

**Common Council
of the City of Onalaska**

Tuesday, March 12, 2019

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1 The Meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, March 12,
2 2019. It was noted that the meeting had been announced and a notice posted at City Hall.

3
4 Roll call was taken, with the following members present: Mayor Joe Chilsen, Ald. Jim Binash,
5 Ald. Jerry Every, Ald. Ron Gjertsen, Ald. Jim Olson, Ald. Kim Smith, Ald. Diane Wulf

6
7 Also Present: City Administrator Eric Rindfleisch, Deputy City Clerk JoAnn Marcon, City
8 Attorney Sean O’Flaherty, City Engineer Jarrod Holter, Financial Services Director/Treasurer
9 Fred Buehler, Human Resource Director Hope Burchell, Planning Manager Katie Aspenson,
10 Police Chief Troy Miller, Fire Chief Billy Hayes, Parks & Recreation Director Dan Wick

11
12 **Item 2 – Pledge of Allegiance**

13
14 The Pledge of Allegiance was recited.

15
16 **Item 3 – Rules of the City of Onalaska Common Council and its Sub Committees –**
17 **Harassment Free Forum**

18
19 Mayor Chilsen read the following: “*City Council and Sub-Committee meetings shall be*
20 *conducted in a courteous manner. Citizens, Council and Committee members shall be allowed*
21 *to state their positions in an atmosphere free of slander, insults, obscene remarks, threats of*
22 *violence, or use of Council or Committee as a forum for politics. Sufficient warning may be*
23 *given by the Sergeant of Arms at any time during the remarks, and in the event that any*
24 *individual shall violate the rules of decorum heretofore set forth, such person may be cut off*
25 *from comment or debate.*”

26
27 **Item 4 – PUBLIC INPUT: (limited to 3 minutes/individual)**

28
29 Mayor Chilsen called for anyone wishing to provide public input.

30
31 **Kevin Knack**
32 **319 Locust Street**
33 **Onalaska**

34
35 “I’ve come tonight to say thank you to the Mayor and to the Councilpeople and all the other city
36 employees and servants here tonight. We appreciate your service to our city. I just want to pray
37 a prayer for our evening meeting: ‘*Lord God of Heaven, we call upon the name of the great and*
38 *high, mighty God that we serve. We thank you for helping us tonight, [and for] helping those*
39 *who make decisions tonight, the leaders of this community. We ask that you would help them,*
40 *guide them in their decisions, let your grace fall upon them, and let your wisdom come upon*
41 *them. Help them to see all sides of issues and matters. [Let] nothing be hidden or obscured, but*
42 *Lord, let all things come to light. Let there be, as we’ve heard, decorum displayed tonight in the*

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43 *debates and the discussions. Thank you for causing a spirit of unity to come upon each person*
44 *here, that there would be respect for one another as decisions are made. As questions come and*
45 *as policies need to be made, we ask that you would guide, direct and help for the benefit of this*
46 *community. We thank you for helping each one tonight. In Jesus' name, Amen.' ”*
47

48 Mayor Chilsen called three times for anyone else wishing to provide public input and closed that
49 portion of the meeting.
50

51 **Item 5 – REPORT FROM THE MAYOR:**

52

53 A. Library Statistics

54

55 Mayor Chilsen reported that the circulation in February totaled 14,773, and the year-to-date
56 circulation totals 29,587. Also, room rentals totaled \$50, and \$175 in room rentals fees have
57 been collected year-to-date.
58

59

59 B. Recognition of the City of Onalaska as a recipient of the 2018 Chamber of Commerce
60 Regional Progress Award
61

62

62 City Administrator Rindfleisch said he, Mayor Chilsen, members of the Skogen family, and
63 representatives from DBS Group (designer of Dash-Park) and Wieser Brothers had spoken at the
64 annual Chamber of Commerce dinner, which was held March 4. City Administrator Rindfleisch
65 said the Regional Progress Award recognizes cooperation and collaboration in projects, and the
66 Chamber of Commerce recognized the City of Onalaska and the aforementioned parties for two
67 distinctly different projects (Dash-Park, the Great River Landing), both of which were
68 instrumental in sparking development in the downtown district. City Administrator Rindfleisch
69 noted he and the other individuals had spoken to approximately 400 attendees.
70

71

71 Mayor Chilsen said the plaque the city had received is hanging in City Administrator
72 Rindfleisch's office.
73

74

74 C. Consideration of a request from City of La Crosse Mayor Tim Kabat for funding for the
75 La Crosse Center expansion
76

77

77 Mayor Chilsen said La Crosse Center Director Art Fahey had contacted him and asked that this
78 item be moved to the April 9 Common Council meeting.
79

80

80 **RECOMMENDATIONS FOR APPROVAL AND/OR POSSIBLE ACTION FROM THE**
81 **FOLLOWING COMMITTEES/COMMISSIONS/BOARDS:**
82

83

83 All items listed under the consent agenda are considered routine and will be enacted by one
84 motion. There will be no separate discussion of these items unless a council member requests

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85 removal, in which event the item will be removed from the consent agenda and considered in the
86 order of business in the non-consent agenda.

87

88 **Item 6 – Consent Agenda**

89

90 A. Approval of minutes from the previous meeting(s)

91

92 **FINANCE COMMITTEE**

93

94 B. Approve 2018/2019 Omni Center Financials

95 C. Approve 2018/2019 General Fund Financials

96 D. Authorization to approve bid from Hastings Air Energy Control, Inc. regarding the new
97 Vehicle Exhaust Evacuation System in the Fire Department not to exceed \$79,798

98

99 **PERSONNEL COMMITTEE**

100

101 E. Approval of monthly department presentations

102 F. Approval of new job description for City Attorney

103 G. Approval of filling budgeted position for City Attorney

104 H. Approval of out-of-state travel for Chief Hayes to attend the Fire Department Instructors
105 Conference (FDIC) International in Indianapolis, Indiana from Wednesday, April 10-
106 Saturday, April 13, 2019

107

108 **JUDICIARY COMMITTEE**

109

110 I. Approval of **Ordinance 1628-2019** to amend Article E of Chapter 1 of Title 10 of the
111 Code of Ordinances of the City of Onalaska relating to Enforcement and Penalties (Third
112 and Final Reading)

113 J. Approval of **Ordinance 1630-2019** to amend Section 10 of Chapter 2 of Title 11 of the
114 Code of Ordinances of the City of Onalaska relating to Disorderly Conduct (Third and
115 Final Reading)

116 K. Approval of **Ordinance 1631-2019** to amend Section 6 and 7 of Chapter 3 of Title 2 of
117 the Code of Ordinances of the City of Onalaska relating to Police and Fire Chiefs (Third
118 and Final Reading)

119 L. Approval of **Ordinance 1633-2019** to amend Title 10 Chapter 1 Section 18 of the Code
120 of Ordinances of the City of Onalaska relating to one-way streets and alleys (First and
121 Second Reading)

