

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Common Council Organizational Meeting
DATE OF MEETING: April 16, 2019 (Tuesday)
PLACE OF MEETING: City Hall – 415 Main St. (Common Council Chambers)
TIME OF MEETING: 7:00 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call
2. Pledge of Allegiance
3. Approval of minutes from previous meeting
4. Public Input (limited to 3 minutes per individual)
5. Recognition of public service by standing boards and committees
6. Oath of Office for newly elected officials

Consideration and possible action on the following items:

7. Election of a Council President
8. **Resolution 26 – 2019** – To Dissolve the Onalaska Technology Committee
9. **Resolution 27– 2019** – To Dissolve the Great River Landing Committee
10. **Resolution 28 – 2019** – To Create the Onalaska Arts Commission
11. Appointments to standing committees, boards, commissions, and other committees
12. **Resolution 25 – 2019**- Public Depositories
13. Review and consideration of stipend for Assistant Fire Chief for Interim Fire Chief duties during the absence of the Fire Chief
14. Adjournment

NOTICES MAILED TO:

*Mayor Joe Chilsen

*Ald. Tom Smith

*Ald. Jim Olson

*Ald. Dan Stevens

*Ald. Diane Wulf

*Ald. Kim Smith

*Ald. Boondi Iyer

City Attorney City Administrator

La Crosse Tribune Department Heads

Coulee Courier

WLXR WKBT WXOX WLAX

FOX WKTY

Onalaska Omni Center

Onalaska Public Library

*Committee Members

Date Notices Mailed & Posted: 4-12-19

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

RESOLUTION 26-2019

**RESOLUTION TO DISSOLVE THE
ONALASKA TECHNOLOGY COMMITTEE**

WHEREAS, the City of Onalaska Technology Committee was formed by motion and then ratified under Resolution 34-2007; and

WHEREAS, the purpose of the Technology Committee is to make recommendations regarding purchases of equipment or services and regarding the hiring of any information technology staff; and

WHEREAS, the Technology Committee meets on a minimal and irregular basis and the functions of the Technology Committee can primarily be handled by the City of Onalaska Technology Department, Finance and Personnel Committee, Board of Public Works and Common Council.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Onalaska that the Technology Committee is hereby dissolved.

BE IT FURTHER RESOLVED, The City of Onalaska hereby cancels and revokes Resolution 34-2007 and replaces it with this Resolution.

This ____ day of _____, 2019.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:



**RESOLUTION TO DISSOLVE THE
GREAT RIVER LANDING COMMITTEE**

WHEREAS, the City of Onalaska Great River Landing Committee was formed to create a new development plan for the area known as the Great River Landing, the Waterfront Committee was renamed the Great River Landing Committee with a focus on all non-revenue generating improvements and activities in areas adjacent to the waterfront and downtown Onalaska along State Highway 35 between Main Street and Irvin Street.

WHEREAS, the purpose of the Great River Landing Committee was the creation and development for a new Great River Landing Master Plan including but not limited to the implementation of such plan and its integration into the down town area, the selection and design of all non-revenue generating improvements, including but not limited to decisions related to the bike trail, amenities for cyclists and recreationalists, water access and amenities, farmer’s market facilities, open area theater and performance space, benches and seating, and other non-revenue generating improvements of the entire waterfront area and as well as for updating the new master plan and project timelines as appropriate; and

WHEREAS, a Great River Landing Master Plan was completed in 2014 and 2015 and included a multi-phase development plan for the Great River Landing space. The City of Onalaska broke ground on Phase 1 of the project in 2016 and it was completed in 2017. In addition to phase 1 of the Great River Landing being completed, as a result of the generosity of Dave and Barb Skogen, the space across from the Great River Landing along Second Avenue was developed with a pocket park known as Dash Park; and

WHEREAS, with the completion of Phase 1 of the Great River Landing, current development of Great River Landing Apartments and Dash Park, the Great River Landing Committee has completed their initial tasks with respect to completing the initial master plan and development of the initial phases; and

WHEREAS, the ongoing maintenance and management of the Great River Landing is within the function of the Parks and Recreation Department and any further phasing of the project could be directed through the Park and Recreation Board and Common Council.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Onalaska that the Great River Landing Committee is hereby dissolved.

BE IT FURTHER RESOLVED, The City of Onalaska hereby cancels and revokes Resolution 29-2015 and replaces it with this Resolution.

