

Police & Fire Commission

Tuesday, June 2, 2020

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1 The Meeting of the Police & Fire Commission was called to order at 2:00 p.m. on Tuesday, June
2 2, 2020. It was noted that the meeting had been announced and a notice posted at City Hall.

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4 Roll call was taken with the following members present: Lori Olson, Fran Finco, Patty
5 Fitzpatrick, Mark Dahlke, Jim Binash

6
7 Also Present: City Administrator Eric Rindfleisch, Human Resource Director Hope Burchell

8 9 **Item 2 – Approval of minutes from the previous meeting**

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11 Motion by Jim, second by Lori, to approve the minutes from the previous meeting as printed and
12 on file in the City Clerk’s Office.

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14 On voice vote, motion carried.

15 16 **Item 3 – Public Input (limited to 3 minutes per individual)**

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18 Mark called three times for anyone wishing to provide public input and closed that portion of the
19 meeting.

20 21 **Consideration and possible action on the following items:**

22 23 **Item 4 – Review and consideration of upcoming meeting date(s)**

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25 Hope said the committee will need to set up interview dates after reviewing the candidates.
26 Hope said she is looking at having police officer candidates interview with the professional panel
27 on June 8. Hope said it also will be necessary to put together all the panels for the Fire Chief
28 interviews, and she estimated those interviews would occur in July. Hope said there will be three
29 applicants for the police officer position.

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31 The commission will interview the three applicants for the police officer position starting at 4
32 p.m. on June 10.

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34 Mark asked if the commission could tentatively decide on a date for Fire Chief interviews.

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36 Hope noted there will be a professional panel, and she said the previous process involved a round
37 robin interview format with the department heads, the Police and Fire Commission, and the
38 firefighters. Hope said it will depend on how quickly the professional panel can get put together,
39 which will depend on City Administrator Rindfleisch’s schedule and Mayor Kim Smith’s
40 schedule.

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42 Mark said he will have more flexibility with his schedule in June, and that July might be more
43 challenging.

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45 Lori suggested establishing some tentative June dates.

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47 Hope tentatively scheduled 4 p.m. on Wednesday, June 24 for Fire Chief interviews.

48 Commission members selected 4 p.m. on Tuesday, June 30 as an alternate date for Fire Chief
49 interviews.

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51 **Item 5 – Closed Session:**

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53 To consider a motion to convene in Closed Session under Section 19.85(1)(c) of the Wisconsin
54 Statutes for the purpose of considering employment, promotion, compensation or performance
55 evaluation data of any public employee over which the governmental body has jurisdiction or
56 exercises responsibility:

57

- 58 • Review of Fire Chief Candidates
- 59 • Review of Fire Chief Interview Questions

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61 If any action is required in Open Session, the Commission will reconvene in Open Session to
62 take the necessary action and/or continue on with the printed agenda.

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64 Motion by Patty, second by Lori, to convene in Closed Session.

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66 On roll call vote: Lori Olson – aye, Fran Finco – aye, Patty Fitzpatrick – aye, Mark Dahlke –
67 aye, Jim Binash – aye. In Closed Session.

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69

70 Recorded by:

71

72 Kirk Bey