



# CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Utilities Committee  
**DATE OF MEETING:** October 2, 2019 (Wednesday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Common Council Chambers)  
**TIME OF MEETING:** 7:00 P.M.

## PURPOSE OF MEETING

1. Call to Order and Roll Call
2. Approval of minutes from the previous meeting
3. Public input: (limited to 3 minutes/individual)

### **Consideration and possible action on the following items:**

4. **MASS TRANSIT**

- A. Shared Ride Transit:
  - 1) Financials (Justin Running or Jeff Burkhart/ Fred Buehler)
- B. MTU:
  - 1) Transit Financials (Adam Lorentz)
  - 2) 2020 Draft Budget
- C. Holmen Transit Input (Holmen Rep.)
- D. West Salem Transit Input (West Salem Rep.)
- E. Onalaska Transit Input (Onalaska Rep.)

5. **UTILITIES**

- A. Consideration and possible action regarding the October 1, 2019 Public Service Hearing regarding cost recovery for providing public fire protection service.

6. **Adjournment**

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.  
Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

**NOTICES MAILED TO:**

Mayor Joe Chilsen  
Ald. Tom Smith  
\* Ald. Jim Olson  
\* Ald. Dan Stevens – Chair  
\* Ald. Kim Smith – Vice Chair  
Ald. Boondi Iyer  
  
Ald. Diane Wulf  
City Administrator                      City Attorney  
Dept. Heads    La Crosse Tribune  
Coulee Courier  
WKTY WLXR WLAX WKBT WXOW

\*Mass Transit Members  
\*Micah Wyss – Village of Holmen Trustee  
\*Leroy Brown - Village of West Salem Trustee  
  
Adam Lorentz, MTU Transit Manager  
Richard Running  
Village of Holmen  
Village of West Salem  
Onalaska Public Library    Omni Center

\*Committee Members

Date Notices Posted and Mailed: 9-26-19

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.