This ____ day of _____, 2019.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

RESOLUTION 28 - 2019**A RESOLUTION TO CREATE THE
ONALASKA ARTS COMMISSION**

WHEREAS, the City of Onalaska seeks to establish an arts commission for the purposes of encouraging artistic activities and initiating cultural programs that integrate, support, and advance arts and culture as an essential part of life in Onalaska, to assess the potential for a dedicated arts district, to help develop plans and studies that work to focus the goals and needs of the art community in Onalaska and work closely with the community to provide exhibition and performance spaces and organize events where residents in Onalaska can experience a diversity of arts and culture, to serve as a forum to receive and review proposals and forward them to appropriate Council committee, to work as advocate for the arts by commenting on policies and plans of the City and by seeking non-City funding for its advancement; and to analyze gaps and opportunities in programming, support, funding, and promotion for the arts, cultural activity and economic development; and

WHEREAS, the City of Onalaska desires to define the duties of the Arts Commission.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Onalaska that:

SECTION 1. The Arts Commission is hereby created.

SECTION 2. The Arts Commission shall consist of seven (7) members (the "Committee Members"). The powers of the Arts Commission shall be vested in, and exercised by, the Commission Members in office from time to time. Members shall receive no compensation for their services but they may be reimbursed for expenses actually and necessarily incurred in the performance of their duties if such expenses are pre-approved by the Common Council.

SECTION 3. The Mayor of the City of Onalaska, shall appoint the Commission Members subject to confirmation by the Onalaska Common Council. One Member of the Commission shall be a Council Member and one member shall be the Mayor with the remaining five (5) members being Onalaska residents. The Members shall serve for three year terms except that for the initial Members: One Members shall serve a one year term, two Members shall serve a two year term and two Members shall serve a three year term.

SECTION 4. The appointment of persons to the Arts Commission shall be made at the organizational meeting of the Council in April of any year in which a member's three year tenure has expired. Any vacancies in occurring on the Arts Commission shall be filled by appointments by the Mayor, subject to the approval by the Common Council. Any person so appointed shall serve the balance of the term of the person causing the vacancy.

SECTION 5. On an annual basis, the members of the Commission shall nominate and select a Chair, Vice-Chair and Secretary. These appointments shall remain in effect until the following year.

SECTION 6. In addition to the members set forth in Section 3, there shall be two (2) advisory, non-voting members. One advisory member shall be a representative from Centering Onalaska, with such advisory member appointed by Centering Onalaska on a yearly basis. The second advisory member shall be a student recommended by the Onalaska High School Arts Department ("Student Advisor"). Each of these advisory members shall serve for one year terms but may be appointed for consecutive terms.

SECTION 7. The purpose of the Arts Commission shall be to encourage artistic activities and initiate cultural programs that integrate, support, and advance arts and culture as an essential part of life in Onalaska, to assess the potential for a dedicated arts district, to help develop plans and studies that work to focus the goals and needs of the art community in Onalaska and work closely with the community to provide exhibition and performance spaces and organize events where residents in Onalaska can experience a diversity of arts and culture, to serve as a forum to receive and review proposals and forward them to appropriate Council committee, to work as advocate for the arts by commenting on policies and plans of the City and by seeking non-City funding for its advancement; and to analyze gaps and opportunities in programming, support, funding, and promotion for the arts, cultural activity and economic development.

Dated this ____ day of _____, 2019.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Finance and Personnel:

Kim Smith C
Jim Olson
Dan Stevens V

Transit and Utilities:

Kim Smith V
Jim Olson
Dan Stevens C

Administrative:

Diane Wulf C*
Boondi Iyer
Tom Smith V

Judiciary:

Diane Wulf
Boondi Iyer V
Tom Smith C

Plan Commission:

Tom Smith
Paul Gleason

Board of Public Works:

Diane Wulf
Kim Smith
Boondi Iyer A

Board of Zoning Appeals:

Diane Wulf
Tom Smith A
Dan Stevens 2nd A
~~Brent Larson~~
Robert Wehrenberg

Board of Building Appeals:

Mike Schneider
Bill Buchner
Steve Mutch
Mark Etrheim
Robert Erickson

Room Tax

Dan Stevens
Eric Sjolander
Jason Lund
Shawn McAlister
Peter Boese

School Liaison:

Boondi Iyer

Historical Preservation:

Boondi Iyer
Sandy Whiteman
John Grider
Jerry Sjolander

Community Development Authority:

Tom Smith
Jim Olson
John Lyche

Park & Recreation:

Dan Stevens
Andrea Benco
Ohbe Johnson
? - Vacancy

**Police and Fire
Commission:**

***Jim Binash**

**La Crosse County
CVB :**

Dan Stevens

***OEF:**

Kim Smith

Harbor:

Tom Smith
Abigail Walls
Jerry Sjolander

GRL:

~~Boondi Iyer
Mary Cody
?~~

Board of Review:

Jim Olson
Kim Smith
Diane Wulf

Plan-Sub:

Tom Smith
Knute Temte

Technology Advisory:

~~Tom Smith~~

Long Range Planning:

Ken Schmocker
Jen Brown
?

Sustainability:

Kim Smith

***Indicates addition or amendment**

RESOLUTION No. 25-2019

TO: The Honorable Mayor and Council Members, Onalaska, Wisconsin

WHEREAS, the Common Council of the City of Onalaska, Wisconsin, has designated the following banks/investment pools/credit unions as public depositories for all public monies ear-marked for the City General Fund, Checking and Savings Accounts, coming into the hands of the current and/or any successor to the City Treasurer.

- **BMO- HARRIS BANK**
- **RIVER BANK OF LA CROSSE**
- **ASSOCIATED WEALTH MANAGEMENT – GREEN BAY**
- **COULEE BANK OF LA CROSSE**
- **STATE BANK FINANCIAL OF LA CROSSE/ONALASKA**
- **WELLS FARGO BANK OF LA CROSSE/ONALASKA**
- **TRUST POINT INC./LA CROSSE**
- **VERVE A CREDIT UNION OF LA CROSSE/ONALASKA**
- **ASSOCIATED BANK/LA CROSSE**
- **STATE OF WISCONSIN LOCAL GOVERNMENT INVESTMENT POOL**
- **MERCHANT BANK NATIONAL ASSOCIATION**
- **U.S. BANK/LA CROSSE/ONALASKA**
- **BREMER BANK**

or any other bank that is deemed advantageous to the City of Onalaska, Wisconsin, as well; and

WHEREAS, the Common Council of the City of Onalaska, Wisconsin, has designated the following investment pool as a public depository for all public monies coming into the hands of the current and/or any successor to the City Treasurer:

STATE OF WISCONSIN LOCAL GOVERNMENT INVESTMENT POOL

or any other investment pool that is deemed advantageous to the City of Onalaska, Wisconsin, as well; and

WHEREAS, the Common Council of the City of Onalaska, Wisconsin, has designated the following credit unions as public depositories for all public monies coming into the hands of the current and/or any successor to the City Treasurer:

VERVE A CREDIT UNION LA CROSSE/ONALASKA

Or any other credit union that is deemed advantageous to the City of Onalaska as well; and

WHEREAS, the Common Council has granted the City Treasurer authority to use the depositories interchangeably as he deems most advantageous to the City.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Onalaska that funds shall be drawn by check only upon the signature of the Mayor and/or the President of the Common Council and the City Clerk countersigning, except that the City Treasurer be authorized to make draws for investment of funds not immediately needed; and

BE IT FURTHER RESOLVED, that with regard to such deposits or investments of such funds, the City Treasurer shall take into consideration the following factors:

1. The safety and security of the investment or deposit shall be paramount;
2. The interest rate and other terms offered;
3. The capacity of the depository to handle the size of the deposit or investment;
4. The amount of existing City funds which are already in such depository; and

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to certify such bank(s), State Investment Pool and credit union(s) the proper and authentic signatures of said Mayor, President of the Council, City Clerk and City Treasurer, under Seal of the City.

Dated this 16th day of April 2019.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

Caroline Burmaster, City Clerk

Passed:
Approved:



CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650 • (608) 781-9530 • fax (608) 781-9534 • www.cityofonalaska.com

To: Common Council
Mayor Chilsen
Eric Rindfleisch

From: Hope Burchell, PHR, SHRM-CP
HR Director

Date: April 16, 2019

RE: Assistant Fire Chief Additional Duties

I am requesting your approval of the plan for the Assistant Fire Chief to receive additional compensation during the absence of the Fire Chief.

During this time, I recommend Troy Gudie, Assistant Fire Chief be responsible for the Fire Chief duties listed in his job description that pertain to performing Fire Chief responsibilities in the absence of the Chief.

As a result of the additional responsibilities, some of the many things Troy will be responsible for include:

- Reviewing/approving timesheets and requests for time off from the department staff
- Reviewing/approving Department expenditures
- Attending the weekly department head meetings, representing the departments and responding to the Mayor and other department heads on matters requested of the Fire Department.
- Attending meetings including the Common Council, sub-committee meetings, and other meetings as the need arises.
- Responding to questions/budget related matters on behalf of the department.
- Handling questions on grants and other event related projects.
- Serving as supervisor for the department staff including times when staff has questions about what direction to head on a project or with an issue, times when customers/citizens request to speak with the Chief, and other situations where the department head serves as a mediator/establishes direction for difficult situations.
- Priority for items will be established based on deadlines and items of higher importance based on recommendations from Troy, Mayor, City Administrator and/or other department heads.

For taking on these additional duties, I am recommending that Troy be given an additional \$200.00 per pay period starting April 8, 2019 while the Fire Chief is absent from duty.

If you have any questions regarding this please contact me.