



City of Onalaska Transient & Temporary Public Entertainments Application

Phone: (608) 781-9530 • Fax: (608) 781-9534
 415 Main St. Onalaska, WI 54650
 City Clerk: dg-cityclerk@onalaskawi.gov
<http://www.cityofonalaska.com>

Date Filed:
License #:

\$50 FEE IS NON-REFUNDABLE / NON-TRANSFERABLE

Application must be complete and legible and submitted with relevant Special Event Application.

Application must be submitted at least 30 days before planned event.

(check appropriate box(es)) Carnival Circus Petting Zoo Other

APPLICANT:			
Applicant Name:		Company/Trade Name (if applicable):	
Address: Street		City	State Zip Code
Phone:	Email:	Website:	
Wisconsin Amusement Ride Registration: Have you registered your amusement rides for the current calendar year? <i>if applicable</i> <input type="checkbox"/> Yes <input type="checkbox"/> No			
If using mechanical devices, indicate the date of the last State Inspection: _____ <i>*SPS 334.04(1) and 302.20 of the Wisconsin Administrative Code require that amusement rides be registered each calendar year.</i>			

SHOW INFORMATION
Location: Park/Public Property ___ Street/Alley/Right-of-Way ___ Private Property ___ *If on private property and applicant is not the owner of said property, attach a letter from the owner giving consent.
Date(s): List each date if multi-day event
Event Time: Start Time End Time
DO I NEED A LICENSE/REGISTRATION UNDER THE USDA ANIMAL WELFARE ACT? Check here: https://efile.aphis.usda.gov/LRAssistant/s/ If a license is required by the USDA, a copy of the license needs to be submitted with this application.
Description of Show/Animals to be exhibited:

MANAGER/PERSON IN CHARGE – Person to contact before, during and after event, if necessary.			
Contact Name: First		Middle	Last
Address: Street		City	State Zip Code
Phone:	Email:		

Please initial below to indicate that you understand and will abide by the listed requirements:

_____	The City reserves the right to require inspections of all mechanical devices that would be available to the public. All inspection costs shall be paid for by the licensee.
_____	All animals and animal quarters shall be kept in a clean and sanitary condition and maintained to eliminate objectional odors. Animal quarters shall be constructed in a manner to prevent their escape.
_____	The Exhibitor shall not display animals that are ill or injured.
_____	The Exhibitor shall confine/control all animals to protect the public and animals from harm.
_____	Animals that are high-risk carriers of rabies, such as foxes, raccoons, and skunks, shall not be exhibited in petting zoos or any exhibition where they can come in contact with people.
_____	No person shall in any manner or for any reason encourage, instigate, promote, assist, exhibit, organize, sponsor, host or participate in an exhibition/demonstration of the following types of animals, including but not limited to those animals that are: <ul style="list-style-type: none"> i. Used or potentially used for fighting or training for fighting; ii. Game animals; iii. Bred with the intent to fight; or iv. Aggressive animals.
_____	Animal Exhibitors shall be subject to the City's Ordinances Under Sec. 7.04.21.A and 7.04.21.B for providing proper food and drink to confined animals and providing proper shelter.

The following must be submitted with Application:

- _____ Application for Special Event Permit (*completed and signed*)
- _____ Fee (*cash, check payable to City Treasurer or credit with a convenience fee*)
- _____ Certificate of Liability Insurance and Endorsement
- _____ Copy of USDA license (if applicable)
- _____ Letter of consent from private property owner (if applicable)

DECLARATION

The undersigned, hereby makes application for a permit to allow Transient & Temporary Public Entertainment at said location and understand the responsibility and requirements of said Ordinance 7.05.32. I hereby attest that the information contained in this application is true and correct. I am aware that withholding information or making false statements on this application will be basis for denial/revocation of permit

Signature: _____ Printed Name: _____ Date: _____

FOR OFFICE USE ONLY				
Approved	or	Denied	(Circle One) by City Clerk:	Date:
Approved	or	Denied	(Circle One) by Inspections:	Date: