stopped putting tile in pools approximately eight
558 years ago because tiles were popping out due to the freeze and thaw cycle. Dan said, “This is
559 really the first major investment that we’re putting back in the pool [from] when we opened it
560 back in 2005. Knowing the circumstance we are with the budget we are in, the Parks and
561 Recreation Board did review these [items] and rated the Aquatic Center our number-one item.”

562

563 Motion by Jarrod, second by Ald. Wulf, to remove Item No. 36a – Great River Landing building
564 removal (\$20,000) and Item No. 36b – Great River Landing shelter replacement (\$100,000) –
565 from the 2020 CIB.

566

567 City Administrator Rindfleisch asked Dan to explain the restrictions associated with utilizing
568 Park Funds.

569

570 Dan explained that Park Funds cannot be used for maintenance. Dan further explained that
571 replacing a shelter with a different shelter at the Great River Landing would be entering a gray
572 area, and he told board members that is why no Park Funds have been included in this process.

573

574 On voice vote, motion carried.

575
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Police Department

Item No. 38 – Squad cars (two) (\$117,250); Item No. 39 – Squad car (unmarked) (\$55,000); Item No. 40 – Portable radio replacement (\$70,300): Jarrod noted squad cars have been funded in past CIBs, and he said extensive maintenance work is required on squad cars when they reach a certain point in their life cycle. Jarrod said it is difficult not to keep turning over the fleet.

Police Chief Ashbeck said the squad cars are one of the Police Department’s most critical pieces of equipment, as are the department’s portable radios. However, Police Chief Ashbeck said he would suggest replacing only a third of the department’s radios instead of all of them in 2020, replacing another third in 2021, and replacing the final third in 2022.

Ald. K. Smith asked Police Chief Ashbeck if he wishes to replace existing radios that have reached the end of their life cycle.

Police Chief Ashbeck said yes and told Ald. K. Smith it is his understand a majority of the department’s radios are more than 10 years old. Police Chief Ashbeck said the department is attempting to be proactive about starting to replace aging equipment, noting that officers would be put in jeopardy if that equipment fails on the street.

Ald. K. Smith asked if the unmarked squad car is part of the routine replacement.

Police Chief Ashbeck said yes and told Ald. K. Smith the department has four unmarked squad cars. Police Chief Ashbeck also said the unmarked squad car that would be replaced will be more than 10 years old in 2020.

Ald. K. Smith asked how many squad cars were replaced in 2019.

Police Chief Ashbeck said two marked and one unmarked squad cars were replaced, which is what he is requesting for 2020.

Ald. Wulf asked Police Chief Ashbeck to clarify his request for replacing the radios.

Police Chief Ashbeck said he is suggesting that the board perhaps approve the funding to replace one-third of the radios for 2020, thus cutting the amount being requested by two-thirds and reducing the amount to \$24,000.

Motion by Ald. Wulf, second by Jarrod, to reduce the amount of funding for Item No. 40 – Portable radio replacement – from \$70,300 to \$24,000 in the 2020 CIB.

616
617 Ald. Wulf noted this is a reduction of \$46,300.

618
619 On voice vote, motion carried.

620
621 **Omni Center**

622
623 **Item No. 41 – Rink No. 2 chiller (\$485,000):** Dan noted Rink No. 2 is operational nine to 10
624 months of the year, and he told board members the current unit has not functioned properly and
625 must be restarted multiple times during warmer days. Dan also noted the current chiller utilizes
626 the R-22 refrigerant, which is being phased out, and he told board members a different product
627 was purchased when the chiller in Rink No. 1 was replaced.

628
629 Ald. K. Smith inquired about the age of the chiller.

630
631 Dan estimated it is 13 to 14 years old and told Ald. K. Smith it is the original chiller to Rink No.
632 2.

633
634 **Item No. 42 – Omni Center flooring: a. Carpet for Arena No. 2 entry (\$15,000); b. Turf for**
635 **shelter area (\$25,000); c. Locker room flooring (\$15,000):** Dan said groups are seeking space
636 during the winter that has turf. Rubber floors would be installed in the eight locker rooms.

