



City of Onalaska Meeting Notice

COMMITTEE/BOARD: Utilities Committee
DATE OF MEETING: December 4, 2019 (Wednesday)
PLACE OF MEETING: City Hall – 415 Main Street (Common Council Chambers)
TIME OF MEETING: 7:00 P.M. (no earlier than 7:00 P.M. or immediately following the Special Common Council Meeting)

PURPOSE OF MEETING

1. Call to Order and Roll Call
2. Approval of minutes from previous meeting
3. Public input: (limited to 3 minutes / individual)

Consideration And Possible Action On The Following Items:

4. MASS TRANSIT

A. Shared Ride Transit:

1. Financials (Justin Running or Jeff Burkhart / Fred Buehler)
2. **Resolution 41-2019** - Shared Ride Taxi Program for the City of Onalaska
3. Second Amendment to the 2017-18 Shared Ride Taxi Agreement between City of Onalaska and Running Inc.
4. Discussion and possible action relating to transfers occurring at the Center 90 location in the City of Onalaska

B. MTU:

1. Transit Financials (Adam Lorentz)

C. Holmen Transit Input (Holmen Rep.)

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Joe Chilsen

Ald. Tom Smith

* Ald. Jim Olson

* Ald. Dan Stevens – Chair

* Ald. Kim Smith – Vice Chair

Vacant

Ald. Diane Wulf

City Administrator City Attorney

Dept. Heads La Crosse Tribune

Coulee Courier

WKTY WLXR WLAX WKBT WXOW

*Mass Transit Members

*Micah Wyss – Village of Holmen Trustee

*Leroy Brown - Village of West Salem Trustee

Adam Lorentz, MTU Transit Manager

Richard Running

Village of Holmen

Village of West Salem

Onalaska Public Library Omni Center

*Committee Members

Date Notices Posted and Mailed: 11-25-19

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

D. West Salem Transit Input (West Salem Rep.)

E. Onalaska Transit Input (Onalaska Rep.)

5. **UTILITIES**

No Report

6. Adjournment

Onalaska / Holmen / West Salem Public Transit

To: Mass Transit Committee
From: Running, Inc. and Finance Director
Re: Monthly Report for **October** **2019**
(month) (year)

West Salem Trips	610	compared to	597	last year -- a difference of	13
Holmen Trips	1181	compared to	1002	last year -- a difference of	179
Onalaska Trips	3003	compared to	3166	last year -- a difference of	-163
TOTAL Trips	4794	compared to	4765	last year -- a difference of or	29 0.61%

MTU Passes	626	compared to	718	last year -- a difference of	-92
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Agency Trips	1140	compared to	1048	last year -- a difference of	92
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YEAR TO DATE

Trip: **44987** compared to **47476** last year -- a difference of **-2489**

Revenue: Revenue is \$ **181,452** through the month of **October**
compared to \$ **161,230** from the same month last year.
A change of \$ **20,223** or **12.54%**

Comments:

**ONALASKA/HOLMEN/WEST SALEM PUBLIC TRANSIT
MONTHLY TOTALS
CALENDAR YEAR 2019**

<u>Month</u>	<u>2019 Miles</u>	<u>2018 Miles</u>	<u>Onalaska Trips</u>	<u>Holmen Trips</u>	<u>West Salem Trips</u>	<u>Total 2019 Trips</u>	<u>Total 2018 Trips</u>	<u>2019 Agency Trips</u>	<u>2018 Agency Trips</u>	<u>2019 MTU Passes</u>	<u>2018 MTU Passes</u>	<u>2019 Operating Stats Hours</u>	<u>2018 Operating Stats Hours</u>	<u>Gallons</u>	<u>Fares</u>	<u>Freight Package</u>	<u>Agency Revenue</u>
January	31,759	35,813	2,676	1,061	600	4,337	4,849	942	881	621	706	2,577.03	2,700.18	2,217.905	\$ 10,708.00	\$ -	\$ 5,955.00
February	30,870	31,972	2,762	1,152	598	4,512	4,466	1,063	806	631	578	2,391.15	2,433.00	2,121.037	\$ 9,453.50	\$ -	\$ 8,871.00
March	35,029	38,141	2,867	1,368	697	4,932	5,252	1,117	967	662	735	2,678.20	2,702.72	2,279.509	\$ 11,278.25	\$ -	\$ 8,679.00
1st Qtr Total	97,658	105,926	8,305	3,581	1,895	13,781	14,557	3,122	2,654	1,914	2,019	7,646.38	7,835.90	6,618.451	\$ 31,439.75	\$ -	\$ 23,505.00
April	35,261	35,550	2,849	1,202	649	4,700	4,813	1,083	986	672	661	2,677.15	2,667.87	2,314.162	\$ 11,131.25	\$ -	\$ 7,885.00
May	36,973	36,253	2,782	1,347	597	4,726	4,988	1,164	934	644	723	2,611.63	2,737.75	2,348.994	\$ 10,814.75	\$ -	\$ 10,120.75
June	34,851	34,673	2,505	1,112	542	4,159	4,697	1,026	1,033	543	658	2,556.93	2,539.43	2,343.336	\$ 9,021.25	\$ -	\$ 6,883.25
2nd Qtr Total	107,085	106,476	8,136	3,661	1,788	13,585	14,498	3,273	2,953	1,859	2,042	7,845.71	7,945.05	7,006.492	\$30,767.25	\$0.00	\$24,889.00
Y.T.D.	204,743	212,402	16,441	7,242	3,683	27,366	29,065	6,395	5,607	3,773	4,061	15,492.09	15,780.95	13,624.943	\$62,207.00	\$0.00	\$48,394.00
July	35,348	35,142	2,655	1,009	552	4,216	4,642	1,042	954	591	556	2,666.55	2,620.92	2,539.088	\$ 9,146.25	\$ -	\$ 8,654.25
August	36,570	35,359	2,639	1,167	516	4,322	4,794	1,136	922	556	638	2,726.22	2,673.63	2,499.174	\$ 8,883.75	\$ -	\$ 8,237.50
September	36,525	32,048	2,673	1,137	479	4,289	4,210	1,069	880	545	590	2,669.23	2,477.57	2,474.385	\$ 9,202.75	\$ -	\$ 9,560.25
3rd Qtr Total	108,443	102,549	7,967	3,313	1,547	12,827	13,546	3,247	2,756	1,692	1,784	8,062.00	7,772.12	7,512.647	\$27,232.75	\$0.00	\$26,452.00
Y.T.D.	313,186	314,951	24,408	10,555	5,230	40,193	42,711	9,642	8,363	5,465	5,845	23,554.09	23,553.07	21,137.590	\$89,439.75	\$0.00	\$74,846.00
October	37,253	35,150	3,003	1,181	610	4,794	4,765	1,140	1,048	626	718	2,481.83	2,812.12	2,420.799	\$ 10,415.00	\$ 5.00	\$ 6,746.25
November		31,548				0	4,531		997		647		2,461.72				
December		30,545				0	4,552		1,009		561		2,343.99				
4th Qtr Total	37,253	97,243	3,003	1,181	610	4,794	13,848	1,140	3,054	626	1,926	2,481.83	7,617.83	2,420.799	\$10,415.00	\$5.00	\$6,746.25
Y.T.D.	350,439	412,194	27,411	11,736	5,840	44,987	56,559	10,782	11,417	6,091	7,771	26,035.92	31,170.90	23,558.389	\$99,854.75	\$5.00	\$81,592.25

Total 2019 Budget Hours = 31,604.50
 ***Agency Trips are included in total trips

#4-A-2

RESOLUTION NO. 41-2019

**A RESOLUTION FOR THE SHARED-RIDE TAXI PROGRAM FOR THE
CITY OF ONALASKA**

WHEREAS, the citizens of the City of Onalaska have expressed interest in having a public transportation system; and

WHEREAS, there is a public transportation State and Federal Operating Assistance Program for Shared-Ride Taxi Program; and

WHEREAS, the City of Onalaska has awarded a contract to Richard Running, d/b/a Running Incorporated for the City of Onalaska; and

WHEREAS, in order to continue to provide a Shared-Ride Taxi Program, the City of Onalaska needs to receive State Mass Transit Operating Assistance under Section 85.20 of the Wisconsin Statutes, and also Federal Section 9 Operating Assistance; and

WHEREAS, in order to participate in the 2020 Operating Assistance Program and application must be submitted to the Wisconsin Bureau of Transit and Local Transportation Aids by December 13, 2019.

THEREFORE BE IT RESOLVED, that the Financial Services Director/Treasurer of the City of Onalaska is hereby authorized to submit applications for the State Mass Transit Operating Assistance under Section 85.20 of the Wisconsin Statutes and Federal Section 9 Operating Assistance to assist in financing the City of Onalaska/Holmen/West Salem Public Transit during the period of January 1, 2020 through December 31, 2020

Dated this 10th day of December, 2019

CITY OF ONALASKA

BY:

Joe Chilsen, Mayor

Caroline Burmaster, City Clerk

Passed:
Approved:

SECOND AMENDMENT TO 2017-2018 SHARED RIDE TAXI OPERATING CONTRACT BETWEEN THE CITY OF ONALASKA AND RUNNING, INC.

