



# City of Onalaska Meeting Notice

**COMMITTEE/BOARD:** Special Common Council  
**DATE OF MEETING:** November 11, 2019 (Monday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Common Council Chambers)  
**TIME OF MEETING:** 6:00 P.M.

## PURPOSE OF MEETING

\*The hearing may be recessed until November 12, 2019 at 6:00 PM if necessary to complete the budget process.

1. Call to Order and roll call
2. Pledge of Allegiance

### Consideration And Possible Action On The Following Items:

#### FINANCE

- \* 3. **Public Hearing: Approximately 6:00 p.m. (public input limited to 3 minutes per individual)** – On the proposed 2020 Executive Budget including the Budgets for General Fund, Special Revenue Funds, Debt Service Funds, Enterprise Funds, Capital Project Funds, Community Development Authority Funds, and Gundersen Lutheran Parking Ramp Fund.
4. Recommendation and possible action in regards to the 2020 City Budget changes.
5. Public input on the new changes to the 2020 City Budget.
6. Recommendation and possible action on the 2020 City Budget.
7. City of Onalaska – **Ordinance No. 1658-2019** - to adopt the appropriation budget for 2020.
8. Adjournment

#### NOTICES MAILED TO:

*Mayor Joe Chilsen	_____	_____
*Ald. Tom Smith	_____	_____
*Ald. Jim Olson	_____	_____
*Ald. Dan Stevens	_____	_____
*Ald Boondi Iyer	_____	_____
*Ald. Diane Wulf	_____	_____
*Ald. Kim Smith	_____	_____
City Attorney	City Administrator	_____
Dept Heads	La Crosse Tribune	_____
Coulee Courier		_____
WKTY WLXR	WLAX WKBT WXOW	Onalaska Public Library Onalaska Omni Center

\*Committee Members

Date Mailed & Posted: 11-1-19

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

## Public Hearing – 2020 Budget Procedure

1. The public hearing is called to order and the public will weigh in on the executive budget that was published in the official paper. (NOTE: Common Council (CC) only listens as this point and does not provide feedback to an individual or to the public in general although Common Council Members may ask clarifying questions or for more information)
2. Once the general public has exhausted their opinions on the executive budget (called 3 times) the public hearing is then closed – at this point.
3. The CC can now consider the comments made by the general public - motions may or may not be made in response to general public input. (NOTE: No debating with the public or having CC members ask questions of the public) **Simple Majority**
4. Motions may or may not be made by any actions taken at prior F&P budget meetings. (NOTE: see attachments) -- Each motion is discussed independently. **Simple Majority**
5. Now input from Common Council is considered ~ motions may or may not be made from CC members regarding their requested budget changes (NOTE: ask as “Do any of the Common Council members wish to modify the 2020 budget?” call 3 times) **Simple Majority**
6. Once all motions have been completed, the public hearing reopens for input on motions made only (NOTE: not a forum to rehash what was discussed at the first public hearing – only input from motions that were just made as changes to the executive budget)
7. Once they again have exhausted their opinions on the new changes (called 3 times), the public hearing is then closed.
8. The CC can now consider the new opinions of the general public – motions may or may not be made in response to this new input. (NOTE: if changes are made based on public input – then the public hearing reopens again – the process continues to repeat until no further motions are made). **Simple Majority**
9. Action is then taken to approve the 2020 City Budget. **Simple Majority**
  - a. If you receive a **Simple Majority** – judgment call on moving forward to Ordinance or back to step #2, 3, 4, and 5.
10. Action on the Ordinance. **Simple Majority**