637
638 **Item No. 43 – Omni Center generator (\$280,000):** Dan noted the Omni Center is an
639 emergency shelter location, but has no generator system.

640
641 **Item No. 44 – Walk-behind floor scrubber (\$10,288):** This is a maintenance item.

642
643 **Item No. 45 – Replace Glycol: a. Polypropylene (500 gallons) (\$6,500); b. Ethylene (500**
644 **gallons) (\$10,270):** Polypropylene is run through the floor to chill the ice, and Ethylene is run
645 through the cooling system to both heat and cool the facility. Dan said the system breaks down
646 over time and told board members pure Polypropylene and Ethylene should be placed in the
647 system every five to six years so lines do not corrode.

648
649 **Item No. 46 – Hockey goals and nets (two sets) (\$2,680):** This is a new item.

650
651 **Item No. 48 – Pipes and bases: a. Vertical pipes (40 each) (\$750); b. Horizontal pipes (25**
652 **each) (\$750); c. Bases (50 each) (\$2,000):** Upgrades are necessary due to the number of trade
653 shows being booked.

654
655 **Item No. 49 – Picnic table replacement (24 each) (6 to be ADA, new lumber) (\$2,500):** This
656 is a new item.

657
658 Dan told board members the majority of the projects under the Omni Center the last three or four
659 years have been moved to a Special Projects Account, and he said he believes all of the projects
660 he has just mentioned – except for Item Nos. 41 and 43 – could move there.

661
662 Motion by Fred, second by Jarrod, to move Item No. 42 – Omni Center flooring: a. Carpet for
663 Arena No. 2 entry (\$15,000); b. Turf for shelter area (\$25,000); c. Locker room flooring
664 (\$15,000); Item No. 44 – Walk-behind floor scrubber (\$10,288); Item No. 45 – Replace Glycol:
665 a. Polypropylene (500 gallons) (\$6,500); b. Ethylene (500 gallons) (\$10,270); Item No. 46 –
666 Hockey goals and nets (two sets) (\$2,680); Item No. 48 – Pipes and bases: a. Vertical pipes (40
667 each) (\$750); b. Horizontal pipes (25 each) (\$750); c. Bases (50 each) (\$2,000); and Item No. 49
668 – Picnic table replacement (24 each) (6 to be ADA, new lumber) (\$2,500) to the Special Projects
669 Fund.

670
671 Dan said he believes the total of the items being moved to the Special Projects Fund is \$90,738.
672 Dan also told board members that while he understands they must make some difficult decisions
673 going forward, he believes both Item Nos. 41 and 43 are needed. However, Dan also told board
674 members both items may be removed, if need be. Dan expressed concern that the chiller in Rink
675 No. 2 will malfunction during the summer and said he will need to come before the Common
676 Council and ask if the chiller system will be replaced or if there will be no ice in that rink.

677
678 City Administrator Rindfleisch said he believes the Omni Center has become the regional ice
679 facility in this area, and he asked Dan if Green Island Ice Arena in the City of La Crosse had
680 closed.

681
682 Dan said he does not know and told board members he has heard that Green Island Ice Arena is
683 not guaranteeing any ice after this winter season.

684
685 City Administrator Rindfleisch said perhaps the City of Onalaska could partner with La Crosse
686 County to help offset costs.

687
688 **Library**

689
690 **Item No. 50 – HVAC upgrade (\$5,500); Item No. 51 – Parking lot: ADA slope repairs**
691 **(\$9,000); Item No. 52 – Tables & benches in teen area (\$5,000); Item No. 53 – Door**
692 **hardware for front entry doors (\$9,000):** Dan noted the Parks and Recreation Board had rated
693 the HVAC upgrade as the number-one priority, followed by the door hardware for the front entry
694 doors.

695
696 Motion by Ald. Wulf, second by Fred, to remove Item No. 51 – Parking lot: ADA slope repairs
697 (\$9,000) and Item No. 52 – Tables & benches in teen area (\$5,000) – from the 2020 CIB.

