

# CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Board of Public Works  
**DATE OF MEETING:** March 5, 2019 (Tuesday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Common Council Chambers)  
**TIME OF MEETING:** 6:30 P.M.

## PURPOSE OF MEETING

1. Call to Order and roll call
2. Approval of minutes from the previous meeting
3. Public input: (limited to 3 minutes/individual)

### **Consideration and possible action on the following items:**

4. Review and consideration of corrosion control within the water system including presentation by Water Quality Investigations, LLC
5. Review and consideration of 2019 Abbey Road Reconstruction bid
6. Review and consideration of Crestwood Lane Street and Utility Improvements bid
7. Review and consideration of 2019 Urban Forestry Program bid
8. Review and consideration of 2019 Miscellaneous Concrete bid
9. Review and consideration of construction engineering services 2019 Abbey Road Reconstruction Project
10. Review and consideration of 2019 chip seal pavement maintenance

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the Board may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

#### Notices Mailed To:

* Mayor Joe Chilsen	*Jarrod Holter, City Engineer
**Ald. Jim Binash	*Fred Buehler, Financial Services Director/Treasurer
Ald. Jim Olson	
Ald. Jerry Every	
Ald. Diane Wulf	
*Ald. Ron Gjertsen	
*Ald. Kim Smith	
City Attorney            City Administrator	
La Crosse Tribune    Dept Heads.	
Coulee Courier	
WKTY WLXR WLAX	Onalaska Omni Center
WKBT WXOW FOX	Onalaska Public Library

\*Board Members \*\* Alternate Member

Date Notices Mailed and Posted: 2-27-19

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

11. Review and consideration of professional engineering services for Green Coulee Road Intersection design
12. Review and consideration of Police Department vehicle purchases
13. Review and consideration of fiber optic line installation by School District of Onalaska
14. Review and consideration of traffic control at the following intersections:
  - a. 11<sup>th</sup> Avenue South and Green Street
  - b. Strawberry Road and Abbey Road
  - c. Rolling Oaks Drive and Oak Timber Drive
  - d. Rolling Oaks Drive and Charles Avenue
15. Review and consideration of purchase of confined space entry safety equipment
16. Review and consideration of professional engineering services for Court Street lift station reconstruction
17. Pay Estimates: Strand Associates, Short Elliot Hendrickson Inc., MSA Professional services, and any other contractor/developer
18. Adjournment

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

**#4**

Project/Item Name:

Water system corrosion control

Location:

Citywide

Requested Action:

Presentation on topic

Staff Report/Description:

Mr. Andy Jacque from Water Quality Investigations will give a presentation on corrosion within the City water system. In particular this discussion will focus on copper levels within the water system.

Attachments:

none

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

#5

Project/Item Name:

Abbey Road Reconstruction

Location:

Abbey Road

Requested Action:

Discussion on upcoming bid

Staff Report/Description:

Bids will be received at 11:00 AM on Tuesday March 12, 2019 for the project. Bid results will be taken forward to the March 12, 2019 Common Council meeting for possible award.

Attachments:

Project advertisement

## NOTICE TO CONTRACTORS

The City of Onalaska, Wisconsin will receive sealed proposals until 11:00 AM on the 12<sup>th</sup> day of March, 2019, in the City Hall, in the City of Onalaska at which time and place bids will be publicly opened and read aloud, for the doing of the following public works:

### ITEMS OF BID

#### Sanitary Sewer

1,100 L.F. of 10" PVC SDR 26	2,150 L.F. of 10" PVC SDR 35	Various Connections and Plugs
1,000 L.F. of 4" PVC for 28 Service Laterals	12 ea. Sanitary Manholes and Castings	2 ea. PVC External Drops at San MH

#### Water Main

3,200 L.F. of 12" DIP Water Main	80 L.F. of 8" DIP Water Main	250 L.F. of 6" DIP Water Main
1" & 2" Corporation Valves	1" & 2" Curb Stops and Boxes	1" & 2" Copper Water Services
Various Fittings and Bends	9 ea. Hydrants	21 ea. Gate Valves

#### Storm Sewer

155 L.F. of 15" CL V RCP	520 L.F. of 18" CL V RCP	75 L.F. of 30" CL V RCP
11 ea. Various Storm Inlets	2 ea. 72" Dia. Storm Manhole	4 ea. Connections to Existing Storm

#### Pavement, Crushed Aggregate, and Misc.

2,500 Ton 3"-4" 4MT 58-28 S HMA Pavement	250 Ton Asphaltic Surface Driveways	11,250 Ton Crushed Agg. Base Course
6,500 L.F. Curb and Gutter	29,000 S.F. Conc. Sdwk/Drive Apron	750 C.Y. Black Dirt
4,500 S.Y. Hydroseeding	Traffic Control/Signing and Marking	**Plus Additional Misc. Appurtenances

The above public work will be let to the lowest responsible bidder and shall be performed in accordance with the plans and specifications for the same now on file with the City Clerk for the inspection of bidders and in accordance with the prepared form of contract and bond also on file with said Clerk.

Digital copies of the Bidding Documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital documents for a fee of \$35.00 by inputting Quest project #6132169 on the website's project search page. For assistance and free membership registration, contact QuestCDN at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com). Paper copies of the bidding documents may be obtained from the City Engineer's Office in person during normal business hours for a fee of \$50.00 or mailed to a contractor for a fee of \$75.00.

The City of Onalaska reserves the right to reject any or all bids, and to waive any informalities in bidding. Sealed bids only, will be received.

No bid shall be received unless accompanied by a Certificate of Organization and Authority, a list of any subcontractors, approval of pre-qualification, and a certified check or a bid bond equal to at least 5 percent not more than 10 percent of the bid payable to the City as a guarantee that if the bid is accepted the bidder will execute and file the proper contract and bonds within the time limited by the City.

Bidders Proof of Responsibility form must be filed in the Office of the City Clerk not later than **5:00 PM on the 8<sup>th</sup> day of March, 2019**, and show sufficient financial ability, equipment, and experience to properly perform the contract. The Council's decision as to qualification shall be final. Bids will be accepted only, from such qualified bidders.

The Advertisement for Bids, Notice to Contractors, the Information to Bidders, the Bid Proposal, the Certificate of Organization and Authority, the Performance and Payment Bond, the General Conditions, Minimum Wage Scale, Specifications, Plans, Addenda (if any), and all ordinances of the City applicable to this contract shall be considered a part of the contract. All bidders shall inform themselves of the current municipal wage scale for public works, and they shall be required to pay minimum rates of pay as established by the Common Council of the City of Onalaska.

The time for commencement of the work shall begin no later than ten (10) days after date of written notification from the engineer to do so, unless otherwise stipulated and completion shall be no later than **September 27<sup>th</sup>, 2019**.

The outside of the envelope containing the proposal is to be marked "BID PROPOSAL – 2019 Abbey Road Reconstruction".

Dated this 22<sup>nd</sup> day of February, 2019.

Compiled by authority of City Council, Onalaska, Wisconsin.

C. Jarrod Holter, City Engineer

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

**#6**

Project/Item Name:

Crestwood Lane Street & Utility bid

Location:

Crestwood Lane

Requested Action:

Approval of bid

Staff Report/Description:

Bids will be received at 11:00 AM on Tuesday March 5, 2019 for the project. Bid results will be distributed at the meeting.

Attachments:

Project advertisement

**OFFICIAL NOTICE TO CONTRACTORS  
UTILITY & STREET IMPROVEMENTS  
CRESTWOOD LANE  
ONALASKA, WISCONSIN**

The City of Onalaska, Wisconsin, will receive sealed bids for the construction of the following items up until 11:00 a.m., Tuesday March 5, 2019 at the City Hall, 415 Main Street, Onalaska, Wisconsin 54650, at which time and place all bids will be publicly opened and read aloud.

**MAJOR BID ITEMS**

2,110 Lin.Ft. 12" DIP Watermain	6 Hydrants
1,678 Lin Ft. 8" PVC Sanitary Sewer	10 Sanitary Manholes
10 Each Sewer/Water Services	1,126 Lin Ft. 12" RCP Storm Sewer
365 Lin Ft. 15" RCP Storm Sewer	15 Storm Inlets
4,950 Cu.Yds. Excavation	3,370 Tons Aggregate Base
3,800 Lin Ft. Curb & Gutter	1,220 Tons Hot Mix Asphalt Paving
3,600 Sq.Yds. Erosion Control Mat w/ Seeding	1,300 Sq. Yds Hydroseeding

Bidding Documents are on file with the City Clerk, City of Onalaska, Wisconsin. Bidding Documents are available at Project Bidding on <http://www.davyengineering.com/>. You may download the complete set of digital bidding documents for \$30.00 by entering #6146629 as the Project Number. Bidding Documents may also be obtained from Davy Engineering Co., Consulting Engineers, 115 6<sup>th</sup> St. S., La Crosse, Wisconsin 54601, phone (608) 782-3130, upon receipt of a nonrefundable \$40.00 per set.

Bidders Proof of Responsibility form must be filed in the Office of the City Clerk no later than 5:00 PM on the 1st day of March 2019, and show sufficient financial ability, equipment, and experience to properly perform the contract. The Council's decision as to qualification shall be final. Bids will be accepted only, from such qualified bidders.

The City of Onalaska, Wisconsin, reserves the right to reject any or all bids, to waive any informality in bidding. No bid shall be withdrawn after the opening of bids without the consent of the City for a period of forty-five (45) days after the scheduled time of closing bids.

A certified check payable to the City of Onalaska or bid bond executed by the bidder and a licensed surety company in an amount equal to at least 5% of the maximum bid shall accompany each bid as a guarantee that if the bid is accepted, the bidder will execute and file the proposed contract and bonds within ten (10) days after the award of the contract.

Bidders are to fill out Bidder's Qualification forms furnished with the Bidding Documents. Forms are to be submitted separate from bids for review at bid opening.

Published by the authority of the City Council, City of Onalaska, Wisconsin.

Joe Chilsen, Mayor

Caroline Burmaster, City Clerk

DAVY ENGINEERING CO.  
CONSULTING ENGINEERS  
LA CROSSE, WISCONSIN

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

**#7**

Project/Item Name:

Urban Forestry Program bid

Location:

Citywide

Requested Action:

Approval of bid

Staff Report/Description:

Bids will be received at 1:30 PM on Tuesday  
March 5, 2019 for the project. Bid results  
will be distributed at the meeting.

Attachments:

Project advertisement

## NOTICE TO CONTRACTORS

The City of Onalaska, Wisconsin will receive sealed proposals until 1:30 PM on the 5<sup>th</sup> day of March, 2019, in City Hall, in the City of Onalaska at which time and place bids will be publicly opened and read aloud, for the doing of the following public works:

### ITEMS OF BID

#### Stump Grinding

125 ea. Stump Grinding	85 C.Y. Black Dirt	3,200 S.F. Seed, Fertilizer, & Mulch
Removal of stump grindings	**Plus Additional Misc. Appurtenances	

#### Tree Planting

This bid is for the purchase, installation, and maintenance of approximately 200 trees that shall have a minimum of two inch diameter at installation. Contractor shall provide all labor, equipment, materials, and traffic control as deemed necessary by the City of Onalaska for installation and maintenance of trees.

The above public work will be let to the lowest responsible bidder and shall be performed in accordance with the plans and specifications for the same now on file with the City Clerk for the inspection of bidders and in accordance with the prepared form of contract and bond also on file with said Clerk.

Digital copies of the Bidding Documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital documents for a fee of \$35.00 by inputting Quest project #6145576 on the website's project search page. For assistance and free membership registration, contact QuestCDN at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com). Paper copies of the bidding documents may be obtained from the City Engineer's Office in person during normal business hours for a fee of \$50.00 or mailed to a contractor for a fee of \$75.00.

The City of Onalaska reserves the right to reject any or all bids, and to waive any informalities in bidding. Sealed bids only, will be received.

No bid shall be received unless accompanied by a Certificate of Organization and Authority, a list of any subcontractors, approval of pre-qualification, and a certified check or a bid bond equal to at least 5% not more than 10% of the bid payable to the City as a guarantee that if the bid is accepted the bidder will execute and file the proper contract and bonds within the time limited by the City.

Bidders Proof of Responsibility form must be filed in the Office of the City Clerk not later than **5:00 PM on the 1<sup>st</sup> day of March, 2019**, and show sufficient financial ability, equipment, and experience to properly perform the contract. The Council's decision as to qualification shall be final. Bids will be accepted only, from such qualified bidders.

The Advertisement for Bids, Notice to Contractors, the Information to Bidders, the Bid Proposal, the Certificate of Organization and Authority, the Performance and Payment Bond, the General Conditions, Minimum Wage Scale, Specifications, Plans, Addenda (if any), and all ordinances of the City applicable to this contract shall be considered a part of the contract. All bidders shall inform themselves of the current municipal wage scale for public works, and they shall be required to pay minimum rates of pay as established by the Common Council of the City of Onalaska.

The time for commencement of the work shall begin not later than ten (10) days after date of written notification from the engineer to do so, unless otherwise stipulated and completion shall be no later than **July 3, 2019**.

The outside of the envelope containing the proposal is to be marked "BID PROPOSAL – 2019 Urban Forestry Program".

Dated this 8<sup>th</sup> day of February, 2019.

Compiled by authority of City Council, Onalaska, Wisconsin.

C. Jarrod Holter

City Engineer

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

**#8**

Project/Item Name:

2019 Miscellaneous Concrete bid

Location:

Citywide

Requested Action:

Approval of bid

Staff Report/Description:

Bids will be received at 11:00 AM on  
Tuesday March 12, 2019 for the project.  
Bids results will be taken forward to the  
March 12, 2019 Common Council meeting  
for possible award.

Attachments:

Project advertisement

## NOTICE TO CONTRACTORS

The City of Onalaska, Wisconsin will receive sealed proposals until 10:00 AM on the 12<sup>th</sup> day of March 2019, in City Hall, in the City of Onalaska at which time and place bids will be publicly opened and read aloud, for the doing of the following public works:

### ITEMS OF BID

30" Curb & Gutter – 225 LF	24" Curb & Gutter – 200 LF	Curb & Gutter Removal – 425 LF
4" Concrete Sidewalk Replacement – 7,500 SF	Bulk Concrete Poured – 15 CY	Detectable Warning Field – 10 Each
Seed, Fertilizer, & Mulch – 3,800 SF	Pulverized Black Dirt – 65 CY	
Tractor Backhoe w/ Operator – 20 Hours	Laborer – 100 Hours	**Plus Additional Misc. Appurtenances

The above public work will be let to the lowest responsible bidder and shall be performed in accordance with the plans and specifications for the same now on file with the City Clerk for the inspection of bidders and in accordance with the prepared form of contract and bond also on file with said Clerk.

Digital copies of the Bidding Documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital documents for a fee of \$35.00 by inputting Quest project #6145840 on the website's project search page. For assistance and free membership registration, contact QuestCDN at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com). Paper copies of the bidding documents may be obtained from the City Engineer's Office in person during normal business hours for a fee of \$50.00 or mailed to a contractor for a fee of \$75.00.

The City of Onalaska reserves the right to reject any or all bids, and to waive any informalities in bidding. Sealed bids only, will be received.

No bid shall be received unless accompanied by a Certificate of Organization and Authority, a list of any subcontractors, approval of pre-qualification, and a certified check or a bid bond equal to at least 5% not more than 10% of the bid payable to the City as a guarantee that if the bid is accepted the bidder will execute and file the proper contract and bonds within the time limited by the City.

Bidders Proof of Responsibility form must be filed in the Office of the City Clerk not later than **5:00 PM on the 8<sup>th</sup> day of March, 2019**, and show sufficient financial ability, equipment, and experience to properly perform the contract. The Council's decision as to qualification shall be final. Bids will be accepted only, from such qualified bidders.

The Advertisement for Bids, Notice to Contractors, the Information to Bidders, the Bid Proposal, the Certificate of Organization and Authority, the Performance and Payment Bond, the General Conditions, Specifications, Plans, Addenda (if any), and all ordinances of the City applicable to this contract shall be considered a part of the contract. All bidders shall inform themselves of the current municipal wage scale for public works, and they shall be required to pay minimum rates of pay as established by the Common Council of the City of Onalaska.

The time for commencement of the work shall begin not later than ten (10) days after date of written notification from the engineer to do so, unless otherwise stipulated and completion shall be no later than October 25, 2019.

The outside of the envelope containing the proposal is to be marked "BID PROPOSAL – 2019 MISCELLANEOUS CONCRETE".

Dated this 15<sup>th</sup> day of February, 2019.  
Compiled by authority of City Council, Onalaska, Wisconsin.

C. Jarrod Holter                      City Engineer

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

#9

Project/Item Name: 2019 Abbey Road Reconstruction Project

Location: Abbey Road

Requested Action: Approval of services

Staff Report/Description: Proposal includes construction staking for project along with project inspector for situations when City staff cannot perform those duties.

Attachments: proposal



Building a Better World  
for All of Us®

February 25, 2019

RE: Proposal for Staking & RPR Services  
2019 Abbey Road Reconstruction  
SEH No. ONALA 147625

Jarrold Holter, PE  
City Engineer/Director of Public Works  
City of Onalaska  
415 Main Street  
Onalaska, WI 54650

Dear Mr. Holter:

Thank you for the opportunity to provide you this proposal for the 2019 Abbey Road Reconstruction Project for staking and construction administration services. Our project team has staff availability and resources to provide the requested services on this project for the 2019 construction season. We are able offer the following scope of services for your review.

## SCOPE OF SERVICE

### Construction Services

Conduct construction staking, provide part-time Resident Project Representative (RPR) services, assist with shop drawing review, and assist with RFI's. Items associated with this effort will include:

- I. Construction Staking
  - a. Stake water main alignment
  - b. Stake sanitary sewer manholes
  - c. Stake storm sewer structures
  - d. Stake curb and gutter
  - e. Stake medians
  - f. Stake right-of-way line at each property with lath
  - g. Stake top of gravel (assume subgrade staking done by contractor via grading model)

*Subtotal: \$30,700 (226 hours – includes equipment and vehicle expenses)*

- II. Resident Project Representative (RPR)

Monitor construction activities part-time as directed by the City up to 40 hours. Items associated with this task will include:

  - a. Attend pre-construction meeting
  - b. Observe contractor work operations
  - c. Complete field diary when on site

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 329 Jay Street, Suite 301, La Crosse, WI 54601-4034  
SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 608.782.3161 | 888.908.8166 fax



- d. Act as a project liaison to between City and property owners
- e. Assist with pay estimates as needed

*Subtotal: \$3,900 (40 hours)*

**Total for Construction Services: \$34,600**

All expenses including mileage, survey equipment, and office expenses are included in the total.

**SCHEDULE**

Our team can begin work on this project immediately after the City has awarded the construction contract which is anticipated to be in March 2019, with an assumed construction start date of April 15, 2019.

We look forward to working with you and your staff on this important project. Please contact me at 608.498.4947 or by e-mail [jtomes@sehinc.com](mailto:jtomes@sehinc.com), if you have any questions or if you need additional information.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Jeremy Tomesh  
Project Manager

JJT

Attachments.

## Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Onalaska ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective December 27, 2018, this Supplemental Letter Agreement dated February 25, 2019 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: provide construction staking and construction observation services for the 2019 Abbey Road Reconstruction project.

**Client's Authorized Representative:** Jarrod Holter, PE

**Address:** 415 Main Street  
Onalaska, WI 54650

**Telephone:** 608.781.9537 **email:** jholter@cityofonalaska.gov

**Project Manager:** Jeremy Tomesh, PE

**Address:** 329 Jay Street, Suite 301  
La Crosse, WI 54601

**Telephone:** 608.498.4947 **email:** jtomesh@sehinc.com

**Scope:** The Basic Services to be provided by Consultant:

### Construction Services

Conduct construction staking, provide part-time Resident Project Representative (RPR) services, assist with shop drawing review, and assist with RFI's. Items associated with this effort will include:

- I. Construction Staking
  - a. Stake water main alignment
  - b. Stake sanitary sewer alignment
  - c. Stake storm sewer structures
  - d. Stake curb and gutter
  - e. Stake medians
  - f. Stake right-of-way line at each property with lath or PK nail in pavement
  - g. Stake top of gravel (assume subgrade staking done by contractor via grading model)

*Subtotal: \$30,700 (226 hours – includes equipment and vehicle expenses)*

- II. Resident Project Representative (RPR)

Monitor construction activities part-time as directed by the City up to 40 hours. Items associated with this task will include:

  - a. Attend pre-construction meeting
  - b. Observe contractor work operations
  - c. Complete field diary when on site
  - d. Act as a project liaison to between City and property owners
  - e. Assist with pay estimates as needed
  - f. Project Management

*Subtotal: \$3,900 (40 hours – includes equipment and vehicle expenses)*

**Total: \$34,600**

All expenses including mileage, survey equipment, and office expenses are included in the total. Level of effort is based on one staking effort per subtask. Re-staking of project components due to contractor destroying or vandalism of previously staked components is not included and is considered additional services. A minimum 72-hour notice is required between the time of the staking request, and the time the work is to be performed.

**Resident Project Representative Services**

RPR services will be provided in accordance with attached Exhibit B.

**Schedule:** Our team can begin work on this project immediately after the City has awarded the construction contract which is anticipated to be in March 2019, with an assumed construction start date of April 15, 2019.

**Payment:** The fee is hourly estimated to be \$34,600.00 including expenses and equipment.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1. Additional work, if required, shall be compensated in accordance with the rate schedule.

**Other Terms and Conditions:** Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

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**Short Elliott Hendrickson Inc.**

**City of Onalaska**

By:   
\_\_\_\_\_  
Jeremy Tomesh, PE  
Title: Client Service Manager

By: \_\_\_\_\_  
Title: \_\_\_\_\_

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

**#10**

Project/Item Name:

2019 chip seal

Location:

citywide

Requested Action:

Approval of chip seal

Staff Report/Description:

2019 pavement maintenance program will include chip seal of City streets. Maps outline areas of 2019 chip seal. Chip seal has been found to be the most cost effective pavement maintenance for the City. Project was included within the approved 2019 Capital Improvements budget.

Attachments:

2019 street list and maps

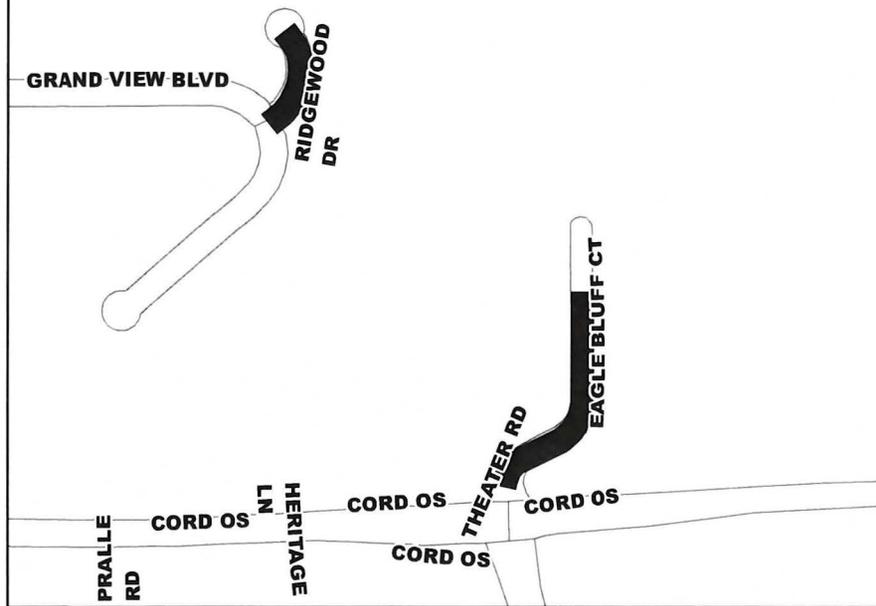
StreetName	WISLR	FROM_INTER	TO_INTER	YR_CHPSEAL	LIN_FT	WIDTH_FT	SQ_FT	SQ_YD
LOCUST ST	8	2ND AVE N	5TH AVE N (EAST)	2004	1095	33	36,135	4,015
4TH AVE N	7	POPLAR ST	PEARL ST	2012	339	34	11,526	1,281
THEATER RD	4	RUDY ST	CORD PH	2014	2685	27	72,495	8,055
COUNTY ROAD PH	6	JANSEN PL	BRAUND ST	2010	2525	34	85,850	9,539
GUNDERSEN DR	6	KINNEY COULEE RD S (E)	W 460FT OF LIFT STATION	2011	1849	35	64,715	7,191
SUPERIOR ST	7	STREBLOW ST	TERMINI	2011	85	33	2,805	312
STREBLOW ST	7	E 85' FROM RAMBLER CT	ROLLING OAKS DR	2011	1372	33	45,276	5,031
ROLLING OAKS DR	7	STREBLOW ST	SAND LAKE RD	2011	206	34	7,004	778
ROLLING OAKS DR	7	150' N OF WINDHILL	PINE RIDGE DR	2011	448	34	15,232	1,692
ROLLING OAKS DR	7	PINE RIDGE DR	STREBLOW ST	2011	329	34	11,186	1,243
BIRKA LN	7	WINDHILL ST	STREBLOW ST	2011	748	34	25,432	2,826
WINDHILL ST	7	125' E OF RAMBLER CT	ROLLING OAKS DR	2011	704	34	23,936	2,660
KINNEY COULEE RD S	6	CITY LIMITS	VALLEY VUE DR	2011	1479	32	47,328	5,259
MEDARY LN	10	YOUNG DR E	TERMINI	0	224	28	6,272	697
PINEVIEW ST	8	VALLEY VUE DR	KINNEY COULEE RD S	0	932	34	31,688	3,521
OAK TIMBER DR	6	ROLLING OAKS DR	PINE RIDGE DR	2011	478	28	13,384	1,487
PINE RIDGE DR	7	ROLLING OAKS DR	550' N	2011	549	34	18,666	2,074
CRITTER CT	6	KINNEY COULEE RD S	TERMINI	2011	992	36	35,712	3,968
KINNEY COULEE RD N	6	WOODMAN'S S ENTRANCE	CITY LIMITS	2011	1704	38	64,752	7,195
KINNEY COULEE RD S	6	CRITTER CT	E 2600' CITY LIMITS	2011	2659	32	85,088	9,454
4TH AVE N	7	PEARL ST	LOCUST ST	2012	1575	34	53,550	5,950
4TH AVE N	7	QUINCY ST	POPLAR ST	2012	552	34	18,768	2,085
EAGLE BLUFF CT	5	50' N OF E MAIN ST/CORD OS	TERMINI	2014	518	38	19,684	2,187
FRASER WAY	8	PINE RIDGE DR	PINE RIDGE DR	0	701	28	19,628	2,181
FRASER WAY	7	PINE RIDGE DR	TERMINI	2011	355	26	9,230	1,026
PINE RIDGE DR	8	120' N OF ROLLING OAKS	FRASER WAY	0	934	28	26,152	2,906
MIDWEST DR	8	THEATER RD	W TO TERMINI	0	224	43	9,632	1,070
THEATER RD	4	RUDY ST	530' N	2014	1063	27	28,701	3,189
PINE RIDGE DR	6	FRASER WAY	NNW 120'	2011	128	28	3,584	398
FRASER WAY	7	PINE RIDGE DR	SW 40'	0	43	28	1,204	134
MIDWEST DR	9	THEATER RD	E 400FT	2006	386	48	18,528	2,059
THEATER RD	9	MIDWEST DR	N 390FT	2006	790	32	25,280	2,809
THEATER RD	9	MIDWEST DR	S 455 FT	2006	915	36	32,940	3,660
GUNDERSEN DR	6	KINNEY COULEE RD S (W)	W ACCESS RD TO CLINIC	2011	308	53	14,310	1,590
OLD KINNEY COULEE RD	5	KINNEY COULEE RD N	TERMINI	0	135	63	8,505	945
KINNEY COULEE RD S	8	VALLEY VUE DR	PINEVIEW ST	0	401	24	9,624	1,069
KINNEY COULEE RD N	8	1500' E OF TOWNLINE	TOWN LINE	0	1425	24	34,200	3,800
MEDARY LN	10	12TH AVE	MEDARY LN N	2006	177	25	4,425	492
12TH AVE S	6	TOWNLINE	MEDARY LN	0	629	24	15,096	1,677
12TH AVE S	6	TOWNLINE	MEDARY LN	0	636	24	15,264	1,696
KINNEY COULEE RD N	8	CITY LIMITS	1500' E	0	1474	25	36,850	4,094
GUNDERSEN DR	6	W ACCESS RD TO CLINIC	S 330FT	2011	332	44	14,608	1,623
PINE RIDGE DR	6	100' S OF OAK TIMBER	FRASER WAY	2011	600	29	17,400	1,933
PINE RIDGE DR	8	ROLLING OAKS DR	120' N OF ROLLING OAKS	0	172	32	5,504	612

