



City of Onalaska Meeting Notice

COMMITTEE/BOARD: Parks, Recreation & Library Board

DATE OF MEETING: September 28, 2020 (Monday)

TIME OF MEETING: 5:15 P.M.

This meeting is being conducted via remote conferencing software due to a State of Emergency. Members of the public may call to listen in and provide public input at:

Meeting Link: <https://zoom.us/j/99503520575?pwd=aTFnbGEveFpYUHRwaFhRVDJ2TGyXUT09>

Phone Number: 1-312-626-6799

Meeting ID: 995 0352 0575

Password: 54650

PURPOSE OF MEETING

1. Call to Order and roll call
2. Approval of minutes from previous meeting
3. Public input: (limited to 3 minutes / individual)

Consideration And Possible Action On The Following Items:

4. Election of Vice Chair
5. Approve contract extension for City Hall Elevator Maintenance Services to Otis Elevator Company

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the Board may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Kim Smith
 Ald. Tom Smith
 Ald. Jim Olson
 Ald. Dan Stevens
 Ald. Diane Wulf
 *Ald. Steven Nott
 Vacant

*Patric McGuane
 *Andrea Benco – Chair
 *Brian Udermann
 *Greg Marso
 *Jonathan Klock
 *Obhe Johnson

City Attorney City Administrator
 La Crosse Tribune Dept. Heads.
 Coulee Courier
 WKTY WLXR WKBT WXOW WLAX

Onalaska Omni Center
 Onalaska Public Library

*Committee Members

Date Notices Mailed and Posted: 9-24-20

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

6. Review results and comments regarding the Great River Landing Trail/Boardwalk Project
7. Approve Omni Center reopening plans
 - a. Ice related activities
 - b. Dry floor activities
8. Report from Blufflands Coalition
9. Report from Onalaska Enhancement Foundation
10. Director's Report
 - a. COVID-19
 - b. Parks Update
 - c. Recreation Update
 - d. Aquatic Center Update
 - e. Omni Center Update
 - f. Library Update
11. Adjournment

Staff Review Summary

City of Onalaska

Parks, Recreation and Library Board

September 28, 2020

Agenda Item: 5

Project/Name: Otis Elevator Contract

Location: City Hall

Request Action: Approve the contract extension with Otis Elevator

Staff Report: Staff have been happy with the service we have received with Otis.

Attachments: Otis Contract Addendum

OTIS

Made to move you

DATE: 08/28/2020

TO:
City of Onalaska
415 Main Street
Onalaska, WI 546502953

FROM:
Otis Elevator Company
417 Exchange Bldg
La Crosse, WI 54601

EQUIPMENT LOCATION:
City of Onalaska
415 Main Street
Onalaska, WI 54650

Marissa Platz
Phone: (612) 360-4856
Fax:(860) 353-1955

CONTRACT NUMBER: CLL06177

CONTRACT DATE: 03/15/2017

We propose the following modification to the Contract referred to above, to take effect as of: 09/01/2020

This proposal, when accepted by you below and approved by our authorized representative, will become binding as an addendum and modification to the Contract. All other terms, conditions and obligations in the Contract referred to are to remain in full force and effect. This quotation is valid for ninety (90) days from the proposal date.

Extended Contract Term

With execution of this contract addendum, the term of your current contract will be extended 3 (three) years beginning 10/1/2020 (October 1st, 2020). In addition, Otis will write-off invoice CLL15737001 in full.

Submitted by: Marissa Platz
Title: Account Manager
E-mail: marissa.platz@otis.com

Accepted in Duplicate

CUSTOMER
Approved by Authorized Representative

Otis Elevator Company
Approved by Authorized Representative

Date: _____

Date: _____

Signed: _____

Signed: _____

Print Name: - _____

Print Name: Dennis Ruprecht

Title - _____

Title Sales Manager

E-mail: - _____

Name of Company - _____

Principal, Owner or Authorized Representative of Principal or Owner

Agent: _____
(Name of Principal or Owner)

Staff Review Summary

City of Onalaska

Parks, Recreation and Library Board

September 28, 2020

Agenda Item: 6

Project/Name: Great River Landing Trail/Boardwalk

Location: Great River Landing

Request Action: Review the survey and comments from the online presentation of the Great River Landing Trail/Boardwalk project.

Staff Report: With the assistance of SEH, the City loaded the online concept fly through and survey to the City website on September 2nd. Staff also sent out over 17,000 emails to former program participants that have registered for Park and Recreation programs in the past. The online survey and video were taken down on Monday, Sept. 21st. During that timeframe we had a total of 1607 visits to the page on the City website.

Attachments: Survey Results and Comments from SEH.



Building a Better World
for All of Us®

MEMORANDUM

TO: Dan Wick
FROM: Molly Wagner
DATE: September 22, 2020
RE: Onalaska GRL - Public Engagement Online Survey Results
SEH No. 155410 14.00

The Onalaska Great River Landing Riverwalk Public Engagement Online Survey was conducted from September 2nd to September 18th. A total of 266 responses were gathered. The online survey was advertised through the Onalaska Parks and Recreation project website, on social media, on-site posters at the Great River Landing Visitor's Center, as well as within an email that was sent to Onalaska Parks user list.

Overview:

The survey consisted of 14 questions that addresses current and future use and visitation, preferences for facility upgrades (including shelter/restroom upgrades, bike racks, benches, shade structures, fishing and boating amenities) and trail, railing, and gathering area typology preferences. Respondents were asked to identify their preferred concept (the Curve or the Swerve), provide input on whether anything was missing from the concepts, provide additional project comments, and identify their home zip code to provide insight to the geographical spread of respondents and users.

Detailed Summary:

Primary Uses:

Most respondents envisioned their primary use of the Riverwalk to be walking trails (87.9%) and watching the sunset (63.1%). Wildlife viewing, fishing access, and small boat craft access were less popular responses.

Frequency of Use:

Most respondents (43.0%) use the waterfront once a month. And a similar number (43.9%) expect to use the waterfront, new trail and gathering space improvements once a month. Nearly 50% of respondents plan to use the area once or several times per week.

Site Upgrades:

Most respondents (66.7%) prefer to replace the existing cottage and restroom buildings with an open air shelter, restroom, and storage building.

More than 65% of respondents would like benches, shade structure, and bike racks to be included in improvements. Respondents were also in favor of including fishing pole holders and an additional small boat dock (though not in as great of numbers). Fill in responses included a kayak dock more accessible by vehicle, a concessions stand, logrolling log storage, a bridge over the railroad tracks, play structures for kids, drinking fountain, dog park, more bench swings giving more space for social distancing, and picnic tables.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 329 Jay Street, Suite 301, La Crosse, WI 54601-4034
SEH is 100% employee-owned | sehinc.com | 608.782.3161 | 888.908.8166 fax

Preferred Concept:

Most respondents (54.6%) preferred the Curve concept. And 57.6% of respondents preferred a gathering space at the spillway, 31.4% preferred a gathering area at the midpoint.

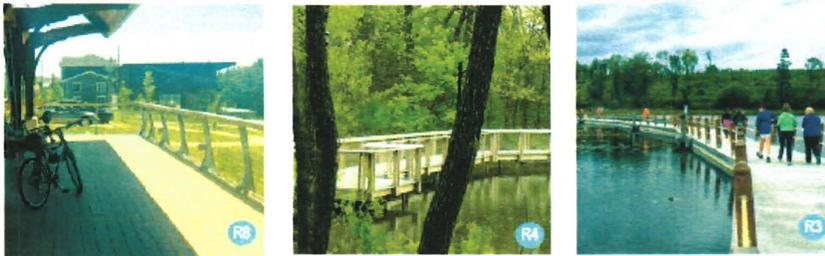
Typologies:

The survey included precedent images of trails, railings, and gathering areas and asked survey respondents to indicate their preferences. These preferences will help guide future design refinement. Typologies images referenced are in the attached exhibits.

For the trails the top answers were boardwalk with fishing pier (49.8%), boardwalk with leaning wall and open rail (47.3%), and wood boardwalk with pergola overlook (38.5%). Up to three images could be selected.



For the railings, the top answers were GRL metal and wood rail (60.2%), wooden guardrail with angled top rail (34.5%), and metal handrail with timber post (30.6%). Up to three images could be selected.



For the gathering spaces, the top answers were stepped paths with lawn (55.4%), fishing pier on boardwalk (42.1%), cantilevered overlook with shade structure (41.6%), and stepped wood and metal (25.2%). Up to three images could be selected.



For the shelter typologies, most respondents (56.9%) preferred an open air shelter with two single stall restrooms. Open air shelter (41.6%) and shelter style similar to GRL Visitor Center building (39.7%) were also of interest.



Free Response:

Responses to the question, "Is anything missing from the concepts that should be included?" were:

- More fishing spots and benches along walkway to stop and rest and to view
- Dog poop bag stations
- Drinking fountains, water bottle filling station
- Concession stand
- Access for logrolling, space to keep logrolling logs
- Access to the spillway
- Raised bridge over railroad
- Children's play area
- More bathrooms
- Informational signs about features, plants, and wildlife typically visible from walkway
- Lighting
- Walkway material that dries quickly, not slippery in winter
- Elevated winding walkway to the island
- Meditation or artist's reflection spots (solo seating away from larger gathering areas)
- Fitness trail stations
- Shaded areas
- Beach
- Food truck area
- Small boat rental (canoes, SUPs, kayaks)
- Transient boat dock for parking boats while visiting downtown restaurants
- Rolling rail for kayaks along Irvin
- Free little library

Responses to the question, “Do you have any additional comments on any of the concepts?” included:

- Use multiple type gathering places to appease more people
- Fishing should be allowed on all areas of boardwalk
- Make it easy to maintain
- Include trash and recycling disposal
- Public access to the spillway
- Bridge over railroad
- Lots of options to sit in the shade
- Focus on durability and safety
- Natural looking/blend in with the natural environment
- Match existing GRL building architecture style
- Include circular walking path
- Wide enough trail to accommodate walking, casual biking, strollers, sitting/viewing, and fishing
- Consider cost on each of these items
- Retain water access for small boat launch
- Beach type setting
- Trails running to Lauderdale neighborhood would be a nice addition
- Keep as many of the huge old trees as possible
- Looks nice as is
- Both designs are too high from the water: should be lower and closer to where people can fish or enjoy the water
- Sharps container for fishing hooks disposal
- Plant more trees

