

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Utilities Committee

AMENDED

DATE OF MEETING: November 7, 2018 (Wednesday)

PLACE OF MEETING: City Hall – 415 Main Street (Common Council Chambers)

TIME OF MEETING: 7:00 PM

PURPOSE OF MEETING

1. Call to Order and roll call
2. Approval of minutes from the previous meeting
3. Public Input (Limited to 3 minutes per individual)

Consideration and possible action on the following items:

4. **MASS TRANSIT**

- a. Shared Ride Transit:
 1. Financials (Justin Running or Jeff Burkhardt/ Fred Buehler)
- b. MTU Transit financials (Adam Lorentz)
- c. Holmen Transit Input (Holmen Rep.)
- d. West Salem Transit Input (West Salem Rep.)
- e. Onalaska Transit Input (Onalaska Rep.)

5. **UTILITIES**



- a. Options regarding sewer rates

Adjournment.

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Joe Chilsen

 Ald. Jim Binash

 *Ald. Jim Olson

 * Ald. Jerry Every - Chair

 *Ald. Kim Smith

 Ald. Ron Gjertsen

 Ald. Diane Wulf

 City Administrator City Attorney
 Dept. Heads La Crosse Tribune .
 Coulee Courier FOX
 WKTY WLXR WLAX WKBT WXOW

***Mass Transit Members**

 *Brandon Cain – Village of Holmen Trustee

 *Leroy Brown - Village of West Salem Trustee

 Adam Lorentz, Interim MTU

 Richard Running

 Village of Holmen

 Village of West Salem

 Onalaska Public Library Omni Center

*Committee Members

Date Notices Posted and Mailed: 10-31-18

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

**ONALASKA/HOLMEN/WEST SALEM PUBLIC TRANSIT
MONTHLY TOTALS
CALENDAR YEAR 2018**

<u>Month</u>	<u>2018 Miles</u>	<u>2017 Miles</u>	<u>Onalaska Trips</u>	<u>Holmen Trips</u>	<u>West Salem Trips</u>	<u>Total 2018 Trips</u>	<u>Total 2017 Trips</u>	<u>2018 Agency Trips</u>	<u>2017 Agency Trips</u>	<u>2018 MTU Passes</u>	<u>2017 MTU Passes</u>	<u>2018 Operating Stats Hours</u>	<u>2017 Operating Stats Hours</u>	<u>Gallons</u>	<u>Fares</u>	<u>Freight Package</u>	<u>Agency Revenue</u>
January	35,813	33,509	2,967	1,282	600	4,849	5,045	881	729	706	610	2,700.18	2,451.98	2,420.854	\$ 10,815.75	\$ -	\$ 5,735.00
February	31,972	32,288	2,805	1,139	522	4,466	4,799	806	668	578	699	2,433.00	2,271.38	2,162.330	\$ 11,093.00	\$ -	\$ 4,718.75
March	36,141	35,201	3,355	1,298	599	5,252	5,222	967	761	735	723	2,702.72	2,575.78	2,403.266	\$ 11,400.50	\$ -	\$ 5,628.75
1st Qtr Total	105,926	100,998	9,127	3,719	1,721	14,567	15,066	2,654	2,158	2,019	2,032	7,835.90	7,299.14	6,986.450	\$ 33,309.25	\$ -	\$ 16,082.50
April	35,550	33,279	3,024	1,223	566	4,813	4,818	986	813	661	703	2,667.87	2,442.75	2,288.136	\$ 10,593.25	\$ -	\$ 5,871.25
May	36,253	34,596	3,061	1,285	642	4,988	5,026	934	847	723	670	2,737.75	2,657.77	2,416.648	\$ 11,322.00	\$ 5.00	\$ 5,101.25
June	34,673	34,959	2,799	1,293	605	4,697	4,886	1,033	814	658	646	2,539.43	3,006.90	2,381.988	\$ 10,516.25	\$ -	\$ 6,506.25
2nd Qtr Total	106,476	102,834	8,884	3,801	1,813	14,498	14,730	2,953	2,474	2,042	2,019	7,945.05	8,107.42	7,086.772	\$32,431.50	\$5.00	\$17,478.75
Y.T.D.	212,402	203,832	18,011	7,520	3,534	29,065	29,796	5,607	4,632	4,061	4,051	15,780.95	15,406.56	14,073.222	\$65,740.75	\$5.00	\$33,561.25
July	35,142	36,400	2,772	1,224	646	4,642	4,575	954	832	556	611	2,620.92	2,654.78	2,446.131	\$ 10,372.25	\$ -	\$ 5,161.25
August	35,359	37,768	2,916	1,216	662	4,794	4,843	922	953	638	723	2,673.63	2,704.36	2,446.303	\$ 10,450.00	\$ -	\$ 5,286.25
September	32,048	35,377	2,624	951	635	4,210	4,773	880	899	590	734	2,477.57	2,649.20	2,207.245	\$ 8,565.25	\$ -	\$ 5,296.25
3rd Qtr Total	102,549	109,545	8,312	3,391	1,943	13,546	14,151	2,756	2,684	1,784	2,068	7,772.12	8,008.34	7,099.679	\$29,387.50	\$0.00	\$15,743.75
Y.T.D.	314,951	313,377	26,323	10,911	5,477	42,711	43,987	8,363	7,316	5,845	6,119	23,553.07	23,414.90	21,172.901	\$95,128.25	\$5.00	\$49,305.00
October		36,054				0	5,000		923		748		2,528.68				
November		36,217				0	4,921		982		682		2,544.73				
December		35,507				0	4,801		938		674		2,641.01				
4th Qtr Total	0	107,778	0	0	0	0	14,722	0	2,843	0	2,104	0.00	7,714.42	0.000	\$0.00	\$0.00	\$0.00
Y.T.D.	314,951	421,155	26,323	10,911	5,477	42,711	58,709	8,363	10,159	5,845	8,223	23,553.07	31,129.32	21,172.901	\$95,128.25	\$5.00	\$49,305.00