122 M. Approval of **Ordinance 1634-2019** to amend Title 10 Chapter 1 Section 37 of the Code
123 of Ordinances of the City of Onalaska relating to school zone parking (First and Second
124 Reading)

125 N. Approval of **Ordinance 1635-2019** to amend Title 11 Chapter 1 Section 1 of the City of
126 Onalaska Code of Ordinances related to offenses against State Law subject to forfeiture

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127 (First and Second Reading)

128

129 **ADMINISTRATIVE COMMITTEE**

130

- 131 O. Approval of Operator's Licenses as listed on report dated March 6, 2019
- 132 P. Approval of Special Events Permit for Fleis Nightfall Frolic, April 26, 2019 starting at
- 133 Rowe Park, Onalaska, WI from approximately 5:30 p.m.-9 p.m.
- 134 Q. Approval of change of agent for Kwik Trip #350, 9421 State Road 16, Onalaska to Sara
- 135 Gilman

136

137 **BOARD OF PUBLIC WORKS**

138

- 139 R. Approval of Crestwood Lane Street and Utility Improvements bid to A-1 Excavating, Inc.
- 140 in the amount of \$698,189.75
- 141 S. Approval of 2019 Urban Forestry Program bid to Hoffman and McNamara Company in
- 142 the amount of \$61,980
- 143 T. Approval of construction engineering services 2019 Abbey Road Reconstruction Project
- 144 by Short Elliott Hendrickson, Inc. not to exceed \$34,600
- 145 U. Approval of 2019 chip seal pavement maintenance by La Crosse County Highway
- 146 Department at a cost of \$201,388
- 147 V. Approval of professional engineering services for Green Coulee Road Intersection design
- 148 by MSA Professional Services, Inc. not to exceed \$75,030.47
- 149 W. Approval of Police Department vehicle purchase of three police interceptors from Ewald
- 150 Automotive Group in the amount of \$99,341
- 151 X. Approval of fiber optic line installation by School District of Onalaska with conditions
- 152 assigned by Public Works Department
- 153 Y. Approval of traffic control at the following intersections:
- 154 1. 11th Avenue South and Green Street with stop signs on Green Street
- 155 2. Strawberry Road and Abbey Road with all-way stop
- 156 3. Rolling Oaks Drive and Oak Timber Drive with stop signs at Oak
- 157 Timber Drive
- 158 Z. Approval of purchase of confined space entry safety equipment from Air Gas La Crosse
- 159 in the amount of \$12,191.42
- 160 AA. Approval of professional engineering services for Court Street lift station
- 161 reconstruction by Strand Associates in the amount of \$25,000

162

163 **PLAN COMMISSION**

164

- 165 BB. Conditional Use Permit request filed by Kathy Edwards of Hands That Care, 616
- 166 8th Avenue North, Onalaska, WI 54650 for the purpose of allowing the operation of a
- 167 home occupation (in-home massage therapy business) at the property located at 616 8th
- 168 Avenue North, Onalaska, WI 54650 (Tax Parcel #18-2350-0) (FIO)

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- 169 CC. Conditional Use Permit request filed by Jarrod Holter, City Engineer/Director of
170 Public Works of the City of Onalaska, 415 Main Street, Onalaska, WI 54650, on behalf
171 of the City of Onalaska, 415 Main Street, Onalaska, WI 54650 for the purpose of
172 constructing a 160' x 60' addition to the west of the existing structure with a new
173 driveway along the western edge of the property line of the property located at 252
174 Mason Street, Onalaska, WI 54650 (Tax Parcel #18-5905-0) (FIO)
- 175 DD. Approval of a rezoning request filed by Benjamin Phillips of Phillips Outdoor
176 Services, Inc. on behalf of Manuel and Lynnae Rivera, 2811 Morning Glory Place,
177 Onalaska, WI 54650, to rezone the properties located at 9550 East 16 Frontage Road and
178 State Road 16, Onalaska, WI 54650 from R-1 (Single Family Residential District) and T-
179 C (Transitional Commercial) to B-2 (Community Business) for the purpose of moving
180 and operating the Phillips Outdoor Services, Inc. business at 9550 East Frontage Road 16
181 and State Road 16, Onalaska, WI 54650 (Tax Parcels #18-3607-0 & 18-3567-10)
- 182 EE. Conditional Use Permit request filed by Benjamin Phillips of Phillips Outdoor Services,
183 Inc. on behalf of Manuel and Lynnae Rivera, 2811 Morning Glory Place, Onalaska, WI
184 54650, for the purpose of constructing a second principal structure (40' by 120' storage
185 building) on a single parcel located at 9550 East Frontage Road 16 and State Road 16,
186 Onalaska, WI 54650 (Tax Parcels #18-3607-0 & 18-3567-10) (FIO)
- 187 FF. Approval of a request by Gerald Valley, General Merchandise Manager of Shopko, to
188 host an extended tent sale event in 2019 at 9366 State Road 16, Onalaska, WI (Tax Parcel
189 #18-3589-9)
- 190 GG. Approval of an annexation application for N5560 Abbey Road and N5538 Abbey
191 Road (.84 acres total) filed by Richard & Judith Volden, 573 Fairway Creek Drive,
192 Onalaska, WI 54650 (Tax Parcel #s 10-2329-1 & 10-2333-0)

193
194 **UTILITIES COMMITTEE**

- 195
196 HH. Approval of Shared Ride Transit Financials
197 II. Approval of MTU Transit Financials
198

199 **PARKS & RECREATION**

- 200
201 JJ. Approve purchase of docks at the Great River Landing to Coulee Region Docks in the
202 amount of \$26,286.65
- 203 KK. Approve proposal by MSA Professional Services, Inc. for Rowe Park Master Plan
204 in the amount of \$15,000
- 205 LL. Approve the purchases of light and sound trusses at the Omni Center in an amount not to
206 exceed \$6,738
- 207 MM. Approve screen replacement at the Onalaska library by Commercial AV Systems
208 at a cost not to exceed \$2,947.81
209
210

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211 **ROOM TAX COMMISSION**

212

213 NN. Accept 2018 Room Tax Financials

214

215 Motion by Ald. Every, second by Ald. Olson, to approve the Consent Agenda, as amended.

216

217 On voice vote, motion carried.

218

219 **Non-Consent Agenda**

220

221 **Item 7 – RECAP ITEMS PULLED FROM THE CONSENT AGENDA**

222

- 223 • Item F: Personnel Committee – Approval of new job description for City Attorney
- 224 • Item G: Personnel Committee – Approval of filling budgeted position for City Attorney

225

226 **Item 8 – FINANCE COMMITTEE**

227

228 A. Vouchers

229

230 Motion by Ald. Smith, second by Ald. Wulf, to approve the vouchers expended since the last
231 Common Council meeting on February 12, 2019, in the amount of \$1,897,642.54.

