

1 The Meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, September
2 11, 2018. It was noted that the meeting had been announced and a notice posted at City Hall.

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4 Roll call was taken, with the following members present: Mayor Joe Chilsen, Ald. Jim Binash,
5 Ald. Jerry Every, Ald. Ron Gjertsen, Ald. Jim Olson, Ald. Kim Smith, Ald. Diane Wulf

6
7 Also Present: City Administrator Eric Rindfleisch, City Clerk Cari Burmaster, City Attorney
8 Sean O’Flaherty, City Engineer Jarrod Holter, Financial Services Director/Treasurer Fred
9 Buehler

10
11 **Item 2 – Pledge of Allegiance**

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13 The Pledge of Allegiance was recited.

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15 **Item 3 – Rules of the City of Onalaska Common Council and its Sub Committees –**
16 **Harassment Free Forum**

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18 Mayor Chilsen read the following: “*City Council and Sub-Committee meetings shall be*
19 *conducted in a courteous manner. Citizens, Council and Committee members shall be allowed*
20 *to state their positions in an atmosphere free of slander, insults, obscene remarks, threats of*
21 *violence, or for use of Council or Committee as a forum for politics. Sufficient warnings may be*
22 *given by the Sergeant of Arms at any time during the remarks, and in the event that any*
23 *individual shall violate the rules of decorum heretofore set forth, such person may be cut off*
24 *from comment or debate.*”

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26 **Item 4 – Public Input: (limited to 3 minutes/individual)**

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28 Mayor Chilsen called for anyone wishing to provide public input.

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30 **Park Hunter, Pastor of Onalaska United Methodist Church**
31 **212 4th Avenue North**
32 **Onalaska**

33
34 “I just wanted to come and thank you all for your hard work. One of the parables that Jesus tells
35 is about the wise man who built his house upon the rock. As we’re working on our building
36 project, I’ve been seeing a lot of foundations and construction going on, and I’ve been
37 appreciating the wisdom of good foundations and good construction. We are dedicating our
38 project on October 28, and anybody would be welcome. It’s at 9:45 a.m., between our services.
39 I’ve also been watching the work you’ve been doing on King [Street] and 6th Avenue. [There
40 has been] a lot of work on utilities and putting down a new road, and I think one of the things
41 we’re blessed with in this community is that in many ways we have good foundations. You do
42 good work on our public utilities. You lay good foundations for our security with the police and

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43 the firefighters. We appreciate the work that you do. I am going to offer a word of prayer, and
44 those who would like to join me are welcome to: *'Lord God, we come before you this evening*
45 *grateful for this community that we live in. It's a place where we have deep roots and good*
46 *foundations, and there is much to build upon. In fact, we benefit from much that already has*
47 *been built. Lord, we ask that you would continue to guide the decision making of our leaders;*
48 *that you would continue to watch over and protect those who serve us; that you would continue*
49 *to fill this community with the spirit of sisterhood and brotherhood; and that we might work*
50 *together to be good neighbors to build a city that brings praise to your name. We ask these*
51 *things in your name. Amen.'* Thank you very much.”

52

53 Mayor Chilsen called three times for anyone else wishing to provide public input and closed that
54 portion of the meeting.

55

56 **Item 5 – REPORT FROM THE MAYOR:**

57

58 A. Proclamation for Jerry Horman

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60 Mayor Chilsen read the Proclamation for Jerry Horman.

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62 Motion by Ald. Olson, second by Ald. Every, to accept the Proclamation for Jerry Horman.

63

64 On voice vote, motion carried.

65

66 B. Library Statistics

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68 Mayor Chilsen reported that 157,203 items were checked out between January and August. By
69 comparison, 148,547 items were checked out between January and August 2017. In addition,
70 88,457 individuals passed through the doors between January and August. By comparison,
71 86,995 passed through the doors between January and August 2017.

72

73 C. Appointment of Joe Davis to Technology Advisory Committee

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75 Mayor Chilsen told the alderpersons they should have received a copy of Joe Davis' resume in
76 their mailboxes.

77

78 Motion by Ald. Wulf, second by Ald. Every, to approve the appointment of Joe Davis to the
79 Technology Advisory Committee.

80

81 On voice vote, motion carried.

82

83 D. Remembrance of 9-11

84

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85 The Common Council observed a moment of silence in remembrance of the September 11, 2001
86 terrorist attacks on the United States.

87
88 **RECOMMENDATIONS FOR APPROVAL AND/OR POSSIBLE ACTION FROM THE**
89 **FOLLOWING COMMITTEES/COMMISSIONS/BOARDS:**

90
91 All items listed under the consent agenda are considered routine and will be enacted by one
92 motion. There will be no separate discussion of these items unless a council member requests
93 removal, in which event the item will be removed from the consent agenda and considered in the
94 order of business in the non-consent agenda.

95
96 **Item 6 – Consent Agenda**

97
98 A. Approval of minutes from the previous meeting(s)

99
100 **FINANCE COMMITTEE**

- 101
102 B. Accept Omni Center Financials for 2018
103 C. Accept General Fund Financials for 2018

104
105 **PERSONNEL COMMITTEE**

- 106
107 D. Approval of the City of Onalaska Election Contingency Plan
108 E. Approval of changes to the following job descriptions:
109 1. Paid on Call Firefighter/EMT to Part-Time Firefighter/EMT
110 2. Paid on Call Lieutenant to Part-Time Lieutenant
111 3. Firefighter/EMT
112 4. Lieutenant

113
114 **ADMINISTRATIVE COMMITTEE**

- 115
116 F. Approval of Operator’s Licenses as listed on report dated September 5, 2018
117 G. Approval of Special Events Permit for Down Syndrome Awareness Walk on September
118 15, 2018 from 10 a.m.-2 p.m. starting at the Onalaska Omni Center, 255 Riders Club
119 Road, Onalaska
120 H. Approval of Change of Agent for Kwik Trip #643, 1276 Crossing Meadows Drive,
121 Onalaska to Paul Schwartz

122
123 **BOARD OF PUBLIC WORKS**

- 124
125 I. Approval of Harter’s Quick Clean-up Solid Waste Contract for removal of recycling
126 plastics #3, #6 and #7

- 127 J. Approval of Professional Engineering Services for Supervisory Control and Data
128 Acquisition (SCADA) computer and software installation by Strand Associates in the
129 amount of \$8,000
130 K. Approval of Professional Engineering construction-related services for Main Street and
131 Sand Lake Road/12th Avenue Traffic Signal Improvements Project by Strand Associates
132 in the amount of \$4,900
133 L. Denial of Abbey Road Project design amendment #1 for the addition of Commerce Road
134

135 **PLAN COMMISSION**
136

- 137 M. Approval of an annexation application of Tax Parcel #9-63-3 (0.04 acres) filed by
138 Nicholas Roush, Roush Rentals, 707 La Crosse Street, Office 102, La Crosse, WI 54601
139 on behalf of Elmwood Partners, 1859 Sand Lake Road, Onalaska, WI 54650
140

141 **UTILITIES COMMITTEE**
142

- 143 N. Accept Shared Ride Fare Increase Effective 1-1-2019
144 O. Accept Shared Ride Transit Financials
145 P. Approve Disadvantaged Business Enterprise (DBE) requirements/modifications to goals
146 and plan
147 Q. Set Public Hearing for Disadvantaged Business Enterprise (DBE) goal/plan for October
148 3, 2018 at 7:00 p.m., or immediately following public input
149 R. Accept 2018 Storm Water Financials
150 S. Accept 2018 Sewer Financials
151 T. Accept 2018 Water Financials
152

153 **ROOM TAX COMMISSION**
154

- 155 U. Accept 2018 Room Tax Financials
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157 **JOINT MUNICIPAL COURT COMMITTEE**
158

- 159 V. Accept 2018 Joint Municipal Court Financials
160

161 Motion by Ald. Every, second by Ald. Olson, to approve the Consent Agenda.
162

163 On voice vote, motion carried.
164

165 **Non-Consent Agenda**
166

167 **Item 7 – RECAP ITEMS PULLED FROM THE CONSENT AGENDA**
168

169 As there were no items removed from the Consent Agenda, Item 8 was discussed next.
Reviewed 9/13/18 by Cari Burmaster

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Item 8 – FINANCE COMMITTEE

A. Vouchers

Motion by Ald. Smith, second by Ald. Wulf, to approve the vouchers expended since the last Common Council meeting on August 14, 2018, in the amount of \$1,680,198.66.

