

13. Review and consideration of Fire Department one hundred foot Quint Fire Apparatus purchase
14. Review and consideration of Change Order #2 for 2019 Utility Project
15. Review and consideration of wheel loader purchase
16. Review and consideration of salt brine production system purchase
17. Review and consideration of Sustainable La Crosse Commission report
18. Pay Estimates: Strand Associates, Short Elliot Hendrickson Inc., Gerke Excavating, Davy Engineering, MSA Professional Service, Olympic Builders, HSR Associates, St. Joseph Construction, Visu-Sewer Inc., All American Lumber, Braun Intertec and any other contractor/developer
19. Adjournment

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #4

Project/Item Name: 213 Main Street sale on City R/W

Location: 213 Main Street

Requested Action: Approval of use of right of way

Staff Report/
Description: Coulee Bike Company has requested the use of the City right of way to have outdoor sales of bicycles at their property at 213 Main Street. This request is only for Friday April 3rd and Saturday April 4, 2020. Staff has no opposition to this short term use with the condition the sidewalk remain passable to pedestrians at all times.

Attachments: e-mail and maps

Holter, Jarrod

From: Coulee Bike Co <couleebike@gmail.com>
Sent: Wednesday, February 12, 2020 5:21 PM
To: Aspenson, Katie
Cc: Holter, Jarrod
Subject: Re: Sidewalk Bike Sale
Attachments: sidewalksale.PNG; sidewalksale_oh.PNG; 20190326_140036.jpg

Hi Katie and Jarrod,

With spring looming, we're planning on exploring this idea of a brief sidewalk sale. I think we'd aim for April 3rd and 4th.

Please find some pictures and diagrams attached.

Our intention is a big sale, one that allows us to prominently display all our bicycle inventory (not ALL outside). But only for 1.5 days, Friday (9-6) and Saturday (9-4).

We would like to line some of our bikes up on the sidewalk, without blocking pedestrian access or passage. I calculated that we can fit about 15 bikes out there, despite what the poor 3D rendering may suggest.

Thanks for considering this request, and thanks to Katie for laying out the process for me months ago.

Robbie

On Thu, Apr 4, 2019 at 3:17 PM Aspenson, Katie <kaspenson@onalaskawi.gov> wrote:

Hi Robbie,

I spoke with Jarrod Holter, City Engineer/Director of Public Works (cc'd on this email), about your request for a sidewalk sale at your business. Outdoor sales are allowed for commercial businesses in Onalaska, limited to thirty (30) days per year. Exceeding 30 days per year, requires Plan Commission and Common Council approvals. Note though, that these events occur entirely on private property and in your case, the sale would occur on City-owned right-of-way.

Onalaska's Board of Public Works reviews all requests for activities in the right-of-way. If you could write an email to Jarrod with your request and include the following:

-Initial picture that you provided to me;

-Picture with bikes in the area where you would like to have the sale (so they have an idea of what you are requesting);
and

-Information on when the sale would occur and how often you would have a sale (if applicable).

Jarrold will take your request to the Board of Public Works and they would make a determination that would go to the Common Council for final consideration. The Board of Public Works meets monthly and Jarrod can work to get you on the next agenda.

If you have any other questions, please let me know.

Thank you for your patience in my response,

Katie

Katie Aspenson, AICP

Planning Manager

City of Onalaska

415 Main Street

Onalaska, WI 54650

P: 608-781-9590

F: 608-781-9506

E: kaspenson@onalaskawi.gov

From: Coulee Bike Co. [mailto:couleebike@gmail.com]

Sent: Tuesday, March 26, 2019 2:10 PM

To: Aspenson, Katie

Subject: Sidewalk Bike Sale

Hi Katie, hope the week is going well.

Caitlin was in earlier for coffee and I floated the idea past her of a possible sidewalk sale at the bike shop. She said you're the one to talk to.

I'd like to plan for a Friday/Saturday event where I can line bikes up on the boulevard portion of the sidewalk in front of the shop, on both sides of my tree. I'd be careful to not block walking space, the bikes can fit in the first 5ft of pavement adjacent to the curb.

Would I need a conditional use permit? Something shorter-term or simpler?

Thanks for the info, hope to see you soon.

Robbie

Coulee Bicycle Co.
213 Main St. Onalaska, WI 54650

T: 608.783.7433



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Coulee Bicycle Co.
213 Main St. Onalaska, WI 54650

T: 608.783.7433





BICYCLES

COULEE
BICYCLE
CO.
[Bicycle Icon]

ESPRESSO
SPECIALIZED
SPEED OF SPRING
BIKE TRAIL
MAPS SOLD
HERE

BICYCLES
ON
NEW BIKES

LOADING
ZONE
15 MIN
PARKING

[Bicycle Icon]





STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #5

Project/Item Name: Recycling Compliance Assurance Plan

Location: Citywide

Requested Action: Approval of plan

Staff Report/
Description: City recycling program is required, by Wis. DNR, to have a "Recycling Compliance Assurance Plan". City staff has not brought such a document forward for formal approval previously. The majority of the items listed have been performed by City staff and outlined in the City recycling brochure. This document will formalize the process of compliance with City recycling standards.

Attachments: Recycling Compliance Assurance Plan



CITY OF ONALASKA

415 MAIN STREET
ONALASKA, WISCONSIN 54650-2953
www.cityofonalaska.com
e-mail: jholter@onalaskawi.gov

Engineering/Public Works Dept.

PHONE: (608) 781-9537
FAX: (608) 781-9506

CITY OF ONALASKA Recycling Compliance Assurance Plan February 13, 2020

City of Onalaska
La Crosse County
State of Wisconsin

Purpose: This Compliance Assurance Plan will establish standard guidelines that will lead to compliance with the City of Onalaska's Refuse and Recycling Ordinance.

The City Engineer/Director of Public Works is responsible for enforcing the City of Onalaska's Recycling Ordinance. City of Onalaska staff and personnel shall follow the guidelines identified in this Compliance Assurance Plan in response to issues associated with recycling and solid waste. This plan is intended to meet the requirements of s.NR 544.04 (9g), Wis. Admin. Code as well as the City of Onalaska's Refuse and Recycling Ordinance.

Residential Recycling Program ***Types of Compliance Issues***

Problem I – Trash Mixed with Recyclables:

1st Offense:

- Hauler shall leave a tag but remove materials
- Hauler shall notify designated official
- Educational materials are mailed to owner

2nd Offense:

- Hauler shall leave all materials behind
- Hauler shall notify designated official
- Designated official shall send letter to owner
- If no compliance follow Ordinance for non-compliance

Problem II – Recyclables Found in Trash:

1st Offense:

- Hauler shall leave a tag but remove materials
- Hauler shall notify designated official
- Educational materials are mailed to owner

2nd Offense:

- Hauler shall leave all materials behind
- Hauler shall notify designated official
- Designated official shall send letter to owner
- If no compliance follow Ordinance for non-compliance

Problem III – Resident is Not Recycling:

1st Offense:

- Hauler shall leave a tag but remove materials
- Hauler shall notify designated official
- Educational materials are mailed to owner

2nd Offense:

- Hauler shall leave all materials behind
- Hauler shall notify designated official
- Designated official shall send letter to owner
- If no compliance follow Ordinance for non-compliance

Problem IV – Multi-Family (over 5-units) & Commercial Property Has No Recycling Receptacle in Place:

- Contact Hauler to see if on their receptacle pick up list
- If not on list letter sent to both property owner and tenants
- Educational materials are mailed to owner and tenants
- Given one (1) week to have receptacle in place
- If no compliance follow Ordinance for non-compliance

Problem V – Resident Placing Items in Boulevard:

- Typically reported by neighboring resident or other Department
- Planning/Zoning Dept is notified, does inspection to verify & letter is sent informing resident of how to properly dispose of the item(s)
- Re-inspected by Planning/Zoning Dept after 7 – 10 days, with Final Notice letter sent if not in compliance
- If no compliance issue citation and order item removed by Hauler

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item:	#6
Project/Item Name:	2020 Utility Project
Location:	Citywide
Requested Action:	Discussion on project
Staff Report/ Description:	The 2020 Utility Project is currently out for bid. The bids will be received Tuesday March 10, 2020 and brought forward to the Common Council for possible action.
Attachments:	Bid advertisement

NOTICE TO CONTRACTORS

The City of Onalaska, Wisconsin will receive sealed proposals until 11:00 AM on the 10th day of March, 2020, in the City Hall, in the City of Onalaska at which time and place bids will be publicly opened and read aloud, for the doing of the following public works:

ITEMS OF BID

Water Main

1,500 L.F. of 8" DIP Water Main
13 ea. Gate Valves

3,500 L.F. of 6" DIP Water Main 5 ea. Hydrants
1" Corporation Valves, Curb Stops & Boxes, and Copper Water Services

Sanitary Sewer

3,600 L.F. of 8" SDR 35

10 ea. 48" Dia Sanitary Manhole 4" SDR 35 Laterals

Storm Sewer

225 L.F. of 12" CL V RCP
7 ea. 2'x3' Inlets

660 L.F. of 15" CL V RCP
1 ea. 48" Dia. Storm Manhole

Pavement, Crushed Aggregate, & Misc.