***Agency Trips are included in total trips

11-6-18

LA CROSSE MUNICIPAL TRANSIT UTILITY	2018
ONALASKA SERVICE AREA	

Includes Route 9 - Onalaska Route, other bus routes serving Onalaska destinations, and an estimate of the ADA Paratransit riders with Onalaska destinations.

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2018	2017	%
	Chng						
Adult Tokens	88	79	91		258	307	
Youth Tokens	9	3	4		15	26	
# of Special Fares	6	0	0		6	10	
Cash	\$1,147	\$1,287	\$1,110		\$3,544	\$4,874	
Farebox Revenue	\$1,292	\$1,405	\$1,246		\$3,943	\$5,360	
Pass Revenue	\$1,893	\$1,970	\$1,841		\$5,704	\$9,271	
Total Revenue	\$3,185	\$3,375	\$3,087		\$9,647	\$14,631	
Farebox Passengers	840	968	842		2,650	3,630	
Adult Monthly Passes	976	921	704		2,601	3,330	
Youth Monthly Passes	145	89	71		305	381	
D&S Monthly Passes	1,050	1,254	1,101		3,405	3,288	
Work's Passes	147	93	60		300	585	
WWTC Passes	184	125	161		470	807	
Viterbo Passes	20	14	9		43	45	
UWL Passes	126	75	44		245	315	
Special Fares	237	315	305		857	1,051	
Total Farebox Passengers	3,725	3,854	3,297		10,876	13,432	
Transfer Passengers	578	656	633		1,867	2,379	
Free Fare Passengers	112	116	99		326	403	
Total Route 9 Passengers	<u>4,415</u>	<u>4,626</u>	<u>4,029</u>		<u>13,069</u>	<u>16,214</u>	-19%
Rt. 5 & Rt. 8 Passengers *	12,073	12,113	10,515		34,701	48,209	-28%
Paratransit Passengers **	214	264			478	499	-4%
Transfers from OHWSPT ***	302	276	266		587	1,296	-55%
Total Onalaska Passengers	<u>17,004</u>	<u>17,279</u>	<u>14,810</u>	<u>0</u>	<u>49,092</u>	<u>66,218</u>	-26%
Revenue Hours	545	545	536		1,626	2,534	-36%
Total Hours	629	629	619		1,877	2,857	-34%
Revenue Miles	9,275	9,166	9,173		27,614	40,316	-32%
Total Miles	10,363	10,254	10,244		30,861	44,507	-31%
Passengers per Hour	31.21	31.70	7.52	#DIV/0!	30.20	34.24	
Passengers per Mile	1.83	1.89	0.44	#DIV/0!	1.78	2.01	
Total Cost Per Passenger	\$4.00	\$3.94	\$4.60	#DIV/0!	\$5.55	\$3.65	
Onalaska Cost Per Passenger #	\$0.70	\$0.69	\$0.80	#DIV/0!	\$0.97	\$0.61	

