

1 The Meeting of the Common Council was called to order at 7:00 p.m. on Tuesday, October 9,  
2 2018. It was noted that the meeting had been announced and a notice posted at City Hall.

3  
4 Roll call was taken, with the following members present: Mayor Joe Chilsen, Ald. Jim Binash,  
5 Ald. Jerry Every, Ald. Ron Gjertsen, Ald. Jim Olson, Ald. Kim Smith, Ald. Diane Wulf

6  
7 Also Present: City Administrator Eric Rindfleisch, City Clerk Cari Burmaster, City Attorney  
8 Sean O’Flaherty, City Engineer Jarrod Holter, Financial Services Director/Treasurer Fred  
9 Buehler

10  
11 **Item 2 – Pledge of Allegiance**

12  
13 The Pledge of Allegiance was recited.

14  
15 **Item 3 – Rules of the City of Onalaska Common Council and its Sub Committees –**  
16 **Harassment Free Forum**

17  
18 Mayor Chilsen read the following: “*City Council and Sub-Committee meetings shall be*  
19 *conducted in a courteous manner. Citizens, Council and Committee members shall be allowed*  
20 *to state their positions in an atmosphere free of slander, insults, obscene remarks, threats of*  
21 *violence, or for use of Council or Committee as a forum for politics. Sufficient warnings may be*  
22 *given by the Sergeant of Arms at any time during the remarks, and in the event that any*  
23 *individual shall violate the rules of decorum heretofore set forth, such person may be cut off*  
24 *from comment or debate.*”

25  
26 **Item 4 – Public Input: (limited to 3 minutes/individual)**

27  
28 Mayor Chilsen called for anyone wishing to provide public input.

29  
30 **Ward Keil**  
31 **426 4<sup>th</sup> Avenue North**  
32 **Onalaska**

33  
34 “I’m here to talk about the streets in Onalaska. ... I’m here to thank Jarrod Holter and his staff  
35 and the city street crew for the job that they do in this community on the streets. I do travel  
36 many, many, many streets in the City of Onalaska on a daily or a nightly basis. Our streets – I do  
37 go to other communities – are excellent. I realize there are probably a few out there that can use  
38 some help, but there are financial constraints ... With the money [Jarrod] is allocated, I feel that  
39 his department and the Street Department have done a fantastic job. The city and the community  
40 should commend Jarrod for the job that you do. I want to thank you because I do travel those  
41 streets. I also really would like to thank the Police Department. I do run into them on a nightly  
42 occasion, and I don’t think that the community appreciates them for the job they do – especially

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43 in the evening. With that, I will say thank you, and again, Jarrod, thank you, sir, for what you  
44 do. I will add this: This Sunday at 4 o'clock the Friends of the Onalaska Library are having  
45 their annual wine tasting at Mary Cody's. Tickets are available at the library, Mary Cody's, or  
46 from yours truly. I just thought I'd throw in that plug. You folks have a nice evening, and again,  
47 Jarrod, thank you."

48  
49 Mayor Chilsen called three times for anyone else wishing to provide public input and closed that  
50 portion of the meeting.

51  
52 **Item 5 – REPORT FROM THE MAYOR:**

53  
54 A. Library Statistics

55  
56 Mayor Chilsen reported that to date, 131,136 individuals have passed through the library's doors.  
57 Mayor Chilsen also thanked the library staff for its work.

58  
59 **RECOMMENDATIONS FOR APPROVAL AND/OR POSSIBLE ACTION FROM THE**  
60 **FOLLOWING COMMITTEES/COMMISSIONS/BOARDS:**

61  
62 All items listed under the consent agenda are considered routine and will be enacted by one  
63 motion. There will be no separate discussion of these items unless a council member requests  
64 removal, in which event the item will be removed from the consent agenda and considered in the  
65 order of business in the non-consent agenda.

66  
67 **Item 6 – Consent Agenda**

68  
69 A. Approval of minutes from the previous meeting(s)

70  
71 **FINANCE COMMITTEE**

- 72  
73 B. Accept Omni Center Financials for 2018  
74 C. Accept General Fund Financials for 2018  
75 D. Approve Recommendations/Revisions to the Tax Incremental Financing Policy  
76 E. Authorization to participate in a non-matching Safe Routes to School Grant in the amount  
77 of \$800.00  
78 F. Authorization to approve the life cycle of a parking citation

79  
80 **PERSONNEL COMMITTEE**

- 81  
82 G. Approval of changes to the following job descriptions:  
83 1. Buildings Manager  
84 2. Buildings Supervisor – Omni & City Hall to Buildings Supervisor

85 H. Authorization to replace the Buildings Supervisor position

86 I. Approval of changes to the 6.02 Social Media Policy

87

88 **JUDICIARY COMMITTEE**

89

90 J. Approval of **Ordinance 1621-2018** to amend Chapter 4 of Title 7 of the Code of  
91 Ordinances of the City of Onalaska relating to Direct Sellers (First and Second Reading)

92

93 **ADMINISTRATIVE COMMITTEE**

94

95 K. Approval of Operator's Licenses as listed on report dated October 3, 2018

96 L. Approval of Special Events Permit for Festival Foods Turkey Trot on November 22,  
97 2018 starting at 8 a.m. at the Onalaska Omni Center, 255 Riders Club Road

98

99 **BOARD OF PUBLIC WORKS**

100

101 M. Approval of snowmobile trail within the City of Onalaska for the 2018-2019 winter  
102 season, including crossing State Trunk Highway 35 at Oak Forest Drive

103 N. Approval of proposed application for Railroad Quiet Zone at Irvin Street crossing

104 O. Approval of French Valley – Crestwood Booster Station

105 1. Preliminary Engineering Report – Place on File

106 2. Professional Engineering Services for design of booster station and  
107 Crestwood Lane by Davy Engineering in the amount of \$118,990,  
108 utilizing 2015 & 2018 Capital Project Funds

109 P. Approval of proceeding with design of Green Coulee Reservoir Site 2-A

110 Q. Approval of 2018 Final Special Assessment Costs

111

112 **PLAN COMMISSION**

113

114 R. Approval of a Certified Survey Map (CSM) submitted by David and Patti Olson, 1155  
115 Green Coulee Lane. Onalaska, WI 54650, to subdivide Green Coulee Lane, Onalaska  
116 (total 5.010 acres) into two (2) lots (Tax Parcel #18-5214-3)

117

118 **UTILITIES COMMITTEE**

119

120 S. Approval of Disadvantage Business Enterprise (DBE) plan/goal for the City of Onalaska-  
121 Village of Holmen-Village of West Salem Shared Ride Program

122 T. Accept Shared Ride Transit Financials

123 U. Accept the guidelines for procurement procedures and practices for the Shared Ride  
124 Program

125

126 **PARKS & RECREATION**

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- 127  
128 V. Appoint Parks & Recreation Director as the alternate to Mayor Chilsen on the Blufflands  
129 Coalition  
130 W. Approve Omni Center Volunteer Opportunities document  
131

132 Motion by Ald. Wulf, second by Ald. Every, to approve the Consent Agenda, sans Items M, N,  
133 and P.

134  
135 On voice vote, motion carried.

136  
137 **Non-Consent Agenda**

138  
139 **Item 7 – RECAP ITEMS PULLED FROM THE CONSENT AGENDA**

- 140  
141 • Item M: Board of Public Works – Approval of snowmobile trail within the City of  
142 Onalaska for the 2018-2019 winter season, including crossing State Trunk Highway 35 at  
143 Oak Forest Drive  
144 • Item N: Board of Public Works – Approval of proposed application for Railroad Quiet  
145 Zone at Irvin Street crossing  
146 • Item P: Board of Public Works – Approval of proceeding with design of Green Coulee  
147 Reservoir Site 2-A  
148

149 **The following items were pulled from the Consent Agenda, to be addressed at this time in**  
150 **the Non-Consent Agenda.**

151  
152 **BOARD OF PUBLIC WORKS**

- 153  
154 A. Approval of snowmobile trail within the City of Onalaska for the 2018-2019 winter  
155 season, including crossing State Trunk Highway 35 at Oak Forest Drive  
156

157 Motion by Ald. Olson, second by Ald. Smith, to approve snowmobile trail within the City of  
158 Onalaska for the 2018-2019 winter season, including crossing State Trunk Highway 35 at Oak  
159 Forest Drive.

160  
161 Ald. Every said, “Under the approval of the snowmobile trail crossing Highway 35, the only  
162 thing I want to go on record as saying is that I think that’s a dangerous, dangerous situation. I  
163 know [the Board of Public Works] approved it, and that’s fine. And I know that has been going  
164 that route for several years. I just want to say I think it’s a tremendous liability for us, and I will  
165 be voting ‘no’ on that.”