3,200 Ton 2.5" Asphalt Pavement
12,000 S.F. Concrete Sidewalk/Drive Apron
13,000 S.Y. Seed, Fertilizer, & Mulch

11,500 Ton Crushed Aggregate Base Course 11,800 L.F. Curb & Gutter
2,200 C.Y. Black Dirt
Removals/ Excavation/Traffic Control **Plus Additional Misc. Appurtenances

The above public work will be let to the lowest responsible bidder and shall be performed in accordance with the plans and specifications for the same now on file with the City Clerk for the inspection of bidders and in accordance with the prepared form of contract and bond also on file with said Clerk.

Digital copies of the Bidding Documents are available at www.questcdn.com. You may download the digital documents for a fee of \$40.00 by inputting Quest project #8225261 on the website's project search page. For assistance and free membership registration, contact QuestCDN at (952) 233-1632 or info@questcdn.com. Paper copies of the bidding documents may be obtained from the City Engineer's Office in person during normal business hours for a fee of \$65.00 or mailed to a contractor for a fee of \$85.00.

The City of Onalaska reserves the right to reject any or all bids, and to waive any informalities in bidding. Sealed bids only, will be received.

No bid shall be received unless accompanied by a Certificate of Organization and Authority, a list of any subcontractors, approval of pre-qualification, and a certified check or a bid bond equal to at least 5% not more than 10% of the bid payable to the City as a guarantee that if the bid is accepted the bidder will execute and file the proper contract and bonds within the time limited by the City.

Bidders Proof of Responsibility form must be filed in the Office of the City Clerk not later than **5:00 PM on the 6th day of March, 2020**, and show sufficient financial ability, equipment, and experience to properly perform the contract. The Council's decision as to qualification shall be final. Bids will be accepted only, from such qualified bidders.

The Advertisement for Bids, Notice to Contractors, the Information to Bidders, the Bid Proposal, the Certificate of Organization and Authority, the Performance and Payment Bond, the General Conditions, Minimum Wage Scale, Specifications, Plans, Addenda (if any), and all ordinances of the City applicable to this contract shall be considered a part of the contract. All bidders shall inform themselves of the current municipal wage scale for public works, and they shall be required to pay minimum rates of pay as established by the Common Council of the City of Onalaska.

The time for commencement of the work shall begin not later than ten (10) days after date of written notification from the engineer to do so, unless otherwise stipulated and completion shall be no later than **September 18, 2020**.

The outside of the envelope containing the proposal is to be marked "BID PROPOSAL – 2020 UTILITY PROJECT".

Dated this 21st day of February, 2020.

Compiled by authority of City Council, Onalaska, Wisconsin.

C. Jarrod Holter

City Engineer

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #7

Project/Item Name: 2020 Urban Forestry Project

Location: Citywide

Requested Action: Approval of bid

Staff Report/
Description: The 2020 Urban Forestry Project bids will be opened Tuesday March 3, 2020. The bids will be brought to the Board of Public Works meeting for possible action.

Attachments: Bid advertisement

NOTICE TO CONTRACTORS

The City of Onalaska, Wisconsin will receive sealed proposals until 1:30 PM on the 3rd day of March, 2020, in City Hall, in the City of Onalaska at which time and place bids will be publicly opened and read aloud, for the doing of the following public works:

ITEMS OF BID

Stump Grinding

75 ea. Stump Grinding
Removal of stump grindings

50 C.Y. Black Dirt
**Plus Additional Misc. Appurtenances

2,000 S.F. Seed, Fertilizer, & Mulch

Tree Planting

This bid is for the purchase, installation, and maintenance of approximately 200 trees that shall have a minimum of two inch diameter at installation. Contractor shall provide all labor, equipment, materials, and traffic control as deemed necessary by the City of Onalaska for installation and maintenance of trees.

The above public work will be let to the lowest responsible bidder and shall be performed in accordance with the plans and specifications for the same now on file with the City Clerk for the inspection of bidders and in accordance with the prepared form of contract and bond also on file with said Clerk.

Digital copies of the Bidding Documents are available at www.questcdn.com. You may download the digital documents for a fee of \$40.00 by inputting Quest project #6820016 on the website's project search page. For assistance and free membership registration, contact QuestCDN at (952) 233-1632 or info@questcdn.com. Paper copies of the bidding documents may be obtained from the City Engineer's Office in person during normal business hours for a fee of \$65.00 or mailed to a contractor for a fee of \$85.00.

The City of Onalaska reserves the right to reject any or all bids, and to waive any informalities in bidding. Sealed bids only, will be received.

No bid shall be received unless accompanied by a Certificate of Organization and Authority, a list of any subcontractors, approval of pre-qualification, and a certified check or a bid bond equal to at least 5% not more than 10% of the bid payable to the City as a guarantee that if the bid is accepted the bidder will execute and file the proper contract and bonds within the time limited by the City.

Bidders Proof of Responsibility form must be filed in the Office of the City Clerk not later than **5:00 PM on the 28th day of February, 2020**, and show sufficient financial ability, equipment, and experience to properly perform the contract. The Council's decision as to qualification shall be final. Bids will be accepted only, from such qualified bidders.

The Advertisement for Bids, Notice to Contractors, the Information to Bidders, the Bid Proposal, the Certificate of Organization and Authority, the Performance and Payment Bond, the General Conditions, Minimum Wage Scale, Specifications, Plans, Addenda (if any), and all ordinances of the City applicable to this contract shall be considered a part of the contract. All bidders shall inform themselves of the current municipal wage scale for public works, and they shall be required to pay minimum rates of pay as established by the Common Council of the City of Onalaska.

The time for commencement of the work shall begin not later than ten (10) days after date of written notification from the engineer to do so, unless otherwise stipulated and completion shall be no later than **July 1, 2020**.

The outside of the envelope containing the proposal is to be marked "BID PROPOSAL – 2020 Urban Forestry Program".

Dated this 14th day of February, 2020.

Compiled by authority of City Council, Onalaska, Wisconsin.

C. Jarrod Holter

City Engineer

CITY OF ONALASKA
BID OPENING
2020 Urban Forestry Program
March 3, 2020 @ 1:30 PM

Contractor	Bidders Proof	Bid Bond	Bid Amount
Hoffman & McNamara	X	X	\$91,933.00

RECOMMEND AWARD BID TO: Hoffman & McNamara

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #8

Project/Item Name: 2020 Miscellaneous Concrete Project

Location: Citywide

Requested Action: Approval of bid

Staff Report/
Description: The 2020 Miscellaneous Concrete Project bids will be opened Tuesday March 3, 2020. The bids will be brought to the Board of Public Works meeting for possible action.