698
699 Ald. K. Smith asked Dan if he is aware of any injuries or near-misses in the parking lot.

700
701 Dan said there are a number of issues each year as the parking lot is built into a hillside. Dan
702 told Ald. K. Smith a library staff member had fallen in the staff parking lot, and he also said
703 some residents have fallen. Dan said staff attempts to apply salt in the lot, especially in the early
704 spring when snow and ice melts during the day and refreezes in the late afternoon and the
705 evening.

706
707 Ald. K. Smith asked if the \$9,000 budgeted for the parking lot would address the challenges.

708
709 Dan told Ald. K. Smith that Parks and Recreation Department staff members had compiled the
710 budget and said he is not certain as to what their plans were pertaining to the \$9,000.

711
712 On voice vote, motion carried.

713
714 Fred asked Ald. K. Smith if she would be open to having the funds for Item Nos. 50 and 53 come
715 out of bonds already borrowed.

716
717 Ald. K. Smith said yes.

718
719 Motion by Fred, second by Ald. Wulf, to transfer both Item No. 50 – HVAC upgrade (\$5,500)
720 and Item No. 53 – Door hardware for front entry doors (\$9,000) to use funds already bonded that
721 have been held in reserve for Library upgrades and repairs.

722
723 On voice vote, motion carried.

724
725 **City Hall**

726
727 **Item No. 54 – Roof replacement over entire building (\$255,750):** Dan said one of the
728 proposed items for the 2019 CIB was to replace a portion of the roof. However, the city would
729 need to rebid the project every year if the roof was replaced in sections. This means different
730 contractors could do different work. Dan said he, Jarrod and Kevin decided to repair the entire
731 roof at one time.

732
733 **Item No. 55 – Second floor Administrative Office remodel: a. HVAC work (\$15,000); b.**
734 **Construction (\$100,000):** City Administrator Rindfleisch noted there had been a different
735 amount – closer to \$25,000 or \$30,000 – under Item 55b.

736
737 Dan told board members a contractor had submitted a bid and said \$100,000 had been allocated
738 so that everything could be addressed at once. Dan said the board can look at reducing that

739 amount.

740

741 City Administrator Rindfleisch said he believes the amount had been reduced to \$25,000 to
742 \$30,000 for the work that would be completed.

743

744 Dan said he knows the HVAC work was slightly less than \$15,000. Dan noted there currently is
745 only one heating and cooling controller on the second floor, and he said new controllers and
746 VAV boxes would be installed in each of the offices. New piping and valves also would be
747 installed.

748

749 City Administrator Rindfleisch said he would feel comfortable reducing the amount budgeted for
750 construction from \$100,000 to \$35,000.

751

752 Motion by Fred, second by Ald. Wulf, to reduce the amount budgeted for Item 55b – Second
753 floor Administrative Office remodel: Construction – from \$100,000 to \$35,000.

754

755 On voice vote, motion carried.

756

757 **Item No. 56 – HVAC controls (\$3,000):** This would be an upgrade.

758

759 **Item No. 58 – City Hall Capital Improvement Plans (\$10,000):** This addresses City Hall's
760 needs as the building ages.

761

762 **Item No. 59 – Emergency management – generator update (\$240,000):** Dan said the red
763 outlets would be functioning during the summer with the current generator, but there would not
764 be any cooling in City Hall.

765

766 City Administrator Rindfleisch said this is under emergency management because the same
767 system would apply to the EOC in the City Hall basement. City Administrator Rindfleisch said
768 there would be a radio connection in the EOC if there were a power failure due to tornado or
769 another event, but the EOC would be extremely warm.

770

771 **Item No. 60 – Police Department spring replacement (three) overhead garage doors**
772 **(\$3,000):** Dan said the springs would be replaced before they break.

773

774 **Item No. 61 – Replace air handler VFDs (\$15,000):** The city would see savings from an
775 electrical standpoint.