1,147,149 127,461

@ \$1.58

\$ 201,388

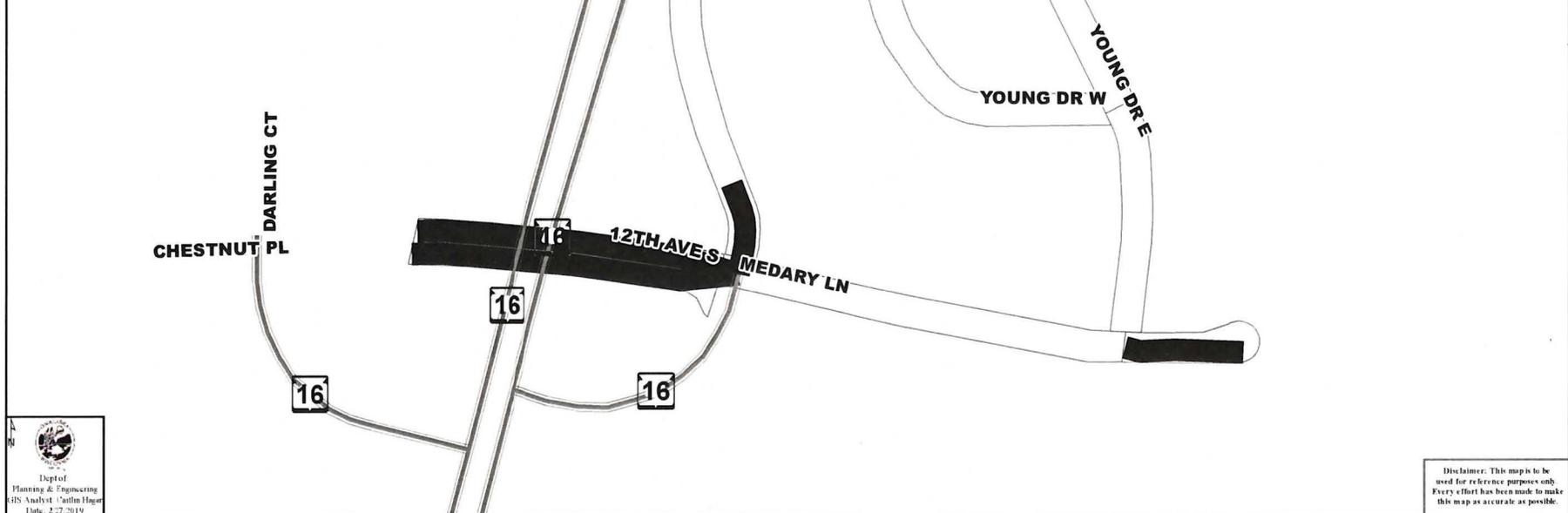
1 inch = 400 feet



1 inch = 800 feet



1 inch = 300 feet



Disclaimer: This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.



# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

**#11**

Project/Item Name:

Green Coulee intersection design

Location:

Green Coulee Road

Requested Action:

Approval of services

Staff Report/Description:

City staff is moving forward with design of the signalized intersection of Green Coulee Road and East Main Street with the assistance of MSA Professional Services. Funds for the design of the intersection were included within the 2019 Capital Improvements budget.

Attachments:

Proposal



# Professional Services Agreement

This AGREEMENT (Agreement) is made today 2/22/19 by and between CITY OF ONALASKA (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

**Project Name:** Green Coulee Rd and E. Main St Traffic Signal Design

**The scope of the work authorized is:** Attachments B and C

**The schedule to perform the work is:** Approximate Start Date: 4/1/19  
Approximate Completion Date: 11/1/19

**The estimated fee (not to exceed) for the work is:**  
\$49,730.47 (Design Services)  
\$25,300.00 (Real Estate Acquisition Services)

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

**CITY OF ONALASKA**

**MSA PROFESSIONAL SERVICES, INC.**

\_\_\_\_\_  
Joe Chilsen  
Mayor  
Date:\_\_\_\_\_

\_\_\_\_\_  
Ben Wilkinson  
Project Manager/Team Leader  
Date:\_\_\_\_\_

Attest: City Clerk

\_\_\_\_\_  
Clerk Name: Caroline Burmaster  
Date:\_\_\_\_\_

\_\_\_\_\_  
Rob Uphoff  
Program Manager/Vice President  
Date:\_\_\_\_\_

City of Onalaska  
415 Main Street  
Onalaska, WI 54650  
Phone: (608) 781-95367  
Fax: (608) 781-9506

2901 International Lane  
Suite 300  
Madison, WI 53704  
Phone: +1 (608) 216-2057  
Fax: (608) 242-5664

**ATTACHMENT A:  
RATE SCHEDULE**

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects .....	\$111 – \$170/hr.
Clerical .....	\$ 55 – \$110/hr.
CAD Technician .....	\$ 65 – \$125/hr.
Geographic Information Systems (GIS).....	\$ 94 – \$138/hr.
Housing Administration .....	\$ 68 – \$115/hr.
Hydrogeologists .....	\$114 – \$147/hr.
Planners .....	\$ 89 – \$160/hr.
Principals.....	\$180 – \$250/hr.
Professional Engineers .....	\$ 85 – \$153/hr.
Project Manager.....	\$ 85 – \$180/hr.
Professional Land Surveyors .....	\$ 79 – \$160/hr.
Staff Engineers.....	\$ 74 – \$144/hr.
Technicians .....	\$ 65 – \$125/hr.
Wastewater Treatment Plant Operator.....	\$ 72 – \$ 92/hr.

REIMBURSABLE EXPENSES

Copies/Prints.....	Rate based on volume
Fax .....	\$1.00/page
GPS Equipment .....	\$40/hour
Mailing/UPS .....	At cost
Mileage – Automobile (currently \$0.545/mile) .....	Rate set by Fed. Gov.
Mileage – MSA Truck.....	\$0.70/mile
Nuclear Density Testing .....	\$25.00/day + \$10/test
Organic Vapor Field Meter .....	\$100/day
PC/CADD Machine.....	Included in labor rates
Stakes/Lath/Rods .....	At cost
Total Station .....	Included in labor rates
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing .....	At cost
Trimble Geodimeter.....	\$30/hour

\* Labor rates represent an average or range for a particular job classification. These rates are in effect until January 1, 2020.

ATTACHMENT B – DESIGN SERVICES

Design Scope of Services

City of Onalaska, Main Street and Green Coulee Road Signal Design  
(400-ft west to 400-ft East/South on Main Street)  
City of Onalaska  
La Crosse County

I. GENERAL PROJECT ADMINISTRATION & COORDINATION

- A. Project Description – This project is for the installation of traffic signals and associated necessary intersection improvements at the intersection of Main Street & Green Coulee Road located within the City of Onalaska.
    - 1. Included as part of the improvements is the following:
      - a. Installation of traffic signal equipment
      - b. Relocation of the existing northern Kwik Trip Access approximately 100’ west of the intersection and converted to right-in only
      - c. New curb and gutter and grading where existing Kwik Trip driveway resides
      - d. Reconstructed sidewalk to accommodate traffic signals
      - e. Updated curb ramps to meet ADA compliance
      - f. Reconstructed medians, as necessary, to install traffic signals
      - g. Minor pavement replacement, as necessary, to accommodate signal installation
  - B. Monthly Updates
    - 1. Monthly invoices including a progress report
  - C. Project Coordination
    - 1. Due to the number of parties involved, communication between several groups will require time to maintain project involvement.
      - a. Land Owners including:
        - i. Kwik Trip
        - ii. Coulee Golf Bowl
      - b. Utility Companies
      - c. WisDOT
      - d. City Staff
    - 2. MSA shall conference call or inform City Staff in discussions related to the project with other agencies.
- D. Public Involvement
  - a. No public involvement meetings included. Phone calls as needed or requested by the City.
- E. Utility Coordination – Improvements to the utilities or relocation is anticipated for the project. MSA will submit preliminary plans to the utility companies and coordinate concerns with the proposed improvements.

## ATTACHMENT B – DESIGN SERVICES

### II. SURVEYING

MSA will provide topographic data collection of the project site to prepare a base map of existing conditions in the immediate area (generally within 100 feet) of the project limits, which will be used for all additional work. The intersection of Main Street and Green Coulee Road will be surveyed approximately 200-ft in each direction with additional points along centerline and curb lines extending up to another 200 feet.

Our proposed survey work includes the following basic services:

- a. Location of existing lot corners and other nearby survey markers, if visible and readily observable.
- b. Location, elevation, size, and type (as applicable) of existing public utility structures and piping systems (culverts, manholes, inlets, water valves/hydrants, storm sewer, sanitary sewer, and water main).
- c. Location of any private utility facilities within or adjacent to the project site (electric, telephone, natural gas, cable TV, fiber optic) as marked by contacting Digger's Hotline or private facilities as marked by the Owner or others, as applicable. MSA will not be liable for issues resulting from mapping utilities that are not members of Digger's Hotline.
- d. Elevation of the existing ground and other pertinent features such as: trees, fences, walls, poles, surface structures, standalone buildings, public street infrastructure, driveways, and other related features as readily observable.
- e. Establish the right-of-way line for Main Street and Green Coulee Road based upon applicable research at La Crosse County Register of Deeds and field located survey markers in a. above.
- f. Location of any utility relocation within or adjacent to the project site.

A base map of these existing conditions will be prepared and shall include the pertinent features as described above, as well as ground contours at a 1-foot interval across the project limits. We will establish at least one permanent benchmark for vertical datum control and at least two horizontal control points outside of the limits of disturbance for the project area.

### III. ROADWAY DESIGN SERVICES

- A. Design limits for MSA shall be within the following project limits:
  1. MSA shall design within the functional limits of the intersection of Main Street & Green Coulee Road). The proposed improvements may be located outside the existing ROW due to the proposed sidewalk adjustments and driveway relocation.
  2. The existing northern Kwik Trip driveway will be relocated approximately 100 feet west as part of the project design. It is anticipated the driveway will be converted to right-in only.
- B. Information will be collected from City Staff that pertains to the entire project design. Information includes, but is not limited to, updated right of way information, utility contact lists, adjacent land information (wetland reports if applicable) and utility maps.

## ATTACHMENT B – DESIGN SERVICES

- C. MSA shall complete the following tasks:
1. Alignment (Horizontal and Vertical)
    - a. Adjustments to the existing horizontal and vertical alignment are not anticipated, nor included, as part of the project.
  2. Lighting Plans
    - a. Lighting at the intersection of Main Street and Green Coulee Road will be incorporated in the traffic signal design plans. No additional lighting is anticipated as part of the project.
  3. Pavement marking and permanent signing sheets are included.
  4. Traffic control staging plan will be necessary to construct under traffic and is included in the proposal. It is assumed that a minimum of one lane in each direction will be maintained throughout construction and most work that will impact traffic will occur during non-peak hours. No detour plan is included.
  5. MSA will prepare necessary permits including WisDNR permit if necessary and a WisDOT permit to work in right-of-way.
  6. The following PS&E documents shall be prepared by MSA
    - a. Construction Time Schedule
    - b. Engineer's Estimate
    - c. Plans
    - d. Specifications
    - e. Bid tab
  7. Bidding, advertising, and PS&E documents are completed by MSA. Five copies of the plans will be provided to the City of Onalaska.
- D. Staff and Site Meetings
1. MSA has included three meetings with staff, one (1) in-person at City Hall, two (2) via conference call to coordinate the design of the project. These meetings will be at 30%, 60%, and 90% of the plans.
  2. Property Owner Meeting – MSA will attend a meeting with City staff to discuss the project with affected property owners.
  3. City of Onalaska Committee Updates – MSA shall attend in-person up to one PWC meeting for the project to discuss concepts or decisions to be made prior to final bidding.

## ATTACHMENT B – DESIGN SERVICES

4. WisDOT Coordination Meetings – MSA staff will attend one in-person meeting with WisDOT to coordinate the installation of the traffic signal and phone or web conferences as required.
5. Additional in-person meetings are considered extra services.