Attachments: Bid advertisement

NOTICE TO CONTRACTORS

The City of Onalaska, Wisconsin will receive sealed proposals until 10:00 AM on the 3rd day of March 2020, in City Hall, in the City of Onalaska at which time and place bids will be publicly opened and read aloud, for the doing of the following public works:

ITEMS OF BID

30" Curb & Gutter – 225 LF	24" Curb & Gutter – 200 LF	Curb & Gutter Removal – 425 LF
4" Concrete Sidewalk Replacement – 2,400 SF	4" Concrete Sidewalk Replacement – 1,400 SF	
Bulk Concrete Poured – 15 CY	Detectable Warning Field – 10	
Each Seed, Fertilizer, & Mulch – 3,800 SF	Pulverized Black Dirt – 65 CY	
Tractor Backhoe w/ Operator – 20 Hours	Laborer – 100 Hours	**Plus Additional Misc. Appurtenances

The above public work will be let to the lowest responsible bidder and shall be performed in accordance with the plans and specifications for the same now on file with the City Clerk for the inspection of bidders and in accordance with the prepared form of contract and bond also on file with said Clerk.

Digital copies of the Bidding Documents are available at www.questcdn.com. You may download the digital documents for a fee of \$40.00 by inputting Quest project #6819580 on the website's project search page. For assistance and free membership registration, contact QuestCDN at (952) 233-1632 or info@questcdn.com. Paper copies of the bidding documents may be obtained from the City Engineer's Office in person during normal business hours for a fee of \$65.00 or mailed to a contractor for a fee of \$85.00.

The City of Onalaska reserves the right to reject any or all bids, and to waive any informalities in bidding. Sealed bids only, will be received.

No bid shall be received unless accompanied by a Certificate of Organization and Authority, a list of any subcontractors, approval of pre-qualification, and a certified check or a bid bond equal to at least 5% not more than 10% of the bid payable to the City as a guarantee that if the bid is accepted the bidder will execute and file the proper contract and bonds within the time limited by the City.

Bidders Proof of Responsibility form must be filed in the Office of the City Clerk not later than **5:00 PM on the 28th day of February, 2020**, and show sufficient financial ability, equipment, and experience to properly perform the contract. The Council's decision as to qualification shall be final. Bids will be accepted only, from such qualified bidders.

The Advertisement for Bids, Notice to Contractors, the Information to Bidders, the Bid Proposal, the Certificate of Organization and Authority, the Performance and Payment Bond, the General Conditions, Specifications, Plans, Addenda (if any), and all ordinances of the City applicable to this contract shall be considered a part of the contract. All bidders shall inform themselves of the current municipal wage scale for public works, and they shall be required to pay minimum rates of pay as established by the Common Council of the City of Onalaska.

The time for commencement of the work shall begin not later than ten (10) days after date of written notification from the engineer to do so, unless otherwise stipulated and completion shall be no later than October 23, 2020.

The outside of the envelope containing the proposal is to be marked "BID PROPOSAL – 2020 MISCELLANEOUS CONCRETE".

Dated this 14th day of February, 2020.
Compiled by authority of City Council, Onalaska, Wisconsin.

C. Jarrod Holter City Engineer

CITY OF ONALASKA

BID OPENING

2020 Miscellaneous Concrete Project

March 3, 2020 @ 10:00 AM

Contractor	Bidders Proof	Bid Bond	Bid Amount
FOWLER & HAMMER	X	X	\$100,055.00
PEMBER COMPANIES	X	X	\$186,305.00
STEIGER CONSTRUCTION	X	X	\$84,612.50

RECOMMEND AWARD BID TO: STEIGER CONSTRUCTION

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #9

Project/Item Name: 2020 Process Research Solutions water
monitoring and analysis

Location: Citywide

Requested Action: Approval of services

Staff Report/
Description: City staff has been working with the Wis. DNR on
water quality testing for copper corrosion within the
water system. This would continue water
monitoring and analysis by Process Research
Solutions including future direction corrosion
control within the water system. The Water Utility
contractual services account would be used for
these services.

Attachments: Proposal

DATE: January 30, 2020

2020 PROJECT AGREEMENT BETWEEN
CLIENT: CITY OF ONALASKA WATER UTILITY
AND
PROCESS RESEARCH SOLUTIONS, LLC

This PROJECT AGREEMENT provides project-specific information to the GENERAL AGREEMENT between the CLIENT: City of Onalaska Water Utility and CONSULTANT: Process Research Solutions, LLC.

SCOPE OF SERVICES

CONSULTANT will guide CLIENT in the use of the PRS Monitoring Station and the implementation of the PRS monitoring strategy. Consulting services include the following:

1. Provide quarterly evaluation of data. Process Research Solutions has developed software for managing and evaluating monitoring data called, My Monitoring Data®. This software is not ready for purchase by others at this time. Nevertheless, it aids in managing a large amount of data and in evaluating the water quality data using the comprehensive perspective, Shewhart control charts, and other graphing and statistical methods. It is recommended that data be evaluated at least quarterly following seasonal temperature changes so that operational changes can be routinely adjusted to changing water system conditions. **(estimated 12 hours each quarter; 48 hours per year)**
2. Participate in quarterly meeting/discussion of monitoring results. **(estimated 4 hours each quarter; 16 hours per year; mileage at 2020 IRS Rate of 57.5 cents additional expense)**
3. Make arrangements for the final sampling at the end of a scheduled monitoring period. Monitoring can continue for any length of time but it is best to have at least six months of data. A year of data is convenient for capturing seasonal temperature effects. Some stations have been in operation for over three years. At the end of a scheduled monitoring period, the metal plates can be carefully removed from the test chambers and their surfaces analyzed for chemical scales and biofilms. This adds more insight into the factors that are shaping the water quality in the water system. **(Up to 4 hours for PRS; Supplies and shipping costs are additional. CLIENT to pay testing fees for chemical scale analysis, biofilm analysis.)**
4. Prepare a final report of monitoring results, conclusions, and recommendations over a scheduled monitoring period. **(estimated 10 hours.)**
5. Advise on the re-use of the PRS Monitoring Station after a scheduled monitoring period. **(estimated 2 hours.)**
6. Help the water utility become more independent on further use of the PRS Monitoring Station and data management and analysis. **(Up to 8 hours.)**

COMPENSATION

Professional labor is to be billed at \$135 per hour not to exceed time allocations listed above. A maximum engineering fee of \$12,000 for 2020 is anticipated.

Car mileage to and from the site or meetings will be billed at the 2020 IRS Rate of 57.5 cents per mile. The city will pay laboratory and supply expenses directly.

The billing will reflect actual hours worked and approved expenses.

Process Research Solutions, LLC

Date

CLIENT

Date

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #10

Project/Item Name: 2020 Water Quality Investigations
engineering and testing services

Location: Citywide

Requested Action: Approval of services

Staff Report/
Description: City staff has been working with Water Quality Investigations on the rehabilitation of Well #8 and would request to move into rehabilitation of Well #9. The work would also include the analysis of samples and sampling plan for biological activities within the water system. It is anticipated that these services along with correspondence and meetings with the Wis. DNR would have an anticipated cost of \$25,000. The Water Utility contractual services would be used for these expenses.

Attachments: Proposal



February 5, 2020

Jarod Holter
Director of Public Works
City of Onalaska
Onalaska, WI 54650

SUBJECT: Proposal – 2020 Engineering and Testing Services

Dear Jarod,

We offer the following general proposal and cost scope to assist the City of Onalaska with 1) improving water quality from its water supply wells and 2) with efforts to reduce copper in its drinking water. Previous studies on Onalaska's water system have shown an elevated presence of naturally occurring biofilm and biofilm activity that play a significant role in copper plumbing corrosion. Our efforts will be geared towards better understanding and controlling microbial induced corrosion of copper plumbing.

We propose to assist Onalaska with the following work:

- Assisting with rehabilitation of Well 9. Work would include communicating with client and contractor during well rehabilitation, assessment of well rehabilitation samples, follow up sampling of the well and preparation of a rehabilitation plan for the pressure filter. The cost of this assessment would be about \$5,000, depending upon the time needed and the number of samples analyzed. The cost includes laboratory fees with sample collection performed by City staff.
- Assess monitoring station samples for biofilm activity. Monthly samples would be analyzed for biofilm indication (\$100 each) and quarterly samples would include biofilm activity (\$250 each). This sampling plan with written assessment of the data would be about \$10,000.
- Quarterly assessment of Well 8 following rehabilitation. Three samples from the well would be assessed quarterly for biofilm indication and biofilm activity. This sampling plan with written assessment of the data and preventative maintenance recommendations would be about \$6,000.
- Assistance on an as needed basis, which may include correspondence with the DNR or attending meetings. Billing would be hourly plus expenses. Current billing rate is \$140 per hour.