776

777 **Item No. 62 – Fire Department floor repair in Station No. 1 (\$5,000), and Item No. 63 –**
778 **Fire Department power drops for tender & brush truck (\$3,500):** These are new items.

779

780 **Item No. 64 – Directional/office signage (\$10,000):** This is for changes that have occurred in
781 the offices and suites.

782

783 Ald. K. Smith asked if the \$10,000 is a placeholder.

784

785 Jarrod said it is a placeholder and told Ald. K. Smith it would not be possible to continue
786 utilizing the current signage as they are costly due to the manner in which they are created.
787 Jarrod said a more generic sign system would be needed and told board members the \$10,000
788 cost for signage “doesn’t go very far.”

789

790 Dan noted the cost of changing the signs for the offices is \$450 per sign.

791

792 **Information Technology Department**

793

794 Jarrod noted Item No. 65 (Phone system update/\$50,000) had been removed as the staff is
795 considering paying for new telephones through the General Operating Budget/IT Equipment
796 Budget. The telephone system also would switch over to a system that would operate on an
797 offsite server. There would be a monthly charge in the General Operating Budget that would be
798 split between the departments.

799

800 **Item No. 66 – Transfer of new hire info from NeoGov to Tyler Technologies (\$40,000):**

801 Jarrod said Human Resources Director Hope Burchell had told him this could wait one more
802 year.

803

804 Motion by Jarrod, second by Ald. Wulf, to remove Item No. 66 – Transfer of new hire info from
805 NeoGov to Tyler Technologies (\$40,000) – from the 2020 CIB.

806

807 On voice vote, motion carried.

808

809 **City Attorney**

810

811 **Item No. 68 – Municipal Code/Ordinance recodification (\$22,000):** Jarrod said City Attorney
812 Amanda Jackson told him this is a priority. This has been started internally, but outside
813 assistance is needed to complete it.

814

815 City Administrator Rindfleisch said there is duplicative ordinances in certain codes the city
816 might not need, and he noted the code is not searchable to the public. City Administrator
817 Rindfleisch said recodification will made the code more user-friendly to citizens so that they are
818 able to locate items.

819

820 Ald. K. Smith asked what the city would purchase with the \$22,000.

821
822 City Administrator Rindfleisch said the \$22,000 does not include City Attorney staff time and
823 told Ald. K. Smith it is for a service provider that would recodify the codes and put them into a
824 system that would replace what currently is in place online and be user-friendly and up to date.

825
826 Ald. K. Smith asked if there would be an annual fee once it has been established.

827
828 City Administrator Rindfleisch said an annual fee would be in the General Fund portion.

829
830 Ald. K. Smith asked if this is something that will need to be further defined in a contract as the
831 city proceeds.

832
833 City Administrator Rindfleisch said yes and noted the cost will not be \$22,000 a year. Rather,
834 there will be a maintenance fee after that.

835
836 Ald. Wulf noted she had attended two presentations with City Administrator Rindfleisch, City
837 Clerk Cari Burmaster, and Hope.

838
839 **City Administration**

840
841 **Item No. 69 – Compensation study (\$35,000):** City Administrator Rindfleisch said he believes
842 the department heads are unanimous in stating this item likely is a priority, noting it has been
843 more than a decade since a full compensation study was last performed. City Administrator
844 Rindfleisch told board members various staff members have expressed concerns regarding where
845 the positions are scored, and he said a compensation study does the following:

- 846
- 847 • It reviews all the city’s current positions and ensures descriptions are written and scored
848 appropriately. From there, the compensation plan is created, and it includes grades and
849 steps. This avoids any compression and equity issues. Compressions likely lead to wage
850 claims. City Administrator Rindfleisch said that while what is currently in place is
851 functioning, it is a bit “rigged together,” and there is a need to have one unified system
852 and plan.
 - 853 • Wages are established and compared to comparables to ensure that the city is in the
854 marketplace for its wages.

855
856 City Administrator Rindfleisch said he believes the city will have a great return on its investment
857 of \$35,000.

858
859 Fred told board members they have removed \$1,188,038 from the 2020 CIB.

860
861 Jarrod noted the 2020 CIB currently sits at \$8.7 million. Jarrod also noted the board will

862 continue discussing the 2020 CIB at its November 5 meeting and reduce the budget to a sum that
863 can be presented and approved at the December 3 meeting so that it can be forwarded for
864 approval to the Common Council at its December 10 meeting.

865

866 Dan referred to Item Nos. 58 through 64 under City Hall and told board members he believes it
867 is necessary to continue moving forward with replacing the City Hall roof, remodeling the
868 second floor Administrative Offices, and the HVAC controls. Dan also told board members he
869 believes the other items will have to wait.

870

871 Motion by Fred, second by Jarrod, to remove Item No. 58 – City Hall Capital Improvement
872 Plans (\$10,000); Item No. 59 – Emergency management – generator update (\$240,000); Item
873 No. 60 – Police Department spring replacement (three) overhead garage doors (\$3,000); Item
874 No. 61 – Replace air handler VFDs (\$15,000); Item No. 62 – Fire Department floor repair in
875 Station No. 1 (\$5,000); Item No. 63 – Fire Department power drops for tender & brush truck
876 (\$3,500); and Item No. 64 – Directional/office signage (\$10,000) – from the 2020 CIB.

877

878 City Administrator Rindfleisch said he believes the board must look at funding alternatives for
879 Item No. 59.

880

881 Dan noted there currently is a generator that functions for some things at City Hall and said it
882 likely is not to the capacity that the city needs.

883

884 Fred noted \$286,500 would be removed from the 2020 CIB if the motion on the floor is
885 approved.

886

887 On voice vote, motion carried.

888

889 Ald. K. Smith asked the board to return to Item No. 34, and she inquired about the number of
890 large apartment buildings currently in the city.

891

892 Jarrod estimated there are five new such structures, and he said, “When I look at some of the
893 large ticket items, we have quite a few items in this year’s Capital Improvements Budget that are
894 once every multiple year items. The ladder truck is one of them. [Regarding] the Green Coulee
895 improvements, we typically have not funded an internal road/street intersection improvement just
896 on our own over a million dollars for a long time. We did do Theater Road/Midwest Drive; that
897 was \$700,000. But as far as Public Works street projects, that is a large project. The SS
898 improvement project is a large project. ... We have a lot of \$500,000, \$1.5 million requests in
899 the budget.”

900

901 Ald. K. Smith asked if only \$650,000 should be budgeted for construction of the Green Coulee
902 intersection improvements at East Main Street.

903
904 Fred said, “I would be more committed to doing it in its entirety in 2021. I get very hesitant to
905 borrow dollars for something that is going to sit there for a year and a half.”
906

907 Ald. K. Smith said, “We discussed the reasons why we would want to do it ahead. We have a lot
908 of input from the public – it’s a priority. The construction schedule, the bid schedule, the
909 positive bond market.”
910

911 Fred said, “I guess I look at no different than I do with a project with the state. We are
912 committed with some projects with the state, and we know that. I would treat this one no
913 different than that one in a year from now.”
914

915 Ald. K. Smith said some funds for land acquisition would be necessary, and she asked if the
916 budget could include funding for the final design as well as a portion of the total that can be
917 utilized for land acquisition. Ald. K. Smith said the hope is there would be leftover funds that
918 could be utilized for the project.
919

920 Jarrod said city staff hopes to work with some of the adjacent landowners and noted \$50,000 has
921 been budgeted for land acquisition.
922

923 Ald. K. Smith asked if \$50,000 could be budgeted for land acquisition, with the \$1.3 million in
924 construction costs being saved for 2021.
925

926 Jarrod said \$100,000 would need to be budgeted in 2020 for the final design, and \$50,000 would
927 need to be budgeted for construction/land acquisition. Jarrod also reminded board members
928 construction would not occur until 2021.
929

930 Motion by Jarrod, second by Fred, to move \$1,250,000 from Item 3a4 (Construction for Green
931 Coulee intersection improvements at East Main Street) in the 2020 CIB and place it in the
932 proposed 2021 CIB.
933