### E. Soil Borings (by Braun Intertech)

1. Two 15-foot soil borings and analysis will be completed at the locations of the proposed monotube bases.

## IV. TRAFFIC SIGNAL PLANS – Main Street and Green Coulee Road

### A. Traffic Signal Plans, Specifications, and Estimate

1. MSA will prepare traffic signal plans for the proposed signalized intersection of Main Street and Green Coulee Road. Plans will include a plan view sheet, sequence of operations chart, and cable routing sheet. Upon completion of the plans, MSA will provide the plans to the City of Onalaska for review and comment.
2. MSA will prepare a plan sheet to identify locations in which soil borings are required based on proposed monotube locations.
3. Plan preparation will also include coordination with Utilities regarding providing a power supply to the new traffic signal and changes to the existing roadway lighting configuration.
4. MSA will coordinate with City Staff to determine the specific traffic signal equipment necessary to accommodate the following features prior to the start of plan documents
  - Vehicle detection
  - Interconnectivity will be determined through coordination with WisDOT
  - Audible pedestrian signals
  - Fold-out stop signs
  - Emergency Vehicle Preemption
5. Following guidance on the necessary equipment for these and any other identified features, final plans will be developed.
6. MSA will prepare project specifications, provide standard detail drawings, and complete a quantity list and project cost estimate as part of the project. It is anticipated that Wisconsin Department of Transportation Standard Specifications will be used for the construction specifications and standard details.

## ATTACHMENT B – DESIGN SERVICES

### B. Signal Timing Plans and WisDOT Coordination

1. Utilizing the traffic volume information previously provided by the City of Onalaska and the existing WisDOT USH 53 interchange timing plans, MSA will work with WisDOT to prepare a signal timing plan for the intersection.
2. The proposed timing plans are based on a random sampling of traffic volumes and may need to be adjusted after implementation to reflect variations in volume patterns not seen in the sample data. MSA will work with WisDOT and the City on the timing plan.

### V. Right-of-Way

#### A. Right-of-way Plat

- a. Anticipate two parcels. One will have both FEE and TLE acquisitions and the other will have an access change and a TLE.
- b. Title Searches for two properties included by sub consultant.
- c. Relocation Order
- d. Legal descriptions or exhibits
- e. Access control paperwork as required by WisDOT. It is anticipated that form DT1504 will be required and any exhibits necessary for that form.

#### B. Appraisal Staking for two parcels

#### C. Final Monumentation for two parcels

#### D. Land acquisition services are described in Attachment B.

### VI. BIDDING PROCESS

- A. MSA shall be responsible for the bidding process for the proposed project. MSA will be utilizing online bidding services. Authorization for bidding will be provided by City Staff.
- B. Addendums and contractors questions will be handled by MSA.
- C. Advertising shall be completed using Quest Online Bidding and will also be posted on MSA's website.
- D. The City is responsible for any reimbursable costs such as advertisement, permit fees, and public notices.

### VII. DELIVERABLES

#### A. MSA shall provide the following deliverables:

1. Specifications and Engineer's estimate (Microsoft Office Word)
2. PDF copy of the 'Engineered Stamped' drawings for reproduction use.
3. Five (5) complete plan sets and specifications.
4. Bid documents.

ATTACHMENT B – DESIGN SERVICES

VIII. PROJECT SCHEDULE

- A. MSA Professional Services agreement – March 2019
- B. Concept Plan (60% plans) – June 2019
- C. Right-of-way Plat – June 2019
- D. Final Design – August 2019
- E. Project Approval (final plans) – August 2019
- F. ROW Acquisition – June thru September 2019
- G. Bid Opening – October 2019

IX. SERVICES PROVIDED BY THE MUNICIPALITY

- A. Information to be provided by the City of Onalaska to MSA
  - 1. Adjacent property owner names and addresses.
  - 2. Adjacent Development plans
  - 3. As-built drawing for the previous projects and City utilities.
  - 4. City utility maps
  - 5. Meeting site for the Public Informational Meeting and other meetings.
  - 6. Permits Fees

## ATTACHMENT C – RIGHT OF WAY ACQUISITION SERVICES

**Project description:** The City of Onalaska is planning to construct traffic signals and reconfigure the above-referenced intersection. On the south edge of the intersection, an existing commercial driveway is currently anticipated to be relocated west of the existing driveway location, and a temporary interest may be required for work outside the right of way. For one portion of the project at the northeast corner of the intersection at the Coulee Golf Bowl property, the proposed work will extend beyond the existing right of way line.

The real estate rights required for the project are anticipated to be the following:

- **Parcel 1, Owner: “ZRH Partnership” (Kwik Trip parcel on south side)**  
A Temporary Limited Easement (TLE) is possible and included. Coordination for relocation of the commercial driveway is anticipated and included. The new driveway will be constructed in the roadway project, and built to connect into the existing concrete parking lot at a location approximately 100 feet west of the existing driveway location. There may be existing property items (“improvements”) that may be affected that may require valuation.
- **Parcel 2, Owner: “Coulee Golf Bowl Inc.” (NE Quadrant property)**  
Fee-taking & possible TLE. Involves possible removal or relocation of one existing commercial sign, and loss of several parking stalls. It is assumed the sign is owned by the same entity as the parcel’s current owner. If the sign is impacted, it will be required to be relocated by the landowner. Compensation for the sign relocation and loss of parking will be included in the Parcel 2 offer.

Appraisals are included for each parcel. There are no known utility releases anticipated.

There is one known encroachment: a large portion of parking lot for the Kwik Trip is currently located on DOT right of way for US 53. A portion of the parking lot may also exist on City right of way. This contract assumes this encroachment will be allowed to remain in place with a Revocable Occupancy Permit. Coordination with WisDOT and the City is included to attempt to obtain these two permits. Coordination of a currently unknown alternative involving rejection of the Revocable Occupancy Permit by DOT and relating to a different proposed driveway location is not included and would be “extra services”.

There are current mapped DOT access restrictions that may preclude the new driveway location. Access map changes and coordination for approval thereof is included as part of the Design Services, Attachment A.

### **A. Project Schedule**

Construction is planned for 2020. MSA will attempt to complete the acquisitions by the letting date shown in the design scope. The start of the acquisition process will begin after receiving the signed agreement, and after receiving a copy of the final approved right of way plat and the filed relocation order, expected to be prior to or near June 1, 2019. Condemnation, which is not anticipated, would require additional time. Delay of the signed contract or filed Relocation Order beyond June 1, 2019 may delay the acquisition deadline a similar amount.

## ATTACHMENT C – RIGHT OF WAY ACQUISITION SERVICES

The target deadline of the completion of the coordination for the relocated driveway will be dependent upon the type of document needed to be signed and if there are any monetary transactions required. MSA will attempt to complete the coordination, coinciding with the TLE for Parcel 2, by the bid date. If no land is necessary from Parcel 2, the negotiations for the access change could extend beyond the bid letting date for the project without holding the project up. This assumes plat and Relocation Order filing and approval by WisDOT of the separate Access Change map will be by June 1, 2019.

- B. Real Estate Acquisition Scope of Services:** Real Estate Acquisition Services for the Fee and TLE parcels will be provided in accordance with the Federal Uniform Relocation Act and Wisconsin State Statutes.
1. The contract assumes the Relocation Order document will be filed by the city by June 1, 2019.
  2. Review Full Title Search Reports for two parcels.
  3. Included under the separate Design Services scope are the following:
    - a. Completed Relocation Order form
    - b. Full Title Search Reports
    - c. Title Updates if needed
    - d. A plat, approved by the City, and descriptions with conveyance documents
    - e. Access Change map, approved by WisDOT
    - f. Temporary field staking of the limits of the acquisitions
    - g. Monumentation of the fee-taking
  4. Prepare an introduction letter to be approved by the City that will be mailed to each property owner along with the Owner's Rights brochure and information on the project, including:
    - a. Introducing the appraiser and expected timeline for appraisals
    - b. Contact information for the MSA project negotiator
  5. Determine Values. Appraisals are included for both parcels. Appraisals services, and list of improvement values within the Fee/TLE areas are being provided by Compass Land Consultants, Inc. Not included in this work is valuation of the effects of driveway relocation on Parcel 1.
  6. MSA will review each appraisal and prepare the Appraisal Objective Review and Offering Price Report documents for review and approval by the City. The procedures for approving the offers and payment will be coordinated with the City.
  7. Meetings: No meetings outside of Negotiations (described below) are anticipated for MSA's Real Estate Specialist.
    - a. Additional meetings by the Real Estate Specialist with City staff, if requested by City are an extra service as listed in the Compensation section herein.
  8. Negotiations
    - a. Create all parcel files and the owner's packet of documents concurrently with the Offering Price Report being approved. Negotiation Diary, Offer Letter, Fee/TLE with legal description, Statement to the Construction Engineer, and W-9 Forms for acquisitions exceeding \$600.
    - b. Send offer package by Certified Mail to the landowners, soon after Offering Price Reports are approved.
    - c. Provide follow-up call to each landowner to answer questions regarding the information provided. Up to one meeting will be scheduled as requested by the landowners to address concerns regarding the project. Meeting with landowners are anticipated to be held locally in the Onalaska/La Crosse area.
    - d. When a negotiated settlement has been reached, a payment request will be provided to the City. MSA will distribute the check to the landowner. Prepare negotiation diary to document coordination with the landowners.
    - e. Mail signed documents to La Crosse County Register of Deeds with request to invoice the City Engineering Department directly.

## ATTACHMENT C – RIGHT OF WAY ACQUISITION SERVICES

- f. Coordination with WisDOT and the City is included to attempt to obtain signature by WisDOT of a Revocable Occupancy Permit for the one encroaching portion of parking lot adjacent to the Kwik Trip property. A Revocable Occupancy Permit is also included for the possible encroaching parking lot on City right of way, if needed.
  - g. One Partial Release of Mortgage is assumed required and is included for the one fee-taking parcel (Parcel 2). The scope of the work is assumed to be of average complexity. Above-average complexity to acquire this Partial Release, or additional Partial Releases, will be considered “extra services”.
  - h. Releases of Rights, letters or coordination to obtain conveyance from utilities to release their rights for that portion of their facilities within the Fee/TLE limits are not anticipated nor included, but can be added as an extra cost as listed in the Compensation section herein. Compensable utilities are assumed not required and are not included.
  - i. Regular updates will be provided to keep the City informed of the progress and any negotiation issues.
  - j. If payment is greater than \$600, the City will complete federal form 1099-S for distribution.
  - k. This scope is based on obtaining a negotiated settlement.
  - l. If a negotiated settlement can’t be reached based on the appraisal, MSA can then prepare the Jurisdictional Offer, Lis Pendens and Award of Damages for signature and delivery by the City, as an extra service. We anticipate the City’s Attorney will handle the condemnation proceeding after the Award of Damages.
9. **Parcel 1 Kwik Trip Driveway Relocation:**
- a. It is assumed that the city, utilizing the city’s attorney, will develop a Memorandum of Agreement (MOA) between the City and the Kwik Trip parcel owner (ZRH Partnership) for the relocation of the commercial driveway. The city or city attorney will determine if and how this MOA is tied to the TLE document. The TLE acquisition will follow the Federal Uniform Relocation Act and Wisconsin State Statutes process.
  - b. MSA will coordinate with ZRH Partnership for the signing of the MOA during the TLE acquisition process.
    - A. If ZRH Partnership requests payment from the City for items of valuation (eg: tire pumping station relocation), it is assumed that ZRH Partnership will provide an itemized cost breakdown of the cost estimate for said items of valuation.
    - B. The City will review and approve the costs.
    - C. Revisions to the MOA will be by the City, if required.
    - D. MSA will coordinate transfer of the check, provided by the City, for payment to ZRH Partnership, that is anticipated to coincide with signing of the MOA.
    - E. Extra trips needed to acquire the MOA signature beyond the TLE negotiation meeting would be considered “Extra Services”.
- C. Extra Services not included in scope:**
- 1. No services are included for services if a negotiated settlement can’t be reached.
  - 2. Services related to preparing the Jurisdictional Offer, Lis Pendens and Award of Damages for signature and delivery by the City.
  - 3. Difficult negotiations with a landowner requiring more than one meeting will be considered extra services.
  - 4. Attend meetings with City Council or staff.
  - 5. Should the right of way plat be revised and any changes made to parcels already acquired by MSA, or parcels where significant progress has been made, the parcel will be considered to be a new parcel and a new fee negotiated with the City. Right of way plat changes have the potential to delay the acquisition delivery schedule. The acquisition agents require a minimum of 150 days between

ATTACHMENT C – RIGHT OF WAY ACQUISITION SERVICES

the time the offer is presented to the landowners and title is acquired, in order to meet the project schedule.

**D. Services Provided by client**

1. Timely approvals of introduction letter, Offering Price Report, and parcel payments with checks are critical to keeping the project on schedule and obtaining the parcels by the city’s desired acquisition date.
2. Property information including: contact and tax information.
3. File Relocation Order.
4. Development, and revisions if necessary, of a Memorandum of Agreement (MOA) between the City and the Kwik Trip parcel owner for the relocation of the commercial driveway.
5. Review and approval of the Kwik Trip parcel owner’s cost estimate of the cost to relocate an existing air pumping station or any other items of valuation agreed upon between the City and the Kwik Trip parcel owner.

**E. Compensation for the work is as follows:**

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. All references to the OWNER in the General Terms and Conditions refer to the City of Onalaska. Payment for these services will be on the following basis. Land costs are not included.