166  
167 On voice vote, motion carried, 5-1 (Ald. Every).

168  
169       B. Approval of proposed application for Railroad Quiet Zone at Irvin Street crossing  
170  
171 Motion by Ald. Smith, second by Ald. Olson, to approve proposed application for Railroad Quiet  
172 Zone at Irvin Street crossing.

173  
174 Ald. Every asked Jarrod, “If we approve this quiet zone application, are we forever permitted  
175 from trying to do a crossing on 2<sup>nd</sup> Avenue, further down?”

176  
177 Jarrod said, “We are still permitted to pursue a quiet zone at 2<sup>nd</sup> Avenue Southwest. What we  
178 would not have happen is we could not combine the two scores. Currently there is a scoring  
179 system that the Railroad Quiet Zone is put forth. Based upon the amount of train traffic, the  
180 safety factors are at the intersection. If we go forward with the Irvin Street intersection, we  
181 would not be able to put it together with the 2<sup>nd</sup> Avenue Southwest intersection. But with the  
182 geometrics at that intersection and what would have to be done in order to get a quiet zone there,  
183 combining the two scores, in my opinion, is not going to be relevant either way because of the  
184 fact the driveways in that location [and] the skew of the intersection where the tracks cross, we  
185 would have to take other measures to pursue a quiet zone or an alternate method such as a  
186 wayside horn at the location.”

187  
188 Ald. Every said, “There are certain things we have to do in order to pursue that option. Are they  
189 included in our Capital Improvements Budget? There several things we would have to do.”

190  
191 Jarrod said, “The Irvin Street intersection is anticipated at this time that we would probably ... A  
192 lot of what you see there today qualifies for the quiet zone. We would most likely have to do  
193 some pedestrian fencing or things of that point. If we applied for the quiet zone, it would take  
194 nine months for the approval to go through, figuring that the nine-month lag period until we get a  
195 decision back would coincide approximately with the time we’d start putting together the 2020  
196 Capital Improvements Budget. We showed the project going forward in the 2019 Capital  
197 Improvements Budget, but we did not show any more funding. We did have a limited amount of  
198 funding for construction from the 2018 [CIB], but we would actually, if that was approved, we  
199 would have to wait and do that construction with 2020 proposed funds if we did not have enough  
200 funds from 2018.”

201  
202 On voice vote, motion carried.

203  
204       C. Approval of proceeding with design of Green Coulee Reservoir Site 2-A

205  
206 Motion by Ald. Smith, second by Ald. Gjertsen, to approve proceeding with design of Green  
207 Coulee Reservoir Site 2-A.

208  
209 Ald. Every inquired about the funding for the design of Green Coulee Reservoir Site 2-A and  
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210 said, "I suspect the money is already in there. It's been in there for the last three years. We're  
211 just coming now to conclude that."

212  
213 Jarrod said, "This was a difficult item to word on the agenda because we're not actually  
214 approving the design services for finishing the design with the consultant. We are approving  
215 moving forward conceptually with the design of Site 2-A, which we would hopefully be taking  
216 forward to next month's Parks [and Recreation] Board meeting to alert them and see what their  
217 input would be on it, then to move forward and see if we can ensure that we can get the  
218 [Wisconsin] DNR to approve it because it would be bordering inside the parkland. If that goes  
219 forward, then I would bring forward professional engineering services for the design of the  
220 reservoir that would seek approval for releasing those funds. You [Ald. Every] are correct.  
221 Those funds for design have already been budgeted in the Capital Improvements Budget. This is  
222 not expending any more monetary funds than we have currently. It's just moving forward [at]  
223 that site."

224  
225 On voice vote, motion carried.

226  
227 **Item 8 – FINANCE COMMITTEE**

228  
229 A. Vouchers

230  
231 Motion by Ald. Smith, second by Ald. Gjertsen, to approve the vouchers expended since the last  
232 Common Council meeting on September 11, 2018, in the amount of \$2,077,851.74.

233  
234 On voice vote, motion carried.

235  
236 **Item 9 – ADMINISTRATIVE COMMITTEE**

237  
238 A. Approval of Class B Picnic License for St. Patrick's Parish for Sip-n-Paint event on  
239 November 2, 2018 from 6 p.m.-10 p.m.