232

233 On voice vote, motion carried.

234

235 B. **Resolution 15-2019** – To Establish a Budget Stabilization Account

236

237 Ald. Smith noted this was not an action item at the March 6 Finance and Personnel Committee
238 meeting.

239

240 Motion by Ald. Smith, second by Ald. Wulf, to deny Resolution 15-2019 – To Establish a
241 Budget Stabilization Account.

242

243 Ald. Every asked, “So you are saying that you do not ever want to give money back to the
244 taxpayers, that surplus money? Is that what you’re saying? That’s what you are saying.”

245

246 Ald. Smith responded, “On my motion to deny, what I’m saying is that I deny the resolution in
247 the form that it is currently written.”

248

249 Ald. Binash said, “I understand Jerry’s conviction for the taxpayers, but I disagree with his
250 statement that if I voted ‘nay’ on this resolution that it’s denying the taxpayers getting any
251 refunds. We’ve discussed this item ad nauseum, if I may say. We listened to the City

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252 Administrator, our Finance Director, and accountants, and they've all agreed that we follow the
253 right steps, [and] that we've done the right things. We do take a conservative approach to the
254 administration of funds for the City of Onalaska. And I don't think any of us here would deny
255 the taxpayers the right to a refund. But what we're talking about here is a budget stabilization
256 account that, by for all intents and purposes, we've proven isn't going to work for the City of
257 Onalaska. However, we did say that if something in the future were to come up that may be of
258 interest or useful for the city, we would entertain that discussion. But as I've stated, we've
259 discussed this to the point where it's very clear this is not a good idea at this time."

260
261 Ald. Every said, "We have not discussed this at length, Mr. Binash. In fact, you were the person
262 who cut off debate at Finance and Personnel so that we could not discuss it any further. My
263 intent here was not to carry on a discussion tonight, and I'm glad to know that we're just going to
264 vote on this because that's all we need to do. There are some people who are using this, as a
265 matter of fact, who are pretty prestigious. The Wisconsin Department of Public Instruction –
266 you might recognize that name – uses a budget stabilization account. The University of
267 Wisconsin uses a budget stabilization account. There are several cities that do that. The League
268 of Municipalities has an article, and that endorses that concept, so there are people who are
269 prestigious who are using it and seem to think it works pretty good for them in the state. There
270 are several cities. If you cared, you could go onto the internet and just bring that up. The
271 information is right there. I do have the website here if you're interested. As a matter of fact,
272 you folks used a form of this yourself in November when you passed the budget. Do you
273 remember? You took \$150,000 from the surplus and you used it to lower the levy. You did it.
274 It's the same thing, so that's really how hard it is, folks. It's nothing more than earmarking a
275 portion of the surplus, if you have it to earmark, to keep the levy stable. I was hoping that maybe
276 we could ... And if you remember what I was asking, that we just refer it to a committee, and
277 maybe if you keep your fingers crossed I won't even be around for this next round of committee
278 meetings. I think it would be a good item to have under discussion. That's all I wanted. That's
279 all I have to say, and call the vote."

280
281 Ald. Binash said, "If I may respond, Jerry, I'm not on the Finance and Personnel Committee, so I
282 couldn't make that decision to end discussion. What I did say was I don't believe you can make
283 a motion on a discussion item that was on the agenda. That's a misstatement."

284
285 Ald. Every said, "And your mistake was, I think you can vote on any item that is on the agenda.
286 That probably would be a matter for our [City] Attorney to settle. I didn't want to argue that
287 point. And again, let's just vote and get on with it."

288
289 Mayor Chilsen reminded the alderpersons that a vote in the affirmative is to deny Resolution 15-
290 2019.

291
292 Ald. Every asked for a roll call vote.

293

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294 On roll call vote: Ald. Ron Gjertsen – nay, Ald. Jim Olson – aye, Ald. Kim Smith – aye, Ald.
295 Diane Wulf – aye, Ald. Jerry Every – nay, Ald. Jim Binash – aye. Motion carried, 4-2.

296

297 C. **Resolution 20-2019** – Authorizing The Issuance And Sale Of \$8,600,000 Water System
298 And Sewerage System Revenue Bonds Of The City Of Onalaska, La Crosse County,
299 Wisconsin, And Providing For The Payment Of The Bonds And Other Details With
300 Respect To The Bonds

301

302 Motion by Ald. Smith, second by Ald. Olson, to approve Resolution 20-2019 – Authorizing The
303 Issuance And Sale Of \$8,600,000 Water System And Sewerage System Revenue Bonds Of The
304 City Of Onalaska, La Crosse County, Wisconsin, And Providing For The Payment Of The Bonds
305 And Other Details With Respect To The Bonds, subject to the Finance Department approving
306 Exhibits A, B-1, and B-2.

307

308 Fred said Robert W. Baird Managing Director Brad Viegut will discuss the sale.

309

310 Brad said he will discuss the contents of a packet distributed to the Council summarizing the
311 terms of the bond sale. Brad told the Council members the bond sale had been very successful,
312 noting the City of Onalaska had been in the marketplace Tuesday morning and received
313 “tremendous demand” from investors nationwide. Brad said the initial set of interest rates Baird
314 had gone out with and presented to investors had been reduced due to the strong demand. The
315 final interest rate that is available is 3.11 percent. Brad noted the initial interest rate he had
316 presented to the Finance and Personnel Committee in February was 3.59 percent. Brad also
317 noted this is a savings of more than \$655,000 compared to the initial plan that was authorized.
318 Brad noted the issue size has increased from \$8,600,000 to \$8,655,000 and said this is due to all
319 the terms being finalized earlier Tuesday. Thus, the borrowing amount has been finalized, and
320 Brad said the final resolution reflects this, noting the resolution had been finalized earlier
321 Tuesday by Quarles & Brady, the city’s bond counsel. Annual payments will begin in 2020, and
322 the final payment will occur in 2039. Brad noted the debt is supported by the rate payers of the
323 system (water and sewerage systems), and he said this is not a pledge of the city’s taxing
324 authority.

325

326 Brad noted he had attached the rating report prepared by Moody’s Investors Service. Moody’s
327 assigns the rating of the water and sewerage systems, and not a rating of the city in general.
328 Brad said Moody’s had assigned an Aa2 rating to the water and sewerage systems, adding that
329 this is “somewhat unique” as it is the same bond rating the city has in place for its General
330 Obligation debt. Brad said it is typical to see a one-notch lower differential for water and
331 sewerage bonds compared to a city’s General Obligation debt. Brad said this speaks to the
332 strength of the system, the overall management in place, and the financing – all very strong
333 credit quality factors leading to the Aa2 rating.

334

335 Brad noted the following strengths to the system:

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336

337 • The history of solid net revenue coverage of annual debt service and robust operational
338 liquidity.

339 • Strong legal protections on outstanding senior lien revenue debt. This has to do with the
340 1.25 times coverage, a debt service reserve fund, a moral obligation pledge from the city
341 to backstop shortfalls in debt service.