Service Provided	Unit	Qty	Cost/Unit	Estimated Cost
Standard Abbreviated Appraisal (2 @\$3,500/ea) For Parcels 1 and 2	Each	2	\$3,500	\$7,000
Appraisal Review	Each	2	\$350	\$700
Offering Price Report For Parcels 1 and 2	Each	2	\$400	\$800
Acquisition for Parcel 1, (TLE, with coordination of Kwik Trip Parcel driveway relocation)	Hourly plus Expenses	--	Estimated Fee: \$10,000	\$10,000
Encroachments (Kwik Trip parking lot) (WisDOT & City)	Each	2	\$500	\$1,000
Acquisition for Parcel 2 (one commercial owner, involving sign and parking loss)	Each	1	\$3,500	\$3,500
Partial Release of Mortgage (Parcel 2)	Each	1	\$500	\$500
Project Management & Administration	LS		\$1,800	\$1,800
Estimated Fee				<b>\$25,300</b>
Extra Services, if needed				
Additional Meetings at City, if requested (per MSA attendee)	Each			\$1,000/ea
Utility Release of Rights parcel (non-compensable)	Each			\$600/ea
Prepare Eminent Domain documents	Each			\$1,500/ea

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

**#12**

Project/Item Name:

Police Department vehicle purchase

Location:

Citywide

Requested Action:

Approval of vehicle purchase

Staff Report/Description:

Police Department staff has secured quotes, utilizing the state vehicle bid, for three replacement vehicles. These vehicles were included within the 2019 Capital Improvements budget.

Attachments:

Quotes and e-mail

**Holter, Jarrod**

---

**From:** Miller, Troy  
**Sent:** Tuesday, February 19, 2019 3:42 PM  
**To:** Holter, Jarrod  
**Subject:** BOPW Agenda  
  
**Importance:** High

Jarrold,

Can you please make sure my three squads (2 marked, 1 unmarked) are on the next BOPW agenda? I believe that is March 5<sup>th</sup>? I will be out of town for training but can have Jeff there to answer questions. I will forward you the quotes on them as soon as I have one revised if you need them. Otherwise, here is a summary:

2 Ford Police Interceptor UTVs that will be MARKED patrol units at a cost of \$33,112.00 each.  $\times 2 = \$66,224.00$

1 Ford Police Interceptor UTV that will be UN-MARKED and assigned to Investigations at a cost of \$33,117.00

These are REPLACEMENT vehicles and the three being taken out of service will be sold at auction. This does NOT include some additional equipment needed or the graphics/ equipment install which was included in the original budget.  $\underline{\underline{499,341.00}}$

Please let me know if you need the full quotes.

Thank you,

*Troy A. Miller*

Chief of Police  
Onalaska Police Department  
415 Main Street  
Onalaska, WI 54650  
608-781-9550



## Ewald Automotive Group

Scott Kussow | 262-567-5555 | [skfleet@ewaldauto.com](mailto:skfleet@ewaldauto.com)

# Onalaska Police Department

Prepared For: Troy A. Miller

608-781-9550

[tmiller@onalaskawi.gov](mailto:tmiller@onalaskawi.gov)

**[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD (2)**





# Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD (2)

## Quote Worksheet

	<b>MSRP</b>
Base Price	\$40,615.00
Dest Charge	\$1,095.00
Total Options	(\$2,326.00)
<b>Subtotal</b>	<b>\$39,384.00</b>
<b>Subtotal Pre-Tax Adjustments</b>	<b>\$0.00</b>
Less Customer Discount	(\$6,267.00)
<b>Subtotal Discount</b>	<b>(\$6,267.00)</b>
Trade-In	\$0.00
<b>Subtotal Trade-In</b>	<b>\$0.00</b>
<b>Taxable Price</b>	<b>\$33,117.00</b>
Sales Tax	\$0.00
<b>Subtotal Taxes</b>	<b>\$0.00</b>
<b>Subtotal Post-Tax Adjustments</b>	<b>\$0.00</b>
<b>Total Sales Price</b>	<b>\$33,117.00</b>

### Comments:

2020 Ford Interceptor Utility Un-Marked car to your specs as detailed, (similar to '17 order). Registration fees are not included. Delivery can be anticipated 180-210 days from receipt of your order.

\_\_\_\_\_  
Dealer Signature / Date

\_\_\_\_\_  
Customer Signature / Date

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Data Version: 7660. Data Updated: Feb 13, 2019 9:54:00 PM PST.



# Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD (2)

## Standard Equipment

### Mechanical

Engine: 3.3L V6 Direct-Injection Hybrid System -inc: (136-MPH Top Speed) (STD)  
Transmission: 10-Speed Automatic (STD)  
3.73 Axle Ratio (STD)  
50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.  
Transmission w/Oil Cooler  
Automatic Full-Time All-Wheel Drive  
Engine Oil Cooler  
80-Amp/Hr 800CCA Maintenance-Free Battery  
Hybrid Electric Motor 220 Amp Alternator  
Class III Towing Equipment -inc: Hitch  
Police/Fire  
1670# Maximum Payload  
GVWR: TBD  
Gas-Pressurized Shock Absorbers  
Front And Rear Anti-Roll Bars  
Electric Power-Assist Steering  
19 Gal. Fuel Tank  
Dual Stainless Steel Exhaust  
Permanent Locking Hubs  
Strut Front Suspension w/Coil Springs  
Multi-Link Rear Suspension w/Coil Springs  
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control  
Lithium Ion Traction Battery

### Exterior

Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: center caps and full size spare  
Tires: 255/60R18 AS BSW  
Steel Spare Wheel  
Spare Tire Mounted Inside Under Cargo

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD (2)

## Exterior

- Clearcoat Paint
- Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
- Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
- Body-Colored Bodyside Cladding and Black Wheel Well Trim
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Side Mirrors w/Convex Spotter and Manual Folding
- Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster
- Deep Tinted Glass
- Speed Sensitive Variable Intermittent Wipers
- Front Windshield -inc: Sun Visor Strip
- Galvanized Steel/Aluminum Panels
- Lip Spoiler
- Black Grille
- Liftgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Fully Automatic Projector Beam Led Low/High Beam Headlamps
- LED Brakelights

## Entertainment

- Radio w/Seek-Scan, Speed Compensated Volume Control and Steering Wheel Controls
- Radio: AM/FM/MP3 Capable -inc: clock, 4 speakers, 1 USB port and 4.2" color LCD screen center stack Smart Display
- Streaming Audio
- Integrated Roof Antenna
- Wireless Phone Connectivity
- 1 LCD Monitor In The Front

## Interior

- 8-Way Driver Seat
- Passenger Seat
- 35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat
- Manual Tilt/Telescoping Steering Column

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD (2)

## Interior

- Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Trip Odometer and Trip Computer
- Power Rear Windows and Fixed 3rd Row Windows
- Remote Releases -Inc: Power Cargo Access
- Cruise Control w/Steering Wheel Controls
- Dual Zone Front Automatic Air Conditioning
- HVAC -inc: Underseat Ducts
- Locking Glove Box
- Driver Foot Rest
- Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft.up/down, tilt w/manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both front seatbacks
- Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents
- Full Cloth Headliner
- Urethane Gear Shift Knob
- Day-Night Rearview Mirror
- Driver And Passenger Visor Vanity Mirrors
- Mini Overhead Console w/Storage and 2 12V DC Power Outlets
- Front And Rear Map Lights
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Carpet Floor Trim
- Cargo Features -inc: Cargo Tray/Organizer
- Cargo Space Lights
- Smart Device Integration
- Dashboard Storage, Driver And Passenger Door Bins
- Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
- Delayed Accessory Power
- Power Door Locks
- Systems Monitor
- Redundant Digital Speedometer

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD (2)

## Interior

- Trip Computer
- Analog Display
- Seats w/Vinyl Back Material
- Manual Adjustable Front Head Restraints
- 2 12V DC Power Outlets
- Air Filtration

## Safety-Mechanical

- Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control

## Safety-Exterior

- Side Impact Beams

## Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Curtain 1st And 2nd Row Airbags
- Airbag Occupancy Sensor
- Passenger Knee Airbag
- Rear Child Safety Locks
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
- Back-Up Camera w/Washer

## WARRANTY

- Basic Years: 3
- Basic Miles/km: 36,000
- Drivetrain Years: 5
- Drivetrain Miles/km: 100,000
- Corrosion Years: 5
- Corrosion Miles/km: Unlimited
- Hybrid/Electric Components Years: 8
- Hybrid/Electric Components Miles/km: 100,000
- Roadside Assistance Years: 5
- Roadside Assistance Miles/km: 60,000

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD (2)

## Selected Model and Options

### MODEL

CODE	MODEL	MSRP
K8A	2020 Ford Police Interceptor Utility AWD	\$40,615.00

### COLORS

CODE	DESCRIPTION	MSRP
UJ	Sterling Grey Metallic	\$0.00

### AXLE RATIO

CODE	DESCRIPTION	MSRP
—	3.73 Axle Ratio (STD)	\$0.00

### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
16D	Badge Delete -inc: Deletes the Police Interceptor badging on rear liftgate and the Interceptor badging on front hood (EcoBoost)	\$0.00
549	Heated Sideview Mirrors	\$60.00
59B	Keyed Alike - 1284x	\$50.00
64E	Wheels: 18" Painted Aluminum -inc: Spare wheel is an 18" conventional (Police) black steel wheel	\$475.00

### ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
17T	Switchable Red/White Lighting in Cargo Area -inc: Deletes 3rd row overhead map light	\$50.00
18D	Global Lock / Unlock Feature -inc: Door-panel switches will lock/unlock all doors and rear liftgate, Eliminates overhead console liftgate unlock switch and 45-second timer, Also eliminates the blue liftgate release button if ordered w/remote keyless	\$0.00
43D	Dark Car Feature -inc: Courtesy lamps disabled when any door is opened	\$25.00
76R	Reverse Sensing System	\$275.00

### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
41H	Engine Block Heater	\$90.00

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD (2)

## TRANSMISSION

CODE	DESCRIPTION	MSRP
44U	Transmission: 10-Speed Automatic (44U)	\$0.00

## OPTION PACKAGE

CODE	DESCRIPTION	MSRP
500A	Order Code 500A	\$0.00

## SEAT TYPE

CODE	DESCRIPTION	MSRP
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft.up/down, tilt w/manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both front seatbacks	\$0.00

## ENGINE

CODE	DESCRIPTION	MSRP
99B	Engine: 3.3L V6 Direct-Injection (FFV) -inc: (136-MPH Top Speed) Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) w/H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank w/21.4-gallon *CREDIT*	(\$3,530.00)

## CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
DI-1	DELIVERY FROM HARTFORD FORD TO ONALASKA	\$179.00

## PRIMARY PAINT

CODE	DESCRIPTION	MSRP
UJ	Sterling Grey Metallic	\$0.00

<b>Options Total</b>	<b>(\$2,326.00)</b>
----------------------	---------------------

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD (2)

## Price Summary

### PRICE SUMMARY

	<b>MSRP</b>
Base Price	\$40,615.00
Total Options	(\$2,326.00)
Vehicle Subtotal	\$38,289.00
Destination Charge	\$1,095.00
<b>Grand Total</b>	<b>\$39,384.00</b>

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## Ewald Automotive Group

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# Onalaska Police Department

Prepared For: Troy A. Miller

608-781-9550

[tmiller@onalaskawi.gov](mailto:tmiller@onalaskawi.gov)

**[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD**





# Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

## Quote Worksheet

	<b>MSRP</b>
Base Price	\$40,615.00
Dest Charge	\$1,095.00
Total Options	(\$2,331.00)
<b>Subtotal</b>	<b>\$39,379.00</b>
<b>Subtotal Pre-Tax Adjustments</b>	<b>\$0.00</b>
Less Customer Discount	(\$6,267.00)
<b>Subtotal Discount</b>	<b>(\$6,267.00)</b>
Trade-In	\$0.00
<b>Subtotal Trade-In</b>	<b>\$0.00</b>
<b>Taxable Price</b>	<b>\$33,112.00</b>
Sales Tax	\$0.00
<b>Subtotal Taxes</b>	<b>\$0.00</b>
<b>Subtotal Post-Tax Adjustments</b>	<b>\$0.00</b>
<b>Total Sales Price</b>	<b>\$33,112.00</b>

### Comments:

2020 Ford Interceptor Utility Marked car to your specs as detailed, (similar to '18 order). Registration fees are not included. Delivery can be anticipated 180-210 days from receipt of your order.