Respondents were asked to identify their home zip code to provide insight to the geographical spread of respondents and users. The following table breaks down the number and percentages of respondents by zip code:

Zip Code	Number of Responses	Percent of Total Responses
54494	1	0.5%
54550	1	0.5%
54601	6	3%
54603	2	1%
54636	18	8.7%
54650	166	81%
54656	1	0.5%
54660	1	0.5%
54669	5	2.5%
54750	1	0.5%
55947	1	0.5%
57108	1	0.5%

MGW

Attachments:

- ONALA_precedents_2020_0819.pdf
- Survey Export_all fields_2020.09.21.xlsx
- Survey Export_comments_2020.09.21.xlsx
- Survey Results_2020.09.21.pdf

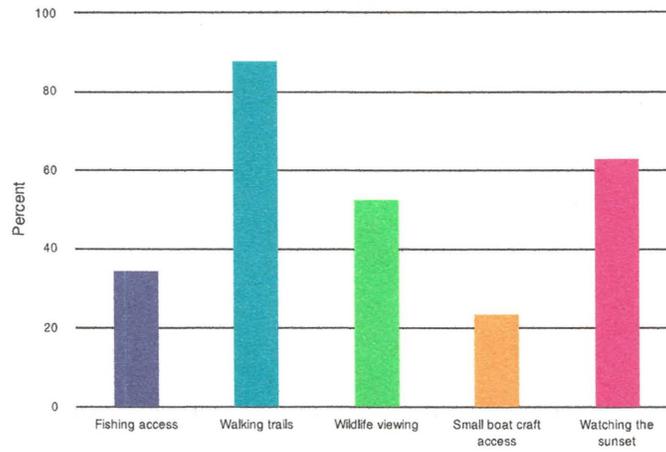
x:\ko\onala\155410\5-final-dsgn\51-drawings\25-plan\public engagement\online survey results\final export_2020.09.21\seh memo_public engagement synopsis_2020.09.21.docx

Report for Great River Landing Riverwalk

Response Counts

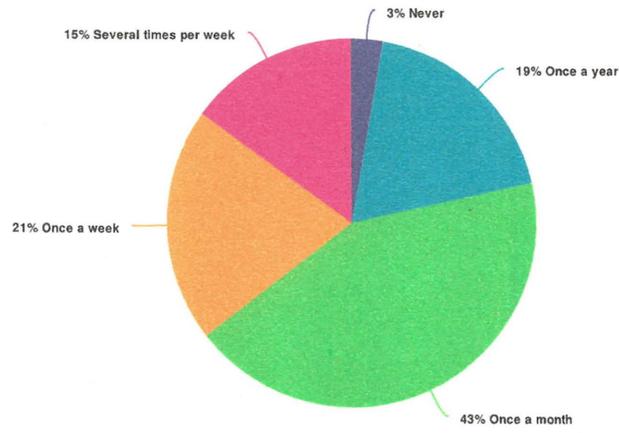


1. What do you envision as your primary use of the trails (choose all that apply):



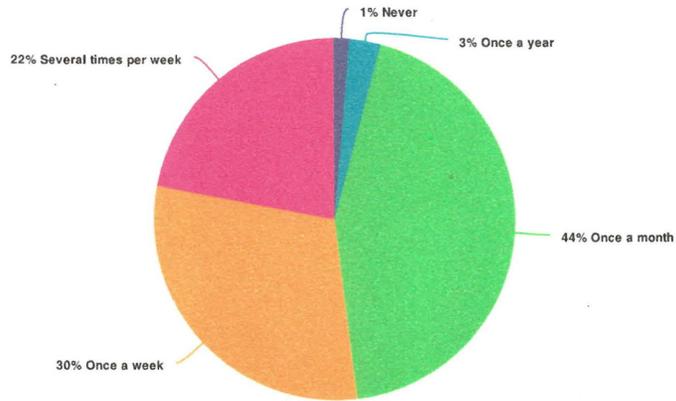
Value	Percent	Responses
Fishing access	34.6%	74
Walking trails	87.9%	188
Wildlife viewing	52.8%	113
Small boat craft access	23.8%	51
Watching the sunset	63.1%	135

2. How often do you use the waterfront?



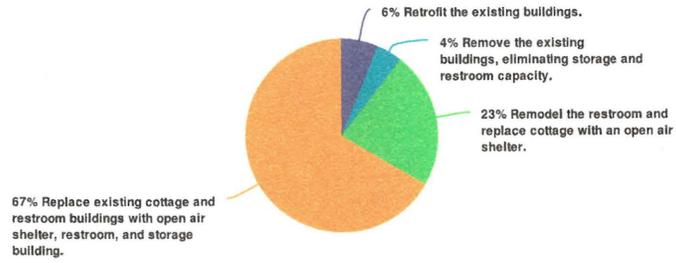
Value	Percent	Responses
Never	2.8%	6
Once a year	18.7%	40
Once a month	43.0%	92
Once a week	20.6%	44
Several times per week	15.0%	32
		Totals: 214

3. How often do you expect to use the waterfront with new trail and gathering space improvements?



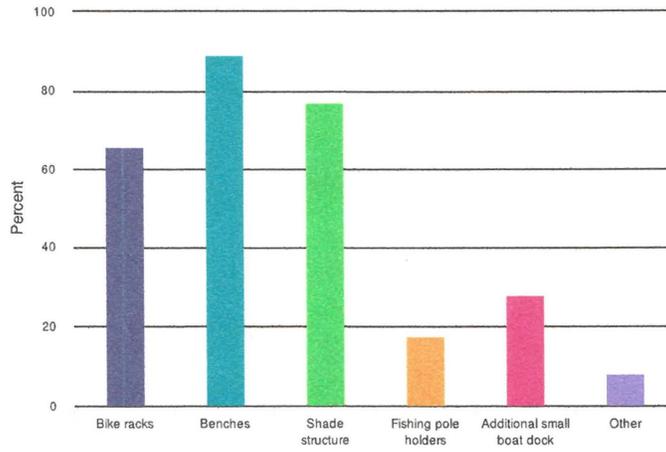
Value	Percent	Responses
Never	1.4%	3
Once a year	2.8%	6
Once a month	43.9%	94
Once a week	29.9%	64
Several times per week	22.0%	47
		Totals: 214

4. The existing cottage and restroom buildings will need to be upgraded to be brought into compliance with the Americans with Disabilities Act. They also periodically flood. Would you prefer to:



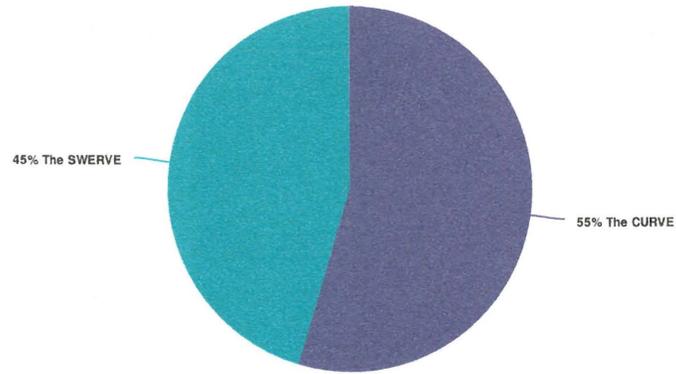
Value	Percent	Responses
Retrofit the existing buildings.	6.2%	13
Remove the existing buildings, eliminating storage and restroom capacity.	4.3%	9
Remodel the restroom and replace cottage with an open air shelter.	22.9%	48
Replace existing cottage and restroom buildings with open air shelter, restroom, and storage building.	66.7%	140
		Totals: 210

5. What amenities would you like included? (Choose all that apply)



Value		Percent	Responses
Bike racks		65.7%	140
Benches		89.2%	190
Shade structure		77.0%	164
Fishing pole holders		17.4%	37
Additional small boat dock		27.7%	59
Other		8.0%	17

6. Which concept do you prefer? (select one image)

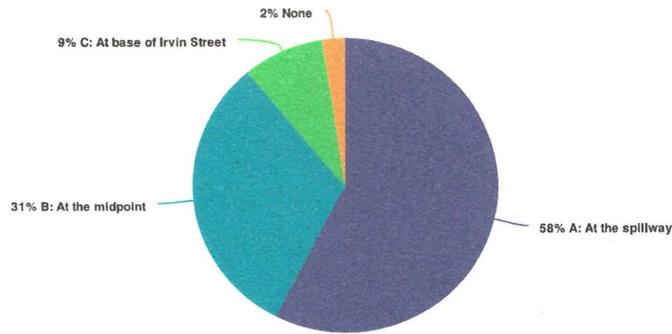


Value	Percent	Responses
The CURVE	54.6%	107
The SWERVE	45.4%	89
		Totals: 196

7. Which gathering location do you see yourself using most often?

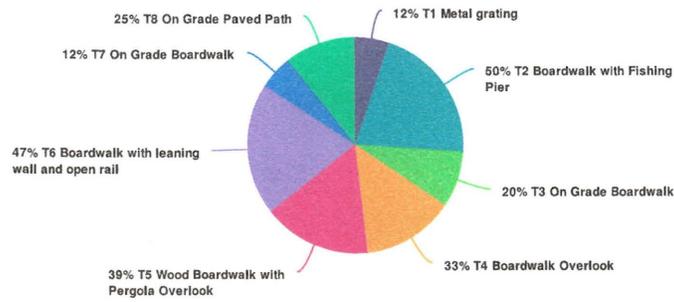


Great River Landing - Onalaska, WI



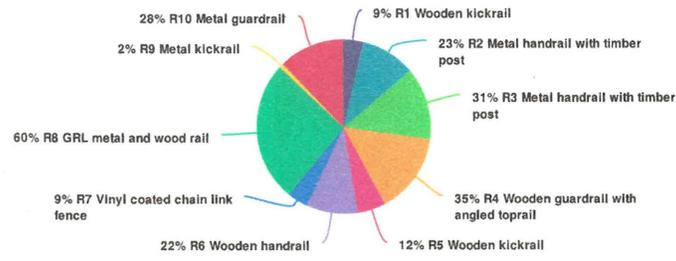
Value	Percent	Responses
A: At the spillway	57.6%	121
B: At the midpoint	31.4%	66
C: At base of Irvin Street	8.6%	18
None	2.4%	5
		Totals: 210

8. Trail Typologies: Which trail type(s) do you prefer? (select up to three images)



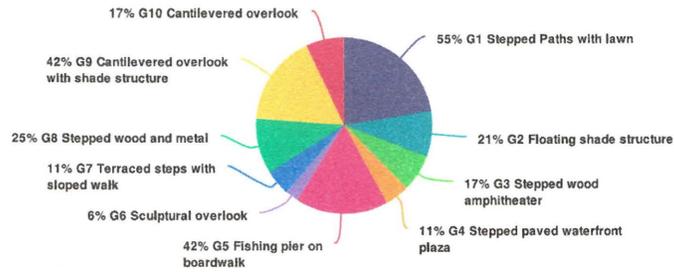
Value	Percent	Responses
T1 Metal grating	12.2%	25
T2 Boardwalk with Fishing Pier	49.8%	102
T3 On Grade Boardwalk	20.0%	41
T4 Boardwalk Overlook	32.7%	67
T5 Wood Boardwalk with Pergola Overlook	38.5%	79
T6 Boardwalk with leaning wall and open rail	47.3%	97
T7 On Grade Boardwalk	12.2%	25
T8 On Grade Paved Path	25.4%	52

9. Railing Typologies: Which railing type(s) do you prefer? (select up to three images)



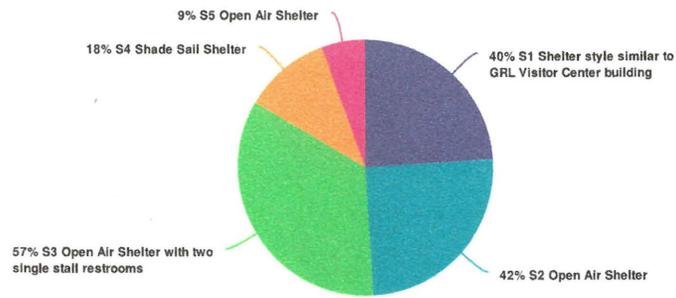
Value	Percent	Responses
R1 Wooden kickrail	8.7%	18
R2 Metal handrail with timber post	23.3%	48
R3 Metal handrail with timber post	30.6%	63
R4 Wooden guardrail with angled top rail	34.5%	71
R5 Wooden kickrail	12.1%	25
R6 Wooden handrail	22.3%	46
R7 Vinyl coated chain link fence	8.7%	18
R8 GRL metal and wood rail	60.2%	124
R9 Metal kickrail	1.9%	4
R10 Metal guardrail	28.2%	58

10. Gathering Typologies: Which gathering space(s) do you prefer? (select up to three images)



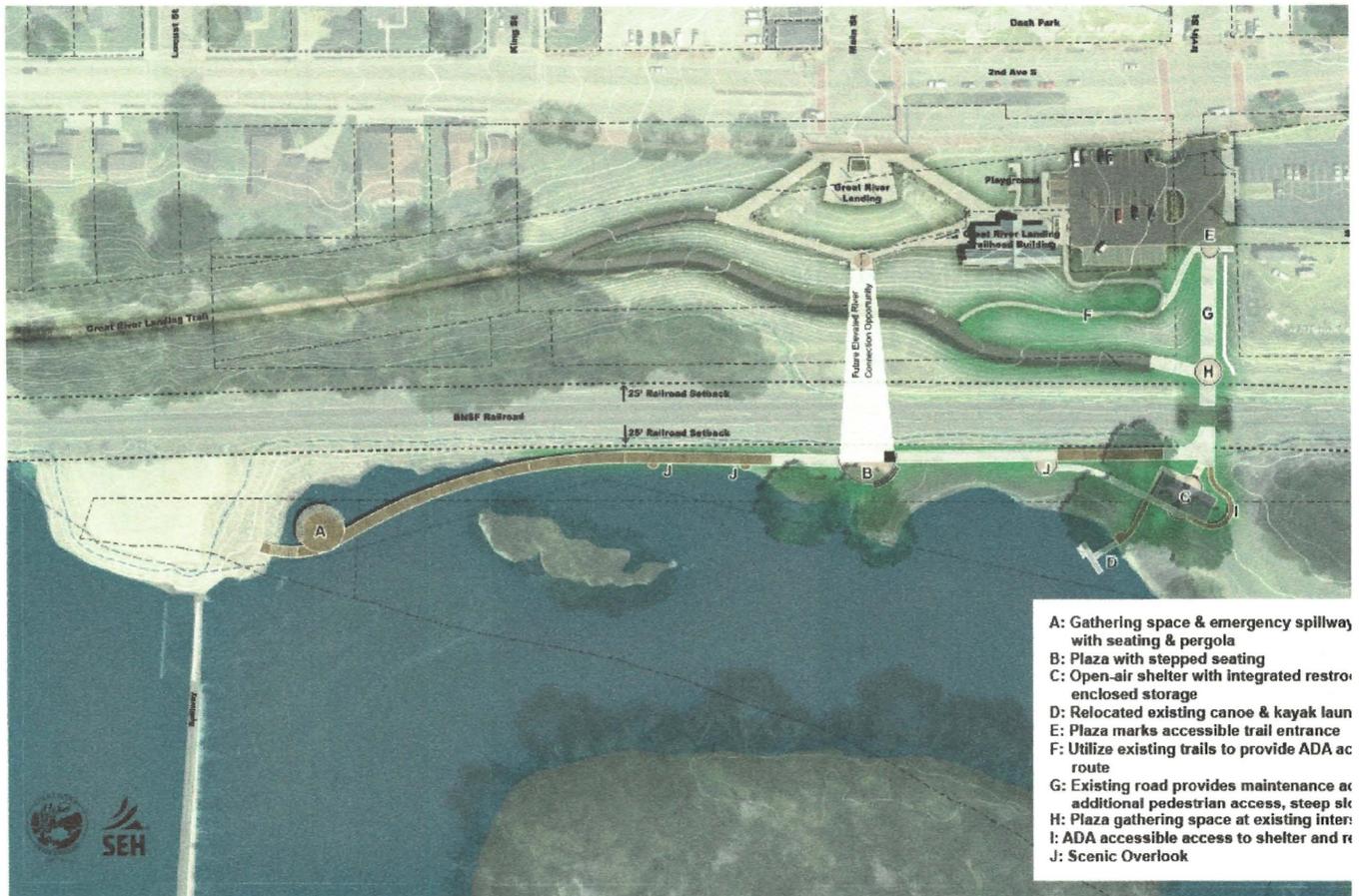
Value	Percent	Responses
G1 Stepped Paths with lawn	55.4%	112
G2 Floating shade structure	20.8%	42
G3 Stepped wood amphitheater	16.8%	34
G4 Stepped paved waterfront plaza	10.9%	22
G5 Fishing pier on boardwalk	42.1%	85
G6 Sculptural overlook	5.9%	12
G7 Terraced steps with sloped walk	11.4%	23
G8 Stepped wood and metal	25.2%	51
G9 Cantilevered overlook with shade structure	41.6%	84
G10 Cantilevered overlook	17.3%	35

11. Shelter Typologies: A shelter facility is needed for the Great River Landing. Which of the shelter types do you prefer? (select up to two images)



Value	Percent	Responses
S1 Shelter style similar to GRL Visitor Center building	39.7%	83
S2 Open Air Shelter	41.6%	87
S3 Open Air Shelter with two single stall restrooms	56.9%	119
S4 Shade Sail Shelter	18.2%	38
S5 Open Air Shelter	9.1%	19

12. Is anything missing from the concepts that should be included? (In a few words)



13. Do you have any additional comments on any of the concepts? (In a few words)

A word cloud of terms related to a spillway project. The words are arranged in a roughly rectangular shape and vary in size and color. The most prominent words are 'greater area' and 'spillway'. Other words include 'access', 'people', 'love', 'beautiful', 'trail', 'long', 'path', 'space', 'existing', 'fish', 'addition', 'tracks', 'family', 'bike', 'bridge', 'fishing', 'water', 'nice', 'friendly', 'walking', and 'railroad'.

trail long path space existing
beautiful fish addition tracks
greater area family
love area bridge fishing
spillway access
water people nice friendly
walking railroad

14. What is your home zip code?

9 10 14 7 12
6 1 13
5 2 lake
11 3 4 8
street

Response Date Submitted	Is anything missing from the concepts that should be included? (In a few words)	Do you have any additional comments on any of the concepts? (In a few words)	What is your home zip code?
8 Sep 2, 2020 2:55:04 pm			54650
9 Sep 2, 2020 3:05:02 pm	more fishing spots and benches along the walkway to stop and rest and to view.	GET RID OF THE USELESS MUSIC ON THE VIDEO SO WE CAN HEAR THE WOMAN!!!! WHY DO VIDEO PRODUCERS ALWAYS WANT DISTRACTING BACKGROUND NOISE???	54650
10 Sep 2, 2020 3:01:40 pm		use multiple type gathering places to appease more people	54603
11 Sep 2, 2020 3:01:40 pm		I love the idea and the walkway over the tracks listed as "future" would be a great addition	54650
12 Sep 2, 2020 3:12:00 pm			54650
13 Sep 2, 2020 3:19:33 pm			54650
15 Sep 2, 2020 3:25:08 pm			54669
16 Sep 2, 2020 3:27:07 pm			54636
18 Sep 2, 2020 3:39:05 pm			54650
19 Sep 2, 2020 3:44:19 pm			54650
20 Sep 2, 2020 3:47:04 pm			54650
22 Sep 2, 2020 3:53:37 pm			
23 Sep 2, 2020 3:55:30 pm			54650
24 Sep 2, 2020 3:59:07 pm			54650
26 Sep 2, 2020 4:06:06 pm			54650
27 Sep 2, 2020 4:09:45 pm	A boat landing would be nice. Dog poop bag stations drinking fountains	fishing should be allowed on all areas of the 'boardwalk'	54650
28 Sep 2, 2020 4:11:56 pm	Art		54650
29 Sep 2, 2020 4:18:00 pm		Looks beautiful!	54650
30 Sep 2, 2020 4:19:31 pm			54650
31 Sep 2, 2020 4:20:25 pm			54650
33 Sep 2, 2020 4:20:22 pm			54650
34 Sep 2, 2020 4:25:44 pm			54650
35 Sep 2, 2020 4:27:56 pm			54650
36 Sep 2, 2020 4:28:49 pm	I really think an elevated walkway is needed to cross HWY35 more than any of these improvements. The road is often hard to cross during busy times do turning traffic etc..		54650
37 Sep 2, 2020 4:41:33 pm		Love a Simple design. You have a beautiful plan here and I am looking forward to using it in the future. Make it easy for maintenance and keeping the natural vibe is great.	54650
39 Sep 2, 2020 4:35:27 pm			54650
40 Sep 2, 2020 4:39:35 pm			54650
41 Sep 2, 2020 4:43:13 pm		Beautiful, interesting concepts. We are not using this area much now due to COVID-19.	54669
42 Sep 2, 2020 4:51:24 pm		Please make sure there are places to dispose of trash!	54650
44 Sep 2, 2020 5:01:20 pm	water bottle filling station, concession stand, benches along walk		54669
45 Sep 2, 2020 4:58:33 pm		Love this!	54650
46 Sep 2, 2020 4:52:50 pm			54650
47 Sep 2, 2020 4:55:23 pm	It's hard to tell the difference between the concepts. Maybe do a little compare/contrast of main differences. Also, need more seating places along walkways as many people can't walk that far without resting.	You use two words that I bet most people don't know: bollards and pergola. Also, make sure that the railing is family friendly--it has to be designed so that a toddler could not run under it or through it.	55947
48 Sep 2, 2020 5:00:04 pm	Access for Logrolling.		54636
50 Sep 2, 2020 4:56:56 pm			54650
51 Sep 2, 2020 4:58:25 pm			54650
52 Sep 2, 2020 4:59:44 pm			54650
53 Sep 2, 2020 4:59:57 pm			54636
54 Sep 2, 2020 4:58:17 pm			54601
55 Sep 2, 2020 5:00:15 pm			54650
56 Sep 2, 2020 5:02:17 pm			54650
58 Sep 2, 2020 5:01:42 pm	Space to keep logrolling logs		54636
59 Sep 2, 2020 5:07:52 pm			54650
60 Sep 2, 2020 5:09:45 pm			54650
62 Sep 2, 2020 5:14:06 pm		Please do some in person surveys at the landing. Most people that spend their time there don't always spend time on facebook or social media.	54636
64 Sep 2, 2020 5:17:50 pm			54636
65 Sep 2, 2020 5:53:16 pm			54650
66 Sep 2, 2020 5:46:31 pm	I think it's wonderful! Right now I can't think of anything needed. But it is quite a long way to walk for an older person from the parking lot to the spillway for Fishing. This will be fabulous when completed either way.	It looks very well-thought-out it would make a wonderful addition for the community.	54636
67 Sep 2, 2020 5:42:26 pm	They BOTH need to have access to the spillway. While emergency access is great, people will find a way to get there because that is where the good fishing is and everyone knows this. If you think that a fence will deter people then you are inviting people to walk down the rail road.	There needs to be a public access way to the spillway. This is where the fish are and will not be near either plan. If there is not a convenient spot then people will use the rail road system.	54650
68 Sep 2, 2020 5:45:27 pm		They are all very attractive - hard to decide! This is very exciting work.	54650
69 Sep 2, 2020 5:44:34 pm	Free access to spillway (video says emergency access only???) and bridge over railroad!!!!	Safe access to spillway to fish off of spillway, and bridge over railroad.	54650

70 Sep 2, 2020 5:44:07 pm	Put money into building a raised bridge OVER railroad. Very dangerous. Access to spillway. People will flush there anyway.	Bridge over railroad for safety. Many great ideas!	54650
71 Sep 2, 2020 5:45:57 pm			54650
72 Sep 2, 2020 5:48:09 pm	Connection to even more paved biking paths! The more the merrier!	Would grass area in SWERVE be a chore mowing? Would either allow vehicles with kayaks to get to shelter? (Hope so!)	54650
74 Sep 2, 2020 6:21:07 pm			54650
75 Sep 2, 2020 6:25:32 pm		Lots of option to sit in the shade	54650
76 Sep 2, 2020 6:25:20 pm			54650
77 Sep 2, 2020 6:24:34 pm			
	Missing are a play area for children (something natural looking) and a pet exercise area maybe where they could go in the water? Also an area for open air markets?	They look beautiful - great job! Have we considered an area for food trucks or outdoor theater in light of COVID?	54650
78 Sep 2, 2020 6:31:13 pm			54636
79 Sep 2, 2020 6:28:37 pm			54650
80 Sep 2, 2020 6:30:16 pm		Let's get this done soon	54650
81 Sep 5, 2020 10:40:43 pm			54650
82 Sep 2, 2020 6:55:06 pm			54650
	Please leave green space and do not pave it over with concrete, metal and pavement!	The terraced seating is not necessary at the end of the trail.	54650
83 Sep 2, 2020 7:07:50 pm			54650
84 Sep 2, 2020 7:09:38 pm		ggreat ideas -- i like them all	54650
85 Sep 2, 2020 7:14:19 pm			54650
87 Sep 2, 2020 7:19:59 pm			54650
		Thank you It looks beautiful Focus should be on durability & safety but also keep it natural looking & blend in with the natural environment...matching the existing building is also a high priority so that it looks seamless Please Please DO NOT add any concessions or any add any more eating areas -It will create more opportunity for the public to litter!	54650
88 Sep 2, 2020 10:11:15 pm	More bathrooms please!		54650
89 Sep 2, 2020 7:37:22 pm	Informational signs about features, plants, and wildlife typically visible from the walkway.		54650
90 Sep 2, 2020 7:44:25 pm			54650
		Some day it would be nice to be able to go under the railroad tracks and get back on the bike trail. That would make it a circular walking track.	54650
91 Sep 2, 2020 9:14:06 pm			54650
94 Sep 2, 2020 8:33:29 pm			54650
95 Sep 3, 2020 4:21:51 am		Make sure it is bike friendly	54650
96 Sep 2, 2020 8:20:19 pm			54650
97 Sep 2, 2020 8:17:20 pm		Too long in coming. Great concepts!	54650
98 Sep 3, 2020 8:39:56 pm			54650
99 Sep 2, 2020 8:24:43 pm			
	One issue with either design is if the boardwalk will be accessible during high water.	I think fishermen will use the emergency access route to get to the spillway. This may not be a problem, just something to be aware of.	54650
100 Sep 2, 2020 8:27:31 pm			54650
101 Sep 2, 2020 8:25:53 pm			54650
102 Sep 2, 2020 8:32:07 pm			54650
103 Sep 2, 2020 8:30:08 pm		This is exciting. What a great addition to this beautiful space.	54650
104 Sep 2, 2020 8:35:45 pm			54650
106 Sep 2, 2020 8:37:58 pm			54550
	Lighting. Both designs look great - we LOVE the GRL. As far as walkway - vote for something that dries quickly and not slippery in winter.	Only that I think a fire extinguisher should be by the fire pit.maybe there is now, unfortunately we haven't been there this summer.	54650
107 Sep 2, 2020 8:44:21 pm			54636
108 Sep 2, 2020 8:42:37 pm			54650
109 Sep 2, 2020 8:42:07 pm			54650
110 Sep 2, 2020 8:46:04 pm			54650
111 Sep 2, 2020 9:03:24 pm			54650
112 Sep 2, 2020 9:08:53 pm			54650
113 Sep 2, 2020 9:40:11 pm			54650
114 Sep 2, 2020 9:22:03 pm			54650
	Elevated winding walkway to the island. Meditation or artists/reflection spots (solo seating throughout away from larger gathering areas)	If this could eventually be extended to downtown lacrosse in a more family friendly way (off of the roads) that would be PHENOMENAL!!! Or maybe a winding elevated bike/pedestrian path all the way across French island to the Minnesota welcome center/rest area! Wow!	54650
115 Sep 2, 2020 9:26:36 pm			54650
116 Sep 2, 2020 9:18:52 pm			54650
118 Sep 2, 2020 9:25:28 pm			54650
119 Sep 2, 2020 9:29:29 pm			54650
120 Sep 2, 2020 9:33:38 pm	Bench swings/child friendly area	A bridge over the railroad tracks would be safest and encourage more families to use the waterfront.	54650
121 Sep 4, 2020 11:02:13 am	Ideally a bridge over the railroad track to provide more safety for children and families.		54650
122 Sep 2, 2020 10:29:37 pm		Make the trail wide enough to accommodate walking, casual biking, strollers, sitting/viewing, and fishing.	54650
123 Sep 4, 2020 6:55:04 am			
	fitness trail/stations? Place for food trucks (parking lot ok if room) Potable water fountain/source winter plan?		54650
124 Sep 2, 2020 10:57:09 pm			54636
125 Sep 3, 2020 8:20:01 pm			54650
126 Sep 2, 2020 10:56:16 pm			54650
127 Sep 2, 2020 11:04:41 pm			54650
128 Sep 2, 2020 11:16:24 pm	Nop		54650
129 Sep 2, 2020 11:23:45 pm			54650
	Emphasis to include shaded areas, guard rails, and restrooms.		54650
130 Sep 2, 2020 11:51:25 pm	Thank you~		54650

131	Sep 3, 2020 1:08:08 am	Adding a beach would be perfect!	Access to the water is most important	54650
132	Sep 3, 2020 1:29:50 am		No	54650
133	Sep 3, 2020 2:32:47 am	Small snackbar		54601
		The walkway leading to the spillway should dump off somewhere other than directly on the rocks. Either straight to the flat spot on top of the spillway or some paved walkway that would lead to that area. I would also like to add that rather than current plans, a simple asphalt walkway on the ground leading to the spillway would be sufficient without hampering the natural scenery of the area. I disapprove with the raised walkway and would prefer a more simple ground based pathway.		
134	Sep 3, 2020 5:02:04 am		If its not broke dont fix it	54650
		All concepts look great! But with all of this, surely we can build a safe overhead crossing of the railroad tracks, which is THE most important, needed aspect of the whole project.		
136	Sep 4, 2020 9:05:48 am			54650
137	Sep 3, 2020 6:10:24 am			54636
139	Sep 3, 2020 6:14:50 am			54650
141	Sep 3, 2020 6:45:09 am			54650
		Main concerns are child safety on paths and exciting meeting places close to the river. They both look wonderful! Thank you!	Since there are stone steps in dash park I wonder if using a different setup would aid in the diversity of options in that area.	
142	Sep 3, 2020 6:52:17 am			54650
143	Sep 3, 2020 6:54:13 am			54650
			Matching the existing landing as much as possible would make it look so nice in the whole downtown.	
144	Sep 3, 2020 7:28:51 am			54750
145	Sep 3, 2020 7:05:34 am			54601
146	Sep 3, 2020 7:16:32 am			54650
147	Sep 3, 2020 7:47:34 am			54601
		Secured benches along the boardwalk to rest and enjoy the view. Vending machine to purchase water or other beverages. Picnic area		
148	Sep 3, 2020 7:54:47 am			54650
149	Sep 3, 2020 8:00:17 am		I would consider cost on each of these items.	54650
150	Sep 3, 2020 8:12:04 am	A park	Equipment for children to play on	54650
151	Sep 3, 2020 8:04:29 am			54650
		Emergency access to the spillway??? People like to fish there and I don't see how they can continue to do that safely if the new access is chained off except in an emergency. https://surveygizmolibrary.s3.amazonaws.com/library/144001/TheSwerve.jpg Overall, I love the idea of making this a showcase area for Onalaska and bringing more people to this outdoor area that has so much potential!	We are a kayaking family and often depart from the landing. It's a long way to carry kayaks or canoes and gear from the parking lot down to the launch. It takes about 3 trips down the hill just to depart and then another 3 to load up to go home. We've started going elsewhere since it is so cumbersome to use the landing! We also usually launch from the shore and it seems that would no longer be accessible. Can't we make this area more user friendly for those that want to use the water eg paddleboarding, kayaking, wading in to fish etc?	
153	Sep 3, 2020 8:29:42 am			54650
		It would be great if there were river access for a beach type setting. With the space being utilized by many families, having access to swim would be a great addition.	It would be great if there were river access for a beach type setting. With the space being utilized by many families, having access to swim would be a great addition.	
154	Sep 3, 2020 8:16:10 am			54650
156	Sep 3, 2020 8:23:56 am		Trails running to Lauderdale neighborhood would be a nice addition.	54650
		Exercise idea signs or anything for kids to pause at along the way.		
157	Sep 3, 2020 8:32:15 am			54650
158	Sep 3, 2020 8:34:22 am			54656
159	Sep 3, 2020 8:36:25 am	swings		54650
160	Sep 3, 2020 8:36:27 am			54669
		you need a fishing pier for when the water is low. also a beach area for swimming would be really nice. Food truck area, playground for kids, think of Madison student union.		
163	Sep 3, 2020 9:11:28 am			54650
164	Sep 3, 2020 9:09:50 am		The Madison student union is awesome. Make it like that.	54650
166	Sep 3, 2020 9:15:39 am			54650
167	Sep 3, 2020 9:36:22 am			54650
168	Sep 3, 2020 9:36:09 am			54650
169	Sep 3, 2020 10:08:19 am			54636
170	Sep 3, 2020 11:39:01 am			57108
		periodic benches for people to rest and availability pet waste stations to avoid the park getting messy	looks awesome	
171	Sep 3, 2020 10:40:43 am			54650
172	Sep 3, 2020 11:36:09 am			54650
175	Sep 3, 2020 11:44:35 am			54669
178	Sep 3, 2020 12:06:16 pm		Great work. Can't wait!	54650
180	Sep 3, 2020 12:23:45 pm		We'll done! Thank you for gathering community input.	54650
181	Sep 3, 2020 12:52:46 pm	Picnic area	Please keep as many of the huge, old trees as possible.	54650
182	Sep 3, 2020 1:10:00 pm		I think it looks nice as is	54650
185	Sep 3, 2020 2:00:59 pm			54636
		Is there a way to have canoes, stand up paddle boards, etc...available to rent right at the landing?		
186	Sep 3, 2020 2:46:27 pm			54650
		Neither design connects all the way to a safe walking area on the side of the spill way. They both end forcing fisherman to walk over giant rocks. Another 30 yards would complete the walkway to the side of the spillway	Both designs are too high from the water from B to A. I think it should be much lower and closer to where people can fish or enjoy the water. This is a needed project! thank you	
187	Sep 3, 2020 2:56:12 pm			54650
189	Sep 3, 2020 3:55:24 pm			54650
190	Sep 3, 2020 4:22:57 pm	If there is not. Fishing opportunities along Elevated Trail.		54650

191 Sep 3, 2020 4:25:52 pm	boat dock for pontoon. people would park & walk up to		54650
192 Sep 3, 2020 4:37:03 pm	Maggies & David Raeyes		54601
193 Sep 3, 2020 7:16:15 pm			54636
195 Sep 3, 2020 7:21:22 pm			54650
197 Sep 3, 2020 8:18:22 pm			54650
200 Sep 3, 2020 9:25:55 pm	Nothing		54636
202 Sep 4, 2020 7:04:57 am			54636
203 Sep 4, 2020 7:23:32 am			54650
204 Sep 4, 2020 7:57:43 am	Either concept the small watercraft launch is some distance from the parking lot requiring carrying your watercraft some distance to the water.	Love all of the ideas presented. Excited for a safe place for the family to visit, picnic, fish. Great job!	54636
206 Sep 4, 2020 8:37:17 am		The RR track crossing does pose a problem. Any potential to go over it with a pedestrian bridge?	54603
207 Sep 4, 2020 9:14:58 am			54650
208 Sep 4, 2020 9:48:39 am	Affordable maintenance with possible flooding considered. Shaded areas for those who want to enjoy nature but can't endure many hours in the sun	I like the Curve concept over the Swerve because it has the extra scenic overlook. What is the total distance between Irvine Street and the Spillway? how far from Irvine to the half way point? Safe for bicyclists and pedestrians at the same time?	54650
209 Sep 4, 2020 10:18:45 am			54650
210 Sep 4, 2020 11:18:16 am			54650
211 Sep 4, 2020 11:30:15 am		Bridge over railway. Safer Spillway.	54650
212 Sep 4, 2020 12:01:43 pm			54650
214 Sep 4, 2020 2:36:47 pm	Anyway to make it a loop rather than a cul-de-sac? Perhaps going under railroad instead of over? I know - very pricey but a loop is always better.	DO IT! This would be an excellent addition to downtown Onalaska	54650
215 Sep 4, 2020 5:19:26 pm	Needs to be low maintenance.	We should keep costs reasonable, yet keep in mind that spending a bit more upfront for durability will keep maintenance costs lower in future years. Benches over individual chairs will lower cost and metal over wood construction materials to ensure a long service life.	54650
217 Sep 4, 2020 6:52:56 pm	Kayak rentals?	I think this is wonderful.	54650
218 Sep 4, 2020 8:00:19 pm		No	54650
221 Sep 4, 2020 8:48:21 pm	This isn't really something we needed but we will take it the 1st pic I don't like because it leans out and into the water	Put bike racks at the spillway and fishing pole holders Beautiful use of space and water. Hope I live long enough to make use of it!!!!	54650
222 Sep 5, 2020 1:51:06 pm			54650
223 Sep 5, 2020 2:09:36 pm			54650
224 Sep 5, 2020 2:20:52 pm		Please keep restrooms available on the lower portion.	54650
225 Sep 5, 2020 6:01:33 pm			1311 lake street
226 Sep 5, 2020 5:44:17 pm			54660
227 Sep 5, 2020 6:24:50 pm	It can be hard to bring your own kayak to this location because carrying it up the hill can be difficult. Perhaps a rolling rail along the road would be helpful or a cart in the area that could be used to help with this.	A lot of people use this area for fishing and I am curious about safety with people casting while people would be walking behind them on the boardwalk. Also a sharps container should definitely be in the area for putting hooks and other things that get found. Waste containers would be helpful to increase in this area perhaps.	54650
228 Sep 5, 2020 8:58:58 pm			54650
229 Sep 6, 2020 8:59:28 am			54650
230 Sep 6, 2020 4:45:50 pm			54650
231 Sep 6, 2020 6:51:09 pm	Transient boat docks for downtown Onalaska access.		54650
232 Sep 7, 2020 9:48:20 am			54650
233 Sep 7, 2020 10:29:32 am	If A provides substantial differing views on swerve and curve renderings With either elevated boardwalk, I would like to see a couple small "bump outs" with a bench along the long stretch to the larger gathering spot by the spillway.	So pleased this is in the works!	54650
236 Sep 7, 2020 9:58:10 pm			54650
237 Sep 8, 2020 6:42:41 am			54650
238 Sep 8, 2020 9:10:01 am	Boat landing to access downtown business, restaurants from the water	Be prepared for any of this to flood. Plenty of shade is good. Excited for this to happen!	54650
239 Sep 8, 2020 11:08:57 am			54650
240 Sep 19, 2020 9:51:04 am			54650
241 Sep 8, 2020 1:42:39 pm	storage for kayaks & canoes	The School District of Onalaska frequently uses this space. We are looking to continue are partnership with the city in allowing 30 students to fish simultaneously from this space along with access for canoeing & kayaking. Will there be road with a keyed gateway to bring our kayak/canoe trailer to the riverfront?	54636
242 Sep 8, 2020 5:00:24 pm			54650
243 Sep 8, 2020 9:00:10 pm			54650
244 Sep 9, 2020 9:15:43 am		Very exciting changes; this is a lovely gathering area and will get even more use with the upgrades! Thank you!	54650
245 Sep 9, 2020 9:21:39 am			54650
246 Sep 9, 2020 3:33:52 pm			54601
248 Sep 10, 2020 5:31:11 am	Some type of modern play equipment for kids to climb on, or a way to engage small children.		54650
249 Sep 10, 2020 9:54:26 am			54650
250 Sep 10, 2020 9:57:34 am	maybe more benches along the path? perhaps built in to the railing?	The concepts are good and do a nice job of blending access with the natural beauty. Features should not be invasive in the natural area. Color schemes of materials should blend with the surroundings (rather than a blue roof, for instance).	54650
251 Sep 10, 2020 11:53:24 am	A little library	looking for a bike friendly path	54650

252 Sep 10, 2020 3:41:28 pm		Just more fishing assess points maybe and benches or picnic tables , this is a good area and yes needs walking path up to the spillway !	54650
253 Sep 10, 2020 7:01:17 pm	Still havent figured out how handicap people are going to get back to the top.		54650
254 Sep 10, 2020 9:39:45 pm			54650-2913
255 Sep 12, 2020 7:36:27 am			54650
256 Sep 12, 2020 2:40:56 pm		Cost?????	54650
257 Sep 13, 2020 3:15:17 pm		Just make sure there are plenty of shaded seating areas accessible to all. Plant more trees if necessary. It will further beautify an already wonderful place. Thank you for all the time and effort put forth on this project.	54650
258 Sep 14, 2020 10:37:32 pm	Extra picnic tables would be great!	I love the idea of any type of boardwalk in this area. I live less than a mile away and it would definitely draw me to that area much more.	54650
260 Sep 15, 2020 10:34:16 am		Love the idea. I hope it happens!	54650
261 Sep 15, 2020 5:35:05 pm			54494
262 Sep 16, 2020 1:52:33 pm		No, Excited about it for the community! Wondering if there'd be a way to continue to pave the existing bike trails that are currently thrown gravel? THis would greatly improve the bike trail system and allow for greater development along the bike path.	54650
264 Sep 17, 2020 10:53:29 am		I believe connecting the spillway lookout back up around to the pre-existing main trail, going back over the train tracks, to create a loop would be excellent. Either another set of crossing bars or perhaps simply an elevated walkway the goes over the trains?	54650
265 Sep 17, 2020 12:14:13 pm			54650
266 Sep 19, 2020 7:58:08 am			54650

Staff Review Summary

City of Onalaska

Parks, Recreation and Library Board

September 28, 2020

Agenda Item: 7

Project/Name: Omni Center Opening Plans

Location: Omni Center

Request Action: Approve the two Policies and Procedures documents for Ice Events and Dry Floor Events

Staff Report: Staff have been working hard through COVID-19 to get groups into the Omni Center for events. With the Coulee Compass being removed by the County, staff have worked on the attached documents to provide policies and procedures for when groups want to use the Omni Center.

