



11. Approve Automated Logic software upgrades for the HVAC systems at City Hall, Library and Public Works facility to WHV at a cost not to exceed \$1,320
12. Report from Blufflands Coalition
13. Report from Onalaska Enhancement Foundation
14. Director's Report
  - a. Parks Update
  - b. Recreation Update
  - c. Aquatic Center Update
  - d. Omni Center Update
  - e. Library Update
15. Adjournment

**Boards, Commissions and Committees**

2-4-6

**Sec. 2-4-6 Parks, Recreation & Library Board.**

- (a) **Composition and Appointments.** The Parks, Recreation & Library Board shall consist of seven (7) members including six (6) citizens from the City of Onalaska and one (1) Council Member. The members of this Board shall be appointed for terms of three (3) years, except that the Council Member shall be annually appointed by the Mayor subject to confirmation by the Council. Any Board member may be reappointed and may serve an unlimited number of consecutive terms. In addition to the members set forth above, a student recommended by the Onalaska High School administration may be appointed to the Board in an advisory, non-voting capacity for a term of one (1) year.
- (b) **Compensation; Oaths.** No compensation shall be paid for service on the Board. Members shall take an official oath as prescribed by Sec. 19.01, Wis. Stats., said oath to be filed with the City Clerk.
- (c) **Powers and Duties.** The Board shall have all the powers conferred by law under Sec. 27.08 Wis. Stat. and Sec. 43.54 Wis. Stat. and shall be charged with all the duties so required such as recommend, oversee work, and oversee funds of all parks, park and recreation facilities, playgrounds, and recreational activities as part of properties within the City. The Parks, Recreation & Library Board is specifically empowered and directed:
- (1) To govern, manage, control, improve and care for all public parks located within, or partly within and partly without, the corporate limits of the City and secure the quiet, orderly and suitable use and enjoyment thereof by the people; also to adopt rules and regulations to promote these purposes.
  - (2) To acquire in the name of the City for park purposes by gift, purchase, devise, bequest or condemnation, either absolutely or in trust, money, real or personal property, or any incorporeal right or privilege, provided gifts to the City of money or other property, real or personal, either absolutely or in trust, for park purposes shall be accepted only after they have been recommended by the Board to the Common Council and approved by said Common Council by resolution.
  - (3) With prior Council approval, to buy or lease lands in the name of the City for park purposes within or without the City and, with the approval of the Common Council, to sell or exchange property no longer required for its purpose.
  - (4) To serve as liaison between the City and the County library system library board.
  - (5) To have the powers necessary and convenient for the effective and efficient management, control, supervision and operation of the City park system, park and recreation facilities and recreation programs, subject to budgetary approval by the Common Council.
  - (7) To coordinate library related activities of the City and the county library system and ensure the City's responsibility for the operation and maintenance of the library is carried out in the manner which best serves the interest of the residents of the City of Onalaska.
  - (8) And such other and further duties as may be necessary for the proper carrying out of the purposes of said Board.
- (d) **Public Recreation Program.** The City Parks and Recreation Board shall determine the recreational needs and shall have jurisdiction over the public recreation programs of the City.

## **Boards, Commissions and Committees**

### **2-4-6**

- (e) **Record.** The Parks and Recreation Board shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the City Clerk.
- (f) **Finance.**
  - (1) **Budget.** The Board shall assist in preparing an annual budget for submission to the Common Council, which budget shall reflect the Board's recommendations as to maintenance or acquisition of City parks, open spaces, park and related facilities, recreation programs and equipment, summer or seasonal employees, etc. Said annual budget request shall contain estimates as to revenues to be derived from recreation programs or activities as well as estimated expenditures for operating the parks and recreation system and park and recreation facilities.
  - (2) **Deposits.** All revenues and income from the operation of Park and Recreation Programs shall be deposited with the Financial Services Director.
  - (3) **Monetary Contributions.** All moneys donated to the City specifically for park or recreation use shall be deposited in City accounts as a non-lapsing fund or reserve for such specific use.

### **Sec. 2-4-7 Room Tax Commission.**

- (a) **Composition and Appointments.** The Room Tax Commission shall consist of five (5) members who shall be selected as follows: One (1) member of the Common Council; One (1) member shall be a representative of the Wisconsin hotel and motel industry; Three (3) members shall be citizens residing in the City of Onalaska. All members shall be appointed by the Mayor and subject to Common Council approval. Strong consideration shall be given to citizen members who are business owners or have experience in the tourism and hospitality industries. All members of the commission shall serve for a one (1) year terms from the date of appointment. Any vacancies occurring on the Room Tax Commission shall be filled by appointment by the Mayor, subject to confirmation of the Common Council. Any person so appointed shall serve the balance of the term of the person causing the vacancy. The Commission shall choose a Chairperson, Vice-Chairperson and such other officers as it deems appropriate.
- (b) **Meetings.** Meetings may be held under call of the Chairperson of the Commission or if requested in writing by three (3) members of the Commission filed with the City Clerk in which event, the City Clerk shall notify all members of the coming meeting. At least twenty-four (24) hours' notice shall be allowed under this procedure. The City Clerk shall give written notice of each meeting to the Mayor and to all members of the Room Tax Commission. Three (3) members shall constitute a quorum. Such regular meetings shall be open to the public.
- (c) **Powers.** The Room Tax Commission shall require for all organizations, whether private or governmental, who receive funds hereunder, an annual accounting of the application of all room tax funds designated for tourism development and tourism promotion ("Tourism Funds"). The Room Tax Commission shall designate the use of all Tourism Funds of the City of Onalaska.
- (d) **Statutory Authority.** The Room Tax Commission shall be the entity in which room tax is allocated for the City of Onalaska pursuant to Wis. Stat. 66.0615 as may be amended from time to time.



City of Onalaska Park and Recreation Department  
Soccer Goals  
17-Feb-20

Vendor	7' X21' Goals (2 Pair)	Shipping	Total
BSN Sports	\$3,900.00	\$175.00	\$4,075.00
D. Hauptman Co. / Fold A Goal	\$3,650.00	\$692.00	\$4,342.00
Jaypro Sports	\$4,794.00	\$574.70	\$5,368.70

We have budgeted \$5940 in the 2020 Park Fund Acct - 203-55200-810



**CITY OF ONALASKA  
BID OPENING**

**2020 AQUATIC CENTER RESURFACING**

OPENING: February 18, 2020 @ 10:00 AM

<b>Contractor</b>	<b>Bidders Proof</b>	<b>Bid Bond</b>	<b>Base Bid Amount</b>
BADGER	X	X	\$229,690.00
NEWMAN POOLS	X	X	\$324,700.00

**RECOMMEND AWARD BID TO:** \_\_\_\_\_

City of Onalaska Park and Recreation Department  
Lifetime Folding Picnic tables  
February 18th, 2020



Vendor	Price per table	Shipping	Total
Competitive Edge Products	\$179.00	\$0.00	\$3,580.00
Global Industries	\$199.95	\$0.00	\$3,999.00
Amazon	\$189.97	\$0.00	\$3,799.40

City of Onalaska Parks and Recreation Department  
City Hall Valve Replacement  
February 18th, 2020

#10

Vendor	Modulating Valves (14)	Floating Valves (10)	Total
WHV	\$145 per	\$100 per	\$2,830.00

City of Onalaska Parks and Recreation Department  
City Hall Valve Replacement  
February 18th, 2020

Vendor	Software Upgrades	Total
WHV	\$1,320	\$1,320.00