240  
241 Motion by Ald. Binash, second by Ald. Wulf, to approve Class B Picnic License for St. Patrick's  
242 Parish for Sip-n-Paint event on November 2, 2018 from 6 p.m.-10 p.m.

243  
244 On voice vote, motion carried.

245  
246 **Item 10 – JUDICIARY COMMITTEE**

247  
248 A. Approval of **Ordinance 1620-2018** to annex land located in the Southeast ¼ of the  
249 Southeast ¼ in Section 2, Township 16 North, Range 7 West from the Town of Medary  
250 to the City of Onalaska (Elmwood Partners/Rousch Property) (First and Second Reading)

251

252 Motion by Ald. Wulf, second by Ald. Binash, to suspend the rules and give Ordinance 1620-  
253 2018 its First, Second, Third and Final Reading.

254

255 On voice vote, motion carried.

256

257 Motion by Ald. Gjertsen, second by Ald. Wulf, to approve Ordinance 1620-2018 to annex land  
258 located in the Southeast ¼ of the Southeast ¼ in Section 2, Township 16 North, Range 7 West  
259 from the Town of Medary to the City of Onalaska (Elmwood Partners/Rousch Property) (First,  
260 Second, Third and Final Reading).

261

262 On voice vote, motion carried.

263

264 Ald. Every said he thought this project, including the permits and the design, already had been  
265 approved, adding he finds it odd that the annexation is being approved this evening.

266

267 **Item 11 – UTILITIES COMMITTEE**

268

269 A. Authorization to proceed with a 3% standard rate case adjustment for the water utility  
270 with the Public Service Commission effective for 2019

271

272 Motion by Ald. Binash, second by Ald. Gjertsen, to approve authorization to proceed with a 3%  
273 standard rate case adjustment for the water utility with the Public Service Commission effective  
274 for 2019.

275

276 Ald. Every said, “I will be voting ‘no’ on any budget that contains an increase in the Water,  
277 Sewer, or Storm Water Utility rates.”

278

279 On voice vote, motion carried, 4-2 (Ald. Every, Ald. Gjertsen).

280

281 **Item 12 – CITY ADMINISTRATOR**

282

283 A. Introduction of the 2019 Administrative Budget

284

285 City Administrator Rindfleisch noted he had received from Fred the binder for the proposed  
286 2019 Administrative Budget. City Administrator Rindfleisch also noted the first page is a cover  
287 letter he had written, and he said he will be introducing the budget this evening.

288

289 City Administrator Rindfleisch first addressed the cover letter, reminding the Council that the  
290 budget still is “estimates and assumptions” and that alterations may be made. City Administrator  
291 Rindfleisch said the first assumption under review is the city’s expenditure restraint and  
292 calculation. City Administrator Rindfleisch said this budget includes a mill rate increase of  
293 0.0061766, adding this is an increase of 4.19 percent compared to a lower mill rate. City

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294 Administrator Rindfleisch said, “That does need some explanation, keeping in mind a mill rate is  
295 simply your total taxes assessed divided by your total valuation. What happened in this  
296 particular year is \$14 million of valuation got erased by the personal property tax. That is an  
297 overall reduction, so the last few years we’ve had a negative tax levy, or tax levy decreases. The  
298 total taxes collected may have been minimally, incrementally growing year by year, but the total  
299 property valuation has increased so much that it shows a negative mill rate growth. This year,  
300 with \$14 million of assessed value being erased by the personal property tax being eliminated, to  
301 a large degree that speaks for your mill rate increase. To put it in another perspective, this is  
302 actually still under the mill rate from 2016 even though we’ve had multiple years of net new  
303 construction and growth. The state’s decisions directly impact your tax rate this year even  
304 though your net taxes collected is following the same pattern over time with small increases.”  
305

