



# CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Utilities Committee  
**DATE OF MEETING:** September 4, 2019 (Wednesday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Common Council Chambers)  
**TIME OF MEETING:** 7:00 P.M.

## PURPOSE OF MEETING

1. Call to Order and Roll Call
2. Approval of minutes from the previous meeting
3. Public input: (limited to 3 minutes/individual)

### **Consideration and possible action on the following items:**

4. **MASS TRANSIT**

- a. Shared Ride Transit:
  1. Financials (Justin Running or Jeff Burkhart/ Fred Buehler)
  2. 2020 Shared Ride Transit System Draft Budget
  3. Request for funding by LaCrosse County in the amount of \$7,500 for the Scenic Mississippi Regional Transit (S.M.R.T.) Commuter Bus Service
- b. MTU Transit Financials (Adam Lorentz)
- c. MTU 2020 Draft Budget
- d. Holmen Transit Input (Holmen Rep.)
- e. West Salem Transit Input (West Salem Rep.)
- f. Onalaska Transit Input (Onalaska Rep.)

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

**NOTICES MAILED TO:**

\_\_\_\_\_  
Mayor Joe Chilsen  
\_\_\_\_\_  
Ald. Tom Smith  
\_\_\_\_\_  
\* Ald. Jim Olson  
\_\_\_\_\_  
\* Ald. Dan Stevens – Chair  
\_\_\_\_\_  
\* Ald. Kim Smith – Vice Chair  
\_\_\_\_\_  
Ald. Boondi Iyer  
  
\_\_\_\_\_  
Ald. Diane Wulf  
\_\_\_\_\_  
City Administrator                      City Attorney  
\_\_\_\_\_  
Dept. Heads    La Crosse Tribune  
\_\_\_\_\_  
Coulee Courier  
\_\_\_\_\_  
WKTY WLXR WLAX WKBT WXOW  
\_\_\_\_\_

\_\_\_\_\_  
\*Mass Transit Members  
\_\_\_\_\_  
\*Micah Wyss – Village of Holmen Trustee  
\_\_\_\_\_  
\*Leroy Brown - Village of West Salem Trustee  
\_\_\_\_\_  
  
\_\_\_\_\_  
Adam Lorentz, MTU Transit Manager  
\_\_\_\_\_  
Richard Running  
\_\_\_\_\_  
Village of Holmen  
\_\_\_\_\_  
Village of West Salem  
\_\_\_\_\_  
Onalaska Public Library    Omni Center  
\_\_\_\_\_

\*Committee Members

Date Notices Posted and Mailed: 8-28-19

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

5. **UTILITIES**

a. **City of Onalaska Storm Water:**

1. 2019 Storm Water Financials
2. 2020 Storm Water Budget
3. Establish 2020 ERU Rate

b. **City of Onalaska Sewer:**

1. 2018 Sewer Financials
2. 2020 Sewer Budget
3. Changes to the Treatment rate for 2020
4. Changes to the Transmission rate for 2020

c. **City of Onalaska Water:**

1. 2019 Water Financials
2. 2020 Water Budget

6. Adjournment



**ONALASKA/HOLMEN/WEST SALEM PUBLIC TRANSIT  
MONTHLY TOTALS  
CALENDAR YEAR 2019**

<u>Month</u>	<u>2019 Miles</u>	<u>2018 Miles</u>	<u>Onalaska Trips</u>	<u>Holmen Trips</u>	<u>West Salem Trips</u>	<u>Total 2019 Trips</u>	<u>Total 2018 Trips</u>	<u>2019 Agency Trips</u>	<u>2018 Agency Trips</u>	<u>2019 MTU Passes</u>	<u>2018 MTU Passes</u>	<u>2019 Operating Stats Hours</u>	<u>2018 Operating Stats Hours</u>	<u>Gallons</u>	<u>Fares</u>	<u>Freight Package</u>	<u>Agency Revenue</u>
January	31,759	35,813	2,676	1,061	600	4,337	4,849	942	881	621	706	2,577.03	2,700.18	2,217.905	\$ 10,708.00	\$ -	\$ 5,955.00
February	30,870	31,972	2,762	1,152	598	4,512	4,466	1,063	806	631	578	2,391.15	2,433.00	2,121.037	\$ 9,453.50	\$ -	\$ 8,871.00
March	35,029	38,141	2,867	1,368	697	4,932	5,252	1,117	967	662	735	2,678.20	2,702.72	2,279.509	\$ 11,278.25	\$ -	\$ 8,679.00
<b>1st Qtr Total</b>	<b>97,658</b>	<b>105,926</b>	<b>8,305</b>	<b>3,581</b>	<b>1,895</b>	<b>13,781</b>	<b>14,567</b>	<b>3,122</b>	<b>2,654</b>	<b>1,914</b>	<b>2,019</b>	<b>7,646.38</b>	<b>7,835.90</b>	<b>6,618.451</b>	<b>\$ 31,439.75</b>	<b>\$ -</b>	<b>\$ 23,505.00</b>
April	35,261	35,550	2,849	1,202	649	4,700	4,813	1,083	986	672	661	2,677.15	2,667.87	2,314.162	\$ 11,131.25	\$ -	\$ 7,885.00
May	36,973	36,253	2,782	1,347	597	4,726	4,988	1,164	934	644	723	2,611.63	2,737.75	2,348.994	\$ 10,614.75	\$ -	\$ 10,120.75
June	34,851	34,673	2,505	1,112	542	4,159	4,697	1,026	1,033	543	658	2,556.93	2,539.43	2,343.336	\$ 9,021.25	\$ -	\$ 6,883.25
<b>2nd Qtr Total</b>	<b>107,085</b>	<b>106,476</b>	<b>8,136</b>	<b>3,661</b>	<b>1,788</b>	<b>13,585</b>	<b>14,498</b>	<b>3,273</b>	<b>2,953</b>	<b>1,859</b>	<b>2,042</b>	<b>7,845.71</b>	<b>7,945.05</b>	<b>7,006.492</b>	<b>\$30,767.25</b>	<b>\$0.00</b>	<b>\$24,889.00</b>
Y.T.D.	204,743	212,402	16,441	7,242	3,683	27,366	29,065	6,395	5,607	3,773	4,061	15,492.09	15,780.95	13,624.943	\$62,207.00	\$0.00	\$48,394.00
July	35,348	35,142	2,655	1,009	552	4,216	4,642	1,042	954	591	556	2,666.55	2,620.92	2,539.088	\$ 9,146.25	\$ -	\$ 8,654.25
August		35,359				0	4,794		922				638				2,673.63
September		32,048				0	4,210		880				590				2,477.57
<b>3rd Qtr Total</b>	<b>35,348</b>	<b>102,549</b>	<b>2,655</b>	<b>1,009</b>	<b>552</b>	<b>4,216</b>	<b>13,646</b>	<b>1,042</b>	<b>2,756</b>	<b>591</b>	<b>1,784</b>	<b>2,666.55</b>	<b>7,772.12</b>	<b>2,539.088</b>	<b>\$9,146.25</b>	<b>\$0.00</b>	<b>\$8,654.25</b>
Y.T.D.	240,091	314,951	19,096	8,251	4,235	31,582	42,711	7,437	8,363	4,364	5,845	18,158.64	23,553.07	16,164.031	\$71,353.25	\$0.00	\$57,048.25
October		35,150				0	4,765		1,048				718				2,812.12
November		31,548				0	4,531		997				647				2,461.72
December		30,545				0	4,552		1,009				561				2,343.99
<b>4th Qtr Total</b>	<b>0</b>	<b>97,243</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,848</b>	<b>0</b>	<b>3,054</b>	<b>0</b>	<b>1,926</b>	<b>0.00</b>	<b>7,617.83</b>	<b>0.000</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Y.T.D.	240,091	412,194	19,096	8,251	4,235	31,582	56,559	7,437	11,417	4,364	7,771	18,158.64	31,170.90	16,164.031	\$71,353.25	\$0.00	\$57,048.25

Total 2019 Budget Hours = 31,604.50  
 \*\*\*Agency Trips are included in total trips





**CITY OF ONALASKA**  
 415 Main Street  
 Onalaska, WI 54650  
 Phone: (608) 781-9530/ fax: (608) 781-9534

# PURCHASE ORDER

**PO Number:** 19-32326      **Date:** 08/19/2019  
**Request #:** REQ093091      **Vendor #:** 01127

**ISSUED TO:** EWALD HARTFORD FORD LLC  
 5788 HWY 60 E  
 HARTFORD, WI 53027-

**SHIP TO:** City of Onalaska City Hall  
 415 Main Street  
 Onalaska, WI 54650

ITEM	UNITS	DESCRIPTION	UNIT PRICE	GL ACCOUNT NUMBER	EXTENDED AMOUNT
1	3	SHARED RIDE VEHICLES	37,949.00	206-53520-811	113,847.00
2	3	SHARED RIDE VEHICLE <i>Titles</i>	74.50	206-53520-811	223.50

## NOTE:

THREE - REAR LOAD WHITE SHARED RIDE MINI-VANS ( Pw7 )

STATE OF WI BID #510164  
 STATE CONTRACT #510164  
 PER STATE BID 510164, SUBJECT TO ALL IFB, ADDENDUMS, FEDERAL CLAUSES, AND CERTIFICATIONS.

THE STATE OF WISCONSIN IS NOT LISTED AS THE LIEN HOLDER

Approved By: *Fred Buehler*      *8-19-19*

SUBTOTAL:	114,070.50
TOTAL TAX:	0.00
SHIPPING:	0.00
<b>TOTAL</b>	<b>114,070.50</b>

1. Original Invoice must be issued and sent to: 415 Main Street, Onalaska, WI 54650.
2. Payment may be expected within 30-45 days of receipt of goods, unless other arrangements have been made.
3. Purchase order numbers must appear on all shipping containers, packaging slips and invoices. Failure to comply with this request may delay payment.
4. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
5. All goods and equipment must meet or exceed all necessary city, state, and federal standards and regulations.
6. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
7. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
8. The City is exempt from federal excise and state tax - ID# 39-6005562 and CES #44929.

Phone: (608) 781-9530 Fax: (608) 781-9534

**Buehler, Fred**

**From:** Charlie Handy <chandy@lacrossecounty.org>  
**Sent:** Tuesday, March 19, 2019 3:51 PM  
**To:** Buehler, Fred  
**Cc:** Peter Fletcher  
**Subject:** smrt  
**Attachments:** marketing piece 12-'18.docx; 2019 routes.pdf; Green-Route-Sched.pdf; Map.pdf

Dear Fred: please find enclosed maps of the current routes for SMRT and route times and stops. We are expanding the Green (Tomah) route in June to include a mid- day bus. We provide a contract with Mayo and Gundersen. We are looking at ways to get riders to and from these Onalaska medical campuses, without success to date. We are changing the green route as of April 1<sup>st</sup> to come in on hwy. 16 from Tomah, instead of the interstate. These are all typically commuter routes. More than 56% of our riders ride to work. Free WIFI and etc.

2019 will be a challenging budget year due to the necessary purchase of 2 replacement buses (2012 buses with over 400,000 miles on them) and 1 new bus. Total estimated capital expense is \$500,000. We have been awarded \$430,000 in grants, which still leaves us a capital expense budget of \$70,000. This capital purchase includes the addition of an electric bus to the fleet with the appropriate charging stations and infrastructure. This is very exciting for us to be able to educate the public on the alternative fuel cell vehicles.

Enclosed is the link to our web site: <http://ridesmrt.com/>

Smrt would request that the City of Onalaska consider a funding level of \$7,500. This is comparable to Tomah, Sparta and Monroe County. For this consideration, any employee of the City of Onalaska with a proper ID would ride for a reduced fare of \$1.00 (normal \$3.00 fare)

If you have any further questions, please feel free to contact me at (608) 785-5919. I am very willing to attend any meeting you request my presence.

Sincerely;

Charlie Handy  
County Planner

PRIVATE AND CONFIDENTIAL  
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If you are not the correct recipient please notify the sender of the delivery error and delete this message. Improper disclosure, copying, distribution, retransmission, or use of information from this e-mail is Prohibited, and may result in liability and damages for misuse of this information.

## SMRT Commuter Bus Service

(Serving Crawford, Monroe, La Crosse and Vernon Counties)

SMRT Bus is a fixed route public transportation system that provides weekday service to Crawford, La Crosse, Monroe, and Vernon Counties. SMRT bus began operation in December 2012 as a result of a unique collaborated effort between Crawford, Vernon, and La Crosse Counties. Through this multi-county/agency coordinated effort with funding and technical assistance from the Wisconsin Department of Transportation the daily commuter bus service began operation with the purpose of providing daily transportation for workers, technical college and university students, elderly and disabled residents (medical, social and recreational travel), and the general public. In 2017 the SMRT Bus service expanded to Monroe County connecting Tomah, Sparta, West Salem, Onalaska, and La Crosse to the daily public transportation system. Listed below are some of the features of the commuter bus system:

### Service features

- Four daily routes (week day) connecting Viroqua, Prairie du Chien, La Crosse, Sparta, and Tomah
- 12 to 26 passenger handicapped accessible bus with bike racks on each route of 2-4 round trips per day
- Free internet service on board
- Early morning, mid morning, mid afternoon and early evening routes are provided to most communities
- Fixed route service with stops in each of the 15 communities served
- \$3.00 one-way fare



### **Employer/Employee Benefits**

The SMRT Bus service offers an employee pass program for employers interested in sponsoring the SMRT Bus. Sponsoring businesses/agencies employee's can ride the SMRT Bus for \$1.00 per one-way trip versus the standard \$3.00 one-way fare.

### **Future SMRT Bus Initiatives**

*Electric Buses*— are being considered for selected SMRT Routes. Electric buses would reduce overall fuel/maintenance costs as well as being environmentally friendly.

*Expanding the number of routes serving Sparta and Tomah* — provided local matching funds can be raised for an additional bus a mid-day route will be added to better connect La Crosse-Sparta-Tomah. The mid-day service will provide more flexibility for users and increase opportunities for students, veterans, and elderly/disabled populations to use the service for school, medical appointments, etc.

### **Regional Benefits of the SMRT Bus**

- The service connects four counties and fifteen communities in the region and opens up new opportunities for businesses and residents. On a daily basis each community on the routes is served by 4 to 12 commuter bus stops every week day bringing people to and from different destinations helping to sustain and grow the local and regional economy.
- The SMRT Bus benefits the region's Veterans as it provides daily stops at the Tomah VA and the La Crosse VA clinic.
- The service is environmentally friendly. The service provides public transportation which reduces the number of vehicles on the road, reduces air pollution, conserves energy, and assists in limiting the need for large capacity roads and expansive parking areas.
- The service provides efficient and dependable access to employment for low income and disabled individuals as well as the general population.
- Buses are equipped with bike racks to encourage users to bike to other destinations and/or encourage recreational biking in the area.
- The SMRT Bus benefits the elderly population in the region - as the need for public transportation for not only medical but social and daily living is needed so elderly residents remain healthy and continue to live in their homes and remain a vital part of our communities.
- The transportation service provides access to education (affordable transportation) for students attending University of Wisconsin – La Crosse, Viterbo University, Western Technical College Tomah, Viroqua, and La Crosse campuses.

### **SMRT Bus Funding**

In 2018, approximately 56% of total project costs (minus fare box revenue) were funded through the Wisconsin DOT program focusing on rural transit. The remaining 44% of funding must be derived from fare box revenues and local matching funds. Similar amounts of funding are needed in 2019.

### *Local Matching Funds*

Local matching funds are critical to the continued success and operation of the SMRT Bus. Local matching funds are a requirement of receiving federal/state Department of Transportation funding and are derived from partnerships with local units of government, agencies, and businesses.

### **SMRT Recognition**

- Named by Wisconsin Rural Partners as a Top Rural Initiative in Wisconsin for 2017
- Wisconsin Economic Development Association awarded the SMRT Bus as the top Economic Development Initiative in Wisconsin in 2017

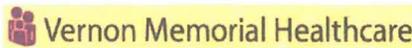
**For more information visit the SMRT website: [www.ridesmrt.com](http://www.ridesmrt.com)**



GREEN ROUTE		
LOCATION	ROUTE 1	ROUTE 2
TOMAH		
VA Medical Ctr. (Main Ent. - 400 Bldg)	6:10 AM	3:00 PM
WTC (Kilbourn/Monowau St.) Monowau St. - Public Parking Lot	6:15 AM	3:05 PM
SPARTA		
Library (W.Main St./S. Court St.)	6:41 AM	3:31 PM
Amish Cheese House/Shell Station - Avon Rd.	6:46 AM	3:36 PM
WEST SALEM		
Interstate 90 Park & Ride Lot	7:02 AM	3:52 PM
LA CROSSE		
Valley View Mall Park & Ride Lot	7:13 AM	-
Gundersen Luth (Denton St. - East Bldg)	7:30 AM	-
Mayo-11th St/Viterbo-Miss St)	7:34 AM	-
Downtown (5th/King)(Cam Park)	7:40 AM	-
WTC (7th St Acad Res Ctr) MTU	7:44 AM	-
UW-L (State St - Cartwright Ctr)	7:50 AM	-
Valley View Mall Park & Ride Lot	8:02 AM	4:03 PM
UW-L (State St - Cartwright Ctr)	-	4:15 PM
WTC (7th St Acad Res Ctr) MTU	-	4:21 PM
Downtown (5th/King)(Cam Park)	-	4:25 PM
11th St/Viterbo-Miss St)	-	4:31 PM
Gundersen Luth (Denton St. - East Bldg)	-	4:35 PM
Valley View Mall Park & Ride Lot	-	4:50 PM
WEST SALEM		
Interstate 90 Park & Ride Lot	8:13 AM	5:00 PM
SPARTA		
Amish Cheese House/Shell Station - Avon Rd.	8:29 AM	5:20 PM
Library (W.Main St./S. Court St.)	8:34 AM	5:25 PM
TOMAH		
WTC (Kilbourn/Monowau St.) Monowau St. - Public Parking Lot (DROP OFF ONLY)	9:00 AM	5:50 PM
VA Medical Ctr. (Main Ent. - 400 Bldg) (DROP OFF ONLY)	9:07 AM	6:00 PM

\*People desiring to be picked up by the bus along the travel route may signal to the bus driver the desire to be picked up by waving their hand (Flag Stop).

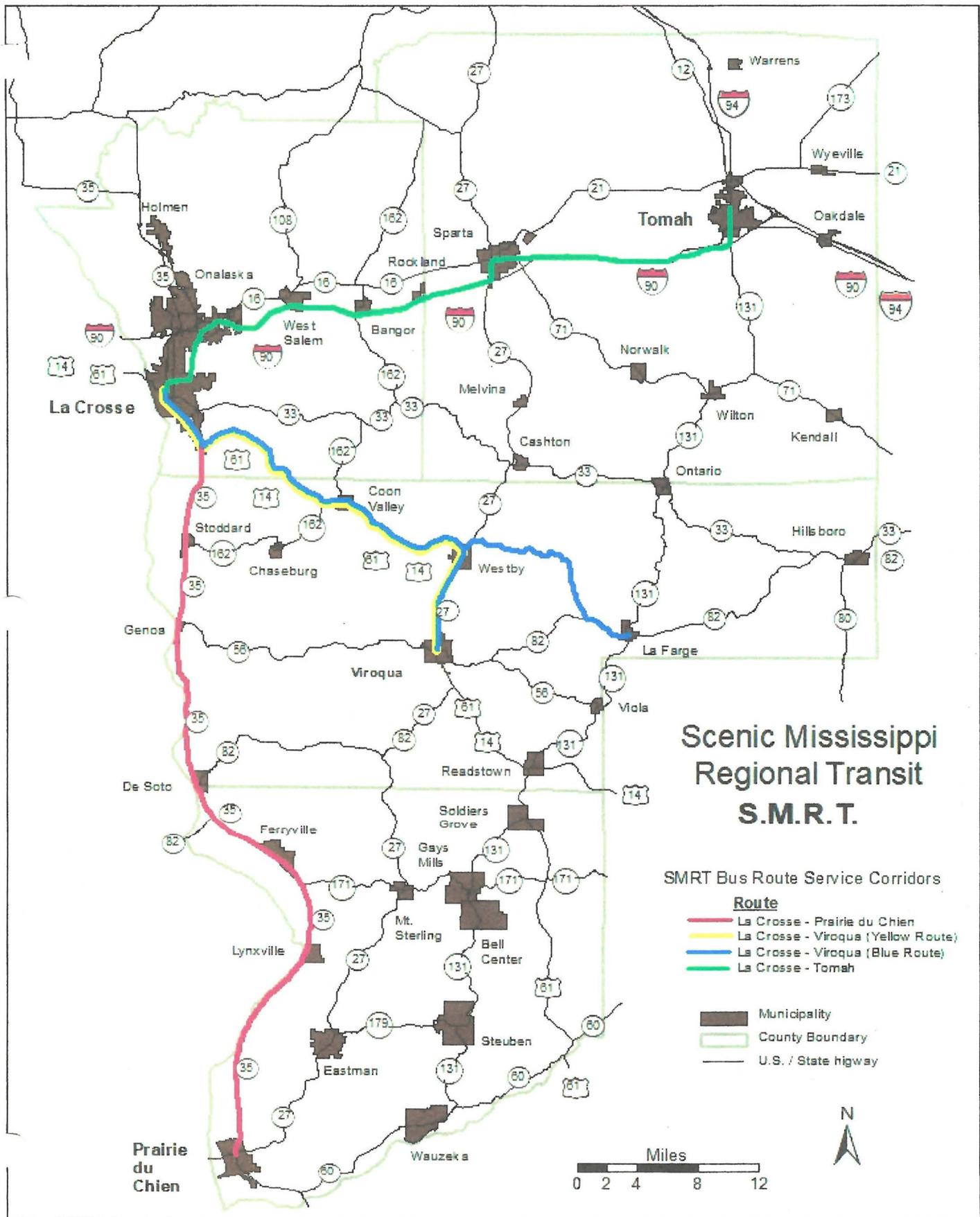
Thanks to our business contributors...



**\$3.00 ONE WAY FARE**

For more information,  
CALL 1-877-444-6543  
or log onto:  
<http://www.ridesmrt.com>

To Receive SMRT Bus Route Updates  
(cancellations due to weather)  
text "ridesmrt" to  
662-200-4303



La Crosse

Tomah

**Scenic Mississippi  
Regional Transit  
S.M.R.T.**

SMRT Bus Route Service Corridors

- Route**
- La Crosse - Prairie du Chien
  - La Crosse - Viroqua (Yellow Route)
  - La Crosse - Viroqua (Blue Route)
  - La Crosse - Tomah

- Municipality
- County Boundary
- U.S. / State highway



Prairie du Chien

Eastman

Steuben

Bell Center

Mt. Sterling

Gays Mills

Soldiers Grove

Readstown

Viroqua

Westby

Coon Valley

Chaseburg

Stoddard

Genoa

De Soto

Ferryville

Lynxville

De Soto

### SMRT Bus 2019 balance sheet

County	Contributors						amount
<b>Crawford County</b>							
Public	Crawford County	City of Prairie	Ferryville	Xing Rvrs Hlth			
	\$ 4,000	\$ 5,000	\$ 500				\$ 9,500
<b>Vernon County</b>							
Public	Vernon County	Viroqua	Coon Valley	Westby	Stoddard	Genoa	
	\$ 15,000	\$ 5,000	\$ 1,000	\$ 2,500	\$ 1,250	\$ -	\$ 24,750
Private	Organic Valley	Vernon Mem Hlth					
	\$ 5,000	\$ 5,000					\$ 10,000
<b>La Crosse County</b>							
Public	La Crosse County	City of La Crosse	Onalaska	West Salem			
	\$ 30,000	\$ 8,500	\$ -				\$ 38,500
Private	Gundersen		LHI	Mayo	Bremer		
	\$ 20,000			\$ 5,000	\$ 30,000		\$ 55,000
<b>Monroe County</b>							
Public	Monroe County	Sparta	Tomah	Western	Toman Hospital		
	\$ 7,500	\$ 7,500	\$ 7,500	\$ 4,000			\$ 26,500
<b>SMRT Bus 2019 Estimated Budget</b>					<b>Total 2019</b>		<b>\$ 164,250</b>

\$ 440,000	total operating budget	100%
\$ 200,000	total capital budget	100%
\$ 45,000	fairbox revenue	10%
\$ 205,616	Awarded FED grant	47%
\$ 49,867	Awarded DOT grant 2	25%
\$ 160,000	awarded capital grant	80%
\$ 10,000	revenue bus sales	10%
\$ 169,517	local match minimum need	39%
<b>local match - 2018</b>		<b>\$ 164,250</b>

\$ 99,250 public dollars  
 \$ 65,000 private dollars  
 \$ 164,250

\$ 169,517.00  
 difference \$ (5,267.00)

## Buehler, Fred

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**From:** Lorentz, Adam <lorentza@cityoflacrosse.org>  
**Sent:** Wednesday, September 04, 2019 2:43 PM  
**To:** Buehler, Fred  
**Subject:** RE: Upcoming Utility meeting  
**Attachments:** 20190904\_134921.pdf

Good Afternoon Fred-

Attached is the Onalaska numbers through the second quarter (the 2018 column is for the year end 2018). I have not received my final draft numbers for my budget yet. We go through the Board of Estimates on next Tuesday – so I am assuming to have my draft by the end of this week. If we go by the numbers from the previous years you could estimate the current service between \$55,109 - \$57,841. To fill the gap we are looking at an estimate cost of an additional \$27,062. I should have more accurate numbers and support documents as we near the end of the month.

Thank you,  
Adam

### Adam Lorentz

Transit Manager  
La Crosse MTU  
2000 Marco Dr  
La Crosse WI, 54601  
Office = 608-789-7350  
Fax = 608-789-7374



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**From:** Buehler, Fred [<mailto:fbuehler@onalaskawi.gov>]  
**Sent:** Wednesday, August 28, 2019 7:12 AM  
**To:** Lorentz, Adam  
**Cc:** Stevens, Dan  
**Subject:** Upcoming Utility meeting

\*\*\* CAUTION: This email originated from an external sender. DO NOT click links or open attachments unless you recognize the sender and know the content is safe. \*\*\*

Good Morning Adam! I'm looking for the following items to discuss at the upcoming meeting

1. Financials thru 2<sup>nd</sup> Quarter
2. 2020 Draft Budget for MTU

Thank you,

*Fred P. Buehler*

**LA CROSSE MUNICIPAL TRANSIT UTILITY  
ONALASKA SERVICE AREA**

**2019**

Includes Route 9 - Onalaska Route, other bus routes serving Onalaska destinations, and an estimate of the ADA Paratransit riders with Onalaska destinations.

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2019	2018	% Chng
Adult Tokens	92	99			190	351	
Youth Tokens	5	6			11	21	
# of Special Fares	0	0			0	6	
Cash	\$907	\$1,060			\$1,967	\$4,395	
Farebox Revenue	\$1,046	\$1,210			\$2,255	\$4,935	
Pass Revenue	\$2,061	\$2,219			\$4,280	\$8,758	
Total Revenue	\$3,106	\$3,428			\$6,534	\$13,693	
Farebox Passengers	673	848			1,521	3,278	
Adult Monthly Passes	684	903			1,587	3,262	
Youth Monthly Passes	93	113			206	413	
D&S Monthly Passes	882	1,100			1,982	4,338	
Work's Passes	69	120			189	341	
WWTC Passes	132	172			304	588	
Viterbo Passes	4	42			46	59	
UWL Passes	73	121			194	325	
Special Fares	207	246			453	1,120	
Total Farebox Passengers	2,817	3,665			6,482	13,724	
Transfer Passengers	531	536			1,067	2,351	
Free Fare Passengers	85	110			195	412	
<b>Total Route 9 Passengers</b>	<b><u>3,433</u></b>	<b><u>4,311</u></b>			<b><u>7,744</u></b>	<b><u>16,487</u></b>	<b>-53%</b>
Rt. 5 & Rt. 8 Passengers *	10,660	9,816			20,476	44,191	-54%
Paratransit Passengers **					0	972	-100%
Transfers from OHWSPT ***	238	182			587	587	0%
<b>Total Onalaska Passengers</b>	<b><u>14,331</u></b>	<b><u>14,309</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>28,640</u></b>	<b><u>62,716</u></b>	<b>-54%</b>
Revenue Hours	536	545			1,081	2,154	-50%
Total Hours	619	629			1,248	2,487	-50%
Revenue Miles	9,153	9,314			18,467	36,649	-50%
Total Miles	10,224	10,402			20,626	40,950	-50%



## Office of Finance Director

City of Onalaska • 415 Main Street • Onalaska, WI 54650

Phone: 608-781-9530 • Fax: 608-781-9534

To: Mayor, Common Council, City Administrator, and City Attorney

From: Fred Buehler

Date: 9/3/19

Subject: Utility Budget Information

Enclosed is the HABCO analysis for the Storm Water & Sewer Utility budget rates for 2020.

This information will be discussed on Wednesday 9/4/19 at the Utility Committee meeting under 5a. & 5b.

*Fred P. Buehler*

City of Onalaska, Wisconsin  
Estimated Storm Water Cash Flow

*HABC  
Analysis*

	2020 Estimate for rate increase	Projection 2020	Projection 2019	Actual 12/31/2018	Actual	
					12/31/2017	12/31/2016
Operating Revenue	830,189	830,189	830,189	815,477	789,494	771,590
Operating Expenses						
Operations, maintenance, and general	489,521	489,521	457,019	447,134	386,970	364,045
Taxes	14,006	14,006	13,532	13,060	11,707	10,263
Depreciation	610,702	610,702	591,635	534,539	524,511	517,873
Total Operating Expenses	<u>1,114,229</u>	<u>1,114,229</u>	<u>1,062,186</u>	<u>994,733</u>	<u>923,188</u>	<u>892,181</u>
Operating (loss)	(284,040)	(284,040)	(231,997)	(179,256)	(133,694)	(120,591)
Nonoperating Revenues (Expenses)						
Interest income	4,000	4,000	4,000	4,503	884	696
Interest and fiscal charges (existing debt)	(120,973)	(120,973)	(129,929)	(144,699)	(153,893)	(143,443)
Misc non operating income (expense)	30,051	30,051	24,801	177,438	44,070	47,501
Total Nonoperating Revenue (Expenses)	<u>(86,922)</u>	<u>(86,922)</u>	<u>(101,128)</u>	<u>37,242</u>	<u>(108,939)</u>	<u>(95,246)</u>
Change in Net Assets	(370,962)	(370,962)	(333,125)	(142,014)	(242,633)	(215,837)
Add back depreciation	610,702	610,702	591,635	534,539	524,511	517,873
Subtract loan principal payments existing loan	(229,644)	(229,644)	(221,635)	(205,525)	(755,183)	(180,033)
Subtract capital project additions	-	(370,000)	(1,626,300)	(430,331)	-	-
Subtract capital asset additions	(38,525)	-	(38,610)	-	(324,618)	(228,892)
Timing of receivables/payables	-	-	-	(87,193)	29,487	100,370
Recapture of cash used (over 5 years)	-	-	-	-	-	-
Add proceeds from loan	-	-	2,226,300	230,000	868,445	80,000
Payment to escrow agent	-	-	-	-	(39,365)	-
Subtract principal and interest from new loan (MRB)	(161,976)	(161,976)	-	-	-	-
Subtract principal and interest from new loan (NAN)	-	-	(234,888)	-	-	-
Estimated Cash Flow	<u>(190,405)</u>	<u>(521,880)</u>	<u>363,377</u>	<u>(100,524)</u>	<u>60,644</u>	<u>73,481</u>
Cash balance beginning of year	212,742	734,622	371,245	471,769	411,125	337,644
Cash balance end of year	<u>22,337</u>	<u>212,742</u>	<u>734,622</u>	<u>371,245</u>	<u>471,769</u>	<u>411,125</u>

cash flow deficit: (190,405)

23% % of annual operating revenue

NUMBER OF BILLABLE ERU 12,203  
\$ increase/ERU/qtr 3.90

84.56 new annual rate  
21.14 new quarterly rate

*Taxcalc Calculation*  
82.80  
20.70

**REVISED**  
8-30-19

Estimated Sewer Cash Flow

*HABC<sub>o</sub>*  
*Analysis*

	Estimate 2020	Projection	Projection	Actual	Actual	
	for rate increase	2020	2019	12/31/2018	12/31/2017	12/31/2016
Operating Revenue	2,059,300	2,059,300	1,920,000	1,968,703	1,841,435	1,844,276
Operating Expenses						
Operations, maintenance, and general	1,072,015	1,072,015	993,782	879,965	789,059	771,402
La Crosse treatment charge	1,078,560	1,078,560	936,850	879,810	887,316	908,824
Taxes	41,830	41,830	40,415	30,378	26,242	23,993
Depreciation	535,000	535,000	565,099	531,420	529,887	468,913
Total Operating Expenses	<u>2,727,405</u>	<u>2,727,405</u>	<u>2,536,146</u>	<u>2,321,573</u>	<u>2,232,504</u>	<u>2,173,132</u>
Operating (loss)	(668,105)	(668,105)	(616,146)	(352,870)	(391,069)	(328,856)
Nonoperating Revenues (Expenses)						
Interest income	41,000	41,000	21,000	45,059	20,248	5,707
Interest and fiscal charges (existing debt)	(171,143)	(171,143)	(55,656)	(59,467)	(63,648)	(55,519)
Misc non operating income (expense)	(31,641)	(34,641)	110,764	3,189	(30,773)	(25,550)
Total Nonoperating Revenue (Expenses)	<u>(161,784)</u>	<u>(164,784)</u>	<u>76,108</u>	<u>(11,219)</u>	<u>(74,173)</u>	<u>(75,362)</u>
Change in Net Assets	(829,889)	(832,889)	(540,038)	(364,089)	(465,242)	(404,218)
Add back depreciation	535,000	535,000	565,099	531,420	529,887	468,913
Less depreciation charge from water	(81,063)	(81,063)	(81,063)	(81,063)	(78,972)	(76,225)
Subtract loan principal payments existing loan	(242,664)	(165,379)	(158,936)	(150,545)	(200,842)	(105,377)
Subtract capital project additions	-	(702,000)	(2,495,300)	(205,000)	-	-
Subtract capital asset additions	(208,532)	-	(354,310)	(79,059)	(892,690)	(243,229)
Recapture of cash used	(90,000)	-	-	-	-	-
Timing of payables/receivables	-	-	-	(331,558)	729,627	(315,344)
Add proceeds from loan	-	-	3,407,300	760,000	245,600	856,449
Payment to escrow agent	-	-	-	-	-	(118,374)
Special assessments received	4,000	4,000	4,000	1,804	4,410	5,530
Subtract principal and interest from new loan (MRB)	-	(240,440)	-	-	-	-
Subtract principal and interest from new loan (NAN)	-	-	(214,463)	-	-	-
Estimated Cash Flow	<u>(913,148)</u>	<u>(1,482,771)</u>	<u>132,289</u>	<u>81,910</u>	<u>(128,222)</u>	<u>68,125</u>
Cash balance beginning of year	1,755,206	3,237,977	3,105,688	3,023,778	3,152,000	3,083,875
Cash balance end of year	<u>842,058</u>	<u>1,755,206</u>	<u>3,237,977</u>	<u>3,105,688</u>	<u>3,023,778</u>	<u>3,152,000</u>

cash flow needed: (913,148)  
44%

spread increase over 2 years (456,574)  
% of operating revenue

cash flow related to increase in treatment charges (198,750) 9.7%  
cash flow needed for operations (257,824) 12.5%

