

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Utilities Committee
DATE OF MEETING: July 3, 2019 (Wednesday)
PLACE OF MEETING: City Hall – 415 Main Street (Common Council Chambers)
TIME OF MEETING: 7:00 PM

AMENDED

PURPOSE OF MEETING

1. Call to Order and roll call
2. Approval of minutes from the previous meeting
3. Public Input (Limited to 3 minutes per individual)

Consideration and possible action on the following items:

4. **MASS TRANSIT**
 - a. Shared Ride Transit:
 1. Financials (Justin Running or Jeff Burkhart/ Fred Buehler)
 2. Purchase 3 vehicles for the next two years at a cost of \$204,000 using a grant of \$163,200 and 20% being local share of \$40,800
 - b. MTU Transit Financials (Adam Lorentz)
 - c. Holmen Transit Input (Holmen Rep.)
 - d. West Salem Transit Input (West Salem Rep.)
 - e. Onalaska Transit Input (Onalaska Rep.)
5. **UTILITIES**
 - a. **Resolution 34-2019** – Authorizing the Direct Charge of Public Fire Protection
6. Adjournment



PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility. Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Joe Chilsen
 Ald. Tom Smith
 * Ald. Jim Olson
 * Ald. Dan Stevens – Chair
 * Ald. Kim Smith – Vice Chair
 Ald. Boondi Iyer
 Ald. Diane Wulf
 City Administrator City Attorney
 Dept. Heads La Crosse Tribune
 Coulee Courier
 WKTY WLXR WLAX WKBT WXOW

*Committee Members

***Mass Transit Members**

*Micah Wyss – Village of Holmen Trustee
 *Leroy Brown - Village of West Salem Trustee
 Adam Lorentz, MTU Transit Manager
 Richard Running
 Village of Holmen
 Village of West Salem
 Onalaska Public Library Omni Center

Date Notices Posted and Mailed: 6-27-19

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

**ONALASKA/HOLMEN/WEST SALEM PUBLIC TRANSIT
MONTHLY TOTALS
CALENDAR YEAR 2019**

<u>Month</u>	<u>2019 Miles</u>	<u>2018 Miles</u>	<u>Onalaska Trips</u>	<u>Holmen Trips</u>	<u>West Salem Trips</u>	<u>Total 2019 Trips</u>	<u>Total 2018 Trips</u>	<u>2019 Agency Trips</u>	<u>2018 Agency Trips</u>	<u>2019 MTU Passes</u>	<u>2018 MTU Passes</u>	<u>2019 Operating Stats Hours</u>	<u>2018 Operating Stats Hours</u>	<u>Gallons</u>	<u>Fares</u>	<u>Freight Package</u>	<u>Agency Revenue</u>
January	31,759	35,813	2,576	1,061	600	4,337	4,849	942	881	621	706	2,577.03	2,700.18	2,217.905	\$ 10,708.00	\$ -	\$ 5,955.00
February	30,870	31,972	2,762	1,152	598	4,512	4,466	1,063	806	631	578	2,391.15	2,433.00	2,121.037	\$ 9,453.50	\$ -	\$ 8,871.00
March	35,029	38,141	2,867	1,368	697	4,932	5,252	1,117	967	662	735	2,678.20	2,702.72	2,279.509	\$ 11,278.25	\$ -	\$ 8,679.00
1st Qtr Total	97,658	105,926	8,305	3,581	1,895	13,781	14,567	3,122	2,654	1,914	2,019	7,646.38	7,835.90	6,618.451	\$ 31,439.75	\$ -	\$ 23,505.00
April	35,261	35,550	2,849	1,202	649	4,700	4,813	1,083	986	672	661	2,677.15	2,667.87	2,314.162	\$ 11,131.25	\$ -	\$ 7,885.00
May	36,973	36,253	2,782	1,347	597	4,726	4,988	1,164	934	644	723	2,811.63	2,737.75	2,348.994	\$ 10,614.75	\$ -	\$ 10,120.75
June		34,673				0	4,697		1,033				2,539.43				
2nd Qtr Total	72,234	106,476	5,631	2,549	1,246	9,426	14,498	2,247	2,953	1,316	2,042	5,288.78	7,945.05	4,663.156	\$21,746.00	\$0.00	\$18,005.75
Y.T.D.	169,892	212,402	13,936	6,130	3,141	23,207	29,065	5,369	5,607	3,230	4,061	12,935.16	15,780.95	11,281.607	\$53,185.75	\$0.00	\$41,510.75
July		35,142				0	4,642		954				2,620.92				
August		35,359				0	4,794		922				2,673.63				
September		32,048				0	4,210		880				2,477.57				
3rd Qtr Total	0	102,549	0	0	0	0	13,646	0	2,756	0	1,784	0.00	7,772.12	0.000	\$0.00	\$0.00	\$0.00
Y.T.D.	169,892	314,951	13,936	6,130	3,141	23,207	42,711	5,369	8,363	3,230	5,845	12,935.16	23,553.07	11,281.607	\$53,185.75	\$0.00	\$41,510.75
October		35,150				0	4,765		1,048				2,812.12				
November		31,548				0	4,531		997				2,461.72				
December		30,545				0	4,552		1,009				2,343.99				
4th Qtr Total	0	97,243	0	0	0	0	13,848	0	3,054	0	1,926	0.00	7,617.83	0.000	\$0.00	\$0.00	\$0.00
Y.T.D.	169,892	412,194	13,936	6,130	3,141	23,207	56,559	5,369	11,417	3,230	7,771	12,935.16	31,170.90	11,281.607	\$53,185.75	\$0.00	\$41,510.75