306 City Administrator Rindfleisch next addressed page 2 and noted the significant areas of changes:  
307

- 308 • Under “Shared Revenue,” most of the shared revenue is the loss in expenditure restraint  
309 calculation payments this year. City Administrator Rindfleisch said, “We still qualify for  
310 2019 payments. In the previous year it was \$137,000 revenue received by the state for  
311 hitting our expenditure restraint payments. This year it will be \$83,167. [There will be]  
312 \$54,000 in revenues eliminated by the state that need to be replaced somehow.”
- 313 • The state aid road allotments, or transit aids, also is decreasing by \$40,000. City  
314 Administrator Rindfleisch said, “We have almost \$100,000 worth of state aids that have  
315 been wiped out this particular year. We’ve had some challenging budgets. That speaks  
316 to some of that. Our total valuation has decreased to spread over taxes. That’s not even  
317 accounting any revaluations that have gone down because of the ‘dark store.’ That’s  
318 simply the personal property tax, and state aids have been reduced again substantially.  
319 The good news is the percentage looks great. Connecting highway funds are up 21  
320 percent. That’s all of \$8,500, so it really doesn’t offset what they’ve taken away in the  
321 other sides of that.”
- 322 • City Administrator Rindfleisch returned to the first page and noted the budget letter  
323 contains language for the department heads requesting them to prepare a zero-percent  
324 increase in their nonwage and non-capital expense budgets. City Administrator  
325 Rindfleisch said he also has requested that department heads review efficiencies created  
326 by past and proposed software enhancements or purchases, new or changed personnel,  
327 reorganizations, insourcing or outsourcing, or downsizing, if necessary. City  
328 Administrator Rindfleisch said, “I did want to open the opportunity for department heads  
329 to review their staffing and really look at creating efficiencies with the existing staff or  
330 making sure that the right tasks are done by the right people.”
- 331 • City Administrator Rindfleisch returned to “Expenditures” on page 2 and noted this  
332 section shows where there are increases and decreases. City Administrator Rindfleisch  
333 said this is the net result of both himself and the department heads making some changes  
334 to staffing. City Administrator Rindfleisch noted that while there will be a decrease

335 under “Elections” because it is an odd year, there will be an increase for 2020 as this is  
336 when the next presidential election will occur.

- 337 • 2019 is a revaluation year for the City Assessor, and there will be a one-year only  
338 increase.
- 339 • City Administrator Rindfleisch said the 2019 budget includes an on-staff City Attorney,  
340 beginning July 1. Concerns regarding property maintenance and sign enforcement have  
341 been addressed under the Planning Department. A proposed Planning Technician  
342 position, which would be part-time, has been included in the budget.
- 343 • Costs were reduced with Inspection Department personnel. City Administrator  
344 Rindfleisch said, “That’s a review of how compensate and reward the Inspection  
345 Department. I’m proposing some decreases in my own staff there.”
- 346 • City Administrator Rindfleisch addressed the General Fund increase of \$115,317 and  
347 noted this is strictly an increase for employees’ health insurance costs.  
348

349 City Administrator Rindfleisch reiterated the budget is a living document and said changes are  
350 expected. City Administrator Rindfleisch next addressed page 3 and said this page highlights the  
351 fact the budget is a living document. Page 3 also highlights changes that occurred between the  
352 department budget and the administrator budget. City Administrator Rindfleisch noted he had  
353 asked Fred to compile some options examining staffing and the timing of some of the staffing.  
354 City Administrator Rindfleisch pointed out that Option No. 2 has been presented in this budget,  
355 and he said it utilizes the usage of reserves – a common practice in the past. City Administrator  
356 Rindfleisch said funds that are budgeted but not expended are rolled over, and the city is allowed  
357 to utilize some of those reserves from the Equipment Replacement Fund to assist in balancing  
358 the budget. City Administrator Rindfleisch said, “This budget will be requesting out of reserves  
359 \$146,230. Let me bottom line it for you with that request. That’s the smallest amount out of all  
360 the options for that.”  
361

362 City Administrator Rindfleisch addressed expenditure restraint and noted this amount has been  
363 reduced. City Administrator Rindfleisch referred to a document titled “City of Onalaska General  
364 Budgeted Expenditures Only – Cap No. 1,” and he said this is the expenditure restraint  
365 calculation. City Administrator Rindfleisch said this budget is estimating a 3-percent restraint  
366 level, adding the budget includes a 3-percent expenditure restraint growth based on net-new  
367 construction, and what the city estimates the state to bring in with a 2.5-percent cost of living  
368 adjustment. The budget also includes a 2-percent wage increase for COLA. City Administrator  
369 Rindfleisch said he anticipates that the cost of living will be higher, noting the CPIU for the last  
370 12 months has been approximately 2.7 percent. City Administrator Rindfleisch said, “I’m not  
371 sure we’d be able to make that unless we use additional reserves for that higher amount.”  
372

373 City Administrator Rindfleisch next addressed the “2018 Municipal Levy Limit Worksheet –  
374 Cap No. 2” document, noting the 2019 budget includes a tax levy that is \$281,000 under the  
375 allowable tax levy.

