

Onalaska Park and Recreation Department

2020 Pay Periods

*****PAY PERIOD*****	Turn in By:	Receive DIRECT DEPOSIT on:
1** January 1 to January 11	1:00 PM on January 10th	January 17th
2** January 12- January 25	1:00 PM on January 24th	January 31st
3** January 26 - February 8	1:00 PM on February 7th	February 14th
4** February 9 - February 22	1:00 PM on February 21st	February 28th
5** February 23 - March 7	1:00 PM on March 6th	March 13th
6** March 8 - March 21	1:00 PM on March 20th	March 27th
7** March 22 - April 4	1:00 PM on April 3rd	April 10th
8** April 5 - April 18	1:00 PM on April 17th	April 24th
9** April 19 - May 2	1:00 PM on May 1st	May 8th
10** May 3 - May 16	1:00 PM on May 15th	May 22th
11** May 17 - May 30	1:00 PM on May 29th	June 5th
12** May 31 - June 13	1:00 PM on June 12th	June 19th
13** June 14 - June 27	1:00 PM on June 26th	July 3rd
14** June 28 - July 11	1:00 PM on July 10th	July 17th
15** July 12 - July 25	1:00 PM on July 24th	July 31st
16** July 26 - August 8	1:00 PM on August 7th	August 14th
17** August 9 - August 22	1:00 PM on August 21st	August 28th
18** August 23 - September 5	1:00 PM on September 4th	September 11th
19** September 6 - September 19	1:00 PM on September 18th	September 25th
20** Setember 20 - October 3	1:00 PM on October 2nd	October 9th
21** October 4 - October 17	1:00 PM on October 16th	October 23rd
22** October 18 - October 31	1:00 PM on October 30th	November 6th
23** November 1 - November 14	1:00 PM on November 13th	November 20th
24** November 15 - November 28	1:00 PM on November 27th	December 4th
25** November 29 - December 12	1:00 PM on December 11th	December 18th
26** December 13 - December 26	10:00 AM on December 21st	January 1st
26** December 27th to 31st	10:00 AM on December 28th	January 15th
1** January 1 - January 11	1:00 PM on January 10th	January 15th

- ✓ PRINT..... LAST NAME... then... FIRST LEGAL NAME (not nick name)
- ✓ PAY PERIOD..... ENTER PAY PERIOD DATEsee list above
- ✓ TOTAL HOURS.....TOTAL YOUR HOURS.....at the bottom of sheet & at each position
- ✓ SIGNATURE..... WILL NOT BE PROCESSED WITHOUT SIGNATURE
- ✓ WEEKEND. SCHEDULED TO WORK turn timesheet in Monday by 10:00am
- ✓ IF INCOMPLETE MAY CAUSE DELAY IN THE PROCESS OF GETTING PAID