934 Ald. K. Smith said, “That is our intention. We are committed to the project.”
935

936 City Administrator Rindfleisch stated the board is discussing the 2020 Capital Improvement
937 Projects today and noted it is a five-year plan. City Administrator Rindfleisch also stated the
938 motion is to remove Item 3a4 from the 2020 CIB and move it to the 2021 CIB, adding that
939 construction likely will occur in 2021.
940

941 Jarrod noted citizens have called him regarding the intersection and said, “I think we have to be
942 committed to getting the design done and [show we] are listening to the public input we received
943 about the fact the people who came to the meeting really liked the roundabout better than the

944 traffic signal. It will work in the intersection, and it will probably work better with local
945 landowners at the intersection. I think we have to be cognizant it is moving to 2021 proposed
946 Capital Improvements Budget and be supportive in a year of that project. If there is one Public
947 Works road project that there is sentiment it needs to be done, that is the one.”

948
949 Ald. Wulf stated she will support this project if she still is serving as an alderperson in 2020 and
950 said, “I think we owe it to the citizens who have attended [public meetings] and have been
951 putting up with [the intersection] for so many years. I think they need that commitment from this
952 Council.”

953
954 On voice vote, motion carried.

955
956 Fred asked Jarrod if there is a 20-percent match associated with Item No. 21.

957
958 Jarrod said the \$630,000 is the city’s portion of the project.

959
960 City Administrator Rindfleisch returned to Item No. 34, asking if Fire Chief Hayes will need
961 cash on hand to order the ladder truck/aerial apparatus, or if he would pay a portion of the cost in
962 2020 and the rest in 2021.

963
964 Fred said the city has done it a variety of different ways in the past, noting the city has borrowed
965 funds with the intent of paying for something the day it arrives. This method allowed the city to
966 save \$30,000 to \$40,000.

967
968 Ald. K. Smith asked how the city can order the ladder truck without having funds committed.

969
970 Fred said the city does not want to commit to a \$1.2 million purchase and not have the funds.
971 Fred also told Fire Chief Hayes it is his impression that he is more interested in Item No. 34 than
972 he is in Item Nos. 30 through 33.

973
974 Jarrod said he believes Fire Chief Hayes had stated Item No. 30 is his top priority.

975
976 Fred stated he believes Item No. 34 is important.

977
978 Fire Chief Hayes told Fred he would select Item No. 34 over Item No. 30 if he had to choose.
979 Fire Chief Hayes told board members he and City Administrator Rindfleisch have looked at land
980 options that might come available, and he noted the property value he had included in the budget
981 was for a particular piece of property that has been identified since 2008. Fire Chief Hayes said,
982 “I do not believe that is the most idealistic location for a station. It gets us in that area, [but]
983 there may be others. There should be funding at some point to look at that. ... The Impact Fee
984 Study will come back and demonstrate where ... Obviously we need staffing now; that’s a

985 priority totally different from this. But I do believe the ladder truck is priority over property as
986 we speak.”

987

988 Motion by Fred, second by Jarrod, to remove Item No. 30 – Land & Facilities – purchase land
989 (1.5 acres at \$7/sq. ft.) for Fire Station No. 2 (STH 16 & I-90 vicinity) (\$457,000); Item No. 31 –
990 Pickup truck (\$40,000); and Item No. 32 – Emergency Operation Center updates (\$20,000) –
991 from the 2020 CIB.

992

993 Jarrod addressed Item No. 34, noting there are \$8 million worth of projects in the 2021 CIB and
994 pointing out that the projects that are removed from the 2020 CIB are moved forward. Jarrod
995 cautioned Fire Chief Hayes about putting both the land purchase and the ladder truck in the 2021
996 CIB, noting there are items such as street paving and equipment purchases with which the city
997 must keep up. Jarrod said, “It’s a tight spot if we keep putting stuff off.”