Total 2019 Budget Hours = 31,604.50
 ***Agency Trips are included in total trips

First Name	Last Name	Title	E-mail Address	Phone
Fred	Buehler	Finance Director	fbuehler@onalaskawi.gov	608-781-9530

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5307 Urbanized Area Formula Grants	5307-3	20507	\$163,200
Local			\$40,800
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$204,000

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
5657-2019-2-P1	111-00 (111-) BUS - ROLLING STOCK	\$163,200.00	\$40,800.00	\$204,000.00	6
5657-2019-2-P1	BUY 11.12.15 REPLACEMENT VAN	\$163,200.00	\$40,800.00	\$204,000.00	6

Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

Part 3: Project Information

Project Title: FY2019-20 Capital Assistance-Onalaska shared Ride Vehicles
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Project Number	Temporary Project Number	Date Created	Start Date	End Date
5657-2019-2-P1	5657-2019-2-P1	6/24/2019	7/15/2019	12/31/2020

Project Description

This grant will utilize FY2019 Surface Transportation Funds in the amount of \$163,200 for the purchase of 6 replacement vans. City of Onalaska thru the STP-U will purchase 3 vehicles for the next two years

RESOLUTION NO. 34-2019

RESOLUTION AUTHORIZING THE DIRECT CHARGE OF PUBLIC FIRE PROTECTION

WHEREAS, The City of Onalaska, La Crosse County, Wisconsin (the "Municipality") owns and operates the Water Utility (the "Utility") as a public utility; and

WHEREAS, the Municipality provides public fire protection for the benefit of the public health, safety, and well-being of its residents; and

WHEREAS, the Utility is authorized by the Wisconsin Public Service Commission to recover the cost of providing and maintaining fire hydrants use for public fire protection: and

WHEREAS, the Municipality has determined it is in the public interest to change the manner in which public fire protection fire charges are paid for combination of the municipal charge (via tax roll) basis and direct charge on water bills, based on an equivalent meter size basis, thus, allowing for the collection of public fire protection charges from property owners not presently subject to property taxes; and

WHEREAS, \$48,519.00 of Public Fire Protection Charges shall be a direct charge on water utility bills and the remaining balance of Public Fire Protection Charges shall remain on the tax roll. The Wisconsin Public Service Commission cost of service study results tentatively indicate a total public fire protection charge of \$415,170.00 for 2020; and

