



Community Development Authority Agenda

Wednesday, August 11, 2021 @ 4:00 PM

415 Main Street, Onalaska WI 54650

Meeting in person in Council Chambers & remotely on Zoom

Members of the public wishing to attend remotely and provide public input:

Meeting Link: <https://us06web.zoom.us/j/82866009455?pwd=OVJ2V3JORXZEUmNVbjVMeVNDNU9NQQT09>

Phone Number: 1-312-626-6799 Meeting ID: 828 6600 9455 Password: 54650

1. Call to Order and roll call.
2. Consideration and action on minutes from the previous meeting.
3. Public Input (limited to 3 minutes per individual).

Consideration and possible action on the following items:

4. CDA Financials:
 - A. 2021 CDA financials.
 - B. 2022 CDA draft budget.
5. Adjournment.

Notice is hereby given that members of the Common Council of the City of Onalaska who do not serve on the Committee may attend this meeting to gather information about a subject over which they have decision making responsibility. Therefore, this may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

Statutory Notice Posted: 08/04/2021

Notices also provided to: Community Development Authority Members (Ald. Dan Stevens, Ald. Jim Olson, Mike Gargaro – Chair, Ann Brandau – Vice Chair, John Lyche, Ron Johnson, Joe Bucheger), Common Council, City Administrator, Department Heads, Media, & Applicants

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.



City of Onalaska

#4-A
Balance Sheet
Account Summary
 As Of 08/03/2021

Account	Name	Balance
Fund: 992 - COM DEV AUTH MGMT		
Assets		
992-11100	CASH	6,420.73
992-11300	INVESTMENTS	422,815.94
992-13150	ACCOUNTS RECEIVABLE	0.00
	Total Assets:	429,236.67
		<u>429,236.67</u>
Liability		
992-21100	ACCOUNTS PAYABLE	0.00
992-21110	AP PENDING (DUE TO CDA POOL)	0.00
	Total Liability:	0.00
Equity		
992-34100	FUND BALANCE	444,322.00
	Total Beginning Equity:	444,322.00
Total Revenue		114.67
Total Expense		15,200.00
Revenues Over/Under Expenses		-15,085.33
	Total Equity and Current Surplus (Deficit):	429,236.67
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>429,236.67</u>



City of Onalaska

Budget Report Account Summary

For Fiscal: 2021 Period Ending: 08/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 992 - COM DEV AUTH MGMT							
Revenue							
992-00000-41211	NON-ROOM TAX	0.00	0.00	0.00	0.00	0.00	0.00 %
992-00000-48000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00 %
992-00000-48100	INTEREST INCOME	700.00	700.00	0.00	114.67	-585.33	83.62 %
992-00000-48201	RENTAL INCOME -CITY PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00 %
992-00000-49201	OPERATING TRXFER IN	0.00	0.00	0.00	0.00	0.00	0.00 %
992-00000-49221	TRANSFER FROM CITY (TOUR)	0.00	0.00	0.00	0.00	0.00	0.00 %
	Revenue Total:	700.00	700.00	0.00	114.67	-585.33	83.62 %
Expense							
992-56700-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
992-56700-291	TRANSCRIPTION CONTRACTUAL	700.00	700.00	0.00	0.00	700.00	100.00 %
992-56700-310	OFFICE SUPPLIES	150.00	150.00	0.00	0.00	150.00	100.00 %
992-56700-311	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
992-56700-312	COPY USAGE & PAPER	300.00	300.00	0.00	0.00	300.00	100.00 %
992-56700-320	SUBSCRIPTIONS & DUES	7,830.00	7,830.00	0.00	15,200.00	-7,370.00	-94.13 %
992-56700-323	GENERAL ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00 %
992-56700-330	SEMINARS,CONF & TRAVEL	1,320.00	1,320.00	0.00	0.00	1,320.00	100.00 %
992-56700-340	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
992-56700-341	PRINTING & FORMS	200.00	200.00	0.00	0.00	200.00	100.00 %
	Expense Total:	11,100.00	11,100.00	0.00	15,200.00	-4,100.00	-36.94 %
	Fund: 992 - COM DEV AUTH MGMT Surplus (Deficit):	-10,400.00	-10,400.00	0.00	-15,085.33	-4,685.33	-45.05 %
	Report Surplus (Deficit):	-10,400.00	-10,400.00	0.00	-15,085.33	-4,685.33	-45.05 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 992 - COM DEV AUTH MGMT						
Revenue	700.00	700.00	0.00	114.67	-585.33	83.62 %
Expense	11,100.00	11,100.00	0.00	15,200.00	-4,100.00	-36.94 %
Fund: 992 - COM DEV AUTH MGMT Surplus (Deficit):	-10,400.00	-10,400.00	0.00	-15,085.33	-4,685.33	-45.05 %
Report Surplus (Deficit):	-10,400.00	-10,400.00	0.00	-15,085.33	-4,685.33	-45.05 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
992 - COM DEV AUTH MGMT	-10,400.00	-10,400.00	0.00	-15,085.33	-4,685.33
Report Surplus (Deficit):	-10,400.00	-10,400.00	0.00	-15,085.33	-4,685.33