We appreciate the opportunity to submit this proposal and look forward to working with you. If you have any questions or concerns, please contact me at your earliest convenience.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'A-J', is written over a faint, light blue horizontal line.

Andrew D. Jacque, Ph.D., P.E.
Chief Scientist, Founder

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #11

Project/Item Name: 6th & Quincy lift station

Location: 704 6th Avenue North

Requested Action: Approval of services

Staff Report/
Description: With the completion of the new upgrades at the 6th & Quincy lift station the SCADA system must be updated to reflect changes of additional pumps, sensors and graphics. The existing Wonderware software will be also be upgraded as part of this project.

Attachments: Task Order 20-02

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #12

Project/Item Name: Grow Solar La Crosse

Location: Citywide

Requested Action: Discussion on program

Staff Report/
Description: The Sustainable La Crosse Commission is supporting a “group buy” program for photovoltaic systems in La Crosse County. The attached RFP is for information that this program will be coming forward.

Attachments: Grow Solar La Crosse Request for Proposals

REQUEST FOR PROPOSALS

**Grow Solar La Crosse
Group Buy Program
Spring/Summer 2020**

INSTALLATION OF RESIDENTIAL AND SMALL COMMERCIAL SOLAR ELECTRIC SYSTEMS

Date of Issue: February 21, 2020

Proposal Due Date: March 13, 2020 at 2pm CST

Issued By: Midwest Renewable Energy Association

RFP Point of Contact: Peter Murphy, Solar Program Director
Midwest Renewable Energy Association
3628 W Pierce St. Milwaukee, WI 53215
peterm@midwestrenew.org

INTRODUCTION

Midwest Renewable Energy Association (MREA) is seeking qualified firms to submit proposals for the design, procurement, and installation of new residential and commercial photovoltaic (PV) systems at a per-watt price lower than the prevailing single system market rate.

The “group buy” program is being led by Midwest Renewable Energy Association. The goal of the program is to increase consumer education and PV installations in La Crosse County, WI, through a group purchase involving a competitive contractor selection process, an advantageous pricing and rebate structure, and free information sessions.

Between 2013 and 2019, the MREA facilitated thirty-four Solar Group Buy programs around the Midwest, reaching over 8,000 individuals with our Solar Power Hour information sessions, and leading to more than 12,000 kW on over 1,600 properties. Among those property owners who received proposals from partnering contractors, an average 40% purchased a PV system. To date, the average system size is 7.15 kW.

The group buy program is offered with support from MREA, and the City of La Crosse, and La Crosse County. MREA will coordinate and deliver a minimum of 12 free, public Solar Power Hour information sessions and market them widely with physical posters, email blasts, paid social media promotion, in the press, and more.

ABOUT THIS RFP

The intent of this RFP is to select one proposal to provide system design and installation services for eligible participants in the group buy. Proposing firms are invited to submit proposals individually or collaborate with another firm to submit a joint proposal.

As a result of this solicitation, qualified solar installation contractors may enter into a Master Service Agreement (“Agreement”) with MREA. The Agreement will set forth the terms and conditions under which a contractor will provide site assessments/estimates and design, procure, and install residential and commercial solar systems for group buy participants. Installations shall be completed and energized before December 31, 2020, unless an extension is granted by MREA.

Additionally, MREA reserves the right to select a single or joint proposal. To make a selection, MREA may negotiate with or solicit quotes from one or more solar installation firms applying under this RFP. Nothing in this solicitation process, RFP, or any contemplated or final agreement relieves any qualified vendor from complying with all laws and regulations applicable to the agreement.

QUESTIONS RELATED TO RFP

Questions, including requests for explanations of the meaning or interpretations of the provisions of the RFP, **shall be submitted in writing (via email)** to the RFP Point of Contact Peter Murphy at peterm@midwestrenew.org by 3/4/2020 at 2:00pm CST. Questions and answers will be posted here: <https://www.growsolar.org/request-for-proposals-rfps/lacrosse2020/> as they are received, with no more accepted after 3/4/2020 at 2:00pm CST.

PROPOSAL DUE DATE AND SUBMITTAL

Proposals must be received no later than 3/13/2020 at 2:00pm CST. Proposals must be submitted to Peter Murphy at peterm@midwestrenew.org. All emailed proposals will generate an emailed response within one business day confirming receipt of the proposal. If you do not receive a confirmation email, please email peterm@midwestrenew.org or call 414-988-7963.

In order to maintain the fairness and integrity of the selection process, proposals must conform to the requirements of this RFP. All communications shall be through the RFP Point of Contact listed on the RFP Cover Sheet. Communications with members of the evaluation committee for the purpose of unfairly influencing the outcome of this RFP may be cause for the proposal to be rejected and disqualified from further consideration.

ADVISORY COMMITTEE

The selection of the solar installation firm will be made by the Group Buy Advisory Committee. The Committee consists of representatives from Sustainable La Crosse Commission.

The Solar Group Buy Advisory Committee is responsible for selecting one proposal for design, procurement, and installation of PV systems for participating residential and commercial property owners (herein "property owners"). During the evaluation process, the Advisory Committee has the right to require any clarification they need in order to understand the Proposer's approach.

SOLAR GROUP BUY TIMELINE

RFP Announced	February 21, 2020
RFP Questions Due/Posted	March 4, 2020
RFP Proposals Due	March 13, 2020
Firm(s) Selected	March 20, 2020
Participant List Available to Contractor	Ongoing
Site Assessments Provided to Participants	April through August, 2020
Participants Make "Go" or "No Go" Decision	April through August 31, 2020
Installations Begin	Upon first customer contract signature
Installations Completed	December 31, 2020

PROPOSING FIRM REQUIREMENTS

Proposing firms are responsible for carefully reading all the terms and conditions contained in this RFP and for following the instructions given. Proposals that do not contain all the information requested may be rejected as non-responsive. Proposing firms must review the entire RFP to ensure that all required information is included in their proposal.

PROPOSING FIRM QUALIFICATIONS

Proposing firms must meet the minimum qualifications described in this section to participate. The determination of whether a proposing firm meets the minimum qualifications will be based on the complete proposal.

Required:

1. Proposing firms must be, or contract with, a company that has at least one employee that is a North American Board of Certified Energy Practitioners (NABCEP) Certified PV Installation Professional.
2. Proposing firms must be, or contract with, electrical contractor(s) that has all applicable licensure requirements for the authorities having jurisdiction (AHJs).
3. Proposing firms must respond to each section of this Request for Proposals and use the following outline as a guide for formatting Proposals.
4. Proposing firms will provide a volume-based pricing structure that incentivizes participation through lower prices as the number of participants or kW capacity rise.
5. Proposing firms must have at least 200 kW installed capacity of residential solar experience.

Additional Points Awarded to Firms that:

1. Have a principal place of business located within La Crosse County. A company's principal place of business is the primary location where its business is performed. This is generally where the business's books and records are kept and is often where the head of the firm – or, at least, upper management – is located. (Up to 3 points)
2. Have at least one Master Electrician on staff. (1 point for each Master Electrician up to 3 points)
3. Provide financing options for solar arrays that increase opportunities for PV ownership. (Up to 3 points)
4. Prioritize diversity and inclusiveness in business practices, including but not limited to diversity goals in hiring and/or contracting processes; collection of data on hiring and promotion processes with regards to diversity on the basis of age, disability, ethnicity, gender, religion, sexual orientation, and/or criminal record; and/or specific initiatives to increase diversity and inclusiveness in the workplace. (Up to 3 points)
5. Have employees that belong to a union (Up to 3 points)

PROPOSAL SCORING & EVALUATION

The Advisory Committee shall evaluate each proposal based on the categories outlined below. Proposal ranking will be the central evaluation in determining successful applicants and final award. All Proposers will be notified of the outcome of the selection.