2019 methodology change no overall rate increase

La Crosse treatment charges	1,078,560	936,850	936,850
Treatment rate	1.76	1.51	1.51
	0.25 increase		

*1.51*  
*Rate Now*

*P.1*

**REVISED**  
**8-30-19**

Estimated Sewer Rate

	Projected est 12/31/2020	Estimate 12/31/2019	12/31/2018	12/31/2017
res	362,398	351,843	351,843	346,423
comm	165,785	160,956	160,956	153,365
mf	70,600	68,544	68,544	64,229
govt	8,905	8,646	8,646	8,524
indust	5,707	5,541	5,541	6,474
irrig	-	-	-	-
<b>Total per 100 CF of water used</b>	<b>613,395</b>	<b>595,529</b>	<b>595,529</b>	<b>579,015</b>

Change from prior year 3%

Add'l revenue needed 456,574

increase in base -  
increase to treatment rate 152,334

increase to transmission rate 304,240

Increase per thousand to  
break even \$ 0.50

New transmission charge  
per 100 CF of water used \$ 1.90

*\*Trans. Rate Now - 1/40  
YEAR ONE + .50  
YEAR TWO + .50*

Average user 1,500 CF/Qtr	old bill 2019	new bill 2020	increase	
transmission charge	\$ 21.00	\$ 28.50	\$ 7.50	
treatment charge	22.65	26.38	3.73	
base charge	6.50	6.50	-	
<b>total bill</b>	<b>\$ 50.15</b>	<b>\$ 61.38</b>	<b>\$ 11.23</b>	22%

**REVISED**  
8-30-19

Sewer Base charge increase

meter size	Projection			Customer count			2018 qtr charge	increase	5%	10%	15%	20%
	2019	2017	2018	2017	2018	2018						
5/8 or 3/4"	6124	6154	6094				\$ 6.50	0.33	0.65	0.98	1.30	
1"	504	504	503				\$ 8.60	0.43	0.86	1.29	1.72	
1 1/2"	99	99	98				\$ 13.20	4.29	8.58	12.87	17.16	
2"	101	101	101				\$ 18.60	0.93	1.86	2.79	3.72	
3"	19	19	19				\$ 31.30	1.57	3.13	4.70	6.26	
over 4"	12	12	12				\$ 49.40	2.47	4.94	7.41	9.88	
	6858	6889	6827			0						

**Base charge 2017**

5/8 or 3/4"	\$ 159,224.00	\$ 160,004.00	\$ 158,444.00	\$ -
1"	17,320.40	17,337.60	17,303.20	-
1 1/2"	5,200.80	5,227.20	5,174.40	-
2"	7,514.40	7,514.40	7,514.40	-
3"	2,378.80	2,378.80	2,378.80	-
over 4"	<u>2,371.20</u>	<u>2,371.20</u>	<u>2,371.20</u>	-
	194,009.60	194,833.20	193,186.00	-

	5%		10%		15%		20%	
	increase base	\$ change						
5/8 or 3/4"	\$ 0.30	\$ 22,046.40	\$ 0.60	\$ 44,092.80	\$ 0.90	\$ 66,139.20	\$ 1.20	\$ 88,185.60
1"	\$ 0.75	\$ 4,531.50	\$ 1.50	\$ 9,063.00	\$ 2.25	\$ 13,594.50	\$ 3.00	\$ 18,126.00
1 1/2"	\$ 1.75	\$ 10,573.50	\$ 2.50	\$ 15,105.00	\$ 3.25	\$ 19,636.50	\$ 4.00	\$ 24,168.00
2"	\$ 2.75	\$ 16,615.50	\$ 3.50	\$ 21,147.00	\$ 4.25	\$ 25,678.50	\$ 5.00	\$ 30,210.00
3"	\$ 3.75	\$ 22,657.50	\$ 4.50	\$ 27,189.00	\$ 5.25	\$ 31,720.50	\$ 6.00	\$ 36,252.00
over 4"	\$ 4.75	\$ 28,699.50	\$ 5.50	\$ 33,231.00	\$ 6.25	\$ 37,762.50	\$ 7.00	\$ 42,294.00
		53,766.90		89,407.80		125,048.70		160,689.60

**REVISED**  
8-30-19



Balance Sheet

Account Summary

As Of 08/23/2019

*Handwritten:* 8/23/19



City of Onalaska

Account	Name	Balance
<b>Fund: 660 - STORM WATER UTILITY</b>		
<b>Assets</b>		
660-11100	CASH	511,752.35
660-11300	INVESTMENTS	99,646.53
660-11512	RESERVER FUND 2019	154,062.50
660-13100	OTHER ACCOUNTS RECEIVABLE	0.00
660-13104	STORM WATER CUST ACCTS REC	35,262.41
660-14100	DUE FROM FEDERAL GOV'T	39,926.17
660-14200	DUE FROM STATE	20,960.50
660-14212	STORM WATER DUE FROM CIP	2,044,159.81
660-18100	LAND	959,974.93
660-18150	CONSTRUCTION WORK IN PROGRESS	5,628.73
660-18545	STORM WATER MACHINERY/EQUIP	307,101.10
660-18575	STORM WATER INFRASTRUCTURE	21,645,177.57
660-18576	STORM WATER BLDG STRT/BLDG IM	3,269,968.81
660-18598	VEHICLES	243,322.10
660-18945	STORM WATER MACH./EQUIP ACC DEPR	-279,950.44
660-18975	STORM WATER ACCUM DEPR	-9,210,534.49
660-18976	STORM WATER BLDG STRT/ ACC DEPR	-487,816.66
660-18982	UNAMORTIZED PREMIUM	-56,917.23
660-18983	UNAMORTIZED BOND COSTS	0.00
660-18985	UNAMORTIZED LOSS ON REFUNDING	33,741.18
660-19000	WRS NET PENSION ASSET	30,307.00
660-19001	WRS LIFE ASSET	0.00
660-19200	DEF. OUTFLOW-WRS PENSION -CONTRIB	88,561.00
660-19201	DEFERRED OUTFLOW WRS LRLIF	922.00
	<b>Total Assets:</b>	<b>19,455,255.87</b>
		<b><u>19,455,255.87</u></b>
<b>Liability</b>		
660-21100	ACCOUNTS PAYABLE	-0.04
660-21110	AP PENDING (DUE TO POOL)	63.45
660-21511	FICA W/H	0.00
660-21512	FEDERAL W/H	0.00
660-21513	STATE W/H - WI	0.00
660-21515	FICA W/H - MEDICARE	0.00
660-21520	RETIREMENT W/H	0.00
660-21528	BC/BS HEALTH INS	0.00
660-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
660-21530	HEALTH INS	0.00
660-21531	CANCER INS	0.00
660-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
660-21534	MEDICAL & DEP CARE - SECT. 125	0.00
660-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
660-21540	UNITED WAY	0.00
660-21560	COMMUNITY CREDIT UNION W/H	0.00
660-21570	UNION DUES	0.00
660-21571	LOCAL 150 UNION DUES W/H	0.00
660-21572	1ST FINANCIAL SVGS.	0.00
660-21573	DEFERRED COMPENSATION	0.00
660-21581	SUPPORT PAYMENTS	0.00
660-21700	ACCRUED WAGES	0.00
660-21800	ACCUMULATED EMPLOYEE BENEIT (VAC)	11,607.71
660-21810	STORM WATER ACCUM EMPLOYEE BENEI	0.00
660-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	35,189.94
660-22400	ACCRUED INTEREST	32,411.66

**Balance Sheet**

**As Of 08/23/2019**

Account	Name	Balance
<u>660-22900</u>	CURRENT PORTION OF LONG-TERM DEBT	219,829.26
<u>660-23900</u>	WRS PENSION LIAB.	0.00
<u>660-23901</u>	WRS LRLIF LIABILITY	6,382.00
<u>660-25200</u>	DEFERRED INFLOW-WRS PENSION	96,430.00
<u>660-27110</u>	STORM WATER ADVANCE FROM MUNI	3,032,268.00
<u>660-29207</u>	STORM WATRR REV. BONDS - 2019	2,215,000.00
	<b>Total Liability:</b>	<b>5,649,181.98</b>
<b>Equity</b>		
<u>660-32000</u>	INVESTMENT IN CAPITAL ASSETS	0.00
<u>660-34100</u>	FUND BALANCE	13,685,751.14
<u>660-34300</u>	RESTRICTED FOR WRS PENSION	30,307.00
	<b>Total Beginning Equity:</b>	<b>13,716,058.14</b>
Total Revenue		436,374.99
Total Expense		346,359.24
<b>Revenues Over/Under Expenses</b>		<b>90,015.75</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>13,806,073.89</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>19,455,255.87</u></b>



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 660 - STORM WATER UTILITY</b>							
<b>Revenue</b>							
<u>660-00000-43299</u>	BUILD AMERICA BONDS - I.R.S.	28,140.00	28,140.00	0.00	12,891.18	-15,248.82	54.19 %
<u>660-00000-44902</u>	STORM WATER STRM FEES	0.00	0.00	400.00	900.00	900.00	0.00 %
<u>660-00000-46419</u>	OTHER INCOME	0.00	0.00	0.00	137.33	137.33	0.00 %
<u>660-00000-46451</u>	METERED SALES - RESIDENTIAL	359,444.00	359,444.00	347.14	184,304.20	-175,139.80	48.73 %
<u>660-00000-46452</u>	METERED SALES - COMMERCIAL	353,722.00	353,722.00	65.77	182,155.68	-171,566.32	48.50 %
<u>660-00000-46453</u>	METERED SALES - INDUSTRIAL	3,404.00	3,404.00	0.00	1,741.26	-1,662.74	48.85 %
<u>660-00000-46456</u>	METERED SALES - GOV'T	58,798.00	58,798.00	0.00	30,123.85	-28,674.15	48.77 %
<u>660-00000-46457</u>	METERED SALES - MULTI FAMILY	41,182.00	41,182.00	0.00	21,429.03	-19,752.97	47.97 %
<u>660-00000-46458</u>	FORFIETED DISCOUNTS (PENALTIES)	4,100.00	4,100.00	0.00	2,414.03	-1,685.97	41.12 %
<u>660-00000-48100</u>	INTEREST INCOME	750.00	750.00	0.00	278.43	-471.57	62.88 %
	<b>Revenue Total:</b>	<b>849,540.00</b>	<b>849,540.00</b>	<b>812.91</b>	<b>436,374.99</b>	<b>-413,165.01</b>	<b>48.63 %</b>
<b>Expense</b>							
<u>660-53440-110</u>	SALARIES - REGULAR	57,982.00	57,982.00	4,737.74	34,100.56	23,881.44	41.19 %
<u>660-53440-120</u>	WAGES - REGULAR	95,636.00	95,636.00	9,112.00	63,643.45	31,992.55	33.45 %
<u>660-53440-121</u>	OVERTIME - REGULAR	0.00	0.00	4.87	3,744.98	-3,744.98	0.00 %
<u>660-53440-123</u>	WAGES - PERM PT	11,493.00	11,493.00	195.21	2,686.68	8,806.32	76.62 %
<u>660-53440-126</u>	WAGES - TEMP/SEAS	0.00	0.00	1,124.51	5,383.75	-5,383.75	0.00 %
<u>660-53440-127</u>	OVERTIME - TEMP/SEAS	0.00	0.00	61.44	558.15	-558.15	0.00 %
<u>660-53440-150</u>	FICA	12,631.00	12,631.00	1,085.61	7,813.75	4,817.25	38.14 %
<u>660-53440-151</u>	RETIREMENT (WRS)	10,145.00	10,145.00	913.78	6,697.96	3,447.04	33.98 %
<u>660-53440-152</u>	HEALTH INSURANCE	25,886.00	25,886.00	2,105.99	16,755.34	9,130.66	35.27 %
<u>660-53440-153</u>	DENTAL INSURANCE	1,816.00	1,816.00	151.00	1,136.31	679.69	37.43 %
<u>660-53440-154</u>	LIFE INSURANCE	33.00	33.00	8.37	63.08	-30.08	-91.15 %
<u>660-53440-211</u>	BOILER CONTRACTUAL	150.00	150.00	0.00	0.00	150.00	100.00 %
<u>660-53440-213</u>	HVAC CONTRACTUAL	750.00	750.00	0.00	94.42	655.58	87.41 %
<u>660-53440-214</u>	FIRE CONTRACTUAL	600.00	600.00	0.00	309.12	290.88	48.48 %
<u>660-53440-220</u>	WATER/SEWER/STORM WATER	1,550.00	1,550.00	0.00	1,202.82	347.18	22.40 %
<u>660-53440-221</u>	ELECTRIC & GAS	21,250.00	21,250.00	279.04	9,564.73	11,685.27	54.99 %
<u>660-53440-225</u>	PHONE/INTERNET/CABLE	3,780.00	3,780.00	133.35	945.78	2,834.22	74.98 %
<u>660-53440-240</u>	SOFTWARE MAINTENANCE CONTR	7,670.00	7,670.00	0.00	3,626.54	4,043.46	52.72 %
<u>660-53440-241</u>	EQUIPMENT MAINTENANCE CONT	200.00	200.00	0.00	190.00	10.00	5.00 %
<u>660-53440-243</u>	LEASES	1,800.00	1,800.00	0.00	1,632.12	167.88	9.33 %
<u>660-53440-285</u>	BULK LEAF CONTRACTUAL	35,948.00	35,948.00	0.00	0.00	35,948.00	100.00 %
<u>660-53440-286</u>	TIPPING - BULK LEAF & YARD WAST	25,000.00	25,000.00	0.00	6,759.55	18,240.45	72.96 %
<u>660-53440-290</u>	OTHER CONTRACTUAL SERVICES	47,760.00	47,760.00	9,129.42	23,682.10	24,077.90	50.41 %
<u>660-53440-297</u>	ELECTRICAL CONTRACTUAL	500.00	500.00	0.00	200.00	300.00	60.00 %
<u>660-53440-310</u>	OFFICE SUPPLIES	300.00	300.00	0.00	565.63	-265.63	-88.54 %
<u>660-53440-311</u>	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
<u>660-53440-312</u>	COPY USAGE & PAPER	250.00	250.00	0.00	15.50	234.50	93.80 %
<u>660-53440-320</u>	SUBSCRIPTIONS & DUES	200.00	200.00	0.00	217.00	-17.00	-8.50 %
<u>660-53440-322</u>	LEGAL NOTICES	100.00	100.00	0.00	163.20	-63.20	-63.20 %
<u>660-53440-324</u>	RECRUITMENT	100.00	100.00	0.00	0.00	100.00	100.00 %
<u>660-53440-330</u>	SEMINARS, CONF & TRAVEL	1,700.00	1,700.00	0.00	1,455.26	244.74	14.40 %
<u>660-53440-340</u>	OPERATING SUPPLIES	16,500.00	16,500.00	804.13	12,064.24	4,435.76	26.88 %
<u>660-53440-341</u>	PRINTING & FORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>660-53440-342</u>	CLEANING & SANITARY SUPPLIES	500.00	500.00	55.45	136.58	363.42	72.68 %
<u>660-53440-350</u>	BLDG & GRDS MAINT & REPAIRS	2,300.00	2,300.00	446.00	846.16	1,453.84	63.21 %
<u>660-53440-360</u>	VEHICLE MAINT. & REPAIRS	3,500.00	3,500.00	255.85	3,967.95	-467.95	-13.37 %
<u>660-53440-361</u>	REGULAR FUEL	15,000.00	15,000.00	319.98	2,025.19	12,974.81	86.50 %
<u>660-53440-362</u>	OFF ROAD FUEL	6,800.00	6,800.00	673.42	8,002.64	-1,202.64	-17.69 %

Budget Report

For Fiscal: 2019 Period Ending: 08/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>660-53440-363</u>	EQUIPMENT MAINT & REPAIRS	18,000.00	18,000.00	1,699.57	9,857.72	8,142.28	45.23 %
<u>660-53440-375</u>	STREET MAINT & REPAIRS	5,000.00	5,000.00	0.00	1,687.60	3,312.40	66.25 %
<u>660-53440-380</u>	PUBLIC EDUCATION	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
<u>660-53440-381</u>	EMPLOYMENT TESTING	200.00	200.00	0.00	150.90	49.10	24.55 %
<u>660-53440-382</u>	UNIFORMS & SAFETY ATTIRE	1,500.00	1,500.00	0.00	912.62	587.38	39.16 %
<u>660-53440-510</u>	INS - WORKERS COMP	2,677.00	2,677.00	0.00	2,225.75	451.25	16.86 %
<u>660-53440-511</u>	INS - FIRE, COMP/COLL, BOILER	2,781.00	2,781.00	0.00	2,781.00	0.00	0.00 %
<u>660-53440-512</u>	INS - VEHICLES	446.00	446.00	0.00	446.00	0.00	0.00 %
<u>660-53440-513</u>	INS - CVMIC, LIABILITY, PROF	507.00	507.00	0.00	507.00	0.00	0.00 %
<u>660-53440-540</u>	DEPR - GENERAL EQUIPMENT	527,000.00	527,000.00	0.00	0.00	527,000.00	100.00 %
<u>660-53440-620</u>	INTEREST	134,180.00	134,180.00	0.00	66,397.58	67,782.42	50.52 %
<u>660-53440-690</u>	OTHER DEBT SERVICE	750.00	750.00	0.00	1,456.00	-706.00	-94.13 %
<u>660-53440-692</u>	AMORTIZED BOND COSTS	1,137.00	1,137.00	0.00	39,686.53	-38,549.53	-3,390.46 %
	<b>Expense Total:</b>	<b>1,111,108.00</b>	<b>1,111,108.00</b>	<b>33,296.73</b>	<b>346,359.24</b>	<b>764,748.76</b>	<b>68.83 %</b>
	<b>Fund: 660 - STORM WATER UTILITY Surplus (Deficit):</b>	<b>-261,568.00</b>	<b>-261,568.00</b>	<b>-32,483.82</b>	<b>90,015.75</b>	<b>351,583.75</b>	<b>134.41 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-261,568.00</b>	<b>-261,568.00</b>	<b>-32,483.82</b>	<b>90,015.75</b>	<b>351,583.75</b>	<b>134.41 %</b>



City of Onalaska

#5-a-2

# Budget Worksheet

## Account Summary

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
Fund: 660 - STORM WATER UTILITY										
Revenue										
Department: 00000 - NON DEPARTMENTAL										
660-00000-43289	BUILD AMERICA BONDS - I.R.S.	30,026.00	28,695.50	28,140.00	27,268.20	28,140.00	12,891.18	24,473.00		
660-00000-43306	STORM SEWER FEDERAL GRAN	0.00	0.00	0.00	39,926.17	0.00	0.00			
660-00000-43525	STORM WATER STATE/FEDERA	0.00	0.00	0.00	85,836.84	0.00	0.00			
660-00000-43750	STORM SEWER STATE GRANT I	0.00	0.00	0.00	20,960.50	0.00	0.00			
660-00000-44903	STORM WATER STRM FEES	0.00	600.00	0.00	1,200.00	0.00	900.00			
660-00000-46419	OTHER INCOME	0.00	522.00	0.00	3,558.72	0.00	137.33			
660-00000-46426	STORM WATER DEVELOPER CO	0.00	17,910.00	0.00	0.00	0.00	0.00			
660-00000-46451	METERED SALES - RESIDENTIAL	356,774.00	347,116.37	357,728.00	358,039.41	359,444.00	184,545.64	369,000.00		
660-00000-46452	METERED SALES - COMMERCIA	348,000.00	341,589.82	351,378.00	351,457.58	353,722.00	182,155.68	364,000.00		
660-00000-46453	METERED SALES - INDUSTRIAL	3,400.00	3,312.80	3,492.00	3,405.68	3,404.00	1,741.26	3,400.00		
660-00000-46456	METERED SALES - GOV'T	57,000.00	56,897.72	58,600.00	58,745.40	58,798.00	30,123.85	60,000.00		
660-00000-46457	METERED SALES - MULTI FAMI	40,000.00	39,976.64	41,120.00	41,098.06	41,182.00	21,429.03	42,000.00		
660-00000-46458	FORFIETED DISCOUNTS (PENAL	4,000.00	4,118.64	4,000.00	4,503.03	4,100.00	2,414.03	4,800.00		
660-00000-48100	INTEREST INCOME	450.00	883.89	200.00	4,503.13	750.00	278.43	750.00		
660-00000-48406	INSURANCE DIVIDENDS	0.00	0.00	0.00	1,531.00	0.00	0.00			
660-00000-49400	SALE OF CITY PROPERTY	0.00	0.00	0.00	410.46	0.00	0.00			
Department: 00000 - NON DEPARTMENTAL Total:		839,650.00	841,623.38	844,658.00	1,002,444.18	849,540.00	436,616.43	868,423.00	0.00	0.00
Revenue Total:		839,650.00	841,623.38	844,658.00	1,002,444.18	849,540.00	436,616.43	868,423.00	0.00	0.00
Expense										
Department: 53440 - STORM WATER										
660-53440-110	SALARIES - REGULAR	65,460.00	55,457.03	63,807.00	67,221.51	57,982.00	34,100.56	75,420.00		
660-53440-120	WAGES - REGULAR	82,368.00	100,506.85	91,045.00	104,673.45	95,636.00	63,643.45	113,152.00		
660-53440-121	OVERTIME - REGULAR	0.00	616.80	0.00	1,506.05	0.00	3,744.98	1,000.00		
660-53440-124	WAGES - PERM PT	6,515.00	1,846.73	1,260.00	3,456.97	11,493.00	2,686.68	7,044.00		
660-53440-126	WAGES - TEMP/SEAS	0.00	7,980.21	0.00	6,520.80	0.00	5,383.75			

*Handwritten initials*

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
<u>660-53440-127</u>	OVERTIME - TEMP/SEAS	0.00	50.70	0.00	0.00	0.00	558.15			
<u>660-53440-150</u>	FICA	11,807.00	11,706.72	12,360.00	13,059.58	12,631.00	7,813.75	15,041.00		
<u>660-53440-151</u>	RETIREMENT (WRS)	10,138.00	10,951.46	10,459.00	11,628.58	10,145.00	6,697.96	12,881.00		
<u>660-53440-152</u>	HEALTH INSURANCE	25,792.00	23,702.11	24,208.00	28,957.69	25,886.00	16,755.34	33,275.00		
<u>660-53440-153</u>	DENTAL INSURANCE	1,587.00	1,489.18	1,770.00	1,898.69	1,816.00	1,136.31	2,060.00		
<u>660-53440-154</u>	LIFE INSURANCE	55.00	46.62	42.00	36.60	33.00	63.08	39.00		
<u>660-53440-211</u>	BOILER CONTRACTUAL	150.00	140.69	150.00	88.97	150.00	0.00	150.00		
<u>660-53440-213</u>	HVAC CONTRACTUAL	750.00	1,193.14	750.00	702.51	750.00	94.42	750.00		
<u>660-53440-214</u>	FIRE CONTRACTUAL	600.00	370.61	600.00	477.91	600.00	309.12	600.00		
<u>660-53440-220</u>	WATER/SEWER/STORM WATE	1,300.00	1,343.92	1,350.00	1,939.02	1,550.00	1,202.82	1,700.00		
<u>660-53440-221</u>	ELECTRIC & GAS	24,750.00	17,981.66	24,750.00	19,094.22	21,250.00	9,564.73	21,250.00		
<u>660-53440-225</u>	PHONE/INTERNET/CABLE	1,680.00	2,036.23	1,680.00	2,732.37	3,780.00	945.78	2,280.00		
<u>660-53440-240</u>	SOFTWARE MAINTENANCE CO	3,970.00	4,366.08	4,220.00	4,373.13	7,670.00	3,626.54	6,670.00		
<u>660-53440-241</u>	EQUIPMENT MAINTENANCE C	0.00	305.83	200.00	0.00	200.00	190.00	200.00		
<u>660-53440-243</u>	LEASES	1,700.00	1,732.98	1,800.00	1,798.59	1,800.00	1,632.12	1,800.00		
<u>660-53440-285</u>	BULK LEAF CONTRACTUAL	33,272.00	33,843.82	35,078.00	35,066.92	35,948.00	0.00	35,836.00		
<u>660-53440-286</u>	TIPPING - BULK LEAF & YARD	26,000.00	22,594.84	26,000.00	19,039.00	25,000.00	6,759.55	25,000.00		
<u>660-53440-290</u>	OTHER CONTRACTUAL SERVIC	44,860.00	29,019.62	44,860.00	46,401.85	47,760.00	23,682.10	46,760.00		
<u>660-53440-292</u>	ELECTRICAL CONTRACTUAL	500.00	0.00	500.00	0.00	500.00	200.00	500.00		
<u>660-53440-310</u>	OFFICE SUPPLIES	300.00	72.88	300.00	439.98	300.00	565.63	500.00		
<u>660-53440-311</u>	POSTAGE	100.00	0.00	100.00	0.00	100.00	0.00	100.00		
<u>660-53440-312</u>	COPY USAGE & PAPER	250.00	65.86	250.00	46.22	250.00	15.50	250.00		
<u>660-53440-320</u>	SUBSCRIPTIONS & DUES	200.00	425.00	200.00	211.00	200.00	217.00	200.00		
<u>660-53440-322</u>	LEGAL NOTICES	100.00	163.91	100.00	0.00	100.00	163.20	100.00		
<u>660-53440-324</u>	RECRUITMENT	100.00	0.00	100.00	0.00	100.00	0.00	100.00		
<u>660-53440-330</u>	SEMINARS, CONF & TRAVEL	1,200.00	1,899.10	1,200.00	818.45	1,700.00	1,455.26	1,800.00		
<u>660-53440-340</u>	OPERATING SUPPLIES	15,500.00	13,745.31	16,461.00	19,647.31	16,500.00	12,064.24	16,500.00		
<u>660-53440-341</u>	PRINTING & FORMS	1,000.00	0.00	1,000.00	71.53	1,000.00	0.00	1,000.00		
<u>660-53440-342</u>	CLEANING & SANITARY SUPPLI	500.00	352.86	500.00	309.83	500.00	136.58	500.00		
<u>660-53440-350</u>	BLDG & GRDS MAINT & REPAIR	2,300.00	4,637.31	2,300.00	1,815.21	2,300.00	846.16	2,300.00		
<u>660-53440-360</u>	VEHICLE MAINT. & REPAIRS	3,500.00	3,719.68	3,500.00	10,874.90	3,500.00	3,967.95	3,500.00		

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017 Total Budget	2017 Total Activity	2018 Total Budget	2018 Total Activity	2019 Total Budget	2019 YTD Activity	2020 2020 DEPT	2020 2020 ADMIN	2020 2020 ADOPTED
660-53440-261	REGULAR FUEL	15,000.00	8,679.20	15,000.00	10,292.23	15,000.00	2,025.19	15,000.00		
660-53440-367	OFF ROAD FUEL	6,800.00	3,362.53	6,800.00	3,202.30	6,800.00	8,002.64	6,800.00		
660-53440-263	EQUIPMENT MAINT & REPAIRS	15,000.00	12,082.50	16,000.00	24,096.73	18,000.00	9,857.72	21,000.00		
660-53440-375	STREET MAINT & REPAIRS	5,000.00	5,507.69	5,000.00	1,304.91	5,000.00	1,687.60	5,000.00		
660-53440-380	PUBLIC EDUCATION	2,500.00	3,758.60	6,000.00	5,395.20	6,000.00	0.00	5,000.00		
660-53440-381	EMPLOYMENT TESTING	200.00	114.32	200.00	141.82	200.00	150.90	200.00		
660-53440-382	UNIFORMS & SAFETY ATTIRE	1,500.00	1,037.85	1,000.00	1,047.34	1,500.00	912.62	1,500.00		
660-53440-386	GAIN/LOSS ON SALE OF FIXED	0.00	6,837.00	0.00	34.00	0.00	0.00			
660-53440-510	INS - WORKERS COMP	3,098.00	3,100.00	3,200.00	2,466.01	2,677.00	2,225.75	2,572.00		
660-53440-511	INS - FIRE, COMP/COLL, BOILE	2,560.00	2,581.00	2,700.00	2,700.00	2,781.00	2,781.00	3,016.00		
660-53440-512	INS - VEHICLES	353.00	296.00	400.00	400.00	446.00	446.00	480.00		
660-53440-513	INS - CVMIC, LIABILITY, PROF	500.00	0.00	500.00	500.00	507.00	507.00	517.00		
660-53440-516	EMPLOYEE BENEFITS	0.00	-3,473.42	0.00	-115.73	0.00	0.00			
660-53440-540	DEPR - GENERAL EQUIPMENT	515,000.00	524,511.00	520,000.00	534,539.00	527,000.00	0.00	539,000.00		
660-53440-620	INTEREST	140,715.00	139,228.32	140,229.00	143,721.33	134,180.00	66,397.58	121,492.00		
660-53440-621	INTEREST - MRB	0.00	0.00	0.00	0.00	0.00	0.00	68,988.00		
660-53440-626	ALLOCATED - WRS	0.00	7,259.00	0.00	3,856.00	0.00	0.00			
660-53440-690	OTHER DEBT SERVICE	650.00	14,664.90	750.00	978.00	750.00	1,456.00	1,000.00		
660-53440-692	AMORTIZED BOND COSTS	750.00	339.82	650.00	4,992.14	1,137.00	39,686.53	-704.00		
660-53440-699	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	4,883.00	0.00	0.00			
Department: 53440 - STORM WATER Total:		1,077,930.00	1,084,252.05	1,091,329.00	1,149,343.12	1,111,108.00	346,359.24	1,221,119.00	0.00	0.00
Expense Total:		1,077,930.00	1,084,252.05	1,091,329.00	1,149,343.12	1,111,108.00	346,359.24	1,221,119.00	0.00	0.00
Fund: 660 - STORM WATER UTILITY Surplus (Deficit):		-238,280.00	-242,628.67	-246,671.00	-146,898.94	-261,568.00	90,257.19	-352,696.00	0.00	0.00
Report Surplus (Deficit):		-238,280.00	-242,628.67	-246,671.00	-146,898.94	-261,568.00	90,257.19	-352,696.00	0.00	0.00

*OK*

2

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

*OK*

Department:

Storm Water Utility

Budget Year 2020

**PERSONNEL JUSTIFICATION**

**I. FULL-TIME PERSONNEL**

Current Position (X)	Proposed New (X)	Percent Allocated to Dept	Job Title	Employee Name <small>(write "vacant" if currently vacant, write "new" if newly proposed)</small>	2019 Gross Salary/Wages <small>(excluding O.T. etc)</small>	2020 Proposed Salary/Wages
X		10%	Office Clerical Support	Bosworth, Vicky	\$ 48,066.33	\$4,601
X		10%	City Engineer	Holter, Jarrod	\$ 95,436.98	\$9,147
X		20%	Asst. City Engineer	Schubert, Kevin	\$ 71,173.47	\$13,635
X		10%	Utility Billing Admin.	Wolfert, Sherry	\$ 56,693.05	\$5,426
X		9%	Deputy Finance Dir.	Isensee, Kim	\$ 65,761.52	\$5,658
X		5%	Office Clerical Support	Wilk, Stacy	\$ 45,970.79	\$2,198
X		7%	City Administrator	Rindfleisch, Eric	\$ 137,375.34	\$9,165
X		3%	Finance Support Clerk	Peters, Jackie	\$ 41,124.87	\$1,176
X		10%	PW Manager	Prindle, Jim	\$ 82,831.58	\$7,925
X		15%	PW Asst. Manager	Stoner, Shane	\$ 66,656.84	\$9,541
X		10%	PW Crew Leader	Wiatt, John	\$ 63,855.57	\$6,198
X		10%	Lead Laborer	Carlson, Nick	\$ 58,306.73	\$5,633
	X	0%	Mechanic	Sallander, Mike	\$ 54,643.81	\$5,273
X			Laborer	Stinson, Doug		\$50,881
X		10%	Laborer	Mosser, Adrian	\$ 54,041.73	\$5,212
X		5%	Office Clerical Support	Schmidt, Lisa	\$ 39,509.56	\$1,892
X		7%	City Attorney	Amanda Jackson	\$ 88,454.79	\$2,911
X		30%	Planning Technician	Peterson, Zach	\$ 46,621.20	
	X	10%	GIS Analyst	Hagar, Caitlin	\$ 60,116.26	
	X	15%	Lead Mechanic	Hansen, Jim	\$ 57,875.52	
	X	10%	IT Specialist	Housker, Nils	\$ 56,196.21	
	X	10%	Utility Billing Asst.	Beatse, Amber	\$ 41,026.63	
X			UDC Building Inspector	Jacobson, Chris		\$7,146
<b>Sub-Totals</b>					<b>\$153,618</b>	<b>\$188,572</b>
Overtime (Approx. Hours: _____)						\$1,000
Other Compensation (On Call/Nite Pay)						
<b>Total Salaries for Full-time Personnel</b>					<b>\$153,618</b>	<b>\$189,572</b>

**II. PART-TIME PERSONNEL**

Current Position	Proposed New	Percent Allocated to Dept	Job Title	Employee Name	Budgeted # of 2019 Hrs	Budgeted 2019 Gross Salary	2020 Proposed Hrs	2020 Proposed Gross Salary
X			Seasonal Maintenance I	(8.25/hr - Grade 2, Step 1)	8.25	\$4,950	600	\$4,950
X		7%	Mayor	Chilsen, Joe	18000	\$1,260		\$1,260
X		7%	Mayor Expenses	@\$250.00/month		\$210		\$210
	X		Planning Tech	Vacant	1200	\$4,770		
X		25%	Custodian	Storandt, John	12	\$330	52	\$624
<b>Sub-Totals</b>						<b>\$11,520</b>		<b>\$7,044</b>
Overtime								
<b>Total Salaries for Part-Time Personnel</b>						<b>\$11,520</b>		<b>\$7,044</b>

<b>III. TOTAL SALARIES &amp; WAGES</b>	<b>2019</b> \$165,138	<b>2020 Proposed</b> \$196,616
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**IV. FRINGE BENEFIT CALCULATION FOR 2020:**

		<u>FULL-TIME</u>	<u>PART-TIME</u>
A. FICA	7.65%	\$14,502	\$539
B. Retirement - Full	13.5%		
Retirement - Partial	6.75%	\$12,796	\$85
C. Insurance-Health		\$33,275	n/a
D. Insurance-Dental		\$2,060	n/a
E. Insurance-Life		\$39	n/a

01-Jul

<b>Comments / Notes:</b> City Engineer: Engineering 50% - Water 15% - Sewer 15% - Street 10% - Storm Water 10% Utility Bill Asst. - Water 42.5% - Sewer 42.5% - SW 10% - Street 5%
Asst. City Engineer: Engineering 40% - Water 15% - Sewer 15% - Street 10% - Storm Water 20% Residential Bldg. Insp: Inspection 85% - Storm Water 15%
Office Clerical Support: 15% - Water 15% - Sewer 10% - SW - 35% R/R - 5% Eng - 10% Insp - 10% PlaPlanning Tech: Inspection 15%, Planning 40%, Sewer 15%, Storm Water 30%
Utility Billing Admin. - Water 42.5% - Sewer 42.5% - SW 10% - Street 5% Office Clerical Support: Clerk 25% - Finance 25% - Water 15% - Sewer 15% - Storm Water 5% - Cemetery 5% - JMC 10%
Deputy Finance Director: Finance 53% - Water 14% - Sewer 14% - Storm Water 9% - JMC 10% Mechanic: Street 30% - SW 0% - Water 35% - Sewer 35%
GIS Analyst: Eng 12.5% - Plan 12.5% - Water 32.5% - Sewer 32.5% - SW 10% PW Lead Laborer: Street 90% - SW 10%
PW Mgr.: Water 36.25% - Sewer 36.25% - SW 10% - Street 12.5% - Cemetery 5% PW Asst. Mgr: Water 35% - Sewer 35% - Street 15% - SW 15%
Administrator: Administrator 73% - Water 7% - Sewer 7% - Storm Water 7%, Tourism 5%, JMC 1% Lead Mechanic: Street 25% - Water 30% - Sewer 30% - SW 15%
Finance Spt: Finance 30%, RR 2%, Water 10%, Sewer 10%, SW 3%, JMC 45% PW Crew Leader: Water 37% - Sewer 37% - Street 16% - SW 10%
Laborer (Mosser): Street 90% - Storm Water 10% Mayor: Mayor 59%, Tourism 20%, Water 7%, Sewer 14%

