

Utilities Committee

Wednesday, February 5, 2020

1

1 The Meeting of the Utilities Committee was called to order at 7:02 p.m. on Wednesday, February
2 5, 2020. It was noted that the meeting had been announced and a notice posted at City Hall.

3
4 Roll call was taken, with the following members present: Ald. Dan Stevens, Ald. Jim Olson,
5 Ald. Diane Wulf, Village of Holmen Trustee Micah Wyss, Village of West Salem Trustee Leroy
6 Brown

7
8 Also Present: Mayor Kim Smith, Financial Services Director/Treasurer Fred Buehler, City
9 Engineer Jarrod Holter, Fire Chief Billy Hayes, Parks and Recreation Director Dan Wick, Ald.
10 Tom Smith

11 12 **Item 2 – Approval of minutes from the previous meeting**

13
14 Motion by Ald. Olson, second by Micah, to approve the minutes from the previous meeting as
15 printed and on file in the City Clerk's Office.

16
17 On voice vote, motion carried.

18 19 **Item 3 – Public Input (limited to 3 minutes/individual)**

20
21 Ald. Stevens called three times for anyone wishing to provide public input and closed that
22 portion of the meeting.

23 24 **Consideration and possible action on the following items:**

25 26 **Item 4 – MASS TRANSIT**

27 28 A. Shared Ride Transit:

29 30 1. Financials (Justin Running or Jeff Burckhardt/Fred Buehler)

31
32 Fred reported the December 2019 statistics:

- 33
34
- 35 • **West Salem Trips:** 638 (an increase of 64 from December 2018)
 - 36 • **Holmen Trips:** 1,009 (a decrease of 92 from December 2018)
 - 37 • **Onalaska Trips:** 2,959 (an increase of 82 from December 2018)
 - 38 • **Total Trips:** 4,606 (an increase of 54, or 1.19 percent, from December 2018)
 - 39 • **MTU Passes:** 598 (an increase of 37 from December 2018)
 - 40 • **Agency Trips:** 990 (a decrease of 19 from December 2018)
 - 41 • **Year-to-Date Trips:** 54,083 (a decrease of 2,476 from December 2018)
 - 42 • **Revenue:** \$219,108 (an increase of \$24,703, or 12.71 percent, from December 2018)

Utilities Committee

Wednesday, February 5, 2020

2

43 Fred noted he had distributed two documents to committee members: a graph showing Shared
44 Ride's statistics since the program's inception in 1994, and the number of hours per month
45 Shared Ride operated for each month. Shared Ride could have operated 31,604 hours, and it
46 operated 30,773 hours. Fred reported Shared Ride had received \$22,458.80 less than what is
47 shown in the squared area.

48
49 Motion by Ald. Wulf, second by Leroy, to accept the Shared Ride Transit Financials.

50
51 On voice vote, motion carried.

52
53 2. 2018 Audit results from the Wisconsin Department of Transportation
54 regarding the Onalaska-Holmen-West Salem Shared Ride program

55
56 Fred stated the report is "very good."

57
58 Ald. Stevens noted no deficiencies had been found.

59
60 Motion by Leroy, second by Micah, to accept and place on file the 2018 Audit results from the
61 Wisconsin Department of Transportation regarding the Onalaska-Holmen-West Salem Shared
62 Ride program.

63
64 On voice vote, motion carried.

65
66 3. Authorization to sell Shared Ride vehicles under the Wisconsin Surplus
67 Auction

68
69 Fred said the City of Onalaska is seeking to dispose of some of its assets within the next one to
70 two months and told committee members he is seeking their authorization to sell two Shared
71 Ride vehicles as the city has received three new vehicles, all of which are now in service. Fred
72 said any funds from the sale of the vehicles would go back into the program.

73
74 Motion by Micah, second by Leroy, to authorize the sale of Shared Ride vehicles under the
75 Wisconsin Surplus Auction.

76
77 Fred noted the City of Onalaska was to receive three new vehicles in 2020, and potentially three
78 vehicles in 2021. However, Fred also noted the price of the vehicles had increased, and therefore
79 the city does not have sufficient funding to purchase six vehicles, with the federal government
80 covering 80 percent of the cost. Fred said he hopes the funds earned from the sale of the vehicles
81 will address the shortage the city will not receive from the federal government.

82
83 Ald. Stevens asked Fred how much he expects to obtain for the vehicles via auction.

84
85 Fred said, "If we get more than \$5,000 it's not a good thing because then we have to give back to

Utilities Committee

Wednesday, February 5, 2020

3

86 the federal government. Most of the time we don't get that much, but it's in that vicinity. The
87 stipulation is the vehicle has to be over three years and over 100,000-some miles. They're way
88 over that. If we sell some vehicles this year and next year, we should be OK.”

89

90 On voice vote, motion carried.

91

92 B. MTU:

93

1. Transit Financials 4th Quarter information (Adam Lorentz)

94

95 No report.

96

97 C. Holmen Transit Input (Holmen Rep.)

98

99 Micah noted the committee had discussed in the past where to keep Shared Ride vehicles parked
100 overnight, and he asked where the vehicles are being kept.

101

102 Fred told Micah the vehicles had been kept for several years in the City of Onalaska and said
103 efforts had been made to find a location in the vicinity. Fred told Micah he believes the vehicles
104 are being stored in a structure located in the Town of Onalaska. Fred also said the intent is to
105 construct a facility either in the City of Onalaska, the Village of Holmen, or the Village of West
106 Salem.

107

108 D. West Salem Transit Input (West Salem Rep.)

109

110 No report.

111

112 E. Onalaska Transit Input (Onalaska Rep.)

113

114 No report.

115

116 **Item 5 – UTILITIES**

117

118 No Report

119

120 **Adjournment**

121

122 Motion by Ald. Wulf, second by Ald. Olson, to adjourn at 7:14 p.m.

123

124 On voice vote, motion carried.

125

126

127 Recorded by:

128

129 Kirk Bey