WHEREAS, in accordance with Wis. Stat. Sec. 196.03(3)(b), the Municipality has chosen to have the Utility bill a specific dollar amount for public fire protection;

NOW, THEREFORE, BE IT RESOLVED, that the new basis for public fire protection shall be \$415,170.00, which includes \$48,519.00 which will be collected through direct charge on quarterly utility bills for public fire protection based on an equivalent meter basis and the remaining current balance of \$366,651.00 to continue being placed on the tax roll; and

BE IT ALSO RESOLVED, that this charge shall be effective the latter of January 1, 2020 or upon review and approval by the Public Service Commission of the State of Wisconsin

Effective Date. This Resolution shall take effect immediately upon its adoption and approval.

Dated this day of , 2019.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

RATE FILE -2019-

Sheet No. 1 of 1

Schedule No. F-1

Amendment No. 29

Public Service Commission of Wisconsin

Onalaska Municipal Water Utility

Public Fire Protection Service

Public fire protection service includes the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission, shall apply.

The annual charge for public fire protection service to the City of Onalaska shall be \$415,170. The utility may bill for this amount in equal quarterly installments.

Billing: Same as Schedule Mg-1R.

	0	*
415,170	00	+
366,651	00	-
48,519	00	*

RATE FILE -2010-

Sheet No. 1 of 1

Schedule No. F-1

Amendment No. 25

Public Service Commission of Wisconsin

Onalaska Municipal Water Utility

Public Fire Protection Service

The annual charge for public fire protection service to the City of Onalaska shall be \$366,651.

This service shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission, shall apply.

Meters

- Include in Columns (b-f) meters in stock as well as those in service.
- Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections
- Totals by size in Column (f) should equal same size totals in Column (s).
- Explain all reported adjustments as schedule footnote.
- Do not include station meters in the meter inventory used to complete these tables.

Number of Utility-Owned Meters

Classification of All Meters at End of Year by Customers

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjust. Increase or Decrease (e)	End of Year (f)	Tested During Year (g)	Residential (h)	Commercial (i)	Industrial (j)	Public Authority (k)	Multifamily Residential (l)	Irrigation (m)	Wholesale (n)	Inter-Departmental (o)	Utility Use (p)	Deduct Meters (q)	In Stock (r)	Total (s)		
5/8	1,966		249		1,717	249	1,658	41		3	1	12	2						1,717	1
3/4	4,358	200	44		4,514	62	4,146	168	2	4	6	47	4					137	4,514	2
1	503	48	34		517	36	286	109	5	10	47	49						11	517	3
1 1/2	106	23	14		115	15	3	50		6	28	10						18	115	4
2	104	29	12		121	14	1	61		12	14	14						19	121	5
3	19	2	0		21	9		9		4	1	1	4					2	21	6
4	12		0		12	4		3		3	4	2							12	7
Total	7,068	302	353		7,017	389	6,094	441	7	42	101	135	10					187	7,017	8

1. Indicate your residential meter replacement schedule:

Meters tested once every 10 years and replaced as needed

All meters replaced within 20 years of installation

Other schedule as approved by PSC

2. Indicate the method(s) used to read customer meters

Manually - remote register

Manually - inside the premises

Radio Frequency - Drive or walk-by technology

Radio Frequency - fixed network or other automatic infrastructure (AMI)

Other

RATE FILE

Sheet No. 1 of 1

Schedule No. Mg-1R

Amendment No. 29

Public Service Commission of Wisconsin

Onalaska Municipal Water Utility

General Service – Metered - Residential

Quarterly Service Charges:

5/8 - inch meter:	\$ 17.00	3 - inch meter:	\$ 142.14
3/4 - inch meter:	\$ 17.00	4 - inch meter:	\$ 222.48
1 - inch meter:	\$ 29.36	6 - inch meter:	\$ 410.97
1 1/4 - inch meter:	\$ 41.72	8 - inch meter:	\$ 633.45
1 1/2 - inch meter:	\$ 54.08	10 - inch meter:	\$ 927.00
2 - inch meter:	\$ 83.43	12 - inch meter:	\$ 1,220.55