998

999 Fire Chief Hayes noted Engine No. 1 is relatively new, and Engine No. 2 is a 2010 model.
1000 However, Fire Chief Hayes also noted the tower is creeping out of the lifespan, and he said the
1001 department is ready to move Engine No. 3 out of its inventory and put it into sales because it will
1002 not service. Fire Chief Hayes also said the Quint ladder truck will maintain the department’s
1003 pump capacity for the city’s ISO rating.

1004

1005 On voice vote, motion carried.

1006

1007 Fred noted \$6,680,443 is currently needed for borrowing in the 2020 CIB.

1008

1009 The board will resume review and consideration of the 2020 CIB at its November 5 meeting.

1010

1011 **Item 6 – Review and consideration of 2019 final special assessment costs**

1012

1013 Jarrod noted the final special assessment costs for the 2019 Abbey Road Project, the 2019
1014 Miscellaneous Concrete Project, and the 2019 Utility Project are included in board members’
1015 packets.

1016

1017 Motion by Jarrod, second by Fred, to approve 2019 final special assessments costs.

1018

1019 On voice vote, motion carried.

1020

1021 **Item 8 – Review and consideration of Change Order #1 for Crestwood Lane Utility and**
1022 **Street Improvement Project**

1023

1024 Jarrod noted he had distributed an updated version to board members, and he said the only
1025 difference in the handout is cubic yards were utilized for the unit of measure in Item ‘a.’ Jarrod

1026 said it is supposed to be tons and noted all the financial costs are the same. Jarrod noted the
1027 following regarding the change order:

- 1028
- 1029 • Item ‘a’ is for additional four inches of crushed aggregate under the street due to poor soil
 - 1030 conditions.
 - 1031 • Item ‘b’ is for additional seeding and grading along the right-of-way.
 - 1032 • Item ‘c’ is for the installation of a new outside drop on the existing sewer manhole to
 - 1033 raise the sanitary sewer main out of the rock excavation placement and excessive depth.
 - 1034 • Item ‘d’ is for the installation of a 48-inch diameter manhole riser for an existing sanitary
 - 1035 sewer manhole.

1036

1037 Jarrod noted the total change order is \$58,773.14 and said the city will be under budget in the
1038 2019 Pavement Project. Therefore, there will be sufficient funding to cover the change order.

1039

1040 Motion by Jarrod, second by Ald. Wulf, to approve Change Order #1 for Crestwood Lane Utility
1041 and Street Improvement Project in the amount of \$58,773.14.

1042

1043 On voice vote, motion carried.

1044

1045 **Item 9 – Report from Sustainable La Crosse Commission**

1046

1047 Ald. K. Smith said she will provide a report to the board at its November 5 meeting.

1048

1049 **Item 10 – Pay Estimates: Strand Associates, Short Elliott Hendrickson, Inc., Mathy**
1050 **Construction, Gerke Excavating, MSA Professional Services, Olympic Builders, Fowler**
1051 **and Hammer, A-1 Excavating, HSR Associates, All-American Lumber, and any other**
1052 **contractor/developer**

1053

1054 **BOARD OF PUBLIC WORKS**
1055 **MONTHLY ESTIMATES**

1056

1057 **October 1, 2019**

1058

1059

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
1063 1. SEH INC.				
1064 Green Coulee Reservoir				
1065 Design				
1066 Estimate #8	\$ 25,000.00	\$ -	\$ 15,423.20	\$ 4,267.51