Attachments: Policy and Procedures for Ice Events and Dry Floor Event



CITY OF ONALASKA

ATTORNEY'S OFFICE

415 Main Street | Onalaska, WI 54650 | p: (608) 392-0235 | www.cityofonalaska.com

MEMO

Date: September 24, 2020
To: Parks, Recreation and Library Board
From: Attorney Amanda Halderson Jackson
Re: Capacity Limitations at the OMNI Center in Red

Before you this month are proposed COVID-19 Policies and Procedures for continued use of the OMNI Center during the pandemic. These policies are updated from past practices based on the new information obtained from the Coulee COVID-19 Collaborative ("Collaborative"), which is a partnership between Gundersen and Mayo Health Systems, La Crosse County and other key stakeholders. This Collaborative replaced the Coulee Compass which was used in early summer and was extremely detailed and restrictive. The Collaborative guidance now focuses generally on public assembly requirements and good health practices utilizing the Harvard Global Health Institute model for assessing the level of concern in our area.

The proposed policies and procedures generally follow the Collaborative guidelines except in one key area. When under Red, meaning the County has a new case rate of at least 25/100,000 on a seven day rolling average (currently at 97/100,000), it is being proposed to open the OMNI Center at 25% capacity, which would mean a couple hundred people. The City reached out to La Crosse County Health Department to inquire whether it would be possible to open at 25% capacity under Red, given the large sizes of Arena 1 and Arena 2. The County responded that their recommendation due to the high case numbers was that when under Red, indoor events in public venues should be limited to the **lesser of 25% capacity or 50 people**. Further, at this time they were recommending that all large public gatherings through October 7, 2020 be cancelled.

When analyzing *Wis. Stat. 893.80 Claims against Governmental bodies or officers...*, the discretionary immunity provided local governments is only applicable when there are no regulations on the issue. Further, there are several exceptions to the immunity. The most applicable of these exceptions is the ministerial duty exception. The ministerial duty exception to governmental immunity recognizes that "immunity law distinguishes between discretionary and ministerial acts, immunizing the performance of the former but not the latter." *C.L. v. Olson*, 143 Wis.2d 701, 710, 422 N.W.2d 614 (1988). A duty is ministerial, as opposed to discretionary, if it is "absolute, certain and imperative, involving merely the performance of a specific task when the law imposes, prescribes and defines the time, mode and occasion for its performance with such certainty that nothing remains for judgment or discretion." *Lister v. Board of Regents of Univ. of Wis. Sys.*, 72 Wis.2d 282, 301, 240 N.W.2d 610 (1976). A ministerial duty on the City is created based upon National, State and Local emergency declarations as well as the Center for Disease Control recommendations on public assembly and the Collaborative guidelines. The fact that Local County Health Department has collaborated with the local health care systems and is now following the Harvard Global Health Institute model for assessing the level of concern strengthens the argument against immunity for the City, as these guidelines are coming from recognized health care systems working in conjunction with the local health department while utilizing a nationally recognized tool.

In the event an individual were to become sick and require hospitalization, therefore incurring potentially significant medical costs, or in the worst case scenario an individual ultimately passed away, the City could be liable for knowingly creating a public nuisance by allowing gatherings in contradiction with Collaborative guidelines. Traditionally, the City would use the immunity defense against a claim for public nuisance but as previously stated, knowingly failing to follow Collaborative guidelines significantly weakens this defense and could leave the City liable for a wide array of costs. Even if the City were successful, the cost of defending the suit would not be insignificant.

In conversing with CVMIC, the City's insurance provider, related to various programming, the message has always been to ensure that we are following our local health guidance. By doing so it puts the City in the best position from a liability standpoint. Understanding the ramifications of this position financially, I also reached out to Sean O'Flaherty, the City's former outside legal counsel for a second opinion. Attorney O'Flaherty echoed the recommendation that the City follow Collaborative guidelines as it relates to assembly to ensure that the City retains its governmental immunity.

For the reasons detailed above, I would ask that the OMNI COVID-19 Policies and Procedures be amended to limit assembly at the OMNI Center to be consistent with the Collaborative guidance in Red.



COVID-19 Policies and Procedures For Ice Events



Please know all policies and procedures in this document are subject to change due to the rapidly changing nature of COVID-19.

GENERAL INFO & POLICIES FOR COVID-19

Signs & Symptoms of COVID-19

People with COVID-19 can have mild to severe symptoms. Symptoms may appear 2-14 days after exposure to the virus. According to the CDC, people with these symptoms may have COVID-19:

- Fever
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or Body Aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Look for emergency warning signs of COVID-19 and seek emergency medical care immediately including:

- Trouble breathing
- Persistent pain or pressure in chest
- New Confusion
- Inability to wake or stay awake
- Bluish lips or face

Facility Signage

Facility Signage will be up warning of the signs and symptoms of COVID-19 and other precautions and changes. All people in the facility must follow all markings directing your path of travel throughout the building.

Patron Check in (Entrance) & Out (Exit)

Multiple entrances/exits will be used. Please review the sandwich boards signs located in the front and rear of the Omni Center.

Each group leader should conduct check in. Staff should not be within 6 feet of someone without a mask. Check in will be at your groups entrance and exit will be through the entrance that you used. The separate entrance and exit doors will avoid groups coming in and out at the same time and area.

Each group shall provide the OMNI center with a list of people present at their event within 24 hours of the event occurring. Individual sign-ins are discouraged. Groups shall meet outside the facility to perform health screening and temperature checks. Temperature checks and health screenings must be completed by the groups and be provided for all people entering the facility including but not limited to players, coaches, volunteers and spectators. Per the CDC guidelines, all individuals should have their temperature verified as under 100.0 (F) and be asked if they have 1) Recently experienced any

symptoms of COVID 19; and 2) Have they have been tested for COVID 19 and are awaiting results. If the answer is yes to any of these questions the individual should not be admitted to the OMNI. Anyone with a fever of 100 degrees Fahrenheit may not enter the OMNI Center. Groups may enter the OMNI center no earlier than 15 minutes prior to their event and shall enter through the doors designated for entry.

Groups will be given a time period they need to exit the Arena by and will be told a time frame they must abide by for entering rink. This will avoid people coming early or staying late and intermixing of groups.

Group Size/Ratio

These limits do not include staff.

Red - Limited to 25 people per operating area; social distancing throughout.

Orange - Limited to 50 people per operating area; social distancing throughout. This includes spectators.

Yellow - Limited to 100 people per operating area; social distancing throughout. This includes spectators.

Green – Social distancing throughout.

These limits do not include Omni Center staff.

Social Distancing

The CDC recommends social distancing of 6 feet. Please remain 6 feet apart from others and encourage patrons to do the same. Make sure that people are changing and seated at the designated marked out areas. Physical distancing markers will be on benches as well. Please report any issues to Omni Center Staff.

Facemasks

Facemasks should be worn by all staff at all times at the Omni Center. Additionally, all patrons (over age 5) must have a facemask on while in the facility. No Facemasks will be provided.

Cloth face coverings may slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others. Don't put the facemask around your neck, unless it is a neck gaiter designed to do so. Do not put the facemask on your forehead. If you have significant sweat on the face covering, change it out to a clean one. Wear your face covering correctly:

- Wash your hands before putting on your face covering
- Untie the strings or stretch the ear lobe ties
- Put face covering over your nose and mouth and make sure secure
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily
- Be careful not to touch your eyes, nose and mouth when removing and wash hands immediately after removing.
- Once you are home, wash the face covering daily

Handwashing

Handwashing is extremely important to help stop the spread of COVID-19. Germs can spread when someone touches their eyes, nose, and mouth with unwashed hands, or when they touch contaminated surfaces or blow their nose, cough or sneeze in their hands and then touch surfaces or objects. Hand sanitizer stations will also be up.

Key times to wash hands include:

- Upon entering and exiting rink
- Before eating food and during and after prepping food
- Before and after caring for someone who is sick (wear gloves)
- Before and after treating a cut or wound (wear gloves)
- After using the toilet/bathroom
- After cleaning (wear gloves)
- After blowing your nose, coughing or sneezing
- After touching garbage (wear gloves)

Follow 5 Steps to Wash Your Hands the Right Way

1. **Wet** your hands with clean, running water (warm or cold, turn off the tap, and apply soap
2. **Lather** your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
3. **Scrub** your hands for at least 20 seconds. For kids a good practice to know 20 seconds is to count or sing the happy birthday song from beginning to end twice.
4. **Rinse** your hands well under clean, running water
5. **Dry** your hands using a clean towel or air dry.

Use of Hand Sanitizer

Washing hands is the best method to help stop the spread of germs, but if soap and water are not readily available, you can use hand sanitizer that contains at least 60% alcohol. Apply the sanitizer to palm of hand and rub hands together and get gel over all surfaces of your hands until your hands are dry. This should also take around 20 seconds. Make sure kids do not try to swallow hand sanitizer.