City of Onalaska

Budget Worksheet

Account Summary

For Fiscal: 2021 Period Ending: 08/31/2021

	2019 Total Budget	2019 Total Activity	2020 Total Budget	2020 Total Activity	2021 Total Budget	2021 YTD Activity	Defined Budgets		
							2022 2022 DEPT.	2022 2022 ADMIN	2022 2022 ADOPTED
Fund: 992 - COM DEV AUTH MGMT									
Revenue									
992-00000-41211	0.00	0.00	0.00	0.00	0.00	0.00			
992-00000-48000	0.00	246,998.91	0.00	0.00	0.00	0.00			
992-00000-48100	0.00	4,353.04	7,000.00	2,150.36	700.00	114.67	200.00		
992-00000-48201	0.00	0.00	0.00	0.00	0.00	0.00			
992-00000-49201	20,165.00	7,500.00	0.00	0.00	0.00	0.00			
992-00000-49221	0.00	0.00	0.00	0.00	0.00	0.00			
Revenue Total:	20,165.00	258,851.95	7,000.00	2,150.36	700.00	114.67	200.00	0.00	0.00
Expense									
992-56700-290	29,080.00	36,645.08	0.00	0.00	0.00	0.00			
992-56700-291	700.00	216.19	700.00	133.11	700.00	0.00	700.00		
992-56700-310	150.00	0.00	150.00	0.00	150.00	0.00	150.00		
992-56700-311	100.00	72.53	100.00	9.50	100.00	0.00	100.00		
992-56700-312	300.00	28.23	300.00	1.90	300.00	0.00	300.00		
992-56700-320	7,815.00	7,689.00	7,815.00	0.00	7,830.00	15,200.00	7,830.00		
992-56700-323	0.00	610.00	0.00	0.00	0.00	0.00			
992-56700-330	1,320.00	0.00	1,320.00	0.00	1,320.00	0.00	1,320.00		
992-56700-340	500.00	105.68	500.00	0.00	500.00	0.00	500.00		
992-56700-341	200.00	0.00	200.00	0.00	200.00	0.00	200.00		
Expense Total:	40,165.00	45,366.71	11,085.00	144.51	11,100.00	15,200.00	11,100.00	0.00	0.00
Fund: 992 - COM DEV AUTH MGMT Surplus (Deficit):	-20,000.00	213,485.24	-4,085.00	2,005.85	-10,400.00	-15,085.33	-10,900.00	0.00	0.00
Report Surplus (Deficit):	-20,000.00	213,485.24	-4,085.00	2,005.85	-10,400.00	-15,085.33	-10,900.00	0.00	0.00

Group Summary

Account Typ...	2019		2020		2021		Defined Budgets		
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2022 DEPT.	2022 ADMIN	2022 ADOPTED
Fund: 992 - COM DEV AUTH MGMT									
Revenue	20,165.00	258,851.95	7,000.00	2,150.36	700.00	114.67	200.00	0.00	0.00
Expense	40,165.00	45,366.71	11,085.00	144.51	11,100.00	15,200.00	11,100.00	0.00	0.00
Fund: 992 - COM DEV AUTH MGMT Surplus (Deficit):	-20,000.00	213,485.24	-4,085.00	2,005.85	-10,400.00	-15,085.33	-10,900.00	0.00	0.00
Report Surplus (Deficit):	-20,000.00	213,485.24	-4,085.00	2,005.85	-10,400.00	-15,085.33	-10,900.00	0.00	0.00

Fund Summary

Fund	2019		2020		2021		Defined Budgets		
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2022 DEPT.	2022 ADMIN	2022 ADOPTED
992 - COM DEV AUTH MGMT	-20,000.00	213,485.24	-4,085.00	2,005.85	-10,400.00	-15,085.33	-10,900.00	0.00	0.00
Report Surplus (Deficit):	-20,000.00	213,485.24	-4,085.00	2,005.85	-10,400.00	-15,085.33	-10,900.00	0.00	0.00

**CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET**

Department: **CDA - Management**

Budget Year **2022**

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
992-56700	290	Other Contractual Services		\$0
992-56700	291	Transcription Contractual		\$700
992-56700	310	Office Supplies		\$150
992-56700	311	Postage		\$100
992-56700	312	Copy Usage & Paper		\$300
992-56700	320	Subscriptions & Dues		\$7,830
		LADCO membership	\$7,500	
		7 Rivers Alliance membership	\$330	
992-56700	323	General Advertising		\$0
992-56700	330	Seminars, Conf & Travel		\$1,320
		WEDC Trainings & Conferences	\$1,040	
		UW-LaCrosse Economic Indicators Events	\$100	
		LADCO Events	\$180	
992-56700	340	Operating Supplies		\$500
992-56700	341	Printing & Forms		\$200
TOTAL				\$11,100