Plus Volume Charges:

All water used quarterly: \$1.55 per 100 cubic feet

Billing: Bills for water service are rendered quarterly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 3 percent but not less than 50 cents will be added to bills not paid within 20 days of issuance. This ONE-TIME 3 percent late payment charge will be applied only to any unpaid balance for the current billing period's usage. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

Additional meters placed on the same service lateral as the primary meter for the purpose of identifying water that is not discharged into the sanitary sewer shall be classified as irrigation meters. Volumetric readings from irrigation meters shall be billed at the applicable irrigation class rate and may not be combined with readings from other meters on the same service lateral for billing purposes.

Residential Class includes residential and multifamily residential customers. Residential customers include single family homes, duplexes, and individually-metered condominiums, apartment buildings, and mobile home parks. Multifamily residential customers include master-metered multifamily dwelling units such as condominiums, apartment buildings, and mobile home parks.

EFFECTIVE: January 1, 2019
PSCW AUTHORIZATION: 4410-WQ-100

RATE FILE

Sheet No. 1 of 1

Schedule No. Mg-1NR

Amendment No. 29

Public Service Commission of Wisconsin

Onalaska Municipal Water Utility

General Service – Metered - Nonresidential

Quarterly Service Charges:

5/8 - inch meter:	\$ 17.00	3 - inch meter:	\$ 142.14
3/4 - inch meter:	\$ 17.00	4 - inch meter:	\$ 222.48
1 - inch meter:	\$ 29.36	6 - inch meter:	\$ 410.97
1 1/4 - inch meter:	\$ 41.72	8 - inch meter:	\$ 633.45
1 1/2 - inch meter:	\$ 54.08	10 - inch meter:	\$ 927.00
2 - inch meter:	\$ 83.43	12 - inch meter:	\$ 1,220.55

Plus Volume Charges:

All water used quarterly: \$1.34 per 100 cubic feet

Billing: Same as Schedule Mg-1R.

Combined Metering: Same as Schedule Mg-1R.

Nonresidential Class includes commercial, industrial, and public authority customers. Commercial customers include business entities and institutions, except governmental entities, that provide goods or services. Churches and parochial schools are not governmental and are classified as commercial. Industrial customers include customers who are engaged in the manufacture or production of goods. Public Authority customers include any department, agency, or entity of local, state, or federal government, including public schools, colleges, and universities.

RATE FILE

Sheet No. 1 of 1

Schedule No. Mg-1IR

Amendment No. 29

Public Service Commission of Wisconsin

Onalaska Municipal Water Utility

General Service – Metered - Irrigation

Quarterly Service Charges:

5/8 - inch meter:	\$ 17.00	3 - inch meter:	\$ 142.14
3/4 - inch meter:	\$ 17.00	4 - inch meter:	\$ 222.48
1 - inch meter:	\$ 29.36	6 - inch meter:	\$ 410.97
1 1/4 - inch meter:	\$ 41.72	8 - inch meter:	\$ 633.45
1 1/2 - inch meter:	\$ 54.08	10 - inch meter:	\$ 927.00
2 - inch meter:	\$ 83.43	12 - inch meter:	\$ 1,220.55

Plus Volume Charges:

All water used quarterly: \$2.21 per 100 cubic feet

Billing: Same as Schedule Mg-1R.

Combined Metering: Same as Schedule Mg-1R.

Irrigation Class includes customers who have water service provided primarily for landscape irrigation. For the purpose of this schedule, landscape irrigation includes the use of water to sustain crops, lawns, or landscapes on any residential, commercial, industrial, or public authority property, including water used for irrigating athletic fields, parks, and golf courses. Irrigation customers include those customers that have multiple meters installed on a single lateral for the purpose of measuring water that is not discharged to the sanitary sewer system. The utility shall classify each additional meter as an irrigation meter and treat each meter as a separate general service customer.

EFFECTIVE: January 1, 2019
PSCW AUTHORIZATION: 4410-WQ-100