**ONALASKA/HOLMEN/WEST SALEM PUBLIC TRANSIT  
MONTHLY TOTALS  
CALENDAR YEAR 2019**

<u>Month</u>	<u>2019 Miles</u>	<u>2018 Miles</u>	<u>Onalaska Trips</u>	<u>Holmen Trips</u>	<u>West Salem Trips</u>	<u>Total 2019 Trips</u>	<u>Total 2018 Trips</u>	<u>2019 Agency Trips</u>	<u>2018 Agency Trips</u>	<u>2019 MTU Passes</u>	<u>2018 MTU Passes</u>	<u>2019 Operating Stats Hours</u>	<u>2018 Operating Stats Hours</u>	<u>Gallons</u>	<u>Fares</u>	<u>Freight Package</u>	<u>Agency Revenue</u>
January	31,759	35,813	2,676	1,061	600	4,337	4,849	942	881	621	706	2,577.03	2,700.18	2,217.905	\$ 10,708.00	\$ -	\$ 5,955.00
February	30,870	31,972	2,762	1,152	598	4,512	4,466	1,063	806	631	578	2,391.15	2,433.00	2,121.037	\$ 9,453.50	\$ -	\$ 8,871.00
March	35,029	38,141	2,867	1,368	697	4,932	5,252	1,117	967	662	735	2,678.20	2,702.72	2,279.509	\$ 11,278.25	\$ -	\$ 8,679.00
<b>1st Qtr Total</b>	<b>97,658</b>	<b>105,926</b>	<b>8,305</b>	<b>3,581</b>	<b>1,895</b>	<b>13,781</b>	<b>14,567</b>	<b>3,122</b>	<b>2,654</b>	<b>1,914</b>	<b>2,019</b>	<b>7,646.38</b>	<b>7,835.90</b>	<b>6,618.451</b>	<b>\$ 31,439.75</b>	<b>\$ -</b>	<b>\$ 23,505.00</b>
April	35,261	35,550	2,849	1,202	649	4,700	4,813	1,083	986	672	661	2,677.15	2,667.87	2,314.162	\$ 11,131.25	\$ -	\$ 7,885.00
May	36,973	36,253	2,782	1,347	597	4,726	4,988	1,164	934	644	723	2,611.63	2,737.75	2,348.994	\$ 10,614.75	\$ -	\$ 10,120.75
June	34,851	34,673	2,505	1,112	542	4,159	4,697	1,026	1,033	543	658	2,556.93	2,539.43	2,343.336	\$ 9,021.25	\$ -	\$ 6,883.25
<b>2nd Qtr Total</b>	<b>107,085</b>	<b>106,476</b>	<b>8,136</b>	<b>3,661</b>	<b>1,788</b>	<b>13,585</b>	<b>14,498</b>	<b>3,273</b>	<b>2,953</b>	<b>1,859</b>	<b>2,042</b>	<b>7,845.71</b>	<b>7,945.05</b>	<b>7,006.492</b>	<b>\$30,767.25</b>	<b>\$0.00</b>	<b>\$24,889.00</b>
<b>Y.T.D.</b>	<b>204,743</b>	<b>212,402</b>	<b>16,441</b>	<b>7,242</b>	<b>3,683</b>	<b>27,366</b>	<b>29,065</b>	<b>6,395</b>	<b>5,607</b>	<b>3,773</b>	<b>4,061</b>	<b>15,492.09</b>	<b>15,780.95</b>	<b>13,624.943</b>	<b>\$62,207.00</b>	<b>\$0.00</b>	<b>\$48,394.00</b>
July	35,348	35,142	2,655	1,009	552	4,216	4,642	1,042	954	591	556	2,666.55	2,620.92	2,539.088	\$ 9,146.25	\$ -	\$ 8,654.25
August	36,570	35,359	2,639	1,167	516	4,322	4,794	1,136	922	556	638	2,726.22	2,673.63	2,499.174	\$ 8,883.75	\$ -	\$ 8,237.50
September		32,048				0	4,210		880		590		2,477.57				
<b>3rd Qtr Total</b>	<b>71,918</b>	<b>102,549</b>	<b>5,294</b>	<b>2,176</b>	<b>1,068</b>	<b>8,538</b>	<b>13,646</b>	<b>2,178</b>	<b>2,756</b>	<b>1,147</b>	<b>1,784</b>	<b>5,392.77</b>	<b>7,772.12</b>	<b>5,038.262</b>	<b>\$18,030.00</b>	<b>\$0.00</b>	<b>\$16,891.75</b>
<b>Y.T.D.</b>	<b>276,661</b>	<b>314,951</b>	<b>21,735</b>	<b>9,418</b>	<b>4,751</b>	<b>35,904</b>	<b>42,711</b>	<b>8,573</b>	<b>8,363</b>	<b>4,920</b>	<b>5,845</b>	<b>20,884.86</b>	<b>23,553.07</b>	<b>18,663.205</b>	<b>\$80,237.00</b>	<b>\$0.00</b>	<b>\$65,285.75</b>
October		35,150				0	4,765		1,048		718		2,812.12				
November		31,548				0	4,531		997		647		2,461.72				
December		30,545				0	4,552		1,009		561		2,343.99				
<b>4th Qtr Total</b>	<b>0</b>	<b>97,243</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,848</b>	<b>0</b>	<b>3,054</b>	<b>0</b>	<b>1,926</b>	<b>0.00</b>	<b>7,617.83</b>	<b>0.000</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Y.T.D.</b>	<b>276,661</b>	<b>412,194</b>	<b>21,735</b>	<b>9,418</b>	<b>4,751</b>	<b>35,904</b>	<b>56,559</b>	<b>8,573</b>	<b>11,417</b>	<b>4,920</b>	<b>7,771</b>	<b>20,884.86</b>	<b>31,170.90</b>	<b>18,663.205</b>	<b>\$80,237.00</b>	<b>\$0.00</b>	<b>\$65,285.75</b>