2020 Budget Changes Made at F&P MEETING (10/21/19) & (11/6/19)

#4  
Fred  
11-7-19

CHANGE #1			
Omni Center			
DEPARTMENT	DEBT	CREDIT	DESCRIPTION
640-55450-126	\$ 68,985.00		Transfer wages from OT to wages Temp/Seasonal
640-55450-126	\$ 3,325.00		Add funds for Budget Submittal Error
640-55450-127		\$ 68,985.00	Transfer wages from OT to wages Temp/Seasonal
640-55450-150	\$ 254.00		Increase FICA due to Budget submittal Error
640-46768		\$ 3,579.00	Concession Revenue (Non-Taxable)
<b>TOTAL</b>	<b>\$ 72,564.00</b>	<b>\$ 72,564.00</b>	
<b>Net</b>	<b>\$ -</b>		<b>Budget Neutral</b>

CHANGE #2 Adjustments to Enterprise/Special Revenue Funds: Due to HR Specialist Wage Distribution & Roll-ups			
Omni Center			
DEPARTMENT	DEBT	CREDIT	DESCRIPTION
640-55450-120	\$ 125.00		Wages Regular
640-55450-150	\$ 10.00		FICA
640-55450-151	\$ 9.00		WRS
640-46768		\$ 144.00	Concession Revenue (Non-Taxable)
<b>Total</b>	<b>\$ 144.00</b>	<b>\$ 144.00</b>	
Water			
610-57600-120	\$ 374.00		Wages Regular
610-57600-150	\$ 29.00		FICA
610-57600-151	\$ 25.00		WRS
<b>Total</b>	<b>\$ 428.00</b>		
Sewer			
620-58400-120	\$ 374.00		Wages Regular
620-58400-150	\$ 29.00		FICA
620-58400-151	\$ 25.00		WRS
<b>Total</b>	<b>\$ 428.00</b>		
Joint Municipal Court			
208-51200-120	\$ 125.00		Wages Regular
208-51200-150	\$ 10.00		FICA
208-51200-151	\$ 9.00		WRS
208-45113		\$ 144.00	Court Costs
<b>Total</b>	<b>\$ 144.00</b>	<b>\$ 144.00</b>	
<b>JMC Net</b>	<b>\$ -</b>		<b>Budget Neutral</b>
<b>Over All Net Increase</b>	<b>\$ 1,144.00</b>		

CHANGE #3			
GENERAL FUND			
DEPARTMENT	DEBT	CREDIT	DESCRIPTION
100-51510-120		\$ 34,662.00	Delete HR Generalist - Wage
100-51510-150		\$ 2,339.00	Delete HR Generalist - FICA
100-51510-151		\$ 2,651.00	Delete HR Generalist - WRS
100-51510-152		\$ 20,159.00	Delete HR Generalist - Health Insurance
100-51510-153		\$ 1,144.00	Delete HR Generalist - Dental Insurance
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 60,955.00</b>	
<b>Net</b>	<b>\$ (60,955.00)</b>		

2020 Budget Changes Made at F&P MEETING (10/21/19) & (11/6/19)

**CHANGE #4**

GENERAL FUND			
DEPARTMENT	DEBT	CREDIT	DESCRIPTION
100-51510-110		\$ 3,336.00	Adjust HR Director Pay Grade Wage
100-51510-150		\$ 255.00	Adjust HR Director Pay Grade FICA
100-51510-151		\$ 225.00	Adjust HR Director Pay Grade WRS
<b>TOTAL</b>	\$ -	\$ 3,816.00	
<b>Net</b>	\$ (3,816.00)		

**CHANGE #5 Option A**

GENERAL FUND			
DEPARTMENT	DEBT	CREDIT	DESCRIPTION
100-56610-295	\$ 64,771.00		City Wage Study
<b>TOTAL</b>	\$ 64,771.00	\$ -	
<b>Net</b>	\$ 64,771.00		