4

**REVISED**  
08/27/2019

*OK*



**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
660-53440	211	<b>Boiler Contractual</b>		<b>\$150</b>
		Boiler water treatment	\$150	
660-53440	213	<b>HVAC Contractual</b>		
		Heating and ventilating maint. Contract (1/2 street dept)	\$750	<b>\$750</b>
660-53440	214	<b>Fire Contractual</b>		<b>\$600</b>
		Fire alarm monitoring (1/2 of street dept)	\$150	
		Fire alarm site visit and maint. (1/2 of street dept)	\$450	
660-53440	220	<b>Water/Sewer/Storm Water</b>	\$1,700	<b>\$1,700</b>
660-53440	221	<b>Electric &amp; Gas</b>		<b>\$21,250</b>
		Public Works Facility	\$5,250	
		Storm lift station	\$16,000	
660-53440	225	<b>Phone/Internet/Cable</b>		<b>\$2,280</b>
		Cell phone - 1 x \$40/month	\$480	
		Telephone charges	\$200	
		Fiber computer and phone connection for Public Works Maintenance Facility to City Hall and City Hall to Charter system.	\$1,600	
660-53440	240	<b>Software Maintenance Contractual</b>		<b>\$6,670</b>
		Tyler Technologies - Billing system maintenance	\$3,000	
		Work management software	\$570	
		ArcView license	\$400	
		MSDS online	\$250	
		FMX software	\$700	
		Precise software	\$750	
		Inframap assest software	\$1,000	
660-53440	241	<b>Equipment Maintenance Contractual</b>		<b>\$200</b>
		Engineering plotter maintenance	\$200	
660-53440	242	<b>Equipment Rental</b>	\$0	<b>\$0</b>
660-53440	243	<b>Leases</b>		<b>\$1,800</b>
		Railroad pond leases	\$1,800	
660-53440	285	<b>Bulk Leaf Contractual</b>		<b>\$35,836</b>
		bulk leaf pick up - contractor charge		
		6,200 units @ 5.78/unit		

6

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
660-53440	286	<b>Tipping - Bulk Leaf &amp; Yard Waste</b>		<b>\$25,000</b>
		tipping charge bulk leaf pick up	\$11,000	
		Tipping charge street sweeping debri	\$14,000	
660-53440	290	<b>Other Contractual Services</b>		<b>\$46,760</b>
		Catch Basin repairs	\$27,900	
		D.N.R. NR 216 permit fee	\$3,000	
		Pump maintenance at storm lift station - performed in 2019 using last 5 years budget, no planned expenditure in 2020.	\$2,000	
		Outfall maintenance	\$2,500	
		Engineering consultant design services	\$1,000	
		Testing for Illicit discharges	\$500	
		Arramark floor mats	\$500	
		Mowing waterways	\$500	
		lawn care service	\$500	
		Accounting & Auditing	\$1,100	
		Bank Charges	\$360	
		Wisconsin League of Municipalities stormwater membe	\$400	
		SCADA repairs	\$2,500	
		Computer system consulting	\$1,500	
		Storm pond spraying	\$1,500	
		Generator maintenance	\$1,000	
660-53440	292	<b>Electrical Contractual</b>		<b>\$500</b>
		Electrical work at storm lift station	\$500	
660-53440	310	<b>Office Supplies</b>		<b>\$500</b>
		pens, film, folders, staples, etc.	\$500	
660-53440	311	<b>Postage</b>	\$100	<b>\$100</b>
660-53440	312	<b>Copy Usage &amp; Paper</b>	\$250	<b>\$250</b>
660-53440	320	<b>Certifications &amp; Licenses</b>	\$200	<b>\$200</b>
660-53440	322	<b>Legal Notices</b>		<b>\$100</b>
		Bid Notices	\$100	
660-53440	323	<b>General Advertisting</b>	\$0	<b>\$0</b>
660-53440	324	<b>Recruitment</b>		<b>\$100</b>
		Job vacancy announcements	\$100	
660-53440	330	<b>Seminars, Conf &amp; Travel</b>		<b>\$1,800</b>
		Misc. seminars	\$1,100	
		APWA-Wisconsi section conference	\$700	

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**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
660-53440	340	<b>Operating Supplies</b>		<b>\$16,500</b>
		Car and truck soap, brooms, small tools, power tools, rakes, shovels, shop towels, safety equipment, miscellaneous wood and steel, etc.	\$4,500	
		Catch basins, rings, castings, butyl sealant	\$6,000	
		Rip rap, geotextile fabric, pond maint. Items	\$2,000	
		Black dirt, seed, sod	\$2,000	
		Redi-mix concrete	\$2,000	
660-53440	341	<b>Printing &amp; Forms</b>		<b>\$1,000</b>
		Portion of billing supplies split with water & sewer	\$750	
		Misc. handouts for public distribution	\$250	
660-53440	342	<b>Cleaning &amp; Sanitary Supplies</b>	\$500	<b>\$500</b>
660-53440	350	<b>Bldg &amp; Grds Maint &amp; Repairs</b>		<b>\$2,300</b>
		Repairs to Public Works Maintenance Facility, doors, furnace filters, light ballasts, light bulbs, paper towels, toilet paper, soap, paint, roof repairs, parking lot striping, etc.(1/2 of street dept)	\$2,300	
660-53440	360	<b>Vehicle Maint &amp; Repairs</b>	\$3,500	<b>\$3,500</b>
660-53440	361	<b>Regular Fuel</b>		<b>\$15,000</b>
		Fuel for various vehicles within the Department (including 100% of street sweeper fuel)	\$15,000	
660-53440	362	<b>Off Road Fuel</b>		<b>\$6,800</b>
		Fuel for loader, mower, etc. - off road tank at PWF	\$1,800	
		Fuel for storm lift station standby generator	\$5,000	
660-53440	363	<b>Equipment Maint &amp; Repair</b>		<b>\$21,000</b>
		sweeper brooms	\$11,000	
		vehicle repairs, including 100% of sweeper costs - increased due to age of sweepers, needing increased part replacement	\$10,000	
660-53440	375	<b>Street Maint &amp; Repairs</b>		<b>\$5,000</b>
		Aggregate and asphalt for street repairs	\$5,000	
660-53440	380	<b>Public Education</b>		<b>\$5,000</b>
		Public education and outreach services	\$5,000	
660-53440	381	<b>Employment Testing</b>	\$200	<b>\$200</b>
660-53440	382	<b>Uniforms &amp; Safety Attire</b>	\$1,500	<b>\$1,500</b>
660-53440	396	<b>Gain/Loss on Sales of Fixed Assets</b>		

8

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Storm Water Utility

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
660-53440	510	Ins - Workers Comp	\$2,572	\$2,572
660-53440	511	Ins. - Fire, comp/coll, boiler	\$3,016	\$3,016
660-53440	512	Ins - Vehicles	\$480	\$480
660-53440	513	Inc - CVMIC, Liability, Prof	\$517	\$517
660-53440	540	Depr - General Equipment	\$539,000	\$539,000
660-53440	541	Depr - Vehicles		
660-53440	620	Interest - G.O.	\$121,492	\$121,492
660-53440	621	Interest - MRB	\$68,988	\$68,988
660-53440	690	Other Debt Service	\$1,000	\$1,000
660-53440	692	Amortized Bond Cost	-\$704	-\$704
<b>TOTAL</b>				<b>\$961,207</b>

9

**REVISED**  
08/27/2019

**2020 DEBT SERVICE - Storm Water**

*Fred*  
6-25-19

<u>ISSUE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2010 C.P. (2,730,000)	120,512.00	73,230.41	193,742.41
2011 C.P. (2,420,000)	59,752.00	8,527.12	68,279.12
2012 C.P. (1,865,000)	4,933.00	1,776.93	6,709.93
2013 CIP (2,600,000)	13,760.00	4,570.74	18,330.74
2014 CIP (2,945,000)	4,431.00	2,224.20	6,655.20
2015 CIP (2,785,000)	7,235.00	3,812.65	11,047.65
2016 G.O. CIP (5,920,000)	5,000.00	1,850.00	6,850.00
2017 G.O. CIP (3,295,000)	10,000.00	7,400.00	17,400.00
2017 Refunding (2,985,000)	5,000.00	18,100.00	23,100.00
*MR Bonds (2,215,000)	80,000.00	68,988.00	148,988.00
<b>Total</b>	<b>310,623.00</b>	<b>190,480.05</b>	<b>501,103.05</b>

*OK*

Note: 2010 CP BAB Subsidy for 2020 from 2019 \$33,916 with 5.9% reduction relating to sequestration cuts on BABs (SW=27,473) & (GF=4,442)

<u>Breakdown</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
G.O.	230,623.00 <i>OK</i>	121,492.05	352,115.05
*MRB	80,000.00 <i>OK</i>	68,988.00	148,988.00
<b>Totals</b>	<b>\$310,623.00</b>	<b>\$190,480.05</b>	<b>\$501,103.05</b>

10



## MEMORANDUM

### PUBLIC WORKS DEPARTMENT

TO: City Administrator, Mayor and Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: July 18, 2019

CC: Fred Buehler, Financial Services Director

RE: 2020 Storm Water Utility budget

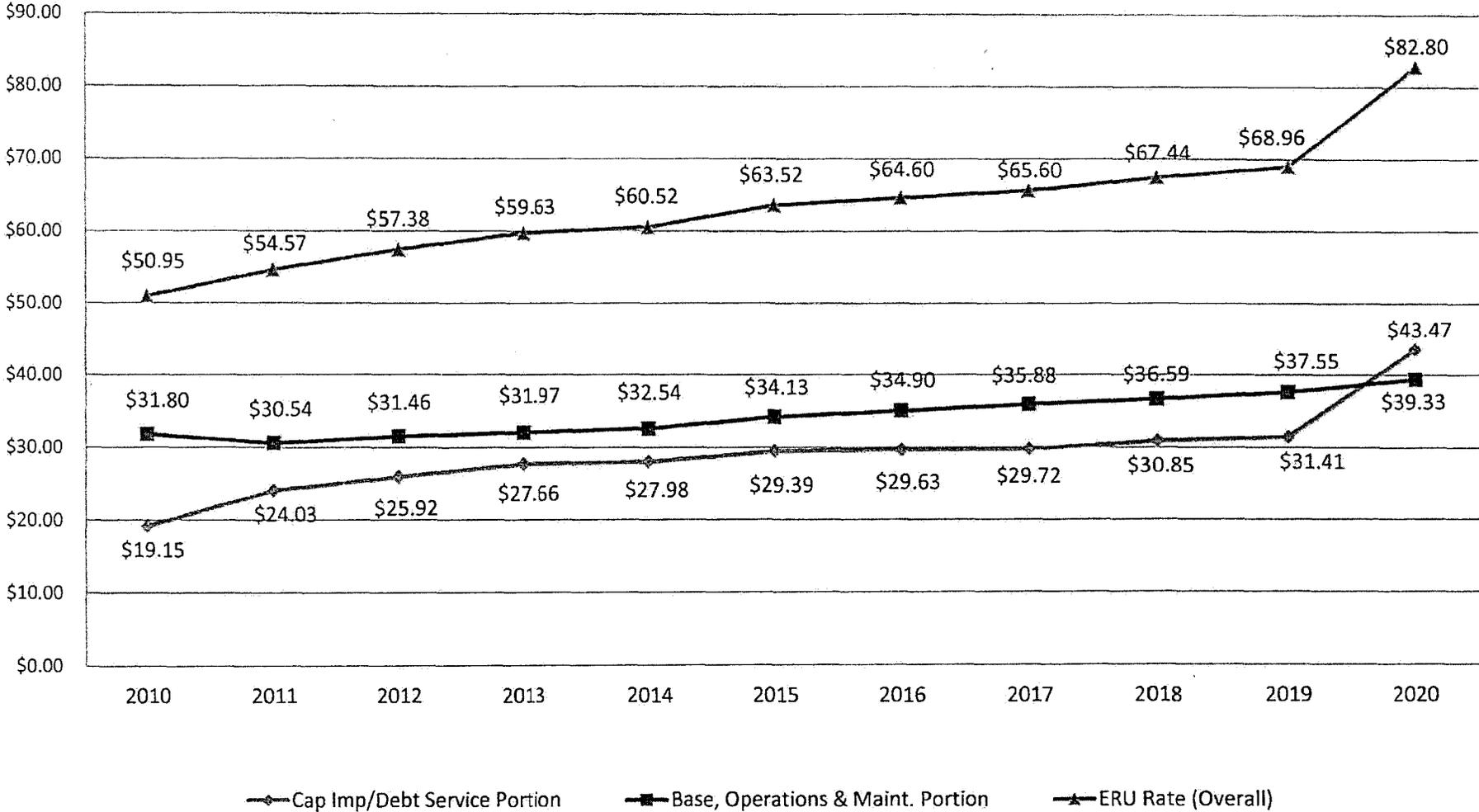
I have attached the proposed 2020 Storm Water Utility budget for your review. The proposed 2020 ERU (equivalent runoff unit) rate is \$82.80 versus the 2019 rate of \$68.96. This is a substantial increase of twenty percent due mainly to borrowing of mortgage revenue bonds of over two million dollars of infrastructure investment. This is the largest infrastructure investment since the inception of the storm water utility; funding the construction of the Main Street storm water pumping station.

The following are a list of items which have increased from the 2019 budget:

- Capital Projects – Mortgage Revenue Bonding + \$148,000
- Employee wage & benefits – City Attorney staffing - new + \$8,400
- Employee wage & benefits – IT staffing - new + \$6,200
- Employee wage & benefits – City mechanic – larger % of duties + \$4,500
- Increase in equipment maintenance due to age of sweepers + \$3,500

I have attached a graph depicting ERU rate from 2010 to present which also shows the capital costs versus operations & maintenance costs over time. As shown in the graph 2020 will be the first year that Capital Improvement expenses will overtake operating and maintenance expenses in total budgeted dollars.

# City of Onalaska Stormwater Utility ERU Rate



CITY OF JUNO, ALASKA  
STORMWATER UTILITY BUDGET SUMMARY  
7/24/2019

2020 STORMWATER MANAGEMENT BUDGET

ACTIVITY	SW UTILITY COMPONENT	ADOPTED 2019	PROPOSED 2020	ESTIMATED 2020
1 Public Education and Outreach	Base	\$ 8,232.00	\$ 7,314.00	\$ 8,047.00
2. Public Involvement/Participation	Base	\$ 7,385.00	\$ 7,700.00	\$ 7,913.00
3 Illicit Discharge Detection Program	Base	\$ 1,974.00	\$ 2,046.00	\$ 2,107.00
4 Construction Site Erosion Control	Base	\$ 25,763.00	\$ 21,976.00	\$ 22,635.00
5 Postconstruction Stormwater Management	Base	\$ 16,611.00	\$ 17,245.00	\$ 17,762.00
6. Pollution Prevention Program and Operation and Maintenance	Operations & Maintenance	\$ 282,378.00	\$ 295,651.00	\$ 304,521.00
	Base	\$ 47,246.00	\$ 50,456.00	\$ 51,970.00
	Capital Improvements & Debt Service	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
7. Stormwater Quality Management	Base	\$ -		
8. Storm Sewer Map	Base	\$ 5,674.00	\$ 7,846.00	\$ 8,081.00
9. Administrative Costs	Operations & Maintenance	\$ 5,225.00	\$ 4,850.00	\$ 4,996.00
	Base	\$ 56,614.00	\$ 64,852.00	\$ 66,798.00
10 Capital Improvements and Planning	Capital Improvements & Debt Service	\$ 327,315.00	\$ 475,480.00	\$ 490,000.00
11. Reserve/Replacement Fund	Capital Improvements & Debt Service	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
<b>TOTAL</b>		<b>\$ 839,416</b>	<b>\$ 1,010,416</b>	<b>\$ 1,039,830.00</b>
Number of ERU's (2021 Total assumes 0.30% growth rate from July 15, 2019 to 2020 and 0.10% credits given in 2020)		\$ 12,173	\$ 12,203	\$ 12,227
Cost/ERU/Year		\$ 68.96	\$ 82.80	\$ 85.04
Cost/ERU/Quarter		\$ 17.24	\$ 20.70	\$ 21.26

SW UTILITY COMPONENT COSTS SUMMARY

COMPONENT	YEARLY COST	% OF TOTAL	ERU QUARTERLY COST
Base	\$ 179,435	17.76%	\$ 3.68
Capital and Debt Service	\$ 530,480	52.50%	\$ 10.87
Operation and Maintenance	\$ 300,501	29.74%	\$ 6.15
<b>TOTAL</b>	<b>\$ 1,010,416</b>	<b>100%</b>	<b>\$ 20.70</b>

SW UTILITY CLASSIFICATION SUMMARY AS OF 7/17/19

Residential ERU's	5,322
Commercial ERU's	5,249
Governmental ERU's	872
Industrial ERU's	51
Multi-Family	625
<b>TOTAL</b>	<b>12,119</b>

City of Onalaska  
Stormwater Utility Budget  
07/24/2019

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2019	PROPOSED 2020	DETAILS	NOTES
	<b>1) <u>Public Education/Outreach</u></b>				<b>NOTE:</b> Assume 3% increase in total employee compensation costs using 2019 budget numbers
Base	Presentation of City of Onalaska Stormwater Plan to City Council by Strand and City staff	\$ -	\$ -		
Base	City Council meeting to discuss annual report	\$ 1,442	\$ 1,503	2% Jarrod (\$250), 10% Administrator (\$1,253)	
Base	Stormwater Management-related materials for availability at City Hall	\$ 250	\$ 250		
Base	Investigate single yard waste drop off site and educate residents on leaves in terrace	\$ -	\$ -		
Base	Stormwater articles in City publication and newspaper	\$ -	\$ -		
Base	Educational display/booth at community gathering	\$ -	\$ -		
Base	Promote environmentally sensitive development during concept plan review	\$ 120	\$ 125	1% Jarrod (\$125)	
Base	Participate in La Crosse Urban Group, City education materials and staff hours	\$ 6,241	\$ 5,250	2% Jarrod (\$250) + \$5,000 to Lax County Group	
Base	Track public education/outreach activities	\$ 179	\$ 186	1% Kevin (\$186)	
Base	Public education materials and payment into La Crosse County group	\$ -	\$ -		
	<b>TOTAL:</b>	<b>\$ 8,232</b>	<b>\$ 7,314</b>		
	<b>2) <u>Public Involvement/Participation</u></b>				
Base	Continue Stormwater Policies and Practices administration	\$ 3,603	\$ 3,757	5% Jarrod (\$625), 25% Administrator (\$3,132)	
Base	City Council Meeting to discuss stormwater issues	\$ 3,603	\$ 3,757	5% Jarrod (\$625), 25% Administrator (\$3,132)	
Base	Track public involvement/participation activities	\$ 179	\$ 186	1% Kevin (\$186)	
	<b>TOTAL:</b>	<b>\$ 7,385</b>	<b>\$ 7,700</b>		
	<b>3) <u>Illicit Discharge Detection Program</u></b>				
Base	Adopt IDD Ordinance	\$ -	\$ -		
Base	Further investigate source of flows at ___ outfalls where flow was found during initial screening	\$ 359	\$ 372	2% Kevin (\$372)	
Base	Implement Illicit Discharge Detection and Elimination program	\$ 538	\$ 558	3% Kevin (\$558)	
Base	Ongoing field screening	\$ 718	\$ 744	4% Kevin (\$744)	
Base	Track IDD program activities	\$ 359	\$ 372	2% Kevin (\$372)	
	<b>TOTAL:</b>	<b>\$ 1,974</b>	<b>\$ 2,046</b>		
	<b>4) <u>Construction Site Erosion Control</u></b>				
Base	Continue admin of Erosion Control Ordinance (residential and commercial)	\$ 14,171	\$ 16,976	90% Planning Tech (\$16,976)	

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2019	POSED 2020	DETAILS	N
	<b><u>Construction Site Erosion Control (cont'd)</u></b>				
Base	Subdivision reviews	\$ 3,000	\$ 1,557	5% Jarrod (\$625), 5% Kevin (\$932)	
Base	Commercial Site Plan Reviews	\$ 1,888	\$ 1,557	5% Jarrod (\$625), 5% Kevin (\$932)	
Base	Adopt new Erosion Control Ordinance	\$ -	\$ -		
Base	Document Erosion Control permits issued	\$ 1,416	\$ 1,416	5% Planning Tech (\$943)	
Base	Document enforcement actions	\$ 1,416	\$ 1,416	5% Planning Tech (\$943)	
	<b>TOTAL:</b>	<b>\$ 25,763</b>	<b>\$ 21,976</b>		
	<b>5) <u>Postconstruction Stormwater Mgmt</u></b>				
Base	Continue admin of NR 151 Stormwater Management requirements (subdivision reviews)	\$ 8,100	\$ 8,410	30% Jarrod (\$3,751), 25% Kevin (\$4,659)	
Base	Commercial Site Plan reviews	\$ 7,793	\$ 8,091	20% Jarrod (\$2,500), 30% Kevin (\$5,591)	
Base	Adopt new Stormwater Management Ordinance	\$ -	\$ -		
Base	Document Stormwater Permits issued	\$ 359	\$ 372	2% Kevin (\$372)	
Base	Document enforcement actions	\$ 359	\$ 372	2% Kevin (\$372)	
	<b>TOTAL:</b>	<b>\$ 16,611</b>	<b>\$ 17,245</b>		
	<b>6) <u>Pollution Prevention Program and Operation and Maintenance</u></b>				
O&M	Operation and maintenance of City BMPs (ditch and pond maintenance) outfall maintenance, pipe and culvert maintenance, mowing, etc	\$ 49,230	\$ 50,699	30% Jim (\$3,249), 30% Shane (\$3,912), 100% John (\$8,472), 40% Doug (\$27,818), Vacant/Part-Time (\$5,248), Over-Time (\$2,000)	
O&M	Operation and maintenance of storm sewer catch basins (catch basin rebuilds)	\$ 47,943	\$ 48,690	25% Jim (\$2,708), 25% Shane (\$3,260), 100% Nick (\$7,699), 100% Adrian (\$7,123) + \$27,900 Catch Basin Repair	
O&M & Base (50%) (50%)	Street sweeping operations (labor, debris disposal, sweeper repairs, brooms)	\$ 72,690	\$ 79,113	10% Jim (\$1,083), 10% Shane (\$1,304), 60% Doug (\$41,726) + \$11,000 brooms + \$10,000 Repairs + \$14,000 Debris Disposal	
O&M	Deicing and snow removal operations admin/tracking	\$ 227	\$ 238	1% Jim (\$108), 1% Shane (\$130)	
O&M	Leaf and grass clipping management collection	\$ 45,831	\$ 46,836	Leaf Vacuum Only (\$5.67 + CPI 2% = \$5.78 x 6,200 = \$35,836) Contractor + \$11,000 Tipping Fee)	
O&M	Municipal garage and storage area management operations	\$ 227	\$ 238	1% Jim (\$108), 1% Shane (\$130)	
O&M	Contract for a Turf Management plan for properties >5 Acres	\$ -	\$ -		
O&M	Track pollution prevention activities	\$ 538	\$ 558	3% Kevin (\$558)	
Capital & Debt Service	Equipment purchase	\$ 30,000	\$ 30,000		
O&M	Equipment rental - mower	\$ -	\$ -		
O&M	Safety Attire	\$ 1,500	\$ 1,500		
O&M	Operations - mechanic time for equipment repairs	\$ 6,987	\$ 11,481	100% Jim Hansen (\$11,481)	
O&M	Electricity - Storm Lift Station	\$ 16,000	\$ 16,000		
O&M	Electricity - Public Works Facility	\$ 5,250	\$ 5,250		
O&M	Contractual Services - cleaning at Public Works Facility	\$ -	\$ -		
O&M	Contractual Services - shop supplies - Aramark	\$ 500	\$ 500		

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2019	POSED 2020	DETAILS	N
	<u>Pollution Prevention Program and Operation and Maintenance (cont'd)</u>				
O&M	IT Staff	\$ -	\$ 3,144	50% Nils (\$3,144)	
O&M	City Attorney Staff	\$ -	\$ 4,210	50% Amanda (\$4,210)	
O&M	Contractual Services - mowing services	\$ 500	\$ 500		
O&M	Water & Sewer - Public Works Facility	\$ 1,550	\$ 1,700		
O&M	Lawn Care	\$ 500	\$ 500		
O&M	Contractual Services - outfall maintenance	\$ 2,500	\$ 2,500		
O&M	Contractual Services - Engineering consultant design	\$ 1,000	\$ 1,000		
O&M	Contractual Services - work management software	\$ 570	\$ 570		
O&M	Contractual Services - electrical work at storm lift station	\$ 500	\$ 500		
O&M	Contractual Services - pump maintenance at storm lift station	\$ 2,000	\$ 2,000		
O&M	Contractual Services - stormlift generator maintenance	\$ 2,000	\$ 1,000		
O&M	Testing for Illicit discharge	\$ 500	\$ 500		
O&M	Railroad lease for storm sewer crossings	\$ 1,800	\$ 1,800		
O&M	Seminars	\$ 1,700	\$ 1,800		
O&M	Misc. operating supplies - small tools, shovels, safety equip, power tools, etc	\$ 4,500	\$ 4,500		
O&M	Misc. operating supplies - outfall and pond maint, rip rap, geotextile, etc.	\$ 2,000	\$ 2,000		
O&M	Misc. operating supplies - black dirt, seed, sod	\$ 2,000	\$ 2,000		
O&M	Misc. operating supplies - aggregate, asphalt for street repairs (#375)	\$ 5,000	\$ 5,000		
O&M	Misc. operating supplies - butyl sealant, rings, catch basins, etc.	\$ 6,000	\$ 6,000		
O&M	Building and grounds maint (#s 211, 213, 214, 350)	\$ 3,800	\$ 3,800		
O&M	Vehicle and equipment maint	\$ 3,500	\$ 3,500		
O&M & Base (50%)	Gas and fuel usage (including sweeper)	\$ 21,800	\$ 21,800		
O&M	Misc. office supplies, notices (#s 310, 322, 324)	\$ 500	\$ 700		
O&M	Telephone/Fiber Connection	\$ 3,780	\$ 2,280		
O&M	Cleaning and sanitary supplies	\$ 500	\$ 500		
O&M	Employment Testing (#381)	\$ 200	\$ 200		
O&M	Subscriptions & Dues (#320)	\$ 200	\$ 200		
O&M	Ready Mix Concrete	\$ 2,000	\$ 2,000		
O&M	SCADA Repairs	\$ 2,500	\$ 1,500		
O&M	Computer System Consulting	\$ 2,500	\$ 2,500		
O&M	Storm Pond Spraying	\$ 2,500	\$ 1,500		
O&M	Engineering Plotter Maintenance	\$ 200	\$ 200		
O&M	Hardware & Software Maintenance	\$ 4,100	\$ 3,100		
	<b>TOTAL:</b>	<b>\$ 359,623</b>	<b>\$ 376,107</b>		
	<b>7) Stormwater Quality Management</b>				
Base	Submit evaluation of flood control structures	\$ -	\$ -		
Base	Stormwater Quality Analysis (baseline and existing conditions and TSS Reduction Gap analysis)	\$ -	\$ -		
Base	Stormwater utility feasibility study	\$ -	\$ -		
Base	Stormwater utility implementation (if implemented)	\$ -	\$ -		
Base	Urban nonpoint source and stormwater grant application for implementation	\$ -	\$ -		

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2019	POSED _020	DETAILS	N
<b><u>Stormwater Quality Management (cont'd)</u></b>					
Base, O&M, or C&DS (To Be Determined)	Topographic survey and report of seven City-owned wet ponds to determine need for sediment removal	\$ -	\$ -		
Base, O&M, or C&DS (To Be Determined)	Sediment removal at seven (7) City-owned wet ponds (pending results of survey), complete prior to 2023 Ponds built in 1995, 1996 (2), 1997, 1998 (2), 1999, 2000 (2) Given a 15 to 20 year design life prior to need for dredging and 2023 regulatory date, will need to dredge 1 pond in 2019, 2 ponds in 2020, 1 pond in 2021, 2 ponds in 2022, 1 pond in 2023, and 2 ponds in 2024. Herein, just do 1 pond per year starting in 2019 and ending in 2024 and pay for with Capital Improvements Budget. After 2024, assume do \$25,000 of maintenance dredging per year at these 7 ponds at straight cost per year	\$ -	\$ -		
NA	Implement alternative to meet 20% TSS reduction (design & construction)- N/A	\$ -	\$ -		
		<b>TOTAL:</b>			
		\$ -	\$ -		
<b>8) <u>Storm Sewer Map</u></b>					
Base	Submit/Maintain SS System Map	\$ 5,674	\$ 7,846	100% Caitlin (\$7,846)	
		<b>TOTAL:</b>			
		\$ 5,674	\$ 7,846		
<b>9) <u>Administrative Costs</u></b>					
Base	Stormwater Utility Administration	\$ 43,388	\$ 50,996	100% Sherry (\$7,416), 25% Jarrod (\$3,126), 100% Kim (\$7,733), 33% Jim (\$3,574), 33% Shane (\$4,304), 100% Vicky (\$6,196), 100% Stacy (\$3,005), 100% Mayor (\$1,672), 40% Administrator (\$5,011), 100% Jackie (\$1,607), 50% Nils (\$3,143), 50% Amanda (\$4,209)	
Base	Compilation of Tracked Permit Activities	\$ 897	\$ 932	5% Kevin (\$932)	
Base	Prepare Annual Report	\$ 1,794	\$ 1,864	10% Kevin (\$1,864)	
Base	Permit Fee	\$ 3,000	\$ 3,000		
Base	Auditing	\$ 1,100	\$ 1,100		
Base & O&M (50%) (50%)	Workmans Comp	\$ 3,200	\$ 3,000		
Base & O&M (50%) (50%)	Liability Insurance	\$ 500	\$ 500		
Base & O&M (50%) (50%)	Vehicle Insurance	\$ 400	\$ 500		
Base & O&M (50%) (50%)	Fire & Boiler Insurance	\$ 2,700	\$ 2,700		
Base & O&M (50%) (50%)	Hardware and Software Maintenance - Tyler	\$ 3,000	\$ 3,000		
Base	Billing Supplies & Forms	\$ 750	\$ 1,000		
Base	Bank Charges	\$ 360	\$ 360		
Base	Copy usage, paper and postage (#311 & #312)	\$ 350	\$ 350		
Base	WI League Municipalities Stormwater Group	\$ 400	\$ 400		
		<b>TOTAL:</b>			
		\$ 61,839	\$ 69,702		

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2019	POSED 2020	DETAILS
10)	<b>Capital Improvements and Planning</b> (Assumes all Storm Sewer related debt prior to 2010 paid by City General Fund)			
Capital & Debt Service	A. Pond 10/50 clay-lined forebays for pretreatment - no capital improvements funds used	\$ -	\$ -	
Capital & Debt Service	B. Pond 11 clay-lined forebays for pretreatment	\$ -	\$ -	
Capital & Debt Service	C. Pond 12 engineered soil bottom for pretreatment	\$ -	\$ -	
Capital & Debt Service	D. Pond 2 dry pond to wet pond conversion	\$ -	\$ -	
Capital & Debt Service	E. Pond 5 dry pond to wet pond conversion	\$ -	\$ -	
Capital & Debt Service	USH 53 drainage mitigation project	\$ -	\$ -	\$50,000 in 2010 Capital Improvement Projects (2%)
	Interest	\$ 1,571	\$ 1,465	
	Principal	\$ 2,410	\$ 2,410	
	Amortized Bond Cost	\$ -	\$ -	
Capital & Debt Service	Main stormwater pump station design cost in 2009, construction in 2010 through 2011	\$ -	\$ -	\$2,251,000 in 2010 Capital Improvement Projects (98% - payoff 2029), \$1,030,000 in 2011 Capital Improvement Projects (85.92% - payoff 2030)
	Interest on Debt	\$ 85,700	\$ 79,091	\$71,765 (2010) + \$7,326 (2011)
	Principal	\$ 165,163	\$ 169,491	\$118,102 (2010) + \$51,389 (2011)
	Amortized Bond Cost	\$ -	\$ -	
Capital & Debt Service	2011 CIP			
	A. Wheel Loader	\$ -	\$ -	\$7,750 in 2011 Capital Improvement Projects (0.65% - payoff 2030)
	Interest	\$ 66	\$ 55	
	Principal	\$ 356	\$ 388	
	Amortized Bond Cost	\$ -	\$ -	
	B. Inlet Improvements	\$ -	\$ -	\$25,000 in 2011 Capital Improvement Projects (2.09% - payoff 2030)
	Interest	\$ 213	\$ 178	
	Principal	\$ 1,145	\$ 1,249	
	Amortized Bond Cost	\$ -	\$ -	
	C. Hanson Place Stormsewer	\$ -	\$ -	\$15,000 in 2011 Capital Improvement Projects (1.25% - payoff 2030)
	Interest	\$ 127	\$ 107	
	Principal	\$ 685	\$ 747	
	Amortized Bond Cost	\$ -	\$ -	

TYPICAL SV. UTILITY COMPONENT	ACTIVITY	ADOPTED 2019	POSED 2020	DETAILS
	<u>Capital Improvements and Planning (con'td)</u>			
	D. 4th Avenue North Stormsewer	\$ -	\$ -	\$121,000 in 2011 Capital Improvement Projects (10.09% - payoff 2030)
	Interest	\$ 1,026	\$ 860	
	Principal	\$ 5,527	\$ 6,029	
Capital & Debt Service	2010 CIP - Build America Bond Subsidy	(\$28,140)	(\$27,473)	Interest reduction due to Build America Bonds, assuming Federal Sequester Reduction
Capital & Debt Service	2012 CIP			
	A. Stormwater inlet capacity improvements	\$ -	\$ -	\$50,000 in 2012 Capital Improvement Projects (65.58% - payoff 2031)
	Interest	\$ 1,230	\$ 1,165	
	Principal	\$ 3,274	\$ 3,235	
	B. Vilas Street	\$ -	\$ -	\$26,000 in 2012 Capital Improvement Projects (34.22% - payoff 2031)
	Interest	\$ 642	\$ 612	
	Principal	\$ 1,708	\$ 1,698	
Capital & Debt Service	Other Debt Service (Budget Line Item #690)	\$ 750	\$ 750	3rd Party paying Issuance Fees for bonding
Capital & Debt Service	Amortized Bond Costs (Budget Line Item #692)	\$ 650	\$ 1,100	Bond Costs
Capital & Debt Service	2013 CIP	\$ -	\$ -	
	A. Sand Lake Road off street path	\$ -	\$ -	\$133,000 in 2013 Capital Improvement Projects (50.76% - payoff 2032)
	Interest	\$ 2,454	\$ 2,320	
	Principal	\$ 6,726	\$ 6,985	
	B. Marcou Road	\$ -	\$ -	\$129,000 in 2013 Capital Improvement Projects (49.24% - payoff 2032)
	Interest	\$ 2,381	\$ 2,251	
	Principal	\$ 6,524	\$ 6,775	
Capital & Debt Service	2014 CIP	\$ -	\$ -	
	A. Single Axle Dump Truck	\$ -	\$ -	\$48,000 in 2014 Capital Improvement Projects (54.55% - payoff 2033)
	Interest	\$ 1,258	\$ 1,213	
	Principal	\$ 2,251	\$ 2,417	
	B. East Main Street Reconstruction	\$ -	\$ -	\$40,000 in 2014 Capital Improvement Projects (45.45% - payoff 2033)
	Interest	\$ 1,048	\$ 1,011	
	Principal	\$ 1,875	\$ 2,014	

TYPICAL SW UTILITY COMPONENT	ACTIVITY	ADOPTED 2019	POSED 2020	DETAILS	N
<u>Capital Improvements and Planning (con'td)</u>					
Capital & Debt Service	2015 CIP				
	A. Pond 17	\$ -	\$ -	- \$76,000 in 2015 Capital Improvement Projects (49.59% - payoff 2034)	
	Interest	\$ 1,945	\$ 1,890		
	Principal	\$ 3,588	\$ 3,588		
	B. East Main Street Reconstruction	\$ -	\$ -	- \$19,250 in 2015 Capital Improvement Projects (12.56% - payoff 2034)	
	Interest	\$ 492	\$ 479		
	Principal	\$ 909	\$ 909		
	C. 3rd Ave S	\$ -	\$ -	- \$23,000 in 2015 Capital Improvement Projects (15.01% - payoff 2034)	
	Interest	\$ 589	\$ 572		
	Principal	\$ 1,086	\$ 1,086		
	D. Pearl St	\$ -	\$ -	- \$35,000 in 2015 Capital Improvement Projects (22.84% - payoff 2034)	
	Interest	\$ 896	\$ 871		
	Principal	\$ 1,652	\$ 1,652		
Capital & Debt Service	2016 CIP	\$ -	\$ -		
	A. Fern Street	\$ -	\$ -	- \$28,000 in 2016 Capital Improvement Projects (35.9% - payoff 2035)	
	Interest	\$ 664	\$ 664		
	Principal	\$ -	\$ 1,795		
	B. Green Street	\$ -	\$ -	- \$50,000 in 2016 Capital Improvement Projects (64.1% - payoff 2035)	
	Interest	\$ 1,186	\$ 1,186		
	Principal	\$ -	\$ 3,205		
Capital & Debt Service	2017 CIP	\$ -	\$ -		
	A. Country Club Lane	\$ -	\$ -	- \$50,000 in 2017 Capital Improvement Projects (20.51% - payoff 2036)	
	Interest	\$ 1,559	\$ 1,518		
	Principal	\$ 2,051	\$ 2,051		
	B. Tractor Backhoe	\$ -	\$ -	- \$23,750 in 2017 Capital Improvement Projects (9.74% - payoff 2036)	
	Interest	\$ 740	\$ 721		
	Principal	\$ 974	\$ 974		

TYPICAL SV UTILITY COMPONENT	ACTIVITY	ADOPTED 2019	POSED 2020	DETAILS
<u>Capital Improvements and Planning (con'td)</u>				
Capital & Debt Service	2017 CIP (Cont'd)	\$ -	\$ -	
	C Spruce Street			\$141,000 in 2017 Capital Improvement Projects (57.85% - payoff 2036)
	Interest	\$ 4,397	\$ 4,281	
	Principal	\$ 5,785	\$ 5,785	
	D. King Street	\$ -	\$ -	\$29,000 in 2017 Capital Improvement Projects (11.90% - payoff 2036)
	Interest	\$ 904	\$ 882	
	Principal	\$ 1,190	\$ 1,190	
Capital & Debt Service	2017 CIP Refunding/Refinancing 2011 Debt			
	Interest	\$ 18,200	\$ 18,100	
	Principal	\$ 5,000	\$ 5,000	
Capital & Debt Service	2018 CIP & 2019 CIP Mortgage Revenue Bond			
	Interest	\$ 4,888	\$ 68,988	
	Principal	\$ -	\$ 80,000	
Capital & Debt Service	2020 CIP	\$ -	\$ -	
Capital & Debt Service	2021 CIP	\$ -	\$ -	
				(Interest = \$190,480 / Principal = \$310,623) (Build America Bonds = { - \$27,473 } ) + (Issuance Fees = \$750) + (Bond Costs = \$1,100)
	<b>TOTAL:</b>	<b>\$ 327,315</b>	<b>\$ 475,480</b>	
<u>11) Reserve / Replacement Fund</u>				
Capital & Debt Service	Replacement fund for projects/emergency repairs annual designation	\$ 25,000	\$ 25,000	
	<b>TOTAL:</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	
	<b>COLUMN TOTALS:</b>	<b>\$ 839,416</b>	<b>\$ 1,010,416</b>	

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

**Storm Water Utility**

Budget Year **2021-2025**

**5-YEAR NEW / REPLACEMENT PROJECTION**

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

**Items must exceed \$500.00 per item.**

<b>Item Description</b>	<b>Year To Be Purchased</b>	<b>Comments</b>
Storm lift station generator service	2020	Complete service of generator including changing fluids, \$5,000
Single Axle dump truck - plow, spreader, wing	2020	to replace existing 1999. \$160,000, split with street
Four wheel drive front mount mower with cab	2020	To replace existing, \$40,000
Outside storage racking at Public Works Facility	2021	\$4,000 (split with storm sewer, water & sanitary sewer, \$16,000 total)
Street Sweeper - replace mechanical broom sweeper	2021	To replace existing 2005 model, \$275,000
storm lift station pump maintenance	2021	\$15,000
actor with flail mowers attachments	2022	\$160,000, split with Street Department
3/4 ton pick up truck	2023	\$35,000
storm lift station pump maintenance	2024	\$15,000

Stolme



# MEMORANDUM

## PUBLIC WORKS DEPARTMENT

TO: Mayor  
Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: August 1, 2019

CC: Eric Rindfleisch, City Administrator  
Fred Buehler, Financial Services Director

RE: 2020 Budget

I would offer the following items for the 2020 budget

General:

- I have submitted the proposed General Fund budgets for departments with generally the 0% overall increase in funding requested but with some shifting of funding levels between budget lines and Departments. I have kept the proposed general fund equipment budget at the same funding level as 2019 for the overall Public Works Department. The purchase of updated equipment is crucial to performing our mission at current staffing levels.
- I have attached a memo outlining my concerns in regards to employee compensation and have offered some items that I am requesting to be included in the 2020 budget. Many long standing employees with vast knowledge of City infrastructure would take years to replace if they left their current positions.

Water:

- Line item accounts totals have been maintained at the 2019 funding levels. Some line items amounts have been altered up or down to better reflect current expenditure patterns. New/replacement equipment requests have been included for the Department to continue to meet Wis. DNR mandates, efficiently use staff and modernize with new technologies.
- I am requesting the current Public Works Technology position be backfilled with Public Works Laborer/operator. The Public Works Technology position will be consumed into the proposed IT section of the Public Works Department. This position is funded one half water accounts.
- I am requesting the current part time Utility Billing Assistant position be replaced with a full time Utility Billing Clerk position. I have a memo attached outlining this proposal. This position is funded one half water accounts.

- I am requesting a minimum call in time for the Utility on call staff member for a call which necessitates coming in for work. I have attached a memo outlining the proposal.

#### Sanitary Sewer

- Upon review of the budget with staff, we feel that the 2019 budget levels are adequate for the 2019 year. Some line items amounts have been altered up or down to better reflect current expenditure patterns. Request for new/replacement equipment are included in the equipment replacement section of the budget.
- The 2020 budget includes a 18% increase in City of La Crosse sanitary sewer treatment fees for the last quarter of 2020. City of La Crosse has not brought forward any wholesale charge increases for sewerage treatment but has projects scheduled including phosphorus removal that will necessitate rate increases. They have discussed a 48% overall rate increase over three years. This rate increase is being used for treatment plant upgrades and phosphorus removal.
- I am requesting the current Public Works Technology position be backfilled with Public Works Laborer/operator. The Public Works Technology position will be consumed into the proposed IT section of the Public Works Department. This position is funded one half sanitary sewer accounts.
- I am requesting the current part time Utility Billing Assistant position be replaced with a full time Utility Billing Clerk position. I have a memo attached outlining this proposal. This position is funded one half sanitary sewer accounts.
- I am requesting a minimum call in time for the Utility on call staff member for a call which necessitates coming in for work. I have attached a memo outlining the proposal.

#### Storm Water Utility

- Budget amounts have risen in 2020 for budget line items as outlined in attached memo.
- Mortgage Revenue bonding in 2019 for infrastructure projects has led to a large ERU rate increase, outlined in attached memo.
- A graph outlining historic ERU charges is included with budget

#### Street

- The Street Department budget submitted keeps most line items at 2019 funding levels but I have increased the Snow and Ice Control by \$9,000 with savings from the Street Light budget.
- With the budgeted amounts within this Department, budget over runs may occur if the winter season is at or above "average" or major equipment break downs occur.
- I have included a memo regarding proposed "winter operations on call" compensation. This compensation would be moved into the Street Department from saving within the Street Light budget.
- I am requesting increasing the Street Department overtime budget by \$2,000, this account has not been increased in over ten years. This compensation would be moved into the Street Department from saving within the Street Light budget.

- The Street Department currently has both the 1,000 ton and 600 ton salt sheds fully loaded with salt going into the 2019/2020 winter season. The Department is requesting a smaller amount of 1,050 tons, of salt in the 2020 budget due to both salt sheds being at capacity. If a harsh winter is experienced monies should be taken out of the designated salt/sand reserve account to replenish those supplies. Please take into account that every year the department has difficulties staying within the salt/sand budget. Please note that with the use of more deicing/anti-icing chemicals a separate line item has been placed within the sand/salt budget for this.
- Equipment budget for the Public Works general fund portions is at the same level as the 2019 equipment budget. 2019 equipment budget from Street, Street Lights and Engineering are all used within the Street equipment budget this year. Many of the items are maintenance on existing equipment or replacing existing aged equipment. With rising costs and flat operating budgets some maintenance items such as tires and plow blades are being requesting within the 2020 equipment replacement budget.

#### Street Lighting

- Street lighting budget has been reduced for 2020. Savings are from the installation of LED lights by Xcel Energy. Savings have been directed to Street Department budget to offset snow/ice control, winter on call and overtime.

#### Engineering

- The Engineering Department budget has been maintained at the 2019 level

#### Street Signs & Signals

- Line item budget has been maintained at 2019 level.



# MEMORANDUM

## PUBLIC WORKS DEPARTMENT

TO: City Administrator, Mayor and Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *gh*

DATE: July 26, 2019

CC: Fred Buehler, Financial Services Director

RE: 2020 budget – Utility Billing Clerk

I am requesting the replacement of the current part time Utility Billing Assistant to a full time Utility Billing Clerk. I have attached an updated job description and personnel requisition form for this request. I have scored the position within the City job evaluation matrix as follows: 3,1,3,1,3,1,2,1,3,1 for a final score of 197 correlating to a job grade of 13. I would propose this position has a wage split of: 10% Street Department, 15% Storm Water Utility, 37.5% Water Utility and 37.5% Sanitary Sewer Utility.

The Utility billing area previously had two staff members until 2006 but was reduced due to a more automated meter reading process. Approximately seven years ago a part time Utility Billing assistant was added as more work load was experienced. With increasing number of account changes and additional work load due billing staff assisting with all Public Works functions the request for a full time employee has been made. If you have further questions please do not hesitate to inquire.

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

**#REF!**

660-18150

Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	% split	Cost Per Each Line Item	Extension	Total Cost
3	<b>Dump Truck GPS/ salt usage data acquisition (Precise)</b>	33%	\$1,000	\$3,000	\$990
	<i>General Equipment Outlay</i>				
	(33% water, 33% storm sewer, 34% Street)				
	with tracking of salt usage and plow usage in conjunction with new dump truck controller.				
1	<b>Public Works Facility security cameras</b>	25%	\$11,000	\$11,000	\$2,750
	<i>General Equipment Outlay</i>				
	(30% water, 30% sanitary sewer, 25% storm sewer, 15% Street)				
	PWF camera system installed in 2018 within budgeted amounts. 2018 work included wiring and server space. 2019 work would add three cameras.				
1	<b>3000 Landa power washer</b>	25%	\$14,000	\$14,000	\$3,500
	<i>General Equipment Outlay</i>				
	(25% water, 25% sanitary sewer, 25% storm sewer, 25% Street)				
	Replacement unit to replace 12 year old unit @ PWF used by all Departments				
1	<b>Vehicle Dump lock for dump bodies</b>	20%	\$1,000	\$1,000	\$200
	<i>General Equipment Outlay</i>				
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)				
	Dump-Lok 106: 21 FT X 6 W Max Capacity 50,000# Allow Mechanic to lock Boxes in place while doing cyclinder work. #104 will be getting cyclinder replaced in 2020' will allow City Mechanic complete work in house				

<b>1</b>	<b>Tires</b>	<b>20%</b>	<b>\$12,300</b>	<b>\$12,300</b>	<b>\$2,460</b>
	<i>General Vehicle Outlay</i>				
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)				
	Jet Truck - \$3500				
	Pickups- 2 - \$1400				
	Meter Van - \$600				
	Sweeper - \$1800				
	Dump truck #100 - \$1500				
	Backhoe - \$2500				
	Toolcat - \$1000				
<b>1</b>	<b>Trailer for walk behind saw</b>	<b>34%</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$1,700</b>
	<i>General Equipment Outlay</i>				
	(33% water, 33% sanitary sewer, 34% storm sewer)				
	fabricating and M.H. adjustments. Current trailer cannot take loading and is 20 years old thereby not cost effective to upgrade axles.				
<b>1</b>	<b>3/4 ton pick up truck</b>	<b>70%</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$24,500</b>
	<i>General Vehicle Outlay</i>				
	(70% storm sewer, 30% Street)				
	Replace existing 12+ year old pick up truck #111. Includes strobe light bar, tool boxes, radio, bed liner, etc.				
<b>1</b>	<b>AltunaMATS Ground Protection Mats</b>	<b>20%</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$1,600</b>
	<i>General Equipment Outlay</i>				
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)				
	Protect Sod damage on excavations, service in landscaped yards. Would be purchase of 28 matts total.				
<b>1</b>	<b>Complete Irrigation on East end of PWF</b>	<b>33%</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$825</b>
	<i>General Equipment Outlay</i>				
	(34% water, 33% sanitary sewer, 33% storm sewer)				
	Would complete existing system				
<b>TOTAL</b>					<b>\$38,525</b>

Trailer

# Quote

## Frenchville Trailer Sales LLC

DATE: JUNE 26, 2019  
INVOICE #

W18448 Cty Rd TT  
Ettrick WI 54627  
608-525-0277  
frenchvilletrailer@gmail.com

TO City of Onalaska  
Attn: Collin Radke  
(608) 780-1024

SHIP  
TO

SALESPERSON		JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
QTY	ITEM #						
1	New	<u>S &amp; S 13' Single Axle Tilt Deck Trailer</u>					\$4,950.00
		VIN # - TBD					
		<i>Note: Prices are subject to change.</i>					
		<i>Thanks for the interest!</i>					
						SUBTOTAL	\$4,950.00
_____ Customer Signature						TAX	State Exempt
_____ Dealer Signature						TOTAL	\$4,950.00

Please make all checks payable to Frenchville Trailer Sales LLC

Public Works Facility irrigation



OUTDOOR SERVICES, INC.  
641 Brickl Road  
West Salem, WI 54669  
608-786-3202  
1-800-947-3573  
FAX 608-786-3294

July 24, 2018

City Of Onalaska  
252 Mason Street  
Onalaska, WI 54650

Please accept the following bid for the irrigation installation at the following location.

- Public Works Maintenance Facility Add – On

System Cost \$2,300.00

Price reflects adding areas between parking lot & walk and along side of building onto existing system. Boring to be done by the City of Onalaska to OSI specifications.

Boring and sleeving by OSI would add \$1,500.00 to the above price.

Call with any questions you have about the proposal for services at (608) 786-3202. Thank you for allowing Outdoor Services Inc. to submit this proposal. We stand ready to serve you.

Sincerely,

Mark Olson  
Outdoor Services Inc.



City of Onalaska

#5-b-1

Balance Sheet

Account Summary

As Of 08/23/2019

*Handwritten signature and date: 8/23/19*

Account	Name	Balance
<b>Fund: 620 - SEWER UTILITY</b>		
<b>Assets</b>		
620-11100	CASH	233,241.47
620-11300	INVESTMENTS	2,535,698.32
620-11506	SPEC DEPR FUND	400,000.00
620-11509	SPECIAL REDEMPT FUND 2006 - 2015	42,492.00
620-11515	RESERVE FUND - 2015	55,750.00
620-11516	RESERVE FUND - 2019	206,518.65
620-12601	A/R S/A 1983 & PRIOR	1,205.40
620-12603	A/R S/A 1988 (PINES)	0.00
620-12604	A/R S/A 1989 (DEFERRED)	33,129.84
620-12605	A/R S/A 1990 (DEFERRED)	1,841.72
620-12606	A/R S/A 1991	19,021.72
620-12607	A/R S/A 1992 (DEFERRED)	31,241.58
620-12608	A/R S/A 1993	0.00
620-12610	A/R S/A 1995	0.00
620-12612	A/R S/A 1998	0.00
620-12625	A/R S/A 1999 - SEWER	0.00
620-12628	A/R S/A 2004 SEWER	793.65
620-12630	A/R S/A 1988 (DEFERRED)	9,152.74
620-12631	A/R S/A 2005	9,821.50
620-12634	A/R S/A 2009/2011/2013 SEWER	29,004.93
620-13100	OTHER ACCOUNTS RECEIVABLE	0.00
620-13101	CUSTOMER ACCOUNTS RECEIVABLE	86,755.35
620-13300	INTEREST RECEIVABLE	0.00
620-14000	DUE FROM OTHER GOVERNMENTS	0.00
620-14211	DUE FROM CAPITAL PROJECTS	3,310,265.56
620-14216	DUE FROM DEBT SERVICE	1,173.25
620-14217	TRANSFER B/T FUNDS	0.00
620-18101	LAND & LAND RIGHTS	2,001.82
620-18105	CITY OF LACROSSE UTILITY PROPERTY	1,099,301.37
620-18150	CONSTRUCTION WORK IN PROGRESS	42,219.37
620-18204	SEWAGE DISPOSAL PLANT	927.46
620-18205	BLDG & LIFT STATIONS	784,583.15
620-18206	UTILITY BLDG	805,205.52
620-18509	TRANSPORATION EQUIP	776,748.88
620-18510	EQUIPMENT - LIFT STATIONS	764,538.41
620-18511	SERV CONNECTIONS TRAPS & ACCESS	1,819,735.47
620-18512	EQUIPMENT FLOW METERS	18,186.01
620-18513	SEWAGE SYSTEM	11,655,900.68
620-18514	OFFICE FURNITURE	21,022.03
620-18516	OTHER PLANT EQUIP	33,896.37
620-18517	EQUIPMENT - MISC	202,830.84
620-18518	EQUIPMENT REMOVED SERVICES	3,400.09
620-18519	INTERCEPTORS	531,970.03
620-18520	COMPUTER EQUIPMENT	545,154.26
620-18916	PLANT PLANS	925.00
620-18917	RES. DEPR. -LIFT STATIONS	-478,591.11
620-18918	ACCUM DEPR-SERVICE CONN	-553,294.06
620-18919	RES. DEPR.-INTERCEPTORS	-310,989.49
620-18920	RES. DEPR-FLOW METERS	-9,268.77
620-18921	RES. DEPR.-SEWAGE SYSTEM	-5,202,188.36
620-18922	RES. DEPR.-OFFICE FURNITURE	-520,083.61
620-18923	RES. DEPR-TRANSPORTATION EQUIP	-371,031.09
620-18924	RES. DEPR-OTHER PLANT	-34,821.40

Balance Sheet

As Of 08/23/2019

Account	Name	Balance
620-18925	RES. DEPR.-EQUIP MISC.	-108,233.68
620-18926	RES. DEPR.-UTILITY BLDG	-202,054.18
620-18980	UNAMORTIZED BOND COSTS	25,326.68
620-18982	UNAMORTIZED BOND PREMIUM	-115,772.35
620-19000	WRS NET PENSION	72,163.00
620-19001	WRS LIFE ASSET	0.00
620-19102	ACCUM. AMORTIZATION - CITY OF LACRC	-1,099,301.37
620-19200	DEF. OUTFLOW-WRS PENSION-CONTRIBL	210,866.00
620-19201	DEFERRED OUTFLOW WRS LRLIF	2,195.00
<b>Total Assets:</b>		<b>17,420,575.65</b>
		<b><u>17,420,575.65</u></b>

Liability

620-21100	ACCOUNTS PAYABLE	0.02
620-21110	AP PENDING (DUE TO POOL)	281.69
620-21511	FICA W/H	0.00
620-21512	FEDERAL W/H	0.00
620-21513	STATE W/H - WI	0.00
620-21515	FICA W/H - MEDICARE	0.00
620-21520	RETIREMENT W/H	0.00
620-21528	BC/BS HEALTH INS	0.00
620-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
620-21530	HEALTH INS	0.00
620-21531	CANCER INS	0.00
620-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
620-21534	MEDICAL & DEP CARE - SECT. 125	0.00
620-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
620-21540	UNITED WAY	0.00
620-21560	COMMUNITY CREDIT UNION W/H	0.00
620-21570	UNION DUES	0.00
620-21571	LOCAL 150 UNION DUES W/H	0.00
620-21572	1ST FINANCIAL SVGS.	0.00
620-21573	DEFERRED COMPENSATION	0.00
620-21581	SUPPORT PAYMENTS	0.00
620-21700	ACCRUED WAGES	0.00
620-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC	24,823.56
620-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	33,976.77
620-22400	ACCRUED INTEREST- G.O.	11,048.64
620-22402	INTEREST ACCRUED - M.R.B.	2,129.25
620-22406	INTEREST ACCRUED - REVENUE BONDS	0.00
620-22900	CURRENT PORTION OF LONG-TERM DEBT	111,651.03
620-22906	CURRENT PORTION OF MORTGAGE REVEI	0.00
620-23900	WRS NET PENSION LIAB.	0.00
620-23901	WRS LRLIF LIABILITY	15,195.00
620-25100	DUE TO GENERAL FUND	0.00
620-25200	DEFERRED INFLOW-WRS PENSION	229,602.00
620-25600	DUE TO WATER	1,084,359.00
620-26000	DEFERRED REVENUE	0.00
620-27100	ADVANCE FROM MUNICIPALITY G.O. DEB	1,645,628.72
620-29203	SEWER REVEUE BOND - 2015	417,500.00
620-29206	SEWER REVENUE BOND - 2019	3,445,000.00
620-29209	SEWER REVENUE BOND - 1996	0.00
620-29212	SEWER REVENUE BOND - 2001	0.00
620-29215	SEWER REVENUE BOND - 2005	0.00
620-29218	SEWER REVENUE BOND 2006	0.00
<b>Total Liability:</b>		<b>7,021,195.68</b>

Equity

620-31102	COST OF CONSTRUCTION -WPA	219,141.48
620-31103	CITY OF ONALA CAPITAL - PAID-IN	560,406.09
620-31201	CONTRIBUTION IN AID OF CONSTRUCTIOI	6,416,312.72
620-32000	INVESTMENT IN CAPITAL ASSETS	0.00

**Balance Sheet**

**As Of 08/23/2019**

Account	Name	Balance
<u>620-34100</u>	FUND BALANCE	1,679,274.54
<u>620-34101</u>	FUND BALANCE (SURPLUS/DEF)	424,746.00
<u>620-34130</u>	FUND BALANCE - RESERVED	448,613.00
<u>620-34140</u>	FUND BALANCE - RESERVED - OTHER	0.00
<u>620-34146</u>	SAN. SEWER HOOK-UP FEE - PINES/OAK	468,651.08
<u>620-34152</u>	SAN. SEW HOOK-UP FEE-GREENS COU	109,988.97
<u>620-34154</u>	SAN SEWER HOOK-UP FEE-PRALLE ADD	24,533.37
<u>620-34156</u>	SAN SWR. HOOK-UP FEE-USH16	31,020.75
<u>620-34300</u>	RESTRICTED FOR WRS PENSION	72,163.00
	<b>Total Beginning Equity:</b>	<b>10,454,851.00</b>
Total Revenue		1,089,016.32
Total Expense		1,144,487.35
Revenues Over/Under Expenses		<u>-55,471.03</u>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>10,399,379.97</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>17,420,575.65</u></b>



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 620 - SEWER UTILITY</b>							
<b>Revenue</b>							
<u>620-00000-46414</u>	SEWER REFUNDS - 2001	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-00000-46415</u>	PERMITS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-00000-46419</u>	OTHER INCOME	41,000.00	41,000.00	27.00	167.57	-40,832.43	99.59 %
<u>620-00000-46420</u>	SAN. SWR. HOOK-UP FEE-PINES/AO	0.00	0.00	0.00	996.24	996.24	0.00 %
<u>620-00000-46421</u>	SAN. SEWER FEE-GREENS COULEE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-00000-46422</u>	SAN. SEWER -PRALLE ANNEX. AREA	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-00000-46423</u>	SANITARY SEWER FEE-USH16	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-00000-46425</u>	MIS REVENUE-CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-00000-46427</u>	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-00000-46451</u>	METERED SALES -RESIDENTIAL	1,179,000.00	1,179,000.00	1,000.90	636,923.41	-542,076.59	45.98 %
<u>620-00000-46452</u>	METERED SALES - COMMERCIAL	475,000.00	475,000.00	49.70	253,452.27	-221,547.73	46.64 %
<u>620-00000-46453</u>	METERED SALES - INDUSTRIAL	18,900.00	18,900.00	0.00	10,023.06	-8,876.94	46.97 %
<u>620-00000-46456</u>	METERED SALES - GOV'T	26,000.00	26,000.00	0.00	15,650.83	-10,349.17	39.80 %
<u>620-00000-46457</u>	METERED SALES - MULTI FAMILY	210,000.00	210,000.00	0.00	112,313.24	-97,686.76	46.52 %
<u>620-00000-46458</u>	FORFIETED DISCOUNTS (PENALTIES)	13,000.00	13,000.00	0.00	5,971.33	-7,028.67	54.07 %
<u>620-00000-48100</u>	INTEREST INCOME	20,000.00	20,000.00	0.00	41,388.75	21,388.75	206.94 %
<u>620-00000-48112</u>	INTEREST INCOME S/A	1,000.00	1,000.00	0.00	711.62	-288.38	28.84 %
<u>620-00000-48406</u>	INSURANCE DIVIDENDS	0.00	0.00	0.00	8,577.00	8,577.00	0.00 %
<u>620-00000-49201</u>	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-00000-49400</u>	SALE OF CITY PROPERTY	0.00	0.00	2,841.00	2,841.00	2,841.00	0.00 %
<u>620-00000-49998</u>	FUNDS REC'D NBQ VS BQ	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-00000-49999</u>	CONTRIBUTIONS - S/A	0.00	0.00	0.00	0.00	0.00	0.00 %
	<b>Revenue Total:</b>	<b>1,983,900.00</b>	<b>1,983,900.00</b>	<b>3,918.60</b>	<b>1,089,016.32</b>	<b>-894,883.68</b>	<b>45.11 %</b>
<b>Expense</b>							
<u>620-58100-110</u>	SALARIES - REGULAR	60,156.00	60,156.00	4,760.44	34,199.49	25,956.51	43.15 %
<u>620-58100-120</u>	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-58100-121</u>	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>620-58100-124</u>	WAGES-PERM. P.T.	2,936.00	2,936.00	0.00	0.00	2,936.00	100.00 %
<u>620-58100-126</u>	WAGES - TEMP/SEAS	0.00	0.00	1,925.19	7,121.76	-7,121.76	0.00 %
<u>620-58100-127</u>	OVERTIME - TEMP/SEAS	0.00	0.00	13.88	69.38	-69.38	0.00 %
<u>620-58100-150</u>	FICA	4,827.00	4,827.00	490.69	3,005.92	1,821.08	37.73 %
<u>620-58100-151</u>	RETIREMENT (WRS)	3,940.00	3,940.00	311.82	2,240.07	1,699.93	43.15 %
<u>620-58100-211</u>	CONTRACTUAL - BOILER	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>620-58100-213</u>	CONTRACTUAL - HVAC SYSTEM	1,250.00	1,250.00	0.00	96.41	1,153.59	92.29 %
<u>620-58100-221</u>	ELECTRIC & GAS (PWF)	8,000.00	8,000.00	348.80	2,996.00	5,004.00	62.55 %
<u>620-58100-225</u>	CONTRACTUAL - PHONE INTERNE	4,000.00	4,000.00	76.98	612.68	3,387.32	84.68 %
<u>620-58100-290</u>	LACROSSE CONTR. CHGS.	936,850.00	936,850.00	69,653.49	504,526.50	432,323.50	46.15 %
<u>620-58100-292</u>	CONTRACTUAL - ELECTRICAL	4,000.00	4,000.00	247.00	1,546.70	2,453.30	61.33 %
<u>620-58100-321</u>	LICENSES-CERT.-MEMBERSHIP	1,000.00	1,000.00	0.00	75.00	925.00	92.50 %
<u>620-58100-320</u>	SEMINARS-CONFERENCES	2,500.00	2,500.00	0.00	3,848.68	-1,348.68	-53.95 %
<u>620-58100-340</u>	OPERATIONS-OTHER OPERATING S	10,500.00	10,500.00	292.45	4,576.45	5,923.55	56.41 %
<u>620-58100-342</u>	CLEANING/SANITARY SUPLS.	1,000.00	1,000.00	55.45	964.15	35.85	3.59 %
<u>620-58100-350</u>	BLDG & GRDS MAINT & REPAIRS	5,000.00	5,000.00	16.98	142.50	4,857.50	97.15 %
<u>620-58100-360</u>	VEH. & MAINT. REPAIR	7,000.00	7,000.00	581.37	5,693.59	1,306.41	18.66 %
<u>620-58100-361</u>	REGULAR FUEL	14,000.00	14,000.00	968.10	5,455.13	8,544.87	61.03 %
<u>620-58100-362</u>	OFF ROAD FUEL	3,000.00	-3,000.00	410.07	3,050.84	-50.84	-1.69 %
<u>620-58100-363</u>	EQUIPMENT MAINT & REPAIRS	8,000.00	8,000.00	66.46	1,765.17	6,234.83	77.94 %
<u>620-58100-382</u>	UNIFORMS-SAFETY ATIRE	3,000.00	3,000.00	0.00	1,638.87	1,361.13	45.37 %
<u>620-58100-423</u>	FUEL & POWER FOR PUMPING	23,000.00	23,000.00	878.94	14,605.80	8,394.20	36.50 %
<u>620-58100-487</u>	OTHER OPERATING SUPPLIES	20,000.00	20,000.00	1,407.26	3,069.59	16,930.41	84.65 %

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
6. 200-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58200-120	WAGES - REGULAR	211,847.00	211,847.00	5,922.55	63,124.54	148,722.46	70.20 %
620-58200-121	WAGES - OVERTIME	5,000.00	5,000.00	40.46	1,040.22	3,959.78	79.20 %
620-58200-124	WAGES-PERM. P.T.	0.00	0.00	82.16	433.41	-433.41	0.00 %
620-58200-126	WAGES - TEMP/SEAS	303.00	303.00	819.31	4,154.60	-3,851.60	-1,271.16 %
620-58200-127	OVERTIME - TEMP/SEAS	0.00	0.00	61.45	558.15	-558.15	0.00 %
620-58200-150	FICA	16,612.00	16,612.00	488.37	4,783.62	11,828.38	71.20 %
620-58200-151	RETIREMENT (WRS)	14,203.00	14,203.00	390.55	4,202.67	10,000.33	70.41 %
620-58200-481	MAINT OF SEWAGE COLLECTION SY	20,000.00	20,000.00	4,690.00	7,219.62	12,780.38	63.90 %
620-58200-686	ALLOCATED - WRS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58250-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58250-120	WAGES - REGULAR	32,854.00	32,854.00	621.05	5,390.02	27,463.98	83.59 %
620-58250-121	WAGES - OVERTIME	5,000.00	5,000.00	293.70	1,739.70	3,260.30	65.21 %
620-58250-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58250-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58250-150	FICA	2,895.00	2,895.00	61.01	482.92	2,412.08	83.32 %
620-58250-151	RETIREMENT (WRS)	2,479.00	2,479.00	59.92	467.00	2,012.00	81.16 %
620-58250-482	MAINT OF COLLECTION SYSTEM PU	10,000.00	10,000.00	6,438.57	6,438.57	3,561.43	35.61 %
620-58300-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-121	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-150	FICA	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58300-151	RETIREMENT (WRS)	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58350-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58350-120	WAGES - REGULAR	35,328.00	35,328.00	4,068.90	31,974.60	3,353.40	9.49 %
620-58350-121	WAGES - OVERTIME	0.00	0.00	29.22	29.22	-29.22	0.00 %
620-58350-124	WAGES PER. PT	10,803.00	10,803.00	672.00	5,168.94	5,634.06	52.15 %
620-58350-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58350-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58350-150	FICA	3,528.00	3,528.00	332.38	2,599.44	928.56	26.32 %
620-58350-151	RETIREMENT (WRS)	3,022.00	3,022.00	312.43	2,434.67	587.33	19.44 %
620-58350-495	MISC CUSTOMER ACCOUNTS	9,000.00	9,000.00	0.00	4,112.96	4,887.04	54.30 %
620-58400-110	SALARIES - REGULAR	99,466.00	99,466.00	7,234.75	58,301.89	41,164.11	41.39 %
620-58400-120	WAGES - REGULAR	52,981.00	52,981.00	8,987.32	67,894.74	-14,913.74	-28.15 %
620-58400-121	WAGES - OVERTIME	0.00	0.00	2.43	235.45	-235.45	0.00 %
620-58400-124	WAGES - PERM. PT	3,855.00	3,855.00	113.08	1,576.24	2,278.76	59.11 %
620-58400-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-150	FICA	11,958.00	11,958.00	1,142.33	8,979.80	2,978.20	24.91 %
620-58400-151	RETIREMENT (WRS)	10,068.00	10,068.00	1,067.01	8,329.64	1,738.36	17.27 %
620-58400-152	HEALTH INSURANCE	139,955.00	139,955.00	10,244.48	91,175.00	48,780.00	34.85 %
620-58400-153	DENTAL INSURANCE	8,534.00	8,534.00	625.62	5,560.42	2,973.58	34.84 %
620-58400-154	LIFE INSURANCE	177.00	177.00	15.10	115.36	61.64	34.82 %
620-58400-221	SHOP-ELECTRIC & GAS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-240	SOFTWARE MAINT CONTRACTUAL	18,000.00	18,000.00	180.00	17,276.05	723.95	4.02 %
620-58400-241	EQUIPMENT MAINT CONTRACTUAL	1,000.00	1,000.00	0.00	248.97	751.03	75.10 %
620-58400-290	OTHER CONTRACTUAL SERVICES	50,250.00	50,250.00	5,219.68	49,484.62	765.38	1.52 %
620-58400-302	TAXES	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
620-58400-310	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	336.86	4,663.14	93.26 %
620-58400-312	COPY USAGE & PAPER	0.00	0.00	5.52	194.82	-194.82	0.00 %
620-58400-340	OPERATING SUPPLIES	15,000.00	15,000.00	494.07	4,231.48	10,768.52	71.79 %
620-58400-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-510	INS - WORKERS COMP	13,132.00	13,132.00	0.00	11,155.75	1,976.25	15.05 %
620-58400-511	INS - FIRE, COMP/COLL, BOILER	13,552.00	13,552.00	0.00	13,379.00	173.00	1.28 %
620-58400-512	INS - VEHICLES	3,011.00	3,011.00	0.00	3,011.00	0.00	0.00 %
620-58400-513	SIR	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %

## Budget Report

For Fiscal: 2019 Period Ending: 08/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
6 400-516 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-517 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-540 DEPR - GENERAL EQUIPMENT	532,000.00	532,000.00	0.00	0.00	532,000.00	100.00 %
620-58400-541 DEPR - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-542 DEPR - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-543 DEPR - BLDG, STRUCTURE, BLDG I	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-544 DEPR - IMPROV OTHER THAN LAND	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-545 DEPR - CONTRIBUTED	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-610 PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00 %
620-58400-620 INTEREST - GO	48,069.00	48,069.00	0.00	27,627.09	20,441.91	42.53 %
620-58400-621 INTEREST - MRB	12,050.00	12,050.00	0.00	6,262.50	5,787.50	48.03 %
620-58400-690 OTHER DEBT SERVICE	750.00	750.00	19.00	572.00	178.00	23.73 %
620-58400-691 LOSS ON REFUNDING	5,429.00	5,429.00	0.00	0.00	5,429.00	100.00 %
620-58400-692 AMORTIZED BOND COST	-1,693.00	-1,693.00	0.00	0.00	-1,693.00	100.00 %
620-58400-693 BOND ISSUANCE COSTS	1,000.00	1,000.00	0.00	20,883.12	-19,883.12	-1,988.31 %
620-58400-699 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
Expense Total:	2,582,877.00	2,582,877.00	143,239.79	1,144,487.35	1,438,389.65	55.69 %
Fund: 620 - SEWER UTILITY Surplus (Deficit):	-598,977.00	-598,977.00	-139,321.19	-55,471.03	543,505.97	90.74 %
Report Surplus (Deficit):	-598,977.00	-598,977.00	-139,321.19	-55,471.03	543,505.97	90.74 %



City of Onalaska

#5-b-2

# Budget Worksheet

## Account Summary

For Fiscal: 2019 Period Ending: 08/31/2019

		2017	2017	2018	2018	2019	2019 YTD Activity	Defined Budgets		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget		2020 2020 DEPT	2020 2020 ADMIN	2020 2020 ADOPTED
Fund: 620 - SEWER UTILITY										
Expense										
<u>620-58100-110</u>	SALARIES - REGULAR	96,176.00	69,544.92	58,671.00	52,777.94	60,156.00	34,199.49	62,972.00		
<u>620-58100-120</u>	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58100-121</u>	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58100-124</u>	WAGES-PERM. P.T.	0.00	0.00	0.00	0.00	2,936.00	0.00	5,288.00		
<u>620-58100-126</u>	WAGES - TEMP/SEAS	5,310.00	8,312.90	2,868.00	7,313.01	0.00	7,121.76			
<u>620-58100-127</u>	OVERTIME - TEMP/SEAS	0.00	114.07	0.00	27.76	0.00	69.38			
<u>620-58100-150</u>	FICA	7,764.00	5,556.38	4,708.00	4,349.60	4,827.00	3,005.92	5,222.00		
<u>620-58100-151</u>	RETIREMENT (WRS)	6,540.00	4,754.06	3,931.00	3,532.80	3,940.00	2,240.07	4,250.00		
<u>620-58100-211</u>	CONTRACTUAL - BOILER	1,000.00	140.69	1,000.00	89.13	1,000.00	0.00	1,000.00		
<u>620-58100-213</u>	CONTRACTUAL - HVAC SYSTEM	1,250.00	1,193.14	1,250.00	702.51	1,250.00	96.41	1,250.00		
<u>620-58100-221</u>	ELECTRIC & GAS (PWF)	8,000.00	4,400.13	8,000.00	5,358.83	8,000.00	2,996.00	8,000.00		
<u>620-58100-225</u>	CONTRACTUAL - PHONE INTE	750.00	941.32	750.00	889.10	4,000.00	612.68	4,000.00		
<u>620-58100-290</u>	LACROSSSE CONTR. CHGS.	914,000.00	887,316.20	936,850.00	879,810.34	936,850.00	504,526.50	1,078,560.00		
<u>620-58100-292</u>	CONTRACTUAL - ELECTRICAL	6,000.00	714.20	6,000.00	1,349.47	4,000.00	1,546.70	4,000.00		
<u>620-58100-321</u>	LICENSES-CERT.-MEMBERSHIP	1,000.00	0.00	1,000.00	469.80	1,000.00	75.00	1,000.00		
<u>620-58100-330</u>	SEMINARS-CONFERENCES	2,000.00	3,030.65	2,000.00	1,880.61	2,500.00	3,848.68	3,500.00		
<u>620-58100-340</u>	OPERATIONS-OTHER OPERATI	10,500.00	6,675.15	10,500.00	10,021.91	10,500.00	4,576.45	10,500.00		
<u>620-58100-342</u>	CLEANING/SANITARY SUPLS.	1,000.00	630.41	1,000.00	309.81	1,000.00	964.15	1,000.00		
<u>620-58100-350</u>	BLDG & GRDS MAINT & REPAIR	3,000.00	4,495.13	3,000.00	3,321.16	5,000.00	142.50	5,000.00		
<u>620-58100-360</u>	VEH. & MAINT. REPAIR	7,000.00	5,569.33	7,000.00	5,011.15	7,000.00	5,693.59	7,000.00		
<u>620-58100-361</u>	REGULAR FUEL	16,000.00	10,110.45	16,000.00	12,742.31	14,000.00	5,455.13	14,000.00		
<u>620-58100-362</u>	OFF ROAD FUEL	3,000.00	2,372.18	3,000.00	1,942.28	3,000.00	3,050.84	3,000.00		
<u>620-58100-363</u>	EQUIPMENT MAINT & REPAIRS	10,000.00	3,755.27	8,000.00	3,778.61	8,000.00	1,765.17	8,000.00		
<u>620-58100-382</u>	UNIFORMS-SAFETY ATIRE	3,000.00	1,846.95	3,000.00	2,720.78	3,000.00	1,638.87	3,000.00		
<u>620-58100-423</u>	FUEL & POWER FOR PUMPING	22,000.00	21,573.41	23,000.00	24,023.62	23,000.00	14,605.80	23,000.00		

1

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
<u>620-58100-487</u>	OTHER OPERATING SUPPLIES	30,000.00	10,859.70	30,000.00	8,104.16	20,000.00	3,069.59	20,000.00		
<u>620-58200-110</u>	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58200-120</u>	WAGES - REGULAR	185,673.00	127,022.08	222,867.00	100,118.00	211,847.00	63,124.54	215,737.00		
<u>620-58200-121</u>	WAGES - OVERTIME	5,000.00	4,582.95	5,000.00	3,395.83	5,000.00	1,040.22	7,794.00		
<u>620-58200-124</u>	WAGES-PERM. P.T.	0.00	0.00	0.00	200.40	0.00	433.41			
<u>620-58200-126</u>	WAGES - TEMP/SEAS	305.00	546.43	298.00	602.06	303.00	4,154.60	624.00		
<u>620-58200-127</u>	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	558.15			
<u>620-58200-150</u>	FICA	14,610.00	9,272.72	17,455.00	7,964.13	16,612.00	4,783.62	17,148.00		
<u>620-58200-151</u>	RETIREMENT (WRS)	12,966.00	9,083.30	15,267.00	7,972.90	14,203.00	4,202.67	15,088.00		
<u>620-58200-481</u>	MAINT OF SEWAGE COLLECTIO	15,000.00	21,893.80	15,000.00	33,722.17	20,000.00	7,219.62	20,000.00		
<u>620-58200-686</u>	ALLOCATED - WRS	0.00	20,496.00	0.00	4,287.00	0.00	0.00			
<u>620-58250-110</u>	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58250-120</u>	WAGES - REGULAR	29,772.00	20,224.92	35,736.00	11,445.40	32,854.00	5,390.02	33,458.00		
<u>620-58250-121</u>	WAGES - OVERTIME	5,000.00	2,475.05	5,000.00	2,528.44	5,000.00	1,739.70	7,794.00		
<u>620-58250-126</u>	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58250-127</u>	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58250-150</u>	FICA	2,660.00	1,579.55	3,116.00	950.62	2,895.00	482.92	3,156.00		
<u>620-58250-151</u>	RETIREMENT (WRS)	2,364.00	1,536.36	2,729.00	934.90	2,479.00	467.00	2,784.00		
<u>620-58250-482</u>	MAINT OF COLLECTION SYSTE	15,000.00	6,106.28	15,000.00	6,983.32	10,000.00	6,438.57	10,000.00		
<u>620-58300-110</u>	SALARIES - REGULAR	0.00	864.00	0.00	1,992.00	0.00	0.00			
<u>620-58300-120</u>	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58300-121</u>	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58300-126</u>	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58300-127</u>	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58300-150</u>	FICA	0.00	68.00	0.00	129.00	0.00	0.00			
<u>620-58300-151</u>	RETIREMENT (WRS)	0.00	68.00	0.00	134.00	0.00	0.00			
<u>620-58350-110</u>	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58350-120</u>	WAGES - REGULAR	42,257.00	28,339.87	29,655.00	29,813.87	35,328.00	31,974.60	36,917.00		
<u>620-58350-121</u>	WAGES - OVERTIME	0.00	0.00	0.00	14.96	0.00	29.22			
<u>620-58350-124</u>	WAGES PER. PT	6,946.00	6,653.56	10,575.00	8,284.52	10,803.00	5,168.94			
<u>620-58350-126</u>	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

	2017 Total Budget	2017 Total Activity	2018 Total Budget	2018 Total Activity	2019 Total Budget	2019 YTD Activity	Defined Budgets		
							2020 2020 DEPT	2020 2020 ADMIN	2020 2020 ADOPTED
020-58350-127	0.00	0.00	0.00	0.00	0.00	0.00			
020-58350-150	3,764.00	2,468.68	3,078.00	2,711.91	3,528.00	2,599.44	2,824.00		
020-58350-151	2,873.00	1,966.26	2,695.00	2,551.22	3,022.00	2,434.67	2,492.00		
020-58350-495	9,000.00	8,316.13	9,000.00	8,501.71	9,000.00	4,112.96	9,000.00		
020-58400-110	79,177.00	71,309.03	73,638.00	72,780.63	99,466.00	58,301.89	112,024.00		
020-58400-120	0.00	27,642.67	26,651.00	133,079.45	52,981.00	67,894.74	95,024.00		
020-58400-121	0.00	0.00	0.00	252.99	0.00	235.45			
020-58400-124	3,825.00	2,514.52	0.00	1,475.70	3,855.00	1,576.24			
020-58400-126	0.00	0.00	1,470.00	0.00	0.00	0.00	1,470.00		
020-58400-127	0.00	0.00	0.00	0.00	0.00	0.00			
020-58400-150	6,349.00	7,295.65	7,785.00	14,272.13	11,958.00	8,979.80	15,952.00		
020-58400-151	5,470.00	6,794.22	6,804.00	13,743.47	10,068.00	8,329.64	14,060.00		
020-58400-152	100,362.00	99,419.77	110,030.00	105,704.65	139,955.00	91,175.00	160,690.00		
020-58400-153	6,723.00	6,244.30	7,442.00	7,677.22	8,534.00	5,560.42	9,537.00		
020-58400-154	147.00	151.42	167.00	163.95	177.00	115.36	215.00		
020-58400-221	0.00	0.00	0.00	0.00	0.00	0.00			
020-58400-240	18,500.00	22,920.75	18,500.00	26,146.75	18,000.00	17,276.05	18,000.00		
020-58400-241	1,000.00	818.91	1,000.00	595.98	1,000.00	248.97	1,000.00		
020-58400-220	45,250.00	67,813.53	45,250.00	73,879.01	50,250.00	49,484.62	49,250.00		
020-58400-302	25,000.00	30,098.00	30,000.00	30,089.00	30,000.00	0.00	30,000.00		
020-58400-310	5,000.00	1,252.28	5,000.00	2,104.78	5,000.00	336.86	5,000.00		
020-58400-312	0.00	455.75	0.00	289.23	0.00	194.82			
020-58400-340	12,000.00	28,967.25	12,000.00	40,114.36	15,000.00	4,231.48	15,000.00		
020-58400-398	0.00	0.00	0.00	0.00	0.00	0.00			
020-58400-510	11,500.00	15,242.00	11,500.00	12,333.00	13,132.00	11,155.75	12,620.00		
020-58400-511	13,200.00	13,091.00	13,200.00	13,200.00	13,552.00	13,379.00	14,060.00		
020-58400-512	1,600.00	2,514.00	2,700.00	2,700.00	3,011.00	3,011.00	3,240.00		
020-58400-514	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00		
020-58400-516	0.00	699.38	0.00	3,874.35	0.00	0.00			
020-58400-517	0.00	0.00	0.00	0.00	0.00	0.00			
020-58400-540	460,000.00	529,887.00	460,000.00	531,420.00	532,000.00	0.00	535,000.00		

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
<u>620-58400-541</u>	DEPR - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58400-542</u>	DEPR - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58400-543</u>	DEPR - BLDG, STRUCTURE, BLD	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58400-544</u>	DEPR - IMPROV OTHER THAN L	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58400-545</u>	DEPR - CONTRIBUTED	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58400-610</u>	PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00			
<u>620-58400-620</u>	INTEREST - GO	57,405.00	49,505.30	48,736.00	46,184.09	48,069.00	27,627.09	41,268.00		
<u>620-58400-621</u>	INTEREST - MRB	13,913.00	13,755.25	12,988.00	12,830.25	12,050.00	6,262.50	129,875.00		
<u>620-58400-690</u>	OTHER DEBT SERVICE	12,000.00	388.00	750.00	452.87	750.00	572.00	1,000.00		
<u>620-58400-691</u>	LOSS ON REFUNDING	0.00	6,648.66	6,047.00	6,047.19	5,429.00	0.00	4,812.00		
<u>620-58400-692</u>	AMORTIZED BOND COST	-2,261.00	-2,647.51	-1,886.00	1,633.91	-1,693.00	0.00	-6,894.00		
<u>620-58400-693</u>	BOND ISSUANCE COSTS	1,000.00	-3,313.50	1,000.00	0.00	1,000.00	20,883.12	1,000.00		
<u>620-58400-699</u>	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	11,626.00	0.00	0.00			
	Expense Total:	2,387,140.00	2,326,938.21	2,426,271.00	2,430,436.01	2,582,877.00	1,144,487.35	2,923,061.00	0.00	0.00
	Fund: 620 - SEWER UTILITY Total:	2,387,140.00	2,326,938.21	2,426,271.00	2,430,436.01	2,582,877.00	1,144,487.35	2,923,061.00	0.00	0.00
	Report Total:	2,387,140.00	2,326,938.21	2,426,271.00	2,430,436.01	2,582,877.00	1,144,487.35	2,923,061.00	0.00	0.00

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**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2020

**PERSONNEL JUSTIFICATION**

**I. FULL-TIME PERSONNEL**

Current Position (X)	Proposed New (X)	Percent Allocated to Dept	Job Title	Employee Name <small>(write "vacant" if currently vacant, write "new" if newly proposed)</small>	2019 Gross Salary/Wages <small>(excluding O.T. etc)</small>	2020 Proposed Salary/Wages
X		15%	City Engineer	Holter, Jarrod	\$ 95,436.98	\$13,721
X		15%	Asst. City Engineer	Schubert, Kevin	\$ 71,173.47	\$10,226
X		15%	Finance Dir./Treasurer	Buehler, Fred	\$ 88,435.43	\$13,005
X		14%	Deputy Fin. Dir./Treas.	Isensee, Kim	\$ 65,761.52	\$8,802
X		36.25%	Public Works Manager	Prindle, Jim	\$ 82,831.58	\$28,729
X		35%	Public Works Asst. Mgr	Stoner, Shane	\$ 66,656.84	\$22,262
X		42.5%	Utility Billing Admin.	Wofert, Shery	\$ 56,693.05	\$23,060
	X	32.5%	GIS Analyst	Hagar, Caitlin	\$ 60,116.26	\$28,702
X		15%	Office Clerical Support	Wilk, Stacy	\$ 45,970.79	\$6,593
X		5%	Buildings Manager	Babiash, Brian	\$ 72,484.11	\$3,465
X		2%	Building Supervisor	Johnson, Lee	\$ 46,153.95	\$1,106
X		15%	Network Specialist	Vacant	\$ 57,266.01	\$9,094
X		13%	HR Director	Hope Burchell	\$ 67,957.12	\$8,434
	X	35%	Mechanic	Sallander, Mike	\$ 54,643.81	\$7,910
X		15%	Office Clerical Support	Bosworth, Vicky	\$ 48,066.33	\$6,902
X		10%	Finance Support Clerk	Peters, Jackie	\$ 41,124.87	\$3,921
X		15%	Payroll/HR Assistant	Hewitt, Amy	\$ 43,718.43	\$6,252
X		7%	City Administrator	Rindfleisch, Eric	\$ 137,375.34	\$9,165
X		37%	PW Crew Leader	Wiatt, John	\$ 63,855.57	\$22,933
X		50%	PW Lead Operator	Radke, Collin	\$ 58,909.95	\$28,483
X			PW Operator	Jostad, Tom		\$54,837
X			PW Operator	Fischer, Frank		\$54,631
X			PW Operator	Hentges, Tony		\$55,625
	X	30%	IT Specialist	Housker, Nils	\$ 56,196.21	\$22,828
	X	30%	Lead Mechanic	Hansen, Jim	\$ 57,875.52	\$27,996
X		7%	City Attorney	Amanda Jackson	\$ 88,454.79	\$2,911
X		15%	Office Clerical Support	Schmidt, Lisa	\$ 39,509.56	\$5,675
X		15%	Planning Technician	Peterson, Zach	\$ 46,621.20	\$7,146
	X	35%	Computer Support Specialist	Bury, Ben	\$ 46,361.62	
	X	50%	PW Operator	New	\$ 47,969.36	
	X	42.5%	Utility Billing Asst.	Beatse, Amber	\$ 41,026.63	
	X					
<b>Sub-Totals</b>					\$487,268	\$556,132
Overtime (Approx. Hours: )					\$10,000	\$10,000
Other Compensation (On Call/Nite Pay)					\$5,364	\$5,587
<b>Total Salaries for Full-time Personnel</b>					<b>\$502,632</b>	<b>\$571,719</b>

**II. PART-TIME PERSONNEL**

Current Position	Proposed New	Percent Allocated to Dept	Job Title	Employee Name	Budgeted # of 2019 Hrs	Budgeted 2019 Gross Salary	2020 Proposed Hrs	2020 Proposed Gross Salary
X		28%	PW Laborer 1040	DeMorest, Jeff	11.75	252	450	\$5,288
X		25%	Custodian	Storandt, John	12	26	52	\$624
X		7%	Mayor	Chilsen, Joe	18000			\$1,260
X		7%	Mayor Expenses	@\$250.00/month		\$210		\$210
		15%	Planning-Tech	Vacant		1200		\$2,388
X		50%	Utility Billing Assistant	Beatse, Amber (4th year scale)	16	780		\$10,803
<b>Sub-Totals</b>						\$17,897		\$7,382
Overtime								
<b>Total Salaries for Part-Time Personnel</b>						<b>\$17,897</b>		<b>\$7,382</b>

**III. TOTAL SALARIES & WAGES**

2019	2020 Proposed
\$520,529	\$579,100

**IV. FRINGE BENEFIT CALCULATION FOR 2020:**

	FULL-TIME	PART-TIME
A. FICA	7.65% \$43,736	\$565
B. Retirement - Full	13.5%	n/a
Retirement - Partial	6.75%	\$85
C. Insurance-Health	\$160,680	n/a
D. Insurance-Dental	\$9,537	n/a
E. Insurance-Life	\$215	n/a

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<b>Comments / Notes:</b> City Engineer/PWD: Eng 50% - Street 10% - Water 15% - Sewer 15% - SW 10%	Mechanic 60% Street, 15% Water, 15% Sewer, 10% SW
Finance Director: Finance 60.6% - Water 15% - Sewer 15% - Tourism 9.4%	Deputy Finance Director: Finance 53% - Water 14% - Sewer 14% - SW 9% - JMC 10%
PW Mgr: Water 36.25% - Sewer 36.25% - SW 10% - Street 12.5% - Cemetery 5%	Asst. City Eng: Engineering 40% - Street 10% - Water 15% - Sewer 15% - SW 20%
Utility Billing Admin: Water 42.5% - Sewer 42.5% - SW 10% - Street 5%	IT Systems Admin: IT 61% - Water 15% - Sewer 15% - JMC 4% - Omni 5%
GIS Analyst: Eng 12.5% - Plan 12.5% - Water 32.5% - Sewer 32.5% - SW 10%	PW Asst. Mgr: Water 35% - Sewer 35% - SW 15% - Street 15%
Office Clerical Support Clerk 25% - Finance 25% - Water 15% - Sewer 15% - Storm Water 5% - Cemetery 5% - JMC 10%	Building Supervisor: City Hall 61% - Library 35% - Water 2% - Sewer 2%
Lead Operator: Water 50% - Sewer 50%	HR Wages 13% Water, 13% Sewer, 5% Omni, 4% JMC / Custodian: PWF (104 hours)
Buildings Manager: Omni Center 48% - City Hall 26% - Library 16% - Water 5% - Sewer 5%	Finance Spt: Finance 30%, RR 2%, Water 10%, Sewer 10%, SW 3%, JMC 45%
Administrator: Administrator 73% - Water 7% - Sewer 7% - Storm Water 7%, Tourism 5%, JMC 1%	Lead Mechanic: Street 25% - Water 30% - Sewer 30% - SW 15%
Attorney: Attorney 79% - Water 7% - Sewer 7% - SW 7%	Utility Billing Asst.: 50% Water, 50% Sewer
Office Clerical Support: 15% - Water 15% - Sewer 10% - SW - 35% R/R - 5% Eng - 10% Insp - 10% Plan	PW Crew Leader: Water 37% - Sewer 37% - Street 16% - SW 10%
Planning Tech: Inspection 10%, Planning 40%, Sewer 10%, Storm Water 30%	IT Specialist: IT 30% - Water 30% - Sewer 30% - SW 10%
Office Clerical Support: Finance 55%, Water 15%, Sewer 15%, SW 5%, JMC 10%	
Payroll/HR Assistant Wages: 60% HR, 15% Water, 15% Sewer, 5% Omni, 5% JMC	Mayor: Mayor 59%, Tourism 20%, Water 7%, Sewer 7%, SW 7%

5

## Sewer Salary Allocations

Account	2018 Actual Salaries	Percentage	2019 Allocation	2020 Allocation
6: 70-110	58671	36.9093%	60156	62972
620-58400-120	26651	16.7659%	52981	95024
620-58400-110	73638	46.3249%	102377	112024
	158960	100%	215514	270020

Account	2018 Actual Salaries	Percentage	2019 Allocation	2020 Allocation
620-58200-120	186519	86.5738%	211847	215737
620-58250-120	28926	13.4262%	32854	33458
620-58300-120	0	0.0000%	0	0
Totals include on-call	215445	100%	244701	249195

Account	2018 Actual Salaries	Percentage	2019 Allocation	2020 Allocation
620-58200-121 OT	5000	50.0000%	5000	7794
620-58250-121 OT	5000	50.0000%	5000	7794
	10000	100%	10000	15587

	2018 Actual Salaries		2019 Allocation	2020 Allocation
620-58200-126 wages seas	298	9.4125%	303	624
620-58100-126 wages temp/seas	2868	90.5875%	0	0
	3166	100.0000%	303	624

	2018 Actual Salaries		2019 Allocation	2020 Allocation
620-58350-120	29655	100%	29653	36917
620-58100-124 not WRS elig	0	100%	2936	5288
620-58350-124	10575		14184	0
620-58400-124	1470	100.0000%	3855	1470
620-58400-124 not WRS elig	0	100.0000%	0	0
<b>Total</b>	<b>418696</b>		<b>521146</b>	<b>579101</b>

## Water Wage Allocations

Account	2018 Actual Wages		2019 Allocation	2020 Allocation
6: 70-120	25141	12.0059%	28947	28597
61: 700-120	50323	24.0313%	57942	57241
610-57400-120	133164	63.5914%	153325	151470
610-57500-120	778	0.3713%	895	885
Totals include on-call	209405	100%	241109	238193

	2018 Actual Wages		2019 Allocation	2020 Allocation
610-57550-120 WRS elig	42257	100%	29653	36917
610-57600-120	6946	100%	52981	88031
610-57600-124	3825	100%	1470	1470
610-57550-124			14184	0
610-57100-124 not WRS elig		100%	2936	3024
610-57600-124 not WRS elig	0	100%	0	0
	53028		101224	129442

Account	2018 Actual Wages		2019 Allocation	2020 Allocation
610-57200-121 OT	4185	41.8516%	4185	6523
610-57300-121 OT	746	7.4647%	746	1164
610-57400-121 OT	4947	49.4732%	4947	7711
610-57500-121 OT	121	1.2105%	121	189
	10000	99%	10000	15587

Account	2018 Actual Wages		2019 Allocation	2020 Allocation
610-57100-110	89893	53.1691%	82984	62972
610-57610-120	0	0.0000%	0	0
610-57600-110	79177	46.8309%	79549	112024
	169070	100%	162533	174996

Account	2018 Actual Wages		2019 Allocation	2020 Allocation
610-57100-126 Temp/Seas	5190	94.4495%	5190	13930
610-57400-126 Temp/Seas	305	5.5505%	305	312
	5495	100%	13288	14242

To	436227		528154	572460
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(6)

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		<b>OPERATION</b>		
620-58100	110	Salaries - Regular	\$62,972	\$62,972
620-58100	120	Wages - Regular		
620-58100	121	Wages - Overtime		
620-58100	124	Wages Perm P.T.	\$5,288	\$5,288
620-58100	126	Wages - Temp/Seas		
620-58100	127	Overtime - Temp/Seas		
620-58100	150	FICA	\$5,222	\$5,222
620-58100	151	Retirement (WRS)	\$4,250	\$4,250
		<b>MAINTENANCE - COLLECTION SYSTEM</b>		
620-58200	110	Salaries - Regular		
620-58200	120	Wages - Regular	\$215,737	\$215,737
620-58200	121	Wages - Overtime	\$7,794	\$7,794
620-58200	126	Wages - Temp/Seas	\$624	\$624
620-58200	127	Overtime - Temp/Seas		
620-58200	150	FICA	\$17,148	\$17,148
620-58200	151	Retirement (WRS)	\$15,088	\$15,088
		<b>MAINTENANCE - SYSTEM PUMPING EQUIP</b>		
620-58250	110	Salaries - Regular		
620-58250	120	Wages - Regular	\$33,458	\$33,458
620-58250	121	Wages - Overtime	\$7,794	\$7,794
620-58250	126	Wages - Temp/Seas		
620-58250	127	Overtime - Temp/Seas		
620-58250	150	FICA	\$3,156	\$3,156
620-58250	151	Retirement (WRS)	\$2,784	\$2,784

7

CUSTOMER ACCTS - METER READING				
620-58300	110	Salaries - Regular		
620-58300	120	Wages - Regular		
620-58300	121	Wages - Overtime		
620-58300	126	Wages - Temp/Seas		
620-58300	127	Overtime - Temp/Seas		
620-58300	150	FICA		
620-58300	151	Retirement (WRS)		
CUSTOMER ACCTS - ACCT & COLLECTION				
620-58350	110	Salaries - Regular		
620-58350	120	Wages - Regular	\$36,917	\$36,917
620-58350	121	Wages - Overtime		
620-58350	124	Wages - Perm/PT		\$0
620-58350	126	Wages - Temp/Seas		
620-58350	127	Overtime - Temp/Seas		
620-58350	150	FICA	\$2,824	\$2,824
620-58350	151	Retirement (WRS)	\$2,492	\$2,492
ADMINISTRATIVE & GENERAL				
620-58400	110	Salaries - Regular	\$112,024	\$112,024
620-58400	120	Wages - Regular	\$95,024	\$95,024
620-58400	121	Wages - Overtime		
620-58400	124	Wages - Perm. P.T.		\$0
620-58400	126	Wages - Perm/PT Wrs Eligible	\$1,260	\$1,260
620-58400	126	Wages - Perm/PT NOT WRS Eligible	\$210	\$210
620-58400	126	Wages - Temp/Seas		
620-58400	127	Overtime - Temp/Seas		
620-58400	150	FICA	\$15,952	\$15,952
620-58400	151	Retirement (WRS)	\$14,060	\$14,060
620-58400	152	Health Ins	OK \$160,690	\$160,690
620-58400	153	Dental Ins	\$9,537	\$9,537
620-58400	154	Life Ins	\$215	\$215
<b>TOTAL</b>				<b>\$832,520</b>

8

*OK*

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		<b>OPERATION</b>		
620-58100	211	Contractual - Boiler		\$1,000
620-58100	213	Contractual - HVAC system		\$1,250
620-58100	221	Electric & Gas (PWF)		\$8,000
620-58100	225	Contractual - Phone & Internet		\$4,000
620-58100	290	<b>Other Contractual Services</b>		\$1,078,560
		La Crosse contractual charges for sewerage treatment	\$914,000	
		Bernie Lenz, City of La Crosse, regarding any 2020 rate increase, La Crosse going through wastewater treatment plant plan and upgrades. Once started anticipate 48% rate increase over three years. Adding 18% increase for 2020.	\$164,560	
620-58100	292	Electrical - Contractual		\$4,000
620-58100	321	Licenses - Memberships		\$1,000
620-58100	330	Seminars - Conferences		\$3,500
620-58100	340	Operations-Other operating supplies		\$10,500
620-58100	342	Cleaning/Sanitary supplies		\$1,000
620-58100	350	Bldg & Grds Maint & Repairs		\$5,000
620-58100	360	Vehicle Maint & Repairs		\$7,000
620-58100	361	Regular Fuel		\$14,000
620-58100	362	Off Road Fuel		\$3,000
620-58100	363	Equipment Maint & Repairs		\$8,000
620-58100	382	Uniforms-safety attire		\$3,000
620-58100	423	Fuel & Power for pumping		\$23,000
620-58100	487	Other Operating Supplies		\$20,000
		<b>MAINTENANCE - COLLECTION SYSTEM</b>		
620-58200	481	Maint of Sewage Collection System		\$20,000

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		<b>MAINTENANCE - SYSTEM PUMPING EQUIP</b>		
620-58250	482	Maint of Collection System Pumping Equipment		\$10,000
		<b>CUSTOMER ACCTS - METER READING</b>		
620-58300				
		<b>CUSTOMER ACCTS - ACCT &amp; COLLECTION</b>		
620-58350	495	Misc Customer Accounts		\$9,000
		Printing of bills at Dairyland Power		
		<b>ADMINISTRATIVE &amp; GENERAL</b>		
620-58400	221	Electric & Gas		\$0
620-58400	240	Software Maintenance Contractual		\$18,000
		Tyler technologies yearly maintenance & fees	\$6,500	
		InfraMap maintenance and service--split (this may be moved to ArcGIS Online in 2020)	\$5,000	
		FMX	\$2,500	
		Sensus system support	\$1,000	
		Miscellaneous	\$3,000	
620-58400	241	Equipment Maintenance Contractual		\$1,000
620-58400	290	Other Contractual Services		\$49,250
		Sanitary sewer televising by contractor	\$24,000	
		Auditing	\$5,000	
		Engineering services	\$5,000	
		ArcView Standard version maintenance	\$750	
		Miscellaneous	\$14,000	
		Intern	\$500	
620-58400	302	Taxes		\$30,000
620-58400	310	Office Supplies		\$5,000
620-58400	340	Operating Supplies		\$15,000

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
620-58400	510	Ins- workers comp		\$12,620
620-58400	511	Ins - fire, comp/coll,boiler		\$14,060
620-58400	512	Ins. Vehicles		\$3,240
620-58400	514	SIR		\$1,500
620-58400	540	Depr. General equipment		\$535,000
620-58400	620	Interest - GO		\$41,268
620-58400	621	Interest - MRB		\$129,875
620-58400	690	Other Debt Service		\$1,000
620-58400	691	Loss on Refunding		\$4,812
620-58400	692	Amortized Bond Cost		-\$6,894
620-58400	693	Bond Issuance Cost		\$1,000
<b>TOTAL</b>				<b>\$2,090,541</b>

ok

11

**REVISED**  
08/27/2019

2020 DEBT SERVICE FUND - Sewer

*Fred*  
7-30-19

ISSUE	PRINCIPAL	INTEREST	TOTAL
2008 C/P (3,280,000) "called in"	9,063.05	348.93	9,411.98
2009 C.P. (2,715,000) "called in"	6,280.60	526.76	6,807.36
2012 Refunding (6,030,000)	1,993.00	225.35	2,218.35
2012 Refunding (4,535,000)	2,771.00	591.42	3,362.42
2013 CIP (2,600,000)	25,702.00	8,537.80	34,239.80
2014 CIP (2,945,000)	3,200.00	1,606.28	4,806.28
2015 CIP (2,785,000)	9,569.00	5,042.52	14,611.52
*2015 MR Bonds (2,230,000) refunding	47,500.00	11,100.00	58,600.00
2016 G.O. CIP (5,920,000)	35,000.00	15,335.00	50,335.00
2016 Refunding (4,540,000)	16,585.68	1,934.10	18,519.78
2017 G.O. CIP (3,295,000)	10,000.00	5,200.00	15,200.00
2017 Refunding (2,985,000)	0.00	1,920.00	1,920.00
*2019 MR Bonds (8,655,000)	75,000.00	118,775.00	193,775.00
<b>Total</b>	<b>242,664.33</b>	<b>171,143.16</b>	<b>413,807.49</b>

<u>Breakdown</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
G.O.	120,164.33 <i>ok</i>	41,268.16 <i>ok</i>	161,432.49
*MRB	122,500.00 <i>ok</i>	129,875.00	252,375.00
<b>Totals</b>	<b>\$242,664.33</b>	<b>\$171,143.16</b>	<b>\$413,807.49</b>

*ok*

(12)

SWR



## MEMORANDUM

### PUBLIC WORKS DEPARTMENT

TO: Mayor  
Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: August 1, 2019

CC: Eric Rindfleisch, City Administrator  
Fred Buehler, Financial Services Director

RE: 2020 Budget

I would offer the following items for the 2020 budget

#### General:

- I have submitted the proposed General Fund budgets for departments with generally the 0% overall increase in funding requested but with some shifting of funding levels between budget lines and Departments. I have kept the proposed general fund equipment budget at the same funding level as 2019 for the overall Public Works Department. The purchase of updated equipment is crucial to performing our mission at current staffing levels.
- I have attached a memo outlining my concerns in regards to employee compensation and have offered some items that I am requesting to be included in the 2020 budget. Many long standing employees with vast knowledge of City infrastructure would take years to replace if they left their current positions.