Total 2019 Budget Hours = 31,604.50

\*\*\*Agency Trips are included in total trips

#4-b-2

EXHIBIT B

2020 BUDGET ESTIMATE - MTU SERVICE TO ONALASKA & HWY 16 RETAIL AREA

SERVICE MONDAY - FRIDAY 7:00 AM - 10:30 AM & 1:30 PM - 6:30 PM

CALCULATION OF COST PER HOUR - La Crosse Municipal Transit Utility

FIXED ROUTE COST	<i>2020 MTU Budget including Paratransit Cost</i>	\$6,698,205
CAPITAL COST	<i>Estimate of Local Share of Capital Cost</i>	\$396,500
TOTAL COST		\$7,094,705
TOTAL HOURS		66,505
TOTAL COST PER HOUR		\$106.68

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ONALASKA HOURS OF SERVICE	2,550
ANNUAL ONALASKA COST FOR BASE SERVICE	\$272,034
TOTAL FIXED ROUTE REVENUE <i>Estimated System Average</i>	- \$38,175
COMBINED FEDERAL & STATE SHARE <i>Updated 5/17/2019 = 53.54%</i>	- \$145,647
COUNTY SHARE - PARATRANSIT COST	- \$35,647
ONALASKA LOCAL SHARE ESTIMATE	\$52,564

#5-A

# NOTICE OF POSSIBLE QUORUM

## Tuesday, October 1, 2019

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Notice is hereby given that a majority of the City of Onalaska Common Council and / or any subcommittee of the Common Council may be present at a Public Hearing by the Public Service Commission of Wisconsin (PSCW) on Tuesday, October 1, 2019 at 10:00 a.m. at Onalaska City Hall, 415 Main Street, Room 112, Onalaska, WI 54650.

This constitutes a meeting of the City of Onalaska pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d553, 494 N.W.2d 408 (1993) and must be noticed as such even though the City of Onalaska will not take any formal action at this meeting.

**PUBLIC NOTICE TO ALL CUSTOMERS OF THE  
ONALASKA MUNICIPAL WATER UTILITY**

The Onalaska Municipal Water Utility (Utility) has filed an application with the Public Service Commission of Wisconsin (PSCW) to change its method of cost recovery for providing public fire protection (PFP) service. The Utility currently collects an annual amount of \$415,170 for providing PFP to the City of Onalaska. This cost covers the additional storage, pumping, and distribution required to provide the high flows and pressures needed to fight fires. The City of Onalaska recently approved changing the municipal PFP charge and as a result the Utility has requested PSCW authorization to move \$48,519 of the current \$415,170 collected from the municipal charge to direct charges.

The resulting direct charges to each water customer are based on the equivalent meters method, in accordance with Wis. Stat. Sec. 196.03(3)(b), which reads as follows:

Unless the governing body of the city, village or town adopts a resolution providing that the city, village or town will pay the retail charges for the production, storage, transmission, sale and delivery or furnishing of water for public fire protection purposes that are not included in general service charges:

1. A public utility shall include the charges in the water utility bill of each customer of the public utility in the city, village or town.
2. A municipal utility may, in addition to including the charges in water utility bills under subd. 1., bill the charges to any person who meets all of the following conditions:
  - a. The person is not a customer of the municipal utility.
  - b. The person owns land that is located in the city, village or town and in an area in which the municipal utility has an obligation to provide water for public fire protection.

If the request is granted, the water bill for an average residential customer with a 5/8-inch or 3/4-inch meter who uses 1,200 cubic feet (or approximately 8,976 gallons) of water per quarter will increase from \$35.60 to \$37.07, or 4.13% (including the PFP charge).

A telephonic public hearing on the application has been scheduled for Tuesday, October 1, 2019, at 10:00 a.m. in Room 112 on the 1st Floor at Onalaska City Hall, 415 Main Street, Onalaska, Wisconsin. Scheduling questions regarding this hearing may be directed to the PSCW at (608) 266-3766.

A person may testify in this proceeding without becoming a party and without attorney representation. A person may submit this testimony in only one of the following ways:

- **Web Comment.** Go to the Commission's web site at <http://psc.wi.gov>, click on "File a Comment". On the next page select the "File a comment" link that appears for docket number 4410-PFP-100. Web comments shall be received no later than the day before the hearing.

- **Oral Comment.** Spoken testimony at the public session.
- **Written Comment.** Instead of speaking at the hearing, write out a comment and submit it at the public session.
- **Mail Comment.** All comments submitted by U.S. Mail shall be received no later than the day before the hearing and shall be addressed to: Attn: Docket 4410-PFP-100 Comments, Public Service Commission, P.O. Box 7854, Madison, WI 53707-7854.

The PSCW intends to webcast this hearing live on the PSCW's web site at <http://psc.wi.gov> under the "PSC Live Broadcast" button.

All documents in this docket are filed on the Commission's Electronic Records Filing (ERF) system. To view these documents: (1) go to the Commission's E-Services Portal at <http://apps.psc.wi.gov>, (2) enter "4410-PFP-100" in the box labeled "Quick Single Docket Search," and (3) select "Documents".

If you have any questions, please contact the Utility at (608) 781-9543.



# Public Service Commission of Wisconsin

Rebecca Cameron Valcq, Chairperson  
 Ellen Nowak, Commissioner  
 Mike Huebsch, Commissioner

4822 Madison Yards Way  
 P.O. Box 7854  
 Madison, WI 53707-7854

Public Service Commission of Wisconsin  
 RECEIVED: 08/29/2019 9:05:00 AM

August 29, 2019

Mr. Fred Buehler  
 Onalaska Municipal Water Utility  
 415 Main Street  
 Onalaska, WI 54650

Re: Application of the City of Onalaska, La Crosse County,  
 Wisconsin, as a Water Public Utility, for Authority to  
 Change its Method of Cost Recovery for Providing Public  
 Fire Protection Service

4410-PFP-100

Dear Mr. Buehler:

Public Service Commission (Commission) staff has analyzed the Onalaska Municipal Water Utility (applicant) application to change the method of recovery for public fire protection. The application was received on July 24, 2019. (PSC REF#: 372710.) Commission staff reviewed the applicant's request and has revised Schedule F-1 to allow for the revision in method of recovery. A copy of the new schedule with the proposed rates is attached for your reference. Commission staff intends to submit this proposal at the public hearing, which will be scheduled at a later date.

The applicant requested to move \$48,519 of the current \$415,170 collected from the municipal charge to direct charges. The new amounts are \$366,651 collected from municipal charge and \$48,519 collected from direct charges. The applicant will direct bill its general service customers on the basis of the equivalent meters method. Also, the applicant has decided not to bill non-general service customers.

If you believe any adjustments were made in error or want to discuss them, please contact me within 5 business days. If Commission staff receives no response within that time, it will be assumed the applicant is in agreement, and I will contact you to schedule the matter for hearing. The proposed Commission staff exhibit is intended to give the Commission the analysis provided by Commission staff and is not a final decision. The applicant may present its own case and may submit any additional information which is believed to be pertinent to substantiate the applicant's position.

**RATE FILE (*DRAFT*)**

Sheet No. 1 of 1

Schedule No. F-1

**Public Service Commission of Wisconsin**

Amendment No. 30

**Onalaska Municipal Water Utility**

**Public Fire Protection Service**

Public fire protection service includes the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission, shall apply.

Municipal Charge:

The annual charge for public fire protection service to the City of Onalaska shall be \$366,651. The utility may bill for this amount in equal installments.

Direct Charge:

Under Wis. Stat. § 196.03(3)(b), the municipality has chosen to have the utility bill the remaining public fire protection service charge to the retail general service customers.

**Quarterly Public Fire Protection Service Charges:**

3/8 - inch meter:	\$ 1.47	3 - inch meter:	\$ 21.99
3/4 - inch meter:	\$ 1.47	4 - inch meter:	\$ 36.00
1 - inch meter:	\$ 3.66	6 - inch meter:	\$ 72.00
1 1/4 - inch meter:	\$ 5.40	8 - inch meter:	\$ 117.00
1 1/2 - inch meter:	\$ 7.32	10 - inch meter:	\$ 174.00
2 - inch meter:	\$ 11.70	12 - inch meter:	\$ 234.00

Customers who are provided service under Schedules Mg-1R, Mg-1NR, Ug-1, or Sg-1 shall also be subject to the charges in this schedule according to the size of their primary meter. Irrigation class meters are not subject to the charges in this schedule.

Billing: Same as Schedule Mg-1R.