THIS AGREEMENT (the "Agreement") made as of the 10th day of December, 2019, by and between **CITY OF ONALASKA**, a Wisconsin Municipal Corporation ("City"), and **RUNNING, INC.**, a Wisconsin Corporation ("Contractor").

RECITALS:

A. City and Contractor have entered into that certain 2017-2018 Shared Ride Taxi Operating Contract Between the City of Onalaska and Running, Inc. dated as of the 3rd day of December, 2016, (the "Shared Ride Contract"). All capitalized terms not otherwise defined herein shall have the meanings given them in the Shared Ride Contract.

B. City and Contractor have agreed to change the period of the operation of this service.

AGREEMENTS:

NOW, THEREFORE, in consideration of the matters stated in the foregoing Recitals and the covenants hereinafter set forth, the parties hereto agree as follows:

1. To induce City to enter into this Agreement, City and Contractor warrants and represents to City as follows:

A. The Recitals set forth above are each true and correct.

B. The Shared Ride Contract is, and as modified herein shall be, valid, binding and enforceable.

C. All of the representations and warranties set forth in the Shared Ride Contract were true and correct when made on the date of the Shared Ride Contract and each are true and correct as of the date of this Agreement and as though applicable to this Agreement in the same manner as they were applicable to the Shared Ride Contract.

2. The term of the Shared Ride Contract shall be extended to include time period commencing January 1, 2020 and ending on December 31, 2020.

3. Except as expressly modified and amended herein, all terms and provisions of the Shared Ride Contract shall be and remain in full force and effect.

4. The provisions of this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns, heirs and personal representatives.

IN WITNESS WHEREOF, the parties have hereunto caused this Agreement to be executed by their respective representatives thereunto duly authorized, as of the date first above written.

MUNICIPALITY

CITY OF ONALASKA,
a Wisconsin Municipal Corporation

By: _____
Name: Joe Chilsen
Title: Mayor

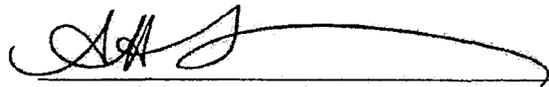
By: _____
Name: Caroline Burmaster
Title: Clerk

CONTRACTOR

RUNNING, INC.,
a Wisconsin Corporation

By:  _____
Name: Justin Running - VP
Title: Authorized Representative

Approved as to content, form and execution, this 21 day of November, 2019.


Amanda Halderson Jackson, City Attorney

#4-A-4

From: Mike and Andrea <photonpwr22@charter.net>
Sent: Wednesday, November 13, 2019 8:16 PM
To: Stevens, Dan; Smith, Kim
Subject: Shared Ride info

Hi, folks.

I am emailing in regards to Shared Ride and the newly remodeled Center90 Mall area. In case you aren't aware of it, Center90 is undergoing a major refurbishment, and when it is done, it will no longer be a series of interconnected stores accessible from a corridor. Each business will have its own entrance.

Currently, Center90 is a Shared Ride transfer point for riders on the #9 Onalaska MTU, and I suspect it is because it offered a sheltered place to wait for the connection. There were 3 chairs in the hallway, which were frequently utilized by less-able bodies folks as they waited. When the remodel is done, there will be no shelter or seating for folks anymore, and I have seen folks waiting upwards of 30 minutes for their connections. One woman that used to depend on Shared Ride to get her to her foster family in Holmen sometimes waited so long the Onalaska bus had come around again (its route takes 1 hour) before she was picked up. She has since moved to La Crosse, and hopefully, she no longer has to wait so long for her connections. (The MTU drivers were good about calling again for her when she wasn't picked up in a timely manner.)

I wanted to bring this to your attention so that the City and Shared Ride are aware of the change. Perhaps the City and the owner of the Center90 mall would be willing to provide a bus shelter at least? It would be not be heated/cooled, but at least it would provide seating and a bit of protection from weather. There are many elderly/mobility-challenged folks who utilize the Center90 stop when catching the #9 bus. Some walk from neighboring apartment complexes, and some are dropped off by Shared Ride. But all would benefit from being able to sit down in a semi-protected place while waiting for our meager transit options.

Thanks for considering a solution to what soon will be a problem. Currently, the door to the fitness center has not been moved to the outside of the building, so one can wait in what is left of the hallway.

Respectfully,
Andrea

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