Cleaning & Sanitization

Increased cleaning and sanitization measures will take place. Staff should clean and sanitize the Ice Arena after each user group according to the pre-determined schedule and checklist. This includes the high touch areas of bench areas, chairs, bathrooms, changing areas, and all door handles, and all areas occupied by that user group. Staff should also clean high touch areas in the office after touching, such as the computer keyboard, mouse, chair and doorknob. Staff should wear disposable gloves, a face mask and use either the sanitizing spray or sanitizing wipes. Once staff has cleaned and sanitized the area and objects needed, they should document the time and their signature. Staff should also clean shared objects after each use as they are able.

Ice Schedules

The ice schedule will be altered to allow for cleaning and sanitization between each group and/or rental or use of ice. A combination of entering the Omni Center at the predetermined entrances and going to 15-minute ice scheduling has been added.

Parents/Spectators

Red – No Spectators, visitors, or parents in facility. Parents should remain in there in their vehicle.

Orange - Spectators to be limited to 1 per participant for games only. Physical distancing markers will be placed in the bleacher areas. **No standing at the boards.**

Yellow – Spectators to be limited to 2 per participant for games only. Physical distancing markers will be placed in the bleacher areas. **No standing at the boards.**

Green – Family may attend and must sit together; Physical distancing markers will be placed in the bleacher areas. **No standing at the boards.**

Locker Rooms

Red/Orange - No locker rooms will be open. Players will be required to come ready for play and will be assigned an area to put skates on while maintaining social distancing. They are encouraged to leave as many bags and personal items in their vehicle as they can.

Yellow – Limited locker rooms will be open. Players are encouraged to come dressed and be prepared to get their skates on in the designated areas along with maintaining social distancing. Locker rooms will be sanitized between groups.

Green – Locker rooms will be open, but we encourage everyone to come dressed to play. Locker rooms will be sanitized between groups.

Player Benches/Score table/Penalty Boxes

Red – No player benches/score table or penalty boxes will be available.

Orange – Limited player benches; if you enter through the south entrance you will be able to use the south player bench; if you enter through the north entrance you will be able to use the north bench. No score table or penalty boxes.

Yellow/Green- Player benches, score table and penalty boxes open.

Bleachers

Red - The bleacher area will be closed. This is to avoid having to clean and sanitize a large area in between each user group.

Orange/Yellow – Bleacher will be open for limited spectators. Physical distance markers will be placed to maintain social distancing. After each game bleachers will be cleared prior to the start of the next game.

Green – Bleacher will be open for spectators.

Concessions & Drinking Fountain

Red/Orange - One person working per concessions stand, only pre-packaged foods sold. No self-service, condiments upon request. No drinking fountains, but bottle fill stations will be available.

Yellow - Minimal staff, limited hot food menu; pre-packaged foods sold. No self-service, condiments upon request. No drinking fountains, but bottle fill stations will be available.

Green – Normal staffing with full menu available. Drinking fountains will be available.

Group Safety Plans

Groups are required to submit their individual safety plans, including modifications to the Omni Center for review.

COVID-19 Reporting

If a staff or ice rink patron, or a household member of either test positive for COVID-19 they will not be permitted to be at the Omni Center for two weeks. If a patron reports to a staff member a positive COVID-19 test for themselves, their child or a member of their household, please alert the Park and Recreation Director immediately. We will notify all staff, user group leaders, and the La Crosse County Health Department, without releasing the identity of the individual and follow recommended guidelines for cleaning and re-opening. We will follow the La Crosse County Health Department's guidance on cleaning and sanitizing Omni Center and re-opening.

**Omni Center Re-Opening Guidelines for Ice Events
Based on Metric #1 - New Case Rate - new cases/100,000 people**

	Red - Severe (25 or more cases)	Orange - High (10 to 25 cases)	Yellow - Moderate (1 to 10 cases)	Green - Low (zero to 1)
Capacity/Ratios and Groups	Limited to 25 people per operating area; social distancing throughout	Limited to 40 people per operating area; social distancing throughout	Limited to 80 people per operating area; social distancing throughout. This includes spectators.	No Restrictions
Scheduling	Practices and events may be scheduled with a minimum 15 minute buffer or staggered start times to minimize overlap between groups.	Games, practices and events may be scheduled with a minimum 15 minute buffer or staggered start times to minimize overlap between groups.	Games, practices and events may be scheduled with a minimum 15 minute buffer or staggered start times to minimize overlap between groups.	Ice will be schedules on the 1/4 hour, building will not be open until 1/2 hour before first game or ice time
Sanitation and Cleaning	All high touch points, access points, and restrooms will be sanitized every 4 hours in addition to opening and closing cleanings. Gathering areas will be sanitized between each group.	All high touch points, access points, and restrooms will be sanitized every 4 hours in addition to opening and closing cleanings. Gathering areas will be sanitized between each group.	All high touch points, access points, and restrooms will be sanitized every 4 hours in addition to opening and closing cleanings. Gathering areas will be sanitized between each group.	Daily opening and closing cleaning procedures. Sanitizing as needed. Locker rooms will be sanitized between groups.
Contact and Hygiene	All staff and patrons required to wash their hands when entering the facility, maintain 6 feet of social distance, and adhere to CDC hygiene guidelines. No drinking fountains. Required face coverings	All staff and patrons required to wash their hands when entering the facility, maintain 6 feet of social distance, and adhere to CDC hygiene guidelines. No drinking fountains. Recommend face coverings	All staff and patrons required to wash their hands when entering the facility, maintain 6 feet of social distance, and adhere to CDC hygiene guidelines. No drinking fountains. Recommend face coverings	All staff and patrons required adhere to CDC hygiene guidelines.
Client Responsibility	Entrance and exiting the facility will be limited to 10 minutes prior/after to rental time.	Entrance and exiting the facility will be limited to 10 minutes prior to rental time.	Entrance and exiting the facility will be limited to 10 minutes prior to rental time.	Entrance and exiting the facility will be limited to 30 minutes prior to rental time.
Player Areas and Locker Rooms	No locker rooms open, players must come dressed be prepared to get ready in halls maintaining 6 feet social distance. Entry and exit of operating areas will happen on opposite ends of the area. No players benches or penalty boxes open.	No locker rooms open, players must come dressed be prepared to get ready in halls maintaining 6 feet social distance. Entry and exit of operating areas will happen on opposite ends of the area. Limited benches. No penalty boxes open.	Limited locker rooms open, players must come dressed be prepared to get ready in halls maintaining 6 feet social distance. Entry and exit of operating areas will happen on opposite ends of the area. Players benches, score table and penalty boxes open.	Locker rooms sanitized between user groups and as needed.
Signage	Signage encouraging hand washing and best practices will be posted. Signs indicating people should not enter if they have been sick or had symptoms.	Signage encouraging hand washing and best practices will be posted. Signs indicating people should not enter if they have been sick or had symptoms.	Signage encouraging hand washing and best practices will be posted. Signs indicating people should not enter if they have been sick or had symptoms.	Signage encouraging hand washing and best practices will be posted.
Spectators/Visitors	No Spectators, visitors, or parents in the facility. Parents must remain in their vehicle.	Spectators to be limited to 1 per participant for games only. Physical distancing markers will be placed in the bleacher areas. No standing at the boards.	Spectators to be limited to 2 per participant for games only. Physical distancing markers will be placed in the bleacher areas. No standing at the boards.	Family may attend and must sit together; Physical distancing markers will be placed in the bleacher areas. No standing at the boards.
Restrooms	Available with limited access.	Available with limited access.	Available with limited access.	Restrooms open with regular cleaning schedule.
Concessions	One person working per concessions stand, only pre-packaged foods sold. No self-service, condiments upon request. No drinking fountains.	One person working per concessions stand, only pre-packaged foods sold. No self-service, condiments upon request. No drinking fountains.	Minimal staff, limited hot food menu; only pre-packaged foods sold. No self-service, condiments upon request. No drinking fountains.	Full Menu
Customer Lines/Path of Travel	All people in the facility must follow all markings directing your path of travel throughout the building.	All people in the facility must follow all markings directing your path of travel throughout the building.	All people in the facility must follow all markings directing your path of travel throughout the building.	No Restrictions
Drop off/Pickup	Drop off in designated area; no parent/guardians should enter. Participants should be picked up at scheduled times	Drop off in designated area; no parent/guardians should enter. Participants should be picked up at scheduled times	Drop off in designated area; no parent/guardians should enter. Participants should be picked up at scheduled times	No Restrictions

All guidelines are policy of the Onalaska Omni Center. User groups are required to follow these guidelines. All guidelines are subject to change.



COVID-19 Policies and Procedures Related to Dry Floor Events



Please know all policies and procedures in this document are subject to change due to the rapidly changing nature of COVID-19.

GENERAL INFO & POLICIES FOR COVID-19

Signs & Symptoms of COVID-19

People with COVID-19 can have mild to severe symptoms. Symptoms may appear 2-14 days after exposure to the virus. According to the CDC, people with these symptoms may have COVID-19:

- Fever
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or Body Aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Look for emergency warning signs of COVID-19 and seek emergency medical care immediately including:

- Trouble breathing
- Persistent pain or pressure in chest
- New Confusion
- Inability to wake or stay awake
- Bluish lips or face

Facility Signage

Facility Signage will be up warning of the signs and symptoms of COVID-19 and other precautions and changes. All people in the facility must follow all markings directing your path of travel throughout the building.

Patron Check in (Entrance) & Out (Exit)

Multiple entrancing/exits will be used. Please review the sandwich boards signs located in the front and rear of the Omni Center.

Staff should not be within 6 feet of someone without a mask. Check in will be at your groups entrance and exit will be through the entrance that you used. The separate entrance and exit doors will avoid groups coming in and out at the same time and area.

Each group shall provide the OMNI center with a list of people present at their event within 24 hours of the event occurring. Individual sign-ins are discouraged. Groups shall meet outside the facility to perform health screening and temperature checks. Temperature checks and health screenings must be completed by the groups and be provided for all people entering the facility including but not limited to players, coaches, volunteers and spectators. Per the CDC guidelines, all individuals should have their temperature verified as under 100.0 (F) and be asked if they have 1) Recently experienced any

symptoms of COVID 19; and 2) Have they have been tested for COVID 19 and are awaiting results. If the answer is yes to any of these questions the individual should not be admitted to the OMNI. Anyone with a fever of 100 degrees Fahrenheit may not enter the OMNI Center. Groups may enter the OMNI center no earlier than 15 minutes prior to their event and shall enter through the doors designated for entry.

Clients will be given a set time period for entering and exiting the facility. This will avoid people coming early or staying late and the intermixing of groups.

Group Size/Ratio

These limits do not include Omni Center staff and event staff.

Red - Limited to 25% occupancy per operating area; social distancing throughout.

Orange - Limited to 50% occupancy per operating area; social distancing throughout

Yellow - Limited to 75% occupancy per operating area; social distancing throughout.

Green – Social distancing throughout. (Normal Event Capacity)

Social Distancing

The CDC recommends social distancing of 6 feet. Please remain 6 feet apart from others and encourage patrons to do the same. Please report any issues to Omni Center Staff.

Facemasks

Facemasks should be worn by all staff at all times at the Omni Center. Additionally, all patrons (over age 5) must have a facemask on while in the facility. No Facemasks will be provided. Client is highly encouraged to provide facemasks to their staff and guests if one is not available to them.

Cloth face coverings may slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others. Don't put the facemask around your neck, unless it is a neck gaiter designed to do so. Do not put the facemask on your forehead. If you have significant sweat on the face covering, change it out to a clean one. Wear your face covering correctly:

- Wash your hands before putting on your face covering
- Untie the strings or stretch the ear lobe ties
- Put face covering over your nose and mouth and make sure secure
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily
- Be careful not to touch your eyes, nose and mouth when removing and wash hands immediately after removing.
- Once you are home, wash the face covering daily

Handwashing

Handwashing is extremely important to help stop the spread of COVID-19. Germs can spread when someone touches their eyes, nose, and mouth with unwashed hands, or when they touch contaminated

surfaces or blow their nose, cough or sneeze in their hands and then touch surfaces or objects. Hand sanitizer stations will also be available throughout the building.

Key times to wash hands include:

- Upon entering and exiting Omni Center
- Before eating food and during and after prepping food
- Before and after caring for someone who is sick (wear gloves)
- Before and after treating a cut or wound (wear gloves)
- After using the toilet/bathroom
- After cleaning (wear gloves)
- After blowing your nose, coughing or sneezing
- After touching garbage (wear gloves)

Follow 5 Steps to Wash Your Hands the Right Way

1. **Wet** your hands with clean, running water (warm or cold, turn off the tap, and apply soap
2. **Lather** your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
3. **Scrub** your hands for at least 20 seconds. For kids a good practice to know 20 seconds is to count or sing the happy birthday song from beginning to end twice.
4. **Rinse** your hands well under clean, running water
5. **Dry** your hands using a clean towel or air dry.

Use of Hand Sanitizer

Washing hands is the best method to help stop the spread of germs, but if soap and water are not readily available, you can use hand sanitizer that contains at least 60% alcohol. Apply the sanitizer to palm of hand and rub hands together and get gel over all surfaces of your hands until your hands are dry. This should also take around 20 seconds. Make sure kids do not try to swallow hand sanitizer. It is highly encouraged for the client to provide hand sanitizer to its staff and guests.

Cleaning & Sanitization

Increased cleaning and sanitization measures will take place. Staff should clean and sanitize the facility after each user group according to the pre-determined schedule and checklist. This includes the high touch areas of chairs, tables, bathrooms, changing areas, and all door handles, and all areas occupied by that user group. Staff should also clean high touch areas in the office after touching, such as the computer keyboard, mouse, chair and doorknob. Staff should wear disposable gloves, a face mask and use either the sanitizing spray or sanitizing wipes. Once staff has cleaned and sanitized the area and objects needed, they should document the time and their signature on the cleaning log. Staff should also clean shared objects after each use as they are able.

Client Responsibility

Red - Client will be responsible for maintaining social distancing and should provide hand sanitizer for attendees/participants. All client vendors should not attend the event if feeling sick with COVID-19 symptoms.

Orange - Client will be responsible for maintaining social distancing and should provide hand sanitizer for attendees/participants. All client vendors should not attend the event if feeling sick with COVID-19 symptoms.

Yellow - Client will be responsible for maintaining social distancing and should provide hand sanitizer for attendees/participants. All client vendors should not attend the event if feeling sick with COVID-19 symptoms.

Green - All client vendors should not attend the event if feeling sick with COVID-19 symptoms.

Concessions & Drinking Fountain

Red/Orange - Two people working per concessions stand 1 to handle money the other to handle food with only pre-packaged foods sold. No self-service, condiments upon request. No drinking fountains or bottle fill stations will be available.

Yellow - Minimal staff, limited hot food menu; pre-packaged foods sold. No self-service, condiments upon request. No drinking fountains, but bottle fill stations will be available.

Green – Normal staffing with full menu available. Drinking fountains will be available.

Group Safety Plans

Groups are required to submit their individual safety plans, including modifications to the Omni Center for review before their first event.

COVID-19 Reporting

If a staff or client or a household member of either test positive for COVID-19 they will not be permitted to be at the Omni Center for two weeks. If a client reports to a staff member a positive COVID-19 test for themselves, their child or a member of their household, please alert the Park and Recreation Director immediately. We will notify all staff, user group leaders, and the La Crosse County Health Department, without releasing the identity of the individual and follow recommended guidelines for cleaning and re-opening. We will follow the La Crosse County Health Department's guidance on cleaning and sanitizing Omni Center and re-opening.

Please note that if the Dry Floor Event is a sporting event the following will items will be followed:

Parents/Spectators

Red – No Spectators, visitors, or parents in facility. Parents should remain in there in their vehicle.

Orange - Spectators to be limited to 1 per participant for games only. Physical distancing markers will be placed in the bleacher areas. **No standing at the boards.**

Yellow – Spectators to be limited to 2 per participant for games only. Physical distancing markers will be placed in the bleacher areas. **No standing at the boards.**

Green – Family may attend and must sit together; Physical distancing markers will be placed in the bleacher areas. **No standing at the boards.**

Bleachers

Red - The bleacher area will be closed. This is to avoid having to clean and sanitize a large area in between each user group.

Orange/Yellow – Bleacher will be open for limited spectators. Physical distance markers will be placed to maintain social distancing. After each game bleachers will be cleared prior to the start of the next game.

Green – Bleacher will be open for spectators.

Omni Center COVID-19 Guidelines for Dry Floor Events

	<i>Metrics for Determining Color Level Determined by New Cases/100,000 Residents/Day</i>			
	>25 per 100,000 Residents Per Day	10<25 per 100,000 Residents Per Day	1<10 per 100,000 Residents Per Day	0<1 per 100,000 Residents Per Day
	RED	ORANGE	YELLOW	GREEN
Capacity	25% of Normal Event Capacity. Omni Center staff to maintain number of people in operating areas.	50% of Normal Event Capacity. Omni Center staff to maintain number of people in operating areas.	75% of Normal Event Capacity. Omni Center staff to maintain number of people in operating areas.	Normal Event Capacity
Sanitation and Cleaning	All high touch points, access points, and restrooms will be sanitized every 4 hours in addition to opening and closing cleanings.	All high touch points, access points, and restrooms will be sanitized every 4 hours in addition to opening and closing cleanings.	Daily opening and closing cleaning procedures. Sanitizing as needed.	Daily opening and closing cleaning procedures. Sanitizing as needed.
Contact and Hygiene	All staff and patrons required to wash their hands when entering the facility, maintain 6 feet of social distance, and adhere to CDC hygiene guidelines. No drinking fountains. Face coverings required.	All staff and patrons required to wash their hands when entering the facility, maintain 6 feet of social distance, and adhere to CDC hygiene guidelines. No drinking fountains. Face coverings required.	All staff and patrons required adhere to CDC hygiene guidelines. Face coverings required.	All staff and patrons required adhere to CDC hygiene guidelines.
Client Responsibility	Client will be responsible for maintaining social distancing and should provide hand sanitizer for attendees/participants. All client vendors should not attend the event if feeling sick with COVID-19 symptoms.	Client will be responsible for maintaining social distancing and should provide hand sanitizer for attendees/participants. All client vendors should not attend the event if feeling sick with COVID-19 symptoms.	Client will be responsible for maintaining social distancing and should provide hand sanitizer for attendees/participants. All client vendors should not attend the event if feeling sick with COVID-19 symptoms.	All client vendors should not attend the event if feeling sick with COVID-19 symptoms.
Signage	Signage encouraging hand washing and best practices will be posted. Signs indicating people should not enter if they have been sick or had symptoms.	Signage encouraging hand washing and best practices will be posted. Signs indicating people should not enter if they have been sick or had symptoms.	Signage encouraging hand washing and best practices will be posted. Signs indicating people should not enter if they have been sick or had symptoms.	Signage encouraging hand washing and best practices will be posted.
Restrooms	Available with limited access and sanitized every hour with regular opening and closing cleaning.	Available with limited access and sanitized every hour with regular opening and closing cleaning.	Restrooms available and sanitized every 4 hours with regular opening and closing cleaning.	Restrooms open with regular opening and closing cleanings.
Concessions	Two people working per concessions stand. One person handling money, masks required. Only pre-packaged foods sold. No self-service, condiments upon request. No drinking fountains.	Minimal staff, one person handling money, masks required. Limited hot food menu. Only pre-packaged foods sold. No self-service, condiments upon request. No drinking fountains.	Normal staff levels, one person handling money, masks required. Full menu available. No self-service, condiments upon request. Drinking fountains available.	Normal staffing levels, full menu, condiments and self-serve available.
Customer Lines/Path of Travel	All people in the facility must follow all floor markings directing your path of travel throughout the building.	All people in the facility must follow all floor markings directing your path of travel throughout the building.	All people in the facility must follow all floor markings directing your path of travel throughout the building.	Normal path of travel throughout facility.
Setup/Teardown	Only Omni Center staff and client are to be in the building during setup and teardown times. All client vendors must wear masks and follow social distance guidelines while setting up or tearing down.	Only Omni Center staff and client are to be in the building during setup and teardown times. All client vendors must wear masks and follow social distance guidelines while setting up or tearing down.	Only Omni Center staff and client are to be in the building during setup and teardown times. All client vendors must wear masks and follow social distance guidelines while setting up or tearing down.	Normal setup and teardown procedures.

All guidelines are policy of the Onalaska Omni Center. User groups are required to follow these guidelines. All guidelines are subject to change.

Face Coverings required during the Governor's Executive Order.