NOTE: Route 9 service hours changed January 1, 2011. Route does not operate between 10:30 - 1:30.

* This is the number of bus riders going to or from the Gundersen Clinic / Target/Kohl's on Route 5 and Route 8 at Crossing Meadows.

** These are the estimated number of riders going to the Onalaska service area on MTU Mobility Plus.

*** These are the number of free transfers collected from Onalaska Holmen West Salem Public Transit.

- Onalaska Cost Per Passenger is an estimate based on budget.

City of Onalaska, Wisconsin
Estimated Sewer Rate

#U-5a

	Projected est 12/31/2019	Estimate 12/31/2018	12/31/2017
res	349,133	351,843	346,423
comm	157,161	160,956	153,365
mf	66,387	68,544	84,229
govt	8,585	8,646	8,524
indust	6,007	5,541	6,474
irrig	-	-	-
Total per 100 CF of water used	587,272	595,529	579,015

Change from prior year -1%

Add'l revenue needed 642,239

increase in base -
increase to treatment rate 96,912

increase to transmission rate 545,327

Increase per thousand to
break even \$ 0.93

New transmission charge
per 100 CF of water used \$ 2.33

Average user 2,300 CF/Qtr	old bill 2018	new bill 2019	increase	new bill 2020	increase
transmission charge	\$ 32.20	\$ 33.17	\$ 0.97 3%	\$ 53.59	\$ 20.42
treatment charge	34.73	36.80	2.07	38.53	1.73
base charge	6.50	6.50	-	6.50	-
total bill	\$ 73.43	\$ 76.47	\$ 3.04 4%	\$ 98.62	\$ 22.15 29%

used 3% increase on 2018 rate (23 x 1.4 x 1.03)
used treatment rate from pg 1 (23 x 1.60)

**Combined Statement of Revenues
Water System & Sewer System**

	2020 Projected	2019 Projected	2018 Estimated	2017 Actual	2016 Actual	2015 Actual
OPERATING REVENUES						
Operating revenues *	\$5,761,092	\$5,036,025	\$4,149,522	\$4,220,413	\$4,075,977	\$3,792,693
Interest income	\$35,000	\$35,000	\$43,592	\$30,406	\$10,521	\$10,930
TOTAL OPERATING REVENUES	\$5,796,092	\$5,071,025	\$4,193,114	\$4,250,819	\$4,086,498	\$3,803,623
OPERATING EXPENSES (1)						
Operating expenses	\$3,251,973	\$3,176,690	\$2,961,910	\$2,761,175	\$2,718,258	\$2,721,130
TOTAL OPERATING EXPENSES	\$3,251,973	\$3,176,690	\$2,961,910	\$2,761,175	\$2,718,258	\$2,721,130
 Net Revenues Available for Debt Service	 \$2,544,119	 \$1,894,335	 \$1,231,204	 \$1,489,644	 \$1,368,240	 \$1,082,493
Annual Rate Covenant Test						
Annual Debt Service	\$956,737	\$604,979	\$423,251	\$426,978	\$265,538	\$373,535
Coverage Ratio	2.66	3.13	2.91	3.49	5.15	2.90
Additional Bonds Test						
Maximum Annual Debt Service	\$961,642	\$961,642	\$424,657	\$426,978		
Coverage Ratio	2.65	1.97	2.90	3.49		

(1) Less depreciation, debt service, tax equivalents and capital expenditures