On voice vote, motion carried.

Item 9 – PLAN COMMISSION

A. Approval of a Certified Survey Map (CSM) submitted by Terry Weiland, 600 L Hauser Road, Onalaska, WI 54650, to create three (3) buildable lots and two (2) outlots (2.434 total acres) from one (1) parcel at 2225-2231 Abbey Road, Onalaska, WI 54650 (Tax Parcel #18-4511-301)

Condition No. 1 under the Conditions of Approval has been updated to read as follows: *“Street and utility improvements to be installed to City standards for future street to Westerly lot line of Lot 3 (approximately 100 feet west of Abbey Road Westerly right of way). Temporary cul-de-sac to be installed at end of improvements. Street and utility improvements may be deferred until development of Lot 2. Lot 2 may not be developed until improvements have been installed and accepted by the City of Onalaska.”*

Motion by Ald. Olson, second by Ald. Every, to approve a Certified Survey Map (CSM) submitted by Terry Weiland, 600 L Hauser Road, Onalaska, WI 54650, to create three (3) buildable lots and two (2) outlots (2.434 total acres) from one (1) parcel at 2225-2231 Abbey Road, Onalaska, WI 54650 (Tax Parcel #18-4511-301).

On voice vote, motion carried.

Item 10 – REPORT FROM CITY CLERK

A. Preliminary estimate of January 1, 2018 population

Cari noted she had received from the Demographic Services Center the preliminary estimate of the January 1, 2018 population of the City of Onalaska. That number is 18,788.

Item 11 – CLOSED SESSION

To consider a motion to convene in Closed Session under Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a

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213 closed session:

214

215 • Transfer of Parcel of Dash-Park to SkogenHeim, LLC for restaurant expansion

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217 If any action is required in Open Session, the Common Council will reconvene in Open Session
218 to take the necessary action and/or continue on with the printed agenda.

219

220 Motion by Ald. Binash, second by Ald. Gjertsen, to convene in Closed Session.

221

222 On roll call vote: Ald. Diane Wulf – aye, Ald. Jerry Every – aye, Ald. Ron Gjertsen – aye, Ald.
223 Jim Binash – aye, Ald. Kim Smith – aye, Ald. Jim Olson – aye. Motion carried. In Closed
224 Session.

225

226 Motion by Alderperson Jim Binash, second by Alderperson Ron Gjertsen to go into Open
227 Session at 7:35pm.

228 On roll call vote: Ald. Wulf – aye, Ald. Olson – aye, Ald. Binash – aye, Ald. Smith – aye, Ald. Gjertsen –
229 aye, and Ald. Every – aye. Motion carried 6-0.

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231 Motion by Alderperson Ron Gjertsen, second by Alderperson Jim Olson to transfer the parcel of
232 Dash-Park to SkogenHeim, LLC for the cost of the filing and transfer fees and attorney costs not
233 to exceed \$1,000.

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235 Motion by Alderperson Ron Gjertsen, second by Alderperson Jim Binash to make a friendly
236 amendment to add the cost of \$1 for the cost of the property and for the city to retain an
237 easement to maintain the water line.

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239 Motion and second to the friendly amendment withdrawn, motion and second to the motion
240 withdrawn.

241

242 Motion by Alderperson Ron Gjertsen, second by Alderperson Jim Binash to transfer the parcel of
243 Dash-Park to SkogenHeim, LLC for the cost \$1 plus the reimbursement of all cost to the City for
244 filing and transfer fees and attorney costs incurred for the transfer of the property, with the City
245 retaining an easement on the property to maintain the water line, with reimbursement fees not to
246 exceed \$1,000.

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248 On voice vote, motion carried.

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250 Motion by Alderperson Jim Olson, second by Alderperson Jim Binash to adjourn at 7:41 pm.

251 On voice vote, motion carried.

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253 Recorded by:

254

255 Kirk Bey

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