342

343 Brad pointed out the following challenges Moody's had highlighted:

344

- 345 • Modest scale of annual operations with limited long-term growth potential.
- 346 • Maintenance of strong coverage inclusive of growth in debt service costs will require
347 large increases in rates.
- 348 • Lack of independent rating setting authority for water rates.

349

350 Brad pointed out the factors that could lead to a downgrade in the bond rating:

351

- 352 • Material contraction of the combined systems, including reductions to the scale of annual
353 operations or number of customers.
- 354 • Failure to enact substantial rate increases as anticipated (particularly on the water side)
355 that results in deterioration of annual debt service coverage and/or combined system
356 liquidity.

357

358 Fred asked Brad that if, for operation purposes, it would be best to retract this resolution and
359 state it for \$8,655,000.

360

361 Brad said yes.

362

363 Fred noted making amendments to the current resolution will complicate matters.

364

365 Brad noted the city has the final resolution for \$8,655,000 it had received earlier Tuesday and
366 said no amendment would be necessary as the city may adopt that resolution.

367

368 Motion and second withdrawn.

369

370 Motion by Ald. Smith, second by Ald. Gjertsen, to approve Resolution 20-2019 – Authorizing
371 The Issuance And Sale Of \$8,655,000 Water System And Sewerage System Revenue Bonds Of
372 The City Of Onalaska, La Crosse County, Wisconsin, And Providing For The Payment Of The
373 Bonds And Other Details With Respect To The Bonds, subject to the Finance Department
374 approving Exhibits A, B-1, and B-2.

375

376 On roll call vote: Ald. Jerry Every – aye, Ald. Ron Gjertsen – aye, Ald. Jim Olson – aye, Ald.
377 Jim Binash – aye, Ald. Diane Wulf – aye, Ald. Kim Smith – aye. Motion carried, 6-0.

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Item 9 – PERSONNEL COMMITTEE

A. Review and consideration of changes to the City Administrator job description

Motion by Ald. Smith, second by Ald. Binash, to approve changes to the City Administrator job description.

Hope said the following change had been made under “Related Job Functions:”

- Item G now reads: *“Acts as the City’s public information officer, to keep the news media informed about the City’s operations, and to ensure that open meeting rules and regulations are followed; serves as the Director of the Emergency Operations Center responsible for the coordination and administration of all operations within the City during an emergency.”*

On voice vote, motion carried.

B. Review and consideration of the evaluation procedures for the City Administrator:

1. Review of evaluation documents pertaining to Council and Department Heads

Ald. Binash said, “We’ve been reviewing not only the job description of our City Administrator, but we’re also looking at how the performance is to be evaluated by our City Administrator.”

Ald. Binash noted Council members’ packets include possibilities for how the alderpersons would examine the performance of the City Administrator. The department heads also would review the City Administrator’s job performance. Ald. Binash said this item is being brought forward so that the Council may examine it in Open Session and each alderperson may give feedback and suggest changes. Ald. Binash noted he had spoken to another city administrator about this process, and also that Hope had prepared and reviewed what is before the Council this evening after meeting with Ald. Binash.

Ald. Smith said she is a proponent of having all the Council members evaluate the City Administrator, noting each Council member will have equal opportunity to provide input.

Mayor Chilsen asked Sean for his feedback.

Sean stated this is a policy decision and not a legal question. Sean also noted there is nothing in this review whether or not the City Administrator is meeting the goals that are set forth for the City Administrator. Sean said the City Administrator could ignore the goals the Common Council sets and there is no check with that respect within the document that is before the Council.

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421 Ald. Every noted there have been past discussions regarding establishing goals for the City
422 Administrator and said the Council has not come together to do that.

423

424 Ald. Binash referred to No. 28 on the Leadership Skills Inventory, which reads, "*What do you*
425 *think the short-term or long-term goals should be for the City?*" and he asked Sean if that is
426 different that what he had referred to in terms of the Council establishing goals.

427

428 Sean said, "Within the evaluation criteria, which are Numbers 1 through 25, which are going to
429 be how you're going to do your numerical ranking, there's no tieback to the goals that were set
430 the previous year. If there was great follow-through, you wouldn't get a high score for it. If
431 there was poor follow-through, there would not be a reflection of a low follow-through with
432 respect to the goals set the prior year. That's what I'm referring to. I thought Number 28 was
433 good to have in there. It's just missing the follow-up portion."

434

435 Ald. Smith said she had envisioned that setting established, measurable goals "would go hand-in-
436 hand" with leadership skills, inventory, or whatever tool was decided upon. Ald. Smith said the
437 achievement toward the goals would be part of another document that would work with the skills
438 inventory.

439

440 Hope said it is typical that when city staff members are given future goals, they are evaluated on
441 whether or not they have met those goals through the evaluation process. Employees would
442 receive ratings based on that even though it is not specifically tied to those items. Hope said it is
443 the city's practice that when employees are given goals, supervisors ensure that they follow those
444 goals or check to make sure at the end of the year. Hope said, "If they haven't, to find out what's
445 causing them or if there's been a delay, what that delay is. If it's something that they had out of
446 their control, that's one thing. But if it's something that they just didn't follow through with,
447 they can adjust that on their evaluation."

448

449 Ald. Binash noted he had asked how to set a goal for the City Administrator, pointing out the
450 department heads will have some review of how the City Administrator acts in unison with the
451 department heads. Ald. Binash said, "If it's a yearly thing where you are going to set some kind
452 of performance goals for the City Administrator, would we have to change this yearly? Or do we
453 make some kind of blanket statement about whatever goals the Council deems necessary for that
454 particular year? I'm not exactly sure how to go about wording the goal-setting in that context."

455

456 Hope said it is likely there will be very specific goals, and there also will be general goals that
457 are more long-term. Hope asked if the steps are being met to arrive at the long-term goal and
458 said it is difficult to measure that as there are times the long-term goal might change, "but that's
459 why you're going to evaluate that every year as part of the Council to discuss, what is the goal
460 for this next year? ... That's the Council's decision on what you want to do."

461

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462 Ald. Binash asked the other alderpersons for their feedback regarding goal-setting.

463

464 Ald. Every said he believes it would be a good thing, noting he has brought up this topic several
465 times. Ald. Every noted the Council does not come together and establish goals, and he said he
466 does not believe the Council needs to be really specific as the department heads will provide the
467 Council with feedback. Ald. Every pointed out it is the Council's job to establish policy and
468 accomplish that, and he said, "That's where we fall down. We're saying a lot here, but we aren't
469 ever listening. The last bullet, if you'll take a look at it, is a good example. One of the goals
470 would be to meet with Council members and the City Administrator prior to the budget proposal,
471 if necessary. If necessary? That has to be. This last year, if you remember, we got our first look
472 at the budget on the night they wanted approval. That isn't right. That would be a goal, just a
473 simple thing. They'll provide us with the information. We can work ahead of time and take a
474 look at it before we have it slapped on the table. I don't think we ought to be really specific, but
475 general goals. What's your vision for the city? Where do you want to see us expand? How are
476 we going to do that? Katie will tell us how. We need to make the policies. We need to make
477 sure the money is there to do it. That's what our job is. That's the way I would like to see the
478 thing flow."

479

480 Ald. Smith said she believes the goal needs to be included and stated it could be another line that
481 would not hold weight. Ald. Smith said, "You're putting a checkmark in different areas. It's not
482 like a checkmark thing equal to some of the other questions. It probably would hold greater
483 warrant, but I definitely think it needs to be part of the process. It will change from year to
484 year."

485

486 Ald. Gjertsen said, "It seems like it's a process that's ongoing. It's a very similar thing to what
487 we went through last year. We basically got the [City] Administrator here before we were ready
488 to deal with him. That's really what's happening here. It's also known as growing pains. We're
489 going through growing pains, and it's going to be a moving target. Sitting down and getting
490 together and doing this is something that's been asked for in the past. I am all for it – the sooner,
491 the better. Get everybody together."

492

493 Ald. Binash said based on the feedback that has been given thus far, he is of the understanding
494 the alderpersons approve of the Leadership Skills Inventory and the employment review by the
495 department heads. Ald. Binash said the exception is that the alderpersons are seeking some type
496 of language pertaining to goals or performance in goals.

497

498 Ald. Olson said, "I think you can arrive at a consensus on what you want to achieve. And I think
499 a good way of doing that would be all of us together with the experience in the CDA
500 [Community Development Authority] and everybody saying what the vision of the city is going
501 forward, and then factor your goals into the vision of what you ... If you want to grow the
502 downtown, this would be one of the visions. The city [asks], 'How are we going to do that?'
503 and, 'How do we accomplish the goals to make that happen?' I think you have to have some

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504 kind of a system for what we deem is essential for moving forward for the city. Once we do that,
505 then we can clarify some of the other things, and then they make more sense because we have a
506 direction we're going in."

507
508 Ald. Smith said, "What we're talking about here is goals for our City Administrator, and I think
509 it isn't his job to set the vision for our community. That's our job. I think what we need to do is
510 set goals for ... He can definitely help inform us and keep us up to date with changes and point
511 out areas we might want to look closer at. But at the end of the day, it's this Council that is
512 deciding what he wants to do and directing him as to ... I'm sure he's faced every day with
513 choices: Do I help lift up this process? Do I help diminish that one? He's forced with these
514 choices, and it's in our position to guide him. So by that point, I think some examples of goals
515 that I had in mind that I would look toward as a successful City Administrator – and granted,
516 these don't rely ... No matter who the City Administrator is, it's not going to be 100 percent him.
517 It's all of us working together. But we are expecting him to be a leader in this format, so some
518 things that I would look at would be city staff turnover, the number of complaints from citizens.
519 I think that's an indicator of how smoothly a city is running. Our mill rate – if we're able to hold
520 our mill rate fairly flat, it means we're keeping our spending in check and we are growing
521 adequately. I think the same ways that we measure the success of our community are reflected
522 upon the success of our [City] Administrator. If he is doing a poor job, or if we are doing a poor
523 job, or if we're all doing a poor job together, we will start to see negativity in these areas. That
524 would be a poor reflection alternatively."

525
526 Ald. Gjertsen said, "It is our job. Anyone who has taken the time to meet with Eric realizes that
527 Eric is expecting to hear from us either up here or independently. Eric is going to do what we
528 ask him to do. I have full confidence in that."

529
530 Ald. Binash said he believes the City of Onalaska is "very fortunate" to have a City
531 Administrator and stated, "As far as what we need to do next, I think if I'm gathering enough
532 information from everybody, we're in agreement with the format. It's just something to do with,
533 how do you goal performance or establishing some kind of goals through the alderpersons?"

534 Ald. Binash said it is his understanding this was not something the Council would agree to
535 Tuesday evening. Ald. Binash also asked Hope if the Council would examine this item Tuesday
536 evening and agree to it at the April 9 Common Council meeting.

537
538 Hope said she believes the intent was to review the evaluation materials as she believes "some of
539 the future goal statements can come from each one of the ... as long as it was approved, get it out
540 to all of the alderpersons so that they can do their individual reviews and put their goals. Then
541 those can be combined into one document. I think that was the intent."

542
543 Ald. Binash asked Hope if the alderpersons should email her if they have suggestions.

544
545 Ald. Binash was told yes.

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546

547 Ald. Binash said he then would meet with Hope and put together something that would appear
548 on the April 9 Common Council agenda. Ald. Binash said the item could be added for approval,
549 noting it appears the alderpersons agree on the format.

550

551 City Administrator Rindfleisch said, “Speaking solely as the [City] Administrator and not as the
552 person being reviewed in the process, there are no established goals that finish the 2018-2019
553 Council year, so I wouldn’t get too hung up on the deciding of the goals for the document for the
554 review of the previous year. I would move forward and suggest doing the review about the
555 performance based on your knowledge of my knowledge, skills and abilities, and performance
556 over the year. I do believe, as Jerry Every had pointed out, and I’ve asked for several times, is I
557 would be happy to direct my efforts in a way that those I report to, meaning the Council, would
558 like it to go, but without those defined directives as to the direction of the city. It is a difficult
559 situation, but I think that that portion of the annual review of establishing future goals can be
560 done over the next month. But I would urge the continuation of the process so that we can
561 complete it in my 24th month, which is wrapping up my second year, which is April.”

562

563 Ald. Smith said it appears that the best way to proceed is to move forward with the evaluation
564 documents included in Council members’ packets. Ald. Smith also suggested that perhaps the
565 Council could reconvene at its next regular meeting with a Closed Session item to establish goals
566 for the Council’s expectations for the upcoming contract.

567

568 City Administrator Rindfleisch said, “If we’re talking about the performance for me as the
569 individual, that can be in Closed Session. But if we’re talking about city goals, that should be
570 done in Open Session.”

571

572 Ald. Smith said she was referring to specific goals such as having completed the evaluation,
573 “let’s look ahead and see what goals we would like to have our City Administrator achieve
574 personally in the upcoming two years. That was my intent.”

575

576 Motion by Ald. Binash, second by Ald. Gjertsen, to approve the evaluation documents for the
577 City Administrator, with the exception of the possibility of adding a goal-setting policy to the
578 Leadership Skills Inventory that will be reviewed by the alderpersons.

579

580 Ald. Wulf thanked both Ald. Binash and Hope for the time and effort they put into creating the
581 documents.

582

583 On voice vote, motion carried.

584

585 2. Review and consideration of possible changes to the Ordinance 2-3-
586 14 – City Administrator

587

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15

588 Ald. Smith noted the Finance and Personnel Committee had not discussed this item at its March
589 6 meeting and said the city is looking into possibly editing the ordinance so that the community
590 is better served.

591
592 Ald. Binash told the alderpersons both he and Hope had reviewed this item and said they were
593 looking into who should be reviewing the City Administrator. Ald. Binash noted the previous
594 document stated both the Mayor and Human Resource Director were involved in the process.

595 Ald. Binash said both he and Hope had come to the conclusion that perhaps it would be better to
596 have the Council members perform the review, with the Human Resource Director serving in an
597 advisory capacity. Ald. Binash said this is not an attempt to exclude the Mayor, but he noted a
598 conflict might arise as the Mayor is an elected official and the City Administrator is not.

599
600 Hope said this is a discussion regarding possible changes the Council would like to bring
601 forward as city legal counsel has not had an opportunity to review anything. Hope referred to the
602 ordinance and said she believes there are two or three items that are specifically authority items.
603 The remainder were more job duty related, and Hope said the goal was to remove them from the
604 actual ordinance as she does not believe it is logical to have them there. Hope noted that City
605 Administrator Rindfleisch is her supervisor and said it would be awkward if she were to serve on
606 the committee. Hope said, "I will fully support whatever the Council will do, and I will be a
607 support advocate for this group and the upcoming groups. But I feel like that really needs to be
608 what the Council wants to do and who wants to be on that committee. That's a decision for this
609 group."

610
611 Ald. Binash said another topic that was discussed was who would serve on the committee, noting
612 the Common Council President would serve, as would the Chair of the Finance and Personnel
613 Committee. If the Chair of the Finance and Personnel Committee also is the Common Council
614 President, the Common Council would decide who the other party would be to compile the
615 information and present it to the Common Council. Ald. Binash welcomed feedback regarding
616 the proposed ordinance.

617
618 Mayor Chilsen stated he agrees the Common Council should be the body that performs the
619 evaluation. However, Mayor Chilsen also said, "The reason given for that was the Mayor was an
620 elected official and there would be a problem there. I find that argument to be vacuous because
621 all of you also are elected officials. I agree with this body doing it. But I think if you're going to
622 say things like that, then you should give the real reason because that argument is completely
623 vacuous."

624
625 Ald. Binash told Mayor Chilsen, "I don't know what you mean by 'the real reason.' Again, this
626 was for discussion and review this evening."

627
628 Ald. Every said, "I somewhat agree with the Mayor because the Mayor, unlike us, is elected on a
629 much broader scale. He has a vision that he had to sell to this community to be elected Mayor.

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630 We're working for our constituents. It's just as important, but it's little pieces at a time by us.
631 The Mayor sees the big picture, so I really think it's important for him to have input into this
632 somewhere along the line. I don't know just where that would be, but that's how the Mayor of a
633 city is elected: by his vision for the city. And he has one; I know he does. I've seen it, and I
634 really think there are a lot of things there that we could take a strong look at and figure out how
635 we're going to accomplish those. I think it might be a good idea if somehow he could work it
636 in."

637
638 Ald. Smith noted the proposed ordinance states: "Upon confirmation by the Council, the Mayor
639 shall execute the employment contract." Ald. Smith said she believes the proposed ordinance
640 states the Mayor's role is to execute the employment contract.

641
642 Ald. Every noted it simply means the Mayor signs the contract.

643
644 Mayor Chilsen reiterated he agrees the Common Council needs to be the body that makes the
645 decision and said, "I just want you to know that I'm not looking for another job."

646
647 Sean noted the proposed ordinance states the committee will be comprised of two Council
648 members and said the two Council members will perform the review. Sean said it is his
649 understanding the six alderpersons will not be performing the review.

650
651 Ald. Binash said the intent was for the Common Council President and the Chair of the Finance
652 and Personnel Committee to serve. Ald. Binash said neither individual would perform the
653 review, nor would they make any decisions. Rather, they would gather the input from the other
654 alderpersons and the department heads. The Common Council President and the Chair of the
655 Finance and Personnel Committee then would meet with the other alderpersons to render a
656 decision on the evaluation. Ald. Binash referred to the inventory sheet and pointed out everyone
657 has the opportunity to provide input, and that information would be presented to the entire
658 Council. Decisions and recommendations would be made from there.

659
660 Sean said, "That is not what the ordinance says. That is not the way the new ordinance is
661 drafted."

662
663 Ald. Binash said perhaps it was an oversight on his part to include that, adding, "That was the
664 idea."

665
666 Ald. Smith said she had stated she believes all the Council members should be equally involved
667 in the evaluation process. Ald. Smith also said it was her understanding that the Common
668 Council President and the second alderperson, with Hope's assistance, would take a leadership
669 role in the details of compiling the information. Ald. Smith said this information should be
670 confidential and consolidated so that the entire Council may discuss and either approve or deny
671 it. Ald. Smith said, "It wouldn't be solely on these two people to be making any decision. It

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17

672 would be on those two people to be leaders gathering the information and getting it ready for the
673 group decision/discussion.”

674

675 Sean said, “As a point of reference, if you’re going to have the entire Council do the review, then
676 that is subject to the Mayor’s veto power. The Mayor has an ordinance role. Any action the
677 Council takes is subject to the Mayor’s veto.”

678

679 Ald. Smith said, “All the more reason to involve him in the process.”

680

681 Ald. Binash reminded the Council this item was meant for review, and also to gather input from
682 all the alderpersons and the Mayor. Ald. Binash said he believes this is an item that needs
683 further review, and it also might need to be reformatted. Ald. Binash reiterated he is seeking
684 everyone’s opinion as to who should be involved in the evaluation process.

685

686 Ald. Gjertsen said, “I think we’re on the right track to have the President of the Council and
687 whoever is chairing the Finance and Personnel Committee ... They have the leadership role,
688 bring it together, we’ll have the input and we’ll have the vote. As far as the Mayor goes, if it’s a
689 tie he would be involved there, anyway. He’s always involved, as far as I’m concerned.
690 Sometimes he does nothing, and sometimes he has something to do.”

691

692 Ald. Binash asked the alderpersons if they want the Mayor to continue serving in an advisory
693 capacity.

694

695 Ald. Every said he believes it is important for the Mayor to be involved in that role, noting he is
696 the person who has the most day-to-day contact with the City Administrator, other than the
697 department heads. Ald. Every also said Mayor Chilsen and City Administrator Rindfleisch “sort
698 out the details of what it is we want to do together a lot of times.”

699

700 Ald. Binash said it is his understanding the Common Council would gather the information and
701 present it to the Mayor and the Human Resource Director, and then review it from there.

702

703 Ald. Every said he is of the belief Mayor Chilsen should be involved in the evaluation process
704 with the Common Council. Ald. Every pointed out that while technically the Mayor is not a
705 member of the Common Council, he presides over the meeting and the work the Council does is
706 subject to his veto. Ald. Every also noted Mayor Chilsen may vote to break a 3-3 tie and said, “I
707 think in this case he should be involved in this evaluation with us, not presented some document
708 we’ve come up with. I don’t know why we wouldn’t want to work together on this.”

709

710 Ald. Gjertsen said he does not see a problem with involving the Mayor in the process.

711

712 Ald. Binash said that while he does not believe the Mayor should be involved in the evaluation,
713 he is under the impression the rest of the alderpersons believe he should be involved in an

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18

714 advisory capacity.

715

716 Ald. Olson said he believes the City Administrator should answer to the Common Council as to
717 whether or not he is doing a good job. Ald. Olson also said, “But if the Mayor’s position has the
718 power to veto, that has to be considered.”

719

720 Ald. Wulf said that while she sees both sides of the argument, she also agrees with Ald. Olson.
721 Ald. Wulf said, “Quite honestly, I’m not sure what Mayor Chilsen is talking about [regarding]
722 this other reasoning. I don’t know about it. I don’t really care to know about it, because I’m
723 going to be up front and say what I feel. But I have to agree with Alder Olson. I think if he has
724 the power to veto, I think he should be ... And even if he didn’t, I think he should still be
725 involved in some capacity just because of the office.”

726

727 Ald. Smith said, “I guess I never imagined that the Mayor wasn’t going to be involved in some
728 form. I’m just listening to what everyone is saying and thinking about how logistically to make
729 it work in the real world. ... I think how I envisioned it when I was thinking about it before the
730 meeting was that the designated people were more like administrative and getting everything
731 together. But the six Council people were all equals in the evaluation. I guess I really didn’t
732 fully explore what the Mayor’s role is, and I thank him for pointing that out because that’s
733 obviously my error for not thinking about that. That being said, I would think that the fact of
734 what the City Attorney said, if all the Council members are participating, then the Mayor is in
735 the game. And I think that it would be prudent to have him included in the process, meaning
736 present, listening, and making comments, just as he does right now in this committee. I think it
737 should function the same way. And the people who are being designated, to me it was more an
738 organizational thing – not that they were going to have more say in the outcome of the
739 evaluation. I thought we would come to that as a consensus because as you know, I believe in
740 the strength of the committee and the diversity.”

741

742 Ald. Every said he believes there is confidence in the committee and stated he believes the
743 Council should reach a consensus on that basis that the Mayor should be involved. Ald. Every
744 added, “Let’s try it for a year and see how it goes. If it doesn’t work, we’ll change it.”

745

746 Ald. Binash asked if the Mayor would complete an evaluation form, or if he would be part of the
747 discussion.

748

749 Ald. Every said the Mayor would be involved in the discussion in an advisory capacity.

750

751 Hope noted the department heads are required to complete the leadership skills and suggested the
752 Mayor could do this as part of participating in the process. Hope said the Mayor also could
753 attend the meetings and provide any feedback he might have.

754

755 City Administrator Rindfleisch said he hopes to have the process move forward this month,
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19

756 stating the end result of the performance evaluation is important to him and he does not it to be
757 delayed. City Administrator Rindfleisch noted the existing ordinance is on page 61 of the
758 Council members' packets, also noting it designates the current committee as the Common
759 Council President, the Mayor, and the Human Resource Director.

760
761 Ald. Smith said the city must follow the ordinance to conclude this year and reminded the
762 Council, "We're just looking ahead. Going forward, what are we going to do?" Ald. Smith
763 suggested that Sean review the notes taken this evening, and also that this item appear on the
764 April 9 Common Council agenda. Ald. Smith said, "Perhaps we can be really close then to being
765 able to have less discussion and be more concrete on if we can just begin the process of enacting
766 the ordinance."

767
768 Ald. Binash asked if a motion to table this item would be appropriate, or if the Council needs to
769 make a motion to move this item forward.

770
771 Hope said she is seeking guidance on how the Council wants the ordinance to read so that she
772 may forward it to city legal counsel.

773
774 Ald. Binash suggested utilizing the current ordinance for this particular year, and reformatting
775 and reviewing the ordinance, and then coming to a consensus, at the Council's April 9 meeting.

776
777 Ald. Smith said the Council would not take action on Item 9B2 and expect to see it on the April
778 meeting agenda.

779
780 C. Review and consideration of new job descriptions:

781 1. Paralegal part-time to full-time

782
783 Motion by Ald. Smith, second by Ald. Every, to adjust the job description for the Paralegal
784 position from part-time to full-time.

785
786 Hope noted Sean has recommended some changes and said she likely will receive the memo
787 Wednesday. Hope asked that the Council approve the pending changes based on approval by the
788 City Attorney so the process may continue moving forward.

789
790 Ald. Smith asked if that may be understood to the motion.

791
792 Sean said he believes it must be part of the motion as the Council is passing a document that is
793 attached to the agenda. Sean added, "If it comes out significantly different, which it will, it
794 won't make any sense to the public."

795
796 Mayor Chilsen asked Ald. Smith to restate her motion.

797

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798 Motion by Ald. Smith, second by Ald. Every, to approve changing the Paralegal position from
799 part-time to full-time, with legal corrections that will be provided by the City Attorney.

800

801 On voice vote, motion carried.

802

803 D. Review and consideration of filling budgeted positions:

804 1. Paralegal part-time to full-time

805

806 Motion by Ald. Smith, second by Ald. Gjertsen, to approve filling the budgeted position of
807 Paralegal – part-time to full-time.

808

809 On voice vote, motion carried.

810

811 E. Review and consideration of increasing Planning Technician hours from part-time to full-
812 time in 2019 rather than 2020

813

814 Motion by Ald. Smith, second by Ald. Every, to approve increasing Planning Technician hours
815 from part-time to full-time in 2019 rather than 2020.

816

817 Ald. Every explained that this is a swap.

818

819 City Administrator Rindfleisch suggested conducting a full recruitment for the position as a full-
820 time position as there might be a different pool of applicants than the part-time position had.

821

822 Motion by Ald. Smith, second by Ald. Gjertsen, to amend the previous motion and have the city
823 conduct a full recruitment for the full-time Planning Technician position.

824

825 Vote on the amendment:

826

827 On voice vote, motion carried.

828

829 Original motion restated:

830

831 To approve increasing Planning Technician hours from part-time to full-time in 2019 rather than
832 2020, and for the city to conduct a full recruitment.

833

834 On voice vote, motion carried.

835

836 **The following items were pulled from the Consent Agenda, to be addressed at this time in**
837 **the Non-Consent Agenda.**

838

839 F. Approval of new job description for City Attorney

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840
841 Motion by Ald. Smith, second by Ald. Gjertsen, to approve new job description for City
842 Attorney, with the changes made by city legal counsel.

843
844 Ald. Every asked if this is the item regarding the City Attorney's salary.

845
846 Hope said it falls under the next item.

847
848 On voice vote, motion carried.

849
850 G. Approval of filling budgeted position for City Attorney

851
852 Motion by Ald. Smith, second by Ald. Olson, to approve filling budgeted position for City
853 Attorney.

854
855 Ald. Every noted the information that originally had been provided stated the City Attorney's
856 salary would be \$120,000, and he also noted that salary would increase to \$134,000. Ald. Every
857 asked what the increase was based on.