CONDITIONS AND RESERVATIONS

MREA and the Advisory Committee are not obligated as a result of the submission of a Proposal to enter into an agreement with any Proposer, and have no financial obligation to any Proposer arising from this RFP. All Contracts will be executed between the home or commercial building owners and the selected contractor. Home and commercial building owners are not obligated to use the selected contractor for any services and may still choose other contractors.

The Contract between the property owner and the selected firm will state that MREA, the City of La Crosse, La Crosse County, and the Solar Group Buy Advisory Committee are not parties to the Contract, and that the selected solar installation firm will be solely liable for any claims, losses or damages arising out of the Contract. The solar installation firm will be expected to sign an Agreement with MREA to confirm each organization's roles and responsibilities prior to work starting. The selected firm and MREA shall retain and own participant and customer data resulting from the project. The selected firm and MREA are prohibited from selling or sharing customer data without permission of the customers.

Furthermore, MREA reserves all rights regarding this RFP, including, without limitation, the right to:

- Amend, delay or cancel the RFP without liability if the team finds it is in the best interest of the project to do so. In the event it becomes necessary to amend any part of this RFP, notice will be provided in the same manner as notice of the original solicitation;
- Reject any or all Proposals received upon finding that it is in the best interest of the project to do so;
- Waive any minor informality or non-conformance with the provisions or procedures of the RFP, and seek clarification of any Proposal, if required;
- Reject any Proposal that fails substantially to comply with all prescribed RFP procedures and requirements;
- Negotiate and/or amend the Scope of Work to serve the best interest of program participants

SOLAR GROUP BUY 2020 PROPOSAL CONTENT

PROPOSAL FORMAT AND EVALUATION CRITERIA

Please create project proposals in 8½" x 11" document size using a minimum 12-point font size. Proposals should be submitted as one PDF file, or, if multiple files are required, one ZIP file containing the proposal folder and files. Proposals shall not exceed 25 pages, including cover page, cover letter and any appendices and/or attachments. The sample site assessment/cost estimate and sample contract do not count toward your 25-page maximum.

Proposal Checklist:

- 1. Cover Letter**
- 2. Firm Profile**
- 3. Qualifications**
 - NABCEP certified staff member**
 - Any Subcontractors**
- 4. Business Practices**
 - Sample Site Assessment / Cost Estimate**
 - Sample Contract**
- 5. Work Quality**
- 6. Customer Service**
 - References**
- 7. Point of Contact**
- 8. Appendix (Optional)**
- 9. Exhibit A**
- 10. Exhibit B**

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #13

Project/Item Name: Quint Fire Truck

Location: Citywide

Requested Action: Approval of bid

Staff Report/
Description: City staff has bid out the Fire Department ladder truck that was included within the 2020 Capital Improvements budget. One specification compliant bid was received from Reliant Fire Apparatus, INC for a Pierce Impel 107 foot Ascendant PUC Quint fire truck. City staff is recommending the pre pay purchase for a total cost of \$989,170.00. Loose equipment for the truck will be brought forward at a later date for approval.

Attachments: Bid tab and cover letter

**CITY OF ONALASKA
BID OPENING**

2020 SINGLE AXLE 100 FT QUINT FIRE APPARATUS

OPENING: February 25, 2020 @ 10:00 AM

Supplier	Model/Year	Bid Bond	Base Bid Amount	Bid Amount w/ Payment at Completion of Chassis, Aerial & Complete Truck	Bid Amount Prepay Within 30 Days of Order
Reliant Fire Apparatus Inc.	2021 Pierce Impel 107' Ascendant PUC Quint	X	\$1,028,678.00	\$1,012,909.00	\$986,392.00 + Performance Bond: <u>\$2,778.00</u> Total: \$989,170.00

RECOMMEND AWARD BID TO: Reliant Fire Apparatus Inc - \$989,170.00
(Delivery: 12.5 – 14.5 Months)

**CITY OF ONALASKA Fire Department
BID PROPOSAL
Single Axle 100-foot Quint Fire Apparatus**

	<u>Net Bid</u>
I. One (1) Single Axle 100-foot Quint Fire Apparatus as specified:	<u>\$1,028,678.00</u>
Model / Year <u>2021 Pierce Impel 107' Ascendant PUC Quint</u>	
TOTAL BID F.O.B. ONALASKA:	<u>\$1,028,678.00</u>
II. Options (may be deleted at City's discretion):	
A) <u>Advanced Payment option (Net 30) see Reliant cover letter</u>	<u>\$986,392.00</u>
B) <u>Chassis/Aerial Payment option, see Reliant cover letter</u>	<u>\$1,012,909.00</u>

Delivery Date Promised: 12.5 to 14.5 months

The City of Onalaska reserves the right to reject any or all bids or any part thereof, and to accept whichever bid deemed to be in the best interest of the City, and waive any bidding technicalities and/or irregularities. Bids must be sealed, marked "Bid Proposal- Single Axle 100-foot Quint Fire Apparatus" and delivered to the Onalaska Fire Department no later than 9:30 a.m. on February 25, 2020.

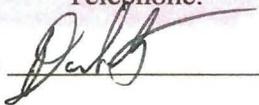
Dan Schultz

Submitted By:
880 Enterprise Drive
Slinger, WI 53086

262-297-5020

Address:

Telephone:

Signature of Authorized Representative: 

Date: February 25, 2020

RELIANT FIRE APPARATUS, INC.

880 ENTERPRISE DRIVE • SLINGER, WISCONSIN 53086 • PHONE (262) 297-5020



February 24, 2020

Onalaska Fire Department
Fire Chief Billy Hayes
415 Main Street
Onalaska, WI 54650

We are pleased to submit for your consideration a proposal for the following Pierce 107' Ascendant Quint on an Impel chassis in the PUC "Pierce Ultimate Configuration" Aerial Apparatus. Thank you for the opportunity to work with you on your aerial replacement project.

The following truck options are new Build-to-Order fire apparatus. All prices are good if ordered no later than March 27th, 2020. Starting March 28, 2020, the prices will go up 3%. We will be taking exception to page 2 of the documents (the letter from Fire Chief Bill D. Hays dated 1/31/20) where it states "All bids for the new equipment shall be valid for 60 days from the due date for bids."

Advanced Payment option - The truck is priced with an advanced payment discounts included, which requires the truck to be paid for in full within 30 days of signing the contract (Net 30).

Pierce Proposal #674 107' Ascendant PUC per proposal: \$986,392.00

No Down Payment - If you would decide to not pay for the truck until it is completed, the price would be as follows:

Pierce Proposal #674 107' Ascendant PUC per proposal: \$1,028,678.00

Chassis/Aerial Payment - If you decide to pay for the chassis and aerial when they are completed (approximately 120 days before completion of the truck) and the balance when it is finished (Chassis payment of \$347,301.00 and Aerial payment of \$315,543.00), the price would be as follows:

Pierce Proposal #674 107' Ascendant PUC per proposal: \$1,012,909.00

A Performance Bond is available to be added, if you choose it is at a rate of \$2.70 per thousand. On Proposal #674, the performance bond would cost \$2,778.00.

Delivery on this aerial will be 12.5-14.5 months.

Reliant Fire Apparatus will honor the penalty clause request of \$100.00 per day for each day beyond the 14.5 months from the date of contract acceptance by Reliant Fire Apparatus, not including Saturdays, Sundays or holidays up to a maximum of 4.5% of the total contract price. The satisfaction of the penalty portion of the contract shall be upon final inspection at Pierce Manufacturing in Appleton WI and acceptance of the certificate of origin by the City of Onalaska Fire Department in Appleton, WI.

The Pierce Impel 107' Ascendant with the PUC configuration, as quoted in proposal #674, will have 180 cubic feet of storage to meet the requirements of the Onalaska Fire Department as specified in the bid specifications.

Thank you very much for the opportunity to work with you on your new aerial apparatus. I hope you will find that we are the best value and performance for your new aerial apparatus.

We look forward to working with you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Schultz".

RELIANT FIRE APPARATUS, INC.
Dan Schultz
Sales Representative

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #14

Project/Item Name: 2019 Utility Project

Location: Citywide

Requested Action: Approval of change order

Staff Report/
Description: The 2019 Utility Project has been completed and quantities finalized. The attached change order addresses overages in contract quantities. Overall the total project cost, with change order #2, is less than the approved original contract cost.

Attachments: Change Order #2

2019 Utility Project

CHANGE ORDER # 2

Contract Date: April 23, 2019

Owner:	City of Onalaska
Contractor:	Gerke Excavating Inc.
Contract/Project:	2019 Utility Project

You are directed to make the following changes in the Contract Documents:

Description:

- a) Replace 242' of 8" SDR 35 sanitary sewer that was found to be in conflict for installation of the new 54" RCP storm sewer (\$9,138.00).
- b) Install 8" SDR 26 sanitary sewer from existing manhole for future connection. (\$4,060.00).
- c) Pour redi mix concrete collars around 54" RCP storm sewer joints in order to bend 54" RCP around existing manhole (\$2,110.00).
- d) Install 12" water main valve on existing 12" main on East Avenue for operational efficiency (\$7,933.20).
- e) Install 12" water main valve on existing 12" main on East Avenue for operational efficiency (\$4,079.90).
- f) Fire Hydrant extension at 4th Ave N and Troy Street (\$998.80).
- g) Fire Hydrant replacement at Quincy Street and 6th Avenue North (\$9,297.20). Existing water main valves did not total close causing extra time to get water main shut down for hydrant replacement.
- h) Water main valve replacement at 10th Ave N and Vilas Street (\$2,753.30).
- i) Install 10" & 6" SCH 40 PVC for connection to existing Northern Hills storm sewer and chiller drain lines (\$320.00).
- j) Future 4" water service for Lake Onalaska Mobile Home Park (\$3,750.00)

Change Order Request

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ 1,287,302.00
Net Increase from previous Change Orders: \$ 0.00
Contract Price prior to this Change Order: \$ 1,287,302.00
Net Increase of this Change Order: \$ 44,440.40
Contract Price with all approved Change Orders: \$ 1,331,742.40

CHANGE IN CONTRACT TIMES:
Original Contract Times: Contract Substantial Comp: August 30, 2019
Net change from previous Change Orders: Contract Substantial Comp: 0 days
Contract Times prior to this Change Order: Contract Substantial Comp: August 30, 2019
Net Increase this Change Order: Contract Substantial Comp: 30 Working days
Contract Times with all approved Change Orders: Contract Substantial Comp: October 11, 2019

APPROVED:
City of Onalaska

ACCEPTED BY:
Gerke Excavating Inc.

By: _____
(Authorized Signature)

By: _____
(Authorized Signature)

Date:

Date:

This Effective Date of this Change Order is the date when approved by all parties.



Change Order

15341 State HWY 131
Tomah WI 54660
PH: 608-372-4203
Fax: 608-372-4139

To: City of Onalaska

Project: 2019 utility Project

Proposal #: Q19168 CO

Date : October 23, 2019

Scope of Change Order

Item	Task	Cost	Note
CO1	Install 242' of 8" SDR35	\$9,138.00	
CO2	Install 8" SDR26 out of sanitary sewer manhole to the other side of the storm sewer	\$4,060.00	
CO3	Pour Concrete collars around 54" storm	\$2,110.00	
CO4	8" water valve supplied by the city	?	
CO5	Installed 12" valves - Remove 12" watermain	\$7,400.00	9/13/2019
	Reinstall 12" water main	\$4,000.00	9/24/2019
CO7	Installed 10" SCH40	\$95.00	
CO8	Installed 6" SCH 40 pipe	\$225.00	
CO9	4" live tap and pipe stubbed into the trailer park	\$3,750.00	
		\$30,778.00	

Exclusions/Clarifications/Notes:

- All Exclusions/Clarifications/Notes from the original proposal apply to this change order.

Thad



Thad Rezin, Superintendent
Gerke Excavating Inc

15341 State Hwy 131, Tomah, WI 54660
608.372.4203 Office
608.372.4139 Fax
608.343.5855 Cell
tmr@gerkeexcavating.com

The terms listed hereon are satisfactory and (I)(We) hereby authorize the performance of said work.

Signed: _____ Date: _____

Printed Name: _____ Title: _____

Troy street & East Ave. Intersection		
Date Completed: September 13th, 2019		
Item	Qty	Price
12" valve	1	\$2,000.00
12" mega lugs	6	\$600.00
12" sleeve	2	\$360.00
Rubbers	6	\$37.00
Bolts	48	\$65.00
Materials		\$3,062.00
Labor		\$4,150.00
Mark up		10%
Total		\$ 7,933.20
Date Completed: September 24th, 2019		
Item	Qty	Price
12" D.I. pipe	40	\$2,000.00
12" sleeve	1	\$360.00
Rubbers	2	\$15.00
Bolts	16	\$34.00
Materials		\$2,409.00
Labor		\$1,300.00
Mark up		10%
Total		\$ 4,079.90

4th Street & Troy Street		
Date Completed: October 4th, 2019		
Item	Qty	Price
1' Hydrant extention	1	\$600.00
Labor - 2 Hours	\$154/HR	\$308.00
Mark up		10%
Total		\$ 998.80

Quincy Street Hydrant		
Date Completed: April 25th, 2019		
Item	Qty	Price
12" Cut-in sleeve	1	\$1,160.00
12" mega lugs	2	\$222.00
rubbers	3	\$19.00
bolts	24	\$33.00
12"x6" Tee	1	\$218.00
Materials		\$1,652.00
Labor - 8 hours	\$850/HR	\$6,800.00
Mark up		10%
Total		\$ 9,297.20
*We had 4 hours for the hydrant for a total of 12 Hr. for the day		
*Problem getting the water shut off		

10th & Vilas		
Date Completed: April 29th, 2019		
Item	Qty	Price
Removal Valve Manhole	1	\$378.00
Labor- 2.5 Hours	\$850/HR	\$2,125.00
Mark up		10%
Total		\$ 2,753.30
*City had problem getting the water shut off		

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #15

Project/Item Name: Wheel loader purchase

Location: Citywide

Requested Action: Approval of purchase

Staff Report/
Description: Attached memo outlines the purchase of a new 2020 wheel loader for the Public Works Department. This purchase will include the wheel loader, v-plow and equipment. This equipment was included within the approved 2020 Capital Improvements budget.

Attachments: Memo and quotes



MEMORANDUM

PUBLIC WORKS DEPARTMENT

TO: Board of Public Works

FROM: Jarrod Holter, City Engineer/Director of Public Works *g4*

DATE: February 25, 2020

CC:

RE: Wheel loader purchase

City staff has received pricing on purchasing a wheel loader, that was included within the approved 2020 Capital Improvements budget. The City has rented a wheel loader for snow removal for the 2019/2020 winter season, as in past years. Titan Machinery supplied a factory new Case wheel loader as a rental to the City for the 2019/2020 winter season at a cost of \$14,000. The supplier has indicated if the City purchases the current wheel loader; the rental can be deducted from the total cost. The following is breakdown of the proposed cost:

Titan Machinery,	Case 621 wheel loader	\$163,000
	Less winter rental fee	<u>- \$14,000</u>
	Total cost	\$149,000

I would recommend the purchase of the Case 621 wheel loader from Titan Machinery in the amount of \$149,000.

With this unit the City is also purchasing a V-plow to assist with plowing of cul de sacs. The following are quotes received:

- Titan Machinery \$22,877
- Universal Truck Equipment \$18,134

With the two quotes received, I would recommend awarding the v-plow quote to Universal Truck Equipment in the amount of \$18,134. City staff will also be purchasing bucket teeth, cutting edges and a radio for the unit in the amount of \$2,319.

The total cost of the wheel loader, v-plow and equipment will be \$169,453. This cost is within the approved amount included within the 2020 Capital Improvements Budget.

TITAN MACHINERY

N1626 Wuensch Road, La Crosse, WI 54601
Business (608) 788-1025 / Fax (608) 788-1027 / Cell (608) 769-7769
Email jason.schams@titanmachinery.com

City of Onalaska
415 Main St
Onalaska, WI 54650
Phone (608) 781-9530

January 23rd, 2020

Attn: John Wiatt

* MUD FLAP ISSUES

2020 Case 621G Extra Reach Wheel Loader – New from factory

- **5 Year/3,000 Hour Premier Factory Warranty**
 - No Deductibles, Travel time covered under warranty for first year.
- **3 Year Subscription to Case Tele-matics**
 - Fleet Management System, Cellular base communications from internet to Case 621G Extra Reach Wheel Loader for Tracking Vitals and Running reports on the wheel loader.
- **3 Year/2,000 Hour Maintenance**
 - Includes oil & filters at listed scheduled hour Interval changes. Does not include travel time
- **Includes Case Company operating & maintenance orientation**
 - This allows Case Company and our Dealership to get our customers familiar with current machine controls and new maintenance practices with no charge to the customer. During this event questions are asked and answered, which contributes to machine longevity and more production.
- **Cab with Heater & Air Conditioning**
 - Am & Fm Radio Bluetooth
 - Deluxe Heated Cloth Air Seat with Arm Rests
 - Amber LED Rotating Beacon
 - LED Light Package
 - includes 2 LED Headlights with Hi/Low Beam,
 - 4 Front & 2 Rear LED Work Lights
 - Left & Right Heated Outside Mirrors & 1 Inside Mirror
 - Tilt Steering Wheel
 - Back-up Camera
- **Reversing Fan**
 - Heavy Debris Cooling System
 - Automatic & Manual Settings
 - Ejector Type Engine Pre-Cleaner
- **Front & Rear Limited Slip Axles**
 - 5 Speed Lock-up Torque Converter
 - 20.5R25 Radial Tires L3 Tires
 - Wide Width Fenders with Left and Right Steps

Thank you,

Jason Schams
Titan Machinery



TITAN MACHINERY

N1626 Wuensch Road, La Crosse, WI 54601
Business (608) 788-1025 / Fax (608) 788-1027 / Cell (608) 769-7769
Email jason.schams@titanmachinery.com

- Z-bar Loader
 - Joystick Control with Forward & Reverse (includes control on steering column)
 - Auto/Manual Ride Control
 - 3.0 Cu Yd Bucket with Reversible Bolt on Cutting Edge
 - ACS Hydraulic Coupler System
 - Snap Couplers and Hose to Hydraulic Coupler
- Cold Weather Package
 - 2 Heavy Duty 950 CCA
 - Air intake Grid Heater
 - Engine Block Heater
 - Fuel Warmer
- Others
 - Def Fluid with Tier 4 Final Certified (No Regen)
 - Remote Drains for Engine Oil, Engine Coolant, Hydraulic Oil

Total Sale Price – subject to government discount \$163,000.00

Minimum 4 Month Committed Snow Rent

- Start date dependent on delivery from factory
- Maximum 200 hour of use total
- Hours over 200 are \$35.00 Per Hour
- Insurance Binder provided by Renter
- Renter responsible for delivery & Return
 - November 15th, 2019 to December 13th, 2019 \$ 2,800.00
 - December 13th, 2019 to January 10th, 2019 \$ 2,800.00
 - January 10th, 2020 to February 7th, 2020 \$ 2,800.00
 - February 7th, 2020 to March 6th, 2020 \$ 2,800.00
 - March 6th, 2020 to April 3rd, 2020 \$ 2,800.00
 - Total Rent Applied to purchase if purchased by April 30th, 2020 \$ 14,000.00
- If purchase by April 30th, 2020, 100% of rent will be applied to purchase **\$149,000.00**

Thank you,

Jason Schams
Titan Machinery



TITAN

MACHINERY

N1626 Wuensch Road, La Crosse, WI 54601
Business (608) 788-1025 / Fax (608) 788-1027 / Cell (608) 769-7769
Email jason.schams@titanmachinery.com

City of Onalaska
Onalaska, WI

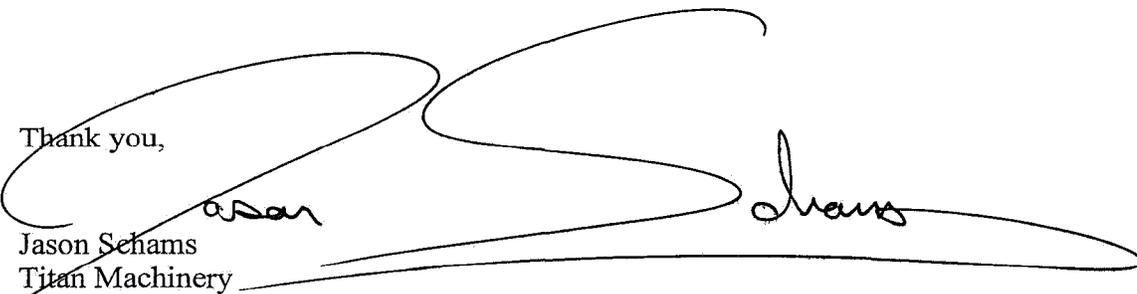
February 17th, 2020

Attn: John Wiatt
2020 Ryling 12' Snow Plow
12' Multi-Directional
Folding -V Dozer Plow
48" High Moldboard
ACS Pro-2000 Coupler Size 30
Adjustable Skid Shoes
Mushroom Type
A-Frame Oscillation
To Follow Road Contour
Electric over Hydraulic Selector
Splitting Wheel Loaders 3rd Spool Aux Hyd

Price \$22,877.00

Customer Drive Loader to Titan Machinery and Back

Thank you,


Jason Schams
Titan Machinery

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 3, 2020

Agenda Item: #16

Project/Item Name: Salt brine production system purchase

Location: Citywide

Requested Action: Approval of purchase

Staff Report/
Description: Attached memo outlines the purchase of a new salt brine production system. This purchase will allow the Public Works Department to produce it's own salt brine for the winter season. This equipment was included within the approved 2020 Capital Improvements budget at \$76,000. The overage for the purchase will be covered from savings in the purchase of the wheel loader included within the 2020 Capital Improvements Budget.

Attachments: Memo and quotes



MEMORANDUM

PUBLIC WORKS DEPARTMENT

TO: Board of Public Works

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: February 25, 2020

CC:

RE: Salt brine production system purchase

Two quotes were received for the salt brine production system purchase. The salt brine maker will be used for the City to produce salt brine for winter maintenance. The following prices were received:

- VariTech Industries VariTech Brine Boss \$80,870
- Casper Truck Equipment Henderson Brine Infinity \$92,629

With the two quotes received, I would recommend awarding the quote to VariTech Industries unit in the amount of \$80,870. This 2020 Capital Improvements budget included \$76,000 for this purchase with the remaining \$4,870 coming from the 2020 Capital Improvements wheel loader funding.



VariTech Industries Inc.
 A subsidiary of FORCE America, Inc.
 501 East Cliff Road
 Burnsville, MN 55337
 (952) 707-1300

Sales Quotation

QUOTE
 QT060-1012795-2

DATE
 2/12/2020
 PAGE
 2 OF 3

SOLD TO
 579954
City of Onalaska
 Public Works Facility
 415 Main St
 Onalaska WI 54650
 USA

SHIP TO
 216251
City of Onalaska
 252 Mason St
 Onalaska WI 54650
 USA

Expiration Date: 3/5/2020
Customer Ref.: 4 tank system
Customer P/O: HCSB1400-4
Customer Contact:
Payment Terms: Net 30 days
Created By: Benjie Schoenrock
Sales Rep: Fieweger, Jack P
F.O.B.: Alexandria, MN

Ship From: VariTech Industries Inc
 Site 160
 4115 Minnesota Street
 Alexandria MN 56308
 USA

NOTES

PRODUCT / DESCRIPTION	QTY	U/M	PRICE	EXTENSION
1 1165752 Rev. B Brine Boss IFM, HCSB1400, Hybrid, Single Phase, 4 Tank Setup BB-HC1400H1P4	1	EA	77,870.00	77,870.00
Storage tanks are not included in pricing.				
2 1100034 Rev. A Service, Training TRAINING	1	EA	2,000.00	2,000.00
3 1100020 Rev. A Freight, Estimated Charges for Quotation FR-EST	1	EA	1,000.00	1,000.00

Unless Otherwise Noted, Prices Do Not Include Freight

Accepted By: _____
Date: _____

MERCHANDISE TOTAL: \$80,870.00
MISC CHARGE: \$0.00
TAX: \$0.00
QUOTE TOTAL: \$80,870.00

Questions about your order? Contact us by phone at 888-208-0686 or email us at sales@varitech-industries.com



For use with the SB600 or HSCB1400-SS Salt Brine Production Systems.