#### Water:

- Line item accounts totals have been maintained at the 2019 funding levels. Some line items amounts have been altered up or down to better reflect current expenditure patterns. New/replacement equipment requests have been included for the Department to continue to meet Wis. DNR mandates, efficiently use staff and modernize with new technologies.
- I am requesting the current Public Works Technology position be backfilled with Public Works Laborer/operator. The Public Works Technology position will be consumed into the proposed IT section of the Public Works Department. This position is funded one half water accounts.
- I am requesting the current part time Utility Billing Assistant position be replaced with a full time Utility Billing Clerk position. I have a memo attached outlining this proposal. This position is funded one half water accounts.

- I am requesting a minimum call in time for the Utility on call staff member for a call which necessitates coming in for work. I have attached a memo outlining the proposal.

### Sanitary Sewer

- Upon review of the budget with staff, we feel that the 2019 budget levels are adequate for the 2019 year. Some line items amounts have been altered up or down to better reflect current expenditure patterns. Request for new/replacement equipment are included in the equipment replacement section of the budget.
- The 2020 budget includes a 18% increase in City of La Crosse sanitary sewer treatment fees for ~~the last quarter of 2020~~. City of La Crosse has not brought forward any wholesale charge increases for sewerage treatment but has projects scheduled including phosphorus removal that will necessitate rate increases. They have discussed a 48% overall rate increase over three years. This rate increase is being used for treatment plant upgrades and phosphorus removal.
- I am requesting the current Public Works Technology position be backfilled with Public Works Laborer/operator. The Public Works Technology position will be consumed into the proposed IT section of the Public Works Department. This position is funded one half sanitary sewer accounts.
- I am requesting the current part time Utility Billing Assistant position be replaced with a full time Utility Billing Clerk position. I have a memo attached outlining this proposal. This position is funded one half sanitary sewer accounts.
- I am requesting a minimum call in time for the Utility on call staff member for a call which necessitates coming in for work. I have attached a memo outlining the proposal.

### Storm Water Utility

- Budget amounts have risen in 2020 for budget line items as outlined in attached memo.
- Mortgage Revenue bonding in 2019 for infrastructure projects has led to a large ERU rate increase, outlined in attached memo.
- A graph outlining historic ERU charges is included with budget

### Street

- The Street Department budget submitted keeps most line items at 2019 funding levels but I have increased the Snow and Ice Control by \$9,000 with savings from the Street Light budget.
- With the budgeted amounts within this Department, budget over runs may occur if the winter season is at or above "average" or major equipment break downs occur.
- I have included a memo regarding proposed "winter operations on call" compensation. This compensation would be moved into the Street Department from saving within the Street Light budget.
- I am requesting increasing the Street Department overtime budget by \$2,000, this account has not been increased in over ten years. This compensation would be moved into the Street Department from saving within the Street Light budget.

- The Street Department currently has both the 1,000 ton and 600 ton salt sheds fully loaded with salt going into the 2019/2020 winter season. The Department is requesting a smaller amount of 1,050 tons, of salt in the 2020 budget due to both salt sheds being at capacity. If a harsh winter is experienced monies should be taken out of the designated salt/sand reserve account to replenish those supplies. Please take into account that every year the department has difficulties staying within the salt/sand budget. Please note that with the use of more deicing/anti-icing chemicals a separate line item has been placed within the sand/salt budget for this.
- Equipment budget for the Public Works general fund portions is at the same level as the 2019 equipment budget. 2019 equipment budget from Street, Street Lights and Engineering are all used within the Street equipment budget this year. Many of the items are maintenance on existing equipment or replacing existing aged equipment. With rising costs and flat operating budgets some maintenance items such as tires and plow blades are being requesting within the 2020 equipment replacement budget.

#### Street Lighting

- Street lighting budget has been reduced for 2020. Savings are from the installation of LED lights by Xcel Energy. Savings have been directed to Street Department budget to offset snow/ice control, winter on call and overtime.

#### Engineering

- The Engineering Department budget has been maintained at the 2019 level

#### Street Signs & Signals

- Line item budget has been maintained at 2019 level.



# MEMORANDUM

## PUBLIC WORKS DEPARTMENT

TO: City Administrator, Mayor and Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *gh*

DATE: July 26, 2019

CC: Fred Buehler, Financial Services Director

RE: 2020 budget – Utility Billing Clerk

I am requesting the replacement of the current part time Utility Billing Assistant to a full time Utility Billing Clerk. I have attached an updated job description and personnel requisition form for this request. I have scored the position within the City job evaluation matrix as follows: 3,1,3,1,3,1,2,1,3,1 for a final score of 197 correlating to a job grade of 13. I would propose this position has a wage split of: 10% Street Department, 15% Storm Water Utility, 37.5% Water Utility and 37.5% Sanitary Sewer Utility.

The Utility billing area previously had two staff members until 2006 but was reduced due to a more automated meter reading process. Approximately seven years ago a part time Utility Billing assistant was added as more work load was experienced. With increasing number of account changes and additional work load due billing staff assisting with all Public Works functions the request for a full time employee has been made. If you have further questions please do not hesitate to inquire.



## MEMORANDUM

### PUBLIC WORKS DEPARTMENT

TO: City Administrator, Mayor and Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: July 28, 2019

CC: Fred Buehler, Financial Services Director

RE: 2020 budget – Utility on call minimum time

The Utility section of the Public Works Department has a rotating on call phone for after-hours emergencies. Currently an hourly Public Works staff member has the phone and has to be available to answer. The hourly employee is compensated on hour of time for each day that they carry the phone and any calls for service after hours at a rate of time and half. Previous contracts had called for a two hour minimum for each call in but that staff member had to work the two hours. Many times call for service only takes fifteen to thirty minutes to complete so the staff member currently can stay up to one hour but many staff take the time of the actual call because they do not want to stay in late at night or early mornings.

I would propose that no matter how long the call in for service is, after hours or weekends, the staff member would be compensated one half hour and then any hours worked. This would cover the time to come in from their home to get the Public Works Facility and then go out to the service call. Staff currently average approximately three to four after hours calls per week, but that number can vary from none to ten in a week depending upon weather and equipment failures. I feel this will assist staff in performing the needed on call work on the water and sanitary sewer infrastructure.

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Fixed Assets

Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
1	<b>Public Works Facility security cameras</b>	30%	\$11,000	\$11,000
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 25% storm sewer, 15% Street)			
	PWF camera system installed in 2018 within budgeted amounts. 2018 work included wiring and server space. 2019 work would add three cameras.			
		<b>61F</b>		
1	<b>Re-Roof Cedar Creek Lift</b>	100%	\$1,200	\$1,200
	<i>General Equipment Outlay</i>			
	replacement			
1	<b>Install Auto Louver &amp; Heat for Elmwood Lift Station</b>	100%	\$4,000	\$4,000
	<i>General Equipment Outlay</i>			
	Current Building has no heat and a fixed Louver Open to the outdoors would install 54"W X 72"H Auto Louver Install Heater from 6th & Quincy and Install insulated 9' X 7' Overhead door			
1	<b>Motor &amp; Pump for 11th &amp; Well Liftstation</b>	100%	\$10,000	\$10,000
	100% Sanitary Sewer	<b>none</b>		
1	<b>Roover Sewer Camera</b>	100%	\$110,000	CIP
	Televise Sanitary Sewers			
4	<b>Computer and tablet replacement</b>	50%	\$1,200	\$4,800
	<i>General Equipment Outlay</i>			
	(50% water, 50% Sewer)	<b>Ward</b>		

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

partment:

Sewer

Fixed Assets

Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
	To replace existing tablet Microsoft Surface Pros that are used for asset acquisition in field. Tablets also used for daily acquisition of data at Wells & lift stations. Tablets used for keeping track of data			
1	<b>3/4 ton pick up truck</b> <i>General Vehicle Outlay</i>  (50% water, 50% Sewer)	50%	\$35,000	\$35,000
	strobe light bar, tool boxes, radio, bed liner, etc.	(NONE)		
1	<b>Chain Scraper</b> <i>General Equipment Outlay</i>  8 - 32" pipe -Sanitary	100%	19,000.00	\$19,000
		(NONE)		
1	<b>Tires</b> <i>General Vehicle Outlay</i>  (30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)	30%	\$12,300	\$12,300
	Jet Truck - \$3500 Pickups- 2 - \$1400 Meter Van - \$600 Sweeper - \$1800 Dump truck #100 - \$1500 Backhoe - \$2500 Toolcat - \$1000	(GIF)		
1	<b>ESRI GIS software upgrades</b> <i>General Equipment Outlay</i>  (50% water, 50% Sewer)	50%	\$2,500	\$2,500
	Upgrade of existing GIS ESRI software, will include new asset management software	(NONE)		

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Fixed Assets

Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
	Bad Elf Pro +			
1	3000 Landa power washer General Equipment Outlay	25%	\$14,000	\$14,000
	(25% water, 25% sanitary sewer, 25% storm sewer, 25% Street)	61k		
	Replacement unit to replace 12 year old unit @ PWF used by all Departments			
1	Complete Irrigation on East end of PWF General Equipment Outlay	33%	\$2,500	\$2,500
	(34% water, 33% sanitary sewer, 33% storm sewer)	STOWN		
	Would complete existing system			
1	Vehicle Dump lock for dump bodies General Equipment Outlay	30%	\$1,000	\$1,000
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)	61k		
	Dump-LOCK 106. 21 FT X 6 W Max Capacity 50,000# Allow Mechanic to lock Boxes in place while doing cyclinder work. #104 will be getting cyclinder replaced in 2020' will allow City Mechanic complete work in house			
1	AlturnaMATS Ground Protection Mats General Equipment Outlay	30%	\$8,000	\$8,000
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Protect Sod damage on excavations, service in landscapedd yards. Would be purchase of 28 matts total.	61k		
1	Trailer for walk behind saw General Equipment Outlay	33%	\$5,000	\$5,000

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Fixed Assets

Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
	(33% water, 33% sanitary sewer, 34% storm sewer)			
		<i>Storm</i>		
	fabricating and M.H. adjustments. Current trailer cannot take loading and is 20 years old thereby not cost effective to upgrade axles.			
1	<b>Elmwood Lift Station new controls</b> <i>General Equipment Outlay</i>	100%	\$15,000	\$15,000
		✓ <del>100%</del>		
	Current controls at end of service life.			
	<b>Meters-Sanitary Sewer Portion</b>			
	New meters for new buildings, meter exchanges, and parts for rebuilding and repairs of meters.			
50	3/4" New	50%	\$149.35	\$7,468
300	3/4" Exchange	50%	\$149.35	\$44,805
12	1" New	50%	\$226.60	\$2,719
50	1" Exchange	50%	\$226.60	\$11,330
30	1-1/2" New	50%	\$1,158.75	\$34,763
30	2" New	50%	\$1,519.25	\$45,578
2	3" New	50%	\$1,745.34	\$3,491
4	4" New	50%	\$3,378.40	\$13,514
100	Meter Tailpieces	50%	\$18.54	\$1,854
64	Flanges, Gaskets, and Bolts	50%	\$61.80	\$3,955
128	MXU's New	50%	\$158.07	\$20,233
350	MXU's Exchange	50%	\$158.07	\$55,326
			<b>TOTAL</b>	

Cedar Creek roof



# INTERSTATE ROOFING & WTP., INC.

N5544 Commerce Road  
ONALASKA, WISCONSIN 54650

(608) 783-2106  
Fax (608) 783-1900

# PROPOSAL

No 511560

TO: City of Onalaska  
Attn: John Wiatt

PHONE	608-780-8848	DATE	3/14/2019
JOB NAME/LOCATION			
Cedar Creek Pump House			
Onalaska, WI			

We hereby submit specifications and estimates for:

Interstate Roofing & Waterproofing, Inc. disclaims any responsibility for asbestos below the roof.

- Remove the existing shingle roof system and dispose of at a legal landfill.
- The existing fascia and drip edge to remain.
- Install new ice and water shield at the low edge of the roof.
- Install new roofers felt over the remainder of the roof deck.
- Install a new laminated shingle roof system to match the existing color as close as possible.
- Install new shingle over ridge vent at the ridge.

Price: \$ 1,200.00

**We Propose** hereby to furnish material and labor -- complete in accordance with the above specifications, for the sum of:

dollars ( \_\_\_\_\_ )

Payment to be made as follows: Minimum service charge \$3.00. 1½% Per month on unpaid balance after 30 days. (18% per annum)

**This is to advise you that in furnishing labor or materials for the above listed job, Interstate Roofing & Waterproofing, Inc. will maintain construction lien rights on the property and will claim a lien to the extend of all unpaid invoices.**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized  
Signature

Note: This proposal may be withdrawn  
by us if not accepted within 30 days.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Elmwood lift station damper

MASTER METALS INC  
CONTRACTORS REG. # 5624  
191 MASON STREET  
ONALASKA, WI 54650  
608-784-0210 FAX 608-785-0117

DATE: JULY 2, 2019  
ATTENTION: JOHN WIATT  
PROPOSAL SUBMITTED TO: ONALASKA PUBLIC WORKS  
ADDRESS: 415 MAIN ST.  
CITY, STATE & ZIP CODE: ONALASKA, WI 54650

JOB NAME: ONALASKA PUBLIC WORKS  
JOB LOCATION: ONALASKA, WI

WE PROPOSE to provide and install one 72 x 54 motorized damper 120 volt. We will also provide wall sleeve for damper.

Our price for the above is \$2,110.00 taxes included.

**Exclusions:**

**Wiring of motorized damper**

MASTER METALS INC QUOTE NUMBER: 19-82

WE PROPOSE TO FURNISH MATERIAL AND LABOR – COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:

\_\_\_\_\_ see above \_\_\_\_\_ DOLLARS (\$see above)

AUTHORIZED SIGNATURE: \_\_\_\_\_ John McCabe \_\_\_\_\_ trp

NOTE: THIS PROPOSAL – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be as outlined above. (Please sign and return a copy.)

DATE OF ACCEPTANCE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**Hoskins Electric, Inc.**

922 Industry Road  
Caledonia, MN 55921  
Phone 507-725-5207  
Cell 507-273-6120  
Email hoskinselec@acegroup.cc

**QUOTE**

City of Onalaska  
415 Main Street  
Onalaska, WI 54650

**Date** 7/25/2019  
**Quote #** 192163  
**P.O. #** 191482  
**Description** Elmwood Lift Station  
- Electrical for new  
damper installation.

<b>Material</b>	<b>Quantity</b>	<b>Price</b>	<b>Total</b>
Furnish and install electrical materials and labor to control motorized damper for generator operation.	1	\$1,205.00	\$1,205.00

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Note: Motorized damper to be furnished by others.

**Estimate \$1,205.00**

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year **2021-2025**

**5-YEAR NEW / REPLACEMENT PROJECTION**

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

**Items must exceed \$500.00 per item.**

<b>Item Description</b>	<b>Year To Be Purchased</b>	<b>Comments</b>
Pull behind air compressor	2021	Replace 30 year old unit. \$8,000
		(split 40% water, 40% sanitary, 20% Parks, \$20,000 total cost)
Sanitary sewer dump station	2021	Dump station for sewer debri. \$50,000
Franklin Street lift staiton pump & check valve replacement, upgrades due to increased flow	2021	\$125,000
SCADA system PLC updates/upgrades 1/2 water / 1/2 sewer	2021	Update existing SCADA system, \$200,000
Service lateral camera with line tracing	2021	\$35,000
Replacement Tool Truck 1/2 water / 1/2 sewer	2021	\$40,000.00

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Sewer

Budget Year **2021-2025**

**5-YEAR NEW / REPLACEMENT PROJECTION**

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

**Items must exceed \$500.00 per item.**

<b>Item Description</b>	<b>Year To Be Purchased</b>	<b>Comments</b>
Tool Cat vehicle	2021	Replace existing, \$25,000
Reconstruct 11th & Well lift station	2021	\$300,000
Meters & MXU's	2021	\$80,000
3/4 ton truck	2021	\$20,000
Holiday Heights pump replacement	2022	\$18,000
Meters & MXU's	2022	\$80,000
Lift station building maintenance	2022	\$40,000
Meters & MXU's	2023	\$80,000
3/4 ton truck	2023	\$35,000
Meters & MXU's	2023	\$80,000
Outside storage racking at Public Works Facility	2024	\$4,000 (split with storm sewer, water & sanitary sewer, \$16,000 total)
Replace meter pit and add SCADA connection	2024	\$100,000



City of Onalaska

#5-c-1  
Balance Sheet  
Account Summary  
As Of 08/23/2019

*Final  
8-23-19*

Account	Name	Balance
<b>Fund: 610 - WATER UTILITY</b>		
<b>Assets</b>		
610-11100	CASH	-180,826.06
610-11300	INVESTMENTS	200,106.76
610-11504	SPECIAL DEPR. FUND	475,000.00
610-11508	SPECIAL REDEMPT. FUND 2006 - 2015	127,475.00
610-11514	RESERVE FUND 2015	167,250.00
610-11516	RESERVE FUND - 2019	312,325.73
610-12601	A/R S/A 1983 & PRIOR	11,179.14
610-12614	A/R S/A 1988 (PINES)	0.00
610-12615	A/R S/A 1992 (DEFERRED)	29,563.21
610-12616	A/R S/A 1993	0.00
610-12617	A/R S/A 1995	0.00
610-12618	A/R S/A 1998	0.00
610-12619	A/R S/A 1999 - WATER	0.00
610-12620	A/R S/A 2001 - WATER	176.88
610-12621	A/R S/A 2004 WATER	1,072.00
610-12622	A/R S/A 2005	10,071.55
610-12623	A/R S/A 2007	1,225.60
610-12624	A/R S/A 2009 WATER	23,549.81
610-12627	A/R S/A 1989 & (DEFERRED)	54,481.92
610-12629	A/R S/A 1990 (DEFERRED)	11,210.94
610-12630	A/R S/A 1988 (DEFERRED)	8,825.85
610-12633	A/R S/A 1991	27,959.56
610-13100	OTHER ACCOUNTS RECEIVABLE	168.99
610-13101	CUSTOMER ACCOUNTS RECEIVABLE	70,038.17
610-13108	PRIVATE FIRE PROTECTION	388.64
610-13123	RECEIVABLE FROM DEPT OF COMMERCE	0.00
610-13300	INTEREST RECEIVABLE	0.00
610-14100	A/Rec. Due from Federal Gov't	0.41
610-14200	A/Rec. Due from State of WI	0.24
610-14207	DUE FROM SEWER	1,084,359.00
610-14208	DUE FROM GENERAL FUND	0.00
610-14211	DUE FROM CAPITAL PROJECTS	4,420,119.43
610-14216	DUE FROM DEBT SERVICE	791.38
610-15012	MATERIAL & SUPPLIES	67,974.36
610-18102	SOURCE OF SUPPLY PLANT - LAND	791.00
610-18103	TRANS/DIST. PLANT - LAND	72,085.55
610-18150	CONSTRUCTION WORK IN PROGRESS	170,652.66
610-18501	TOOLS, SHOP & GARAGE EQUIP	201,208.31
610-18520	COMPUTER EQUIPMENT	296,121.41
610-18521	LAND-PUMPING EQUIPMENT	35,000.00
610-18522	OTHER POWER PRODUCTION EQUIPMENT	45,529.00
610-18523	ELECTRIC PUMPING EQUIPMENT	990,709.59
610-18524	WELLS & SPRINGS	4,938,825.61
610-18525	DISTRIBUTION RESERVOIR & STANDPIPE	1,494,545.81
610-18526	TRANSMISSION & DISTRIBUTION - MAINS	3,825,141.39
610-18527	MAINS-CONTRIBUTED	7,916,466.36
610-18528	HYDRANTS	427,158.49
610-18529	OTHER TRANS/DIST-FOUNTAINS & C	9,979.77
610-18530	POWER EQUIPMENT	54,313.22
610-18532	COMMUNICATION EQUIPMENT	43,140.26
610-18533	COMMUNICATION EQUIP - SCADA SYSTEM	450,068.42
610-18534	ELECTRIC PUMPING EQUIPMENT	120,553.00
610-18535	OTHER PUMPING EQUIPMENT	3,438.90

Balance Sheet

As Of 08/23/2019

Account	Name	Balance
610-18536	WATER TREATMENT EQUIP	152,155.89
610-18537	METERS	3,023,788.62
610-18538	TRANSPORTATION EQUIPMENT	369,814.51
610-18539	LAB EQUIPMENT	8,958.58
610-18540	ACCUM DEPR. TOOLS, SHOP & GARAGE	-146,851.96
610-18541	STRUCTURES & IMPROVEMENTS (PUMP I	969,918.01
610-18542	RESERVOIRS & STANDPIPES-CONTRIBUTE	505,503.00
610-18558	ACCUM DEPR - TANS & DIST MAI	-296,171.22
610-18560	A/D -MAINS CONTRIBUTED	-2,037,477.00
610-18561	ACCUM DEPR - HYDRANTS	-56,201.18
610-18599	ACCUM DEPR - STRUCTURES & IMPRO	-441,695.70
610-18601	A/D -STRUCTURES CONTRIBUTED	-209,951.00
610-18602	STRUCTURES & IMPROV-CONTRIBUTED	267,209.00
610-18603	ACCUM DEPRE-OTHER POWER PROD	-37,056.00
610-18604	ACCUM DEPR - ELECTRIC PUMPING EQUII	-798,061.38
610-18605	ACCUM DEPR - WELLS & SPRINGS	-890,165.89
610-18606	ACCUM DEPR - DIST RES & STAND	-698,743.18
610-18607	A/D -RESERVOIRS CONTRIBUTED	-252,065.00
610-18850	SERVICES	513,712.19
610-18851	SERVICES-CONTRIBUTED	2,295,421.91
610-18890	ACCUM DEPR - SERVICES	-81,258.08
610-18891	A/D -SERVICES CONTRIBUTED	-1,226,908.00
610-18901	A/D -HYDRANTS CONTRIBUTED	-522,318.50
610-18902	HYDRANTS-CONTRIBUTED	1,225,338.19
610-18903	ACCUM DEPR - OTHER TRANS & DIST	-6,239.88
610-18904	ACCUM DEPR - POWER EQUIP	-50,769.20
610-18905	ACCUM DEPR - COMMUNICATION EQUIP	-17,053.06
610-18906	ACCUM DEPR - COM EQUIP SCADA.	-391,862.60
610-18907	A/D ELECTRIC PUMPING EQUIPMENT	-83,328.00
610-18908	ACCUM DEPR - OTHER PUMBING EQUIP	-3,438.90
610-18909	ACCUM DEPR - WATER TREATMENT EQUI	-98,288.90
610-18910	ACCUM DEPR - METERS	-1,888,487.45
610-18911	ACCUM DEPR - COMPUTER EQUIP	-229,962.48
610-18912	OFFICE FURNITURE & EQUIP	17,810.13
610-18913	ACCUM DEPR- OFFICE FURNITURE & EQL	-17,992.84
610-18914	ACCUM DEPR - TRANSPORTAION EQUIP	-249,653.12
610-18915	ACCUM DEPR - LAB EQUIP	-8,958.58
610-18980	UNAMORTIZED BOND COSTS	69,537.80
610-18981	UNAMORTIZED DEBT DISCOUNT	0.00
610-18982	UNAMORTIZED PREMIUM ON DEBT	-186,836.82
610-19000	WRS NET PENSION ASSET	83,301.00
610-19001	WRS LIFE ASSET	0.00
610-19200	DEFERRED OUTFLOW-WRS-CONTRIBUTIC	243,415.00
610-19201	DEFERRED OUTFLOW WRS LRLF	2,534.00
	<b>Total Assets:</b>	<b>26,840,839.17</b>

26,840,839.17

Liability

610-21100	ACCOUNTS PAYABLE	0.02
610-21101	PAYABLE TO CITY OF LA CROSSE	0.00
610-21110	AP PENDING (DUE TO POOL)	394.40
610-21511	FICA W/H	0.00
610-21512	FEDERAL W/H	0.00
610-21513	STATE W/H - WI	0.00
610-21515	FICA W/H - MEDICARE	0.00
610-21520	RETIREMENT W/H	0.00
610-21528	BC/BS HEALTH INS	0.00
610-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
610-21530	HEALTH INS	0.00
610-21531	CANCER INS	0.00
610-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
610-21534	MEDICAL & DEP CARE - SECT. 125	0.00

Balance Sheet

As Of 08/23/2019

Account	Name	Balance
610-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
610-21540	UNITED WAY	0.00
610-21560	COMMUNITY CREDIT UNION W/H	0.00
610-21570	UNION DUES	0.00
610-21571	LOCAL 150 UNION DUES W/H	0.00
610-21572	1ST FINANCIAL SVGS.	0.00
610-21573	DEFERRED COMPENSATION	0.00
610-21581	SUPPORT PAYMENTS	0.00
610-21700	ACCRUED WAGES	0.00
610-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC	20,440.20
610-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	42,260.60
610-22402	INTEREST ACCRUED - M.R.B.	14,127.05
610-22405	INTEREST ACCRUED - CURRENT ASSETS	0.00
610-22406	INTEREST ACCRUED - REVENUE BONDS	0.00
610-22408	INTEREST ACCRUED - G.O.	11,983.18
610-22900	CURRENT PORTION OF LONG-TERM DEBT	152,026.53
610-22906	CURRENT PORTION OF MORTGAGE REVEI	0.00
610-23900	WRS NET PENSION LIAB.	0.00
610-23901	WRS LRLIF LIABILITY	17,540.00
610-25200	DEFERRED INFLOW-WRS PENSION	265,043.00
610-25300	FOWLER/HAMMER RESERVOIR DEPOSIT	0.00
610-26000	DEFERRED REVENUE	0.00
610-27100	ADVANCE FROM MUNICIPALITY G.O. DEB	1,821,781.24
610-29202	MORTGAGE REVENUE BOND - 2015	1,252,500.00
610-29205	S.D.W. L. - 2016	2,618,791.15
610-29208	MORTGAGE REVENUE BOND 2019	5,210,000.00
610-29211	MORTGAGE REVENUE BOND 2001	0.00
610-29214	MORGAGE REVENUE BOND 2005	0.00
610-29217	MORTGAGE REVENUE BOND 2006	0.00
	<b>Total Liability:</b>	<b>11,426,887.37</b>
<b>quity</b>		
610-31101	CAPITAL PAID IN BY MUNICIPALITY	2,708,821.08
610-31201	CONTRIBUTION IN AID OF CONSTRUCTIOI	8,084,335.92
610-32000	INVESTMENT IN CAPITAL ASSETS	0.00
610-34100	FUND BALANCE	3,633,730.71
610-34101	FUND BALANCE (SURPLUS/DEF)	522,302.00
610-34120	RETAINED EARNINGS - CONTRIBUTED	0.00
610-34130	FUND BALANCE - RESERVED	473,081.00
610-34140	FUND BALANCE - RESERVED - OTHER	0.00
610-34300	RESTRICTED FOR WRS PENSION	83,301.00
	<b>Total Beginning Equity:</b>	<b>15,505,571.71</b>
Total Revenue		843,825.01
Total Expense		935,444.92
Revenues Over/Under Expenses		-91,619.91
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>15,413,951.80</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>26,840,839.17</u></b>



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 610 - WATER UTILITY</b>							
<b>Revenue</b>							
<u>610-00000-43304</u>	Re-imb. from Federal Gov't	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-43540</u>	Re-imb. from State of WI	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-46427</u>	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-46450</u>	METERED SALES - IRRIGATION	105,000.00	105,000.00	1,213.40	17,484.44	-87,515.56	83.35 %
<u>610-00000-46451</u>	METERED SALES - RESIDENTIAL	1,153,323.00	1,153,323.00	1,229.19	512,830.09	-640,492.91	55.53 %
<u>610-00000-46452</u>	METERED SALES - COMMERCIAL	317,332.00	317,332.00	230.93	148,952.43	-168,379.57	53.06 %
<u>610-00000-46453</u>	METERED SALES - INDUSTRIAL	9,400.00	9,400.00	0.00	4,925.47	-4,474.53	47.60 %
<u>610-00000-46454</u>	PRIVATE FIRE PROTECTION	30,000.00	30,000.00	0.00	23,087.66	-6,912.34	23.04 %
<u>610-00000-46455</u>	PUBLIC FIRE PROTECTION	403,078.00	403,078.00	0.00	0.00	-403,078.00	100.00 %
<u>610-00000-46456</u>	METERED SALES - GOV'T	50,000.00	50,000.00	0.00	19,947.36	-30,052.64	60.11 %
<u>610-00000-46457</u>	METERED SALES - MULTI FAMILY	129,000.00	129,000.00	0.00	71,586.97	-57,413.03	44.51 %
<u>610-00000-46458</u>	FORFIETED DISCOUNTS (PENALTIES)	11,000.00	11,000.00	0.00	4,978.73	-6,021.27	54.74 %
<u>610-00000-46459</u>	MISC SERVICE REVENUE	50,000.00	50,000.00	762.00	9,670.98	-40,329.02	80.66 %
<u>610-00000-46460</u>	MISC NON-OPERATING REVENUE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-46461</u>	OTHER WATER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-46466</u>	SALES FOR RESALE	22,657.00	22,657.00	0.00	9,544.52	-13,112.48	57.87 %
<u>610-00000-46467</u>	CONTRIBUTED CAPITAL PER GASB 3	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-46469</u>	CONTRIBUTED CAPITAL MUNICIPAL	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-48100</u>	INTEREST INCOME	10,000.00	10,000.00	0.00	19,889.62	9,889.62	198.90 %
<u>610-00000-48112</u>	INTEREST INCOME S/A	1,000.00	1,000.00	0.00	746.74	-253.26	25.33 %
<u>610-00000-48406</u>	INSURANCE DIVIDEND	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-49201</u>	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-49400</u>	SALE OF CITY PROPERTY	0.00	0.00	180.00	180.00	180.00	0.00 %
<u>610-00000-49998</u>	FUNDS REC'D NBQ VS BQ	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-00000-49999</u>	CONTRIBUTIONS - S/A	0.00	0.00	0.00	0.00	0.00	0.00 %
	<b>Revenue Total:</b>	<b>2,291,790.00</b>	<b>2,291,790.00</b>	<b>3,615.52</b>	<b>843,825.01</b>	<b>-1,447,964.99</b>	<b>63.18 %</b>
<b>Expense</b>							
<u>610-57100-110</u>	SALARIES REGULAR	82,984.00	82,984.00	4,760.44	34,199.49	48,784.51	58.79 %
<u>610-57100-120</u>	WAGES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-57100-121</u>	WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-57100-124</u>	WAGES PERM. P.T.	2,936.00	2,936.00	1,410.00	9,307.50	-6,371.50	-217.01 %
<u>610-57100-126</u>	WAGES TEMP/SEAS	12,990.00	12,990.00	320.39	1,345.96	11,644.04	89.64 %
<u>610-57100-127</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-57100-150</u>	FICA	7,566.00	7,566.00	474.74	3,270.80	4,295.20	56.77 %
<u>610-57100-151</u>	RETIREMENT (WRS)	5,436.00	5,436.00	311.82	2,240.07	3,195.93	58.79 %
<u>610-57100-153</u>	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-57100-416</u>	MAINT OF SUPPLY MAINS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-57100-417</u>	MAINT OF WATER SOURCE PLANT	2,000.00	2,000.00	0.00	1,718.14	281.86	14.09 %
<u>610-57200-110</u>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-57200-120</u>	WAGES REGULAR	28,947.00	28,947.00	650.53	12,113.01	16,833.99	58.15 %
<u>610-57200-121</u>	WAGES OVERTIME	4,186.00	4,186.00	179.26	1,927.29	2,258.71	53.96 %
<u>610-57200-126</u>	WAGES TEMP/SEAS	0.00	0.00	602.25	866.25	-866.25	0.00 %
<u>610-57200-127</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-57200-150</u>	FICA	2,535.00	2,535.00	102.08	1,042.28	1,492.72	58.88 %
<u>610-57200-151</u>	RETIREMENT (WRS)	2,170.00	2,170.00	54.36	919.70	1,250.30	57.62 %
<u>610-57200-153</u>	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>610-57200-423</u>	FUEL & POWER FOR PUMPING	148,000.00	148,000.00	10,158.99	71,627.06	76,372.94	51.60 %
<u>610-57200-431</u>	MAINT OF STRUCTURES & IMPROV	1,000.00	1,000.00	-10.00	107.54	892.46	89.25 %
<u>610-57200-433</u>	MAINT OF PUMPING EQUIPMENT	15,000.00	15,000.00	0.00	187.09	14,812.91	98.75 %
<u>610-57300-110</u>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %

## Budget Report

For Fiscal: 2019 Period Ending: 08/31/2019

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
6.	300-120						
	<u>610-57300-121</u>	57,942.00	57,942.00	4,586.91	34,754.54	23,187.46	40.02 %
	<u>610-57300-126</u>	746.00	746.00	114.84	267.05	478.95	64.20 %
	<u>610-57300-127</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57300-150</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57300-151</u>	4,490.00	4,490.00	292.69	2,239.48	2,250.52	50.12 %
	<u>610-57300-441</u>	3,844.00	3,844.00	307.97	2,262.00	1,582.00	41.16 %
	<u>610-57300-443</u>	25,000.00	25,000.00	1,172.50	10,320.02	14,679.98	58.72 %
	<u>610-57300-451</u>	10,000.00	10,000.00	2,138.69	11,655.31	-1,655.31	-16.55 %
	<u>610-57300-452</u>	1,000.00	1,000.00	10.74	91.92	908.08	90.81 %
	<u>610-57400-110</u>	6,000.00	6,000.00	0.00	2,257.45	3,742.55	62.38 %
	<u>610-57400-120</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57400-121</u>	153,325.00	153,325.00	11,066.03	75,068.84	78,256.16	51.04 %
	<u>610-57400-124</u>	4,947.00	4,947.00	2,162.55	5,246.36	-299.36	-6.05 %
	<u>610-57400-126</u>	0.00	0.00	82.16	433.41	-433.41	0.00 %
	<u>610-57400-127</u>	298.00	298.00	1,277.35	5,999.62	-5,701.62	-1,913.30 %
	<u>610-57400-141</u>	0.00	0.00	61.47	558.32	-558.32	0.00 %
	<u>610-57400-150</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57400-151</u>	12,131.00	12,131.00	1,004.40	5,931.68	6,199.32	51.10 %
	<u>610-57400-211</u>	10,367.00	10,367.00	866.47	5,198.66	5,168.34	49.85 %
	<u>610-57400-213</u>	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
	<u>610-57400-221</u>	2,000.00	2,000.00	0.00	341.19	1,658.81	82.94 %
	<u>610-57400-225</u>	5,000.00	5,000.00	348.80	2,996.00	2,004.00	40.08 %
	<u>610-57400-290</u>	8,000.00	8,000.00	605.58	4,519.39	3,480.61	43.51 %
	<u>610-57400-292</u>	57,900.00	57,900.00	12,561.02	82,257.40	-24,357.40	-42.07 %
	<u>610-57400-321</u>	6,000.00	6,000.00	247.00	1,133.88	4,866.12	81.10 %
	<u>610-57400-330</u>	3,000.00	3,000.00	0.00	3,092.60	-92.60	-3.09 %
	<u>610-57400-340</u>	4,000.00	4,000.00	150.00	5,116.82	-1,116.82	-27.92 %
	<u>610-57400-342</u>	35,000.00	35,000.00	2,437.97	15,734.47	19,265.53	55.04 %
	<u>610-57400-382</u>	750.00	750.00	55.45	617.64	132.36	17.65 %
	<u>610-57400-465</u>	3,000.00	3,000.00	0.00	1,107.93	1,892.07	63.07 %
	<u>610-57400-472</u>	5,000.00	5,000.00	0.00	1,493.06	3,506.94	70.14 %
	<u>610-57400-473</u>	5,000.00	5,000.00	0.00	483.71	4,516.29	90.33 %
	<u>610-57400-475</u>	15,000.00	15,000.00	0.00	3,552.23	11,447.77	76.32 %
	<u>610-57400-476</u>	12,000.00	12,000.00	0.00	2,515.87	9,484.13	79.03 %
	<u>610-57400-477</u>	3,000.00	3,000.00	133.48	2,597.72	402.28	13.41 %
	<u>610-57400-478</u>	32,500.00	32,500.00	0.00	1,008.39	31,491.61	96.90 %
	<u>610-57500-110</u>	3,000.00	3,000.00	0.00	1,093.83	1,906.17	63.54 %
	<u>610-57500-120</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57500-121</u>	895.00	895.00	377.58	2,903.61	-2,008.61	-224.43 %
	<u>610-57500-126</u>	121.00	121.00	0.00	0.00	121.00	100.00 %
	<u>610-57500-127</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57500-150</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57500-151</u>	78.00	78.00	24.82	182.39	-104.39	-133.83 %
	<u>610-57500-686</u>	67.00	67.00	24.74	190.18	-123.18	-183.85 %
	<u>610-57550-110</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57550-120</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57550-121</u>	35,328.00	35,328.00	4,068.90	31,974.60	3,353.40	9.49 %
	<u>610-57550-124</u>	0.00	0.00	29.23	29.23	-29.23	0.00 %
	<u>610-57550-126</u>	10,803.00	10,803.00	672.00	5,168.94	5,634.06	52.15 %
	<u>610-57550-127</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57550-150</u>	0.00	0.00	0.00	0.00	0.00	0.00 %
	<u>610-57550-151</u>	3,528.00	3,528.00	332.45	2,599.73	928.27	26.31 %
	<u>610-57550-495</u>	3,021.00	3,021.00	312.45	2,434.89	586.11	19.40 %
	<u>610-57600-110</u>	15,000.00	15,000.00	2,512.66	12,725.11	2,274.89	15.17 %
	<u>610-57600-120</u>	76,638.00	76,638.00	7,234.77	58,302.06	18,335.94	23.93 %
	<u>610-57600-121</u>	52,981.00	52,981.00	8,686.90	68,406.20	-15,425.20	-29.11 %
	<u>610-57600-124</u>	0.00	0.00	0.00	233.02	-233.02	0.00 %
	<u>610-57600-174</u>	1,470.00	1,470.00	113.08	898.99	571.01	38.84 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<del>6. 600-126</del>	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-127</del>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-150</del>	FICA	10,028.00	10,028.00	1,118.04	8,958.08	1,069.92	10.67 %
<del>610-57600-151</del>	RETIREMENT (WRS)	8,572.00	8,572.00	1,047.18	8,363.19	208.81	2.44 %
<del>610-57600-152</del>	HEALTH INSURANCE	140,866.00	140,866.00	11,221.58	92,683.54	48,182.46	34.20 %
<del>610-57600-153</del>	DENTAL INSURANCE	9,325.00	9,325.00	684.33	5,650.98	3,674.02	39.40 %
<del>610-57600-154</del>	LIFE INSURANCE	144.00	144.00	11.24	60.84	83.16	57.75 %
<del>610-57600-240</del>	SOFTWARE MAINT CONTRACTUAL	33,388.00	33,388.00	915.00	20,336.84	13,051.16	39.09 %
<del>610-57600-241</del>	EQUIPMENT MAINT CONTRACTUAL	1,000.00	1,000.00	0.00	648.97	351.03	35.10 %
<del>610-57600-290</del>	OTHER CONTRACTUAL SERVICES	17,750.00	17,750.00	969.99	15,218.24	2,531.76	14.26 %
<del>610-57600-302</del>	TAXES	420,000.00	420,000.00	0.00	0.00	420,000.00	100.00 %
<del>610-57600-310</del>	OFFICE SUPPLIES	2,000.00	2,000.00	67.02	668.00	1,332.00	66.60 %
<del>610-57600-311</del>	POSTAGE	1,000.00	1,000.00	44.30	531.65	468.35	46.84 %
<del>610-57600-312</del>	COPY USAGE & PAPER	1,000.00	1,000.00	74.26	695.61	304.39	30.44 %
<del>610-57600-360</del>	VEHICLE MAINT & REPAIR	7,500.00	7,500.00	323.79	5,652.14	1,847.86	24.64 %
<del>610-57600-361</del>	REGULAR FUEL	17,000.00	17,000.00	968.10	5,455.14	11,544.86	67.91 %
<del>610-57600-362</del>	OFF ROAD FUEL	4,000.00	4,000.00	745.35	7,955.08	-3,955.08	-98.88 %
<del>610-57600-363</del>	EQUIPMENT MAINT & REPAIR	6,000.00	6,000.00	203.35	2,490.48	3,509.52	58.49 %
<del>610-57600-398</del>	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-510</del>	INS WORKERS COMP	13,133.00	13,133.00	0.00	11,155.75	1,977.25	15.06 %
<del>610-57600-511</del>	INS FIRE, COMP/COLL, BOILER	15,612.00	15,612.00	0.00	15,479.00	133.00	0.85 %
<del>610-57600-512</del>	INS VEHICLES	3,234.00	3,234.00	0.00	3,234.00	0.00	0.00 %
<del>610-57600-514</del>	SIR	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
<del>610-57600-516</del>	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-517</del>	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-540</del>	DEPR GENERAL EQUIPMENT	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00 %
<del>610-57600-541</del>	DEPR VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-542</del>	DEPR OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-543</del>	DEPR BLDG, STRUCTURE, BLDG IM	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-544</del>	DEPR IMPROV OTHER THAN LAND	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-545</del>	DEPR CONTRIBUTED	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-610</del>	PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00 %
<del>610-57600-620</del>	INTEREST GO	68,028.00	68,028.00	0.00	35,283.24	32,744.76	48.13 %
<del>610-57600-621</del>	INTEREST MRB & SDWL	80,504.00	80,504.00	0.00	43,453.93	37,050.07	46.02 %
<del>610-57600-690</del>	OTHER DEBT SERVICE	1,000.00	1,000.00	27.00	1,020.00	-20.00	-2.00 %
<del>610-57600-691</del>	LOSS ON REFUNDING	14,907.00	14,907.00	0.00	0.00	14,907.00	100.00 %
<del>610-57600-692</del>	AMORTIZED BOND COST	-5,080.00	-5,080.00	0.00	0.00	-5,080.00	100.00 %
<del>610-57600-693</del>	BOND ISSUANCE COSTS	1,500.00	1,500.00	0.00	31,582.30	-30,082.30	2,005.49 %
<del>610-57600-699</del>	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
	Expense Total:	2,580,631.00	2,580,631.00	103,509.04	935,444.92	1,645,186.08	63.75 %
	Fund: 610 - WATER UTILITY Surplus (Deficit):	-288,841.00	-288,841.00	-99,893.52	-91,619.91	197,221.09	68.28 %
	Report Surplus (Deficit):	-288,841.00	-288,841.00	-99,893.52	-91,619.91	197,221.09	68.28 %



City of Onalaska

#5-c-2

# Budget Worksheet

## Account Summary

For Fiscal: 2019 Period Ending: 08/31/2019

	2017 Total Budget	2017 Total Activity	2018 Total Budget	2018 Total Activity	2019 Total Budget	2019 YTD Activity	Defined Budgets		
							2020 2020 DEPT	2020 2020 ADMIN	2020 2020 ADOPTED
<b>Fund: 610 - WATER UTILITY</b>									
<b>Expense</b>									
<b>Department: 57100 - SOURCE OF SUPPLY</b>									
610-57100-110	89,893.00	69,545.34	52,120.00	52,777.94	82,984.00	34,199.49	62,972.00		
610-57100-120	0.00	0.00	0.00	0.00	0.00	0.00			
610-57100-121	0.00	0.00	0.00	0.00	0.00	0.00			
610-57100-124	0.00	0.00	0.00	5,130.00	2,936.00	9,307.50	3,024.00		
610-57100-126	5,190.00	19,914.56	15,858.00	11,923.56	12,990.00	1,345.96	13,930.00		
610-57100-127	0.00	12.38	0.00	0.00	0.00	0.00			
610-57100-150	7,274.00	6,445.66	5,200.00	5,092.63	7,566.00	3,270.80	6,114.00		
610-57100-151	6,113.00	4,754.47	3,492.00	3,532.80	5,436.00	2,240.07	4,251.00		
610-57100-153	0.00	0.00	0.00	0.00	0.00	0.00			
610-57100-416	0.00	0.00	0.00	0.00	0.00	0.00			
610-57100-417	4,000.00	375.00	4,000.00	1,053.05	2,000.00	1,718.14	2,000.00		
<b>Department: 57100 - SOURCE OF SUPPLY Total:</b>	<b>112,470.00</b>	<b>101,047.41</b>	<b>80,670.00</b>	<b>79,509.98</b>	<b>113,912.00</b>	<b>52,081.96</b>	<b>92,291.00</b>	<b>0.00</b>	<b>0.00</b>

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
Department: 57200 - PUMPING										
<u>610-57200-110</u>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57200-120</u>	WAGES REGULAR	21,591.00	32,094.15	30,310.00	21,843.89	28,947.00	12,113.01	28,597.00		
<u>610-57200-121</u>	WAGES OVERTIME	4,185.00	1,791.84	4,185.00	3,313.27	4,186.00	1,927.29	6,523.00		
<u>610-57200-126</u>	WAGES TEMP/SEAS	0.00	0.00	0.00	6,177.33	0.00	866.25			
<u>610-57200-127</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57200-150</u>	FICA	1,972.00	2,383.42	2,639.00	2,228.48	2,535.00	1,042.28	2,687.00		
<u>610-57200-151</u>	RETIREMENT (WRS)	1,753.00	2,297.24	2,311.00	1,682.97	2,170.00	919.70	2,371.00		
<u>610-57200-153</u>	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57200-423</u>	FUEL & POWER FOR PUMPING	157,750.00	145,380.57	157,750.00	159,896.32	148,000.00	71,627.06	148,000.00		
<u>610-57200-431</u>	MAINT OF STRUCTURES & IMP	1,000.00	0.00	1,000.00	561.27	1,000.00	107.54	1,000.00		
<u>610-57200-433</u>	MAINT OF PUMPING EQUIPME	15,200.00	9,090.61	15,200.00	5,976.26	15,000.00	187.09	15,000.00		
<b>Department: 57200 - PUMPING Total:</b>		<b>203,451.00</b>	<b>193,037.83</b>	<b>213,395.00</b>	<b>201,679.79</b>	<b>201,838.00</b>	<b>88,790.22</b>	<b>204,178.00</b>	<b>0.00</b>	<b>0.00</b>

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
<b>Department: 57300 - WATER TREATMENT</b>										
<u>610-57300-110</u>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57300-120</u>	WAGES REGULAR	48,236.00	53,429.39	60,670.00	55,951.44	57,942.00	34,754.54	57,241.00		
<u>610-57300-121</u>	WAGES OVERTIME	746.00	650.58	746.00	335.70	746.00	267.05	1,164.00		
<u>610-57300-126</u>	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57300-127</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57300-150</u>	FICA	3,747.00	3,763.71	4,698.00	3,979.57	4,490.00	2,239.48	4,468.00		
<u>610-57300-151</u>	RETIREMENT (WRS)	3,331.00	3,659.35	4,115.00	3,768.33	3,844.00	2,262.00	3,942.00		
<u>610-57300-441</u>	CHEMICALS	18,000.00	15,637.91	20,000.00	16,854.52	25,000.00	10,320.02	25,000.00		
<u>610-57300-442</u>	MISC WATER TREATMENT	10,000.00	9,277.96	10,000.00	11,939.17	10,000.00	11,655.31	10,000.00		
<u>610-57300-451</u>	MAINT OF STRUCTURES & IMP	1,000.00	694.60	1,000.00	726.65	1,000.00	91.92	1,000.00		
<u>610-57300-452</u>	MAINT OF WATER TREATMENT	4,000.00	2,332.51	4,000.00	8,550.07	6,000.00	2,257.45	6,000.00		
<b>Department: 57300 - WATER TREATMENT Total:</b>		<b>89,060.00</b>	<b>89,446.01</b>	<b>105,229.00</b>	<b>102,105.45</b>	<b>109,022.00</b>	<b>63,847.77</b>	<b>108,815.00</b>	<b>0.00</b>	<b>0.00</b>

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
<b>Department: 57400 - TRANSMISSION &amp; DISTRIBUTION</b>										
<u>610-57400-110</u>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57400-120</u>	WAGES REGULAR	146,968.00	157,410.78	160,544.00	132,713.71	153,325.00	75,068.84	151,470.00		
<u>610-57400-121</u>	WAGES OVERTIME	4,947.00	7,189.43	4,947.00	10,429.35	4,947.00	5,246.36	7,711.00		
<u>610-57400-124</u>	WAGES PERM. P.T.	0.00	0.00	0.00	200.40	0.00	433.41			
<u>610-57400-126</u>	WAGES TEMP/SEAS	305.00	1,019.58	298.00	602.06	298.00	5,999.62	312.00		
<u>610-57400-147</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	558.32			
<u>610-57400-141</u>	ON CALL	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57400-150</u>	FICA	11,645.00	11,496.84	12,683.00	9,846.16	12,131.00	5,931.68	12,201.00		
<u>610-57400-151</u>	RETIREMENT (WRS)	10,330.00	11,031.34	11,088.00	9,003.00	10,367.00	5,198.66	10,745.00		
<u>610-57400-211</u>	TRANS.DIST.-BOILER (PWF)	1,000.00	140.70	1,000.00	88.99	1,000.00	0.00	1,000.00		
<u>610-57400-213</u>	TRANS.DIST.-HVAC SYSTEM (P	2,000.00	1,960.94	2,000.00	702.51	2,000.00	341.19	2,000.00		
<u>610-57400-221</u>	TRANS.DIST.-ELECTRIC & GAS (	8,000.00	3,632.33	4,000.00	5,358.83	5,000.00	2,996.00	5,000.00		
<u>610-57400-225</u>	TRANS.DIST.- PHONES-INTERN	6,000.00	8,337.37	8,000.00	7,477.32	8,000.00	4,519.39	8,000.00		
<u>610-57400-290</u>	TRANS.DIST.-OTHER CONTRAC	60,125.00	53,552.16	60,125.00	78,826.10	57,900.00	82,257.40	53,900.00		
<u>610-57400-292</u>	TRANS.DIST.-ELECTRICAL	10,000.00	1,092.47	5,000.00	5,065.53	6,000.00	1,133.88	6,000.00		
<u>610-57400-321</u>	TRANS.DIST.LICENSE & CERT.	3,000.00	2,898.00	3,000.00	3,037.00	3,000.00	3,092.60	3,000.00		
<u>610-57400-330</u>	TRANS.DIST. -SEMINARS-TRAIN	3,500.00	5,728.67	3,500.00	3,816.90	4,000.00	5,116.82	6,000.00		
<u>610-57400-340</u>	TRANS.DIST.-OTHER OPERATIN	5,000.00	6,701.62	17,500.00	31,766.06	35,000.00	15,734.47	35,000.00		
<u>610-57400-342</u>	TRANS.DIST.-CLEANING SUPLS.	1,000.00	478.85	1,000.00	836.77	750.00	617.64	750.00		
<u>610-57400-382</u>	TRANS.DIST.-UNIFORMS & SAF	3,000.00	2,412.06	3,000.00	3,143.60	3,000.00	1,107.93	3,000.00		
<u>610-57400-465</u>	MISC TRANSMISSION & DISTR	39,000.00	7,041.79	24,000.00	43,323.29	5,000.00	1,493.06	5,000.00		
<u>610-57400-472</u>	MAINT OF RESERVOIRS & STA	4,000.00	5,097.24	5,000.00	4,188.57	5,000.00	483.71	5,000.00		
<u>610-57400-473</u>	MAINT OF MAINS	35,000.00	6,315.38	20,000.00	20,902.93	15,000.00	3,552.23	15,000.00		
<u>610-57400-475</u>	MAINT OF SERVICES	12,000.00	6,317.60	12,000.00	11,364.98	12,000.00	2,515.87	12,000.00		
<u>610-57400-476</u>	MAINT OF METERS	3,000.00	1,362.36	3,000.00	1,889.05	3,000.00	2,597.72	3,000.00		
<u>610-57400-477</u>	MAINT OF HYDRANTS	25,550.00	19,634.81	33,600.00	34,248.31	32,500.00	1,008.39	32,500.00		
<u>610-57400-478</u>	MAINT OF MISCELLANEOUS PL	3,000.00	5,078.80	3,000.00	2,386.51	3,000.00	1,093.83	3,000.00		
<b>Department: 57400 - TRANSMISSION &amp; DISTRIBUTION Total:</b>		<b>398,370.00</b>	<b>325,931.12</b>	<b>398,285.00</b>	<b>421,217.93</b>	<b>382,218.00</b>	<b>228,099.02</b>	<b>381,589.00</b>	<b>0.00</b>	<b>0.00</b>

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

		Defined Budgets									
		2017	2017	2018	2018	2019	2019	2020	2020	2020	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED	
<b>Department: 57500 - CUSTOMER ACCTS - METER READING</b>											
<del>610-57500-110</del>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00				
<del>610-57500-120</del>	WAGES REGULAR	694.00	863.70	938.00	1,991.62	895.00	2,903.61	885.00			
<del>610-57500-121</del>	WAGES OVERTIME	121.00	263.87	121.00	0.00	121.00	0.00	189.00			
<del>610-57500-126</del>	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00				
<del>610-57500-127</del>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00				
<del>610-57500-150</del>	FICA	62.00	68.12	81.00	128.67	78.00	182.39	82.00			
<del>610-57500-151</del>	RETIREMENT (WRS)	55.00	135.43	71.00	266.81	67.00	190.18	72.00			
<del>610-57500-686</del>	ALLOCATED - WRS	0.00	38,407.00	0.00	11,339.00	0.00	0.00				
<b>Department: 57500 - CUSTOMER ACCTS - METER READING Total:</b>		<b>932.00</b>	<b>39,738.12</b>	<b>1,211.00</b>	<b>13,726.10</b>	<b>1,161.00</b>	<b>3,276.18</b>	<b>1,228.00</b>	<b>0.00</b>	<b>0.00</b>	

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
Department: 57550 - CUSTOMER ACCTS - ACCT & COLL										
<u>610-57550-110</u>	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57550-120</u>	WAGES REGULAR	42,257.00	28,339.87	29,655.00	29,813.87	35,328.00	31,974.60	36,917.00		
<u>610-57550-121</u>	WAGES OVERTIME	0.00	0.00	0.00	14.96	0.00	29.23			
<u>610-57550-124</u>	WAGES - PERM. PT	6,946.00	6,653.57	10,575.00	8,284.54	10,803.00	5,168.94	1,470.00		
<u>610-57550-126</u>	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57550-127</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57550-150</u>	FICA	3,764.00	2,468.69	3,078.00	2,712.05	3,528.00	2,599.73	2,937.00		
<u>610-57550-151</u>	RETIREMENT (WRS)	2,873.00	1,966.26	2,695.00	2,551.29	3,021.00	2,434.89	2,577.00		
<u>610-57550-425</u>	MISC CUSTOMER ACCTS. (Dairy	11,000.00	15,281.99	15,000.00	16,855.73	15,000.00	12,725.11	15,000.00		
<b>Department: 57550 - CUSTOMER ACCTS - ACCT &amp; COLL Total:</b>		<b>66,840.00</b>	<b>54,710.38</b>	<b>61,003.00</b>	<b>60,232.44</b>	<b>67,680.00</b>	<b>54,932.50</b>	<b>58,901.00</b>	<b>0.00</b>	<b>0.00</b>

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
<b>Department: 57600 - ADMINISTRATION &amp; GENERAL</b>										
<u>610-57600-110</u>	SALARIES REGULAR	79,177.00	71,309.03	73,638.00	72,780.65	76,638.00	58,302.06	112,024.00		
<u>610-57600-120</u>	WAGES REGULAR	0.00	21,359.79	26,651.00	76,952.98	52,981.00	68,406.20	88,031.00		
<u>610-57600-121</u>	WAGES OVERTIME	0.00	0.00	0.00	114.91	0.00	233.02			
<u>610-57600-124</u>	WAGES - PERM. PT	3,825.00	2,514.52	1,470.00	1,475.70	1,470.00	898.99			
<u>610-57600-126</u>	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-127</u>	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-150</u>	FICA	6,349.00	6,820.58	7,785.00	10,663.76	10,028.00	8,958.08	15,304.00		
<u>610-57600-151</u>	RETIREMENT (WRS)	5,470.00	6,367.03	6,804.00	9,977.84	8,572.00	8,363.19	13,504.00		
<u>610-57600-152</u>	HEALTH INSURANCE	99,713.00	92,685.72	119,331.00	122,624.48	140,866.00	92,683.54	169,377.00		
<u>610-57600-153</u>	DENTAL INSURANCE	7,311.00	6,437.54	8,080.00	7,704.60	9,325.00	5,650.98	10,334.00		
<u>610-57600-154</u>	LIFE INSURANCE	190.00	136.88	151.00	140.16	144.00	60.84	166.00		
<u>610-57600-240</u>	SOFTWARE MAINT CONTRACT	25,450.00	25,813.92	25,200.00	35,596.80	33,388.00	20,336.84	33,388.00		
<u>610-57600-241</u>	EQUIPMENT MAINT CONTRAC	1,500.00	818.73	2,500.00	1,414.85	1,000.00	648.97	1,000.00		
<u>610-57600-290</u>	OTHER CONTRACTUAL SERVIC	26,750.00	16,590.00	18,750.00	36,557.22	17,750.00	15,218.24	17,750.00		
<u>610-57600-300</u>	TAXES	380,000.00	410,563.55	420,000.00	400,734.27	420,000.00	0.00	420,000.00		
<u>610-57600-310</u>	OFFICE SUPPLIES	1,500.00	2,696.68	1,500.00	2,868.30	2,000.00	668.00	2,000.00		
<u>610-57600-311</u>	POSTAGE	1,000.00	512.52	1,000.00	540.60	1,000.00	531.65	1,000.00		
<u>610-57600-312</u>	COPY USAGE & PAPER	500.00	521.08	500.00	1,189.23	1,000.00	695.61	1,000.00		
<u>610-57600-360</u>	VEHICLE MAINT & REPAIR	5,000.00	5,651.88	5,000.00	5,918.75	7,500.00	5,652.14	7,500.00		
<u>610-57600-361</u>	REGULAR FUEL	17,000.00	10,146.13	17,000.00	13,661.94	17,000.00	5,455.14	17,000.00		
<u>610-57600-362</u>	OFF ROAD FUEL	4,000.00	2,372.18	4,000.00	3,853.94	4,000.00	7,955.08	4,000.00		
<u>610-57600-363</u>	EQUIPMENT MAINT & REPAIR	6,000.00	4,445.18	6,000.00	4,304.36	6,000.00	2,490.48	6,000.00		
<u>610-57600-398</u>	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-510</u>	INS WORKERS COMP	22,000.00	15,306.00	24,000.00	12,384.00	13,133.00	11,155.75	13,000.00		
<u>610-57600-511</u>	INS FIRE, COMP/COLL, BOILER	14,700.00	14,662.00	15,000.00	15,200.00	15,612.00	15,479.00	16,293.00		
<u>610-57600-512</u>	INS VEHICLES	2,700.00	2,780.00	2,900.00	2,900.00	3,234.00	3,234.00	3,480.00		
<u>610-57600-514</u>	SIR	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00	1,300.00		
<u>610-57600-516</u>	EMPLOYEE BENEFITS	0.00	4,384.41	0.00	1,707.72	0.00	0.00			
<u>610-57600-517</u>	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-540</u>	DEPR GENERAL EQUIPMENT	348,000.00	692,608.00	630,000.00	705,108.00	700,000.00	0.00	710,000.00		

Budget Worksheet

For Fiscal: 2019 Period Ending: 08/31/2019

								Defined Budgets		
		2017	2017	2018	2018	2019	2019	2020	2020	2020
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020 DEPT	2020 ADMIN	2020 ADOPTED
<u>610-57600-541</u>	DEPR VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-542</u>	DEPR OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-543</u>	DEPR BLDG, STRUCTURE, BLD	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-544</u>	DEPR IMPROV OTHER THAN L	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-545</u>	DEPR CONTRIBUTED	210,000.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-610</u>	PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00			
<u>610-57600-620</u>	INTEREST GO	70,266.00	60,651.48	57,560.00	65,855.77	68,028.00	35,283.24	49,066.00		
<u>610-57600-621</u>	INTEREST MRB & SDWL	88,930.00	90,042.64	85,640.00	88,841.77	80,504.00	43,453.93	258,647.00		
<u>610-57600-690</u>	OTHER DEBT SERVICE	1,000.00	-7,441.86	1,000.00	860.85	1,000.00	1,020.00	1,500.00		
<u>610-57600-691</u>	LOSS ON REFUNDING	18,255.00	18,254.79	16,603.00	16,603.38	14,907.00	0.00	13,211.00		
<u>610-57600-692</u>	AMORTIZED BOND COST	-6,220.00	-6,523.29	-5,658.00	6,661.62	-5,080.00	0.00	-12,659.00		
<u>610-57600-693</u>	BOND ISSUANCE COSTS	1,500.00	2,034.96	1,500.00	0.00	1,500.00	31,582.30	1,500.00		
<u>610-57600-699</u>	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	13,421.00	0.00	0.00			
<b>Department: 57600 - ADMINISTRATION &amp; GENERAL Total:</b>		<b>1,443,166.00</b>	<b>1,574,522.07</b>	<b>1,575,205.00</b>	<b>1,738,619.45</b>	<b>1,704,800.00</b>	<b>444,417.27</b>	<b>1,974,716.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>2,314,289.00</b>	<b>2,378,432.94</b>	<b>2,434,998.00</b>	<b>2,617,091.14</b>	<b>2,580,631.00</b>	<b>935,444.92</b>	<b>2,821,718.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 610 - WATER UTILITY Total:</b>		<b>2,314,289.00</b>	<b>2,378,432.94</b>	<b>2,434,998.00</b>	<b>2,617,091.14</b>	<b>2,580,631.00</b>	<b>935,444.92</b>	<b>2,821,718.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Total:</b>		<b>2,314,289.00</b>	<b>2,378,432.94</b>	<b>2,434,998.00</b>	<b>2,617,091.14</b>	<b>2,580,631.00</b>	<b>935,444.92</b>	<b>2,821,718.00</b>	<b>0.00</b>	<b>0.00</b>

*OK*

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2020

**PERSONNEL JUSTIFICATION**

**I. FULL-TIME PERSONNEL**

Current Position (X)	Proposed New (X)	Percent Allocated to Dept	Job Title	Employee Name (write "vacant" if currently vacant, write "new" if newly proposed)	2019 Gross Salary/Wages (excluding O.T. etc)	2020 Proposed Salary/Wages
X		15%	City Engineer	Holter, Jarrod	\$ 95,436.98	\$13,721
X		15%	Asst. City Engineer	Schubert, Kevin	\$ 71,173.47	\$10,226
X		15%	Finance Dir./Treasurer	Buehler, Fred	\$ 88,435.43	\$13,005
X		14%	Deputy Fin. Dir./Treas.	Iensee, Kim	\$ 65,761.52	\$8,802
X		36.25%	PW Manager	Prindle, Jim	\$ 82,831.58	\$28,729
X		5%	Buildings Manager	Babiash, Brian	\$ 72,484.11	\$3,465
X		35%	PW Asst. Manager	Stoner, Shane	\$ 66,656.84	\$22,262
X		42.5%	Utility Billing Admin.	Wolfert, Sherry	\$ 56,693.05	\$23,060
	X	32.5%	GIS Analyst	Hagar, Caitlin	\$ 60,116.26	\$28,702
X		15%	Office Clerical Support	Wilk, Stacy	\$ 45,970.79	\$6,593
X		2%	Building Supervisor	Johnson, Lee	\$ 46,153.95	\$1,106
X		15%	Network Specialist	Vacant	\$ 57,266.01	\$9,094
X		13%	HR Director	Burchell, Hope	\$ 67,957.12	\$8,434
	X	35%	Mechanic	Sallander, Mike	\$ 54,643.81	\$7,910
X		15%	Office Clerical Support	Bosworth, Vicky	\$ 48,066.33	\$6,902
X		10%	Finance Support Clerk	Peters, Jackie	\$ 41,124.87	\$3,921
X		15%	Payroll/HR Assistant	Hewitt, Amy	\$ 43,718.43	\$6,252
X		7%	City Administrator	Rindfleisch, Eric	\$ 137,375.34	\$9,165
X		50%	PW Lead Operator	Radke, Collin	\$ 58,909.95	\$28,483
X			Lab Technician	Kramer, Ashlee		\$55,336
X		37%	PW Crew Leader	Wiat, John	\$ 63,855.57	\$22,933
X			PW Operator	Hilton, Jason		\$54,254
X			PW Operator	Fenske, Mitch		\$49,230
	X	30%	Lead Mechanic	Hansen, Jim	\$ 57,875.52	\$27,996
	X	30%	IT Specialist	Housker, Nils	\$ 56,196.21	\$22,828
X		10%	Cemetery/PW Operator	Olson, Chris	\$ 55,841.08	\$2,681
X		7%	City Attorney	Amanda Jackson	\$ 88,454.79	\$2,911
X		15%	Office Clerical Support	Schmidt, Lisa	\$ 39,509.56	\$5,675
	X	35%	Computer Support Specialist	Bury, Ben	\$ 46,361.62	\$16,227
	X	42.5%	Utility Billing Assistant	Beatse, Amber	\$ 41,026.63	\$17,436
	X	50%	PW Operator	New	\$ 47,969.38	\$23,985
<b>Sub-Totals</b>					<b>\$483,676</b>	<b>\$538,137</b>
Overtime (Approx. Hours: )					<b>\$10,000</b>	<b>\$10,000</b>
Other Compensation (On Call/Nite Pay)					<b>\$5,364</b>	<b>\$5,587</b>
<b>Total Salaries for Full-time Personnel</b>					<b>\$499,040</b>	<b>\$553,724</b>

**II. PART-TIME PERSONNEL**

Current Position	Proposed New	Allocated to Dept	Job Title	Employee Name	Budgeted # of 2019 Hrs	Budgeted 2019 Gross Salary	2020 Proposed Hrs.	2020 Proposed Gross Salary
X			Seasonal Maintenance	3rd year scale @ \$8.65	10	\$5,190	600	\$6,000
X		25%	Custodian I	Storandt, John	12	\$298	26	\$312
X			Water Quality Testing	Miller, Glenn	15.25	\$7,800	520	\$7,930
X		48%	PW Laborer	Hertzfeldt, Tim	12	\$2,936	252	\$3,024
X		7%	Mayor	Chilsen, Joe	18000	\$1,260		\$1,260
X		7%	Mayor Expenses	@\$250.00/month		\$210		\$210
	X	60%	Utility Billing Assistant	Beatse, Amber	46	\$10,803	780	
<b>Sub-Totals</b>						<b>\$28,497</b>		<b>\$18,736</b>
Overtime								
<b>Total Salaries for Part-Time Personnel</b>						<b>\$28,497</b>		<b>\$18,736</b>

**III. TOTAL SALARIES & WAGES**

<b>2019</b>	<b>2020 Proposed</b>
\$527,537	\$572,460

**IV. FRINGE BENEFIT CALCULATION FOR 2020:**

	FULL-TIME	PART-TIME
A. FICA	7.65%	\$42,360
B. Retirement - Full	13.5%	n/a
Retirement - Partial	6.75%	\$85
C. Insurance-Health		n/a
D. Insurance-Dental		n/a
E. Insurance-Life		n/a

1-Jul

Comments / Notes	
City Engineer/PWD Eng 50% - Street 10% - Water 15% - Sewer 15% - SW 10%	Mechanic Street 30% - SW 0% - Water 35% - Sewer 35%
Finance Director: Finance 60.6% - Water 15% - Sewer 15% - Tourism 9.4%	Deputy Finance Director: Finance 53% - Water 14% - Sewer 14% - SW 9% - JMC 10%
PW Mgr. Water 36.25% - Sewer 36.25% - SW 10% - Street 12.5% - Cemetery 5%	Asst. City Eng. Engineering 40% - Street 10% - Water 15% - Sewer 15% - SW 20%
Utility Billing Admin. - Water 42.5% - Sewer 42.5% - SW 10% - Street 5%	IT Network Specialist IT 61% - Water 15% - Sewer 15% - JMC 4% - Omni 5%
GIS Analyst Eng 12.5% - Plan 12.5% - Water 32.5% - Sewer 32.5% - SW 10%	PW Asst. Mgr. Water 35% - Sewer 35% - SW 15% - Street 15%
Office Clerical Support Clerk 25% - Finance 25% - Water 15% - Sewer 15% - Storm Water 5% - Cemetery 5% - JMC 10%	Building Supervisor City Hall 61% - Library 35% - Water 2% - Sewer 2%
Lead Operator Water 50% - Sewer 50%	HR Wages 13% Water, 13% Sewer, 5% Omni, 4% JMC / Custodian: PWF (104 hours)
Buildings Manager Omni Center 48% - City Hall 26% - Library 16% - Water 5% - Sewer 5%	Finance Spt. Finance 30%, RR 2%, Water 10%, Sewer 10%, SW 3%, JMC 45%
Administrator: Administrator 73% - Water 7% - Sewer 7% - Storm Water 7%, Tourism 5%, JMC 1%	Lead Mechanic Street 25% - Water 30% - Sewer 30% - SW 15%
Computer Support Specialist: IT 30% - Water 35% - Sewer 35%	Attorney Attorney 79% - Water 7% - Sewer 7% - SW 7%
Finance Support Clerk: Finance 30% - R&R 2% - Water 10% - Sewer 10% - SW 3% - JMC 45%	PW Crew Leader: Water 37% - Sewer 37% - Street 16% - SW 10%
Utility Bill Asst. - Water 42.5% - Sewer 42.5% - SW 10% - Street 5%	Cemetery/PW Operator Cemetery 50% - Street 40% - Water 10%
Office Clerical Support: Finance 55%, Water 15%, Sewer 15%, SW 5%, JMC 10%	IT Specialist IT 30% - Water 30% - Sewer 30% - SW 10%
Payroll/HR Assistant Wages 60% HR, 15% Water, 15% Sewer, 5% Omni, 5% JMC	Mayor: Mayor 58%, Tourism 20%, Water 7%, Sewer 7%, SW 7%

10

## Sewer Salary Allocations

Account	2018 Actual Salaries	Percentage	2019 Allocation	2020 Allocation
6 100-110	58671	36.9093%	60156	62972
620-58400-120	26651	16.7659%	52981	95024
620-58400-110	73638	46.3249%	102377	112024
	158960	100%	215514	270020

Account	2018 Actual Salaries	Percentage	2019 Allocation	2020 Allocation
620-58200-120	186519	86.5738%	211847	215737
620-58250-120	28926	13.4262%	32854	33458
620-58300-120	0	0.0000%	0	0
Totals include on-call	215445	100%	244701	249195

Account	2018 Actual Salaries	Percentage	2019 Allocation	2020 Allocation
620-58200-121 OT	5000	50.0000%	5000	7794
620-58250-121 OT	5000	50.0000%	5000	7794
	10000	100%	10000	15587

Account	2018 Actual Salaries	Percentage	2019 Allocation	2020 Allocation
620-58200-126 wages seas	298	9.4125%	303	624
620-58100-126 wages temp/seas	2868	90.5875%	0	0
	3166	100.0000%	303	624

Account	2018 Actual Salaries	Percentage	2019 Allocation	2020 Allocation
620-58350-120	29655	100%	29653	36917
620-58100-124 not WRS elig	0	100%	2936	5288
620-58350-124	10575		14184	0
620-58400-124	1470	100.0000%	3855	1470
620-58400-124 not WRS elig	0	100.0000%	0	0
<b>Total</b>	<b>418696</b>		<b>521146</b>	<b>579101</b>

## Water Wage Allocations

Account	2018 Actual Wages	Percentage	2019 Allocation	2020 Allocation
6 200-120	25141	12.0059%	28947	28597
610-57300-120	50323	24.0313%	57942	57241
610-57400-120	133164	63.5914%	153325	151470
610-57500-120	778	0.3713%	895	885
Totals include on-call	209405	100%	241109	238193

Account	2018 Actual Wages	Percentage	2019 Allocation	2020 Allocation
610-57550-120 WRS elig	42257	100%	29653	36917
610-57600-120	6946	100%	52981	88031
610-57600-124	3825	100%	1470	1470
610-57550-124			14184	0
610-57100-124 not WRS elig		100%	2936	3024
610-57600-124 not WRS elig	0	100%	0	0
	53028		101224	129442

Account	2018 Actual Wages	Percentage	2019 Allocation	2020 Allocation
610-57200-121 OT	4185	41.8516%	4185	6523
610-57300-121 OT	746	7.4647%	746	1164
610-57400-121 OT	4947	49.4732%	4947	7711
610-57500-121 OT	121	1.2105%	121	189
	10000	99%	10000	15587

Account	2018 Actual Wages	Percentage	2019 Allocation	2020 Allocation
610-57100-110	89893	53.1691%	82984	62972
610-57610-120	0	0.0000%	0	0
610-57600-110	79177	46.8309%	79549	112024
	169070	100%	162533	174996

Account	2018 Actual Wages	Percentage	2019 Allocation	2020 Allocation
610-57100-126 Temp/Seas	5190	94.4495%	5190	13930
610-57400-126 Temp/Seas	305	5.5505%	305	312
	5495	100%	13288	14242
<b>Totals</b>	<b>436227</b>		<b>528154</b>	<b>572460</b>

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		SOURCE OF SUPPLY - Wells		
610-57100	110	Salaries - Regular	\$62,972	\$62,972
610-57100	120	Wages - Regular		
610-57100	121	Wages - Overtime		
610-57100	124	Wages - Perm. P.T.	\$3,024	\$3,024
610-57100	126	Wages - Temp/Seas	\$13,930	\$13,930
610-57100	127	Overtime - Temp/Seas		
610-57100	150	FICA	\$6,114	\$6,114
610-57100	151	Retirement (WRS)	\$4,251	\$4,251
		PUMPING - Chemical Equip. & Samples		
610-57200	110	Salaries - Regular		
610-57200	120	Wages - Regular	\$28,597	\$28,597
610-57200	121	Wages - Overtime	\$6,523	\$6,523
610-57200	126	Wages - Temp/Seas		
610-57200	127	Overtime - Temp/Seas		
610-57200	150	FICA	\$2,687	\$2,687
610-57200	151	Retirement (WRS)	\$2,371	\$2,371
		WATER TREATMENT - Reservoirs		
610-57300	110	Salaries - Regular		
610-57300	120	Wages - Regular	\$57,241	\$57,241
610-57300	121	Wages - Overtime	\$1,164	\$1,164
610-57300	126	Wages - Temp/Seas		
610-57300	127	Overtime - Temp/Seas		

17

610-57300	150	FICA	\$4,468	\$4,468
610-57300	151	Retirement (WRS)	\$3,942	\$3,942
TRANSMISSION & DISTRIBUTION				
610-57400	110	Salaries - Regular		
610-57400	120	Wages - Regular	\$151,470	\$151,470
610-57400	121	Wages - Overtime	\$7,711	\$7,711
610-57400	126	Wages - Temp/Seas	\$312	\$312
610-57400	127	Overtime - Temp/Seas		
610-57400	150	FICA	\$12,201	\$12,201
610-57400	151	Retirement (WRS)	\$10,745	\$10,745
CUSTOMER ACCTS - METER READING				
610-57500	110	Salaries - Regular		
610-57500	120	Wages - Regular	\$885	\$885
610-57500	121	Wages - Overtime	\$189	\$189
610-57500	126	Wages - Temp/Seas		
610-57500	127	Overtime - Temp/Seas		
610-57500	150	FICA	\$82	\$82
610-57500	151	Retirement (WRS)	\$72	\$72
CUSTOMER ACCTS - ACCT & COLLECTING				
610-57550	110	Salaries - Regular		
610-57550	120	Wages - Regular	\$36,917	\$36,917
610-57550	121	Wages - Overtime		
610-57550	124	Wages - Perm/PT	\$1,470	\$1,470
610-57550	126	Wages - Temp/Seas		
610-57550	127	Overtime - Temp/Seas		
610-57550	150	FICA	\$2,937	\$2,937
610-57550	151	Retirement (WRS)	\$2,577	\$2,577
ADMINISTRATIVE & GENERAL				

610-57600	110	Salaries - Regular	\$112,024	\$112,024
610-57600	120	Wages - Regular	\$88,031	\$88,031
610-57600	121	Wages - Overtime		
610-57600	124	Wages - Perm/PT WRS Eligible		\$0
610-57600	124	Wages - Perm/PT WRS not Eligible		
610-57600	127	Overtime - Temp/Seas		
610-57600	150	FICA	\$15,304	\$15,304
610-57600	151	Retirement (WRS)	\$13,504	\$13,504
610-57600	152	Health Ins	\$169,377	\$169,377
610-57600	153	Dental Ins	\$10,334	\$10,334
610-57600	154	Life Ins	\$166	\$166
<b>TOTAL</b>				<b>\$833,592</b>

*OK*

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		<b>SOURCE OF SUPPLY - Wells</b>		
610-57100	416	Maintenance of Supply Mains		\$0
610-57100	417	Maintenance of Water Source Plant		\$2,000
		<b>PUMPING - Chemical Equip. &amp; Samples</b>		
610-57200	423	Fuel & Power		\$148,000
		Continue to monitor due to no use history for Well #9 treatment and additional diesel stand by power, this amount is very dependent on amount of pumping during the year.		
610-57200	431	Maintenance of Structures & Improvements		\$1,000
610-57200	433	Maintenance of Pumping Equipment		\$15,000
		Miscellaneous	\$5,000	
		Well motor rehabilitation	\$10,000	
		<b>WATER TREATMENT</b>		
610-57300	441	Chemicals		\$25,000
		Addition of Orthophosphate		
610-57300	443	Misc. Water Treatment		\$10,000
		Miscellaneous water treatment expenses	\$5,000	
		Sanitary sewer charges for backwash at Well #9 from treatment process	\$5,000	
610-57300	451	Maintenance of Structures & Improvements		\$1,000
610-57300	452	Maintenance of Water Treatment Equipment		\$6,000
		<b>TRANSMISSION &amp; DISTRIBUTION</b>		
610-57400	211	Transmission & Distribution - Boiler		\$1,000
	213	Transmission & Distribution - HVAC System		\$2,000
	221	Electric & Gas		\$5,000
	225	Transmission & Distribution - Phones & Internet		\$8,000
	290	Transmission & Distribution - Other Contractual		\$53,900
		Miscellaneous & Auditing	\$8,000	
		Inframap training/form creation	\$1,000	
		Lab work for testing general water samples	\$10,000	

15

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		Lab work for increased lead & copper sampling	\$2,500	
		Leak detection survey	\$7,000	
		Lawn care treatments	\$2,000	
		Commercial cross connection inspection assistance due to complexity that must be performed at each inspection. Must be administered due to DNR regulations.	\$9,900	
		Water testing (Flouride, coliform bacteria, etc.)	\$5,000	
		Engineering consulting	\$5,000	
		Diggers Hotline charges	\$4,500	
	<b>292</b>	<b>Transmission &amp; Distribution - Electrical</b>		<b>\$6,000</b>
	<b>321</b>	<b>Transmission &amp; Distribution - License &amp; Cert.</b>		<b>\$3,000</b>
	<b>330</b>	<b>Transmission &amp; Distribution - Seminars &amp; Training</b>		<b>\$6,000</b>
	<b>340</b>	<b>Transmission &amp; Distribution - Other Operating</b>		<b>\$35,000</b>
		Miscellaneous	\$27,000	
		Tool replacement - various saws, wrenches, etc.	\$5,000	
		RPZ maintenance parts	\$3,000	
	<b>342</b>	<b>Transmission &amp; Distribution - Cleaning Supls.</b>		<b>\$750</b>
	<b>382</b>	<b>Transmission &amp; Distribution - Uniforms &amp; Safety</b>		<b>\$3,000</b>
	<b>465</b>	<b>Transmission &amp; Distribution - Miscellaneous</b>		<b>\$5,000</b>
<b>610-57400</b>	<b>472</b>	<b>Maintenance of Reservoirs &amp; Standpipes</b>		<b>\$5,000</b>
		Reservoir road maintenance	\$2,500	
		Miscellaneous	\$2,500	
<b>610-57400</b>	<b>473</b>	<b>Maintenance of Mains</b>		<b>\$15,000</b>
		Miscellaneous items	\$7,500	
		Frames, castings, valve boxes, rings, etc.	\$7,500	
<b>610-57400</b>	<b>475</b>	<b>Maintenance of Services</b>		<b>\$12,000</b>
		Service parts such as copper pipe, curb stop, curb	\$4,000	

16

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		boxes, corps, etc.		
		Asphalt for water leak repairs performed by Street Department	\$8,000	
<b>610-57400</b>	<b>476</b>	<b>Maintenance of Meters</b>		<b>\$3,000</b>
<b>610-57400</b>	<b>477</b>	<b>Maintenance of Hydrants</b>		<b>\$32,500</b>
		Painting-150 @ \$115/each	\$17,250	
		Hydrant repair parts, extensions, etc.	\$15,000	
<b>610-57400</b>	<b>478</b>	<b>Maintenance of Misc. Plant</b>		<b>\$3,000</b>
		<b>CUSTOMER ACCTS - METER READING</b>		
<b>610-57500</b>				
		<b>CUSTOMER ACCTS - ACCT &amp; COLLECTING</b>		
<b>610-57550</b>	<b>495</b>	<b>Misc. Customer Accounts</b>		<b>\$15,000</b>
		Miscellaneous	\$3,000	
		Dairyland Power billing	\$12,000	
		<b>ADMINISTRATIVE &amp; GENERAL</b>		
<b>610-57600</b>	<b>240</b>	<b>Software Maintenance Contractual</b>		<b>\$33,388</b>
		Contracted IT support assistance-split	\$2,000	
		XC2 cross connection software support-100%	\$1,600	
		Precise Software-split	\$750	
		InfraMap maintenance and service--split (this may be moved to ArcGIS Online in 2020)	\$5,000	
		Sensus system support--split	\$1,000	
		Tyler Technologies - maintenance-split	\$14,500	
		IWORQs-split	\$570	
		Miscellaneous	\$2,000	
		FMX-split	\$700	
		GIS software-split	\$2,400	
		Insite-split	\$2,160	
		Zendesk-split	\$114	
		Website-split	\$306	
		MSDS-split	\$288	
<b>610-57600</b>	<b>241</b>	<b>Equipment Maintenance Contractual</b>		<b>\$1,000</b>
		Misc.(Airgas, etc)	\$1,000	
<b>610-57600</b>	<b>290</b>	<b>Other Contractual Services</b>		<b>\$17,750</b>
		Engineering services	\$5,000	
		Additional miscellaneous contractual	\$10,000	

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2020

**LINE ITEM DESCRIPTION & JUSTIFICATION**

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		ArcView Standard version maintenance	\$750	
		Bank Charges	\$2,000	
610-57600	302	Taxes		\$420,000
610-57600	310	Office Supplies - including envelopes		\$2,000
610-57600	311	Postage		\$1,000
610-57600	312	Copy paper & usage		\$1,000
610-57600	360	Vehicle Maint & Repair		\$7,500
610-57600	361	Regular Fuel		\$17,000
610-57600	362	Off Road Fuel		\$4,000
610-57600	363	Equipment Maint & Repairs		\$6,000
610-57600	510	Insurance, workers comp		\$13,000
610-57600	511	Insurance Fire, Comp/Coll, Boiler		\$16,293
610-57600	512	Ins. Vehicles		\$3,480
610-57600	514	SIR		\$1,300
610-57600	540	Dep. Gen equipment		\$710,000
610-57600	545	Dep. Contributed (listed above)		
610-57600	620	Interest GO		\$49,066
610-57600	621	Interest MRB & SDWL		\$258,647
610-57600	690	Other Debt Service		\$1,500
610-57600	691	loss on refunding		\$13,211
610-57600	692	Ammortized bond costs		-\$12,659
610-57600	693	Issuance Costs		\$1,500
<b>TOTAL</b>				<b>\$1,988,126</b>

OK

18

**REVISED**  
08/27/2019

2020 DEBT SERVICE FUND - Water

*Fred*  
*7-30-19*

<u>ISSUE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2008 C/P (3,280,000) "called in"	20,625.05	794.06	21,419.11
2009 C.P. (2,715,000) "called in"	13,987.20	1,173.12	15,160.32
2012 C.P. (1,865,000)	30,215.00	10,883.80	41,098.80
2012 Refunding (6,030,000)	1,344.00	152.01	1,496.01
2012 Refunding (4,535,000)	6,769.00	1,444.70	8,213.70
2013 CIP (2,600,000)	2,077.00	689.92	2,766.92
2014 CIP (2,945,000)	22,649.00	11,368.44	34,017.44
2015 CIP (2,785,000)	16,104.00	8,486.32	24,590.32
*2015 MR Bonds (2,230,000) refunding	142,500.00	33,300.00	175,800.00
2016 G.O. CIP (5,920,000)	10,000.00	3,850.00	13,850.00
***2016 (2,926,352.45) S.D.W.L.	142,826.32	45,547.13	188,373.45
2016 Refunding (4,540,000)	30,390.03	3,543.86	33,933.89
2017 G.O. CIP (3,295,000)	5,000.00	2,600.00	7,600.00
7 Refunding (2,985,000)	0.00	4,080.00	4,080.00
*2019 MR Bonds (8,655,000)	105,000.00	179,800.00	284,800.00
<b>Total</b>	<b>549,486.60</b>	<b>307,713.36</b>	<b>857,199.96</b>

<u>Breakdown</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
G.O.	159,160.28 <i>ok</i>	49,066.23 <i>ok</i>	208,226.51
***SDWL	142,826.32	45,547.13	188,373.45
*MRB	247,500.00	213,100.00	460,600.00
<b>Totals</b>	<b>549,486.60</b>	<b>307,713.36</b>	<b>857,199.96</b>

*ok*

19



# MEMORANDUM

## PUBLIC WORKS DEPARTMENT

TO: Mayor  
Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *JH*

DATE: August 1, 2019

CC: Eric Rindfleisch, City Administrator  
Fred Buehler, Financial Services Director

RE: 2020 Budget

I would offer the following items for the 2020 budget

General:

- I have submitted the proposed General Fund budgets for departments with generally the 0% overall increase in funding requested but with some shifting of funding levels between budget lines and Departments. I have kept the proposed general fund equipment budget at the same funding level as 2019 for the overall Public Works Department. The purchase of updated equipment is crucial to performing our mission at current staffing levels.
- I have attached a memo outlining my concerns in regards to employee compensation and have offered some items that I am requesting to be included in the 2020 budget. Many long standing employees with vast knowledge of City infrastructure would take years to replace if they left their current positions.

Water:

- Line item accounts totals have been maintained at the 2019 funding levels. Some line items amounts have been altered up or down to better reflect current expenditure patterns. New/replacement equipment requests have been included for the Department to continue to meet Wis. DNR mandates, efficiently use staff and modernize with new technologies.
- I am requesting the current Public Works Technology position be backfilled with Public Works Laborer/operator. The Public Works Technology position will be consumed into the proposed IT section of the Public Works Department. This position is funded one half water accounts.
- I am requesting the current part time Utility Billing Assistant position be replaced with a full time Utility Billing Clerk position. I have a memo attached outlining this proposal. This position is funded one half water accounts.

- I am requesting a minimum call in time for the Utility on call staff member for a call which necessitates coming in for work. I have attached a memo outlining the proposal.

#### Sanitary Sewer

- Upon review of the budget with staff, we feel that the 2019 budget levels are adequate for the 2019 year. Some line items amounts have been altered up or down to better reflect current expenditure patterns. Request for new/replacement equipment are included in the equipment replacement section of the budget.
- The 2020 budget includes a 18% increase in City of La Crosse sanitary sewer treatment fees for the last quarter of 2020. City of La Crosse has not brought forward any wholesale charge increases for sewerage treatment but has projects scheduled including phosphorus removal that will necessitate rate increases. They have discussed a 48% overall rate increase over three years. This rate increase is being used for treatment plant upgrades and phosphorus removal.
- I am requesting the current Public Works Technology position be backfilled with Public Works Laborer/operator. The Public Works Technology position will be consumed into the proposed IT section of the Public Works Department. This position is funded one half sanitary sewer accounts.
- I am requesting the current part time Utility Billing Assistant position be replaced with a full time Utility Billing Clerk position. I have a memo attached outlining this proposal. This position is funded one half sanitary sewer accounts.
- I am requesting a minimum call in time for the Utility on call staff member for a call which necessitates coming in for work. I have attached a memo outlining the proposal.

#### Storm Water Utility

- Budget amounts have risen in 2020 for budget line items as outlined in attached memo.
- Mortgage Revenue bonding in 2019 for infrastructure projects has led to a large ERU rate increase, outlined in attached memo.
- A graph outlining historic ERU charges is included with budget

#### Street

- The Street Department budget submitted keeps most line items at 2019 funding levels but I have increased the Snow and Ice Control by \$9,000 with savings from the Street Light budget.
- With the budgeted amounts within this Department, budget over runs may occur if the winter season is at or above "average" or major equipment break downs occur.
- I have included a memo regarding proposed "winter operations on call" compensation. This compensation would be moved into the Street Department from saving within the Street Light budget.
- I am requesting increasing the Street Department overtime budget by \$2,000, this account has not been increased in over ten years. This compensation would be moved into the Street Department from saving within the Street Light budget.

- The Street Department currently has both the 1,000 ton and 600 ton salt sheds fully loaded with salt going into the 2019/2020 winter season. The Department is requesting a smaller amount of 1,050 tons, of salt in the 2020 budget due to both salt sheds being at capacity. If a harsh winter is experienced monies should be taken out of the designated salt/sand reserve account to replenish those supplies. Please take into account that every year the department has difficulties staying within the salt/sand budget. Please note that with the use of more deicing/anti-icing chemicals a separate line item has been placed within the sand/salt budget for this.
- Equipment budget for the Public Works general fund portions is at the same level as the 2019 equipment budget. 2019 equipment budget from Street, Street Lights and Engineering are all used within the Street equipment budget this year. Many of the items are maintenance on existing equipment or replacing existing aged equipment. With rising costs and flat operating budgets some maintenance items such as tires and plow blades are being requesting within the 2020 equipment replacement budget.

#### Street Lighting

- Street lighting budget has been reduced for 2020. Savings are from the installation of LED lights by Xcel Energy. Savings have been directed to Street Department budget to offset snow/ice control, winter on call and overtime.

#### Engineering

- The Engineering Department budget has been maintained at the 2019 level

#### Street Signs & Signals

- Line item budget has been maintained at 2019 level.



## MEMORANDUM

### PUBLIC WORKS DEPARTMENT

TO: City Administrator, Mayor and Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *gh*

DATE: July 26, 2019

CC: Fred Buehler, Financial Services Director

RE: 2020 budget – Utility Billing Clerk

I am requesting the replacement of the current part time Utility Billing Assistant to a full time Utility Billing Clerk. I have attached an updated job description and personnel requisition form for this request. I have scored the position within the City job evaluation matrix as follows: 3,1,3,1,3,1,2,1,3,1 for a final score of 197 correlating to a job grade of 13. I would propose this position has a wage split of: 10% Street Department, 15% Storm Water Utility, 37.5% Water Utility and 37.5% Sanitary Sewer Utility.

The Utility billing area previously had two staff members until 2006 but was reduced due to a more automated meter reading process. Approximately seven years ago a part time Utility Billing assistant was added as more work load was experienced. With increasing number of account changes and additional work load due billing staff assisting with all Public Works functions the request for a full time employee has been made. If you have further questions please do not hesitate to inquire.



## MEMORANDUM

### PUBLIC WORKS DEPARTMENT

TO: City Administrator, Mayor and Common Council

FROM: Jarrod Holter, City Engineer/Director of Public Works *yh*

DATE: July 28, 2019

CC: Fred Buehler, Financial Services Director

RE: 2020 budget – Utility on call minimum time

The Utility section of the Public Works Department has a rotating on call phone for after-hours emergencies. Currently an hourly Public Works staff member has the phone and has to be available to answer. The hourly employee is compensated on hour of time for each day that they carry the phone and any calls for service after hours at a rate of time and half. Previous contracts had called for a two hour minimum for each call in but that staff member had to work the two hours. Many times call for service only takes fifteen to thirty minutes to complete so the staff member currently can stay up to one hour but many staff take the time of the actual call because they do not want to stay in late at night or early mornings.

I would propose that no matter how long the call in for service is, after hours or weekends, the staff member would be compensated one half hour and then any hours worked. This would cover the time to come in from their home to get the Public Works Facility and then go out to the service call. Staff currently average approximately three to four after hours calls per week, but that number can vary from none to ten in a week depending upon weather and equipment failures. I feel this will assist staff in performing the needed on call work on the water and sanitary sewer infrastructure.

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department: Water Fixed Assets Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	% Split	Cost Per Each Line Item	Extension
1	<b>Public Works Facility security cameras</b>	30%	\$11,000	\$11,000
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 25% storm sewer, 15% Street)			
	PWF camera system installed in 2018 within budgeted amounts. 2018 work included wiring and server space. 2019 work would add three cameras.	<i>SEE B/F</i>		
1	<b>Complete Irrigation on East end of PWF</b>	34%	\$2,500	\$2,500
	<i>General Equipment Outlay</i>			
	(34% water, 33% sanitary sewer, 33% storm sewer)			
	Would complete existing system			
1	<b>Pilot system for Well #7 to Mirror #8's</b>	100%	\$4,000	\$4,000
	<i>General Equipment Outlay</i>			
	Rebuild Controls (Cla Valve, Etc). May perform this task in 2019 if needed. ✓			
1	<b>3000 Landa power washer</b>	25%	\$14,000	\$14,000
	<i>General Equipment Outlay</i>			
	(25% water, 25% sanitary sewer, 25% storm sewer, 25% Street)	<i>SEE B/F</i>		
	Replacement unit to replace 12 year old unit @ PWF used by all Departments			
1	<b>Vehicle Dump lock for dump bodies</b>	30%	\$1,000	\$1,000
	<i>General Equipment Outlay</i>			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)	<i>SEE B/F</i>		
	Dump-Lok 106. 21 H X 6 W Max Capacity 50,000# Allow Mechanic to lock Boxes in place while doing cylinder work. #104 will			

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department: Water Fixed Assets Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	% Split	Cost Per Each Line Item	Extension
	place while doing cylinder work. #104 will be getting cylinder replaced in 2020' will allow City Mechanic complete work in house			
1	<b>Flat bed for #239 (Valve Turning)</b> <i>General Vehicle Outlay</i>	100%	\$4,000	\$4,000
	Quote to strip, fix & repaint existing flat bed \$3,900.00			
1	<b>HiEDry dehumidifier well #8</b> 100% Water Humidifier for Well 8	100%	\$3,500	\$3,500
3	<b>Portable turbidity meter</b> 100% Water Water Quality Meters for Field Checks	100%	\$1,300	\$3,900
3	<b>Dump Truck GPS/ salt usage data acquisition (Precise)</b> <i>General Equipment Outlay</i> (33% water, 33% storm sewer, 34% Street) with tracking of salt usage and plow usage in conjunction with new dump truck controller.	33%	\$1,000	\$3,000
4	<b>Computer and tablet replacement</b> <i>General Equipment Outlay</i> (50% water, 50% Sewer) To replace existing tablet Microsoft Surface Pros that are used for asset acquisition in field. Tablets also used for daily acquisition of data at Wells & lift stations. Tablets used for keeping track of data	50%	\$1,200	\$4,800

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department: Water Fixed Assets Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	% Split	Cost Per Each Line Item	Extension
1	3/4 ton pick up truck General Vehicle Outlay (50% water, 50% Sewer) strobe light bar, tool boxes, radio, bed liner, etc.	50%	\$35,000	\$35,000
		<i>Stk Sewer</i>		
1	City General Equipment Outlay Replace existing hydrants that are not part of an upcoming Capital Improvements project - material only.	100%	\$15,200	\$15,200
		<i>(NWB)</i>		
1	ORP Inline Analyzer General Equipment Outlay ORP is a measure of the cleanliness of the water & its ability to break down contaminants. Rosemount Model 56 Dual Channel Transmitter with Model 140 Retractable Conductivity Sensor	100%	\$6,000	\$6,000
		<i>✓</i>		
1	Chlorine analyzer General Equipment Outlay Crestwood place so Dept. can keep eye on levels @ our furthest building site on SCADA	100%	\$4,000	\$4,000
		<i>✓</i>		
1	Trailer for walk behind saw General Equipment Outlay (33% water, 33% sanitary sewer, 34% storm sewer) fabricating and M.H. adjustments. Current trailer cannot take loading and is 20 years old thereby not cost effective to upgrade	33%	\$5,000	\$5,000
		<i>Stk Storm</i>		

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department: Water Fixed Assets Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	% Split	Cost Per Each Line Item	Extension
	axles.			
1	<b>Addition of Orthophosphate at Well #7, #8, #9 &amp; #10.</b>	100%	\$60,000	\$60,000
	General Equipment Outlay			
	Addition of orthophosphate is needed for corrosion control within water system. City staff have been working with Wis. DNR on addition of orthophosphate within water system. Costs proposed are for scales, tanks, weight read outs, pumps, etc for a permanent installation.	(None)		
1	<b>Tires</b>	30%	\$12,300	\$12,300
	General Vehicle Outlay			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Jet Truck - \$3500	GIF		
	Pickups- 2 - \$1400			
	Meter Van - \$600			
	Sweeper - \$1800			
	Dump truck #100 - \$1500			
	Backhoe - \$2500			
	Toolcat - \$1000			
1	<b>AltarnaMATS Ground Protection Mats</b>	30%	\$8,000	\$8,000
	General Equipment Outlay			
	(30% water, 30% sanitary sewer, 20% storm sewer, 20% Street)			
	Protect Sod damage on excavations, service in landscaped yards. Would be purchase of 28 mats total.	GIF		
1	<b>ESRI GIS software upgrades</b>	50%	\$2,500	\$2,500
	General Equipment Outlay			
	(50% water, 50% Sewer)	(None)		

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department: Water Fixed Assets Budget Year 2020

**NEW / REPLACEMENT EQUIPMENT**

Items must exceed \$500.00 per item.

Quantity	Justification Detail	% Split	Cost Per Each Line Item	Extension
	Upgrade of existing GIS ESRI software, will include new asset management software Bad Elf Pro +			
<b>1</b>	<b>Modeling</b>	<b>100%</b>	<b>\$10,000</b>	<b>\$10,000</b>
	<i>General Equipment Outlay</i>			
	Uni-directional modeling is over 10 years old, with modifications to water system and approaches to flushing update of modeling is needed.	<i>(NONE)</i>		
	<b>Meters-Water Portion</b>			
	New meters for new buildings, meter exchanges, and parts for rebuilding and repairs of meters.			
<b>50</b>	3/4" New	<b>50%</b>	<b>\$149.35</b>	<b>\$7,468</b>
<b>300</b>	3/4" Exchange	<b>50%</b>	<b>\$149.35</b>	<b>\$44,805</b>
<b>12</b>	1" New	<b>50%</b>	<b>\$226.60</b>	<b>\$2,719</b>
<b>50</b>	1" Exchange	<b>50%</b>	<b>\$226.60</b>	<b>\$11,330</b>
<b>30</b>	1-1/2 New	<b>50%</b>	<b>\$1,158.75</b>	<b>\$34,763</b>
<b>30</b>	2" New	<b>50%</b>	<b>\$1,519.25</b>	<b>\$45,578</b>
<b>2</b>	3" New	<b>50%</b>	<b>\$1,745.34</b>	<b>\$3,491</b>
<b>4</b>	4" New	<b>50%</b>	<b>\$3,378.40</b>	<b>\$13,514</b>
<b>100</b>	Meter Tailpieces	<b>50%</b>	<b>\$18.54</b>	<b>\$1,854</b>
<b>64</b>	Flanges, Gaskets, and Bolts	<b>50%</b>	<b>\$61.80</b>	<b>\$3,955</b>
<b>128</b>	MXU's New	<b>50%</b>	<b>\$158.07</b>	<b>\$20,233</b>
<b>350</b>	MXU's Exchange	<b>50%</b>	<b>\$158.07</b>	<b>\$55,326</b>
			<b>TOTAL</b>	

Well #7 pilot system

Vehicle #239 flat bed

Well #8 dehumidifier

# Quest Hi-E Dry 195

## High-Efficiency Dehumidifier

1.877.420.1330  
www.QuestProtect.com

Hi-E DRY 195 dehumidifiers are designed and built with emphasis on efficiency and durability. Today's Hi-E DRY 195 dehumidifiers remove up to seven pints of water per kilowatt hour, while the industry average remains at only two to three pints.

The high-efficiency design of Hi-E DRY 195 dehumidifiers offer more than just dramatically reduced utility costs. The larger water removal capacity from a smaller, more efficient refrigeration system eliminates the need for 220 volt circuits in many applications. The smaller refrigeration system allows Hi-E DRY 195 dehumidifiers to cost less than other commercial dehumidifiers of equal capacity.

The Hi-E DRY 195 high efficiency dehumidifier utilizes refrigeration to cool the incoming air stream below its dew point as it passes through the dehumidification (evaporator) coil. This cooling results in the removal of moisture (latent heat) and reduction in temperature (sensible heat). The cooled and dried air is used to pre-cool the incoming air stream resulting in up to a 200 percent increase in overall efficiency. After the pre-cooling stage the processed air is reheated by passing through the condenser coil. The latent heat removed by the evaporator coil is returned to the air stream at this stage as sensible heat, resulting in an overall temperature increase from the incoming air.

### Features:

- Controlled by a dehumidistat with settings from 20 to 80 percent relative humidity and a positive "on" and "off" setting.
- Portable and provided with four casters.
- Contains an internal condensate pump capable of lifting condensate 17 feet and 20 feet of condensate hose.
- Wiring is through a factory installed six foot power cord; 115 volt with ground.



### Water Removal Rates (Pints/Day)

370 pints	90°F, 90%
293 pints	80°F, 80%
<b>195 pints</b>	<b>80°F, 60% (AHAM)</b>
160 pints	70°F, 60%
120 pints	70°F, 50%
97 pints	55°F, 75%
63 pints	60°F, 50%
35 pints	45°F, 70%



Surface pro tablet

ORP analyzer

Proposal Number: BARRWAL-38508-0-MB

For: Onalaska Water

- 7. On material returned to factory, a 30% restocking charge may apply. Returns must be preauthorized by factory personnel. No returns on Specials or customized orders.
  
- 8. Rosemount orders will ship partials as a default. If you prefer not to receive partial shipments, please add the statement "No Partial Shipments Allowed".

PLEASE VISIT OUR WEBSITE AT Emerson / Automation Solutions / Measurement Instrumentation / Liquid Analysis TO VIEW PRODUCT DATA SHEETS AND INSTRUCTION MANUALS ON QUOTED PRODUCTS FOR TECHNICAL SPECIFICATIONS AND DIMENSIONAL DRAWINGS.

Item	Qty	Description	Unit	Total
1	1	Dual Channel Transmitter (56) Order Model#: 56-03-22-30-HT  03 Power : 85-265 VAC switching, 50/60 Hz with 4 alarm relays 22 Measurement 1 : pH/ORP/ISE 30 Measurement 2 : Contacting Conductivity HT Communication : HART® Digital Communication (Standard)	\$ 2,091.00	\$ 2,091.00



[Click HERE for Product Data Sheet](#)

Item	Qty	Description	Unit	Total
2	1	pH/ORP Sensor - TUPH® Retractable Variopool Connector (396RVP) Order Model#: 396RVP-12-21-54  12 Measuring Electrode : ORP 21 Sensor Length : 21" Titanium Tube 54 Analyzer/TC Compatibility : For use with Models: 1054, 2054, 6081; Series 2081 (Pt-100)	\$ 764.00	\$ 764.00



[Click HERE for Product Data Sheet](#)

Hydro chlorine analyzer

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year **2021-2025**

**5-YEAR NEW / REPLACEMENT PROJECTION**

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

**Items must exceed \$500.00 per item.**

<b>Item Description</b>	<b>Year To Be Purchased</b>	<b>Comments</b>
SCADA system PLC updates/upgrades 1/2 water / 1/2 sewer	2021	Update existing SCADA system, \$200,000
Pull behind air compressor	2021	Replace 30 year old unit. \$8,000 (split 40% water, 40% sanitary, 20% Parks, \$20,000 total cost)
Replacement Tool Truck 1/2 water / 1/2 sewer	2021	\$40,000.00
Well #7 & #8 building renovations to meet Wis. DNR code	2021	\$300,000
Tractor Cat vehicle	2021	Replace existing, \$25,000
OS Booster pump replacement	2021	\$50,000
Data Loggers for system pressure tracking	2021	\$10,000
3/4 ton truck	2021	\$20,000
Meters & MXU's 1/2 water / 1/2 sewer	2021	\$80,000
Hand held meter reading device	2021	\$7,500
Mobile meter reading unit	2021	\$15,000
Meters & MXU's 1/2 water / 1/2 sewer	2022	\$80,000
3/4 ton truck	2022	\$20,000
Pull Well #7,#8 pump with inspection	2022	\$50,000
Clean Hauser, Well Street & Country Club Reservoir	2023	\$25,000
Meters & MXU's 1/2 water / 1/2 sewer	2023	\$80,000

**CITY OF ONALASKA, WISCONSIN  
DEPARTMENTAL BUDGET**

Department:

Water

Budget Year 2021-2025

**5-YEAR NEW / REPLACEMENT PROJECTION**

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

**Items must exceed \$500.00 per item.**

Item Description	Year To Be Purchased	Comments
Meters & MXU's 1/2 water / 1/2 sewer	2024	\$80,000
3/4 ton truck	2024	\$20,000
Outside storage racking at Public Works Facility	2024	\$4,000 (split with storm sewer, water & sanitary sewer, \$16,000 total)
Valve turner	2024	\$30,000