



# City of Onalaska Meeting Notice

**COMMITTEE/BOARD:** Special Common Council  
**DATE OF MEETING:** May 19, 2020 (Tuesday)  
**PLACE OF MEETING:** City Hall – 415 Main Street  
**TIME OF MEETING:** 7:00 P.M.

**This meeting is being conducted via remote conferencing software due to a State of Emergency. Members of the public may call to listen in and provide public input at:**

**Meeting Link:** <https://zoom.us/j/93940907788?pwd=Wmk1by9YbkITTzY0aWk5TGJjYVhiZz09>

- **Phone Number: 1-312-626-6799**
- **Meeting ID: 939 4090 7788**
- **Password: 54650**

## PURPOSE OF MEETING

1. Call to Order and Roll Call
2. Approval of minutes from previous meeting
3. Public Input (limited to 3 minutes per individual)

## **Consideration and possible action on the following items:**

4. Ratification of Mayoral Proclamation for Emergency Order No. 5
5. Discussion and action on Mayoral Proclamation for Emergency Order No. 1
6. Discussion of reopening City Hall to the public
7. Discussion and recommendation on Aquatic Center Closure
8. Adjournment

### **NOTICES MAILED TO:**

*Mayor Kim Smith	_____	_____
*Ald. Tom Smith	_____	_____
*Ald. Jim Olson	_____	_____
*Ald. Dan Stevens	_____	_____
*Ald. Diane Wulf	_____	_____
*Ald. Steven Nott	_____	_____
*Vacant	_____	_____
City Attorney	City Administrator	_____
Dept Heads	La Crosse Tribune	_____
Coulee Courier	_____	_____
WKTU WLXR WLAX WKBT WXOW	_____	Onalaska Public Library      Onalaska Omni Center

\*Committee Members

Date Mailed & Posted: 5-18-2020

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City



**Mayoral Proclamation for Emergency Orders No. 5:**

Whereas, the United States of America and the State of Wisconsin have been affected by the worldwide pandemic of the novel coronavirus disease (COVID-19), which is a dangerous respiratory illness that can spread from person to person; and

Whereas, the COVID-19 pandemic and its prevalence in the southwestern Wisconsin region and throughout the United States constitutes a public health emergency; and

Whereas, pursuant to City of Onalaska Ordinance 5-5-5 the Mayor may proclaim, promulgate and enforce orders, rules and regulations;

Now therefore, as Mayor of the City of Onalaska, I do hereby proclaim and order as follows:

**Playgrounds, Parks and Recreation:**

The City of Onalaska shall reopen City Playgrounds to the public effective immediately. The City of Onalaska Park and Recreation Department shall develop appropriate guidance and safety measures to begin opening rentals for outdoor Park Facilities as soon as safely possible. The City of Onalaska Park and Recreation Department shall develop appropriate guidelines and safety measures to begin taking reservations for the Onalaska Omni Center for private events as soon as safely possible. Such dates for opening shall be communicated through email, Facebook and Press Releases.

**City Buildings**

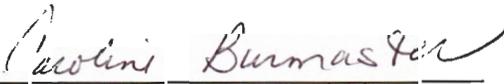
The City of Onalaska is currently open for business by means of drop box, phone or email. The City of Onalaska in accordance with Emergency Order No. 3 will reopen City Buildings when it is safe to resume operations for both citizens and City employees in consideration of CDC and County guidelines. The City of Onalaska shall develop appropriate guidelines and safety measures to begin reopening the City to the public in a phased approach. Such dates for opening shall be communicated through email, Facebook and Press Releases.

**Direct Seller Permits**

Emergency Order No. 4 as it pertains to Direct Sellers is reversed. Direct Seller/Solicitor Permits may be issued pursuant to City ordinance.

Dated this 14<sup>th</sup> day of May, 2020.

  
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Seal: Kim Smith, Mayor  
Attest: City of Onalaska

  
\_\_\_\_\_  
Caroline Burmaster, City Clerk.



# City of Onalaska

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Eric C. Rindfleisch, City Administrator • E-mail: [erindfleisch@onalaskawi.gov](mailto:erindfleisch@onalaskawi.gov)  
415 Main Street • Onalaska, WI 54650 • Website: [www.cityofonalaska.com](http://www.cityofonalaska.com)  
Phone: (608) 781-9530 Ext. 212 • Cell Phone: (608) 780-0104 • Fax: (608) 781-9534

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## Memo

**To:** Common Council & Mayor  
**From:** Eric Rindfleisch  
**Date:** May 18, 2020  
**Re:** Reopening City Facilities to the Public

It has been communicated to me that not every Alder has the ability to read their emails on a regular basis. I am therefore copying below the global email I sent last Thursday night; this details the three safety standards I am using to guide the decision on a date for reopening our facilities to the public: Safe Employees, Safe Building, and Safe Public. It is my hope that this can be useful in the Council's discussion of this topic at Tuesday's Special Council Meeting.

Good evening,

As stated in my Thursday morning email, we will provide status updates as they occur.

- **TRAVEL:** Effective beginning of work on May 15, the employee Self-Declaration check-in question "Have you traveled outside the County or State for non-essential travel?" will instead ask if you traveled for non-essential travel to one of the La Crosse County Health Department's known hotspots. The list of hotspots is attached to this email, and I ask everyone to share a copy with those who may not have accessed their email. The question may not yet be changed when checking in on Friday morning due to the lateness of the hour, but answer it based on travel to hotspots regardless. This will allow for travel, regardless of reason, to most of Wisconsin. The exceptions would be mainly non-essential travel to Dane County, Southeast Wisconsin around Milwaukee, and Brown County. Minnesota is on the list, but as we are located on the border, I ask that you consider only the Twin Cities area as the hotspot. The rest of the check-in questions remain the same.
- **RECALL OF STAFF:** Each department operates differently, so at this time each Department Head will be responsible for recalling their staff to work at City Hall or other city facilities according to their unique needs. These recalls may not happen at the same time for every department. All staff will be safely working from city facilities or other location as directed by the Department Head before reopening to the public.
- **REOPENING:** The overall principle for reopening City Hall and other facilities to the public is doing it only when safe for staff and the public. This principle is also reflected in the new Mayor Order #5 and in the La Crosse County Health Department guidelines. Based on your input given to your department heads and via the survey, I have created three standards which upon being met lead to reopening our buildings to the public.

## *CITY OF ONALASKA - OFFICE OF THE CITY ADMINISTRATOR*

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1. Safe Employees: Employees must be able to work safely. You have given information to your Department Heads as to the materials you feel you need in order to do so. Now is the time to work with them to get these supplies ordered. Some examples are facemasks, hand sanitizer, wipes, and gloves.
2. Safe Building: Our facilities must be safe working environments. This is the standard that may take the longest to achieve, but we will work as rapidly as possible to accomplish the physical changes to our building that are necessary to be safe. Examples include permanent Plexiglas barriers at counters, social distancing markers on the floors, separation and distancing of work spaces, possible hands-free door openers for ADA requirements, and new disinfecting equipment to keep our facilities clean.
3. Safe Public: The public must be safe upon entering our facilities and interacting with our staff too. Before opening each building, a plan will be instituted which may change the public experience to keep them safe as well. Examples are possible changed or reduced hours, designed unidirectional traffic flow through our buildings, and restricted access to areas of our facilities.

Our goal is to achieve these three standards quickly and efficiently, and as we are able to establish approximate dates for completion we will communicate them to you. The work itself will dictate the opening date.

Thank you once again for all your hard work and commitment to serve this community. More updates will follow.

Eric

\* **Symptoms of COVID-19** include fever (100.0 or higher), cough, sore muscles, excess fatigue, shortness of breath, difficulty breathing, loss of smell/taste, and in rare instances, stomach upset.

\*\* **Close contact** is defined defined by CDC as: (1) being within approximately 6 feet of a COVID-19 case for a prolonged period of time; can occur while caring for, living with, visiting, or sharing a health care waiting area or room with a COVID-19 case – or – (2) having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on).

^ **Frontline Workers** include public health workers, healthcare workers, long-term care and assisted living facility workers, emergency management/EMS, fire, first response, police, daycare workers, and grocery stocking staff.

^^ **Viral hotbed** includes those where there is "widespread sustained community spread." As of 1 May 2020, this includes:

International Locations		Domestic Locations		ANY Cruise
China	Peru	Arizona	Nebraska	<u>Wisconsin Counties:</u>
Europe (including Italy)	Philippines	Arkansas	Nevada	Brown County, WI
United Kingdom	Qatar	California	New Hampshire	Dane County, WI
Ireland	Romania	Colorado	New Jersey	Kenosha County, WI
Iran	Russia	Connecticut	New Mexico	Milwaukee County, WI
Australia	Saudi Arabia	Delaware	New York	Ozaukee County, WI
Brazil	Singapore	Florida	North Carolina	Racine County, WI
Canada	South Africa	Georgia	Oklahoma	Rock County, WI
Chile	South Korea	Idaho	Oregon	Watworth County, WI
The Czech Republic	Thailand	Illinois	Rhode Island	Washington County, WI
Ecuador	Turkey	Iowa	South Carolina	Waukesha County, WI
India		Louisiana	South Dakota	
Indonesia	Canadian	Maine	Texas	
Israel	Provinces:	Maryland	Utah	
Japan	- Quebec	Massachusetts	Vermont	
Malaysia	- Ontario	Michigan	Virginia	
Mexico	- Alberta	Minnesota	Washington	
Pakistan	- British Columbia	Mississippi		
Panama		Missouri		

How to contact LCHD: email [covid19@lacrossecountyt.org](mailto:covid19@lacrossecountyt.org) OR call 608-785-9723 OR visit <https://www.facebook.com/lacrossecountyhealthdepartment>