**CHANGE #5 Option B**

GENERAL FUND			
DEPARTMENT	DEBT	CREDIT	DESCRIPTION
100-52200-120	\$ 39,890.00		Firefighter Wages (Est 10 Months)
100-52200-150	\$ 578.00		Firefighter FICA (Est 10 Months)
100-52200-151	\$ 6,550.00		Firefighter WRS (Est 10 Months)
100-52200-152	\$ 16,800.00		Firefighter Health (Est 10 Months)
100-52200-153	\$ 953.00		Firefighter Dental (Est 10 Months)
<b>TOTAL</b>	\$ 64,771.00	\$ -	
<b>Net</b>	\$ 64,771.00		

**NOTE: The 2020 proposed budget contains newly created positions of which the starting times of these positions has not yet been determined by the Common Council**

2 of 2



## Office of Finance Director

City of Onalaska • 415 Main Street • Onalaska, WI 54650

Phone: 608-781-9530 • Fax: 608-781-9534

To: Mayor, Common Council, Eric Rindfleisch

From: Fred Buehler *Fred P. Buehler*

Date: 11-08-2019

Subject: 2020 Budget

\*Enclosed is a 2 page document listing all the changes discussed at the Finance & Personnel Meetings dated 10-21-2019 and 11-16-2019. Any questions let me know.

ORDINANCE 1658-2019

**AN ORDINANCE TO CREATE SEC. 3-1-3 (f) and (g) and (h)  
OF THE CODE OF ORDINANCES RELATING TO  
APPROPRIATION OF THE NECESSARY FUNDS FOR THE  
OPERATION OF THE CITY FOR THE YEAR OF 2020**

The Common Council of the City of Onalaska Does Hereby Ordain As Follows:

SECTION I. Section 3-1-3 (f), (g), and (h) of the Code of Ordinances are hereby deleted and replaced with:

- (f) There is hereby appropriated out of the receipts of the City of Onalaska for the year 2020, including monies received from the general property tax levy, the amounts set forth in the budget as adopted by the Common Council on November 11, 2019.
- (g) The following amounts are hereby levied on all the taxable property within the City of Onalaska for the purpose set forth in said budget:
  - (1) A tax of \$6,587,164 on all the taxable property within the City of Onalaska as returned by the assessor in the year 2019 for the uses and purposes set forth in the 2020 General Fund Budget.
  - (2) A tax of \$952,055 on all the taxable property within the City of Onalaska as returned by the assessor in the year 2019 for the uses and purposes set forth in the 2020 Refuse and Recycling Fund Budget.
  - (3) A tax of \$196,532 on all the taxable property within the City of Onalaska as returned by the assessor in the year 2019 for the uses and purposes set forth in the 2020 Shared Ride Taxi Fund Budget.
  - (4) A tax of \$55,707 on all the taxable property within the City of Onalaska as returned by the assessor in the year 2019 for the uses and purposes set forth in the 2020 Equipment (New/Replacement) Budget.
  - (5) A tax of \$78,590 on all the taxable property within the City of Onalaska as returned by the assessor in the year 2019 for the uses and purposes set forth in the 2020 Joint Municipal Court Budget.
  - (6) A tax of \$3,500,103 on all the taxable property within the City of Onalaska as returned by the assessor in the year 2019 for the uses and purposes set forth in the 2020 Debt Service Fund Budget.

(7) A tax of \$320,929 on all the taxable property within the City of Onalaska as returned by the assessor in the year 2019 for the uses and purposes set forth in the 2020 Parking Ramp Fund Budget – Incremental Levy.

(h) The City Clerk is hereby authorized and directed to spread the aforesaid levies on the current tax roll of the City.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this 11<sup>th</sup> of November, 2019

CITY OF ONALASKA, BY:

\_\_\_\_\_  
Joe Chilsen, Mayor

\_\_\_\_\_  
Caroline Burmaster, City Clerk

PASSED:  
APPROVED:  
PUBLISHED:

\*EXPLANATORY NOTE: At this time, the City does not know the final levies of La Crosse County, Western Wisconsin Technical College, and the Onalaska School District; therefore, an exact levy cannot be determined.

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952,055 • +  
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55,707 • +  
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