1066 Reviewed 10/7/19 by Jarrod Holter

1067					
1068	2. DAVY ENGINEERING				
1069	French Rd. Booster Station/Crestwood Ln.				
1070	Design				
1071	Estimate #12	\$ 126,490.00\$	76,010.00	\$ 212,960.57	\$ 4,896.81
1072					
1073	3. GERKE EXCAVATING, INC.				
1074	Abbey Road Project				
1075	Construction				
1076	Estimate #6	\$ 1,536,651.19	\$ -	\$ 1,282,706.78	\$ 183,563.03
1077					
1078	4. OLYMPIC BUILDERS GENERAL CONTRACTORS				
1079	6 th & Quincy Pumping Station				
1080	Construction				
1081	Estimate #6	\$ 989,678.00	\$ -	\$ 406,871.70	\$ 55,385.00
1082					
1083	5. FOWLER & HAMMER INC.				
1084	2019 Misc. Concrete				
1085	Construction				
1086	Estimate #5	\$ 109,838.75	\$ -	\$ 60,515.00	\$ 13,015.00
1087					
1088	6. STRAND ASSOCIATES INC.				
1089	6 th & Quincy Lift Station				
1090	Construction				
1091	Estimate #5	\$ 33,000.00	\$ -	\$ 23,209.68	\$ 3,482.38
1092					
1093	7. MATHY CONSTRUCTION				
1094	2019 Pavement Project				
1095	Construction				
1096	Estimate #4	\$ 1,082,820.45	\$ -	\$ 709,236.75	\$ 264,567.69
1097					
1098	8. MSA PROFESSIONAL SERVICES				
1099	Green Coulee Intersection				
1100	Design				
1101	Estimate #7	\$ 91,458.00	\$ -	\$ 45,431.94	\$ 4,772.85
1102					
1103	9. STRAND ASSOCIATES				
1104	Court St. Lift Station				
1105	Construction				
1106	Estimate #2	\$ 24,300.00	\$ -	\$ 3,704.22	\$ 686.35
1107					

1108	10. FOWLER & HAMMER INC.				
1109	2019 Irvin St. Streetscaping & Paseo				
1110	Construction				
1111	Estimate #3	\$ 225,854.00	\$ -	\$ 189,619.35	\$ 29,334.97
1112					
1113	11. GERKE EXCAVATING INC.				
1114	2019 Utility Project				
1115	Construction				
1116	Estimate #3	\$ 1,287,302.00	\$ -	\$ 433,991.02	\$ 175,915.36
1117					
1118	12. ALL-AMERICAN LUMBER INC.				
1119	Public Works Facility Addition				
1120	Construction				
1121	Estimate #2	\$ 1,155,183.00	\$ -	\$ 137,618.14	\$ 87,545.35
1122					
1123	13. OLYMPIC BUILDERS GENERAL CONTRACTORS				
1124	Crestwood Booster Station				
1125	Construction				
1126	Estimate #1	\$ 974,846.00	\$ -	\$ -	\$ 78,251.50
1127					
1128	14. HSR ASSOCIATES				
1129	PWF Addition				
1130	Design				
1131	Estimate #4	\$ 81,500.00	\$ -	\$ 43,535.00	\$ 3,260.00
1132					
1133	15. STRAND ASSOCIATES				
1134	General Engineering				
1135	Design				
1136	Estimate #2	\$ 1,000.00	\$ -	\$ -	\$ 331.36
1137					
1138	16. A-1 EXCAVATING				
1139	Crestwood Lane Utilities				
1140	Construction				
1141	Estimate #4	\$ 698,189.75	\$ -	\$ 632,381.92	\$ 52,008.20
1142					
1143	17. LA CROSSE COUNTY				
1144	Chipseal				
1145	Construction				
1146	Estimate #1	\$ 201,000.00	\$ -	\$ -	\$ 170,062.97
1147					

1148 Jarrod noted he had distributed an updated pay estimates document with the following changes:

Reviewed 10/7/19 by Jarrod Holter

**Board of Public Works
of the City of Onalaska**
Tuesday, October 1, 2019
29

1149

1150

- The amount due for Item No. 10 has increased from \$9,576.85 to \$29,334.97.

1151

- Item No. 17 was added, with \$170,062.97 being due.

1152

1153

Motion by Ald. Wulf, second by Fred, to approve the 17 pay estimates listed on a document dated October 1, 2019.

1154

1155

1156

On voice vote, motion carried.

1157

1158

Adjournment

1159

1160

Motion by Ald. Wulf, second by Fred, to adjourn at 8:30 p.m.

1161

1162

On voice vote, motion carried.

1163

1164

1165

Recorded by:

1166

1167

Kirk Bey