



City of Onalaska Recreational Fire Permit

Phone: (608) 781-9530 • Fax: (608) 781-9534

415 Main St. Onalaska, WI 54650

City Clerk: dq-cityclerk@onalaskawi.gov
<http://www.cityofonalaska.com>

Date Filed:

License #:

Fee: \$40.00 for two calendar years
Permits expire on Dec. 31st the year following when the permit was issued

Check One: New Renewal

CHECK ONE:

Homeowner Renter (Requires permission from landlord) Mobile Home (Not allowed)

CHECK ONE:

In Ground Fire Pit Portable Fire Device*

*Portable devices (Defined as *devices commercially designed and intended to contain and control outdoor wood fires*) shall be used pursuant to manufacturer's recommendations and must be employed upon a non-combustible surface which extends beyond the boundary of the portable device.

Propane or natural gas devices such as fire tables or heat lamps are NOT defined as recreational fires and are exempt from the permitting process. Mobile cooking devices such as manufactured charcoal / propane grills or wood smokers are also exempt.

Applicant Name:

Permit Address:

City:

State:

Zip Code:

Phone:

Cell:

Email:

Driver's License #:

DOB:

APPLICANT

Make check payable to the CITY OF ONALASKA. Return your application and remittance fee to:
City of Onalaska City Clerk
415 Main St.
Onalaska, WI 54650

- ✓ The Fire Chief or designee, or any Police Officer, is authorized to require that recreational fires be immediately discontinued if any recreational fire requirement is violated, or if a Fire Official or Police Officer determines that the fire constitutes a hazardous condition. Any person or persons who fail to comply with these conditions shall be in violation of the above regulation and permit will be revoked. A citation for violation of city ordinances may also be issued.
- ✓ Recreational fires are not allowed when the DNR (Wisconsin Department of Natural Resources), www.dnr.state.wi.us (wildfire danger) or the Onalaska Fire Department has declared a burning ban.
- ✓ **Observation of these requirements does not release persons of any liability for any loss, damages or costs incurred for fire suppression that may result from a recreational fire and the property owner and/or person who started any recreational fire shall hold the City harmless from any and all such liability for any damages caused by a recreational fire.**

Please initial below for **ALL** recreational fires to indicate that you understand and will abide by the listed requirements:

_____	Recreational fires must be on private property. Recreation fires are not allowed on commercial or industrial properties.
_____	All recreational fires must be a minimum of 15 feet from all buildings, structures, fences, combustible materials and property lines.
_____	The person in charge of the recreational fire must be age 18 years or older and shall be present for the duration of the fire. Before leaving the site, the person in charge shall completely extinguish the fire.
_____	ONLY CLEAN, DRY FIREWOOD, UNPAINTED OR UNTREATED LUMBER SHALL BE USED. Oils, rubber, shingles, painted or treated lumber, petroleum –based materials, leaves, trash or garbage shall <u>not</u> be burned or used as starting materials. Burning construction material is <u>not</u> allowed.
_____	The prevailing wind at the time of the fire shall not exceed 10 mph and shall not direct smoke toward nearby residences. A fire must be extinguished immediately upon complaint of nuisance smoke.
_____	Fire extinguishment aids shall be immediately accessible, i.e., garden hose, shovel, sand, fire extinguisher.
_____	Recreational fires shall not start before 7:00 a.m. and must be extinguished by 12:00 a.m. and may not burn for more than 4 continuous hours per day.
_____	A renter/lessee of any leased property must provide written documentation from the owner giving permission to have a recreational fire on that property.
_____	The recreational fire permit must be kept at the permit address and applicant shall produce the permit when requested to do so by a Fire Official or a Police Officer.

In ground fire pits are limited to the following conditions – please initial:

_____	A fire pit shall be constructed with a maximum diameter of <u>three</u> feet and shall have a spark arresting screen and cover for containment of the fire and shall be used at all times. The outer ring shall be constructed with a non-combustible material.
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Portable self-contained units are limited to the following conditions – please initial:

_____	A portable self-contained unit must be placed on a noncombustible service which extends beyond the boundary of the portable fire device and shall have a spark arresting screen and cover for containment of the fire and shall be used at all times.
_____	No person may use a portable fire device above the ground floor of a dwelling.

I have carefully read and accept full responsibility for the conditions and requirements of this permit, and understand that the recreational fire may be halted at any time at the discretion of a Fire Official or Police Officer. The undersigned hereby applies for a Recreational Fire Permit in accordance with the requirements of Sec. 7.07.15 of the City of Onalaska Code of Ordinances and agrees to comply with the laws of the State of Wisconsin and the provisions of the Municipal Code of Ordinances of the City of Onalaska.

If this permit is denied or revoked at any time, the application fee will not be refunded.

(Print Legibly) _____
APPLICANT NAME

(Sign) _____
APPLICANT NAME

DATE

FOR OFFICE USE ONLY

Approved by City Clerk:

Date:

Approved by Fire Chief:

Date: