

Police & Fire Commission

Wednesday, June 26, 2019

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1 The Meeting of the Police & Fire Commission was called to order at 3:30 p.m. on Wednesday,
2 June 26, 2019. It was noted that the meeting had been announced and a notice posted at City
3 Hall.

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5 Roll call was taken with the following members present: Lori Olson, Justin Steele, Jim Binash.
6 Mark Dahlke arrived with the meeting in progress.

7
8 Also Present: City Administrator Eric Rindfleisch, Human Resource Director Hope Burchell,
9 Assistant Police Chief Troy Miller, Fire Chief Billy Hayes

10

Item 2 – Approval of minutes from the previous meeting

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13 Motion by Jim, second by Lori, to approve the minutes from the previous meeting as printed and
14 on file in the City Clerk's Office.

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16 On voice vote, motion carried, 2-0, with one abstention (Justin).

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Item 3 – Public Input (limited to 3 minutes per individual)

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20 Lori called three times for anyone wishing to provide public input and closed that portion of the
21 meeting.

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Consideration and possible action on the following items:

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Item 4 – Discussion of upcoming meeting date(s)

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27 Hope noted she had emailed commission members the timeline regarding filling the Police Chief
28 position, which will be open until filled. Hope noted the applications stated the first review
29 would be conducted today (June 26), and the deadline for applications to be submitted was June
30 24. Hope noted commission members had received the applications in their packets, and she
31 said both professional panel interviews and Police and Fire Commission interviews must be set
32 up. Hope said that while it is possible to conduct the Police and Fire Commission interviews
33 with a quorum of three, she would like to see all the members attend, if possible. Hope told
34 commission members she is on vacation the third week of July and suggested conducting
35 interviews the following week or the week of July 28-August 3. Hope said she hopes to
36 complete the professional panel interviews the week of July 7-13.

Reviewed 6/28/19 by Lori Olson

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38 Lori asked if perhaps the professional panel interviews could be conducted the week of July 14-
39 20.

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41 Hope, who is on vacation that week, said she needs to be present at the professional panel
42 interviews.

43

44 Assistant Police Chief Miller asked Hope if the professional panel interviews would be
45 conducted during the day or the evening.

46

47 Hope said the interviews could be conducted during the day.

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49 Assistant Police Chief Miller said he will be participating in training in Minnesota and will
50 return the evening of July 11 before leaving for Milwaukee on July 12.

51

52 Hope said professional panel interviews possibly could occur the week of July 21-27.

53

54 Lori said she would prefer Monday, July 22; Tuesday, July 23; or Wednesday, July 24.

55

56 Hope said she envisions interviews occurring July 23 and July 24.

57

58 Lori noted the Police and Fire Commission is scheduled to meet July 2 to discuss the open police
59 officer positions.

60

61 Hope noted interviews are scheduled for Thursday.

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63 The Police and Fire Commission also could meet either Monday, August 5 or Wednesday,
64 August 7. Hope said meeting at 3:30 p.m. on August 5 would be more ideal as the
65 Administrative and Judiciary Committee, Utilities Committee, and Finance and Personnel
66 Committee all will meet August 7.

67

68 **Item 5 – Closed Session:**

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70 To consider a motion to convene in Closed Session under Section 19.85(1)(c) of the Wisconsin
71 Statutes for the purpose of considering employment, promotion, compensation or performance
72 evaluation data of any public employee over which the governmental body has jurisdiction or

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73 exercises responsibility:

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75 • Review of Police Chief Candidates and Interview Questions/Process

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77 If any action is required in Open Session, the Commission will reconvene in Open Session to
78 take the necessary action and/or continue on with the printed agenda.

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80 Motion by Jim, second by Justin, to convene in Closed Session.

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82 On roll call vote: Jim Binash – aye, Justin Steele – aye, Lori Olson – aye. In Closed Session at
83 3:46 p.m.

84

85

86 Recorded by:

87

88 Kirk Bey