376  
377 Ald. Binash asked City Administrator Rindfleisch, “If we do have reserves, what benefit is that  
378 to the city to have those reserves instead of the possibility of increasing taxes in order to make up  
379 any increases?”

380  
381 City Administrator Rindfleisch said, “A few different reserves. One [is] for our Moody’s rating,  
382 and there has been discussion that we had at the committee level, and we’ll continue on with that  
383 process regarding our debt issuance. We have healthy reserves, which help us borrow money at  
384 a much lower rate than if we did not have the reserve. It is tax savings when we look at principal  
385 interest payments. The other opportunity for having reserves is the flexibility that in times of  
386 emergency or budget shortfalls we don’t have to levy the max.”

387  
388 Ald. Wulf asked if it is possible for any documents that the alderpersons do not have in their  
389 binders this evening to be placed in their mailboxes by Wednesday morning.

390  
391 City Administrator Rindfleisch said he is certain that may be done. City Administrator  
392 Rindfleisch also said, “We’re not levying the full amount, and that’s good that we’re not. And  
393 we’re controlling our expenses to what’s allowable with our expenses as well. It’s been done in  
394 the past, and even with the changes we’re able to hit those numbers again.”

395  
396 Ald. Smith asked if it would be possible for the Council to leave their budget books at City Hall  
397 so that the alderpersons may receive the correct pages and pick up the books Wednesday.

398  
399 Mayor Chilsen told Ald. Smith she may do so if she wishes.

400  
401 B. Set Budget Hearing for November 12, 2018 at 6 p.m.

402  
403 Motion by Ald. Smith, second by Ald. Gjertsen, to set the Budget Hearing for November 12,  
404 2018 at 6 p.m.

405  
406 On voice vote, motion carried.

407  
408 C. Set date/time for Finance & Personnel II meeting in October or November

409  
410 Motion by Ald. Wulf, second by Ald. Gjertsen, to set the Finance & Personnel II meeting for  
411 Tuesday, October 30, 2018 at 5 p.m.

412  
413 Jarrod noted both he and Parks and Recreation Director Dan Wick will not be able to attend if  
414 the meeting is held October 30 as they both will be out of the city on that date.

415  
416 Ald. Wulf asked that any alderpersons who have questions or concerns speak with Jarrod and/or  
417 Dan prior to October 30.

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418  
419 City Administrator Rindfleisch asked that both he and the department head be contacted via  
420 email prior to the Finance & Personnel II meeting if an alderperson has a particular issue he or  
421 she wishes to be brought forth.  
422

423 Ald. Binash said, "I would like to remind all Councilmembers that we will have this all worked  
424 out before December so we don't have any surprises in December. If you have questions in  
425 October and November, make sure you have all your questions ready and done so that when we  
426 come to December we're not still squabbling over any particular problems with the budget."  
427

428 Ald. Wulf asked to confirm that even though it is a Finance and Personnel II meeting, all six  
429 alderpersons will be able to sit at the front of the Council Chambers with their budget books and  
430 ask questions. Only the three members of the Finance and Personnel Committee (Ald. Every,  
431 Ald. Olson, Ald. Smith) will be allowed to make motions and seconds and vote.  
432

433 Mayor Chilsen told Ald. Wulf that will be the format for the meeting.  
434

435 Ald. Every asked if the questions raised at the Finance and Personnel II meeting only will pertain  
436 to the budget and not the procedure utilized or a procedure the city might want to utilize in the  
437 future.  
438

439 Mayor Chilsen told Ald. Every he is correct.  
440

441 On voice vote, motion carried.  
442

443 **Item 13 – REPORT FROM ALDERPERSON WULF**  
444

445 A. The Friends of the Onalaska Library event on Sunday, October 14<sup>th</sup>, 2018, 4:00-6:30  
446 p.m., Mary Cody's Restaurant  
447

448 Ald. Wulf noted she had distributed a flier advertising the event and said it is a public event.  
449 Ald. Wulf also thanked The Friends of the Onalaska Library for everything its members do.  
450

451 **Adjournment**  
452

453 Motion by Ald. Gjertsen, second by Ald. Every, to adjourn at 7:42 p.m.  
454

455 On voice vote, motion carried.  
456  
457

458 Recorded by:  
459

460 Kirk Bey

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