858
859 Hope told Ald. Every the budgeted salary being brought forward is at Grade 32, or \$85,558.95.
860 Hope said that is the amount budgeted for midyear, and she told Ald. Every she believes he is
861 looking at the City Administrator's salary based on the existing contract (\$120,000).

862
863 On voice vote, motion carried.

864
865 **Item 10 – BOARD OF PUBLIC WORKS**

866
867 A. Review and consideration of 2019 Abbey Road Reconstruction bid

868
869 Jarrod noted he had distributed a bid tabulation for the bid openings that occurred earlier
870 Tuesday. The city had received three responsive bids to the project, and Jarrod said city staff
871 recommends Gerke Excavating with the base bid (\$1,426,041.98), Alternate No. 2 (elliptical,
872 \$108,399.11), Alternate No. 3 (sanitary T.V., \$1,722.50), and Alternate No. 4 (storm T.V.,
873 \$487.60) for a total bid of \$1,536,651.19.

874
875 Motion by Ald. Smith, second by Ald. Wulf, to approve Gerke Excavating for the 2019 Abbey
876 Road Reconstruction bid at a cost of \$1,536,651.19 for the base bid and Alternate Nos. 2, 3, and
877 4.

878
879 Jarrod noted this was included in the 2019 Capital Improvements Budget with a budget of
880 \$1,521,000. The engineer's estimate was \$1,510,000, and Jarrod noted the base bid had come in
881 less than what was estimated. Jarrod explained Alternate No. 2 is for the storm sewer going
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882 from Abbey Road to the U.S. Highway 53 right-of-way, noting it was not in the original scope.
883 Jarrod said once the survey was completed, staff realized the current piping running from Abbey
884 Road to the U.S. Highway 53 right-of-way could take approximately 20 cubic feet per second of
885 water. Jarrod said the new pipe was designed for a 100-year storm event, which takes 110 cubic
886 feet per second. Jarrod said the pipe going to the right-of-way was “grossly undersized,” which
887 is why staff recommended adding Alternate No. 2. Jarrod said funds from the 2011 Capital
888 Projects fund balance would be utilized to fund the overage. In addition, Jarrod said staff
889 expects other bids coming in for other projects to address any overages.

890

891 On voice vote, motion carried.

892

893 B. Review and consideration of 2019 Miscellaneous Concrete bid

894

895 Jarrod noted staff had opened the bids earlier Tuesday and said the city had received three bids.

896 Jarrod said staff recommends Fowler and Hammer, Inc. at a cost of \$109,838.75, adding this

897 amount falls within what was budgeted in the 2019 CIB.

898

899 Motion by Ald. Smith, second by Ald. Olson, to approve Fowler and Hammer, Inc. for the 2019

900 Miscellaneous Concrete bid at a cost of \$109,838.75.

901

902 On voice vote, motion carried.

903

904 **Item 11 – ROOM TAX COMMISSION**

905

906 A. Report from Alderperson Binash

907

908 Ald. Binash told Council members the Room Tax Commission had been able to deposit funds in

909 its account. Ald. Binash said the Room Tax Commission has agreed to pay for the pier that will

910 be installed at the Great River Landing. In addition, the Room Tax Commission also has

911 discussed funding Wi-Fi at the Great River Landing. Ald. Binash noted there had been some

912 problems with the existing Wi-Fi at the site, and he said it is possible cameras will be installed at

913 the Great River Landing in areas susceptible to vandalism, including a camera facing a proposed

914 sculpture. Ald. Binash also reported that Peter Boese had joined the Room Tax Commission.

915

916 **Item 12 – ALDERPERSON DIANE WULF**

917

918 A. Comments on recent City Shop walk-through

919

920 Ald. Wulf thanked Public Works Manager Jim Prindle for meeting with her in February, noting

921 she had not been at the Public Works Facility in several years and wanted to walk through so she

922 could reacquaint herself with the facility. Ald. Wulf told Council members Jim had introduced

923 her to a number of employees, and he also discussed the proposed addition to the facility. In

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924 addition, Ald. Wulf said both Jim and Public Works Crew Leader John Wiatt had walked her
925 through the plans for the addition, showing her overheads and how they had arrived at the
926 submitted proposal as far as space needed for the equipment. Ald. Wulf noted the drone that was
927 considered controversial in 2018 was utilized in the assistance of the plans. Ald. Wulf also said
928 she was impressed by how well-maintained, organized and clean the Public Works Facility was
929 during her visit. Ald. Wulf encouraged the alderpersons to tour the Public Works Facility, telling
930 them staff “takes great pride in the environment in which we have provided.” Ald. Wulf added
931 she is appreciative of the staff at the facility and thanked them for their work.

932

933 Ald. Every asked if he may return to Item 9B, as he believes there was some confusion regarding
934 the City Administrator’s salary.

935

936 Hope’s comments were inaudible on the recording.

937

938 Ald. Every mentioned a copy of the contract.

939

940 Hope’s comments were inaudible on the recording.

941

942 Ald. Every noted the first contract lists a salary of \$120,000, and he referred to a contract he said
943 was different and goes into effect May 1, 2019.

944

945 Sean said the Council either needs a motion to reconsider, or it needs to make a motion to go into
946 Closed Session. Sean noted the contract will be discussed during Closed Session.

947

948 Ald. Every said he will discuss the matter with Hope.

949

950 **Item 13 – CLOSED SESSION**

951

952 To consider a motion to convene in Closed Session under Section 19.85(1)(e) for the purpose of
953 deliberating or negotiating the purchasing of public properties, the investing of public funds or
954 conducting other specified public business whenever competitive or bargaining reasons require a
955 closed session:

956

- 957 • Discussion and Consideration of a Development Agreement with Marvin Wanders of
958 Three Sixty Real Estate Solutions, LLC, PO Box 609, La Crosse, WI 54602 as associated
959 with Tax Increment District (TID) #5
- 960 • Review and consideration of changes to the City Administrator Contract and contract
961 language

962

963 And to consider a motion under Section 19.85(1)(g) of the Wisconsin Statutes for the purpose of
964 conferring with legal counsel for the governmental body who is rendering oral or written advice

965 concerning strategy to be adopted by the body with respect to litigation in which it is or is likely
966 to become involved:

967

- 968 • City snowplow damage to a parked vehicle
- 969 • Trip and fall on sidewalk at Oak Forest Drive & 12th Avenue South Intersection
- 970 • Mailbox repair on 13th Avenue South

971

972 If any action is required in Open Session as a result of the Closed Session, the Common Council
973 will reconvene in Open Session to take the necessary action and/or continue on with the printed
974 agenda.

975

976 Motion by Ald. Olson, second by Ald. Every, to convene in Closed Session.

977

978 On roll call vote: Ald. Kim Smith – aye, Ald. Ron Gjertsen – aye, Ald. Jerry Every – aye, Ald.
979 Jim Olson – aye, Ald. Jim Binash – aye, Ald. Diane Wulf – aye. Motion carried. In Closed
980 Session.

981

982

983 Recorded by:

984

985 Kirk Bey