\_\_\_\_\_  
Dealer Signature / Date

\_\_\_\_\_  
Customer Signature / Date

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### Standard Equipment

#### Mechanical

Engine: 3.3L V6 Direct-Injection Hybrid System -inc: (136-MPH Top Speed) (STD)  
Transmission: 10-Speed Automatic (STD)  
3.73 Axle Ratio (STD)  
50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.  
Transmission w/Oil Cooler  
Automatic Full-Time All-Wheel Drive  
Engine Oil Cooler  
80-Amp/Hr 800CCA Maintenance-Free Battery  
Hybrid Electric Motor 220 Amp Alternator  
Class III Towing Equipment -inc: Hitch  
Police/Fire  
1670# Maximum Payload  
GVWR: TBD  
Gas-Pressurized Shock Absorbers  
Front And Rear Anti-Roll Bars  
Electric Power-Assist Steering  
19 Gal. Fuel Tank  
Dual Stainless Steel Exhaust  
Permanent Locking Hubs  
Strut Front Suspension w/Coil Springs  
Multi-Link Rear Suspension w/Coil Springs  
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control  
Lithium Ion Traction Battery

#### Exterior

Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: center caps and full size spare  
Tires: 255/60R18 AS BSW  
Steel Spare Wheel  
Spare Tire Mounted Inside Under Cargo

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

## Exterior

- Clearcoat Paint
- Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
- Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
- Body-Colored Bodyside Cladding and Black Wheel Well Trim
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Side Mirrors w/Convex Spotter and Manual Folding
- Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster
- Deep Tinted Glass
- Speed Sensitive Variable Intermittent Wipers
- Front Windshield -inc: Sun Visor Strip
- Galvanized Steel/Aluminum Panels
- Lip Spoiler
- Black Grille
- Liftgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Fully Automatic Projector Beam Led Low/High Beam Headlamps
- LED Brakelights

## Entertainment

- Radio w/Seek-Scan, Speed Compensated Volume Control and Steering Wheel Controls
- Radio: AM/FM/MP3 Capable -inc: clock, 4 speakers, 1 USB port and 4.2" color LCD screen center stack Smart Display
- Streaming Audio
- Integrated Roof Antenna
- Wireless Phone Connectivity
- 1 LCD Monitor In The Front

## Interior

- 8-Way Driver Seat
- Passenger Seat
- 35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat
- Manual Tilt/Telescoping Steering Column

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

### Interior

Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Trip Odometer and Trip Computer

Power Rear Windows and Fixed 3rd Row Windows

Remote Releases -Inc: Power Cargo Access

Cruise Control w/Steering Wheel Controls

Dual Zone Front Automatic Air Conditioning

HVAC -inc: Underseat Ducts

Locking Glove Box

Driver Foot Rest

Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft.up/down, tilt w/manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both front seatbacks

Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents

Full Cloth Headliner

Urethane Gear Shift Knob

Day-Night Rearview Mirror

Driver And Passenger Visor Vanity Mirrors

Mini Overhead Console w/Storage and 2 12V DC Power Outlets

Front And Rear Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Carpet Floor Trim

Cargo Features -inc: Cargo Tray/Organizer

Cargo Space Lights

Smart Device Integration

Dashboard Storage, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks

Systems Monitor

Redundant Digital Speedometer

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

## Interior

Trip Computer  
Analog Display  
Seats w/Vinyl Back Material  
Manual Adjustable Front Head Restraints  
2 12V DC Power Outlets  
Air Filtration

## Safety-Mechanical

Electronic Stability Control (ESC) And Roll Stability Control (RSC)  
ABS And Driveline Traction Control

## Safety-Exterior

Side Impact Beams

## Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags  
Tire Specific Low Tire Pressure Warning  
Dual Stage Driver And Passenger Front Airbags  
Curtain 1st And 2nd Row Airbags  
Airbag Occupancy Sensor  
Passenger Knee Airbag  
Rear Child Safety Locks  
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners  
Back-Up Camera w/Washer

## WARRANTY

Basic Years: 3  
Basic Miles/km: 36,000  
Drivetrain Years: 5  
Drivetrain Miles/km: 100,000  
Corrosion Years: 5  
Corrosion Miles/km: Unlimited  
Hybrid/Electric Components Years: 8  
Hybrid/Electric Components Miles/km: 100,000  
Roadside Assistance Years: 5  
Roadside Assistance Miles/km: 60,000

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

## Selected Model and Options

### MODEL

CODE	MODEL	MSRP
K8A	2020 Ford Police Interceptor Utility AWD	\$40,615.00

### COLORS

CODE	DESCRIPTION	MSRP
UM	Agate Black	\$0.00

### AXLE RATIO

CODE	DESCRIPTION	MSRP
—	3.73 Axle Ratio (STD)	\$0.00

### ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
17T	Switchable Red/White Lighting in Cargo Area -inc: Deletes 3rd row overhead map light	\$50.00
18D	Global Lock / Unlock Feature -inc: Door-panel switches will lock/unlock all doors and rear liftgate, Eliminates overhead console liftgate unlock switch and 45-second timer, Also eliminates the blue liftgate release button if ordered w/remote keyless	\$0.00
43D	Dark Car Feature -inc: Courtesy lamps disabled when any door is opened	\$25.00
68G	Rear-Door Controls Inoperable -inc: (locks, handles and windows), Note: Can manually remove window or door disable plate w/special tool, Note: Locks/windows operable from driver's door switches	\$75.00
76R	Reverse Sensing System	\$275.00

### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
41H	Engine Block Heater	\$90.00

### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
51R	Driver Only LED Spot Lamp (Unity)	\$395.00
549	Heated Sideview Mirrors	\$60.00
59B	Keyed Alike - 1284x	\$50.00

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[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

## TRANSMISSION

CODE	DESCRIPTION	MSRP
44U	Transmission: 10-Speed Automatic (44U)	\$0.00

## OPTION PACKAGE

CODE	DESCRIPTION	MSRP
500A	Order Code 500A	\$0.00

## SEAT TYPE

CODE	DESCRIPTION	MSRP
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft.up/down, tilt w/manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both front seatbacks	\$0.00

## ENGINE

CODE	DESCRIPTION	MSRP
99B	Engine: 3.3L V6 Direct-Injection (FFV) -inc: (136-MPH Top Speed) Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) w/H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank w/21.4-gallon *CREDIT*	(\$3,530.00)

## CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
DI-1	DELIVERY FROM HARTFORD FORD TO ONALASKA	\$179.00

## PRIMARY PAINT

CODE	DESCRIPTION	MSRP
UM	Agate Black	\$0.00

---

**Options Total (\$2,331.00)**

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.  
 Data Version: 7660. Data Updated: Feb 13, 2019 9:54:00 PM PST.



# Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

## Price Summary

### PRICE SUMMARY

	<b>MSRP</b>
Base Price	\$40,615.00
Total Options	(\$2,331.00)
Vehicle Subtotal	\$38,284.00
Destination Charge	\$1,095.00
<b>Grand Total</b>	<b>\$39,379.00</b>

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 7660. Data Updated: Feb 13, 2019 9:54:00 PM PST.

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

**#13**

Project/Item Name:

Onalaska School District fiber cable install

Location:

Citywide

Requested Action:

Approval of fiber cable install

Staff Report/Description:

The School District of Onalaska has requested the installation of a fiber cable connection between their schools and the district office. The requestor has received a Wisconsin DOT permit to cross the USH 53 right of way along Main Street. Staff is recommending approval with the addition of the Wisconsin DOT general conditions & indemnification requirements and the opportunity for the City to also utilize space within the conduit for fiber cable connection between City facilities.

Attachments:

Letter and map



To: City of Onalaska  
From: School District of Onalaska  
Date: February 18, 2019  
Subject: Request for approval of fiber-optic construction permit application

The School District of Onalaska is seeking approval to construct fiber-optic infrastructure within the City limits of Onalaska. The fiber will be installed along various streets between Irving Pertzsch Elementary and terminating at the following school locations: Onalaska High School, Onalaska Middle School, Northern Hills Elementary, Eagle Bluff Elementary, and the District Office.

Two ducts are planned for installation in two areas. The first begins at the corner of Irvin St. and 3<sup>rd</sup> Ave. S. and ends at the intersection of E. Main St. and Eagle Bluff Ct. The second area with two ducts begins on Wilson St. outside the High School and ends on Spruce St. outside of Northern Hills Elementary. One duct is planned to remain empty until such time that a large fiber cable is deemed necessary for use by the City (and possibly others).

An overview map of the planned route has been attached along with more detailed route maps. An application for a permit has also been completed and submitted.

Sincerely,

Frank Livermore, Project Manager  
Livermore Technologies

Roger Fruit, Director of Instructional Services & Technology  
School District of Onalaska

Attachments:

CITY PERMIT – COMPLETED.pdf

SDO-KEYMAP.pdf

SDO-A01.pdf

SDO-A02.pdf

SDO-A03.pdf

SDO-A07.pdf

SDO-B02.pdf

SDO-B03.pdf

SDO-BO4.pdf

SDO-B05.pdf

SDO-B06.pdf

SDO-B07.pdf

SDO-B08.pdf

SDO-B09.pdf

SDO-C06.pdf

SDO-D06.pdf

Overview Fiber Map – Onalaska.pdf

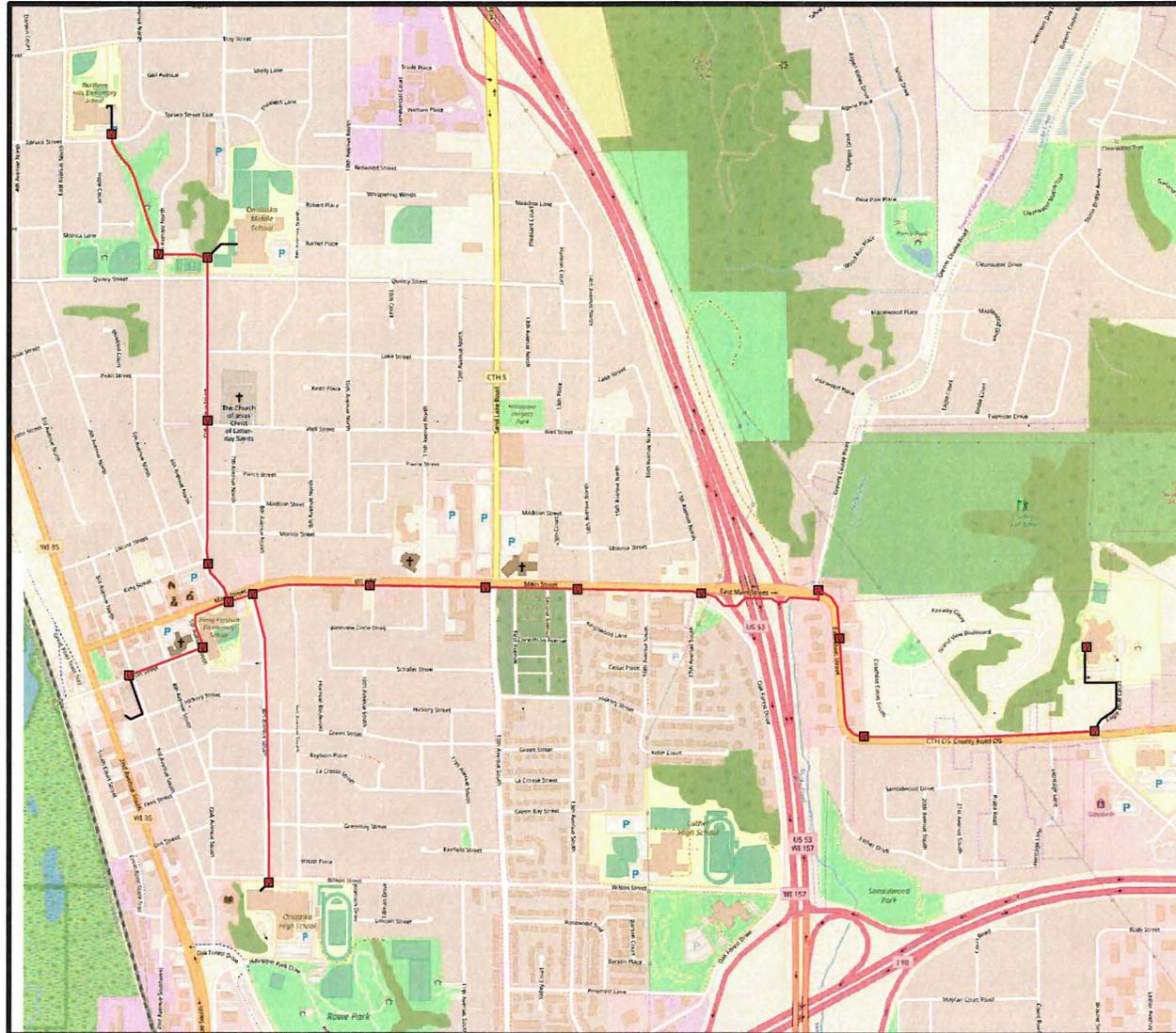
SDO-E06.pdf

SDO-E07.pdf

SDO-F07.pdf

SDO-G06.pdf

SDO-G07.pdf



2 X 1.25" DUCT

1 X 1.25" DUCT

**LIVERMORE TECHNOLOGIES L.L.C.**

DESIGNER FRANK LIVERMORE

ISSUED 2/18/2019

SIZE	PROJECT NUMBER	MAP DESCRIPTION		REV
US B	0000-1485	ONALASKA, WI – ROUTE OVERVIEW		1.0
SCALE	1" = NA	SCHOOL DISTRICT OF ONALASKA - ONALASKA, WI	SHEET	1 OF 1

New Vault	Existing Vault	Telcom Pole	Pole to Pole Guy	New D. Bore	Term
New Manhole	Existing Manhole	Joint-Use Pole	Overhead Guy	New Plow	Fiber
New Handhole	Existing Handhole	Trans. Pole	Anchor	Existing UG	Loop of Splice/Join
New Pedestal	Existing Pedestal	Metal Pole	Extension Arm	Alt. UG Route	Fiber Splice
UG Marker	Locate Marker	Riser Pole	Push Pole	Aerial	ATTENTION

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item: **#14**

Project/Item Name: Proposed intersection control

Location: Citywide

Requested Action: Discussion on intersection control

Staff Report/Description: Public Works and Police Department have reviewed requests for intersection control within the City. The intersections included in the agenda have been reviewed by staff and moved forward for possible action.

Attachments: Map and scoring sheets

# STOP SIGN REQUEST

#14-a

DATE OF REQUEST 2018

REQUESTED BY CITIZEN

Intersection where stop sign is being requested 11<sup>TH</sup> AVE. SOUTH + GREEN STREET

Which street is proposed for thru traffic? GREEN STREET

Which street is proposed for stop sign? 11<sup>TH</sup> AVE. SOUTH

Introduced at Stop Sign Committee (date) BOARD OF PUBLIC WORKS 3-5-19

### This section to be completed by Police Department

- 1) 0 How many accidents have occurred within the past year which were susceptible to correction with a Stop Sign?
- 2) 12 MPH What is the critical approach speed to this intersection in order to keep vehicles under control?

### This section to be completed by Street Department

- 1) MINOR Is the street where Stop Sign is proposed considered a major street or a minor street?
- 2a) \_\_\_\_\_ If a MAJOR street, what is the average daily car count on this street?  
(indicate when car count taken \_\_\_\_\_ and where taken \_\_\_\_\_)
- OR
- 2b) 102 If a MINOR street, what is the car count on this street during the peak hour?  
(indicate date 2018 and time 8AM of survey)

### POINT TABULATION AND RECOMMENDATION SECTION

- 3 POINTS FOR ACCIDENT HISTORY – each accident (3) points/maximum (9) points
- 7 POINTS FOR APPROACH SPEED – (1) point each MPH, less than 20 MPH/maximum 9 points
- \_\_\_\_\_ If MAJOR street, (1) point for every 100 vehicles/day over 500/maximum (5) points
- 4 <sup>OR</sup> If MINOR street, (1) point for every 25 vehicles during peak hour/maximum (4) points
- 2 Assign points for any unusual conditions, such as school/fire station, playground, steep hill, trees, poles, etc. (maximum (3) points)
- 16 TOTAL POINTS: minimum needed for Stop Sign – (15) points
- Stop Sign needed
- Stop Sign NOT needed

Recommendation made to B.O.P.W. \_\_\_\_\_

\*Yield Signs may be considered if twelve (12) points are obtained. Unusual conditions may warrant consideration (i.e. school, emergency vehicle route, etc.).

*Attach photo of intersection or diagram of intersection on reverse side....*

1 inch = 100 feet

HICKORY ST

11TH AVES

12TH AVES

GREEN ST

GREEN ST

PLACID CT

LA CROSSE ST

STOP

STOP



Disclaimer: This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

1 inch = 100 feet

CLOVERDALE RD

STRAWBERRY RD

ABBEY RD

HOLLEY DR

STOP

STOP

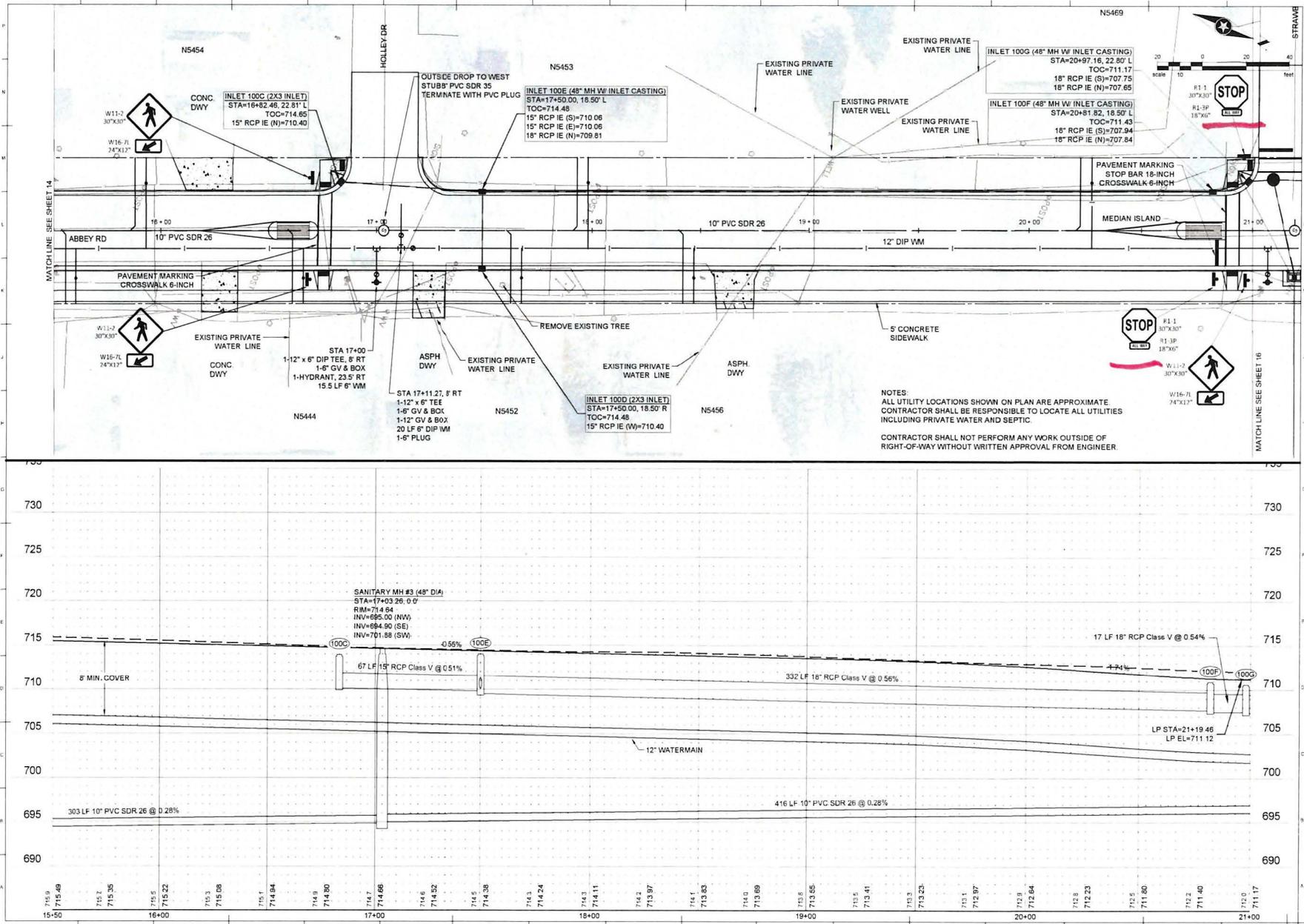
STOP



Disclaimer: This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

#14-b

Save: I:\2020\1919\57 - AM Renewal Proj. 2/17/2019 10:10 AM P:\CADD\Drawings\FINAL\2020\1919\57\1919.DWG



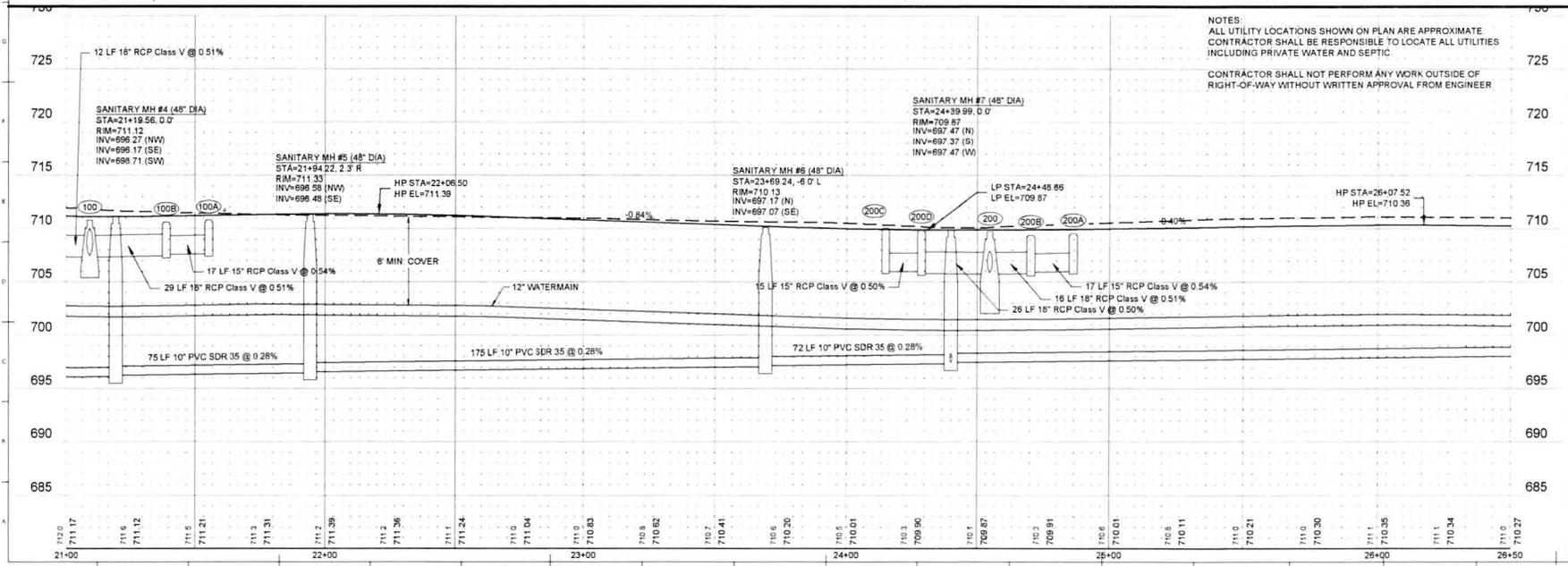
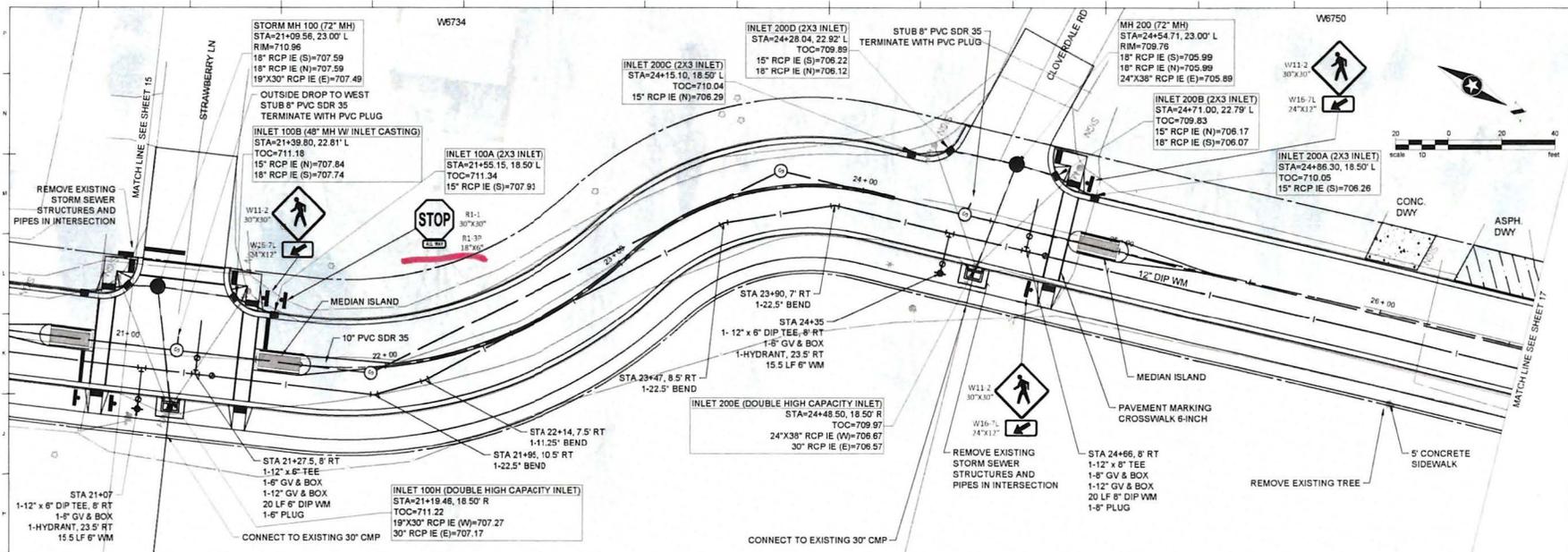
2019 ABBEY ROAD RECONSTRUCTION  
CITY OF ONALASKA, WI

NO.	REVISIONS	BY	DATE

SEH PROJECT #	ONALASKA 1919	TR	JIT
ISSUE DATE	1/16/2019	TR	JIT
DESIGNED BY		TR	JIT
DRAWN BY		TR	JIT
PROJECT #		TR	JIT

SHEET CONTENTS  
**PLAN AND PROFILE**  
**ABBAY ROAD**

Saw: 1/26/2019 9:57 AM Renewal Proj: 2712019 10 AM P:\MCD\Draw\44262\Nov\_30\sehr\plan\05101\_Plan.dwg



**SEH**  
 Short Elliott Hendrickson Inc.  
 329 Jay Street, Suite 301  
 La Crosse, WI 54601-4024  
 608.782.2100 • FAX 608.782.1866  
 608.712.2124 • Toll Free 1.800.848.8888

2019 ABBEY ROAD RECONSTRUCTION  
 CITY OF ONALASKA, WI

NO.	DATE	BY	REVISIONS

SEH PROJECT #	CNA-14752
ISSUE DATE	11/20/19
DESIGNED BY	TEL
DRAWN BY	JLT
PROJECT WORK	JLT

SHEET CONTENTS  
**PLAN AND PROFILE**  
**ABBAY ROAD**

# STOP SIGN REQUEST

#14-c

DATE OF REQUEST 2018

REQUESTED BY CITIZEN

Intersection where stop sign is being requested ROLLING OAKS + OAK TIMBER

Which street is proposed for thru traffic? ROLLING OAKS

Which street is proposed for stop sign? OAK TIMBER

Introduced at Stop Sign Committee (date) BOARD OF PUBLIC WORKS 3-5-19

### This section to be completed by Police Department

- 1) 0 How many accidents have occurred within the past year which were susceptible to correction with a Stop Sign?
- 2) 10 MPH What is the critical approach speed to this intersection in order to keep vehicles under control? - FROM OAK TIMBER

### This section to be completed by Street Department

- 1) MINOR Is the street where Stop Sign is proposed considered a major street or a minor street?
- 2a) \_\_\_\_\_ If a MAJOR street, what is the average daily car count on this street? (indicate when car count taken \_\_\_\_\_ and where taken \_\_\_\_\_)
- OR
- 2b) 39 If a MINOR street, what is the car count on this street during the peak hour? (indicate date 2018 and time RAM of survey)

### POINT TABULATION AND RECOMMENDATION SECTION

- 3 POINTS FOR ACCIDENT HISTORY – each accident (3) points/maximum (9) points
- 9 POINTS FOR APPROACH SPEED – (1) point each MPH, less than 20 MPH/maximum 9 points
- \_\_\_\_\_ If MAJOR street, (1) point for every 100 vehicles/day over 500/maximum (5) points
- OR
- 1 If MINOR street, (1) point for every 25 vehicles during peak hour/maximum (4) points
- 2 Assign points for any unusual conditions, such as school/fire station, playground, steep hill, trees, poles, etc. (maximum (3) points)
- 15 TOTAL POINTS: minimum needed for Stop Sign – (15) points

CHALKS?  
Rolling  
Oaks  
?  
7  
3  
ADD

- Stop Sign needed
- Stop Sign NOT needed

Recommendation made to B.O.P.W. \_\_\_\_\_

\*Yield Signs may be considered if twelve (12) points are obtained. Unusual conditions may warrant consideration (i.e. school, emergency vehicle route, etc.).