When coupled with our up-flow brine process, you will be able to produce cleaner, more consistent brine faster than ever before.

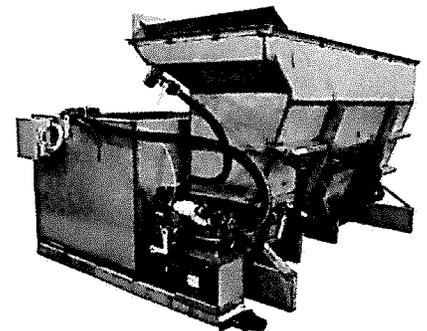
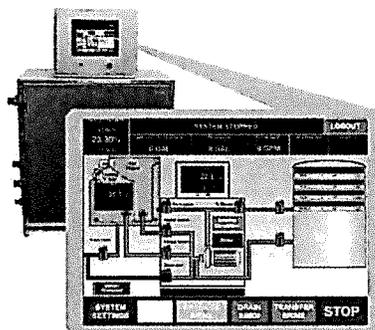
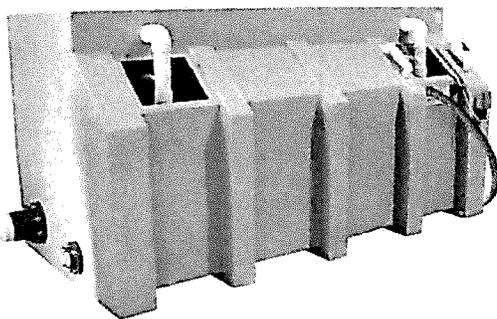
The stand alone cabinet is ideal for new installations or it can easily be placed into service for use with any existing VariTech brine production system.

FEATURES

- **12.1-inch Color Touch Screen**
Clear, bright screen makes page navigation smooth and easy even in low light conditions
- **Administer Security Protection**
Ensures that target salinity and system settings can only be accessed through password verification
- **Multiple Group User Options**
Allows multiple users such as State, County and City personnel to use the same system while tracking usage per group
- **Advanced Data Tracking and Transfer Capabilities**
Allows the administrator to view and transfer data such as salt used, gallons of brine produced, truck ID numbers, date and time to name a few. Capability for admin to download info to USB or FTP included
- **Heavy Duty Pump and Plumbing Components**
Stainless steel centrifugal pump coupled to a TEFC motor and poly housed ball valves with stainless steel balls will provide years of dependable use
- **Truck Loading and Off-loading**
The system allows for loading and off-loading of mobile truck tanks while tracking truck ID, date, time, and gallons loaded/off-loaded
- **Temperature Compensated Brine Production**
Our Interface monitors water temperature to make sure the brine that is produced is consistent each and every time
- **Multiple, Tank Monitoring System**
Producing and pumping brine to multiple storage tanks is no problem at all with add-on valve and hose packages



SB600 Sold Separately



HSCB1400-SS Sold Separately



700 Randolph Drive

Appleton, WI 54913

At 41 & N, Little Chute, WI

Phone: (920) 687-1111

Fax: (920) 687-1122

Green Bay (920) 983-1111

Milwaukee: (262) 544-5404

www.casperstruck.com

: Onalaska

:

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:

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Date: February 12, 2020 Time: 2:43 PM Terms: **Due on Delivery** Contact: **John**

Phone # 608-780-8848

Fax #

E-mail:

**** QUOTATION ****

Henderson Brine Infinity Brine Maker, with Pro Controls

- Up to 7,000 GPH depending on water flow
- Density meter accurate to .001 SG
- Stainless steel 5 cu. yd. hopper
- 100% automated Pro Controls
- Remote mounted controls
- 100 GPM pump
- Left side discharge chute
- Industrial grade motor
- Cast stainless pump
- Waterline air purge
- Cellular Gateway (1 year free access)
- Fully automated continuous brine production with auto-clean
- 100% fully automated continuous cleanout
- Delivery to city shop
- Up to 2 hours of operator training
- Installed with flexible hose connections
- Handles treated or untreated rock salt
- Infinity air flip cover / extension
- Triple-filtered brine
- Will require 220 volt single phase power, water connection, and air supply

TOTAL : \$92,629.00

Basic installation included, site evaluation required to confirm no additional charges will need to be added. Casper's does not make electrical connection to machine. Water source will need a 2" male pipe connection.

Submitted by: T.R. Miller

Quote firm 30 days.

Terms: Net on delivery. PO #

Quote and terms accepted by:

THANK YOU for the opportunity to submit our quote for your consideration

**BOARD OF PUBLIC WORKS
MONTHLY ESTIMATES
March 3, 2020**

#18

REV: 3/3/2020

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
1. DAVY ENGINEERING French Rd Booster Station/Crestwood Ln Design Estimate #17	\$ 126,490.00	\$ 76,010.00	\$ 221,212.99	\$ 585.69
2. OLYMPIC BUILDERS GENERAL CONTRACTORS 6th & Quincy Pumping Station Construction Estimate #11	\$ 989,678.00	\$ -	\$ 884,093.75	\$ 12,350.00
3. STRAND ASSOCIATES 6th & Quincy Lift Station Construction Estimate #10	\$ 33,000.00	\$ -	\$ 31,512.84	\$ 587.28
4. STRAND ASSOCIATES Court St Lift Station Construction Estimate #7	\$ 24,300.00	\$ -	\$ 9,003.33	\$ 403.84
5. OLYMPIC BUILDERS GENERAL CONTRACTORS Crestwood Booster Station Construction Estimate #6	\$ 974,846.00	\$ 13,087.52	\$ 388,148.34	\$ 81,887.64
6. STRAND ASSOCIATES Well #9 Chlorine Addition Design Estimate #5	\$ 16,300.00	\$ -	\$ 9,901.62	\$ 1,657.20
7. ST JOSEPH CONSTRUCTION 2018 Pond #17 Repairs Construction Estimate #5	\$ 174,102.50	\$ -	\$ 169,684.00	\$ 4,000.00
8. STRAND ASSOCIATES Stormwater Quality Management Plan Design Estimate #1	\$ 75,000.00	\$ -	\$ -	\$ 5,748.89
9. BRAUN INTERTEC Green Coulee Intersection Soil Boring Design Estimate #1	\$ 5,125.00	\$ -	\$ -	\$ 4,612.50

**BOARD OF PUBLIC WORKS
MONTHLY ESTIMATES
March 3, 2020**

REV: 3/3/2020

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
10. SEH INC. Green Coulee Reservoir Design Estimate #12	\$ 25,000.00	\$ -	\$ 24,488.30	\$ 506.49
11. GERKE EXCAVATING INC 2019 Utility Project Construction Estimate #7	\$ 1,287,302.00	\$ 44,440.40	\$1,027,492.51	\$ 56,169.88
12. HSR ASSOCIATES PWF Addition Design Estimate #7	\$ 81,500.00	\$ -	\$ 74,980.00	\$ 5,319.00
13. BRAUN INTERTEC Green Coulee Reservoir Soil Boring Design estimate #1	\$ 16,800.00	\$ -	\$ -	\$ 10,645.00
14. LIVERMORE TECHNOLOGIES Fiber Cable Project Design Estimate #1	\$ 18,010.00	\$ -	\$ -	\$ 825.00
15. ALL AMERICAN LUMBER INC Public Works Facility Addition Construction Estimate #7	\$ 1,155,183.00	\$ -	\$ 916,829.01	\$ 127,255.85