Attach photo of intersection or diagram of intersection on reverse side....

1 inch = 100 feet



Disclaimer: This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

# STOP SIGN REQUEST

#14-d

DATE OF REQUEST 2019

REQUESTED BY STAFF

Intersection where stop sign is being requested ROLLING OAKS & CHARLES AVENUE

Which street is proposed for thru traffic? NONE

Which street is proposed for stop sign? ALL

Introduced at Stop Sign Committee (date) BOARD OF PUBLIC WORKS 3-5-19

### This section to be completed by Police Department

- 1) 0 How many accidents have occurred within the past year which were susceptible to correction with a Stop Sign?
- 2) 12 MPH What is the critical approach speed to this intersection in order to keep vehicles under control? - CHARLES AVENUE

### This section to be completed by Street Department

- 1) MAJOR Is the street where Stop Sign is proposed considered a major street or a minor street?
- 2a) \_\_\_\_\_ If a MAJOR street, what is the average daily car count on this street?  
(indicate when car count taken 207 and where taken 2018)  
OR
- 2b) \_\_\_\_\_ If a MINOR street, what is the car count on this street during the peak hour?  
(indicate date \_\_\_\_\_ and time \_\_\_\_\_ of survey)

### POINT TABULATION AND RECOMMENDATION SECTION

- 0 POINTS FOR ACCIDENT HISTORY – each accident (3) points/maximum (9) points
- 8 POINTS FOR APPROACH SPEED – (1) point each MPH, less than 20 MPH/maximum 9 points
- 2 If MAJOR street, (1) point for every 100 vehicles/day over 500/maximum (5) points  
OR  
If MINOR street, (1) point for every 25 vehicles during peak hour/maximum (4) points
- 3 Assign points for any unusual conditions, such as school/fire station, playground, steep hill, trees, poles, etc. (maximum (3) points)
- 13 TOTAL POINTS: minimum needed for Stop Sign – (15) points

\_\_\_\_\_ Stop Sign needed  
\_\_\_\_\_ Stop Sign NOT needed

Recommendation made to B.O.P.W. \_\_\_\_\_

\*Yield Signs may be considered if twelve (12) points are obtained. Unusual conditions may warrant consideration (i.e. school, emergency vehicle route, etc.).

*Attach photo of intersection or diagram of intersection on reverse side....*

1 inch = 100 Feet

CHARLES AVE

STOP

STOP

STOP

ROLLING OAKS DR

PINE RIDGE DR

OAK DR



Disclaimer: This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

#15

Project/Item Name:

Confined space entry equipment

Location:

Citywide

Requested Action:

Approval of purchase

Staff Report/Description:

Two quotes were received for confined space entry equipment. This equipment will update current outdated and worn equipment. Staff is recommending the purchase from Airgas of La Crosse in the amount of \$12,191.42. These items fall within the amount included in the 2019 budget.

Attachments:

quotes



AIRGAS USA, LLC  
 1007 MONITOR ST  
 LA CROSSE WI 54603-3136  
 T: 608-784-6228  
 F: 608-784-8277

**QUOTATION**

**Quote For:** 1955607  
 CITY OF ONALASKA PUBLIC WORKS  
 252 MASON ST  
 ONALASKA WI 54650-7056  
 T: 608-781-9543

**Sold To:** 2034631  
 ATTN AP  
 CITY OF ONALASKA  
 415 MAIN ST  
 ONALASKA WI 54650-2953  
 T: 608-781-9543

Quote Number	2007815212
Quote Date	01/03/2019
Prepared By	Dave Schneider
Contact Phone	+1 608-785-3221
PO Number	3MDBISala update qte
Release Number	COLLIN RADKE
Ordered By	

Item	Material/Description	Plant	Order Qty	UM	Vol/Wt	UM	Unit Price	UM	Ext Price
10	<b>D628005048</b> TRIPOD MOUNTING BASE OSHA/ANSI	N160	1	EA			42.46	EA	42.46
20	<b>D628003238</b> LEG MOUNT PULLEY ASSEMBLY OSHA/ANSI	N160	1	EA			245.95	EA	245.95
30	<b>D628518001</b> MAST 11 1/2"-27 1/2" OFFSET DAVIT ADJUSTABLE	N160	1	EA			2,143.50	EA	2,143.50
40	<b>D628518002</b> HOIST ADVANCED 33" LOWER MAST COMPATIBLE WITH ADVANCED SERIES UPPER DAVITS	N160	1	EA			811.50	EA	811.50
50	<b>D628510140</b> HITCH MOUNT VEHICLE SLEEVE 27.5" MAX OFFSET DAVIT MAST FOR 2" HITCH RECEIVER	N160	1	EA			1,172.25	EA	1,172.25
70	<b>D628516563</b> BASE CENTER MOUNT SLEEVE STAINLESS STEEL MOUNTS TO EXISTING STEEL/CONCRETE STRUCTURES INCLUDES PVC SLEEVE LINER	N160	5	EA			1,000.00	EA	5,000.00
90	<b>D623501102</b> ROPE WIRE 50' GALVANIZED STEEL 3/16" WITH 3-WAY EMERGENCY RETRIEVAL WINCH MOUNTING BRACKET SWIVELING SNAP HOOK AND ANCHORAGE CARABINER	N160	1	EA			2,576.74	EA	2,576.74
100	<b>D62GENERIC</b> 3M FALL PROTECTION Repair customer SRL model #3400115 serial number 064542, freight included in pricing	N160	1	EA			750.50	EA	750.50
110	<b>D621107807</b> HARNESS DELTA MEDIUM FRONT D-RING BACK D-RING TONGUE BUCKLE LEGS VEST	N160	1	EA			198.52	EA	198.52

Incoterms	Airgas Truck
Shipping Method	Airgas Truck
Payment Terms	NET 30

Quote Amount	12,941.42
Sales Tax	0.00
Quote Total	12,941.42

- 750.-  
12,191.42



**Verona Safety Supply, Inc.**  
 913 Watson Avenue  
 Madison, WI 53713

**Onalaska Waste Water**

**Original**

Document Number  
**238**

Customer No.  
**C103834**

Your Reference / PO  
**Quote**

Your Contact  
**-No Sales Employee-**

Delivery Address  
**Onalaska Waste Water**

**SALES QUOTATION**

Document Date Page  
**02/20/19 1/2**

Currency: \$

Description	Quantity	UoM	Price	Tax %	Total
<b>DBI Winch/Tripod Mounting Base, Attaches to Tripod Leg</b> Item Code: 105622 Mfg part# DBI 8005048	1	Each	31.95	0.000	31.95
<b>Leg Mount Pulley, for use w/ DBI 8000000 Tri-pod</b> Item Code: 105618 Mfg part# DBI 8003238	1	Each	174.75	0.000	174.75
<b>DBI 11-1/2" to 27-1/2" Adjustable Upper Davit Arm for Advanced Series Lower Mast Extensions</b> Item Code: 105652 Mfg part# DBI 8518001	1	Each	2,230.80	0.000	2,230.80
<b>DBI 33" Extension Lower Mast for use with Advanced Series Upper Davit Arms,</b> Item Code: 105653 Mfg part# DBI 8518002	1	Each	848.25	0.000	848.25
<b>DBI Advanced Vehicle Hitch Mount Sleeve For Confined Space System Mast/Davit Arm, Stabilizer T-Bar</b> Item Code: 105635 Mfg part# DBI 8510140	1	Each	1,214.80	0.000	1,214.80
<b>DBI Advanced Center Mount Sleeve Davit Base</b> Item Code: 131298 Mfg part# DBI 8516563	5	Each	980.00	0.000	4,900.00
<b>Ultra-Lok 50' 3-Way Retrieval SRL, Galvanized Cable, Mounting Bracket, Swivel Snaphook &amp; Carabiner</b> Item Code: 105502 Mfg part# DBI 3501102	1	Each	2,710.90	0.000	2,710.90

**Carry Over: 12,111.45**

Phone: 608-273-3520 E-Mail: sales@veronasafety.com  
 Fax: 608-274-7580 Website: www.veronasafety.com

**Verona Safety Supply, Inc.**

913 Watson Avenue

Madison WI 53713  
USA

**Original**

Document Number

**238**

**SALES QUOTATION**

Document Date

**02/20/19**

Page

**2/2**

Currency: \$

Carry Over: **12,111.45**

Description	Quantity	UoM	Price	Tax %	Total
<b>DBI Delta II Vest Style Harness, Back &amp; Front D-Ring, TB Leg Straps, MD</b>	<b>1</b>	<b>Each</b>	<b>150.00</b>	<b>0.000</b>	<b>150.00</b>
Item Code: 105095      Mfg part# DBI 1107807					

**Tax Details**

Tax Code	Tax %	Net	Tax
----------	-------	-----	-----

Quotation Subtotal: **\$ 12,261.45**

Total Before Tax: **\$ 12,261.45**

Total Tax Amount: **\$ 0.00**

**Total Amount: \$ 12,261.45**

**Additional Expenses**

Shipping Type:

**Payment Term**

**Net 30 Days**

Quotation Valid Until: 03/20/19

Phone: 608-273-3520

E-Mail: sales@veronasafety.com

Fax: 608-274-7580

Website: www.veronasafety.com

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

March 5, 2019

Agenda Item:

**#16**

Project/Item Name:

Court Street lift station

Location:

Court Street

Requested Action:

Approval of engineering services

Staff Report/Description:

The Court Street lift station has been shown in the Capital Improvements budget for upgrades and was budgeted for those upgrades in 2019. Due to impending development of the old City shop site this upgrade will have to occur to relocate the lift station. Staff has secured a proposal from Strand Associates for the design of the lift station. Strand has designed two lift station upgrades in the past three years and can meet the tight timeline due to the impending demolition of the old City shop site.

Attachments:

Proposal



Strand Associates, Inc.<sup>®</sup>  
910 West Wingra Drive  
Madison, WI 53715  
(P) 608-251-4843  
(F) 608-251-8655

Task Order No. 19-02  
City of Onalaska, Wisconsin (OWNER)  
and Strand Associates, Inc.<sup>®</sup> (ENGINEER)  
Pursuant to Technical Services Agreement dated December 19, 2014

### **Project Information**

Project Name: Pumping Station Replacement

Services Description: Provide design and bidding-related services.

### **Scope of Services**

ENGINEER will provide the following services to OWNER.

#### Design Services

1. Attend a project management and kickoff meeting to discuss project expectations and to obtain existing pumping station information.
2. Conduct a topographic survey of the existing pumping station site. Assist OWNER in procurement of geotechnical consultant.
3. Assist OWNER in procuring the services of an archaeological consultant.
4. Participate in teleconference with OWNER to discuss the 50 percent design concepts and layouts for the pumping station. Incorporate OWNER comments, as appropriate, into the design.
5. Prepare technical specifications and drawings including buildings, pumps, earthwork, new wet well and valve vault, structural design, stand-by power, piping, appurtenances, and details for use in soliciting competitive bids for the pumping station design for OWNER.
6. Prepare prebid opinion of probable construction cost for project and a potential construction schedule.
7. Assist OWNER in obtaining stormwater notice of intent permit and erosion control permit. Submit plans and specifications to the Wisconsin Department of Natural Resources for approval, if necessary, and assist OWNER in responding to comments and questions.
8. Participate in teleconference with OWNER to discuss the 90 percent design for the pumping station. Incorporate OWNER comments, as appropriate, into the design.

#### Bidding-Related Services

1. Prepare Bidding Documents using OWNER's front end Bidding Documents and insurance requirements.
2. Distribute Bidding Documents electronically through QuestCDN, available at [www.strand.com](http://www.strand.com) and [www.questcdn.com](http://www.questcdn.com). Submit Advertisement to Bid to OWNER for publishing.
3. Prepare addenda and answer questions during bidding.
4. Tabulate and analyze bid results and assist OWNER in the award of the Construction Contract.



**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
March 5, 2019**

**#17**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
1. <b>SEH INC.</b> Abbey Road Design Estimate #6	\$ 84,500.00	\$ -	\$ 76,907.86	\$ 7,530.75
2. <b>SEH INC.</b> Railroad Quiet Zone study Design Estimate #9	\$ 11,900.00	\$ -	\$ 7,352.48	\$ 1,346.62
3. <b>HKGI INC.</b> Irvin Street Streetscaping Design Estimate #2	\$ 5,000.00	\$ -	\$ 3,327.50	\$ 1,283.75
4. <b>STRAND ASSOCIATES</b> 2018 SCADA Enhancements Design Estimate #8	\$ 19,000.00	\$ -	\$ 12,135.11	\$ 2,746.52
5. <b>SEH INC.</b> Green Coulee Reservoir Design Estimate #1	\$ 25,000.00	\$ -	\$ -	\$ 314.72
6. <b>MSA PROFESSIONAL SERVICES</b> Green Coulee Intersection Design Estimate #3	\$ 41,728.43	\$ -	\$ 18,288.41	\$ 9,963.89
7. <b>STRAND ASSOCIATES</b> 2018 SCADA Computer Install Construction Estimate #3	\$ 8,000.00	\$ -	\$ 2,590.00	\$ 5,410.00
8. <b>STRAND ASSOCIATES</b> 6th & Quincy Lift Station Design Estimate #10	\$ 59,900.00	\$ 18,000.00	\$ 74,974.18	\$ 2,925.82